



SCHEDULE OF CLASSES Spring 2014 January 27 - May 23



photos by Pablo Balancio



Veterans' Resource Center

Military veterans have a place on campus -
Room TH 128

Do you have kids
3-5 years old? Ask about
ON-CAMPUS PRE-SCHOOL!

(408) 848-2815

Student Success Center

Computers, workshops,
and a comfy study space
in PB 11



Welcome Center

New students, get help applying,
using MyGav and more -
Room SC 107A

*This Schedule of Classes is
dedicated to the memories of
John Pruitt and Pablo Balancio*



Gavilan College Spring 2014

REGISTER ONLINE

www.gavilan.edu

click on **myGAV**

Register online if:

1. You are a continuing student or have submitted an application at least 5 business days prior to registering.
2. You have no "holds."
3. You have successfully completed course prerequisites at Gavilan College or have been verified through assessment or evaluation of official transcripts from another college.
4. You are not in "dismissed" status.

REGISTER IN PERSON

GILROY

December	Mon-Thurs 8 a.m.-5 p.m.; Fri 10 a.m.-2 p.m.
January	Mon-Thurs 8 a.m.-5 p.m., Fri 10 a.m.-2 p.m.
February	Mon-Thurs 8 a.m.-5 p.m., Fri 10 a.m.-2 p.m.

MORGAN HILL AND HOLLISTER

December	Mon-Thurs 8 a.m.-6 p.m., Fri 8 a.m.-5p.m.
January	Mon-Thurs 8 a.m.-6 p.m., Friday 8 a.m.-12p.m.
February	Mon-Thurs 8 a.m.-6 p.m. Friday 8 a.m.-5p.m.

All locations will be closed:
 December 24,25--*Christmas holiday*
 December 31, January 1--*New Year's holiday*
 January 20--*Martin Luther King Day*
 January 24 for Professional Development Day

REGISTRATION CALENDAR

Registration period	Date	Who can register?
Pre-Priority	December 2,3,4	DRC, EOPS, Foster Youth, Veterans, CalWORKs
Priority	starts December 5	Currently enrolled students who have completed orientation
Open	starts December 12	New students, returning* students, GECA and High Step students
High school students concurrent enrollment	December 16 - January 15	Students who will be taking college classes while still in high school, but are not in GECA or High Step
Late	January 27 - February 7	Students who have obtained add codes from instructors
Open-entry/late-start	Before first day of class	All students taking open-entry and late-start classes

*A "returning" student has been absent from Gavilan College for one school year (3 semesters).
 A new application is required. Not eligible for priority registration.

PAYMENT DEADLINES

Register or add a class between....	Must pay by.....
December 2, 8 am - December 13, 2 pm	Friday, December 13, 2 pm
December 13, 5 pm - December 20, 2 pm	Friday, December 20, 2 pm
December 20, 5 pm - January 3, 2 pm	Friday, January 3, 2 pm
January 3, 5 pm - January 10, 2 pm	Friday, January 10, 2 pm
January 10, 5 pm - January 17, 2 pm	Friday, January 17, 2 pm
January 17, 5 pm - January 21, 2 pm	Friday, January 21, 2 pm
January 21 - January 24	must pay by 2pm, day of registration
January 24, 5 pm and beyond	immediately at time of registration

If you do not pay ALL fees and the outstanding balance on your account by the next deadline after you register or add a class, you will be dropped from ALL Spring classes!

De-registration will occur and registration (both online and in-person) will be closed from 2 pm - 5 pm on each deadline day.

Semester Calendar

Spring 2014

First day of Aviation	January 9
First day of Spring Semester Classes	January 27
ABSOLUTE Last day to add a semester-long course	February 7 (for Aviation: January 21)
Last day to drop a semester-long course with a refund	February 9 (Sunday) (for Aviation: February 2)
Last day to drop a semester-long class with no record shown (NRS) on your transcript. (The NRS deadline for a short-term course is 10% of class meetings.)	February 9 (Sunday) (for Aviation: February 2)
Deadline for selecting pass/no pass grading option	February 25
Graduation petitions due	April 16
Last day to withdraw from a semester-long class. A "W" will appear on your transcript	April 21
First day to file transcript request	May 16
First day to request CSU / IGETC Certification	May 16
Final Exams	May 17 - 23
Last Day of Semester	May 23
Final Grades Available Online	June 4
Official Transcripts Available	June 16
Holidays - all locations closed	<i>Presidents' Day - Feb 14, 17</i> <i>Spring Break - March 31-April 6</i> <i>Memorial Day - May 26</i>

ALTERNATE FORMATS: The Gavilan College Schedule of Classes is available in alternate media formats. Contact the Disability Resource Center at 408-848-4865 or the Office of the Vice President of Student Services at 408-848-4738.

FORMAS ALTERNATIVAS: El Horario de Clases del Colegio Gavilán está disponible en formato de medios alternos. Por favor de contactar El Centro de Recursos para Estudiantes Incapacitados (DRC) a 408-848-4865 o la Oficina del Vice Presidente de Servicios de Estudiante a 408-848-4738.

ACCURACY STATEMENT: Although the Gavilan Joint Community College District and Gavilan College have made every reasonable effort to ensure that the Schedule of Classes is accurate, information may change after the paper version goes to print. **The most accurate and up-to-date information will always be found in the ONLINE Schedule of Classes.** Courses and programs that are offered, along with other information in the schedule, are subject to change without notice by the Gavilan College administration for reasons related to student enrollment, level of financial support, or for any other reason, at the discretion of the district and the college. The district and college further reserve the right to add to, amend, or repeal any of its rules, regulations, policies, and procedures, consistent with applicable laws.

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IDENTIFICATION STATEMENT: Gavilan College (Volume 3, Issue 1), is published 9 times per year (one issue in January, May and August; three issues in November and April) by Gavilan College Public Information Office 5055 Santa Teresa Blvd, Gilroy CA 95020. Mailing at Periodicals Postage Prices has been authorized at Gilroy California. POSTMASTER: Send address changes to Gavilan College, Public Information Office 5055 Santa Teresa Blvd, Gilroy CA 95020.

MISSION

Gavilan College cultivates learning and personal growth in students of all backgrounds and abilities through innovative practices in both traditional and emerging learning environments; transfer pathways, career and technical education, developmental education, and support services prepare students for success in a dynamic and multicultural world.

PRESIDENT'S MESSAGE

Gavilan College is here to help you succeed. Our programs of study in Liberal Arts and Sciences, and Career Technical Education, can prepare you to transfer to a four-year university, or enter the workforce.



We have opened a Welcome Center for new students to help you get started, and a Student Success Center to make sure you have the resources to succeed during your crucial first year.

The college is implementing many of the recommendations of the statewide Student Success Initiative -- you will see some changes over the coming semesters regarding enrollment priority, class repetition, and the maximum number of units students can take at the California resident rate. These changes are statewide, and are designed to make colleges more responsive to the needs of students seeking degrees, certificates, or transfer.

Gavilan College has added support to help you succeed in your goals. Please take advantage of the Welcome Center, Student Success Center, DegreeWorks, counseling and orientation. These services can make a positive difference in your academic career.

Superintendent/President
Steven M. Kinsella

Welcome to Gavilan College



PRINCIPLES OF COMMUNITY

As members of the Gavilan College community, we value the worth and dignity of every person, the pursuit of truth, devotion to excellence, acquisition of knowledge, and the nurture of democratic citizenship. We strive to maintain these ideals in an environment of inclusiveness and mutual respect.

The Principles of Community provide the foundation which creates this environment. The expectation is that we maintain the highest ethical standards in order to establish an atmosphere of civility, honesty, cooperation, professionalism and fairness.

Gavilan College aspires to be:

Diverse: We embrace and celebrate diversity in all its forms (the heritage, achievements, uniqueness, and contributions of all our members) and seek to uphold an inclusive, open and enlightened community.

Open: We believe free exchange of ideas requires mutual respect, trust and consideration for our differences.

Purposeful: We are a community that maintains a shared commitment to service to society and advancement of knowledge through innovative teaching and learning.

Just: We are committed to respect for individual dignity and equitable access to resources, recognition and security.

These Principles of Community, reflected in Board Policy 2715, guide the institution's actions. They provide guidelines to follow and are to be considered a living document. Adherence to the Principles of Community is the professional responsibility of all staff. Behavior that is in conflict with the principles will be subject to administrative review. Ultimately, Gavilan College is dedicated to fulfilling its mission with compassion, caring and understanding, while respecting all individuals.

BOARD OF TRUSTEES

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Jonathan Brusco, *Morgan Hill, BA, University of San Francisco, MA, SJSU*

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Anne Ratto, *Associate Dean of EOPS/CalWORKs and CARE*

Eduardo Cervantes, *Associate Dean of MESA and TRiO*

Eligibility: You are eligible to attend Gavilan College if:

- You are a high school graduate or you have passed the GED or the California High School Proficiency exam
- You are 18 years of age or older
- You are currently enrolled in high school. High School students may enroll with Special Student Status by completing a High School Contract form.

Continuing Students

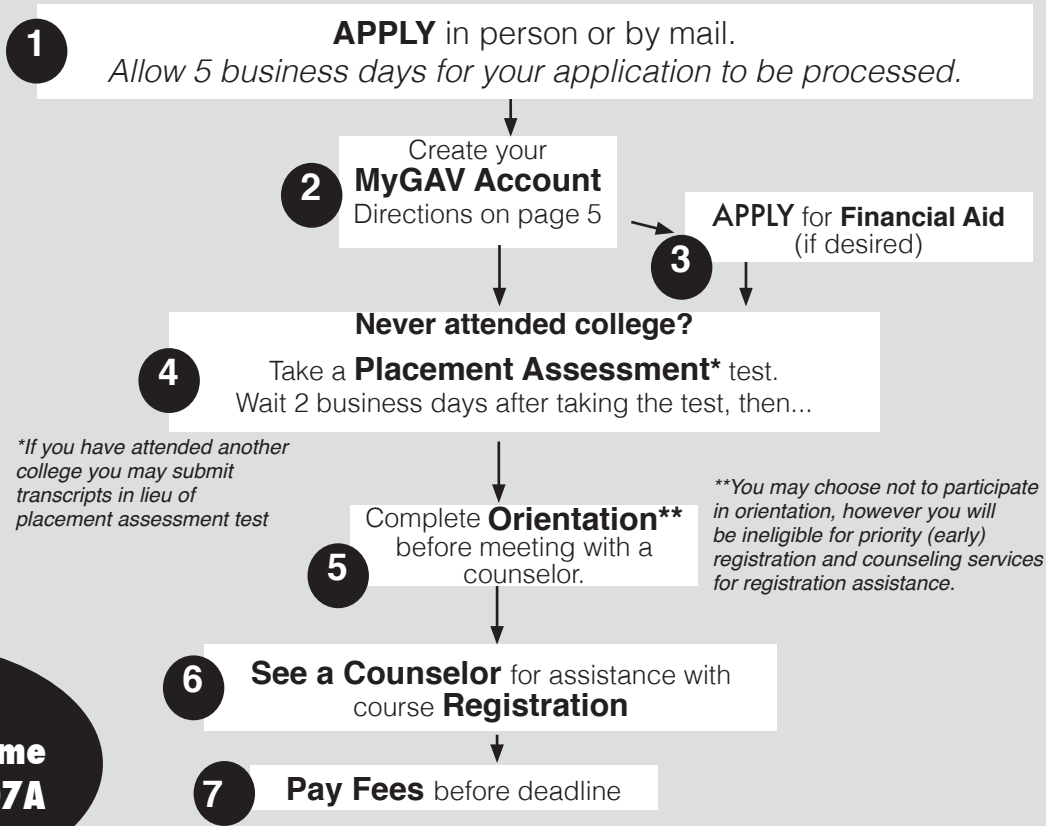
No new application required. Priority registration available if orientation has been completed.

Returning Students

New application required if one year has passed. Register during OPEN registration period.

**Need help?
Visit the Welcome Center in SC 107A**

New Students' Guide



STEPS TO SUCCESS: ADMISSIONS • ASSESSMENT • ORIENTATION • COUNSELING • FOLLOW-UP

Exemptions from assessment and orientation

These services are optional for some students. You may opt out of assessment and orientation if you:

- have an AA degree or higheror
- have accumulated fewer than 12 units in transfer coursesor
- plan to enroll in fewer than six units....or
- do not plan to earn a certificate or degree.

Inform your counselor or the Admissions & Records Office if you choose to opt-out. If you opt-out you will not be eligible for priority/early registration.

If you have attended another college and completed math and English courses within the past two years, you do not need to take the Gavilan College placement assessment unless you wish to take it or it is required by your major.

English as a Second Language Students
New ESL students go through the ESL assessment process. **See page 75.** *Todos los nuevos estudiantes de ESL deben tomar el examen de nivelación de ESL. Consulte la página 75.*
The assessment instrument used by Gavilan College for general assessment is Accuplacer. It is administered in English and is not intended for applicants to the English as a Second Language (ESL) program.

**Practice tests are available!
Go to www.gavilan.edu/assessment**

NOTE: Effective Fall 2014 assessment and orientation will be MANDATORY for all new students. Please check our website for more information about the Student Success Initiative

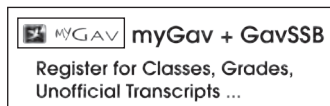
DO THIS 5 DAYS AFTER SUBMITTING YOUR APPLICATION!

You must have a Gavilan ID and PIN before you can schedule an assessment, orientation, or counseling appointment.



Get Started:

Go to www.gavilan.edu.
Click on the **MyGAV icon**.



Use MyGav to:

- **Register**—Add & Drop classes
- Check class availability and fees
- Choose Pass/No Pass Options and prerequisites
- Search for classes by time, day, part of term, method of instruction
- View and print your semester schedule
- View your financial account and pay your bill with a credit card
- View and print grades and unofficial transcripts
- Update your contact information
- Access **MyDegreeWorks**
- Access and manage your personal, course and school calendars

First Time Users:

Create Your MyGAV Account

Click the link that says **Get Your Gavilan ID and PIN** and follow the steps below.

1. Enter **your name** exactly as it appears on your application.
2. Enter your **social security number**.
3. Enter your **date of birth**. (mm/dd/yyyy).
4. Click on **Get Gavilan ID**.
5. **Write down your ID** (G-number). **Write down your PIN**. This is a temporary PIN. In the next step you will create your permanent PIN.
6. Click on the **Log in to Gavilan Self-Service Banner** link at the bottom of the page. Click **Login**.
7. Enter your **ID** and **temporary PIN**. Click **Login**.
8. Enter your **temporary PIN** number first, then choose a new six digit number that you will remember and enter it on the next two lines.
9. Click **Login**.
10. Enter **a security question**. It should be something that has an answer that does not change and you will always know (for example, 'In what town was my sister born?' On the next line, enter the answer.)
11. Once you submit this question and answer, you will be taken to your personal Banner account!

Get Gavilan ID

First Name:	<input type="text"/>
Last Name:	<input type="text"/>
SSN:	<input type="text"/>
Date of Birth:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Secure Access Login

Gav ID:

PIN:

Having problems logging in? Click here

Get Your Gav ID and Pin

[View Class Schedule](#)

[View Course Catalog](#)

Login Verification Change PIN

Either you are a first-time user user or you will have to change your PIN before you can login.

Re-enter Old PIN: (First-time users: . . .)

New PIN: (Pin must be 6 dig

Re-enter new PIN:

Security Question and Answer

Please enter your new Security Question and Answer. Then Submit Changes.

Please Confirm your Pin:

Question:

Answer:

OR

Question:

Answer:

If you are unable to access your Gavilan ID# and PIN call the help line at 408-848-4736, Mon-Thur, 9 am - 5 pm, Fri 10 am - 2 pm

Although we make every effort to produce an accurate Schedule of Classes, some information may change after the publication goes to print. Please check online at MyGav for the most up-to-date information prior to attending class.

Assessment 408-846-4992

Register at: www.gavilan.edu/admit/assess.html

Placement/assessment testing ensures that you are enrolled in courses that match your abilities in language and computational skills. Placement scores, together with other indicators of your abilities, are used by counselors to recommend appropriate course placements.

Students must have completed the eighth grade to be eligible for assessment services.

Sessions begin promptly at the stated time. **Check in is 15 minutes prior to starting time.** No one will be admitted after the session has begun.

Assessment requirements:

- Valid picture ID (a state-issued driver's license, or ID, passport, Student Body Card, Military ID or Alien Registration Card. Contact the Assessment Office (MP100) or call 408-846-4992 if you do not have a valid ID.)
- Gavilan ID number
- The Assessment Center will provide pencils and scratch paper for students during testing. All items will be collected after the test.
- No electronic devices are allowed

Re-Assessment:

If you have previously taken an assessment test, you may retest between 15 and 90 days from your first attempt, or after two years.

Advanced Placement: You may earn credit for College Entrance Examination Board (CEEB) Advanced Placement (AP) Tests with scores of 3, 4, or 5. AP credit can be used to meet IGETC, CSU GE and A.A. general education (GE) and/or major requirements.

Early Assessment Program (EAP): If you took the CSU-EAP test in high school you may be able to use these scores instead of the Gavilan College Assessment Test. EAP scores must be reviewed by a Gavilan College Counselor.

Orientation 408-852-2866

Visit www.gavilan.edu/orientation to sign up for an in-person or online "kickstart" orientation.

All new students must complete a "kickstart" orientation prior to meeting with a counselor for registration assistance. Orientation provides an overview of instructional programs, support services, facilities and general graduation requirements, and helps you make the best use of your time to complete your educational goals. Your orientation to Gavilan College will be fully complete once you complete the "kickstart" orientation and Guidance 210, First Year College Student Seminar.



my Degree Works

Log in to myGav and click DegreeWorks on the Student tab for 24/7 online access to:

- View your progress toward a Gavilan degree or certificate.
- Keep track of courses you must take to complete your degree or certificate.
- Check other degree options without any commitments.
- View and print your educational plan.
- View notes from the counseling and administrative offices.
- Use a GPA calculator to determine your term or graduation GPA.

Counseling www.gavilan.edu/counseling

Counselors can assist you in meeting educational, career and life goals. If you are uncertain about your plans for the future, experiencing difficulty in making important decisions, or have any other personal or social concerns, the counseling staff is here for you. In addition, counselors make referrals to many community agencies. You may seek the assistance of any counselor at Gavilan College.

See a counselor if you are:

- a first time student planning to transfer
- a first time student planning to obtain a AA/AS degree
- undecided in your major
- a high school contract student
- on academic probation or dismissal
- taking over 18 units (spring/fall) or over 6 units (summer)
- applying prerequisite courses from another college(s)
- an international student with an "F1" Visa

Adding Classes: Add codes expire on the "last day to add" and cannot be used after that time. Letters from instructors will not be accepted. It is your responsibility to ensure that you are officially registered for classes. **No exceptions!**

Instructors will check the roster at the beginning of each class meeting to confirm that the students present are enrolled. View your registration status on MyGav or ask your instructor to verify your name on the official class roster.

Dropping Classes: You may withdraw from a course by submitting a drop card to Admissions & Records or by completing the drop process on self-service Banner. Click on the Add or Drop Classes link (under Registration Tools) on the Student Tab of MyGAV.

Withdrawal Policy: The following grading practices apply when withdrawing from a course:

- If you withdraw from a course before the "NRS" date, or before 10% of the class meetings in a late-start class, there will be no record shown on your transcript.
- If you withdraw from a course after the NRS date, but prior to completion of 75% of the class meetings for the course, you will receive a grade of "W"; thereafter, you will receive whatever grade you have earned based upon the entire semester's work.

Course Conflicts: Students with class conflicts must have a note from 1) either both instructors stating they are aware of the conflict or 2) the instructor of the class from which the student will leave early/arrive late. The note must state what steps will be taken to make up time/work. Conflicts of over 5 minutes are not normally approved.

Program-specific counseling:

Athletics:	408-848-4880	GY118
Basic Skills:	408-848-4776	PB11
DRC:	408-848-4767	LI 117
EOPS/CalWORKs:	408-848-4740	LI101A
MESA:	408-848-4887	MA117
PUENTE:	408--848-4807	SC105
STEM:	408-848-4820	SC102
TRIO:	408-848-4707	LI109



All new students must complete Kick-Start Orientation!

Step one: Complete the **Kick-Start Orientation** online or in person, *before* meeting with a counselor for registration assistance.

Step two: Register for one section of **Guidance 210, First Year College Student Seminar.**

Completion of this .5 unit course ensures priority registration as a continuing student next semester.

Register online at: www.gavilan.edu/orientation

It's required!

Do you have an "Ed Plan"?

An Ed Plan (Educational Plan) is your roadmap to success.

It ensures that you take the **RIGHT CLASSES** in the **RIGHT ORDER** at the **RIGHT TIME.**

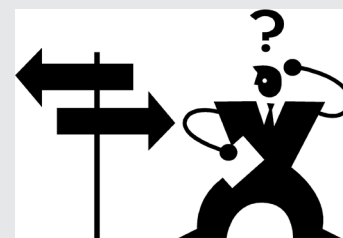
All students **SHOULD** have an Ed Plan.

Veterans and students receiving Financial Aid **MUST** have an Ed Plan.

Starting Fall 2014, an Ed Plan will help you get an earlier registration period.

See a counselor during the semester for more information (or ask at orientation!)

You are expected to take the responsibility for scheduling an appointment with a counselor, preferably at least once per semester to develop, review and update your educational plan and ensure that you are taking the appropriate courses to meet your educational goal.



Counseling Calendar

November 1 – December 20	Schedule appointments online: www.gavilan.edu/counseling	To identify classes you may need for your degree objective, use:
<div style="border: 1px solid black; padding: 5px;"> <p>Counseling schedule is subject to change. Check www.gavilan.edu/counseling for schedule updates.</p> </div>		<div style="border: 1px solid black; padding: 5px;"> <p>myDegreeWorks</p> </div>
December 23 – January 6	Counseling Closed	
January – Walk-in Services only	Gilroy Campus: Walk-in registration assistance only. Must check-in 30 minutes prior to closing	Morgan Hill and Hollister: Call for drop-in and appointment schedule
January 7	8:00 AM - 6:00 PM	
January 8	8:00 AM - 6:00 PM	Hollister 10:00 – 6:00 Morgan Hill 10:00 – 6:00
January 9	8:00 AM - 6:00 PM	
January 14	8:00 AM - 6:00 PM	
January 15	8:00 AM - 6:00 PM	
Last day to submit Academic Dismissal Petition and college application for 16 wk classes.		
January 16	8:00 AM - 6:00 PM	
January 21	8:00 AM - 6:00 PM	
January 22	8:00 AM - 6:00 PM	
January 23	8:00 AM - 6:00 PM	

Academic Dismissal Readmission Process and Deadlines

ENROLLED STUDENTS:

If you are currently enrolled (Fall 13) and are on Academic Dismissal, or if your Fall 2013 grades place you on Academic Dismissal you must:

1. Complete the Petition for Readmission: (<http://www.gavilan.edu/counseling/documents/PetitionForReAdmission.pdf>)
2. Review the completed petition with your assigned counselor
 - Appointments are required – schedule online (<http://www.gavilan.edu/counseling/>)
 - If you are part of a campus program (TRIO, MESA, Basic Skills, EOPS, CalWorks, DRC, etc.) see the program counselor.
 - Counselor must approve the petition and course selections.
3. Petition must be approved NO LATER than
 - **December 20, 2013 – 3:00 PM** if you are already on Academic Dismissal
 - **January 23, 2014; 3:00 PM.** if your fall grades place you on Academic Dismissal
4. Register for courses listed on the petition. Petition will not be modified if courses are closed at the time you register.

RETURNING STUDENTS:

If you are returning to the college and the last term of attendance you were placed on Academic Dismissal, you must:

1. Complete the Petition for Readmission (<http://www.gavilan.edu/counseling/documents/PetitionForReAdmission.pdf>)
2. Review the completed petition with a counselor
 - if you are part of a campus program (TRIO, MESA, Basic Skills, EOPS, CalWorks, DRC, etc.) see the program counselor.
 - Counselor must approve the petition and course selections.
3. Petition must be approved NO LATER than **January 15, 2014; 3:00 PM.**
4. Register for courses listed on the petition. Petition will not be modified if courses are closed at the time you register.

High School Students Concurrent Enrollment

Important Dates

- | | |
|--|--|
| Dec. 16 | High school student registration begins |
| Jan. 15 | Deadline for paperwork, assessment, and registration activities for Spring classes |
| January 27 Spring Semester begins | |

Things to consider:

- Plan early!
- No exceptions for incomplete paperwork
- High school students cannot register late or use add codes

Checklist:

- Application (allow 5 days for processing)
- High School Contract form, completed, with all signatures
- Official High School Transcript
- Assessment test or EAP
- Registration card
- Proof of 2.00 cumulative GPA or higher
- Meet registration deadlines
- Meet with Gavilan counselor to finalize contract
- Payment of fees
- Purchase books and required materials

Contact Admissions and Records
for additional information 408-848-4733



How to read the Class Schedule

Transferrability
Includes:
CSU, UC
CSU-GE area designation
IGETC area designation
Gavilan AA/AS General Education designation
CAN #: For more information, refer to the General Education/ Course Credit Matrix on page 48 of the 2011-2013 Gavilan College Catalog.

Course Number

Course Title

Discipline

BUSINESS

BUS 1 Fundamentals of Business
Transferable: CSU; UC; GAV AA/AS, D2
Course Description
REQUIRED/ADVISORY: Listed at the end of the course description

CRN	Type	Room	Instructor	Units	Days	Begin-End
10000	LEC	BU120	ROSS Y	3.0	TR	1250P 0210
10100	LEC	BU119	STAFF	3.0	T	0600P 0900

Prerequisites
(Refer to the College Catalog for Advisories for most courses. See page 28 of this schedule for an explanation of Advisories, Prerequisites and Co-requisites.)

Course Reference Number

Evening & weekend Courses
gray shading

Building/Room

Instructional Type
LEC Lecture
LAB Laboratory
L/L Lecture/Laboratory

Instructor

Semester Units

Days -see legend below

Times

Legend

M = Monday T = Tuesday W = Wednesday R = Thursday F = Friday S = Saturday U = Sunday

ARR = Additional weekly hours required FEX = Field Experience TBA = to be arranged TV = Telecourse

Wrk Ex = Work Experience

Gray shading indicates evening and weekend classes

What is a CRN?

CRN stands for Course Reference Number. This is the number (used to be called section) that you will use to register for your classes.

