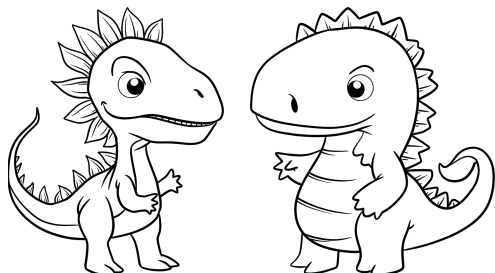


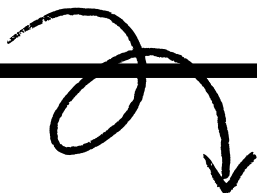
# Writer-Centered PHASES OF WRITING SESSIONS



## #1 Build Rapport

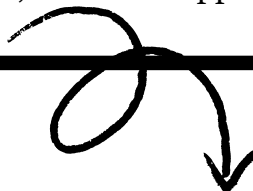
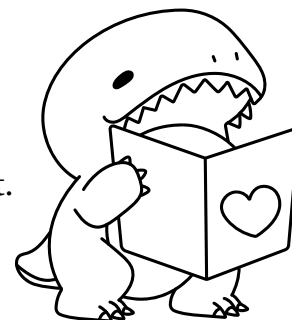


- **Introductions:** Welcome the writer as a peer in the writing process.
- **Define Roles:** Position yourself as a guide while the student makes choices about their work.
- **Negotiate Expectations:** Collaborate to establish a focus and plan for the session.

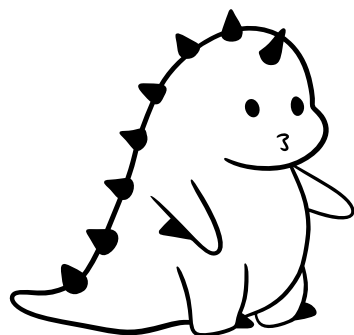


## #2 Engage the Writer

- Let the writer lead; you're there to guide.
- Writer holds the pen; you support the process.
- Encourage the writer to prioritize higher-order concerns first.
- Offer choices & perspective; the writer decides.
- Listen actively & take notes; help the writer reflect.
- Model reading and writing practices; the writer applies them.



## #3 Set Next Steps

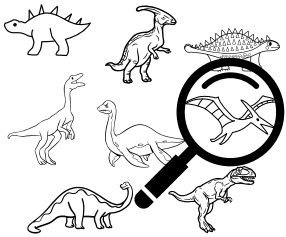


- **Summarize & Reflect:** Let's review what we accomplished today. How do you feel about your progress?
- **Set goals for independent action:** What steps do you plan to take next?
- **Strengthen Rapport:** Would you like to schedule another session to focus on \_\_\_\_?

# INSIDE-OUT APPROACH

## to Writing Sessions

In a writing session, the peer tutor's role is to guide the writer through the six-step inside-out approach. This method encourages students to prioritize higher-order concerns, such as focus and organization, before tackling lower-order issues like proofreading. By asking questions (like the ones below) and offering choices and perspectives, you help the writer take the lead in their process. Remind them that the inside-out approach strengthens their ideas and ensures clarity, preventing wasted effort on fine-tuning details before fully developing their main points.

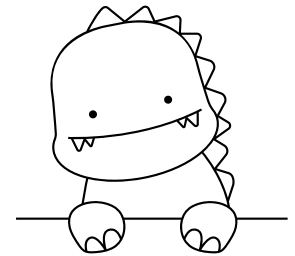


### #1: Understand the Assignment

- What is the assignment? View related materials.
- What are the goals of the assignment?
- What do you have to submit? When? Break the assignment into steps.

### #2: Focus of the Paper (Thesis)

- Sum up the message of your paper in a sentence.
- Align your thesis/focus to the prompt.
- Align your focus with the organization & development.

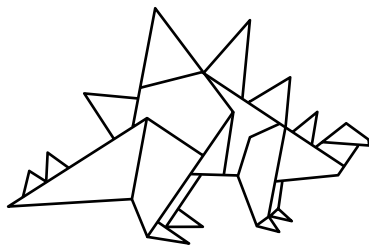
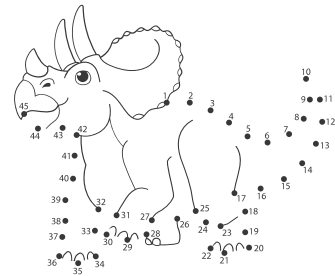


### #3: Organization

- What's your overall structure—intro, body, conclusion?
- How did you organize your ideas? Why?
- Is your structure appropriate for the prompt?

### #4: Development

- Does each paragraph have a point that connects to the thesis/ develops the focus?
- Do you explain how your reasons/evidence support the point?
- Are there places where you can add reasoning or details?



### #5: Revision

- Does each paragraph stay focused on your main message?
- Have you fully developed each point with examples and details?
- Is your organization clear and guiding the reader through your ideas smoothly?

### #6: Proofreading

- Does your language clearly communicate your message to your audience?
- Have you chosen words and sentence structures that precisely convey your ideas?
- Is your writing style consistent throughout, supporting the flow and organization of your paper?
- Is your paper formatted according to the assignment guidelines?

