



## CalWORKs Fall 2020

### Main

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#### Overview

**Academic Year** 2022 - 2023

**Originator** Gutierrez, Annette

**Division** Non-Instructional Service Areas

**Department** CalWORKs

### Co-Contributors

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#### Contributor

- Cisneros, Carina
- Maringer-Cantu, Jane
- Reyes, Simone
- Zamora, Ozzy

### Annual Update

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1. **Academic Year** 2022 - 2023

**Previous Goals** 80% of CalWORKs students will develop a resume prior to completing their educational goal at Gavilan College

**Proposed Activity to Achieve Goal:**

One on one and group resume writing assistance opportunities each term.

**Responsible Party:**

All CalWORKs staff

**Total Three Year Resource Allocation Request:**

0

**Timeline to Completion Month / Year:**

May 2022

**How Will You Evaluate Whether You Achieved Your Goal:**

Tracking the number of completed resumes each term in Canvas.

**End of Year Goal Status** In Progress

**Current Measurement Data**

70% of all CalWORKs students have developed and submitted a resume prior to graduating or transferring. We are still working to meet this goal and will continue to provide ample opportunities to assist students in developing a resume.

**Additional Resources Needed (if any) to Complete Goal**

None

**Additional Comments**

We plan to partner with the CAP Specialist to offer additional resume writing workshops.

2. **Academic Year 2022 - 2023**

**Previous Goals** 95% of CalWORKs students will develop a comprehensive ed-plan and complete the program orientation by the end of their first semester.

**Proposed Activity to Achieve Goal:**

Timely nudges and tracking of both ed-plan development and orientation completion.

**Responsible Party:**

All CalWORKs staff

**Total Three Year Resource Allocation Request:**

0

**Timeline to Completion Month / Year:**

May 2022

**How Will You Evaluate Whether You Achieved Your Goal:**

We will use canvas to track program orientation completion and student files for comprehensive ed-plan development.

**End of Year Goal Status** Complete

**Current Measurement Data**

92% of all CalWORKs students have a comprehensive ed plan on file. The CalWORKs counselor tracks and reports all CalWORKs students with an ed-plan.

**Additional Resources Needed (if any) to Complete Goal**

None

**Additional Comments**