Guide to off-campus class locations



For on-campus locations, see campus map, inside back cover

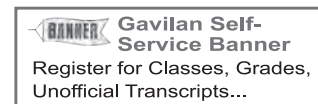
Off-Campus Class locations

ANZ	Anzar High School, San Juan Bautista	LOADCS1	Live Oak Adult Day Services, 651 West Sixth St., Gilroy
BROWNL	Brownell Middle School, 7800 Carmel St., Gilroy	LOHS	Live Oak High School, 1505 E. Main Ave., Morgan Hill
CALAVR	Calaveras Elementary, 1151 Buena Vista Rd., Hollister	MHG	Morgan Hill Community Center, 17060 Monterey Rd., Morgan Hill
CHS	Christopher High School, 850 Day Rd., Gilroy	PORTHL	Portuguese Hall, 695 Seventh St., Hollister
CRC	Centennial Recreation Ctr., 171 W. Edmundson Ave., Morgan Hill	PLY	Morgan Hill Playhouse, Monterey Highway and Dunne, Morgan Hill
CTC 1-4	GUSD/Gavilan Computer Technology Center on Murray Ave., Gilroy	ROH	R.O.Hardin School, 881 Line St., Hollister
EGLRIG	Eagle Ridge Golf Course, Santa Teresa Blvd., Gilroy	SBHS	San Benito High School 1220 Monterey St., Hollister
ELIOT	Eliot Elementary School, 475 Old Gilroy St., Gilroy	SBCL	San Benito County Library, 470 5th St., Hollister
ELROBL	El Roble Elementary, 930 Third Street, Gilroy	SBRAT	Sobrato High School, 401 Burnett Ave., Morgan Hill
ERGOLF	Eagle Ridge Golf Club, 2951 Club Dr., Gilroy	SJBCC	San Juan Bautista Community Center, 10 San Jose St., San Juan Bautista.
GHS	Gilroy High School, 750 W 10th St., Gilroy	SOL	Solorsano Middle School, 7121 Grenache Way, Gilroy
GIBOWL	Gilroy Bowl, 7554 Monterey Street, Gilroy	STF	St. Francis, 7950 Church St., Gilroy
HOL	Hollister Briggs Bldg, 365 Fourth St. Hollister	SUNNY	Sunnyslope Elementary, 1475 Memorial Dr. Hollister
HOLLCC	Hollister Community Center, 300 West St., Hollister	SVALLY	South Valley High School, 385 loof Ave., Gilroy
HOPE-G	HOPE - 8855 Murray Ave., Gilroy	VG	Village Green, 7610 Isabella Way, Gilroy
HOPE-H	HOPE - 650 San Benito St. Suite #120, Hollister	WEX	Work Experience
HVME1	Hacienda Valley Mobile Estates, 275 Burnett Ave., Morgan Hill		
JS	Jasmine Square, 16530 Monterey Rd., Morgan Hill		

How to Register Online

New students must file an application at least 10 business days prior to the following steps:

1. Go to (www.gavilan.edu). Click on the **MyGAV icon**. 
2. **Log in to MyGAV**. Enter your **"G" number** and **PIN**. Click **Login**.
3. On the **Main Menu** page, select the **Student Tab**.
4. On the **Student** page, click the **Gavilan Self-Service Banner** box. 
5. On the **Main Menu** page, select **Student**.
6. On the **Student Menu** page, select **Registration**.
7. On the **Registration** page, click on **Add or Drop Classes**.
8. On the **Registration Term** page, select the **term** from the drop down list for which you will enroll (e.g. Spring 2014).
9. On the **Add or Drop Classes** page, **enter the CRNs** of the courses you wish to register for and select **Submit Changes**.
10. If **Status=**Web Registered**** then you have successfully registered.
11. To pay for the class(es) you have registered for, go to the bottom of the page and select **Registration Fee Assessment** and you will see your account balance information and payment instructions.



General Information

Attendance If you fail to attend the first class session you may be dropped by the instructor in order to admit waiting students. **It is your responsibility to drop the course.** Do not assume that the instructor will do so. **You MUST officially withdraw from a class before the refund deadline in order to receive a refund, even if you have never attended the class.**

Advisories A course advisory is recommended preparation for a course. It is not a prerequisite to taking a course but is strongly suggested that the advisory be met prior to enrollment, as success in the course may depend upon having that skill or knowledge level. This becomes critical in being able to read and understand college textbooks.

Campus Safety and Crime Statistics Contact the Gavilan College Security Department at **408-710-7490 (or dial "10" from any campus extension)** to report criminal or potential criminal activity. Campus safety information and crime statistics are available online at www.gavilan.edu/safety. If you would like a hard copy of this information, copies are available at the Campus Security office (S/F bldg.) or call 408-848-4703 to have a copy mailed to you.

Course Repetition Each course may be attempted a maximum of three times at the same college. An "attempt" is any enrollment in a course after the "No Record Shown" deadline, and that is recorded on your transcript as a "W", "I", "CR", "NC", "P", "NP", or a letter grade (A, B, C, D, F, etc.). Registration for the third attempt must be accompanied by a statement of understanding of repeat limits signed by the student and a counselor along with a registration or add card also signed by the counselor. Students wishing to make appeals should visit the Admissions and Records office.

General Education Reciprocity Agreement Gavilan Community College has entered into a mutual agreement with nine other community colleges to accept the general education of these colleges. The participating colleges are Chabot College (Hayward), De Anza College (Cupertino),

Evergreen Valley College (San Jose), Foothill College (Los Altos Hills), Las Positas (Livermore), Mission College (San Jose), Ohlone College (Fremont), San Jose City College (San Jose) and West Valley College (Saratoga).

Students who obtain a Certification of Completion or Associate Degree General Education or complete an associate degree at any of the participating colleges will have both their general education course work and graduation proficiencies accepted as completed at any one of the participating campuses.

Pass/No Pass, Letter Grade Option Some courses have the option of a final grade of Pass/No Pass or a traditional letter grade of "A", "B", "C", etc. The grading option is shown by the class listing in the schedule. See 2013-2015 Catalog for details.

Prerequisites and Co-requisites A **prerequisite** is a course or skill level that is required **before** you can enroll in another course. Courses used to meet prerequisite requirements must have been completed with a "C" grade or better or "Pass". A **co-requisite** is a set of courses that you must take at the same time.

Challenging a Prerequisite: If you believe that you have the equivalent of a prerequisite through other means (courses at another college, AP tests, work experience, etc.) already fulfilled a prerequisite, or that a prerequisite has been improperly established or implemented, you may challenge the prerequisite by filing a **Challenge Form**. See Course Catalog for details.

Transcripts NOW YOU CAN ORDER YOUR OFFICIAL TRANSCRIPTS ONLINE! Gavilan College Admissions & Records Office has a new, easy to use, online official transcript request process. Students can access this from the Admissions & Records webpage. This new feature allows you to log in to myGav and go directly to a transcript request page. Simply enter your student information and order and pay online for the official transcripts. Transcripts ordered online are \$7.00 each. (You may request two free transcripts in person at the Admissions and Records Office) Rush and overnight federal express services are available for additional fees.

Basic Fees

Per unit fee (California resident) \$46
 Per unit fee (non-resident) \$254
 Health Fee: \$19
 Campus Center Use Fee
 \$1 per unit to a maximum of \$5
 Student Representation Fee \$1
 ASB Card, per semester \$6

Parking Permits Required only on the Gilroy campus

Pay fees in person at all locations, by mail, or online
In Person: cash, check, Mastercard, Visa
Online: American Express, MasterCard, Visa or Discover Card

Monday-Friday. Purchase parking permits online at MyGav.

Day Permit (7 a.m. - 10 p.m.) \$40
 Day Permit with TANF/AFDC/SSI or Financial Aid . . . \$20
 Evening Permit (3 p.m. - 10 p.m.) \$20
 Summer \$20
 Single-Day permit \$1.00

Purchase single-day permits from the coin-operated machines located in parking lots A, E, H and at the south entrance to campus. Exact change is required.

Student ID (ASB) Discount Card ASB cards are issued as part of the registration process. You may pay and have your picture taken at all registration locations. Students who register online and opt not to purchase an ASB card at the time of registration may purchase one at a later time. Students with financial hardship can request assistance at Financial Aid, EOPS, TRIO, and MESA programs. **Associated Student Body Card** fees support campus activities, educational programs, speakers, and cultural events, and provide discounts to card-holders at campus and off-campus venues. If you do not wish to purchase an ASB card you may opt-out at the time of registration.

California Non-resident Tuition Fee Exemption (AB540 - California Dream Act) as required by

California law, provides an exemption from payment of non-resident tuition for eligible non-immigrant students. To be eligible, you must have attended a California high school for three full years and have graduated from a California high school or have received the equivalent of a California diploma (GED, CHESPE). The exemption does not grant residency status and you may not be eligible federal financial aid. You are eligible for state and local aid including BOG, EOPS, CalGrants, and scholarships. You must sign an affidavit affirming that you have filed or will file an application with INS to legalize your immigration status as soon as you are eligible to do so. Contact the Admissions & Records Office for more information.

Student Health Fees provide health services and accident insurance for all adult students enrolled in credit classes.

Exemptions for Health Fees: Pursuant to Education Code §76355 (c) the following categories of students are exempted from the health fee required pursuant to subdivision (a):

1. Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination or organization.
2. Students who are attending a community college under an approved apprenticeship training program.

Students wishing to seek exemptions should visit the Admissions and Records Office.

Book and Materials Costs Reference H. R. 4127

The International Standard Book Number (ISBN) and retail price of required or recommended text books and supplemental materials for each course is available at www.gavilan.edu/bookstore/index.htm

Student Representation Fee

The student government (ASB) uses the fees to lobby and advocate for student issues and concerns at the state level, and to support opportunities for students to attend leadership conferences on issues related to advocacy. If you do not wish to support these activities you may request a refund directly from the ASB.

Spring 2014 Fee Schedule

TOTALS INCLUDE: Per unit Enrollment Fee, \$19 Health Fee, \$1 per unit Campus Center Use Fee (maximum of \$5), \$6 Student ID/Discount Card and \$1 Student Representation Fee.

<u># of Units</u>	<u>California Resident</u>	<u>Non Resident Out-of-State</u>	<u># of Units</u>	<u>California Resident</u>	<u>Non Resident Out-of-State</u>	<u># of Units</u>	<u>California Resident</u>	<u>Non Resident Out-of-State</u>
0.5	49.50	153.50	6.5	330.00	1682.00	12.5	606.00 . . .	3206.00
1.0	73.00	281.00	7.0	353.00 . . .	1809.00	13.0	629.00 . . .	3333.00
1.5	96.50	408.50	7.5	376.00 . . .	1936.00	13.5	652.00	3460.00
2.0	120.00	536.00	8.0	399.00 . . .	2063.00	14.0	675.00	3587.00
2.5	143.50	663.50	8.5	422.00 . . .	2190.00	14.5	698.00	3714.00
3.0	167.00	791.00	9.0	445.00 . . .	2317.00	15.0	721.00	3841.00
3.5	190.50	892.50	9.5	468.00 . . .	2444.00	15.5	744.00	3968.00
4.0	214.00	1046.00	10.0	491.00 . . .	2571.00	16.0	767.00	4095.00
4.5	237.50	1173.50	10.5	514.00 . . .	2698.00	16.5	790.00	4222.00
5.0	261.00	1301.00	11.0	537.00 . . .	2825.00	17.0	813.00	4349.00
5.5	284.00	1428.00	11.5	560.00 . . .	2952.00	17.5	836.00	4476.00
6.0	307.00	1555.00	12.0	583.00 . . .	3079.00	18.0	859.00	4603.00

Payment Deadlines- See inside front cover for dates.

You must pay **in full** by the payment deadline following the day you register (it may be the same day.) **If you receive financial aid you** will be required to pay some minimal fees before the payment deadline or risk being dropped from ALL classes.

If you are unsure if you qualify for aid or the amount you will be expected to pay the fees upon registration, visit the Financial Aid Office on the main campus or view your financial aid status on MyGAV.

If you add classes after the initial registration, you **MUST** check your account balance. If you owe additional fees, you must pay those before the next payment deadline or you will be dropped from ALL your classes, even those you registered for earlier.

Courses With Additional Fees

Payable at registration

<u>COURSE DESCRIPTION</u>	<u>FEE</u>
AH 16 IV THERAPY	\$50.00
AH 52 MEDICAL-SURGICAL NURSING	\$100.00
AH 54 MEDICAL-SURGICAL/PEDIATRIC NURSE	\$100.00
AH 56 COMPENSATORY NURSING PRACTICE	\$100.00
ART 12B	\$12.00
ART 13	\$15.00
GUID 1 SELF ASSESSMENT	\$12.00
PSYC 5 SELF ASSESSMENT	\$12.00

Payable to instructor or additional materials required

<u>COURSE DESCRIPTION</u>	<u>FEE</u>
COS 200 BEGINNING COSMETOLOGY KIT	\$600 kit + \$200 course materials; includes cosmetology kit, manikin, and uniform. Payable at Admissions and Records by the first day of instruction. Contact the Cosmetology department at 408-848-4884 for details.

COS 201 INTERMEDIATE COSMETOLOGY	\$300 (approx.)*
COS 202 ADVANCED COSMETOLOGY	\$400 (approx.)*
COS 203 Practicum	\$400 (approx.)*
COS 221 ADVANCED Scientific Skin Care	\$200 (approx.)

** Students must purchase supplies.

Does not include books and classroom materials.

Refunds

You must drop classes by the deadline in order to receive a refund.

- Semester-length: See inside front cover
- Short-term courses: before 10% of the course meetings have passed.
- One- or two-day courses: before the start of the course.

Refunds of less than \$10 will remain on your account as a credit. All refunds are made by check and will be mailed to the student, regardless of the original method of payment. Be sure your address is correct in your MyGAV account to ensure prompt delivery.

Making a Payment in MyGAV

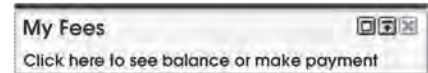
1. Go to www.gavilan.edu and click on MyGAV icon.



2. **Log in to MyGAV.** Enter your “G” number and PIN. Click **Login**.

3. On the **Main Menu** page, select the **Student Tab**.

4. Click on the **My Fees** link and it will take you to ...

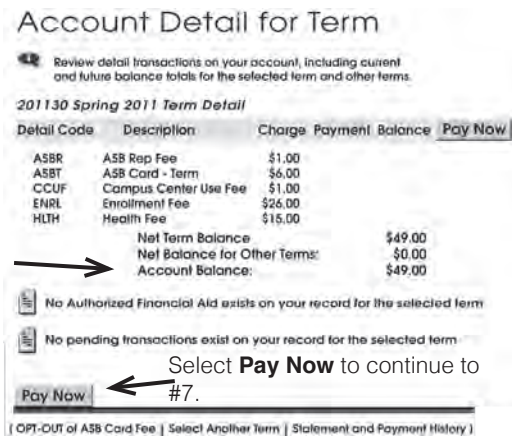


5. **Select Term.** Enter the term for which you want to pay from the drop-down list and select **Submit**.

Select Term

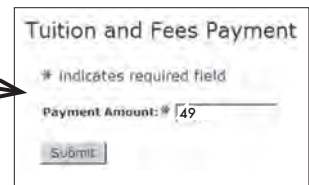
Select a Term:

6. The **Account Detail for Term** screen shows balances, financial aid and pending transactions on your account.



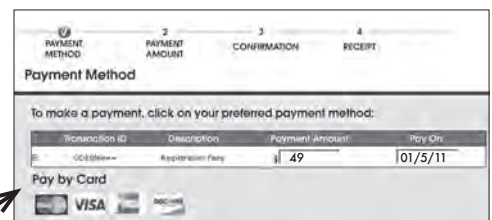
It is important that you pay the entire **Account Balance** in order to prevent being dropped from all your classes prior to the payment deadline (see chart in the left column.)

7. On the **Tuition and Fees Payment** screen enter the amount you wish to pay. Select **Submit**.



8. **Payment Method:**

You can pay with American Express, Discover, Mastercard, Visa or your debit card.



Click on **Pay by Card**. Fill in your information and click on **Continue**. Review your confirmation and print your receipt.

Financial Aid 408-848-4727

Some financial aid programs are designed to provide assistance to students with documented financial need. This aid is provided from federal, state and private sources.

You must have a high school diploma or GED to qualify for federal aid.

Federal and State Grants available at Gavilan College:

- Federal Pell Grant
- Federal SEO Grant
- Federal Work Study Grant
- Cal Grant (B and C)
- Chafee Grant



Applications

Financial aid applicants must:

- demonstrate need according to the guidelines of each program.
- be a U.S. citizen or eligible non-citizen (California Dream Act).
- be in good standing on a federal student loan (not in default) or not owe a refund of student financial aid.
- demonstrate ability to benefit from higher education.
- be a regular student in an eligible program enrolling for the purpose of obtaining a degree or certificate.
- be registered (or formerly registered) with Selective Service (males only).
- maintain satisfactory academic progress.

FAFSA (Free Application for Federal Student Aid)

The FAFSA determines your eligibility for federal/state grants, work study, and loans. It can be completed through paper application or online at www.fafsa.ed.gov.

Use Gavilan College code: 001202

Complete the: **2013-14 FAFSA** for Spring 2014

Bog Fee Waiver: The Board of Governor's Fee Waiver Program waives enrollment fees for eligible California residents. For complete details on three different methods to qualify for the BOG Fee Waiver, visit us at <http://www.gavilan.edu/finaid/apply/waiver.html>.

Federal Work-study: Provides Gavilan College students with part-time employment while gaining valuable work experience. To be considered for federal work study, file the FAFSA, indicate interest in Work Study, meet program requirements, and have financial need. Funding for Federal Work Study is limited.

Student Loans: Gavilan College participates in the Federal Direct Student Loan Program. If you are interested in applying for a student loan, contact the Financial Aid Office.

Scholarships Scholarships are awarded on the basis of academic achievement and/or financial need. Eligibility varies and is set by the scholarship donor. Private scholarship applications with various deadlines throughout the school year are available on the Financial Aid website, www.gavilan.edu/finaid. Check back often. New scholarships are announced throughout the year.

Veterans' Education Benefits 408-848-4734 <http://www.gavilan.edu/veterans/>

Welcome back veterans! Gavilan College offers special assistance to veterans and dependents of disabled veterans. Pre-priority registration is granted to any member or former member of the Armed Forces of the United States who is within two years of leaving active duty. For more information consult a counselor or the Veteran Certifying official in the Financial Aid Office (SC124).

Gavilan College recognizes credit and grants credit to veterans and reservists for service and training completed in the Armed Forces. Gavilan College reports as credit for prior training only those prior units that are required for the student's current objective at Gavilan College.

Chapters related to veterans' education benefits:

- Chapter 30 Montgomery GI Bill
- Chapter 31 Vocational Rehabilitation
- Chapter 33 Post 9/11 GI Bill
- Chapter 35 Dependents Educational Assistance
- Chapter 1606 Montgomery GI Bill – Selected Reserve
- Chapter 1607 Reserve Educational Assistance Program (REAP)

Post 9/11 GI Bill: Only active duty service performed after 9/11/2001 may be considered for determining eligibility for this new benefit. To be eligible, a service member or veteran must have served at least 90 days on active duty. However individuals honorably discharged for a service-connected disability who served 30 continuous days after 9/10/2001 may also establish eligibility.

Apply for benefits online:

<http://vabenefits.vba.va.gov/vonapp/main.asp>

Visit us: Bring DD214 to VA Certifying Official at the **Veterans Welcome Window** in the Financial Aid Office. Bring any academic transcripts from previous institutions for development of an Ed Plan. To schedule an appointment with a Gavilan College counselor to develop an Educational Plan, please visit the Counseling Office - SC 113 (in the Student Center) or go to www.gavilan.edu/counsel.

The VA Certifying Official will require an Education Plan in order to certify benefits.

Satisfactory Academic Progress (SAP) Policy

The Gavilan College Financial Aid Office is required to measure your academic progress toward a certificate, associate, or transfer degree program. If you are not pursuing one of these programs, you are not eligible for financial aid. Your progress will be reviewed at least once per academic year.

If you had extenuating circumstances for your last term at Gavilan College and were placed on disqualification, you may submit an Appeal and SAP Quiz to the Financial Aid Office for consideration.

Disability Resource Center (DRC) 408-848-4865 DRC provides a variety of services and classes for students with disabilities as they move toward their educational or vocational goals. Services include: academic, career and vocational counseling; registration assistance; learning skills evaluation, specialized instruction; vocational preparation and job placement; mobility assistance; note taking; test-taking facilitation; sign language interpreting; real time captioning; alternate media services; and assistive computer technology and training.

DRC CLASSES OFFERED:

Guidance Courses:

Guid 530	Job Readiness
Guid 531	Career Exploration/Job Readiness for WorkAbility 3
Guid 532	Career Devel. and Work Experience for WorkAbility 3
Guid 557	Learning Skills Evaluation
Guid 558	Learning Skills Laboratory (Intro, Intermediate, Advanced)
Guid 560	Individual Learning Skills Development
Guid 562	Directed Study Lab in Pre-Algebra
Guid 563	Directed Study Lab in Algebra I
Guid 565	Directed Study Lab in Algebra II

Adapted Physical Education:

APE 34/534	Adapted Aquatic Exercise
APE 35/535	Adapted Swimming for Total Fitness
APE 36/536	Adapted Physical Education
APE 38/538	Adapted Cardiovascular Conditioning and Training

Computer Science Classes:

CSIS 570	Computer Access Evaluation
CSIS 571	Assist. Computer Instruction Lab (Intro, Intermed., Adv.)
CSIS 572	Adaptive Computer Basics


Vocational Preparation: These programs are offered for students with intellectual disabilities at three sites: Gavilan College, HOPE in Gilroy and HOPE in Hollister.

Students requiring special services or arrangements because of hearing, visual, or other disability should contact their instructor, counselor, or the Disability Resource Center.

The College Catalog

contains a complete description of all Gavilan College courses, programs, student policies, and services. You may purchase a catalog for \$4.00 at the bookstore or read or download it online at www.gavilan.edu/catalog





Gavilan College is smoke and tobacco-free

Smoking is permitted only in designated areas in the parking lots (see campus map, inside back cover)

You can get help quitting!
Visit Student Health Services in SC118

Student Health Services

- ◇ First aid treatment
- ◇ Smoking cessation treatment, including nicotine replacement therapy
- ◇ Blood pressure screening
- ◇ Tuberculin skin testing for students
- ◇ HIV testing referrals
- ◇ Condoms
- ◇ Over-the-counter medications such as aspirin
- ◇ Pamphlets and classes on nutrition, hepatitis, stress management, AIDS, suicide and other topics.
- ◇ Referrals for health conditions including alcohol and drug intervention

For adult students enrolled in credit classes. Appointment preferred.
408-848-4791, Student Center, SC118



Health Insurance For Students

Affordable year-round insurance is now available for community college students enrolled in a minimum of 6 units!

\$200 deductible per year (\$100 when referred by Student Health Services)

Visit the doctor of your choice.

Benefits include: hospitalization, emergency room visits, surgery, doctor's visits, treatment for mental and nervous conditions, prescription drug coverage, toll-free Nurse Advice Line.

1-800-367-5830

studentinsuranceagency.com

(Click on Domestic Plans.)

Sponsored by the Community College League of California

Student Services Directory

<i>Program</i>	<i>Students served</i>	<i>Services</i>
CalWORKS 408-848-4790 L101 A M-F 8 a.m. – 5 p.m.	<ul style="list-style-type: none"> • Students receiving TANF (Temporary Assistance to Needy Families) 	<ul style="list-style-type: none"> • Counseling • Textbooks • Employment assistance • Job placement
Cooperative Agencies Resources for Education (CARE) LI 101 A/B 408-848-4790	<ul style="list-style-type: none"> • Single parent/guardian of at least one child under 14 • 18 or over • head of household • receiving cash assistance from Department of Social Services • eligible for EOPS 	<ul style="list-style-type: none"> • Counseling • Priority registration • Academic tutoring • Financial assistance for transportation • Books and supplies • Grants • Other support services
Child Development Center 408-848-4815 www.gavilan.edu/cdc	<ul style="list-style-type: none"> • Pre-school age children • Parents may be students or community members 	<ul style="list-style-type: none"> • Subsidized childcare • Fee-based childcare • Snacks, lunch
Disability Resource Center LI 117 408-848-4865 TTY – 408-846-4924 www.gavilan.edu/drc	<ul style="list-style-type: none"> • Students with verified disabilities 	<ul style="list-style-type: none"> • Academic, career and vocational counseling; • Learning skills evaluation • Specialized tutoring; • Vocational preparation and job placement • Accommodations, see page 13
Extended Opportunity Programs and Services (EOPS) 408-848-4740 LI 101A	<ul style="list-style-type: none"> • Students with social, economic, and educational challenges • Foster youth 	<ul style="list-style-type: none"> • Counseling • Book vouchers • Specialized workshops for student success • Student computer center • Book lending library
First Year Experience 408-848-2866	<ul style="list-style-type: none"> • First-time college students 	<ul style="list-style-type: none"> • Strengthen reading, writing, and study skills • Gain familiarity with campus and resources • Develop connections between courses
General Counseling SC 113	<ul style="list-style-type: none"> • Students • Prospective students 	<ul style="list-style-type: none"> • Academic, career and vocational counseling • Registration • Course placement
Health Services	<ul style="list-style-type: none"> • Adult students enrolled in credit classes 	<ul style="list-style-type: none"> • see page 13
Outreach and Recruitment 408-846-4993 PB 11	<ul style="list-style-type: none"> • Prospective students and their families 	<ul style="list-style-type: none"> • Campus tours and visits • Presentations and Information
Puente 408-848-4807	<ul style="list-style-type: none"> • Educationally underserved students who plan to transfer to four-year colleges and universities 	<ul style="list-style-type: none"> • Learning community pairing classes in English and Guidance • Counseling • Community mentors
Mediation 408-848-4723	<ul style="list-style-type: none"> • Students experiencing intrapersonal disputes 	<ul style="list-style-type: none"> • Trained mediators • Mutually agreeable solutions
Student Success Center PB 11 408-852-2866	<ul style="list-style-type: none"> • Students who assess into pre-collegiate English or math • New students • ESL students 	<ul style="list-style-type: none"> • Referrals • Counseling • Workshops • Early intervention
TRIO LI 109 408-846-4981	<ul style="list-style-type: none"> • First-generation students or • Low-income or • Disabled • Space in the program is limited to 160 	<ul style="list-style-type: none"> • Academic counseling • Laptop and calculator lending • Cultural and social activities • University visits
Veterans Resource Center TH128 408-848-4787	<ul style="list-style-type: none"> • U.S. Military Veterans 	<ul style="list-style-type: none"> • Vet-to-Vet tutoring and mentoring • Benefits counseling and resources
Welcome Center SS107A	<ul style="list-style-type: none"> • New students 	<ul style="list-style-type: none"> • computers • registration and G-number assistance

Student Life - 408-852-2849

Student Activities Office supports students in the development of skills through participation in student life and campus activities. This office supports the ASB and student clubs and coordinates campus-wide events.

