

SUMMER SESSION 2008 REGISTRATION

Students must be registered before the first day of an early-start or late-start class.

APPLY ONLINE

File at least two working days before registering. Go to www.gavilan.edu and click on the link for Gavilan's online application.

REGISTER ONLINE

Go to www.gavilan.edu and click on the Self-Service Banner icon.

New and returning students must have an application on file two working days prior to registering. To register go to www.gavilan.edu and click on the Self-Service Banner icon to get your Gavilan Student ID number and select a user ID and PIN. Register!

High School students register in person.

Add code required for filled (closed) classes once classes have begun.

Helpline available during in-person registration hours @ 408-848-4733.

REGISTRATION SCHEDULE

• CONTINUING STUDENTS

May 5 – June 15

• NEW OR RETURNING STUDENTS

May 12 – June 15

• REGISTRATION FOR HIGH SCHOOL CONTRACT STUDENTS *in grades 9 through 12*

May 12 – June 13 or during late registration
High School contract students must register in person.

• LATE REGISTRATION for the 6-week Summer Session beginning June 16

New, Returning or Continuing or High School Contract Students:
June 16 & 17

Students must be registered by the end of the second day of the term for any six-week class. An add code (issued by the instructor) is required to register for any closed (full) class.

REGISTER IN PERSON

MAIN CAMPUS

May 5 – 30 Mon-Thurs, 8 am - 4:30 pm; Fri, 9 am - 4:30 pm

Note: No in-person registration on Monday, May 26 (Memorial Day Holiday)

June 2 – June 13 Mon-Thurs, 8 am – 5 pm; Fri, 9 am – 11:30 am

June 16 & 17 Mon, Tues, 8 am – 6 pm

MORGAN HILL AND HOLLISTER SITES

May 5 – 22 Mon-Thurs: 8 am - 8 pm, Fri: 8 am - 5 pm

May 27 – June 13 Mon-Thurs: 8 am - 5:30 pm, Fri: 8 am - 12 noon

June 16 – June 25 Mon-Thurs. 8 am - 8 pm; Fri. 8 am - 12 noon

Notes: *Sites are open on Fridays beginning May 30 from 8 am to 12 noon.
May 23 – Closed for Graduation
May 26 – Closed for Memorial Day*

Refunds: Refunds of the enrollment fee, Health Services fee, parking fee and/or other fees are not automatic. To receive a refund for a term-long course, even for a cancelled course, the student is required to file a Petition for Refund form, available from the Admissions and Records Office. 100% of the enrollment fee minus a \$10 processing fee will be refunded if term-long courses are officially dropped by Friday, June 20 and a Request for Refund form filed no later than noon on June 27. No refunds will be given for requests made after this date. Parking Permits must be returned to receive a refund of parking fees.

Short-term courses must be dropped before 10% of the class meetings have passed.

Adding Courses Students may add courses to their schedules until the end of the second day of the six-week term contingent upon seat availability. To add a course once the course is filled (closed), an add code is required.

Students adding courses with a start date earlier or later than June 18 must be registered by the first day of the class.

Dropping Courses Students may drop courses online at Self-Service Banner or in person. A student who stops attending and does not officially withdraw is not automatically dropped and may receive a final grade of "F" or "NC".

Six-week courses dropped by Thursday, June 26 will not appear on the student's permanent record. Classes dropped between June 27 and July 18 will appear on the permanent record with a notation of "W" (withdrawn).

The "W" deadline for all courses is 75% of the class meetings.

Parking Student spaces are enforced Monday through Thursday from 7 a.m. to 10 p.m. and Friday from 7 a.m. to 5 p.m. Student parking is permitted in Lots A, C, E or H except where restricted to staff, visitors or handicapped. All vehicles parked on campus must display a parking permit. Day tickets are available for 75 cents at coin-operated machines in parking lots A & E and at the south entrance to campus. All-day permits for the four or six-week Summer Session are \$20 and are available from the Admissions and Records Office.



Pay in person with credit card or electronic check at the Admissions & Records office or at either site or by calling toll-free 1-866-255-1801.

American Express, Mastercard, Visa or Discover accepted.

Basic Fees

- Health Fee \$5
- Student Representation Fee \$1
- Per unit fee (California resident) \$20
- Per unit fee (Non-resident) \$204
- Parking Permits (Required only on the Gilroy campus):
Day Permit (7 am - 10 pm) \$20

Enrollment Fees *Pay online or in person with American Express, Mastercard, Visa or Discover.*

Gavilan College is a public institution; the only costs to a California resident are the registration fees, books, and supplies.

# of Units	Total* California Resident	Total* Non-Resident	# of Units	Total* California Resident	Total* Non-Resident
0.5	32.50	125.00	3.5	95.50	737.00
1.0	43.00	227.00	4.0	106.00	839.00
1.5	53.50	329.00	4.5	116.50	941.00
2.0	64.00	431.00	5.0	127.00	1043.00
2.5	74.50	533.00	5.5	137.00	1144.50
3.0	85.00	635.00	6.0	147.00	1246.00

* All students pay a \$1 Student Representation Fee and a Health Fee of \$5. The above schedule includes these fees.

Non-resident students: There is a tuition charge of \$184 per unit in addition to the \$20 per unit enrollment fee, health fee and student representation fee.

Registration Payment Deadline Schedule

Payment must be received and/or posted on or before the deadline listed to avoid being deregistered from the class.

Register Between	Payment Deadline
Tues, April 29 - Sun, May 4	Sunday, May 4 at midnight
Mon, May 5 - Sun, May 11	Sunday, May 11 at midnight
Mon, May 12 - Sun, May 25	Sunday, May 25 at midnight
Mon, May 26 - Sun, June 8	Sunday, June 8 at midnight
Mon, June 9 - Sun, June 15	Sunday, June 15 at midnight
Mon, June 16	Monday, June 16 at midnight
Tues, June 17	Tuesday, June 17 at midnight

Need a Book Loan?

With an ASB card you can apply for an ASB book loan (up to \$300) at the Financial Aid Office, room SC124.

Buy an ASB card at the Admissions & Records Office, room SC111.



What is a CRN?

CRN stands for Course Reference Number. This is the number (used to be called section) that you will use to register for your classes.

Beginning with the summer 2008 enrollment period social security numbers will no longer be used as student identifiers. Find your new Gavilan Student ID and choose a PIN by going to www.gavilan.edu and clicking on the Self-Service Banner icon. You will use your new ID and PIN to log into Self-Service Banner and register for summer and fall classes.

Gavilan College is an on-site partner in the



ONE-STOP CAREER CENTER

Job and Career Services
Open to the Public

831-637-JOBS (Hollister)
www.sbcjobs.org

SUMMER SPORTS CAMPS FOR KIDS!

See ad on page 38.

