



CalWORKs 2022-2023

Community Education Course Matrix

The courses below are fee based and will be covered using a county voucher system. These courses are not financial aid eligible. Welfare to work supportive services are available upon approval. The Gavilan College CalWORKs office will facilitate and monitor attendance, study time, necessary supportive services, sequential and activities plan development. COVID vaccination required for all in person classes.

Please email referrals directly to the CalWORKs office at cws.fs@gavilan.edu

Course Name	Cost	Course Type	Requirements
Certified Medical Administrative Assistant with Medical Billing and Coding	\$4,000	Open Entry: Online, 530 Hours <ul style="list-style-type: none"> Books included Minimum 44 hours/month up to 12 months. 20/30/35 hours/week with study time. 	<ul style="list-style-type: none"> GED/HS Diploma Must be 18 years or older Pass CMAA and One additional exam: CPC, CBCS or CCA
Certified Medical Assistant	\$4450	In person: 187.5 Classroom Hours & 120 Externship Hours <ul style="list-style-type: none"> Books included 16 hours/week in person class Recommendation of minimum 10 hours/week of study time in addition to in person class. <u>Additional materials required:</u> <ul style="list-style-type: none"> Scrubs: Navy Blue or Gray \$30-\$50 Student Kit: \$50.00 Liability Insurance: \$37.00 information given in class Drug and Background: \$71.00 information in class CPR: \$65.00 (done in class) Required immunizations State Exam: \$180.00 paid to the state 	<ul style="list-style-type: none"> GED/HS Diploma Must be 18 years or older Must have a PC, Internet, and an email address. Pass Drug & Background Check Must be able to lift 30lbs, stand for 3 hours, and move body at a medium pace Tattoos must not be visible No absences allowed
Certified Paralegal (Voucher Included)	\$3,195	Open Entry with a monthly start date. <ul style="list-style-type: none"> 225 course hours Minimum 25 hours/month up to 12 months. 20/30/35 hours/week with study time. 	<ul style="list-style-type: none"> GED/HS Diploma Must be 18 years or older Tattoos must not be visible
Pharmacy Technician Training	\$3700	In person: Saturday's 144 Classroom Hours (18 weeks) & 120 Externship Hours <ul style="list-style-type: none"> Books included Minimum 20 hours/week up to 6.5 months <u>Additional materials required:</u> <ul style="list-style-type: none"> Scrubs: Navy Blue \$30-\$50 	<ul style="list-style-type: none"> Proof of completion of GED/HS Diploma Background Check Must be 18 years or older Liability Insurance CPR Certification Pass PTCB State Exam



GAVILAN COLLEGE

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		<ul style="list-style-type: none"> • Liability Insurance: \$37.00 information given in class • Drug and Background: \$71.00 information in class • CPR: \$65.00 (done in class) • Required immunizations • State Exam: \$105.00 paid to the state information given in class • State application for License: \$100.00-\$150.00 	<ul style="list-style-type: none"> • Tattoos must not be visible • No absences allowed
Phlebotomy	\$4000	<p>In Person: Saturday's 84 Classroom Hours (12 in person classes) 40-80 Externship Hours</p> <ul style="list-style-type: none"> • Books included • Minimum 20 hours/week up to 12 months <p><u>Additional materials required:</u></p> <ul style="list-style-type: none"> • Scrubs: Navy Blue \$30-\$50 • Liability Insurance: \$37.00 information given in class • Drug and Background: \$71.00 • Kit \$35 • CPR: \$65.00 (done in class) • Required immunizations • State Exam: \$115.00 paid to the state information given in class • State application for License: \$100.00 	<ul style="list-style-type: none"> • Proof of completion of GED/HS Diploma • Pass Drug & Background Check • Must be 18 years or older • Pass CPT-1 State Exam • Must be able to lift 50lbs, stand for 3 hours, and move body at a medium pace. • Tattoos must not be visible • No absences allowed
Veterinarian Assistant Training	\$2150	<p>In Person: Saturday's 84 Classroom Hours & 40 Externship Hours once course is completed</p> <ul style="list-style-type: none"> • Books included • Minimum 20 hours/week for up to 4 months 	<ul style="list-style-type: none"> • Proof of completion of GED/HS Diploma • Must be 18 years or older • Must be able to lift 50lbs, stand for 3 hours, and move body at a medium pace. • Tattoos must not be visible • No absences allowed