Associated Student Body (ASB) 408-848-4777

is the official student organization on campus and provides the majority of student input and recommendations on critical campus issues to faculty, staff, administration and the Board of Trustees.

Student Senate is a representative body of students who meet weekly to plan, implement and evaluate college activities and services that meet the needs of Gavilan College students. Any student who meets the requirements of the ASB's by-laws may become a voting member of the Student Senate. The elected and appointed officers provide a liaison between the students and academic departments and student services. The variety of leadership positions allows for different levels of involvement so that students can balance their academic and extracurricular loads effectively.

The political and practical leadership skills that students develop through the ASB are supplemented through a leadership course offered through the Political Science and Psychology Departments (POLS 27; PSYC 27). The curriculum includes practical skills that are applicable to college-related opportunities and other professional and personal environments.

ASB Student Body Card revenue supports social and cultural activities on campus and provides the purchaser with free admission to athletic events, discounts at cultural events and free bluebooks and scantrons (testing supplies) in the bookstore. Community-wide businesses offer discounts to card holders such as reduced movie admissions, restaurant, gym, museum, computer and software discounts. ASB cards can be activated as library cards and come with 10 free prints. **Please note:** There is a \$2 charge for replacing lost ASB cards.

Gavilan Press 408-848-4837 The Gavilan Press, an independent student-run digital newspaper, gives students a real world journalism experience, training in industry tools, and a public forum for their ideas and opinions. The newspaper has covered events, issues and people that shape, reflect and define the college and the world since 1967. The Gavilan Press is available online at www.gavilanpress.com.

Rho Alpha Mu - Honor Society 408-848-4897

is the Gavilan College chapter of Alpha Gamma Sigma, the California Community College Honor Scholarship Society. Its purpose is to recognize student scholarship, contribute to the social and cultural life of the campus and to provide and promote active involvement with the larger community through voluntary community service activities. Membership is open to all those with at least a 3.0 grade point average. There are a number of financial award possibilities for members in good standing.

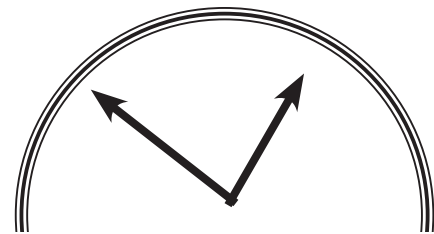
GavALERT

Gavilan College has an emergency alert system which can contact you by text, email, or voice in the case of a campus emergency. **It is up to you to make sure that the contact information listed in Self-Service Banner is correct.** Once per semester you will receive a test message which will direct you to update your contact information in self-service Banner. For more information go to www.gavilan.edu/gavalert.

Student CLUBS

A variety of clubs and organizations provide opportunities to participate in scholastic, social, political, cultural and recreational pursuits. Club activities are coordinated and supported through the Student Senate. Students are encouraged to start clubs if they have a particular interest not represented currently on campus.

Advocates for Children, Puente Ambassadors, Otaku (Anime), Chi Sigma Iota (Administration of Justice), Cheerleading, CDC Parenting Club, Christian Fellowship, Communications Club, Computer Club, COSMO, Digital Media, Engineering Club, EOPS Club, Gavilan Burners (Wheelchair Basketball Club), Gavilan Music, Inception Literary Club, International Club, The Order of the Knights of Gavilan, Knit Wits, Latina Leadership Network, LDS, MESA (Math Engineering Science Achievement), MLDT (Medical Leaders - Doctors of Tomorrow), OUT, Parent's Club, Philosophy Club, Physician Assistants Club, RAMBassadors, Rho Alpha Mu, Science Alliance, SERA (Students Encouraging Rape Awareness), TADA/Theatre Arts, Teach For Tomorrow, Tennis Club, Veterans' Club, WordUP (Literature)



College Hour

**Tuesdays and Thursdays
12:50pm - 1:50 p.m.**

- A time to meet
- A time to connect
- A time to participate in activities



Resource / Location / Contact	Description		
<p>Disability Resource Center: LI 105 High Tech Center, LI 105 408-848-4823 Learning Skills Lab, LI 116 408-848-4865</p>	<ul style="list-style-type: none"> • Assistive computer technology • Services and accommodations • Specialized training and courses 		
<p>English as a Second Language (ESL) Computer Lab BU119. Call 408-848-4856</p>	<ul style="list-style-type: none"> • Software programs for all levels and ESL classes. 		
<p>Learning Communities</p>	<ul style="list-style-type: none"> • Two or more linked courses. • Research shows that when you take a learning community course, you become a stronger student and do better in your other college courses. 		
<p>Library www.gavilan.edu/library/ Monday-Thursday, 8:00 am - 8:00 pm and Friday from 8:00 am - 3:00 pm. Circulation: 408-848-4810 Reference: 408-848-4806</p>	<ul style="list-style-type: none"> • Print and electronic resources • 60,000 printed books • 25,000+ eBooks • 2,500 magazine titles, • Electronic databases • DVD's, films and talking books. • Online catalog • Links to class websites and key online resources 		
<p>Math Lab www.gavilan.edu/mathlab/ MA101. call 408-846-4959.</p>	<ul style="list-style-type: none"> • Practice math skills • Individualized help (every level) computers • Tutorial software • Math software for geometry, statistics and calculus projects. 		
<p>MESA (Mathematics, Engineering and Science Achievement) 408-846-4968 MA 115 www.gavilan.edu/mesa</p>	<table border="0"> <tr> <td data-bbox="699 913 1098 1114"> <ul style="list-style-type: none"> • Study center • Academic Excellence Workshops, tutoring, University trips, • Academic advising, • Transfer assistance workshops and more. </td> <td data-bbox="1106 913 1519 1176"> <p>Eligibility:</p> <ol style="list-style-type: none"> 1) majoring in math and science based fields (ie. Biology, Chemistry, Engineering etc.), 2) planning to transfer to 4-year universities 3) have financial need and 4) are first generation college students. </td> </tr> </table>	<ul style="list-style-type: none"> • Study center • Academic Excellence Workshops, tutoring, University trips, • Academic advising, • Transfer assistance workshops and more. 	<p>Eligibility:</p> <ol style="list-style-type: none"> 1) majoring in math and science based fields (ie. Biology, Chemistry, Engineering etc.), 2) planning to transfer to 4-year universities 3) have financial need and 4) are first generation college students.
<ul style="list-style-type: none"> • Study center • Academic Excellence Workshops, tutoring, University trips, • Academic advising, • Transfer assistance workshops and more. 	<p>Eligibility:</p> <ol style="list-style-type: none"> 1) majoring in math and science based fields (ie. Biology, Chemistry, Engineering etc.), 2) planning to transfer to 4-year universities 3) have financial need and 4) are first generation college students. 		
<p>Service Learning</p>	<ul style="list-style-type: none"> • Classes with a community service component to provide job and life experience. 		
<p>STEM MA 115</p>	<ul style="list-style-type: none"> • Internships • Support • Counseling for science and technology majors 		
<p>Student Success Center PB 11</p>	<ul style="list-style-type: none"> • A one-stop shop for first-year students. • Come at any time of the day to use the computers, get tutoring, see counselors, and hang out with friends. • Computers and printers for student use. • Refrigerator and microwave. Snacks. • Tutoring and workshops. 		
<p>Tutoring Tutoring Center (LI 116) Computer Place (LI 168). www.gavilan.edu/tutor 408-848-4838</p>	<ul style="list-style-type: none"> • Tutoring for all levels, all courses • Drop-in or appointment 		
<p>Writing Center 408-848-4811 LI 120 Monday-Thursday 8 am-6 pm (closed Mondays 2:30-3:30 pm) and Friday 8 am-2 pm.</p>	<ul style="list-style-type: none"> • Help with class assignments • Help with poetry, short stories, lyrics, business letters and resumes. • Space for writing discussions, meeting, workshops and study groups. • Special events include activities with acclaimed writers from our • Visiting Writers and Scholars in Residence programs 		

Guide to Grades

Grade	GPA	Definition
A	4	Excellent
A-	3.7	Excellent
B+	3.3	Good
B	3	Good
B-	2.7	Good
C+	2.3	Satisfactory
C	2	Satisfactory
D	1	Passing, Less Than Satisfactory
F	0	Failing
P	0	Pass - at least satisfactory, units awarded not counted in grade point average or in consideration of honors. (To be used ONLY if final grade for a course is designated Pass/No Pass)
NP	0	No Pass - less than satisfactory or failing, units not counted in grade point average. (To be used ONLY if final grade for a course is designated Pass/No Pass)
I	0	Incomplete - incomplete academic work for unforeseeable, emergency and justifiable reasons after the last day to withdraw with a "W." Request for this grade must be initiated by the student. Work to be completed must not involve further class attendance or instruction. The "I" must be made up during the next term of attendance, summer excluded, within the next year.
W	0	Withdrawn - withdrew from class after the NRS (No Record Shown) period and before the "W" deadline. Students withdrawing from courses after the "W" deadline must be awarded a letter grade or, if appropriate, request an incomplete (see above.)
MW	0	Military Withdrawal

Library

<http://www.gavilan.edu/library>

Discover the rich resources available with your library card. Whether for your term-paper or your interests, current and reliable materials specifically designed for Gavilan courses are available from the library databases. About a third of all the library materials are from "proprietary" databases. That means we pay for these materials on your behalf; they are not available to the public at large.



GET YOUR LIBRARY CARD NOW!

Your library card gives you access to library resources:

- access to computers in the library
- books, eBooks, reserve materials and more
- access to all electronic databases, on campus or from home

Get your library card in person or online. Library cards are available to registered Gavilan students, staff and faculty, as well as community residents with a valid photo identification.

ASB cards can be used as library cards! Ask at the library desk to have yours activated.

Apply for a Book Loan

With an ASB card you can apply for an ASB book loan (up to \$300) at the Financial Aid Office, room SC124.

Buy an ASB card at the Admissions & Records Office, room SC111.



Rent a Textbook!

You can save 50% or more!

Go to rent-a-text.com or see bookstore for details.

**Need to print ?
It's easy !**

GoPrint

**Purchase either a GoPrint card or ASB card,
get it "loaded" and you're ready to go!**

**Prints are:
\$.10 (black & white)
\$.50 (color)**

GoPrint cards are \$ 1.00

GoPrint cards can be purchased and reloaded at the following pay stations: The Business Skills Lab, Computer Place, Library and the Morgan Hill and Hollister computer labs.

ASB cards are issued as part of the registration process. You may pay and have your picture taken in the Admissions and Records Office or at Morgan Hill and Hollister sites.

You may purchase your ASB card online at the time of registration only.

Students with financial hardship can request assistance at Financial Aid, EOPS, TRIO, and MESA programs.

Policies & Procedures

Complete policies and procedures are available at www.gavilan.edu or by visiting the office of the Vice President of Student Services (SC130).

Academic Freedom It shall be the policy of Gavilan College to maintain and encourage full freedom for its faculty to teach, research and pursue knowledge subject to the applicable provisions of law.

In the exercise of this freedom the faculty member may, as provided in the U.S. and California Constitutions and other applicable laws, discuss his/her own subject or area of competence in the classroom, as well as any other relevant matters, including controversial matters, so long as he/she distinguishes between personal opinions and factual information.

- Faculty shall be free from unlawful harassment or from unlawful interference or restrictions based on political views.
- Faculty shall be free from any and all forms of electronic or other listening or recording devices, except with his/her express and non-continuing consent, except where allowed otherwise by law.
- The Board shall not unlawfully inquire into, nor predicate any adverse action upon a faculty member's personal, political or organizational activities or preferences.
- The Board shall not interfere with a faculty member's freedom of speech or use of materials in any teaching assignment, except as allowed by law.

The intent is to allow those activities protected by constitutional freedom of speech and other forms of academic freedom protected by the laws of the State of California and the laws of the United States.

Complaints

To file a complaint with the Office of the Chancellor of the California Community Colleges, go to <http://www.cccco.edu/ContactUs/>

Disabilities

American's With Disabilities Act (ADA)

Compliance: If you have a verified disability and need academic materials in an alternate format or other services, contact the Disability Resource Center at 408-848-4865 or the Vice President of Student Services at 408-848-4738 for assistance.

Discrimination

Prohibition of Harassment and Hate

Crimes (Reference: Education Code sections 212.5; 66252; 66281.5): The district is committed to providing an academic and work environment that respects the dignity of individuals and groups. Sexual harassment, all forms of sexual intimidation and exploitation, other unlawful harassment and hate crimes, including those which are based on any of the following statuses;

race, color, religion, ancestry, national origin, disability, sex (i.e., gender), sexual orientation, or the perception that a person has one or more of the foregoing characteristics, are prohibited.

Non-Discrimination: The district is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities.

Title VI, Title IX, and ADA/Section

504/508: To file complaints in the following areas please contact the Equal Opportunity Officer, Eric Ramones, Director of Human Resources, HR103 (408-848-4753).

The areas are: 1) Civil rights complaints (Title VI), 2) Gender equity, sex discrimination/harassment complaints (Title IX) and 3) Persons with disabilities discrimination complaints (ADA/Section 504/508).

Drug Free Schools and

Campuses Act District policy AP 3550 prohibits "the use, distribution, sale or possession of alcohol, narcotics, dangerous or illegal drugs or other controlled substances, as defined in California statutes, on district property or at any function sponsored by the district." Gavilan College complies with the Drug-Free Schools and Campuses Act of 1989 and the Drug-Free Workplace Act of 1988.

The college recognizes the legal drinking age of 21 years and enforces all state laws regulating the use of alcoholic beverages. All members of the campus community are subject to disciplinary action and/or criminal prosecution for the on-campus possession, use, sale or distribution (by either sale or gift) of any quantity of inappropriate prescription drugs, or controlled substances as defined by the State of California Health and Safety Code. Students found to be in violation of this policy may be subject to the Standards of Student Conduct and Discipline Procedures. Any district employee who violates these laws is subject to prosecution by civil authorities and disciplinary action by the District.

For Free Confidential Assistance:

On-Campus:

- Counseling Center, 408-848-4723
- Student Health Services, 408-848-4791

Off-Campus:

- Alcoholics Anonymous, 408-374-8511; www.AASanJose.org
- Narcotics Anonymous, 408-998-4200
- National Council on Alcoholism & Drug Dependence, 408-292-7292

Further detailed information on the risks associated with the use of alcohol and other

drugs may be obtained from the Gavilan College website: www.gavilan.edu/health and www.gavilan.edu/jobs/index.html.

Health Consequences:

- Drugs and alcohol are toxic to the human body and if abused can have catastrophic consequences. Some drugs, such as crack, are so toxic that even one experimental use can be fatal.
- Impaired learning due to poor concentration, fatigue, drowsiness, anxiety, altered perception, confusion, indifference, depersonalization, memory loss, panic attacks and drug-induced psychosis.
- Impaired judgment leading to driving under the influence of alcohol/other drugs, accidents, violent and abusive behavior, criminal acts, financial troubles, unwanted pregnancy, sexually transmitted diseases, acquaintance rape, attempted or accomplished suicide, permanent injury or death as a result of substance overdose.
- The use of intravenous drugs can result in hepatitis, tetanus, abscesses, and AIDS.
- The use of stimulants can lead to cardiac fibrillation, heart attack, seizures, respiratory arrest and death.
- The most common negative health consequences from occasional drinking are trauma incidents such as auto accidents and violent behavior which involve both the drinker and non-drinking victims.
- Long-term alcohol abuse can cause brain damage, cirrhosis of the liver, hepatitis, permanent coordination loss, ulcer disease, gastritis, pancreatitis, heart disease, stroke, anemia, sexual dysfunction, cancers and many other health problems.

Legal Sanctions: As a student, if you are under the influence of alcohol and/or other drugs, or if you are discovered selling or dispensing drugs on campus or at any college function, you can be suspended, expelled and criminally prosecuted.

If you are an employee at Gavilan College, you can be placed on probation, terminated and criminally prosecuted for the use, sale or possession of illegal drugs and/or alcohol on campus, or at college sponsored events.

For a first offense of driving under the influence of alcohol and/or drugs, you may serve 96 hours to six months in jail and pay a fine. It is unlawful for anyone with a blood alcohol content (BAC) level of .08 percent or above to drive a motor vehicle or ride a bicycle on a highway. For pot or marijuana (1 oz. or less), you can be fined up to \$100 and receive a criminal citation.

- For possession of marijuana (more than 1 oz.) you may receive up to 6 months in county jail, up to a \$500 fine, or both.
- For possession of cocaine you can be imprisoned in a state prison.
- For sales of any illegal drug you can be imprisoned in a state prison.
- Any person under the age of 21 years who has any alcoholic beverage in his or her possession on any street or highway or in any public place can be convicted of a misdemeanor.
- It is a misdemeanor crime to sell, give or furnish alcohol to anyone under 21 years of age.
- Carriers of motor vehicle insurance can increase premiums, cancel or deny renewal as a result of driving-under-the-influence convictions.

Enrollment Priorities:

On September 27, 2012 the Governor of California signed into law SB1456 known as the Student Success Act of 2012, resulting in a new protocol for enrollment beginning in the fall 2014. Higher registration priority can be achieved by completing ORIENTATION, ASSESSMENT and an EDUCATIONAL PLAN.

Please be advised: **students who are on academic dismissal status at the end of Fall 2013 will not be eligible for priority registration in Fall 2014.** Students who have completed 100 or more units at Gavilan College by the end of Fall 2013 will have a lower registration priority for Fall 2014. Some exceptions exist for certain majors. Check with your counselor.

Family Educational Rights and Privacy

In compliance with the Federal Family Education Rights and Privacy Act of 1974 (also known as the Buckley Amendment) and California Title V regulations (SB 182), Gavilan has adopted the following policy:

- Official academic, discipline and other necessary records are maintained on all students who have applied to attend Gavilan College.
- These records are maintained by and in the Admissions & Records Office and the Office of the Vice President of Student Services.
- These records will be released only upon the written authorization of the student upon payment of any or all fees and charges due the college, except as provided by law. Unless otherwise directed, the following directory of information may be released by Gavilan without written consent of the student:

- name of the student
- dates of attendance at Gavilan
- date of graduation and degree or certificate awarded

Students who do not wish to have this information released as directory information may notify the Admissions & Records Office in writing within the first week of each term. Copies of the complete federal and state regulations are available in the Vice President of Student Services Office and may be reviewed by students by appointment.

Gainful Employment Information about our graduation rates, the median debt of students who completed each program, and other important information, can be found at www.gavilan.edu/gainful_employment/

Illegal Distribution of Copyrighted Materials

Students are prohibited from using the college's computers and information network to illegally download or share music, video, and all other copyrighted intellectual property. Gavilan College supports the Higher Education Opportunity Act and Digital Millennium Copyright Act, including efforts to eliminate the illegal distribution of copyrighted material. Illegal forms of downloading and file sharing as well as the unauthorized distribution of copyrighted materials are violations of the law and Board Policy as contained in the Standards of Student Conduct and may subject a student to academic and/or disciplinary sanctions from the college as well as criminal and civil penalties, including a lawsuit by the Recording Industry Association of America (RIAA).

Open Enrollment Unless specifically exempted by statute, every course, course section or class, the average daily attendance of which is to be reported for state aid shall be fully open to enrollment and participation by any person who has been admitted to the college and who meets all prerequisites. Class enrollment is limited by size of facility and program content. Gavilan College is in compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.

Parking on Campus Semester permits are available during all registration periods, online at self-service Banner, or at the Gilroy camps admissions office. All vehicles parked on the main campus are required to display a parking permit. Day permits are available from coin-operated machines located in parking lots A, E,

H and at the south entrance to campus. Student parking is permitted in Lots A, C, E or H except where restricted to staff, guests, or the disabled. Parking Lot D is reserved for staff and disabled only. Guest parking permits are issued at the Facilities Use Scheduling Department (located in the Security/Facilities Bldg (SF). Disability parking is available in all lots to those displaying a placard from the California Department of Motor Vehicles.

Parking is enforced by the campus security department and local law enforcement. Student and staff spaces are enforced Mon - Thurs: 7am-10 pm and Fri: 7 am- 5 pm. All other spaces and areas are enforced at all times. A complete list of parking regulations is available outside the Security Office (S/F Building.)

Sexual Assault is a crime regardless of when or where it occurs, or what the relationship is between the attacker and the victim. Gavilan College is committed to providing a safe environment for students and staff. Reports of sexual misconduct will be thoroughly investigated and the victim informed of the outcome. If you, or someone you know have been the victim of sexual assault, notify Campus Security at 408-710-7490. Confidential counseling is available on campus through Counseling 408-848-4723 or Student Health Services 408-848-4791. Off-campus confidential counseling is available at Community Solutions: 408-683-4118; 24-hour crisis line: 1-877-363-7238.

Smoke-Free Campus Smoking is permitted only in designated areas in parking lots. Smoking is prohibited on the campus and inside all buildings. Smoking is also prohibited in all college-owned vehicles. Tobacco products shall not be sold on campus either through vending machines or campus establishments. Implementation of the campus smoke-free environment policy will be the responsibility of every student, faculty member, staff person and visitor on campus.

Students' Problem Resolution Process Students may file grievances against Gavilan College staff members. The formal policy is available through the Vice President of Student Services Office, in the college catalog and online at www.gavilan.edu. Students are encouraged to resolve issues informally by talking with college staff members prior to filing a grievance.

Vocational English Skills Limited English language skills will not be a barrier to admission to and participation in vocational education programs.

Spring Classes

ACCOUNTING

CRN Type Room Instructor Units Days Times Dates

ACCT 20 Financial Accounting

Transferable: CSU, UC; CAN:BUS2, BUS SEQ A

An introduction to accounting as an information system, examining why it is important and how it is used by investors, creditors, and others to make decisions. The course covers the accounting information system including the process, purpose, concepts, rules, and theory. The course will include the application of accounting principles, concepts, and theory used to accumulate and summarize financial data into financial statements. The course will include issues relating to asset, liability, and equity valuation, revenue and expense recognition, cash flow, internal controls, and ethics. The course will include the critical analysis and interpretation of financial information and financial statements. This course has the option of a letter grade or pass/no pass. (C-ID: ACCT 110) ADVISORY: Intermediate Algebra (Math 233 or Math 240), English College Reading (English 260), English Practical Writing (English 250), and basic computerized spreadsheet knowledge.

40605	Online		J Wolowitz	4.0		
40606	Lec	BU118	J Wolowitz	4.0	TR	0900-1105

ACCT 21 Managerial Accounting

Transferable: CSU, UC; CAN:BUS4, BUS SEQ A

This course will study how managers use accounting information for decision making, planning, directing and controlling. Topics will include managerial control methods, cost terms, cost concepts, cost behaviors, cost accounting, cost-volume-profit analysis, variable costing, budgeting, decision making concepts and other related topics. This course has the option of a letter grade or pass/no pass. ADVISORY: Intermediate Algebra (Math 233 or Math 240), English College Reading (English 260), English Practical Writing (English 250), and basic computerized spreadsheet knowledge.

40607	Lec	BU118	J Wolowitz	4.0	TR	1120-1240
	Online		J Wolowitz			
40613	Lec	BU118	J Wolowitz	4.0	W	0300-0550
	Online		J Wolowitz			

ACCT 23 Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40614	Ind	BU118	J Wolowitz	2.0		
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ACCT 103 General Office Accounting

Transferable: CSU

This course is designed to prepare students for entry-level office accounting positions. Emphasis is on practical accounting applications. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 205.

40544	Lec	BU103	T Ratchford	3.0	W	0220-0525
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THIS SYMBOL MEANS IT IS A **HYBRID**
LECTURE / ONLINE CLASS, THAT WILL
BE PARTIALLY OVER THE INTERNET.

VISIT WWW.GAVILAN.EDU/DISTED/ FOR DETAILS.

CRN Type Room Instructor Units Days Times Dates

ACCT 105 Payroll Accounting

Transferable: CSU

This is an introductory course in payroll accounting. Topics include: payroll laws and regulations, computation of wages and salaries, Social Security taxes, income tax withholding, employer taxes, payroll tax filing and reporting, and other related topics. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 205, completion of Accounting 101.

40545	Lec	MHG12 R	Hermerding	3.0	T	0600-0905
						Above class meets at Morgan Hill Community site.

ACCT 120 Computerized Accounting - QuickBooks

Transferable: CSU

An introduction to computer-assisted accounting. Hands-on use of a microcomputer menu-driven accounting package to do general ledger, sales journal, cash receipts journal, cash payments journal, purchases journal, payroll, receivables, payables and related financial reports. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 120. ADVISORY: CSIS 1 or CSIS 2 or the equivalent computer experience. ACCT 20 or ACCT 101 or ACCT 103 or ACCT 105 or the equivalent accounting experience.

40583	Lec	BU110	T Ratchford	3.0	W	0600-0905
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ACCT 121 Spreadsheet - MS Excel

Transferable: CSU

Introduction to the computer spreadsheet software. A hands-on approach to learning terms, commands, and applications of a spreadsheet program. This course will help prepare students for taking the Excel MOUS (Microsoft Office User Specialist) exams. This course has the option of a letter grade or pass/no pass. Also listed as CSIS 121. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

40555	Lec	BU111	F Mendez	2.0	W	0600-0805
40579	Lec	HOL3	M Bryson	2.0	MW	1120-0125
						Above class meets at the Hollister Briggs site. 03/17/14 - 05/14/14
40836	Lec	HOL3	F Mendez	2.0	M	0600-0805
						Above class meets at the Hollister Briggs site. This is an ROP course.

