



Welcome Center Fall 2020

Main

Overview

Academic Year 2022 - 2023

Originator Castro, Michele

Division Non-Instructional Service Areas

Department Welcome Center

Co-Contributors

Contributor

- Maringer-Cantu, Jane
- Sharboneau, Rosa

Annual Update

1. **Academic Year** 2022 - 2023

Previous Goals Peer Mentors will work in a guided pathways framework to increase the number of new to college students who complete onboarding steps by 10%

Proposed Activity to Achieve Goal:

#1 Achievement and #4 Equity: Mentors will provide just in time support to new to college students through text, email, and 1-1 interactions. #2 Efficiency: Through just in time support, the mentors will inform students of the importance of completing financial aid, orientation and an education plan.

Responsible Party:

Student Life/Peer Mentor Coordinator

Total Three Year Resource Allocation Request:

765000

Timeline to Completion Month / Year:

6/2022

How Will You Evaluate Whether You Achieved Your Goal:

The G# of students receiving just in time support will be collected and evaluated for pace of completion and persistence.

End of Year Goal Status In Progress

Current Measurement Data

Through data tracking, student forms, and evaluation forms, the mentors inform students of the importance of completing financial aid, orientation, and an educational plan.

Additional Resources Needed (if any) to Complete Goal

Additional Comments

Existing laptops and Chromebooks need to be replaced and improved Wi-Fi connectivity in the Welcome Center. Reference the technology budget and request replacement technology.

2. Academic Year 2022 - 2023

Previous Goals Establish, Maintain, and Monitor Welcome Center Operating Budget.

Proposed Activity to Achieve Goal:

Work with dean to establish line item budget of supplies with projected costs of replacing uniforms and name badges.

Responsible Party:

Student Life Coordinator and Dean of Enrollment Services

Total Three Year Resource Allocation Request:

3000

Timeline to Completion Month / Year:

Budget established and approved by 7/1/2021 -- Budget summary provided to dean by end of each semester and year end.

How Will You Evaluate Whether You Achieved Your Goal:

Budget is established, funds are approved and used as needed. Peer Mentor and student satisfaction survey administered each semester

End of Year Goal Status In Progress

Current Measurement Data

Budget is established, funds are approved and used as needed. Currently evaluating annual budget to account for the growth of the department and student workers, and the additional tools required to perform the job.

Additional Resources Needed (if any) to Complete Goal

Replace existing technology to 15 laptops.

Additional Comments**3. Academic Year 2022 - 2023**

Previous Goals Increase quantity and quality of trained Peer Mentors supporting the Welcome Center, outreach, and new to college students from 8 to 12 mentors

Proposed Activity to Achieve Goal:

#3 Employment: Mentors will learn and improve leadership and soft skills through ongoing training and involvement in campus activities and campus advisory committees

Responsible Party:

Student Life Coordinator

Total Three Year Resource Allocation Request:

765000

Timeline to Completion Month / Year:

6/2021

How Will You Evaluate Whether You Achieved Your Goal:

The mentors complete self-evaluations each semester to track skills and goal setting activities, meet 1-1 with the student life coordinator to evaluate their performance, and update their resume each year.

End of Year Goal Status In Progress

Current Measurement Data

The mentors complete self-evaluation at the end of each term to track skills and goal-setting activities, meet 1-1 with the student life coordinator to evaluate their performance and update their resume each year.

Additional Resources Needed (if any) to Complete Goal

Additional Comments