



Associated Students of Gavilan College Campus Club Fundraiser Approval Request

Student Center • 5055 Santa Teresa Blvd. Gilroy, CA 95020 • (408) 848-4777

California Education Code sections 48932 and 76062 require that governing boards, such as the ASGC Senate, approve fundraising events. In order for your club fundraiser event to be considered, this **Fundraiser Approval Request Form** must be completed and submitted for approval electronically by the club advisor to the ASGC VP of Clubs asgcvpclubs@my.gavilan.edu and Office of Student Life (jmartin@gavilan.edu), no later than two weeks prior to event. Please refer to the **Gavilan College ASGC Fundraiser Policy** (located on the ASGC [website](#)) for more detailed information on fundraising events.

Today's Date: _____ School Year: _____

Name of Campus Club: _____

Proposed Event: _____

Description of Fundraiser Event: _____

Proposed Date(s), Time, and Location of Event: _____

Campus Club Contact Person and Phone Number: _____

Status Event (Check One): New Event _____ Held Previously (Year/s) _____

Budget Plan for Activity (Attach detailed description; Expected expenditure and revenue): _____

Facility Use Form Attached (if needed): Yes _____ Not Needed (Why?) _____

Other Background Information (such as other campus clubs that have held similar events): _____

Club Approval Signatures:

Representative 1: _____ Position/Title _____

Representative 2: _____ Position/Title _____

Club Advisor: _____ Date Club Approved: _____

Official Use Only: Approval Signatures

Approved	Denied	Date	Signature	ASGC Officer
				Student Life Coordinator OR ASGC Advisor
				ASGC Vice President of Clubs OR ASGC President
				ICC: VC Finance, OR VC of Records, OR VC Communication; OR any other ASGC Vice President

Reason for disapproval, if applicable: _____