ACCT 190 Occupational Work Experience / Accounting

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

40601	Wrk Ex	LI101A	S Sweeney	1.0		
40602	Wrk Ex	LI101A	S Sweeney	2.0		
40603	Wrk Ex	LI101A	S Sweeney	3.0		
40604	Wrk Ex	LI101A	S Sweeney	4.0		

ADMINISTRATION OF JUSTICE

AJ 5 Introduction to Modern International Terrorism

Transferable: CSU, UC; CSU-GE:D8, IGETC:4H; GAV-GE:D2

This course centers on conceptually defining terrorism (all types-foreign and domestic, left and right-wing, religious, environmental, and political, state and non-state), tracing the history and beginnings of modern international and domestic terrorism, critically examining the various U.S.- global responses to the 9-11-01 attacks, as well as generally evaluating and assessing how countries and people around the world try to cope with, prevent and/or respond to attacks by terrorist organizations, groups, or acts of terrorism perpetrated by nation-states or groups working with nation-states. This course has the option of a letter grade or pass/no pass. This course is also listed as POLS 5.

40074	Lec	SS210	M Turetzky	3.0	M	0600-0905
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CRN Type Room Instructor Units Days Times Dates

AJ 10 Introduction to the Administration of Justice

Transferable: CSU, UC; GAV-GE:D2; CAN:AJ2

The history and philosophy of justice as it evolved throughout the world; in-depth study of the American system and various sub-systems; roles and role expectations of criminal justice agents in their interrelationships in society; concepts of crime causations, punishments and rehabilitation; ethics, education and training for professionalism in the social system. (C-ID: AJ 110) ADVISORY: Eligible for English 250 and English 260.

40327	Lec	BU120	S Smith	3.0	MW	1120-1240
40328	Lec	BU120	S Smith	3.0	TR	0800-0920
40329	Lec	MHG10	D Pulido	3.0	T	0630-0935

Above class meets at Morgan Hill Community site.

AJ 12 Criminal Procedures

Transferable: CSU

Legal processes from pre-arrest, arrest through trial, sentencing and correctional procedures; a review of the history of case and common law; conceptual interpretations of law as reflected in court decisions; a study of case law methodology and case research as the decisions impact upon the procedures of the justice system. ADVISORY: AJ 10; Eligible for English 250 and English 260.

40330	Lec	BU120	S Smith	3.0	MW	0800-0920
40346	Lec	MHG13	E Campos	3.0	TR	0945-1105

Above class meets at Morgan Hill Community site.

AJ 14 Criminal Law

Transferable: CSU, UC; CAN:AJ4

Historical development, philosophy of law and constitutional provisions; definitions, classifications of crime, and their applications to the system of administration of justice; legal research, review of case law, methodology, and concepts of law as a social force. Explores crimes against persons, property, and the state. ADVISORY: AJ 10; Eligible for English 250 and English 260.

40331	Lec	BU120	S Smith	3.0	MW	1250-0210
40332	Lec	BU120	S Smith	3.0	TR	0945-1105

AJ 16 Introduction to Evidence

Transferable: CSU

This course covers the origin, development, philosophy and basis of evidence; constitutional and procedural considerations affecting arrest, search and seizure; types of evidence and rules governing admissibility; judicial decisions interpreting individual rights and case studies. In addition to the Federal Rules of Evidence, the course also includes the California law regarding the rules of evidence. ADVISORY: AJ 10 and Eligible for English 250 and English 260.

40333	Lec	MHG4	E Campos	3.0	TR	1120-1240
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Above class meets at Morgan Hill Community site.

AJ 18 Community Policing

Transferable: CSU, UC

The relationship of criminal justice agents and the community; causal and symptomatic aspects of community understanding; lack of cooperation and mistrust; study of behavioral causes; ways to develop and maintain amicable relationships. ADVISORY: Eligible for English 250 and English 260; AJ 10.


40344	Lec	BU120	L Jones	3.0	M	0300-0555
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AJ 19 Introduction to Investigation

Transferable: CSU

Fundamentals of investigation; techniques of crime scene search and recording; collection and preservation of physical evidence; modus operandi processes; sources of information; interview and interrogation, and follow-up investigation. ADVISORY: Eligible for English 250 and English 260.

40345	Lec	BU120	L Jones	3.0	M	0610-0915
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 **ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN Type Room Instructor Units Days Times Dates

AJ 100A Basic Police Academy

Transferable: CSU

This 884 - 1062 variable unit course satisfies required training mandates governed by the Commission on Peace Officer Standards and Training (POST) entry level Peace Officers. The course includes principles, procedures and techniques of law enforcement, including: Criminal Justice Law, Patrol and Investigation procedures, Defensive Tactics, Firearms/Chemical Agents, Leadership, Ethics, Community Relations, Police Vehicles Operations, Traffic Enforcement, Cultural Diversity, Report Writing, and First Aid/CPR. Course requires significant time commitment and outside course work including uniform preparation, homework assignments and equipment maintenance. **PREREQUISITES:** 1) Completion of POST approved pre-entry English skills assessment examination and physical agility test. 2) Medical clearance by a licensed physician. 3) Penal Code Section 13511.5 requires that each applicant for admission to the Basic Police Academy course shall be required to submit written certification from the Department of Justice that the applicant has no criminal history background which would disqualify him or her, from owning, possessing, or having under his or her control a firearm.

40045	L/L	HHJTC1C	Fontis	22.5	MTWRF	0800-0500
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Above class meets off-campus. **08/20/13 - 02/14/14**

AJ 176 Criminal Street Gangs

Transferable: CSU

This course is designed to explore historical developments, origins, philosophy and current trends and activities in criminal street gangs within California. It will explore areas of violence, recruitment, drug use, graffiti and attire; with emphasis placed on organization within gangs and their racial backgrounds. Types of solutions within the criminal justice system used to combat street gangs is also included. ADVISORY: Eligible for English 250 and English 260.

40338	Lec	BU120	D Pulido	3.0	R	0630-0935
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AJ 190 Occupational Work Experience / Administration of Justice

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. **REQUIRED:** Declared vocational major.

40347	Wrk Ex	LI101A	S Sweeney	1.0		
40348	Wrk Ex	LI101A	S Sweeney	2.0		
40349	Wrk Ex	LI101A	S Sweeney	3.0		
40350	Wrk Ex	LI101A	S Sweeney	4.0		

Gavilan College Public Safety Careers



Gavilan College is a member of the South Bay Regional Public Safety Training consortium providing quality Administrative of Justice Education and training for over 40 years. The Consortium is funded regionally to provide vocational specific training which may require special facilities, training conditions or is presented outside regular college class schedules.

CAREERS IN:

- **LAW ENFORCEMENT**
- **EMT**
- **FIRE TECHNOLOGY**
- **DISPATCH**



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CRN Type Room Instructor Units Days Times Dates
ALLIED HEALTH

AH 3 The Person in the Life Cycle

Transferable: CSU, UC; CSU-GE:E2; GAV-GE:E2, F

Interaction of social, emotional, intellectual, and physical attributes related to the development and realization of human potential across the life span. (C-ID: PSY 180) **PREREQUISITE:** Eligible for English 250 and English 260.

40041	Lec	HOB102A	Dufresne	3.0	R	0410-0715
40043	Lec	LS106	D Reid	3.0	R	1250-0355

AH 11 Nutrition

Transferable: CSU, UC; CSU-GE:E2; GAV-GE:E2, F; CAN:FCS2

This course is designed to meet the needs of the Allied Health student and the general education student alike. The major aim of this course is to help the student acquire relevant information about nutrition which they can use professionally and/or personally. The course will cover the practical aspects of normal nutrition, ways to promote sound eating habits throughout the life cycle, and physiological contribution nutrients make to body structure and function. This course is also listed as BIO 11. **PREREQUISITE:** Eligible for English 250 and English 260. **ADVISORY:** Chemistry 30A and Mathematics 205.

40030	Online		MAkrop	3.0		
40032	Online		MAkrop	3.0		
40035	Lec	LS106	MAkrop	3.0	T	1250-0355

AH 16B IV Therapy / Blood Withdrawal / B

Transferable: CSU

Theoretical application and clinical techniques required for safe administration of IV therapy and withdrawal of blood for testing. (Approved by the Board of Vocational Nursing for certification in IV Therapy and Blood Withdrawal. Approved for continuing education credit BRN #00892). Previously listed as AH 16. **COREQUISITE:** Enrollment in AH 52 or current active LVN licensure in California. \$50.00 course materials fee payable at registration.

40175	Lec	HOB114	D Amaro	1.0	F	0900-0600
\$50.00 course materials fee payable at registration. 03/14/14 - 03/21/14						

AH 16D IV Therapy / Blood Withdrawal / D

Transferable: CSU

Theoretical application and clinical techniques required for safe administration of IV therapy and withdrawal of blood for testing. (Approved by the Board of Vocational Nursing for certification in IV Therapy and Blood Withdrawal. Approved for continuing education credit BRN #00892). Previously listed as AH 16. **COREQUISITE:** Enrollment in AH 54 or current active LVN licensure in California. \$50.00 course materials fee payable at registration.

40201	Lec	HOB114	D Amaro	1.0	F	0900-0600
\$50.00 course materials fee payable at registration. 03/28/14 - 04/11/14						

AH 23 Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.

40391	Ind	HOB114	K Bedell	1.0		
40392	Ind	HOB114	K Bedell	2.0		

ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

THIS SYMBOL MEANS IT IS A HYBRID LECTURE / ONLINE CLASS, THAT WILL BE DELIVERED PARTIALLY OVER THE INTERNET. VISIT WWW.GAVILAN.EDU/DISTED/ FOR DETAILS.

CRN Type Room Instructor Units Days Times Dates

AH 52 Medical-Surgical Nursing

Transferable: CSU

Course is designed to provide both theoretical and clinical experience in the care of adult, medical-surgical clients. This course will further refine basic nursing skills and introduce more complicated nursing situations. Content includes pre-operative and post-operative care of the client with pain, cancer, and care of the client with disorders of musculoskeletal, integument, gastrointestinal, and respiratory systems. Related pharmacology is included. \$100 course material fee, payable at registration. **PREREQUISITE:** Completion of AH 51. **COREQUISITE:** AH 16B.

40417	L/L	HOB102	L Stubblefield K Bedell	11.0	MT	0600-0200
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40417	L/L	HOB102	K Bedell L Stubblefield		WR	0710-1000
\$100 Course materials fee payable at registration.						

AH 54 Medical-Surgical / Pediatric Nursing

Transferable: CSU

Course contains two components to provide theoretical and clinical experience in medical surgical and pediatric nursing. Content includes care of clients with disorders of the endocrine and neurosensory systems, mental health, emergency nursing and care of the child, including preventative measures and health teaching. A leadership component is included to prepare the student for the realistic work assignment of the nurse. \$100 course material fee, payable at registration. **PREREQUISITE:** Completion of AH 51, 52 and 53. **COREQUISITE:** AH 16D.

40433	L/L	HOB114	D Amaro K Bedell	11.0	MT	0600-0200
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40433	L/L	HOB114	D Amaro K Bedell		WR	0710-1000
\$100 Course materials fee payable at registration						

AH 56 Compensatory Nursing Practice

Transferable: CSU

Concepts and principles of the nursing process applied to preventative, remedial, supportive, rehabilitative, and teaching aspects in meeting the health needs of the patient requiring compensatory nursing interventions. Incorporates nursing concepts and experiences with all age groups, including senior adults. \$100 course material fee, payable at registration. **PREREQUISITE:** Successful completion of AH 55 and an active valid, unrestricted California LVN.

40440	L/L	HOB114	S Turner K Bedell	10.0	WR	1010-0100
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40440	L/L	HOB114	S Turner K Bedell		MT	0600-0200
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40440	L/L	HOB114	S STAFF		MT	0205-0930
\$100.00 Course materials fee payable at registration.						

AH 171 Advanced Clinical Medical Assisting

Transferable: CSU

Course provides instruction and clinical experience in advanced concepts of clinical medical assisting including specialty procedures and treatments. **PREREQUISITE:** AH 170 with a grade of C or better or equivalent. Equivalency determined by written and performance exams.

40385	Lec	HOB114	D Comella-Hild	6.0	MTW	0100-0430
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Santa Clara County

GAVILAN COLLEGE, IN PARTNERSHIP WITH THE COUNTY OF SANTA CLARA OFFERS PUBLIC SAFETY TRAINING FOR CAREERS IN LAW ENFORCEMENT AND PROBATION. CLASSES ARE HELD AT THE HAROLD HOLDEN JUSTICE TRAINING CENTER IN MORGAN HILL.

FOR MORE INFORMATION CONTACT:

CLAY FONTES, SR., AT 408.808.5789 OR
 CARL TADEMARU, 408.201.7696

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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AH 180 Fundamentals of Nursing--Convalescent**Transferable:** CSU

A course to provide a basic introduction to patient care in the convalescent setting. Emphasizes principles, understanding and skills necessary to perform basic nursing procedures safely and effectively. Includes introduction to health care, planning, safety, infection control, personal care, basic procedures, rehabilitation, nutrition and clients' rights and needs. At the completion of this course students will qualify for state certification as a nursing assistant. PREREQUISITE: Eligible for English 250 and English 260 and eligible for MATH 205 or MATH 430. Clearance from the Department of Health Services (Form HS283), fingerprint card, and health clearance required prior to clinical placement. Health and fingerprint clearance required prior to clinical placement. Uniform, shoes, watch, and stethoscope required. Clinical in Morgan Hill or Hollister, as assigned.

40202	L/L	HOB114	M Machado	8.0	MT	0900-1200	
	L/L	HOB114	M Machado		W	0630-0130	
This is an ROP course.							
40370	L/L	HOB114	M Machado	8.0	MT	0900-1200	
	L/L	HOB114	M Machado		R	0630-0130	
This is an ROP course.							
40371	L/L	HOB114	M Machado	8.0	MT	0900-1200	
	L/L		D Reid		F	0630-0130	
This is an ROP course.							

AH 182 Home Health Care**Transferable:** CSU

Course is designed to prepare students to provide basic health care in the home. Includes interpretation of medical/social needs, personal care services, cleaning tasks, nutrition, and the scope of limitations of a home health aide. All students who achieve a grade of "C" or better will be eligible for a Home Health Aide certificate from the State of California. PREREQUISITE: California CNA certification or concurrent enrollment in AH 180 or equivalent. Equivalency determined by written and performance exams. Also, eligible for English 250 and English 260. Clearance from the Department of Health Services (Form HS283), fingerprint card, and health clearance required prior to clinical placement.

40407	Lec	HOB114	D Reid	2.0	MWF	0900-0430	
						01/06/14 - 01/10/14	
	Lab	HOB114	D Reid		MWF	0630-0130	
						01/13/14 - 01/17/14	
This is an ROP course.							
40408	Lec	HOB114	D Reid	2.0	MWF	0900-0430	
						01/06/14 - 01/10/14	
	Lab	HOB114	D Reid		TWR	0630-0130	
						01/21/14 - 01/23/14	
This is an ROP course.							

AH 190 Occupational Work Experience / Allied Health**Transferable:** CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

40204	Wrk Ex	HOB114	K Bedell	1.0			
40212	Wrk Ex	HOB114	K Bedell	2.0			
40213	Wrk Ex	HOB114	K Bedell	3.0			
40214	Wrk Ex	HOB114	K Bedell	4.0			

AH 191A Workplace Skills**Transferable:** CSU

Workplace Skills teaches skills vital to workplace success. The topic for 191A is Interpersonal Communication. Need not be taken in sequence. This is a pass/no pass course.

40618	Lec	HOL3	F Mendez	1.0	S	0130-0320	
						03/01/14 - 04/12/14	
Above class meets at the Hollister Briggs site.							
40832	Lec	HOL3	F Mendez	1.0	S	0100-0350	
						04/19/14 - 05/24/14	
Above class meets at the Hollister Briggs site.							

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ANTHROPOLOGY**ANTH 1 Introduction to Physical Anthropology****Transferable:** CSU, UC; CSU-GE:B2, IGETC:5B; GAV-GE:B2; CAN:ANTH2

Explores and analyzes human biological, social and cultural development over the last several million years. The implications of evolutionary theory for the world today are considered. Principal topics are evolutionary theory, Mendelian and molecular genetics, the fossil record, primatology, the nature of human diversity, biocultural analysis of malnutrition, and the question of continuing evolution. ADVISORY: English 250, English 260 and Mathematics 205.

40020	Online		D Klein	3.0			
40021	Online		D Klein	3.0			
40022	Lec	SS205	G Michaels	3.0	W	0230-0350	
	Online		G Michaels				

ANTH 2 Introduction to Archaeology**Transferable:** CSU, UC; CSU-GE:D1, IGETC:4A; GAV-GE:D2

The study of the human past through material culture remains. Artifacts, sites, settlements and landscapes will be studied to help reveal how people lived, how they saw themselves and their world, what the environment was like and how these factors interrelated and changed through time. Explores and analyzes the development of the concepts and methods of anthropological archaeology. Surveys selected prehistoric cultures. Training in archaeological methods, site recognition, recording and preservation, and cultural resource management. ADVISORY: Recommended English 250 and English 260.

40023	Lec	SS205	G Michaels	3.0	TR	0945-1105	
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ANTH 3 Introduction to Cultural Anthropology**Transferable:** CSU, UC; CSU-GE:D1, IGETC:4A; GAV-GE:D2, F; CAN:ANTH4

The comparative study of human societies and cultures. Emphasis is placed on the analysis of small scale non-western societies. Specific topics include: the relationship between culture and power; ideas of progress and the nation-state; immigration, kinship, and identity; race and gender; inequality and structural violence; and cross-cultural analysis of religious, political and economic institutions. This course interrogates the relevance of anthropology for understanding the processes of development and globalization. Exploration of the above through ethno- graphic readings, class discussions, films, short papers and a final research paper based on original fieldwork in a local community. ADVISORY: Eligible for English 250 and English 260.

40024	Lec	SS205	D Klein	3.0	MW	0945-1105	
40025	Lec	HOL1	S Salinas	3.0	R	0600-0905	
Above class meets at the Hollister Briggs site.							

ANTH 5 Magic, Witchcraft, and Religion**Transferable:** CSU, UC; CSU-GE:D1, IGETC:4A; GAV-GE:D2, F

Explores and analyzes, from a cross-cultural and comparative perspective, religious traditions in diverse cultural contexts with particular focus on the effects of globalization on religious beliefs and practices. Cross-cultural analysis of the concepts of magic, witchcraft, and religion. Examination of connections among the concepts of race, nation, and religion. Exploration of the above through ethnographic readings, class discussions, films, short papers, and a final research paper based on original fieldwork in a local religious or spiritual community. PREREQUISITE: Eligible for English 1A.

40047	Lec	SS205	D Klein	3.0	W	1250-0210	
	Online		D Klein				

ART**ART 1A Art History****Transferable:** CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1, F; CAN:ART2, ART SEQ A

A critical survey of the influences and development of painting, architecture, sculpture, and minor arts from pre-history to the Byzantine/Romanesque eras, including the art of primitive people. (C-ID: ARTH 110) ADVISORY: Eligible for English 250 and English 260.

40111	Lec	MHG4	C Cortez	3.0	M	0600-0905	
Above class meets at Morgan Hill Community site.							

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ART 1B Art History

Transferable: CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1; CAN:ART4, ART SEQ A

The history of western painting, sculpture, architecture and minor arts from the Romanesque, the Gothic and Renaissance eras to the present. ADVISORY: Eligible for English 250 and English 260.

40112	Lec	MU101	P Hulin	3.0	TR	0810-0930	
40113	Lec	HOL4	W Angel	3.0	W	0600-0905	Above class meets at the Hollister Briggs site.

ART 2A Two-Dimensional Design

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1; CAN:ART14

An introduction to the basic elements and principles of two-dimensional design. Lettering and graphics applications of design are included. Traditional and experimental materials and techniques are applied to a variety of individual projects and exercises. (C-ID: ARTS 100)

40128	L/L	AR103	J Edberg	3.0	TR	0810-1115	
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ART 3A Drawing and Composition

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1; CAN:ART8

A course that can teach you how to draw. Students learn basic drawing skills through the exploration of a variety of drawing materials such as pencil, inks, charcoal and pastels; processes include doodling, gesture and schematic drawing. (C-ID: ARTS 110)

40130	L/L	AR102	A Rosette	3.0	MW	0810-1115	
40131	L/L	AR102	A Rosette	3.0	MW	1120-0225	
40132	L/L	AR102	J Adkins	3.0	TR	0230-0535	

ART 3B Drawing and Composition

Transferable: CSU, UC; GAV-GE:C1

Drawing in pencil, ink, pastels and variety of experimental materials and processes. Cultural awareness and historical foundations are integrated with classroom explorations of expressive drawing. Students develop a variety of drawing approaches and a greater understanding of personal expression. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 2A or 3A.

40134	L/L	AR102	A Rosette	3.0	TR	0810-1115	
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ART 6 Art Appreciation

Transferable: CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1, F

An illustrated lecture course that surveys and introduces the visual arts from historical to contemporary times, and teaches students the basic concepts of seeing and appreciating art. ADVISORY: English 250 and English 260.

40133	Lec	MU101	D Gustlin	3.0	MW	1120-1240	
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ART 7A Beginning Ceramics

Transferable: CSU, UC; GAV-GE:F

This course is intended for students who have little or no experience in the field of ceramics. The curriculum introduces basic skills in a well-rounded approach. Forming techniques include pinch, coil and slab hand building along with beginning wheel work. Slips, underglazes, stains, and glazing will be introduced as surface treatments. Safe studio protocols will be taught and followed. Use of the internet and library resources are required. Portfolio development and personal assessment are introduced.

40551	L/L	AR101	J Rekedal	3.0	MW	1120-0225	
40552	L/L	AR101	K Gonzales	3.0	TR	0600-0905	

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ART 8A Beginning Photography from Analog to Digital

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1; CAN:ART18

A beginning photography course focused on the technical and historical aspects of photography from analog to digital. This course includes the development of personal artistic expression and visual perception through the use of various photographic medium. The course will include lectures and discussions about composition and content, analog and digital camera use, lighting and exposure, various photographic processes, and photographic presentation techniques. Alternative methods, mixed media and experimental forms of photography will also be discussed. Students will be required to provide their own camera, and film.

40102	L/L	AR103	J Edberg	3.0	TR	1120-0225	
40129	L/L	AR103	J Edberg	3.0	MW	1120-0225	

ART 10A Cultural History of Ceramics

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1, F; CAN:ART6

An introduction to the historical developments and cultural influences of ceramic art. Development of a personal expression is realized through the combination of historical elements, observation and actual creations in clay.

40093	L/L	AR101	J Rekedal	3.0	MW	0810-1115	
40094	L/L	AR101	K Gonzales	3.0	TR	0600-0905	

ART 10B Ceramics

Transferable: CSU, UC; GAV-GE:C1

Emphasis on development of wheel throwing and advanced ceramic techniques. Glaze testing, clay body development, kiln stacking and firing are introduced. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 10A

40095	L/L	AR101	J Rekedal	3.0	MW	1120-0225	
40097	L/L	AR101	K Gonzales	3.0	TR	0600-0905	

ART 11 Creativity / Imagination and Innovation

Transferable: CSU; CSU-GE:C2; GAV-GE:C2, F

This course is designed to explore the variety of ways in which humans demonstrate their creative, imaginative and innovative abilities. This course will examine the creative process, visual literacy, the development of creative and imaginative performance and theories pertaining to insight, inspiration, intuition, originality and genius. This class draws on materials from a variety of sources including, biographies, intellectual histories, psychological studies, and educational research. Studies will include ideas and beliefs about creativity from a diverse range of disciplines and cultures. Students will be encouraged to explore and express their own creativity. ADVISORY: English 250 and English 260.

40098	Lec	AR103	J Eastburn	3.0	R	0600-0905	
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ART 12B Sculpture

Transferable: CSU, UC; GAV-GE:C1

Continued sculptural development of form and technique using a variety of selected media such as welded and cast metal, ceramics and wood. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 12A

40099	L/L	AR101	P Hulin	3.0	TR	1120-0225	Material fee of \$45 payable at registration.
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ART 13 Three-Dimensional Design

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1

A fundamental course focused on the conceptual, technical and historical aspects of three dimensional design and related fields such as: sculpture, architecture and industrial design. Development of personal artistic expression and visual perception through the use of various media such as plaster, paper, wood, clay, metal, etc. Introduction to the design elements and principles as they relate to space and form in visual art and design will be studied. (C-ID: ARTS 101) ADVISORY: English 250 and English 260.

40101	L/L	AR101	P Hulin	3.0	TR	1120-0225	Material fee of \$15 payable at registration.
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GRADUATION INFORMATION

Call 408-848-4737 for details
about the graduation process.

The deadline for filling out a petition for graduation for spring is Wednesday, April 16, 2014.



CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ART 15A Beginning Painting: Form and Composition**Transferable:** CSU, UC; GAV-GE:C1

This is an introductory painting course. Students will study traditional, contemporary and experimental painting techniques using acrylics and/or oils as the primary media. Emphasis will be placed on foundational concepts and approaches including color, form and composition. This course has the option of a letter grade or pass/no pass. (C-ID: ARTS 210) ADVISORY: Art 2A or 3A, or portfolio review of student's work.

40104	L/L	AR102	C Canepa	3.0	MW	0230-0535	
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ART 15B Beginning Painting: Imagination and Expression**Transferable:** CSU, UC; GAV-GE:C1

This is an introductory painting course. Students will study traditional, contemporary and experimental painting techniques and media. Social, cultural and historical awareness are integrated with classroom explorations of expressive painting. Students develop a variety of painting approaches and a greater understanding of personal expression. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 2A or Art 3A or Portfolio Review

40105	L/L	AR102	C Canepa	3.0	MW	0230-0535	
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ART 22 Field Work and Service**Transferable:** CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. REQUIRED: Learning contracts must be filled out and signed by the student and the supervising instructor.

40114	Fld Ex	AR101	K Gonzales	1.0			
40115	Fld Ex	AR101	J Rekedal	1.0			
40837	Fld Ex	AR101	P Hulín	1.0			

ART 23 Independent Study**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40116	Ind	AR101	K Gonzales	1.0			
40117	Ind	AR101	J Rekedal	1.0			
40599	Ind	AR101	P Hulín	1.0			

ART 25A Art Methods**Transferable:** CSU; CSU-GE:C1; GAV-GE:C1

Art methods and learning theory for those planning to work with preschool, elementary and secondary school students. Includes art therapy as well as gifted and special learner projects. Two dimensional work in printing, drawing, collage. Also listed as CD 25A.

40123	Lab Online	AR103	D Gustlin D Gustlin	3.0	F	0900-0105	
40124	Lab Online	HOL1	R McGinnis R McGinnis	3.0	F	0400-0805	Above class meets at the Hollister Briggs site.

