



## TFO Training Zoom Chat

Thursday, March 6<sup>th</sup>, 2025

**Scott Sandler (English)** to Everyone 5:07 PM

Scott Sandler, English

**Megan Wong-Lane** to You (direct message) 5:08 PM

Thanks! We spent enough time on it :)

**Moe Llanes** to Everyone 5:08 PM

Moe Llanes-KIN/ATH

**Scott Sandler (English)** to Everyone 5:09 PM

Rob Overson was also part of that group.

**Jan Janes** to Everyone 5:12 PM

Jan Janes, Journalism and Communications

**Peter Howell** to Everyone 5:14 PM

clear instruction. many opportunities to practice. timely feedback.

**Dana Young, Library** to Everyone 5:14 PM

Meeting students where they are in their learning process. Let the student help guide the process.

**Scott Sandler (English)** to Everyone 5:14 PM

Student-centered: making space for students to problem-solve, for students to process, for students to share their perspectives.

**Hilary Andrews** to Everyone 5:14 PM

Engaging learning

**Moe Llanes** to Everyone 5:14 PM

Quick communication with students



**Megan Wong-Lane** to Everyone 5:14 PM

Focused on supporting authentic learning; meeting students where they are and providing support to meet course objectives; building confidence in learning skills

**Jamie Adams** to Everyone 5:14 PM

Good communication and ability to form relationships

**Dr. Blanca Arteaga** to Everyone 5:15 PM

Good teaching includes connecting with students, building on students' cultural wealth, and providing students feedback and guidelines

**Catherine Miettinen Ames** to Everyone 5:15 PM

Active listening, engagement

**Mario** to Everyone 5:15 PM

create a positive learning environment

**Jan Janes** to Everyone 5:15 PM

clearly transferring specific info and encouraging student to student learning and collaboration

**You** to Everyone 5:15 PM

Helping our students develop

**Cherise Mantia** to Everyone 5:15 PM

Cherise, Theatre

**Scott Sandler (English)** to Everyone 5:15 PM

I love that Blanca focused on relationship building. Relationships feel foundational to student success.

**Dr. Blanca Arteaga** 5:16 PM

Scott, you do this VERY well ❤️

**Scott Sandler (English)** 5:17 PM



Thank you. I also love your point about "cultural wealth." SO important.

**Dana Young, Library** to Everyone 5:16 PM

Can we get a copy of your deck?

**You** to Everyone 5:16 PM

I like that from one of the articles listed on the page:

“A ‘good teacher’ projects enthusiasm and a love for the subject being taught.”

**Dr. Blanca Arteaga** to Everyone 5:17 PM

Will you be emailing us this PPT?

**Scott Sandler (English)** to Everyone 5:17 PM

I am sure that it can be shared out.

**You** to Everyone 5:17 PM

We will post with the recording

**Victoria Masey, EA to the VPAA** to Everyone 5:18 PM

This will be posted on the TFO webpage in the next few workdays along with the recording. I can also email this out as well!

**Dana Young, Library** to Everyone 5:19 PM

@John Lawton Haehl Absolutely. I love getting a look at other disciplines

**Jennifer Nari** to Everyone 5:21 PM

We want to see people at their best so it's important to allow them to pick when/what we observe.

**Dana Young, Library** to Everyone 5:17 PM

This book Inclusive Teaching is available in the Learning Commons and online through the library.

**Megan Wong-Lane** 5:21 PM

Yup--we have a copy you can borrow. There are several great books on culturally-responsive, equity-minded, and inclusive teaching on the bookshelf in front of my desk.



Come check them out!

**Scott Sandler (English)** to Everyone 5:24 PM

Sometimes a teacher is building up to something and leaving too early may be doing a disservice, so we want to be careful not to leave too early. I believe you must observe for AT LEAST 50 minutes. It can be for the whole session.

**Scott Sandler (English)** to Everyone 5:26 PM

Great example!

**You** to Everyone 5:30 PM

19.A.1.6. The TFO will make at least one (1) class observation for not less than one full-contact hour (50 minutes) with a second (2nd) visitation being mandated at the request of the evaluatee or assigned administrator or visit the main work setting for non-instructional faculty for not less than a period of 50 minutes. T

**Dana Young, Library** to Everyone 5:29 PM

Is it ok to ask about the communication methods and timing to get info about RSI?

**Jennifer Nari** 5:30 PM

For an online class, there should be a clear communication plan.

**Dr. Blanca Arteaga** 5:32 PM

For an in person class, there should also be a communication plan, correct?

**Scott Sandler (English)** to Everyone 5:33 PM

Sounds great!

**Jennifer Nari** to Everyone 5:35 PM

Yes, please provide a rationale with examples for each item on the observation form.

**Scott Sandler (English)** to Everyone 5:36 PM

Especially if the observations are supposed to help with student growth and for recognizing student strengths. This is something a number will not help us understand.

**Scott Sandler (English)** to Everyone 5:37 PM



I meant instructor growth/instructor strengths above.

**Mario** to Everyone 5:39 PM

I have found students are the best judges in Cybersecurity or computer science

**Jennifer Nari** to Everyone 5:41 PM

[https://www.gavilan.edu/staff/fplc/all\\_documents.php](https://www.gavilan.edu/staff/fplc/all_documents.php)

**Dana Young, Library** to Everyone 5:46 PM

I have turned it in in the past

**Mario** to Everyone 5:51 PM

Is it appropriate to ask the person I am elevation for the class syllabus to understand the subject matter?

**Jennifer Nari** to Everyone 5:55 PM

Yes, please check for correct SLOs.

**Scott Sandler (English)** to Everyone 5:56 PM

I do want to say that the best practices observation form is a living document, so if ever you have a suggestion of what to add or modify, we welcome that.

**Dr. Blanca Arteaga** to Everyone 6:00 PM

I appreciate the opportunity to be re-trained.

**Scott Sandler (English)** to Everyone 6:01 PM

That's so heartwarming.

**Dana Young, Library** to Everyone 6:05 PM

Feed them and they will come!

**Carina Cisneros, Dean of Student Support** to Everyone 6:06 PM

PT Faculty Evaluation checklist is super helpful - available on the forms page:

**Dr. Blanca Arteaga** to Everyone 6:08 PM

can you add me Scott, please



**Jamie Adams** to Everyone 6:08 PM  
me too!

**Hilary Andrews** to Everyone 6:08 PM  
Me too

**Mario** to Everyone 6:08 PM  
Add me too

**Megan Wong-Lane** to Everyone 6:09 PM  
Is it open access? Then, you could give out the link.

**Moe Llanes** to Everyone 6:09 PM  
Me too please

**Peter Howell** to Everyone 6:09 PM  
<https://ilearn.gavilan.edu/enroll/CTCG4Y>

**Hilary Andrews** to Everyone 6:10 PM  
Thank you!

**Dana Young, Library** to Everyone 6:10 PM  
thank you so much for a great presentation and chat

**Dr. Blanca Arteaga** to Everyone 6:10 PM  
This was great. Very clear, and great suggestions.

**Binh Vo** to Everyone 6:10 PM  
Thank you for this retraining 😊

**Moe Llanes** to Everyone 6:10 PM  
Thank you!

**Megan Wong-Lane** to Everyone 6:11 PM  
Thanks, everyone!



**Mario** to Everyone 6:11 PM

Thank you, All!

**Jan Janes** to Everyone 6:11 PM

Thank you all!

**John Lawton Haehl** to Everyone 6:12 PM

[Jlawtonhaehl@gavilan.edu](mailto:Jlawtonhaehl@gavilan.edu)

**Peter Howell** 6:12 PM

good to go tomorrow morning