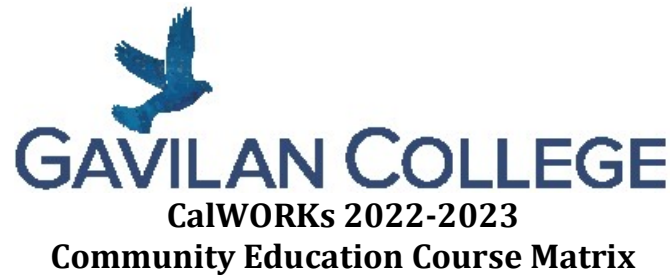


**GAVILAN COLLEGE**  
**CalWORKs 2022-2023**  
**Community Education Course Matrix**

The courses below are fee based and will be covered using a county voucher system. These courses are not financial aid eligible. Welfare to work supportive services are available upon approval. The Gavilan College CalWORKs office will facilitate and monitor attendance, study time, necessary supportive services, sequential and activities plan development. COVID vaccination required for all in person classes.

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Course Name	Cost	Course Type	Requirements
Certified Medical Administrative Assistant with Medical Billing and Coding (ED2GO)	\$4,000	<b>Open Entry:</b> Online, 530 Hours <ul style="list-style-type: none"> <li>• Books included</li> <li>• Minimum 44 hours/month up to 12 months.</li> <li>• 20/30/35 hours/week with study time.</li> </ul>	<ul style="list-style-type: none"> <li>• GED/HS Diploma</li> <li>• Must be 18 years or older</li> <li>• Pass CMAA and</li> <li>• One additional exam: CPC, CBCS or CCA</li> </ul>
Certified Medical Assistant	\$4450	<b>In person:</b> 187.5 Classroom Hours & 120 Externship Hours <ul style="list-style-type: none"> <li>• Books included</li> <li>• 16 hours/week in person class</li> <li>• Recommendation of minimum 10 hours/week of study time in addition to in person class.</li> </ul> <u>Additional materials required:</u> <ul style="list-style-type: none"> <li>• Scrubs: Navy Blue or Gray \$30-\$50</li> <li>• Student Kit: \$50.00</li> <li>• Liability Insurance: \$37.00 information given in class</li> <li>• Drug and Background: \$71.00 information in class</li> <li>• CPR: \$65.00 (done in class)</li> <li>• Required immunizations</li> <li>• State Exam: \$180.00 paid to the state</li> </ul>	<ul style="list-style-type: none"> <li>• GED/HS Diploma</li> <li>• Must be 18 years or older</li> <li>• Must have a PC, Internet, and an email address.</li> <li>• Pass Drug &amp; Background Check</li> <li>• Must be able to lift 30lbs, stand for 3 hours, and move body at a medium pace</li> <li>• Tattoos must not be visible</li> <li>• No absences allowed</li> </ul>
Certified Paralegal (Voucher Included)	\$3,195	<b>Open Entry with a monthly start date.</b> <ul style="list-style-type: none"> <li>• 225 course hours</li> <li>• Minimum 25 hours/month up to 12 months.</li> <li>• 20/30/35 hours/week with study time.</li> </ul>	<ul style="list-style-type: none"> <li>• GED/HS Diploma</li> <li>• Must be 18 years or older</li> <li>• Tattoos must not be visible</li> </ul>
Pharmacy Technician Training (ED2GO)	\$3700	<b>Open Entry: Online, 400 Hours</b> (18 weeks) & 100+ Externship Hours <ul style="list-style-type: none"> <li>• Books included</li> <li>• Minimum 40 hours/week up to 12 months</li> <li>• 20/30/35 hours/week with study time.</li> </ul>	<ul style="list-style-type: none"> <li>• GED/HS Diploma</li> <li>• Must be 18 years or older</li> <li>• Pass PTCB State Exam</li> <li>• Tattoos must not be visible</li> </ul>




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Phlebotomy	\$4050	<p><b>In Person: Saturday's</b> 84 Classroom Hours (12 in person classes) 40-80 Externship Hours</p> <ul style="list-style-type: none"> <li>• Books included</li> <li>• Minimum 20 hours/week up to 12 months</li> </ul> <p><u>Additional materials required:</u></p> <ul style="list-style-type: none"> <li>• Scrubs: Navy Blue \$30-\$50</li> <li>• Liability Insurance: \$37.00 information given in class</li> <li>• Drug and Background: \$71.00</li> <li>• Kit \$35</li> <li>• CPR: \$65.00 (done in class)</li> <li>• Required immunizations</li> <li>• State Exam: \$115.00 paid to the state information given in class</li> <li>• State application for License: \$100.00</li> </ul>	<ul style="list-style-type: none"> <li>• Proof of completion of GED/HS Diploma</li> <li>• Pass Drug &amp; Background Check</li> <li>• Must be 18 years or older</li> <li>• Pass CPT-1 State Exam</li> <li>• Must be able to lift 50lbs, stand for 3 hours, and move body at a medium pace.</li> <li>• Tattoos must not be visible</li> <li>• No absences allowed</li> </ul>
Veterinarian Assistant Training (ED2GO)	\$2450	<p><b>Open Entry:</b> Online, 225 Hours</p> <ul style="list-style-type: none"> <li>• Books included</li> <li>• Minimum 38 hours/month up to 6 months.</li> <li>• 20/30/35 hours/week with study time.</li> </ul>	<ul style="list-style-type: none"> <li>• GED/HS Diploma</li> <li>• Must be 18 years or older</li> <li>• Complete externship</li> </ul>
Human Resources Professional	\$2550	<p><b>Open Entry:</b> Online, 150 Hours</p> <ul style="list-style-type: none"> <li>• Books included</li> <li>• Minimum 35 hours/month up to 12 months.</li> <li>• 20/30/35 hours/week with study time.</li> </ul>	<ul style="list-style-type: none"> <li>• GED/HS Diploma</li> <li>• Must be 18 years or older</li> <li>• Must have basic computer skills</li> </ul>



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Sterile Processing Technician	\$3500	<b>Open Entry:</b> Online, 190 Hours <ul style="list-style-type: none"> <li>• Books included</li> <li>• Minimum 32 hours/month up to 9 months.</li> <li>• 20/30/35 hours/week with study time.</li> </ul>	<ul style="list-style-type: none"> <li>• GED/HS Diploma</li> <li>• Must be 18 years or older</li> <li>• Must pass the Certified Registered Central Service Technician (CRCST) exam</li> </ul>
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