ART 25B Art Methods**Transferable:** CSU; GAV-GE:C1

Art methods, creativity and learning theory for those planning to work with preschool, elementary, and secondary school students. Includes art therapy as well as gifted and special learner projects. Three dimensional work in sculpture, bas relief, mobiles, paper mache', plaster, and various 3-D materials. Also listed as CD 25B.

40125	Lab Online	HOL1	R McGinnis R McGinnis	3.0	F	0400-0805	Above class meets at the Hollister Briggs site.
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ART 190 Occupational Work Experience / Commercial Art**Transferable:** CSU; GAV-GE:C1

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

40814	Wrk Ex	LI101A	S Sweeney	1.0			
40819	Wrk Ex	LI101A	S Sweeney	2.0			
40820	Wrk Ex	LI101A	S Sweeney	3.0			
40821	Wrk Ex	LI101A	S Sweeney	4.0			

ASTRONOMY

ASTR 1 Introduction to General Astronomy**Transferable:** CSU, UC; CSU-GE:B1, IGETC:5A; GAV-GE:B1

An introduction to the realm of astronomy and space science. Topics to be covered include the historical development of astronomy, the physics of gravitation and radiation, the solar system, stellar astronomy, galactic and extragalactic astronomy, and cosmology. ADVISORY: Mathematics 205 and eligible for English 250 and English 260.

40431	Lec	LS101	J Beck	3.0	T	0230-0535	
40432	Lec	MHG11	J Beck	3.0	T	0630-0935	Above class meets at Morgan Hill Community site.

AVIATION MAINTENANCE TECHNOLOGY

AMT 101 General Aircraft Technology**Transferable:** CSU

This course will provide the student with a thorough understanding of the use of maintenance publications, maintenance forms and records with emphasis on A & P Mechanic Privileges and Limitations. Basic electricity for aircraft from Ohm's Law through transistor theory will be taught as well as ground operation and servicing of aircraft. ADVISORY: Mathematics 205 Basic hand tools required. Details at the first class meeting.

40785	L/L	MP102	H Spenner	7.5	MTWR	0800-1025	01/09/14 - 05/23/14
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AMT 111 Airframe Structures**Transferable:** CSU

This course will cover aircraft wood, fabric covering, test and repair, aircraft inspection, painting techniques and procedures. Also the study of basic hydraulic systems of anti-skid systems, pneumatic, fixed landing and retractable landing gear systems. Basic aircraft systems familiarization along with advanced laboratory projects from topics covered in AMT 110 are a part of this course. Basic hand tools required. Details at the first meeting.

40786	L/L	MP102	H Spenner	13.5	MTWR	1030-0330	01/09/14 - 05/23/14
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AMT 121 Aviation Powerplant Systems Technology**Transferable:** CSU

The theory of operation, maintenance, repair, and trouble-shooting procedures of powerplant systems and their relationship to the total powerplant package. To include lubrication, electrical, instrument, fuel metering, fire protection, starting, control systems, and the aerodynamics, theory and maintenance of propellers and their control systems. ADVISORY: Successful completion of AMT 120. Basic hand tools required. Details at the first class meeting.

40787	L/L	MP129	J Wanzer	14.0	TWRF	0830-0300	01/09/14 - 05/23/14
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VISIT WWW.GAVILAN.EDU/DISTED/ FOR DETAILS.

CRN Type Room Instructor Units Days Times Dates

AMT 123 Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.

40792	Ind	MP129	T Flippen	1.0		
40793	Ind	MP129	T Flippen	2.0		

AMT 190 Occupational Work Experience / Aviation

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. **REQUIRED:** Declared vocational major.

40788	Wrk Ex	LI101A	S Sweeney	1.0		
40789	Wrk Ex	LI101A	S Sweeney	2.0		
40790	Wrk Ex	LI101A	S Sweeney	3.0		
40791	Wrk Ex	LI101A	S Sweeney	4.0		

BIOLOGICAL SCIENCE

BIO 1 Cell and Molecular Biology

Transferable: CSU, UC; CSU-GE:B2, B3, IGETC:5B, 5C; GAV-GE:B2, B3; CAN:BIOL2, BIOL SEQ A

A general biology course with an emphasis on the structure and function of cells, biological molecules, homeostasis, cell respiration, photosynthesis, cell life cycle and its controls, cellular communication, Mendelian and non-classical genetics, evolution and diversity of life. The philosophy of science, methods of scientific inquiry and experimental design are foundational to the course. The course is required for students majoring in biology and/or its subcategories (e.g., plant or animal sciences). **PREREQUISITE:** Biological 10 or Biology 12 or Environmental Science 1 with a grade of 'C' or better and Mathematics 233 with a grade of 'C' or better. **ADVISORY:** Chemistry 30A; eligible for English 250 and English 260.

40434	L/L	LS102	J Kurushima	4.0	MW	0230-0535
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BIO 5 General Botany

Transferable: CSU, UC; CSU-GE:B2, B3, IGETC:5B, 5C; GAV-GE:B2, B3; CAN:BIOL6, BIOL SEQ A

This course is designed for students majoring in botany and/or its related disciplines. The course includes the study of the ecology, evolution, anatomy, physiology and systematics of plants as well as the use of plants in biotechnology and agriculture. **PREREQUISITE:** Mathematics 233 with a grade of 'C' or better. **ADVISORY:** Biological Science 10, eligible for English 250 and English 260.

40444	Lec	LS102	R Morales	4.0	TR	0810-0930
	Lab	LS102	R Morales		R	0945-1250

BIO 7 Human Anatomy

Transferable: CSU, UC; CSU-GE:B2, B3, IGETC:5B, 5C; GAV-GE:B2, B3; CAN:BIOL10, BIOL SEQ B

A functional approach to the gross and microscopic structure of the major systems of the human body. Includes dissection in lab. A cadaver is observed in this course. **PREREQUISITE:** Biological Science 10 or Biology 15 or Biology 12 with a grade of credit or C or better. **ADVISORY:** Eligible for English 250, English 260 and Mathematics 205.

40447	L/L	LS103	R Malley	4.0	MW	1120-0325
40448	L/L	LS103	T Robinson	4.0	FS	0945-0150

CRN Type Room Instructor Units Days Times Dates

BIO 8 General Microbiology

Transferable: CSU, UC; CSU-GE:B2, B3, IGETC:5B, 5C; GAV-GE:B2, B3; CAN:BIOL14

An introduction to microbiology with an emphasis on bacteriology. Includes the study of morphology, physiology and classification of microorganisms, a survey of infectious disease, immunology and techniques for culture and control of microorganisms. This course is also listed as Allied Health 8. **PREREQUISITE:** Biological Science 10 or 15 with a grade of credit or C or better. **ADVISORY:** Chemistry 30A and Chemistry 30B; Eligible for English 250, English 260 and Mathematics 205.

40449	L/L	LS103	M Lilles	5.0	FS	0230-0635
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BIO 9 Human Physiology

Transferable: CSU, UC; CSU-GE:B2, B3, IGETC:5B, 5C; GAV-GE:B2, B3; CAN:BIOL12, BIOL SEQ B

A study of the functions of the major organs and organ systems of the human body, emphasizing control at the cellular level, integration of systems and homeostasis of the human body. This course is also listed as Allied Health 9. **PREREQUISITE:** Biological Science 7 or 15 with a grade of credit or C or better. **ADVISORY:** Chemistry 30A and Chemistry 30B; eligible for English 250, English 260 and Mathematics 205.

40450	Lec	LS101	P Yuh	5.0	MWF	1120-1240
	Lab	LS103	P Yuh		R	1120-0225
40451	Lec	LS101	P Yuh	5.0	MWF	1120-1240
	Lab	LS103	M Smith		R	0600-0905
40452	Lec	LS101	P Yuh	5.0	MWF	1120-1240
	Lab	LS103	M Smith		R	0230-0535

BIO 10 Principles of Biology

Transferable: CSU, UC; CSU-GE:B2, B3, IGETC:5B, 5C; GAV-GE:B2, B3

An introductory biology course covering functions at the cellular and organismal levels. Includes study of the basic principles of metabolism, heredity, evolution and ecology. Primarily for non-biological science majors. **ADVISORY:** Eligible for English 250, English 260 and Mathematics 205.


40435	Lec	SS214	S Keys	4.0	MW	0230-0350
	Lab	LS102	S Keys		M	1120-0125
40436	Lec	SS214	S Keys	4.0	MW	0230-0350
	Lab	LS102	S Keys		W	1120-0125
40437	Lec	SS214	S Keys	4.0	MW	0230-0350
	Lab	LS102	S Keys		F	1120-0125
40438	L/L	LS102	J Taylor	4.0	MW	0630-0855

BIO 11 Nutrition

Transferable: CSU, UC; CSU-GE:E2; GAV-GE:E2, F; CAN:FCS2

This course is designed to meet the needs of the Allied Health student and the general education student alike. The major aim of this course is to help the student acquire relevant information about nutrition which they can use professionally and/or personally. The course will cover the practical aspects of normal nutrition, ways to promote sound eating habits throughout the life cycle, and physiological contribution nutrients make to body structure and function. This course is also listed as Allied Health 11. **PREREQUISITE:** Eligible for English 250 and English 260 **ADVISORY:** Chemistry 30A and Mathematics 205

40031	Online		MAkrop	3.0		
40033	Online		MAkrop	3.0		
40036	Lec	LS106	MAkrop	3.0	T	1250-0355

 **ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.



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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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BIO 15 Survey of Human Anatomy and Physiology**Transferable:** CSU, UC; CSU-GE:B2, B3, IGETC:5B, 5C; GAV-GE:B2, B3

An introductory study of the structure and function of the human body. Includes study at the cellular and organ system levels, emphasizing integration of systems. Note that a cadaver will be observed in this course. This course is also listed as Allied Health 15. ADVISORY: Biology 10 or Biology 12 with a grade of 'C' or better. Eligible for English 250, English 260 and Mathematics 205. Course will include the viewing of a cadaver.

40439	Lec	LS101	S STAFF	5.0	MW	0910-1105	
	Lab	LS103	S STAFF		T	1120-0225	
40441	Lec	LS101	S STAFF	5.0	MW	0910-1105	
	Lab	LS103	S STAFF		T	0230-0535	
40443	Online		L Bach	5.0			
	Lab	LS103	L Bach		T	0600-0905	

BIO 21 Field Ecology**Transferable:** CSU

Introduces concepts in ecology, plant and animal identification, natural history, and habitat assessment in a field setting. The class will have a two hour preliminary meeting to prepare for two successive meetings to local habitats. Camping is not required. Outings will be rescheduled in the case of inclement weather. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and Math 205.

40582	Lec	HOL4	R Morales	4.0	W	1120-1240	
							01/08/14 - 01/08/14
	Lec		R Morales		WRFS	0600-0300	
							01/15/14 - 01/19/14
	Lec	HOL4	R Morales		U	0600-0200	
							01/19/14 - 01/19/14

Above class meets off-campus: 01/08/14-01/19/14 The above short term class meets off-campus: Everyone must attend a one hour orientation on January 8th in Hollister before our departure date of 01/15/14 to return on 01/19/14. This class will leave from Hollister on Wednesday, January 15th at 6:00 am and return Sunday afternoon around 3:00 pm. If weather permits, Wednesday afternoon will be spent in Sequoias National Forest and Thursday thru Sunday morning will be spent working on a restoration project with the High Sierra Volunteer Trail Crew. Fees may be required for food, transportation and lodging. This service learning course involves community work.

BIOTECHNOLOGY

BIOT 104 Seminar in Biotechnology**Transferable:** CSU

This course will survey careers in biotechnology and ethical issues in biotechnology.

40453	Lec	LS102	L Bach	1.0	F	0810-0900	
							02/07/14 - 02/07/14
40453	Lec	LS102	L Bach		F	0810-1115	
							02/14/14 - 03/07/14

BUSINESS OFFICE TECHNOLOGY

BOT 112 Business Computations with Machines**Transferable:** CSU

Self-paced course in the operation of the electronic printing calculator. This course provides theory and practice in business applications with emphasis on mathematical problem solving. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 402.

40615	Lab	BU110	S Gaffney	.5			
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BOT 180 Medical Terminology for the Office**Transferable:** CSU

This course introduces fundamentals of medical word building used in the health profession (prefixes, word roots, suffixes and abbreviations) as well as review of body systems, with emphasis on analysis, definition, spelling and pronunciation. This course had the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

40546	Lec	BU120	D Knapp	3.0	T	0600-0905	
40549	Lec	MHG4	D Knapp	3.0	W	0300-0555	

Above class meets at Morgan Hill Community site. This is an ROP course.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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BOT 181 Medical Billing**Transferable:** CSU

This course is an introduction to computerized billing procedures for the medical front office. Students will learn the patient billing features of the software and complete a capstone simulation project. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250. Some computer experience.

40547	Lec	BU111	P Maroudas	3.0	F	0200-0500	
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This is an ROP course.

BOT 182 Medical Office Procedures**Transferable:** CSU

This specialized course includes medical office procedures, patient record management, coding/billing for private/government health insurance programs, and professional ethics. This course has the option of a letter grade or pass/no pass. PREREQUISITE: BOT 180 and CSIS 126 with credit or a grade of C or better or experience using Microsoft Word. ADVISORY: Eligible for English 250 and Mathematics 402.

40548	Lec	BU111	P Maroudas	3.0	W	0600-0905	
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BOT 190 Occupational Work Experience / Business Office Technology**Transferable:** CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college, and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

40550	Wrk Ex	LI101A	S Sweeney	1.0			
40553	Wrk Ex	LI101A	S Sweeney	2.0			
40554	Wrk Ex	LI101A	S Sweeney	3.0			
40823	Wrk Ex	LI101A	S Sweeney	4.0			

BOT 191A Workplace Skills**Transferable:** CSU

Workplace Skills teaches skills vital to workplace success. The topic for 191A is Interpersonal Communication. Need not be taken in sequence. This is a pass/no pass course.

40616	Lec	HOL3	F Mendez	1.0	S	0900-1200	
							Above class meets at the Hollister Briggs site. 03/01/14 - 04/12/14
40830	Lec	HOL3	F Mendez	1.0	S	0900-1200	
							Above class meets at the Hollister Briggs site. 04/19/14 - 05/24/14

Learn skills in
Biotechnology

Application of living organisms or their products to enhance the human condition.



Biotechnology

Certificate of Achievement (17 units)

BIOT 103 (4 units)

Biotechnology Lab Skills & Instrumentation

BIOT 104 (1 unit)

Seminar in Biotechnology

BIO 10 (4 units)

Principles of Biology

CHEM 30A (4 units)

Elementary Chemistry

CHEM 30B (4 units)

Elementary Organic & Biochemistry

This certificate in Biotechnology may help prepare you for the biotech field which includes:

- ◆ Environmental testing
- ◆ Forensics
- ◆ Hospitals
- ◆ Plant Pathology
- ◆ Research

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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BUSINESS, GENERAL

BUS 1 Fundamentals of Business

Transferable: CSU, UC; GAV-GE:D2, F

A survey in business providing a multidisciplinary examination of how culture, society, the economic system, the legal environment, international and political issues, financial institutions, and human behavior interact to affect a business organization's policy and practices within the U.S. and abroad. Demonstrate how these influences impact the primary areas of business including: organizational structure and design, leadership, human resources management, organized labor practices; marketing; organized communication; technology; entrepreneurship; legal, accounting, financial practices; the stock and securities markets; and therefore affect a business's ability to achieve its organizational goals. This course has the option of a letter grade or pass/no pass. Previously listed as GBUS 1. (C-ID: BUS 110) ADVISORY: Eligible for English 250 and English 260.

40559	Lec	PB7	D McCormick	3.0	TR		0945-1105
40560	Lec	BU118	S Kurtz	3.0	T		0600-0905
40561	Lec	MHG3	D McCormick	3.0	TR		1250-0210 Above class meets at Morgan Hill Community site.
40829	Lec	MHG13	T Farr	3.0	R		0600-0905 Above class meets at Morgan Hill Community site.

BUS 80 Business Law

Transferable: CSU, UC; CAN:BUS12

Introduction to the law applicable to business institutions and their operations; social forces and their effect upon the development of law; sources of law, agencies for enforcement, and court procedure and administration agencies. Substantive law, that law which includes rights and duties, will include contracts, agency employment relationships, torts and crimes. This course has the option of a letter grade or pass/no pass. Previously listed as GBUS 80. ADVISORY: Eligible for English 250 and English 260.

40562	Lec	LS106	S Banks	3.0	T		0600-0905
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BUS 190 Occupational Work Experience / General Business

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

40569	Wrk Ex	LI101A	S Sweeney	1.0			
40571	Wrk Ex	LI101A	S Sweeney	2.0			
40575	Wrk Ex	LI101A	S Sweeney	3.0			
40577	Wrk Ex	LI101A	S Sweeney	4.0			

CHEMISTRY

CHEM 1B General Chemistry

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A, 5C; GAV-GE:B1, B3; CAN:CHEM4, CHEM SEQ A

This is the second semester of a year-long general chemistry course designed as a continuation of Chemistry 1A. Topics include solutions, thermodynamics, chemical kinetics, the equilibria of acids and bases, solubility systems, complex ions, electrochemistry, the chemistry of metals and nonmetals, as well as nuclear chemistry. (C-ID: CHEM 120S: Chem 1A + Chem 1B) PREREQUISITE: Chemistry 1A with a grade of C or better.

40455	Lec	PS105	D Clark	5.0	MWF		0945-1055
	Lab	PS101	D Clark		T		0945-1250
40456	Lec	PS105	D Clark	5.0	MWF		0945-1055
	Lab	PS101	D Clark		T		0600-0905



ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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CHEM 12B Organic Chemistry

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A, 5C; GAV-GE:B1, B3

This is the second semester of a year-long organic chemistry course designed as a continuation of Chemistry 12A. Topics include nomenclature, stereochemistry, mechanism, reactions, and spectroscopic studies of the various organic functional groups. Lecture and laboratory methods will focus on synthesis, isolation, purification, elucidation and identification of organic structures as well as instrumental methods and data interpretation. (C-ID: CHEM 160S) PREREQUISITE: Chemistry 12A

40454	Lec	LS102	D Clark	5.0	TR		0100-0220
	Lab	PS101	D Clark		TR		0230-0535

CHEM 30A Elementary Chemistry

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A, 5C; GAV-GE:B1, B3; CAN:CHEM6, CHEM SEQ B

This is a first semester college chemistry course designed for majors preparing to take Chemistry 1A, nursing and allied health students, as well as general education. The course will cover the principles of chemistry including properties of matter, energy, atomic theory, the Periodic Table, stoichiometry, elements and compounds, the properties of bonding, molecular structure, chemical reactions, states of matter, acidity, solutions and gases, as well as an introduction to organic chemistry. ADVISORY: Mathematics 205; eligible for English 250 and English 260.

40457	Lec	PS105	G Burce	4.0	WF		0810-0930
	Lab	PS101	G Burce		F		0230-0535

40458	Lec	PS105	G Burce	4.0	WF		0810-0930
	Lab	PS101	G Burce		F		0945-1250

CHEM 30B Elementary Organic and Biochemistry

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A, 5C; GAV-GE:B1, B3; CAN:CHEM8, CHEM SEQ B

This is the second semester of a year-long elementary chemistry course designed as a continuation of Chemistry 30A. It is designed for science majors, nursing and allied health students. The course will cover the principles of organic and biochemistry including hydrocarbons, alcohols, aldehydes and ketones, carboxylic acids, amines and amides, carbohydrates, lipids, proteins and their functions in physiological systems, as well as organic chemical reactions. PREREQUISITE: Chemistry 30A with a grade of C or better.

40459	Lec	PS105	J Puga	4.0	TR		0810-0930
	Lab	PS101	J Puga		R		0945-1250

CHILD DEVELOPMENT

CD 1 Principles and Philosophies of Early Childhood Education

Transferable: CSU

An overview of the developing child, current theories and research within the context of family, school, and community, and an historical perspective on the development of early childhood education. The processes of socialization and identity development will be highlighted showing the importance of respectful, reciprocal relationships that support and empower families. Observations in schools are to be arranged. (C-ID: ECE 120) ADVISORY: Eligible for English 250 and English 260.

40226	Lec	CDC100P	Henrickson	3.0	T		0945-1240
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CD 2 Early Child Development

Transferable: CSU, UC; CSU-GE:D9, E, IGETC:4I; GAV-GE:D2, E2

This course examines typical and atypical development within the psychosocial, cognitive, and physical domains from conception through the preschool years. Upon completion of this course, students will be able to evaluate theories and research of child development and effectively apply and communicate their understanding through observation and evaluation. This course is also listed as PSYC 2. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 1A; transfer students consult with advisor.

40274	Lec	MHG4	J Weiler	3.0	MW		0945-1105
							Above class meets at Morgan Hill Community site.

40276	Online		K Sutton	3.0			
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40303	Lec	CHS	L Pulido	3.0	R		0330-0635
							Above class meets off-campus:

40892	Online		M Bumgarner	3.0			02/03/13 - 05/23/13
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CRN Type Room Instructor Units Days Times Dates

CD 3 Child Growth and Development During the School Years

Transferable: CSU, UC; CSU-GE:D9, E, IGETC:4I; GAV-GE:D2, E2

This course examines typical and atypical development within the psychosocial, cognitive, and physical domains from middle childhood through adolescence. Upon completion of this course, students will be able to evaluate theories and research of child development and effectively apply and communicate their understanding through observation and evaluation. This course has the option of a letter grade or pass/no pass. This course is also listed as PSYC 3. **ADVISORY:** Eligible for English 1A; transfer students consult with advisor.

40280	Online		K Sutton	3.0		
40289	Lec	CHS	J Weiler	3.0	M	0330-0635
Above class meets off-campus:						
40305	Online		M Bumgarner	3.0		02/03/14 - 05/23/14

CD 4 Observing and Assessing Children

Transferable: CSU

Provides training in a variety of naturalistic and formal observation techniques, and discusses the use of standardized testing in children. Students learn to use formal observation tools, make a case study portfolio and give a parent conference. Observing children in classroom settings is required. This course has the option of a letter grade or pass/no pass. (C-ID: ECE 200) **ADVISORY:** Eligible for English 1A; transfer students consult with advisor.

40311	Lec	MHG4	S STAFF	3.0	R	0600-0905
Above class meets at Morgan Hill Community site.						

CD 5 Child / Family and Community

Transferable: CSU

An examination of the developing child in a societal context focusing on the interrelationship of family, school and community and emphasizing historical and socio-cultural factors. Discussing patterns of development, childrearing, and the value of education in contemporary American society. Highlights the processes of socialization and identity development, showing the importance of respectful, reciprocal relationships that support and empower families and respond to all children's developmental needs. (C-ID: CDEV 110) **ADVISORY:** Eligible for English 250 and English 260.

40315	Lec	HOL4	J Hori	3.0	T	0600-0905
Above class meets at the Hollister Briggs site.						

CD 7 Cultural Context of Child and Family in a Diverse Society

Transferable: CSU; CSU-GE:D7; GAV-GE:D2, F

Examines cultural influences on child-rearing practices, family values, and human development. Perspectives from the social sciences will be used to critique and review theoretical and practical implications of oppression and privilege as they apply to families, schools, and communities, including historical and socio-cultural factors. The processes of socialization and identity development, and the importance of respectful, reciprocal relationships that support and empower families. Self-examination and reflection on issues related to social identity, stereotypes and bias, social and educational access, media and schooling. Also listed as PSYC 7. (C-ID: ECE 230) **ADVISORY:** Eligible for English 250 and English 260.

40382	Lec	MHG3	J Weiler	3.0	MW	1120-1240
Above class meets at Morgan Hill Community site.						

CD 8B Teaching Reading and Writing to Children

Transferable: CSU

This course is designed to teach prospective teachers how a child learns to read and write successfully in school. Specific techniques will be taught. Students will be expected to work 20 hours with a child or children in order to practice their skills and techniques. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Completion of English 250, English 260 or equivalent.

40383	Lec	MHG3	B Malaspina	3.0	M	0600-0905
Above class meets at Morgan Hill Community site.						

CRN Type Room Instructor Units Days Times Dates

CD 9 Child Health / Nutrition and Safety

Transferable: CSU

The key components that promote physical health, mental health and safety for both children and staff will be identified along with the importance of collaboration with families and health professionals. Introductions to the laws, regulations standards, policies and procedures and early childhood curriculum related to child health safety and nutrition. Focus on integrating the concepts into curriculum planning and program development for all children. Poison prevention, fire and earthquake safety and emergency preparedness is covered. This course may be taken for a letter grade or pass/no pass. (C-ID: ECE 220) **ADVISORY:** Eligible for English 250 and English 260.

40313	Lec	CDC100	P Hendrickson	3.0	W	0845-1140
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CD 10 Children with Special Needs

Transferable: CSU

An introductory course in special education, which includes a survey of special needs such as learning disabilities, emotional disturbances, developmental delays, physical limitations, cognitive differences, and giftedness. Students will study the history of special education and legislation in the USA, ethical assessment and family-based intervention techniques, diversity and family issues, advocacy for special needs children, and the use of technology in special education environments. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 250 and English 260. Completion of CD 2.

40227	Lec	HOL2	R Brown	3.0	W	0600-0905
Above class meets at the Hollister Briggs site.						

CD 11C Supervision of Adults: The Mentor Teacher

Transferable: CSU

A study of the methods and principles of supervising adults in early childhood settings. Emphasis is on the role of the experienced classroom teacher who functions as a "mentor/supervisor" to teachers, aides, and other adults. This course meets the requirements for the State Child Development Permit Matrix: "2 unit adult supervision class" and the Mentor Teacher Program. Lectures, discussions, in class and out of class activities, role-play simulations, readings, individual and group assignments as well as videos and guest presenters will be used. **ADVISORY:** Prefer that students meet the requirements for the State Child Development Teacher Permit or completion of a college-level course of study in child development or early childhood education, or equivalent, or permission of instructor.

40237	Lec	CDC127	S Alonzo	2.0	W	0600-0905
01/29/14 - 04/09/14						

APPRENTICESHIP PROGRAM



CARPENTER AND DRYWALL

In cooperation with the local construction unions, the apprenticeship program is a formal system of occupational training from two to five years that combines paid employment, on-the-job training and job related college level instruction in order to develop highly skilled workers.

Enrollment is limited to registered apprentices, however anyone meeting the requirements can apply. Requirements are:

- 18 years or older, or 17 with a parent or guardian's signature
- HS Diploma or GED

An application can be obtained from the

CARPENTER TRAINING CENTER

485 WOODVIEW DRIVE, MORGAN HILL, CA
OR [HTTP://CTCNC.ORG](http://CTCNC.ORG) 408.778.1552

Fill out the application, then bring it in to the training center or follow the mailing instructions on the application.

