

Gavilan College
FLEXIBLE CALENDAR ACTIVITIES AGREEMENT



Rocky Ram Name 10/15/2023 Date

Academic Year 2023/2024

Original Contract Modified Contract

I. Two Mandated Faculty Professional Learning Days

- College Sponsored Professional Learning Activity
- College Sponsored Professional Learning Activity

Projected Dates	Actual Dates Month/Day/Year	Total Hours
AUG 25	8/25/2023	6
SEPT _____		
JAN 26	1/26/2024	6
FEB _____		
	9/19/2023	1
	10/5/2023	1
	9/26/2023	1
	9/20/2023	1
	10/11/2023	1
	8/24/2023	3
	8/24/2023	3
	10/10/2023	3
10/17/2023		3
10/24/2023		3
10/31/2023		3
2/8/2024		5
2/9/2024		5
11/1/2024		2
11/9/2023		2
11/10/2023		6
11/11/2023		6
11/12/2023		4

II. Five Contracted Flex Days (specific activities outside contractual responsibilities)

A. Individual Conferences, Workshops, Meetings

- 1. Student Learning Outcomes (SLO) Dialogue Days
- 2. Racism and Research Discussion Group
- 3. Academic Staffing Committee Meetings
- 4. Ethnic Studies Workshop – Gavilan College
- 5. EEOC Workshop – Gavilan College

6. Accessible Documents Course (California Community Colleges Vision Resource Center)

7. Pacific Sociological Society 2024 Annual Conference - Oakland

8. The Future of AI and Education – Stanford University Lecture Series

8. National Council on Family Relations 2023 Annual Conference - Minneapolis

B. And/Or Individual Projects (fill out an Individual Activities Form Addendum A)

- 1.
- 2.
- 3.

C. And/Or Courses/Workshops/Advising I Plan to Conduct

- 1.
- 2.
- 3.

Commented [NP1]: Be sure to enter the date and hours for the mandatory flex days here. This is a piece that is often overlooked. Note that these two days are required for all full time faculty.

Commented [PN2]: Projected dates can be filled in to the actual dates column after activity has been completed. Be sure to complete this step before you submit your final form.

Commented [NP3]: Write out full names of organizations instead of using acronyms for clarity.

Commented [NP4]: Be sure to provide individual dates for a multi-day conference as presented here.

(TOTAL REQUIRED HOURS: 42)

TOTAL PLANNED HOURS: **65**

BY SENDING THIS FORM THROUGH THE GAVILAN COLLEGE EMAIL SYSTEM, I CERTIFY TO THE FOLLOWING:

1. I will complete the above plan within the timeline specified.
2. The Department Chair, Coordinator, or Director in my area has reviewed this form.
3. If I am doing an Individual Project the Dean in my area has reviewed this form.

DEADLINES

OCTOBER 15: E-mail an initial copy of this form (electronic only) to the Faculty Professional Learning Committee at: fplc@gavilan.edu

JUNE 30: You must list the actual dates (month, day and year) of all activities for the final submission. Complete the section below explaining the accomplishments and benefits of your flex activities. Print a final hard copy of this form, sign and submit the hard copy to the Office of Instruction. Attach supporting material as appropriate.

TO BE COMPLETED AFTER YOUR FLEX OBLIGATION HAS BEEN MET:

What were the achievements, accomplishments, and benefits of activities during "flexible days"?

[Insert your narrative here. Be as reflective as possible. The purpose is to help you examine which activities were useful for your professional development, how they might help to contribute to improvements or modifications in your teaching, and how they might give you ideas about future professional development goals you may want to explore in the future.]

Commented [NP5]: Don't forget your narrative.

I certify that I have completed the approved plan with an hourly commitment equal to or greater than the hours specified.

FACULTY SIGNATURE

DATE

VICE PRESIDENT OF INSTRUCTIONAL SERVICES

DATE