CRN Type Room Instructor Units Days Times Dates

CD 13 Infant and Toddler Development and Care

Transferable: CSU

Students will study the developmental stages of growth specific to infants and toddlers and learn how to foster positive techniques for nurturing infants and toddlers in group settings. Students will study the RIE philosophy and learn how to observe children in child care and home day care settings. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260. Child Development 2.

40238 Lec CDC100 S Alonzo 3.0 M 0600-0905

CD 14B Behavior Management & Guidance of School Age Children

Transferable: CSU

The nature of children's development stages causes school age children to act in different ways at different ages. This course helps students understand the relationship of development, environment, culture and social circumstances to children's behavior. An overview of guidance theories offers strategies to reinforce positive behaviors, encourage communication & cooperation, and establish age-appropriate and consistent limits in a variety of circumstances. This course has the option of a letter grade or pass/no pass. ADVISORY: English 250, English 260, and CD 3

40241 Online M Hoshiko 3.0

CD 16 Exploring Mathematics with Children

Transferable: CSU

Introduces the excitement and extensiveness of math experiences for children and presents an organized, sequential approach for developing a math curriculum. Students develop a folder of math activities for children aged 2-8. ADVISORY: Eligible for English 250 and English 260.

40380 Lec CDC100 P Henrickson 1.0 W 1255-0240
01/29/14 - 03/26/14

CD 17 Exploring Science with Children

Transferable: CSU

Learn to teach a coordinated science curriculum covering life, natural and physical science concepts familiar and interesting to children age 2-8. Using easily found or low-cost materials and the Socratic method of questioning are primary strategies for developing reasoning skills and science concepts in children. ADVISORY: Eligible for English 250 or 260.

40381 Lec CDC100 P Henrickson 1.0 W 1255-0220
04/09/14 - 05/28/14

CD 19 Introduction to Careers with Children

Transferable: CSU

An overview of Department of Social Services and Department of Education regulations regarding early childhood professionals in California. Self-assessment techniques with emphasis on building relationships with children, families and colleagues. National standards, Code of Ethics, Public Policy and CA Early Childhood Foundations will be discussed as essential ingredients for effective early childhood programs. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

40246 Lec HOL1 S STAFF 2.0 M 0600-0905
01/27/14 - 04/21/14 Above class meets at the Hollister Briggs site. This is a short term 12 week course.

CD 20 Children's Language and Literature

Transferable: CSU

A developmental view of children's language and literacy learning in a framework of children's literature. Students will be presented with steps in children's literacy learning in order to help them organize classrooms and plan activities to support the growth of writing and reading. Students will study historical trends in children's literature and participate in practical experiences and activities that use a wide range of techniques and materials for advancing language comprehension and usage. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

40278 Lec CDC100 P Henrickson 3.0 W 0600-0905

CRN Type Room Instructor Units Days Times Dates

CD 25A Art Methods

Transferable: CSU; CSU-GE:C1; GAV-GE:C1

Art methods and learning theory for those planning to work with preschool, elementary and secondary students. Includes art therapy as well as gifted and special learner projects. Two dimensional work in printing, painting, drawing, collage. Also listed as ART 25A.

40126 Lab HOL1 R McGinnis 3.0 F 0400-0805
Online R McGinnis
Above class meets at the Hollister Briggs site.

CD 25B Art Methods

Transferable: CSU; GAV-GE:C1

Art methods, creativity and learning theory for those planning to work with preschool, elementary, and secondary school students. Includes art therapy as well as gifted and special learner projects. Three dimensional work in sculpture, bas relief, mobiles, paper mache, plaster, and various 3-D materials. Also listed as ART 25B.

40127 Lab HOL1 R McGinnis 3.0 F 0400-0805
Online R McGinnis

CD 30B Practicum II: Advanced Early Childhood Field Experience

Transferable: CSU

Advance practicum, continuation of CD 30A. Designing, developing and implementing contemporary curriculum and instructional methods for early childhood education. PREREQUISITE: Completion of Child Development CD 30A with a grade of "C" or higher. Concurrent enrollment in at least 2 units of CD 190.

40309 Lec CDC100 P Henrickson 3.0 R 0600-0905

CD 32 Introduction to Curriculum

Transferable: CSU

This foundational curriculum course presents an overview of knowledge and skills needed for designing curriculum and environments for all young children. Students examine the teacher's role in supporting development, fostering creativity, and modeling a joy of learning for children and parents. Students will design and implement an integrated curriculum based on observation and assessment and emphasizes play, and design learning centers for literacy, social, emotional, sensory, art, perceptual, math, and science learning. Students complete an activity folder and participate in demonstrations and observations. Previously listed as CD 21. (C-ID: ECE 130). ADVISORY: Eligible for English 250 and English 260.

40310 Lec CDC100 P Henrickson 3.0 T 0600-0905

CD 97 Introduction to Service Learning with Children

Transferable: CSU

Service Learning is a method through which community participation, academic subjects, skills, and awareness are linked. Through a combination of community-based learning experiences, reading and writing assignments, and classroom-based learning experiences, this course seeks to foster the development of self-reflective, culturally aware and responsive community participants. Students will complete a minimum of 30 hours of community service work during the semester. This course has the option of a letter grade or pass/no pass.

40314 Online M Hoshiko 3.0

CD 160 Child Care First Aid and CPR

Transferable: CSU

First aid training to prepare child care professionals to meet the need of emergencies when medical assistance is delayed. Includes information on the prevention of childhood injuries and the prevention of communicable diseases including HIV/AIDS and the use of Universal Precautions. (Satisfies the California Community Care Licensing requirement for 15 hours of specialized health and safety training.) This is a pass/no pass course. \$12.00 course material fee.

40242 Lec CDC100 S Alonzo 1.0 F 0600-0905
03/07/14 - 03/15/14

40242 Lec CDC100 S Alonzo S 0930-0430
03/07/14 - 03/15/14 This class meets on one Friday, March 7 and two Saturdays March 8 and 15. There is a \$15.00 course materials fee payable at registration.



THIS SYMBOL MEANS IT IS A **HYBRID** LECTURE / ONLINE CLASS, THAT WILL BE PARTIALLY OVER THE INTERNET.

VISIT WWW.GAVILAN.EDU/DISTED/ FOR DETAILS.

CRN Type Room Instructor Units Days Times Dates

CD 190 Occupational Work Experience / Child Development

Transferable: CSU

Occupational work experience for students who have a job related to their work. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. **REQUIRED:** Declared vocational major.

40247	Wrk Ex	CDC130	P Henrickson	1.0		
40248	Wrk Ex	CDC130	P Henrickson	2.0		
40249	Wrk Ex	CDC130	P Henrickson	3.0		
40260	Wrk Ex	CDC130	P Henrickson	4.0		

COMMUNICATION STUDIES

CMUN 1A Introduction to Public Speaking

Transferable: CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1; CAN:SPCH4

Basic principles of effective human communication and their function in contemporary public settings; emphasis is on the speeches to inform and persuade, with special consideration given to fundamental communication skills, including organization, reasoning, explanation, rhetoric and listening. (C-ID: COMM 110) **ADVISORY:** Eligible for English 250 and English 260.

40141	Lec	PB1	C Avila	3.0	W	0600-0905
40142	Lec	PB1	S Giacalone	3.0	T	0600-0905
40144	Lec	PB1	D Besson-Silvia	3.0	W	0230-0535
40143	Lec	PB1	D Besson-Silvia	3.0	M	0230-0535
40145	Lec	HOL2	A Andrade	3.0	MW	0810-0930 Above class meets at the Hollister Briggs site.
40146	Lec	PB1	S Giacalone	3.0	F	1215-0320
40901	Lec	MHG10	D Cowan	3.0	TR	0945-1105 Above class meets at Morgan Hill Community site.

CMUN 4 Intercultural Communication

Transferable: CSU, UC; CSU-GE:D3, D7, IGETC:4G; GAV-GE:D2, F

This course will explore the dynamics of communication as it applies to people from different cultures. Course content focuses on the application of theory and research to intercultural communication contexts. Increasing the awareness and understanding of diversity, the perception process, culture, verbal and non-verbal communication and the obstacles that prevent one from becoming a competent intercultural communicator will be examined. (C-ID: COMM 150)

40147	Lec	PB1	E Waddell	3.0	TR	0810-0930
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CMUN 5 Fundamentals of Communication Studies

Transferable: CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1

This course provides instruction and application of theory and practice in various communication contexts including the self concept, interpersonal, interviewing skills, small group dynamics, and public speaking. Emphasis is placed on analytical and organizational skills, listening, nonverbal and verbal communication, and public speaking communication methodology. **ADVISORY:** English 250 and English 260.

40148	Lec	PB1	E Waddell	3.0	TR	0945-1105
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CMUN 6 Introduction to Conflict Resolution

Transferable: CSU; CSU-GE:D7; GAV-GE:D2

Introduction to Conflict Resolution introduces students to conflict resolution and mediation. Integrating theory and practice, students will assess core concepts about the causes and resolution of conflict, and will practice communication skills for conflict resolution. Students will examine how ethnicity, gender, and class affect power in conflict situations. They will be able to formulate appropriate conflict resolution strategies, and will develop and practice various basic co-mediation skills. This course has the option of a letter grade or pass/no pass. This course is also listed as PSYC 6 and CMUN 6. **ADVISORY:** English 250 and English 260.

40840	Lec	SS205	L Halper	3.0	MW	1120-1240 This service learning course involves community work.
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CRN Type Room Instructor Units Days Times Dates

CMUN 8 Interpersonal Communication

Transferable: CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1, F

This course studies the communication process in an interpersonal (dyadic) setting. This class will explore the ways in which we can improve our communication with others. Verbal and nonverbal messages, self-concept, cultural differences, gender differences, perception, listening and conflict management will be explored. (C-ID: COMM 130)

40150	Lec	PB1	D Besson-Silvia	3.0	MW	0945-1105
40151	Lec	PB1	D Besson-Silvia	3.0	MW	1250-0210
40152	Lec	PB1	D Besson-Silvia	3.0	MW	1120-1240

CMUN 10 Small Group Communication

Transferable: CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1; CAN:SPCH10

An introductory course that develops basic individual reasoning skills, insights and experiences in information-sharing, interacting, decision-making, problem-solving, resolution of disputes and other issues central to group processes. (C-ID: COMM 140) **ADVISORY:** Eligible for English 250 and English 260.

40136	Lec	MHG12	D Cowan	3.0	TR	0810-0930 Above class meets at Morgan Hill Community site.
40137	Lec	PB1	S Giacalone	3.0	F	0900-1205 This service learning course involves community work.
40138	Lec	HOL2	A Andrade	3.0	MW	0945-1105 Above class meets at the Hollister Briggs site.
40139	Lec	PB1	E Waddell	3.0	TR	1120-1240 This service learning course involves community work.

CMUN 129 Presentation Graphics - MS PowerPoint

Transferable: CSU

This introductory course in presentation graphics will use Microsoft Office's "PowerPoint" software to create a computerized presentation with text and objects. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 129. **ADVISORY:** CSIS 126 or word processing skills in the Windows environment.

40826	Lec	HOL3	M Bryson	1.0		0900-1105 Above class meets at the Hollister Briggs site. 02/12/14 - 03/12/14
40828	Lec	BU110	E Venable	1.0		

COMPUTER GRAPHICS AND DESIGN

CGD 2 2D / 3D Technical Computer Graphics I

Transferable: CSU

Introduction to graphic and design competencies architects, engineers, game/simulation developers, industrial designers and other careers professional designers use when producing and marketing real and/or virtual consumer products. Prepares students to create consumer products, buildings and other designed objects by developing freehand sketches, creating SolidWorks models and/or other graphics while applying theory and knowledge of elements and principles of visual design, creative problem solving, typography, professional ethics and research skills. This course has the option of a letter grade or pass/no pass. **ADVISORY:** LIB 3 and MATH 404G.

40902	L/L	LI126	Ndah	3.0	TR	0620-0820 SolidWorks Parametric Computer Aided Design (CAD) software will be taught and used as a tool design consumer products and produce 3D renderings, animations, and technical dimensioned drawings.
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Get Started Today and Earn a Degree or Certificate in Communication Studies!



- AA-T degree in Communication Studies (for Transfer to a CSU)
- AA degree in Communication Studies
- Certificate of Achievement in Communication Studies
- Certificate of Achievement in Interpersonal Communication



ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN Type Room Instructor Units Days Times Dates

CGD 4 2D / 3D Technical Computer Graphics II

Transferable: CSU

Intermediate computer graphics design course expands skills and concepts introduced in CGD 2. Applies technical design, drafting standards, and graphic communications to develop, present, analyze, test, manufacture, and market consumer products. Produces 2D and 3D technical drawings to graphically communicate feasibility of proposed products to be manufactured in terms of usability, material selection, and design intent. Project based assignments demonstrate technical design and problem solving skills required for success in and array of technical design career(s). **ADVISORY:** Completion of CGD 2 with a grade of C or better.

40674 L/L LI126 C McLaughlin 3.0 TR 1250-0210
SolidWorks Parametric Computer Aided Design (CAD) software will be taught and used as a tool design consumer products and produce 3D renderings, animations, and technical dimensioned drawings.

CGD 8 Advanced Computer Graphics for Design Application I

Transferable: CSU

Advanced course in applied computer graphics and associated interdisciplinary design proficiencies required by careers that design, engineer, manufacture and/or market products. Applies theories, principles and skills covered in CGD 4 and integrates business, sustainable design, and hybrid products. Design solutions reflect technical understanding, aesthetic principles and addresses societal needs in a cost effective manner. Presentations include animating and rendering models of real and/or virtual products that address human factors/ergonomics, usability, life cycle analysis and sustainability. Portfolios support advancement in student-selected career pathways by communicating competence in computer graphics and design. **ADVISORY:** Eligible for English 250, 260 and Mathematics 233.

40675 L/L LI126 C McLaughlin 3.0 TR 0220-0340
SolidWorks Parametric Computer Aided Design (CAD) software will be taught and used as a tool design consumer products and produce 3D renderings, animations, and technical dimensioned drawings.

40676 L/L LI126 C McLaughlin 3.0 TR 1250-0210
SolidWorks Parametric Computer Aided Design (CAD) software will be taught and used as a tool design consumer products and produce 3D renderings, animations, and technical dimensioned drawings.

CGD 9 Advanced Computer Graphics for Design Application II

Transferable: CSU

Advanced computer graphics and design course that combines technical computer graphic skills with interdisciplinary design proficiencies including creating computer imagery, transformations, and rendering to create 3D model using geometric primitives, projections for computer animation and data visualization. Includes structural analysis and emphasis on developing products that include ergonomic features and sustainable materials. Work within electronic portfolio demonstrates skills and knowledge of technical graphic design to visualize, develop and present products to meet societal needs. **ADVISORY:** Satisfactory score on the English placement exam or a grade C or better in English 250, completion of Mathematics 233 or satisfactory Mathematics placement. Completion of CGD 2 and CGD 8 with a grade of C or better. Computer lab work can be done both in lab and off-site.

40677 L/L LI126 C McLaughlin 3.0 TR 0220-0340
SolidWorks Parametric Computer Aided Design (CAD) software will be taught and used as a tool design consumer products and produce 3D renderings, animations, and technical dimensioned drawings.

40678 L/L LI126 C McLaughlin 3.0 TR 1250-0210
SolidWorks Parametric Computer Aided Design (CAD) software will be taught and used as a tool design consumer products and produce 3D renderings, animations, and technical dimensioned drawings.



ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN Type Room Instructor Units Days Times Dates

CGD 30 Environmental Design

Transferable: CSU

Design and develop conceptual plans using freehand sketches and building information modeling (BIM) to produce rendered interior and exterior pictorials. Refine resultant 3D BIM models to address complexity of architectural design by meeting user's needs with an environmentally sound, cost effective, aesthetically pleasing design solution that complies with planning requirements and building code regulations. Generate plans and schedules to produce portions of construction documents required for obtaining building permits and providing bidding documents. Prepares students with technical design skills required for entering environmental planning and construction management. **ADVISORY:** CGD 2

40672 L/L LI126 C McLaughlin 3.0 TR 0220-0340
SolidWorks Parametric Computer Aided Design (CAD) software will be taught and used as a tool design consumer products and produce 3D renderings, animations, and technical dimensioned drawings.

CGD 190 Occupational Work Experience / Computer Graphics & Design

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. **REQUIRED:** Declared vocational major.

40668 Wrk Ex LI101A S Sweeney 1.0
40669 Wrk Ex LI101A S Sweeney 2.0
40670 Wrk Ex LI101A S Sweeney 3.0
40671 Wrk Ex LI101A S Sweeney 4.0

COMPUTER SCIENCE & INFORMATION SYSTEMS

CSIS 1 Computer Literacy - MS Office

Transferable: CSU, UC; GAV-GE:E2; CAN:CSCI2

An introduction to terminology, design, operation for the novice user. Student will gain experience using the Internet for searches and email. They will complete projects using various software including word processing, spreadsheets, database, presentation graphics, and integration. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 250 and English 260; completion of CSIS 122.

40626 Lec BU111 S Gaffney 2.0 MW 0900-1105
01/27/14 - 03/19/14
40635 Lec BU111 S Gaffney 2.0 MW 0900-1105
03/24/14 - 05/14/14
40644 Lec BU110 S Gaffney 2.0 T 0600-0905
02/18/14 - 05/13/14
40645 Lec HOL3 A Stoykov 2.0 F 0500-0805
Above class meets at the Hollister Briggs site. 02/21/14 - 05/16/14

CSIS 2 Computers in Business

Transferable: CSU; GAV-GE:E2; CAN:BUS6

Introduction to business information management systems. Topics include database management systems, computer hardware and software, networking, ethics, data security, e-commerce; includes hands-on experience applying these concepts to solve practical business problems using word processing software, spreadsheets, database management systems, presentation graphics and Internet applications. Students cannot receive credit for both CSIS 2 and CSIS 2L. Please see a counselor about degree, certificate, and transfer requirements. This course has the option of a letter grade or pass/no pass. (C-ID: BUS 140) **ADVISORY:** Eligible for Mathematics 233, English 260 and English 250, and CSIS 122

40725 Lec Hybrid BU111 M Bryson 4.0 F 0945-1105
E Venable
40794 Lec Online BU111 M Bryson 4.0 T 0945-1105
E Venable
40795 Lec Online MHG5 A Stoykov 4.0 U 0400-0700
E Venable
Above class meets at Morgan Hill Community site.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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CSIS 2L Computers in Business Lab**Transferable:** CSU

Hands-on experience solving practical business problems using word processing software, spreadsheets, database management systems, presentation graphics and Internet applications. Students cannot receive credit for both CSIS 2 and CSIS 2L. Please see a counselor about degree, certificate, and transfer requirements. This course has the option of a letter grade or pass/no pass.

40727	Lab	BU111	M Bryson	1.0	T	0945-1105	
40730	Lab	BU111	M Bryson	1.0	F	0945-1105	
40731	Lab	MHG5	A Stoykov	1.0	U	0400-0700	Above class meets at Morgan Hill Community site.

CSIS 5 C++ Scientific Programming**Transferable:** CSU, UC; CAN:CSCI4

An introduction to computer problem solving and programming using the C++ language for science and engineering majors. Students will write programs for a variety of scientific and mathematical applications. This course has the option of a letter grade or pass/no pass. PREREQUISITE: Mathematics 1A ADVISORY: Completion of CSIS 10.

40779	Lec Online	LI126	D Van Tassel	3.0	MW	0945-1105	
40780	Online		D Van Tassel	3.0			

CSIS 6 Web Page Authoring I**Transferable:** CSU; GAV-GE:E2

An introduction to using Hypertext Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option of a letter grade or pass/no pass. Also listed as LIB 6 and DM 6. ADVISORY: CSIS 1 or CSIS 2 or CSIS 3/LIB 3 advised.

40716	Lec		J Howell	2.0		01/27/14 - 03/23/14	
40721	Online		J Howell	2.0		03/10/14 - 05/04/14	

CSIS 8 Introduction to the Internet**Transferable:** CSU; GAV-GE:E2

Topics include networking fundamentals, webpages and HTML, online security basics, and business email etiquette. Students will learn techniques to search efficiently for information and evaluate its credibility. This is a pass/no pass course. ADVISORY: CSIS 124

40689	Online		E Venable	1.0		01/27/14 - 03/22/14	
40707	Online		E Venable	1.0		03/24/14 - 05/23/14	
40708	Lec	HOL3	M Bryson	1.0	MW	1120-0125	Above class meets at the Hollister Briggs site. 02/24/14 - 03/12/14

CSIS 10 BASIC Programming**Transferable:** CSU, UC

This course is an introduction to programming using BASIC. No previous programming background is assumed. This is a good class for those new to programming and recommended for non-programmers that want to take other programming classes. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 1 or CSIS 2 or equivalent experience.

40646	Lec	MHG5	F Thompson	2.0	R	0600-0905	Above class meets at Morgan Hill Community site. 02/20/14 - 05/15/14
40664	Lec	BU111	F Thompson	2.0	R	0900-1105	

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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CSIS 24 Java Programming I**Transferable:** CSU, UC

Introduction to Java programming. Includes learning the Java environment, using and creating Java applets, and writing stand-alone applications. Covers the Java environment, object-oriented programming, language basics, classes, interfaces, packages, threads, and exceptions. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 45 C++ Programming or equivalent programming experience.

40733	Lec Online	BU118	A Stoykov	4.0	T	0200-0500	
40796	Online		A Stoykov	4.0			

CSIS 43 C Programming**Transferable:** CSU, UC

This course introduces computer programming using the C programming language. Topics include variable and constant declarations, arithmetic operations, selection, input/output operations, repetition, functions and recursion, arrays, pointers, and other related topics. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 10 BASIC Programming, or other programming experience.

40771	Hybrid Online	MHG8	D Van Tassel	4.0	T	0600-0905	Above class meets at Morgan Hill Community site.
40773	Online		D Van Tassel	4.0			

CSIS 45 C++ Programming I**Transferable:** CSU, UC; GAV-GE:E2; CAN:CSCI18

An introduction to the concepts and methods of computer programming using C++. Students will be introduced to procedural and object-oriented programming design methodology. Topics covered include variable and constant declarations, selection statements, repetition, functions and recursion, arrays, strings, pointers, and an introduction to classes and objects. This course will prepare students for the Programming II class. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 10 or equivalent. Math 205 (Elementary Algebra)

40772	Lec Online	MHG8	D Van Tassel	4.0	T	0600-0905	Above class meets at Morgan Hill Community site.
40774	Lec Online	LI126	D Van Tassel	4.0	MW	0945-1105	
40775	Online		D Van Tassel	4.0			

CSIS 48 UNIX / Linux Operating System**Transferable:** CSU, UC

This course will provide the basics of the UNIX/Linux operating system, including the history and the use of UNIX/Linux with hands-on experience using commands and files. Topics to be covered include basic UNIX/Linux commands, text editing, files and directories, electronic mail, pipes and filters, and shell programming. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

40777	Lec Online	MHG8	D Van Tassel	4.0	M	0600-0950	TBA
40778	Online		D Van Tassel	4.0			

CSIS 49 UNIX / Linux Shell Programming**Transferable:** CSU, UC

A beginning course in UNIX/Linux shell programming using different commands including awk, sed, and Perl. The course will cover theory and concepts including interpretation of different quote characters, shell variables, decision-making commands, and looping mechanism. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 48

40776	Online		D Van Tassel	4.0			
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THIS SYMBOL MEANS IT IS A **HYBRID**
LECTURE / ONLINE CLASS, THAT WILL
BE PARTIALLY OVER THE INTERNET.

VISIT WWW.GAVILAN.EDU/DISTED/ FOR DETAILS.

CRN Type Room Instructor Units Days Times Dates

CSIS 74 Advanced PhotoShop

Transferable: CSU; GAV-GE:C1

This is an intermediate level course in mastering Adobe's Photoshop software. Students will learn advanced strategies in professional digital editing. Students will apply creative techniques for print, video, animation and the web. Students will develop skills in luminance, color and exposure to optimize images with adjustment layers and masks, and cutting-edge selection techniques. There will be a focus in post processing for landscape, portrait and panoramic imaging suited for the artist, photographer and design student. This course has the option of a letter grade or pass/no pass. This course is also listed as DM 74. ADVISORY: DM/ART/CSIS 75 PhotoShop I

40833	Lec	MHG	R Grzan	3.0	R	0600-0905
Above class meets at Morgan Hill Community site.						

CSIS 75 Photoshop I - Adobe Photoshop

Transferable: CSU; GAV-GE:C1

This is an entry level course in mastering Adobe's Photoshop software. Students will learn creative and fundamental processes in professional digital image editing. Hands on lessons provide students with skills to manage today's image libraries. Students will be introduced to Photoshop's Bridge and Camera Raw utilities while crafting state of the art compositions for print, video, animation and the web. There is a focus on basic tonal and color adaptations, digital painting, black and white conversion, special effects, and correction and restoration techniques. This course has the option of a letter grade or pass/no pass. This course is also listed as DM 75. ADVISORY: CSIS 124 (Windows Fundamentals), CSIS 2L

40684	Lec	MHG5	R Grzan	3.0	T	0600-0905
Above class meets at Morgan Hill Community site.						

40907	Lec	LI128	K Powers	3.0	M	0400-0655
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CSIS 76 Digital Illustration

Transferable: CSU; GAV-GE:C1

Illustration techniques using computer Bezier curve-based illustration software tools to do diagrams and graphics for use in art, desktop publishing, web graphics, multimedia, and computer presentations. This basic Illustrator course is focused on the technical and historical aspects of digital design and illustration as well as the development of personal artistic expression and visual perception through the use of the digital illustration medium. The course will include lectures and discussions about color, composition and content, computer and illustration program use, printing and presentation techniques. This course has the option of a letter grade or pass/no pass. This course is also listed as DM 76. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

40903	L/L	LI128	T Mann	3.0	F	0100-0350
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CSIS 77 Introduction to Digital Media and its Tools

Transferable: CSU, UC; GAV-GE:C1

An introduction to the field of digital media, including history, social impact, concepts, career options and industry trends. Applying learned visual and aural design principles, students will explore the use of computer-based tools in the design and production of digital media by creating and editing digital images, sounds, video, animation, and text. A comprehensive term project for publication on the web or CD ROM will be required. This course is also listed as DM 77. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 124, CSIS 1, CSIS 2/2L, CSIS 3, or familiarity using the Macintosh or Windows operating system.

40686	L/L	LI128	R Beede	3.0	TR	1030-1250
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CSIS 78 Web Sites with SQL and PHP

Transferable: CSU

Covers the programming of database-driven, web-based applications (such as an eCommerce web site) using PHP and MySQL. PHP is a powerful language for writing server-side Web applications. MySQL is the world's most popular open source database. Together these two technologies provide a powerful platform for building database-driven Web applications. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 128 Database - Access, or equivalent database experience.

40688	L/L	BU111	L Barreto	4.0	T	0600-0950
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CRN Type Room Instructor Units Days Times Dates

CSIS 85 Web Design I: Dreamweaver

Transferable: CSU; GAV-GE:C1

Basic and intermediate principles of designing web pages using Dreamweaver, HTML and CSS. Emphasis will be on concept development, interface and navigation design, layout principles and the use of Dreamweaver and CSS to execute, develop, and maintain professional Web sites. Topics will include enhanced text formatting, tables, styles, forms, frames, image maps, and background colors and patterns. Course also includes the integration of multimedia components such as graphics, sound, animation, and video. This course is also listed as DM 85. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 6 or basic knowledge of HTML.

40810	Lec	LI128	J Fong	3.0	F	1000-1250
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40905	Online		S Lawrence	3.0		
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CSIS 107 Digital Media Design

Transferable: CSU

Fundamentals of design for visual, time-based, interactive, and sound arts as applied to digital media. Includes basic storytelling, graphic design, information architecture, and human factors. Page layout, scriptwriting, storyboards, and flow charts will be used as tools applicable to the design and development of business presentations, interactive media, educational multimedia, animation, web sites, video games, and film/video. This course has the option of a letter grade or pass/no pass. Also listed as DM 107. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer experience

40812	Lec	LI128	J Fong	2.0	W	0400-0700
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CSIS 112 Keyboard Speed Building

Transferable: CSU

This self-paced course is designed for students who know the alphabetic keyboard by touch and who want to develop their keyboarding speed. Students will use a microcomputer to keyboard a series of straight-copy timings, which will enable them to achieve a high level of skill. This is a pass/no pass course. ADVISORY: CSIS 122 or knowledge of keyboard with keyboarding speed of at least 25 wpm.

40666	Lab	BU110	S Gaffney	.5		
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CSIS 113 Introduction to Digital Video

Transferable: CSU; GAV-GE:C1

Introduction to the aesthetic and technical aspects of digital video recording, non-linear editing, visual effect generation, and production of video (and associated audio) using the personal computer equipped with specialized software such as Final Cut Pro, Motion, and After Effects. Also considered will be the preparation of digital video for distribution in interactive media such as CDs, DVDs, mobile devices, and the World Wide Web. Students will produce a final digital video project for distribution in various media formats. This course has the option of a letter grade or pass/no pass. Also listed as DM 113. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer experience

40679	L/L	LI128	R Beede	3.0	MW	1250-0310
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CSIS 114 Digital Media Production

Transferable: CSU

A team oriented practicum that focuses on the application of learned skills to the production of digital media and digital print projects, such as web sites, CD ROM, and DVDs. Project development will be accomplished according to team derived master schedules. Lectures will be on project management, work coordination and production techniques, client-team interface, asset management and integration, budget estimates, testing, and copyright infringement. Please note that this is very much a team oriented class. This course has the option of a letter grade or pass/no pass. This course is also listed as DM 114. ADVISORY: At least one of the following: ART 75, CGE 2, JOUR 18A, MUS 21, CSIS 7, CSIS 71, OR CSIS 77. or possess equivalent skills from any one of the following areas: digital media, computer graphics, digital print, film, TV/video, journalism (publishing), drawing or illustration, web design/ development, business/marketing, or programming.

40682	Lec	LI128	R Beede	2.0	T	0150-0400
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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CSIS 120 Computerized Accounting - QuickBooks**Transferable:** CSU

An introduction to computer assisted accounting. Hands-on use of a microcomputer menu-driven accounting package to do general ledger, sales journal, cash receipts journal, cash payments journal, purchases journal, payroll, receivables, payables and related financial reports. This course has the option of a letter grade or pass/no pass. This course is also listed as ACCT 120. ADVISORY: CSIS 1 or CSIS 2 or the equivalent computer experience. ACCT 20 or ACCT 101 or ACCT 103 or ACCT 105 or the equivalent accounting experience.

40584	Lec	BU110	T Ratchford	3.0	W	0600-0905	
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CSIS 121 Spreadsheet - MS Excel**Transferable:** CSU

Introduction to the computer spreadsheet software. A hands-on approach to learning terms, commands, and applications of a spreadsheet program. This course will help prepare students for taking the Excel MOUS (Microsoft Office User Specialist) exams. This course has the option of a letter grade or pass/no pass. Also listed as ACCT 121. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

40556	Lec	BU111	F Mendez	2.0	W	0600-0805	
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40581	Lec	HOL3	M Bryson	2.0	MW	1120-0125	
Above class meets at the Hollister Briggs site.							03/17/14 - 05/14/14

40835	Lec	HOL3	F Mendez	2.0	M	0600-0805	
Above class meets at the Hollister Briggs site.							

CSIS 122 Computer Keyboarding**Transferable:** CSU

A self-paced course for students who wish to master the alphabetic and numeric keyboard on the computer. This course is designed for students who do not know the alphabetic keyboard by "touch" and for those who want to improve their ability to type straight copy with increased speed and accuracy. The course provides "hands-on" instruction to help students reach optimum computer keyboarding skills within a limited time. This is a pass/no pass course. Course may be repeated until 2 units are accrued.

40690	Lab	BU110	S Gaffney	.5	T	0600-0720	
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40691	Lab	BU110	S Gaffney	1.0	T	0600-0905	
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40694	Lab	HOL3	M Bryson	.5	MW	0945-1105	
Above class meets at the Hollister Briggs site.							

40695	Lab	HOL3	M Bryson	1.0	MW	0945-1240	
Above class meets at the Hollister Briggs site.							

40696	Lab	HOL3	M Bryson	.5	MW	1120-1240	
Above class meets at the Hollister Briggs site.							

40700	Lab	HOL3	M Bryson	1.0	MW	1120-0125	
Above class meets at the Hollister Briggs site.							

40701	Lab	BU110	E Venable	1.0			
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40702	Lab	BU110	E Venable	.5			
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CSIS 124 Windows Fundamentals**Transferable:** CSU

This course provides fundamental information on the Windows environment for the computer. Introductory Windows operations and file management are covered. This is a pass/no pass course. ADVISORY: Basic keyboarding skill.

40717	Lec	BU111	E Milar	1.0	T	1250-0220	
							03/05/13 - 05/06/13



ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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CSIS 126 Word Processing - MS Word**Transferable:** CSU

This introductory course for word processing with Windows is designed for business and non-business majors. Students will develop word processing skills to create a document, select and edit text, move and copy text, use the spelling, grammar, and thesaurus features, format text, and create headers and footnotes for a research paper. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 260 and basic keyboarding skills.

40720	Lec	BU111	E Milar	2.0	M	1250-0210	
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40722	Lec	HOL3	M Bryson	2.0	MW	0900-1105	
Above class meets at the Hollister Briggs site.							03/17/13 - 05/14/13

40726	Lec	HOL3	F Mendez	2.0	F	0530-0730	
Above class meets at the Hollister Briggs site.							

CSIS 128 Database - MS Access**Transferable:** CSU

Introduction to Microsoft Access, a relational database management software tool. Students will learn to create and manage a database. This course will help prepare students for taking the Access MOUS (Microsoft Office User Specialist) exams. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 1 or CSIS 2 or equivalent knowledge.

40728	Lec	BU111	J Conrey	2.0	R	1120-0210	
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01/30/13 - 04/24/13**CSIS 129 Presentation Graphics - MS PowerPoint****Transferable:** CSU

This introductory course in presentation graphics will use Microsoft Office's "PowerPoint" software to create a computerized presentation (slide show) with text and objects. This course is also listed as CMUN 129. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 126 or word processing skills in the Windows environment.

40729	Lec	HOL3	M Bryson	1.0	MW	0900-1105	
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Above class meets at the Hollister Briggs site.							02/12/13 - 03/12/13
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40732	Lec	BU110	E Venable	1.0			
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CSIS 132 Intermediate Word Processing - MS Word**Transferable:** CSU

This course covers formatting with macros and styles, mail merge techniques, sorting data in tables, preparing and protecting forms. These techniques will be applied to a variety of different documents: contracts, reports, surveys, manuscripts, and various types of letters. Other topics include working with shared documents in a workgroup, integrating applications and creating hyperlinks for workgroup settings using Microsoft Word. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 126 Word Processing - MS Word

40734	Online		J Conrey	2.0			
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CSIS 134 Intermediate Excel**Transferable:** CSU

This course continues on where CSIS 121 Spreadsheet - MS Excel left off. Intermediate level training in spreadsheets using the Microsoft Excel program. The course includes graphing, formatting, database features, macros, and financial business calculations for decision making. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 121 Spreadsheets - MS Excel

40824	Lec	BU111	J Conrey	2.0	W	1120-0210	
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01/29/14 - 04/23/14**CSIS 178 Applied Networking****Transferable:** CSU

This course covers fundamental networking concepts and develops the skills and knowledge to set up and maintain small business/home networks. The course is not hardware or vendor specific. It helps students prepare for the "Network +" certification exam, an industry-wide, vendor-neutral certification program developed and sponsored by the Computing Technology Industry Association (CompTIA). This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 124

40735	Lec	BU118	M Ramos	4.0	M	0600-0950	
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CRN Type Room Instructor Units Days Times Dates

CSIS 181 PC Hardware

Transferable: CSU

This course examines computing hardware, operating systems, and software applications from a technical side to enable students to select, install, maintain and optimize a computer system. This course will help prepare students to pursue the A+ Hardware Certification. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 124, CSIS 1 OR CSIS 2, or equivalent computer experience.

40736 Lec BU118 J Foshee 4.0 R 0200-0550

CSIS 183 Introduction to Microsoft Servers

Transferable: CSU

This course introduces students to the fundamentals of Microsoft Server setup and administration. Topics include managing file systems (including Active Directories), devices, user accounts, backups, and basic security. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 182.

40825 L/L BU118 M Ramos 4.0 W 0600-0950

CSIS 190 Occupational Work Experience / Computer Science

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

40738 Wrk Ex LI101A S Sweeney 1.0

40741 Wrk Ex LI101A S Sweeney 2.0

40743 Wrk Ex LI101A TBA 3.0

40744 Wrk Ex LI101A S Sweeney 4.0 01/30/13 - 05/24/13

CSIS 570 Computer Access Evaluation

Transferable: No

This course is intended to provide an in-depth computer access evaluation in order to determine an appropriate access environment for a student with a disability or multiple disabilities. This is a pass/no pass course. May be repeated as necessary based on measurable progress as documented in the Student Educational Contract. This is an open entry, open exit course. ADVISORY: This course is intended for students with a verified disability who show a need for the use of assistive computer programs and/or equipment or demonstrated academic deficit.

40118 Lab LI105 J Maringer-Cantu .5 Open Entry/Open Exit
Make an appointment with the HTC instructor (LI 105).

CSIS 571A Introduction to Assistive Computer Instruction Lab

Transferable: No

The Assistive Computer Instruction Lab (Intro) is designed for students who are eligible for Disability Services. The course is designed to improve basic academic skills and/or cognitive processes through the use of appropriate software or to learn adaptive devices designed to make computers accessible. Course content is based on Student Educational Contracts which are developed for each student. This is a pass/no pass course. May be repeated as necessary based on measurable progress as documented in the Student Educational Contract. This is an open entry, open exit course. ADVISORY: This course is intended for students with a verified disability or demonstrated academic deficit who show a need for the use of assistive computer programs and/or adaptive equipment.

40119 Lab LI105 J Maringer-Cantu .5 Open Entry/Open Exit

40120 Lab LI105 J Maringer-Cantu 1.0 Open Entry/Open Exit

40140 Lab LI105 J Maringer-Cantu 2.0 Open Entry/Open Exit



ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN Type Room Instructor Units Days Times Dates

CSIS 571B Intermediate Assistive Computer Instruction Lab

Transferable: No

The Assistive Computer Instruction Lab (Intermediate) is designed for students who are eligible for Disability Services. The course is designed to improve basic academic skills and/or cognitive processes through the use of appropriate software or to learn adaptive devices to make computers accessible. Course content is based on Student Educational Contracts which are developed for each student. This is a pass/no pass course. May be repeated as necessary based on measurable progress as documented in the Student Educational Contract. This is an open entry, open exit course. ADVISORY: This course is intended for students with a verified disability or demonstrated academic deficit who show a need for the use of assistive computer programs and/or adaptive equipment.

40156 Lab LI105 J Maringer-Cantu .5 Open Entry/Open Exit

40157 Lab LI105 J Maringer-Cantu 1.0 Open Entry/Open Exit

40158 Lab LI105 J Maringer-Cantu 2.0 Open Entry/Open Exit

CSIS 572 Adaptive Computer Basics

Transferable: No

This course will include an introduction to the basic concept of how computers work, using the computer keyboard, word processing, beginning Internet and presentation graphics. This course will be self-paced and adjusted so that students with disabilities can learn a number of adaptive devices designed to make computers accessible. This is a pass/no pass course. May be repeated as necessary based on measurable progress as documented in the Student Educational Contract. ADVISORY: This course is intended for students with a verified disability who show a need for the use of adaptive computer programs and/or equipment or demonstrated academic deficit.

40149 Lab LI105 J Maringer-Cantu 1.0 MW 1250-0210

COSMETOLOGY

COS 200 Beginning Cosmetology

Transferable: No

Fundamental principles of the science/art of beauty culture including hair design, chemical services and cosmetic therapy. ADVISORY: Eligible for English 250, 260 and Mathematics 205.

40442 L/L BU103 N Boyd 12.0 TWRF 0810-0930
A Juarez

40442 L/L COS102 N Boyd TWRF 0935-0330
A Juarez

Student kit cost \$600 payable at Admissions and Records by the first day of instruction. Approximate cost for additional course materials is \$200.00. Contact the Cosmetology department at (408) 848-4884 for a complete list of required materials.

COS 201 Intermediate Cosmetology

Transferable: No

Extended studies and techniques in tinting, bleaching, permanent waving, soft perming, chemical straightening, pedicuring, waxing, and shaping and styling. ADVISORY: Satisfactory completion of Cosmetology 200. Eligible for English 250, 260 and Mathematics 205.

40445 L/L COS102 M Andre 12.0 TWRF 0810-0330
N Khanna

Approximate cost of course materials is \$200.00. Please contact the Cosmetology department at (408) 848-4884 for a complete list of the required materials.

COS 202 Advanced Cosmetology

Transferable: No

Advanced techniques in tinting, lightening, hair design and cosmetic chemistry. PREREQUISITE: Completion of COS 200 & 201. ADVISORY: Eligible for English 250, 260 and Mathematics 205.

40520 L/L COS102 G Ramirez 12.0 TWRF 0810-0330

Approximate cost for course materials is \$400.00. Prices are subject to change. Contact the Cosmetology department at (408)848-4884 for a complete list of required materials.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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COS 203 Practicum**Transferable:** No

Advanced techniques in tinting, lightening, hair and design and cosmetic chemistry. PREREQUISITE: Completion of COS 200, 201 and 202. ADVISORY: Eligible for English 250, 260 and Mathematics 205. **Approximate cost for course materials is \$400.00. Contact Delva Zamarron at (408)848-4884 for a complete list of materials.**

40523	Lab	COS102G	Ramirez	.5	TWRF	0810-0330	
40524	Lab	COS102G	Ramirez	1.0	TWRF	0810-0330	
40525	Lab	COS102G	Ramirez	2.0	TWRF	0810-0330	
40530	Lab	COS102G	Ramirez	3.0	TWRF	0810-0330	
40531	Lab	COS102G	Ramirez	4.0	TWRF	0810-0330	
40532	Lab	COS102G	Ramirez	5.0	TWRF	0810-0330	
40533	Lab	COS102G	Ramirez	6.0	TWRF	0810-0330	
40534	Lab	COS102G	Ramirez	7.0	TWRF	0810-0330	
40535	Lab	COS102G	Ramirez	8.0	TWRF	0810-0330	
40536	Lab	COS102G	Ramirez	9.0	TWRF	0810-0330	
40537	Lab	COS102G	Ramirez	10.0	TWRF	0810-0330	
40538	Lab	COS102G	Ramirez	11.0	TWRF	0810-0330	
40539	Lab	COS102G	Ramirez	12.0	TWRF	0810-0330	

COS 205 State Board Review**Transferable:** No

State Board exam procedures and standards. ADVISORY: Cosmetology 201.

40521	Lab	COS102G	Ramirez	2.0	M	0810-0145	
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COS 221 Advanced Scientific Skin Care (Esthetics)**Transferable:** No

An advanced in-depth study and training in the care and treatment of skin, cosmetics and manipulative electrical modalities as required by the State Board of Cosmetology. PREREQUISITE: Completion of COS 220 or equivalent.

40522	L/L	COS102 S	Rodriguez A Cabello	8.0	MTWRF	0445-0945	
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COS 290 Occupational Work Experience / Cosmetology**Transferable:** No

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

40540	Wrk Ex	LI101A	S Sweeney	1.0			
40541	Wrk Ex	LI101A	S Sweeney	2.0			
40542	Wrk Ex	LI101A	S Sweeney	3.0			
40543	Wrk Ex	LI101A	S Sweeney	4.0			

DIGITAL MEDIA

DM 6 Web Page Authoring I**Transferable:** CSU; GAV-GE:E2

An introduction to using Hypertext Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option of a letter grade or pass/no pass. Also listed as CSIS 6 and LIB 6. ADVISORY: CSIS 1 or CSIS 2 or CSIS 3/LIB 3 advised.

40714	Online		J Howell	2.0		01/27/14 - 03/23/14	
40719	Online		J Howell	2.0		03/10/14 - 05/04/14	

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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DM 23 Independent Study**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40709	Ind	LI128	R Beede	2.0			
40710	Ind	LI128	R Beede	1.0			

DM 74 Advanced PhotoShop**Transferable:** CSU; GAV-GE:C1

This is an intermediate level course in mastering Adobe's Photoshop software. Students will learn advanced strategies in professional digital editing. Students will apply creative techniques for print, video, animation and the web. Students will develop skills in luminance, color and exposure to optimize images with adjustment layers and masks, and cutting-edge selection techniques. There will be a focus in post processing for landscape, portrait and panoramic imaging suited for the artist, photographer and design student. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 74. ADVISORY: DM/ART/CSIS 75 PhotoShop I

40834	Lec	MHG	R Grzan	3.0	R	0600-0905	
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DM 75 Photoshop I - Adobe PhotoShop**Transferable:** CSU; GAV-GE:C1

This is an entry level course in mastering Adobe's Photoshop software. Students will learn creative and fundamental processes in professional digital image editing. Hands on lessons provide students with skills to manage today's image libraries. Students will be introduced to Photoshop's Bridge and Camera Raw utilities while crafting state of the art compositions for print, video, animation and the web. There is a focus on basic tonal and color adaptations, digital painting, black and white conversion, special effects, and correction and restoration techniques. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 75. ADVISORY: CSIS 124 (Windows Fundamentals), CSIS 2L

40685	Lec	MHG5	TBA	3.0	T	0600-0905	
Above class meets at Morgan Hill Community site.							
40908	Lec	LI128	K Powers	3.0	M	0400 - 0655	

DM 76 Digital Illustration**Transferable:** CSU; GAV-GE:C1

Illustration techniques using computer Bezier curve-based illustration software tools to do diagrams and graphics for use in art, desktop publishing, web graphics, multimedia, and computer presentations. This basic Illustrator course is focused on the technical and historical aspects of digital design and illustration as well as the development of personal artistic expression and visual perception through the use of the digital illustration medium. The course will include lectures and discussions about color, composition and content, computer and illustration program use, printing and presentation techniques. This course has the option of a letter grade or pass/no pass. This course is also listed as DM 76. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

40904	L/L	LI128	T Mann	3.0	F	0100-0350	
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DM 77 Introduction to Digital Media and its Tools**Transferable:** CSU, UC; GAV-GE:C1

An introduction to the field of digital media, including history, social impact, concepts, career options and industry trends. Applying learned visual and aural design principles, students will explore the use of computer-based tools in the design and production of digital media by creating and editing digital images, sounds, video, animation, and text. A comprehensive term project for publication on the web or CD ROM will be required. This course is also listed as CSIS 77. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 124, CSIS 1, CSIS 2/2L, CSIS 3, or familiarity using the Macintosh or Windows operating system.

40687	L/L	LI128	R Beede	3.0	TR	1030-1250	
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CRN Type Room Instructor Units Days Times Dates

DM 85 Web Design I: Dreamweaver

Transferable: CSU; GAV-GE:C1

Basic and intermediate principles of designing web pages using Dreamweaver, HTML and CSS. Emphasis will be on concept development, interface and navigation design, layout principles and the use of Dreamweaver and CSS to execute, develop, and maintain professional Web sites. Topics will include enhanced text formatting, tables, styles, forms, frames, image maps, and background colors and patterns. Course also includes the integration of multimedia components such as graphics, sound, animation, and video. This course is also listed as CSIS 85. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 6 or basic knowledge of HTML.

40811	Lec	LI128	JFong	3.0	F	1000-1250
40906	Online		S Lawrence	3.0		

DM 107 Digital Media Design

Transferable: CSU

Fundamentals of design for visual, time-based, interactive, and sound arts as applied to digital media. Includes basic storytelling, graphic design, information architecture, and human factors. Page layout, scriptwriting, storyboards, and flow charts will be used as tools applicable to the design and development of business presentations, interactive media, educational multimedia, animation, web sites, video games, and film/video. This course has the option of a letter grade or pass/no pass. Also listed as CSIS 107. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer experience

40813	Lec	LI128	JFong	2.0	W	0400-0700
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DM 114 Digital Media Production

Transferable: CSU

A team oriented practicum that focuses on the application of learned skills to the production of digital media and digital print projects, such as web sites, CD ROM, and DVDs. Project development will be accomplished according to team derived master schedules. Lectures will be on project management, work coordination and production techniques, client-team interface, asset management and integration, budget estimates, testing, and copyright infringement. Please note that this is very much a team oriented class. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 114. ADVISORY: At least one of the following: ART 75, CGE 2, JOUR 18A, MUS 21, CSIS 7, CSIS 71, OR CSIS 77. or possess equivalent skills from any one of the following areas: digital media, computer graphics, digital print, film, TV/video, journalism (publishing), drawing or illustration, web design/ development, business/marketing, or programming.

40683	Lec	LI128	R Beede	2.0	T	0150-0400
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DM 117 Visual Effects-Motion Graphics

Transferable: CSU, UC

Study of the design of motion graphics and special effects used in digital video and film, web, multimedia, and interactive games. Includes video/graphics compositing techniques, 2D animation, basic 3D animation, and special effects commonly generated in digital post- production. Software such as Adobe After Effects or Apple's Motion will be used. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 117. ADVISORY: DM/ART/CSIS 113 or DM/ART/CSIS 140 or DM/ART/CSIS 77 or THEA 17A or basic knowledge of digital video/film editing.

40681	L/L	LI128	R Beede	3.0	MW	1250-0310
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ENGINEERING IS BACK!!

Gavilan offers the core set of freshman and sophomore Engineering courses so you can transfer as a junior to the UC or CSU of your choice! Once taking Math 1A, complete your Bachelor's degree in the same amount of time as students who start at the four-year schools!



For more information, please contact Russell Lee, Engineering Instructor, at rlee@gavilan.edu.

CRN Type Room Instructor Units Days Times Dates

ECOLOGY

ECOL 1 Conservation of Natural Resources

Transferable: CSU, UC; CSU-GE:B2, B3, IGETC:5B, 5C; GAV-GE:B2, B3

This course examines the fundamentals of ecology (the study of the relationships between organisms and their environment) with special emphasis on human effects on the environment. Topics of discussion will include ecosystem dynamics, resources, pollution, population growth, and the clash between economic and political policy and the environment. ADVISORY: Eligible for English 250 and English 260.

40460	Lec Lab	LS101 LS102	J Hubbard J Hubbard	4.0	TR	1250-0210 0230-0535
40461	Lec Lab	LS101 LS102	J Hubbard J Hubbard	4.0	TR R	1250-0210 0230-0535

ECONOMICS

ECON 1 Principles of Macroeconomics

Transferable: CSU, UC; CSU-GE:D2, IGETC:4B; GAV-GE:D2; CAN:ECON2

Introduction to the principles of macroeconomic analysis, economic institutions, and economic policy; supply and demand, determinants and distribution of output, income, and welfare through the market system; international trade and globalization. Measurement, determinants of, and policies relating to long-run economic growth, business cycle fluctuations, unemployment, and inflation. This course has the option of a letter grade or pass/no pass. PREREQUISITE: MATH 430 or MATH 205

40563	Lec	BU118	J Kearns	3.0	MW	0800-0920
40564	Lec Online	MHG8	J Kearns	3.0	W	0600-0720
Above class meets at Morgan Hill Community site.						
40565	Lec	BU120	J Kearns	3.0	TR	1120-1240
40566	Online		J Kearns	3.0		

ECON 2 Principles of Microeconomics

Transferable: CSU, UC; CSU-GE:D2, IGETC:4B; GAV-GE:D2; CAN:ECON4

Introduction to microeconomic principles, theory, and analysis. Topics include scarcity and resource allocation, specialization and exchange, and the determinants and distribution of output, income, and welfare through the market system, as well as elasticity, production and cost theory, and market failure caused by externalities and asymmetric information. Includes consumer choice and utility maximization, as well as profit maximization in various competitive settings. This course has the option of a letter grade or pass/no pass. PREREQUISITE: MATH 430 or MATH 205

40567	Lec	BU118	J Kearns	3.0	MW	1250-0210
40568	Lec	BU118	J Kearns	3.0	MW	1120-1240

ENGINEERING

ENGR 1 Graphical Communication and Design

Transferable: CSU, UC; CAN:ENGR2

An introduction to the graphical and visual communication of the engineering design process. Topics will include the design process, visualization, free-hand sketching, instrument drawing, scales, orthographic projection, section views, auxiliary views, and dimensioning and tolerancing. Computer based drafting will be used in conjunction with traditional methods to highlight the strengths of multiple communication methodologies. ADVISORY: MATH 1A; may be concurrent.

40462	L/L L/L	MA101 MA101	K Luehrs K Luehrs	3.0	M W	0600-0805 0600-0905
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ENGR 3 Electric Circuit Analysis

Transferable: CSU, UC; CAN:ENGR12

An introduction to the theory of electric circuits. Topics include resistive circuits, voltage and current sources, network theorems, op-amp circuits, energy storage elements, RC, RL, and RLC circuits. PREREQUISITE: Mathematics 2C (may be taken concurrently) and Physics 4B with a grade of 'C' or better.

40463	L/L L/L	PS102 PS102	STAFF	4.0	T F	0600-0905 0810-1115
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
ENGLISH							

ENGL 1A Composition

Transferable: CSU, UC; CSU-GE:A2, IGETC:1A; GAV-GE:A2; CAN:ENGL2, ENGL SEQ A

This is a writing course which emphasizes expository writing, argumentative writing, and critical reading of expository prose. It is meant to train students in clear thinking and reasoned support of ideas. Students will be given the opportunity to read models of good expository and argumentative prose and learn the techniques of good writing. These include choosing appropriate subjects, developing restricted, unified, and precise theses and presenting supporting evidence in a logical, lucid, and effective manner. To achieve this end, students write no fewer than six essays and read at least five works, two of which are book length. (C-ID: ENGL 100) PREREQUISITE: English 250 and English 260 or English 250 and SSCI 270A or English 250 and SSCI 270B with a grade of 'C' or better or satisfactory score on the English placement examination.

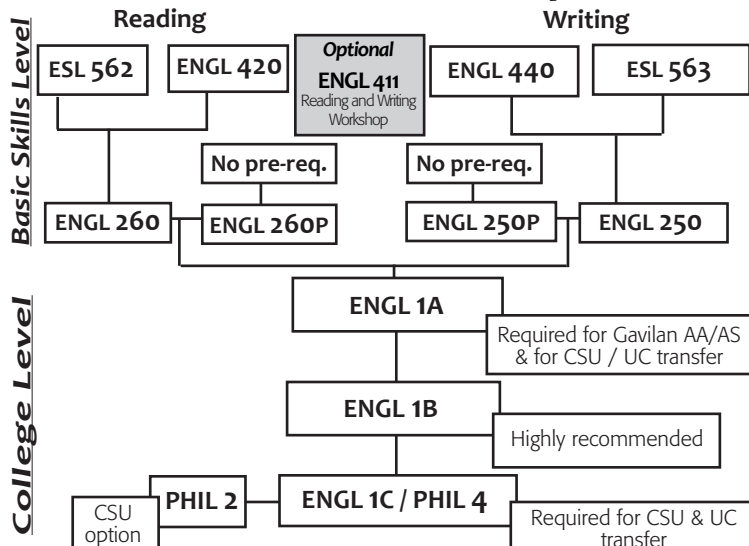
40286	Lec	HOL2	G Mora	3.0	F	0900-1205	Above class meets at the Hollister Briggs site.
40281	Online		C Chaffin	3.0			
40282	Lec	SS111	S Sloan	3.0	MW	0945-1105	
7 40284	Lec	HU102	T Mack	3.0	TR	0810-0930	
40285	Lec	MHG12	M Bragger	3.0	MW	0810-0930	Above class meets at Morgan Hill Community site.
3 40287	Lec	HOL5	C Salvin	3.0	TR	1120-1240	Above class meets at the Hollister Briggs site.
40288	Online		E Crook	3.0			
40290	Lec	MA102	D Condon	3.0	TR	0945-1105	
3 40291	Lec	MA102	C Salvin	3.0	MW	1120-1240	
11 40292	Lec	HU103	K Smith	3.0	TR	1120-1240	English 1A is part of the PUENTE program. Students enrolling in this class must also enroll in GUID 1 # 40595.
2 40293	Lec	SS111	J Roscher	3.0	TR	1120-1240	
5 40294	Lec	MA102	M Morneau	3.0	MW	1250-0210	
6 40296	Lec	HU103	S Hirasuna	3.0	TR	0200-0320	
40297	Lec	HU103	J Penkethman	3.0	MW	0400-0520	
4 40298	Lec	HU102	T Brett	3.0	R	0600-0905	
40299	Lec	HU103	D Luoma	3.0	W	0600-0905	
40300	Lec	HOL4	A Mora	3.0	M	0600-0905	Above class meets at the Hollister Briggs site.
40301	Lec	MHG13	M Kovacs	3.0	T	0600-0905	Above class meets at Morgan Hill Community site.
40302	Lec	MHG13	S STAFF	3.0	F	0900-1205	Above class meets at Morgan Hill Community site.

Choose a **THEME** for your English class:

Find the number, by the course section number, that corresponds to a theme below.

- 1 Technology Culture: Explore the impact and implications of digital technologies (e.g. Web 2.0, mobile computing) on today's society.
- 2 The American Dream: Revisit the land of freedom and equality.
- 3 Investigate environmental issues, particularly those connected to what we eat and where we live.
- 4 Explore the exciting realm of science and discover who we are and how we got here, and learn about the scientists and explorers who got us here while learning to write with panache, flair, and accuracy.
- 5 Investigate American identity and culture in the 21st century.
- 6 Develop both writing skills and social awareness through multicultural literature.
- 7 Explore human rights issues through fiction, non-fiction, videos, and music. Check out youthforhumanrights.org for an intro to course concepts.
- 8 Explore the great literature of the human condition, challenging you to respond to literary art, science fiction, music, tragedy, and the joy of life and living.
- 9 Examine short stories, poetry, drama, and the novel using formalist, historical and biographical criticism.
- 10 Learn to think courageously, to think intelligently, and to think for yourself through challenging the pseudoscientific, the paranormal, and the make-believe world of nutty beliefs and scams.
- 11 Puente: Develop transfer-oriented writing skills through an emphasis on Chicano/Latino literature.
- 12 Explore American consumerism and wild alternatives.
- 13 First Year Experience: Join us as we examine, read, and write about social issues from fresh perspectives.
- 14 Explore Human Rights themes such as oppression, equality, and protest.
- 15 Examine the factors which have contributed to you are and who you hope to become in a course which explores the concept of personal identity.
- 16 Explore education in the face of adversity--how some people who face extreme hardship, such as Malcolm X, still manage to become literate and educated.
- 17 Service Learning: Focus on the impact literacy and language have on identity, working with Vision Literacy and other on-campus groups.

ENGLISH COMPOSITION AND READING COURSE SEQUENCE



JUMPSTART CLASSES (also part of First Year Experience)

FINISH YOUR ENGLISH AND MATH PREREQUISITES IN ONLY ONE YEAR

WHO SHOULD ENROLL?
Students who want a strong foundation in the basics.

WHAT IS JUMPSTART?
A program that helps you get your required English and math classes quickly and successfully. Take Eng 250P-260P in the fall and Math 235 in the spring, while getting support from a core group of people.

WHY?
Focus on one subject at a time. At the end of the year, you'll be able to take transferrable courses.

SEE MATH 235 FOR CRNs.

For more information, please contact Josie Olivares at (408) 852-2866 or Karen Warren at kwarren@gavilan.edu.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ENGL 1B Composition and Literature

Transferable: CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2; CAN:ENGL4, ENGL SEQ A

English 1B continues the work begun in 1A, but now the emphasis shifts to writing expository prose in conjunction with reading and analyzing imaginative literature. Students are to write as fledgling critics and use the text as a basis for other forms of reflection. The reading requirement includes short stories, poetry, drama, and at least two novels. Course work will also include fundamentals of research writing. **PREREQUISITE:** English 1A with a grade of "C" or better.

40316	Online		K Warren	3.0			
40317	Lec	MHG13	M Oral	3.0	MW	0400-0520	Above class meets at Morgan Hill Community site.
40318	Lec	HU103	G Richards	3.0	MW	0945-1105	
40319	Lec	HU103	S Sloan	3.0	F	0900-1205	
40320	Lec	HU103	E Crook	3.0	MW	1120-1240	
40321	Online		O Osikomaiya	3.0			
40322	Lec	SS111	T Mack	3.0	MW	0810-0930	
40323	Lec	HU103	J Collins	3.0	TR	0330-0450	
40324	Lec	MA102	S Hirasuna	3.0	TR	1120-1240	
40325	Lec	HU102	T Brett	3.0	W	0600-0905	
40326	Online		J Hooper	3.0			

ENGL 1C Critical Reasoning and Writing

Transferable: CSU, UC; CSU-GE:A3, IGETC:1B; GAV-GE:C2

This course is designed to develop critical thinking, reading, and writing skills beyond the level achieved in English 1A. The emphasis is on critical analysis of arguments and the development of the ability to integrate the principles of critical thinking into essay writing. (C-ID: ENGL 105) **PREREQUISITE:** English 1A with a grade of "C" or better.

40334	Online		D Luoma	3.0			
40335	Lec	HU102	K Hull	3.0	MW	0945-1105	
40336	Lec	HOL1	G Mora	3.0	MW	0400-0520	Above class meets at the Hollister Briggs site.
40339	Lec	MA102	D Condon	3.0	TR	0810-0930	
40340	Lec	HU103	D Brand	3.0	MW	0230-0350	
40341	Lec	MHG12	D Luoma	3.0	R	0630-0935	Above class meets at Morgan Hill Community site.
40342	Lec	HU102	T Brett	3.0	M	0600-0905	
40343	Online		K Wisdom	3.0			

ENGL 2E Introduction to Women Writers

Transferable: CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2, F

This is a transfer literature class which examines the history of women as writers and distinguishes themes in women's literature using the tools of literary criticism. **PREREQUISITE:** Eligible for English 1A.

40430	Lec	SS203	J Gatewood	3.0	MW	1250-0210	
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ENGL 5B Survey of American Literature - 1865 to Present

Transferable: CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2, F; CAN:ENGL16

This course is a study of the masters of American Literature and the major trends of literature during the years 1865 to the present. The major trends can include Realism, Naturalism, Modernism, Post-Modernism, etc. (C-ID: ENGL 135) **PREREQUISITE:** Eligible for English 1A.

40422	Online		S Sandler	3.0			
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First Year Experience

A Wise Choice

First Year Experience (FYE) is a program in place in many colleges across the country.

This program was developed because research has shown that students who make connections with their teachers, classmates, and campus are more likely to succeed.

What is FYE?

At Gavilan, this program links required English courses together and provides tutoring and counseling. How do students benefit? By working together with your classmates and instructors, you will develop a stronger network of support. Students who enroll in FYE often report:

- Higher GPA
- Increased involvement in school
- More friends
- More fun in school
- Ability to meet goals
- Stronger critical thinking, reading and writing abilities
- Saving time and money

See ENGL 250P AND ENGL 260P FOR CRNs.

For more information, please call Josie Olivares at 408.852.2866 or email Karen Warren at kwarren@gavilan.edu



ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.



The Puente Project is a two-semester program that combines three components: writing, counseling and mentoring to support students to transfer to four-year universities and colleges. The Guidance 1 course focuses on self assessment and career development. The English 1A course focuses on Mexican American / Latino literature.

The program also includes a university visit, club meetings, and counseling appointments. Students will also be matched with a mentor who will schedule regular meetings with them.

The program is open to all eligible students. For more information, call **Celia Marquez, Puente Co-Director** at 408-848-4807.

Required: Complete a program application with the Puente Counselor prior to registration.

See GUID 1 & ENGL 1A for CRNs.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ENGL 9A Introduction to Creative Writing**Transferable:** CSU, UC; CSU-GE:C2; GAV-GE:C2; CAN:ENGL6

This course allows writers to experiment with various forms of poetry and prose, including drama, fiction, poetry, and narrative non-fiction and includes the writing, reading, and discussion of such works. The class is primarily experiential, providing many opportunities for generation of new pieces of writing, some time for gentle encouraging feedback, and a focus on terminology to develop better understandings of both the process and craft of creative writing. (C-ID: ENGL 200) PREREQUISITE: Eligible for English 1A.

40423	Lec	HU102	K Smith	3.0	TR	0330-0450	
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ENGL 9B Advanced Creative Writing**Transferable:** CSU, UC; CSU-GE:C2; GAV-GE:C2

This class is a continuation of English 9A, with an emphasis on further development on the craft and production of various forms of poetry and prose, including drama, fiction, poetry, and narrative non-fiction and includes the writing, reading, and discussion of such works. The class remains primarily experiential, providing many opportunities for generation of new pieces of writing, some time for gentle encouraging feedback with a greater focus on developing leadership skills in that area as well as a deepening knowledge of terminology, in order to develop better understandings of both the process and craft of creative writing. PREREQUISITE: English 9A with a grade of 'pass' or C or better.

40424	Lec	HU102	K Smith	3.0	TR	0330-0450	
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ENGL 12B Tutoring Writers: Practice**Transferable:** CSU

Practice in the writing process, peer-to-peer communication, interacting with faculty and educational institutions, and effective responses to writing will be covered. In addition, students will gain an understanding of writing pedagogy while participating in a community of writers that connect them to their own writing practice. ADVISORY: Eligible for English 1A.

40155	Lec	SS203	K Warren	1.0	T	0300-0400	
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ENGL 12C Tutoring Writers: Theory**Transferable:** CSU

Compositional theory and responses to writing across the curriculum will be covered. In addition, students will gain an understanding of the methodology and theory of tutoring pedagogy, while participating in a community of writers that connects them to their own writing practice. ADVISORY: Eligible for English 1A.

40273	Lec	SS203	K Warren	1.0	T	0300-0400	
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ENGL 12D Tutoring Writers: Research**Transferable:** CSU

Compositional theory and responses to writing across the curriculum will be covered. In addition, students will gain from inquiry questions and conduct research on tutoring methods, while participating in a community of writers that connects them to their own writing practice. ADVISORY: Eligible for English 1A.

40279	Lec	SS203	K Warren	1.0	T	0300-0400	
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ENGL 22 Field Work and Service**Transferable:** CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. REQUIRED: Learning contracts must be filled out and signed by the student and the supervising instructor.

40351	Fld Ex	LI119	K Warren	1.0			
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ENGL 23 Independent Study**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40352	Ind	SS109	K Smith	2.0			
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40353	Ind	SS109	K Smith	1.0			
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40354	Ind	LI119	K Warren	1.0			
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40355	Ind	LI119	K Warren	2.0			
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ENGL 250 Practical Writing**Transferable:** No

This course covers writing clear, correct, effective essays and learning preliminary research skills. Also listed as English 250P. PREREQUISITE: English 440 or ESL 563 with a grade of 'C' or better or satisfactory score on the English placement examination.

40356	Lec Lab	SS111 LI171	I Tracey I Tracey	3.0	TR R	0810-0930 0945-1035	
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40357	Lec Lab	SS111 LI171	I Tracey I Tracey	3.0	TR T	0810-0930 0945-1035	
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⑫ 40358	Lec Lab	MA102 LI120	C Salvin C Salvin	3.0	MW M	0945-1105 0845-0935	
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40359	Lec Lab	MA102 LI120	C Salvin C Salvin	3.0	MW W	0945-1105 0845-0935	
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40360	Lec Lab	HOL5 HOL3	C Salvin C Salvin	3.0	TR T	0945-1105 0845-0935	
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Above class meets at the Hollister Briggs site.

⑫ 40361	Lec Lab	HOL5 HOL3	C Salvin C Salvin	3.0	TR R	0945-1105 0845-0935	
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Above class meets at the Hollister Briggs site.

⑭ 40362	Lec Lab	SS111 LI120	S Sandler S Sandler	3.0	TR T	0945-1105 1120-1210	
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This class is part of a learning community. If you enroll you must also enroll in HIST 1#40052.

⑭ 40363	Lec Lab	SS111 LI120	S Sandler S Sandler	3.0	TR R	0945-1105 1120-1210	
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This class is part of a learning community. If you enroll you must also enroll in HIST 1 #40827.

⑮ 40364	Lec Lab	SS111 LI171	M Oral M Oral	3.0	MW M	1250-0210 0220-0310	
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This class is part of a learning community. If you enroll you must also enroll in ENGL 260 #40389. This service learnig course involves community work.

⑮ 40365	Lec Lab	SS111 LI171	M Oral M Oral	3.0	MW W	1250-0210 0220-0310	
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This class is part of a learning community. If you enroll you must also enroll in ENGL 260 #40390. This service learnig course involves community work.

40366	Lec Lab	HU102 LI120	J Roscher J Roscher	3.0	TR T	0200-0320 0330-0420	
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40367	Lec Lab	HU102 LI120	J Roscher J Roscher	3.0	TR R	0200-0320 0330-0420	
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40368	Lec Lab	HU103 LI120	K Diehl K Diehl	3.0	TR T	0530-0650 0700-0750	
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40369	Lec Lab	HU103 LI120	K Diehl K Diehl	3.0	TR R	0530-0650 0700-0750	
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40372	Lec Lab	HOL5 HOL5	V Parker V Parker	3.0	MW M	0530-0650 0700-0750	
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Above class meets at the Hollister Briggs site.

40373	Lec Lab	HOL5 HOL5	V Parker V Parker	3.0	MW W	0530-0650 0700-0750	
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Above class meets at the Hollister Briggs site.

40374	Lec Lab	MHG10 MHG10	M Bragger M Bragger	3.0	MW F	0945-1105 0910-1000	
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Above class meets at Morgan Hill Community site.

40375	Lec Lab	MHG10 MHG10	M Bragger M Bragger	3.0	MW F	0945-1105 1010-1100	
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Above class meets at Morgan Hill Community site.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ENGL 250P Practical Writing**Transferable:** No

This course covers writing clear, correct, effective essays and learning preliminary research skills. This course will be offered as pass/no pass unless student requests a grade. **PREREQUISITE:** Eligibility for ENGL 440 or ENGL 420. **COREQUISITE:** ENGL 260P

⑦40376	Lec	HU103	S Sandler	3.0	MW	0810-0930	
	Lab	LI171	S Sandler		M	0945-1035	
This class is part of a learning community. If you enroll you must also enroll in ENGL 260P #40394. This service learning course involves community work.							
⑦40377	Lec	HU103	S Sandler	3.0	MW	0810-0930	
	Lab	LI171	S Sandler		W	0945-1035	
This class is part of a learning community. If you enroll you must also enroll in ENGL 260P #40395. This service learning course involves community work.							
40378	Lec	SS203	J Hooper	3.0	TR	1120-1240	
	Lab	LI120	J Hooper		T	0200-0250	
This class is part of a learning community. If you enroll you must also enroll in ENGL 260P #40396.							
40379	Lec	SS203	J Hooper	3.0	TR	1120-1240	
	Lab	LI120	J Hooper		R	0200-0250	
This class is part of a learning community. If you enroll you must also enroll in ENGL 260P #40397.							
40384	Lec	HU102	M Wong	3.0	MW	0230-0350	
	Lab	LI120	M Wong		M	0400-0450	
This class is part of a learning community. If you enroll you must also enroll in ENGL 260P #40398.							
40386	Lec	HU102	M Wong	3.0	MW	0230-0350	
	Lab	LI120	M Wong		W	0400-0450	
This class is part of a learning community. If you enroll you must also enroll in ENGL 260P #40399.							

ENGL 260 Preparation for College Reading**Transferable:** No; GAV-GE:A3

This is a course presenting strategies in the technique and practice of college level critical reading and thinking skills. Also listed as English 260P. **PREREQUISITE:** Completion of English 420 or ESL 562 with a grade of 'C' or better or Assessment recommendation.

40387	Lec	HU102	K Hull	3.0	MW	0810-0930	
40388	Lec	HU102	K Hull	3.0	F	0910-1215	
⑬40389	Lec	SS111	J Gatewood	3.0	MW	1120-1240	
This class is part of a learning community. If you enroll you must also enroll in ENGL 250 #40364. This service learning course involves community work.							
⑬40390	Lec	SS111	J Gatewood	3.0	MW	1120-1240	
This class is part of a learning community. If you enroll you must also enroll in ENGL 250 #40365. This service learning course involves community work.							
40393	Lec	HOL6	J Collins	3.0	TR	0530-0650	
Above class meets at the Hollister Briggs site.							

AMERICAN VOICES HUMAN RIGHTS A LEARNING COMMUNITY

Please join us. Working together, we will develop reading and writing skills, learn about ourselves as historical actors, and complete important graduation requirements.

English 250: Practical Writing

T/TH 9:45-11:05 3 Units Scott Sandler

History I: United States History

M 9:45-11:05 3 Units Enrique Luna

(Note this is a hybrid class)

PLEASE NOTE THAT THESE TWO SECTIONS MUST BE TAKEN TOGETHER.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ENGL 260P Preparation for College Reading**Transferable:** No

This course covers writing clear, correct, effective essays and learning preliminary research skills. This course will be offered as pass/no pass unless student requests a grade. **PREREQUISITE:** Eligibility for ENGL 440 or ENGL 420. **COREQUISITE:** ENGL 250P

⑦40394	Lec	HU103	S Sandler	3.0	TR	0810-0930	
This class is part of a learning community. If you enroll you must also enroll in ENGL 250P #40376. This service learning course involves community work.							
⑦40395	Lec	HU103	S Sandler	3.0	TR	0810-0930	
This class is part of a learning community. If you enroll you must also enroll in ENGL 250P #40377. This service learning course involves community work.							
40396	Lec	SS203	J Hooper	3.0	TR	0945-1105	
This class is part of a learning community. If you enroll you must also enroll in ENGL 250P #40378.							
40397	Lec	SS203	J Hooper	3.0	TR	0945-1105	
This class is part of a learning community. If you enroll you must also enroll in ENGL 250P #40379.							
40398	Lec	HU102	M Wong	3.0	MW	1250-0210	
This class is part of a learning community. If you enroll you must also enroll in ENGL 250P #40384.							
40399	Lec	HU102	M Wong	3.0	MW	1250-0210	
This class is part of a learning community. If you enroll you must also enroll in ENGL 250P #40386.							

ENGL 411 Reading and Writing Workshop**Transferable:** No

English 411 builds fundamental skills in reading and writing through a hands-on workshop approach. Students apply skill-building techniques to authentic reading and writing tasks, such as reading books and writing essays. The emphasis of the course is on process and awareness of effective literacy strategies. Students will leave the course with more confidence in themselves as readers and writers and with gained skills and tools to apply to their future coursework. This course is designed for students who need or desire to approach college-level reading and writing as a slower pace. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. This is a pass/no pass course.

40400	Lec	HU102	K Smith	4.0	MW	1120-1240	
	Lab	LI171	K Smith		MW	1250-0215	

GED Preparation class now offered on campus

In order to receive federal financial aid, students must have a high school diploma, or GED. Sign up today, see page 66 for details.

**This class is
open entry/open exit
and FREE of charge.**



THIS SYMBOL MEANS IT IS A **HYBRID** LECTURE / ONLINE CLASS, THAT WILL BE PARTIALLY OVER THE INTERNET.

VISIT WWW.GAVILAN.EDU/DISTED/ FOR DETAILS.

CRN Type Room Instructor Units Days Times Dates

ENGL 420 Reading Improvement

Transferable: No

This is a practical, "how to" course teaching various methods of learning and reading college material. Using group and individual instruction in vocabulary, comprehension, and study skills, the students will increase their ability to survive academically, to profit, grow and succeed in all college courses, and to enjoy reading and learning. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. This course has the option of a letter grade or pass/no pass. **PREREQUISITE:** Satisfactory score on the English placement examination.

40401	Lec	HOL1	K Scimeca	3.0	MW	0945-1105
	Lab	HOL1	K Scimeca		F	0910-1000
Above class meets at the Hollister Briggs site.						
40402	Lec	HOL1	K Scimeca	3.0	MW	0945-1105
	Lab	HOL1	K Scimeca		F	1110-1200
Above class meets at the Hollister Briggs site.						
40403	Lec	SS203	J Hooper	3.0	MW	0945-1105
	Lab	SS203	J Hooper		M	1115-1205
40404	Lec	SS203	J Hooper	3.0	MW	0945-1105
	Lab	SS203	J Hooper		W	1115-1205
40405	Lec	HU102	J McMillen	3.0	TR	0945-1105
	Lab	LI120	J McMillen		T	0845-0935
This class is part of a learning community. If you enroll you must also enroll in ENGL 440 #40415.						
40406	Lec	HU102	J McMillen	3.0	TR	0945-1105
	Lab	LI171	J McMillen		T	0200-0250
This class is part of a learning community. If you enroll you must also enroll in ENGL 440 #40416.						
40409	Lec	SS111	S Arora	3.0	TR	0530-0650
	Lab	SS111	S Arora		T	0700-0750
40410	Lec	SS111	S Arora	3.0	TR	0530-0650
	Lab	SS111	S Arora		R	0700-0750

ENGL 440 Basic Writing

Transferable: No

This is an intensive study and application of basic grammar, sentence, and essay writing skills within the context of composing short essays. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. **PREREQUISITE:** Satisfactory score on the English placement examination.

40411	Lec	HU103	E Crook	3.0	MW	1250-0210
	Lab	LI171	E Crook		T	1250-0140
40412	Lec	HU103	E Crook	3.0	MW	1250-0210
	Lab	LI171	E Crook		R	1250-0140
15 40413	Lec	HOL1	K Scimeca	3.0	MW	1120-1240
	Lab	HOL1	K Scimeca		F	1010-1100
Above class meets at the Hollister Briggs site.						
15 40414	Lec	HOL1	K Scimeca	3.0	MW	1120-1240
	Lab	HOL1	K Scimeca		F	1210-0100
Above class meets at the Hollister Briggs site.						
40415	Lec	HU102	J McMillen	3.0	TR	1120-1240
	Lab	LI171	J McMillen		R	0845-0935
This class is part of a learning community. If you enroll you must also enroll in ENGL 420 #40405.						
40416	Lec	HU102	J McMillen	3.0	TR	1120-1240
	Lab	LI171	J McMillen		R	0200-0250
This class is part of a learning community. If you enroll you must also enroll in ENGL 420 #40406.						
40418	Lec	HU103	E Crook	3.0	TR	0945-1105
	Lab	LI171	E Crook		T	1120-1210
40419	Lec	HU103	E Crook	3.0	TR	0945-1105
	Lab	LI171	E Crook		R	1120-1210
16 40420	Lec	SS111	J Penkethman	3.0	MW	0530-0650
	Lab	LI120	J Penkethman		M	0700-0750
16 40421	Lec	SS111	J Penkethman	3.0	MW	0530-0650
	Lab	LI120	J Penkethman		W	0700-0750

NON CREDIT

LITERACY

ESL 775 ESL 776

LIFE SKILLS

ESL 784 ESL 785

FUNDAMENTALS

ESL 786 ESL 787

VOCATIONAL

VESL ESL 704A/B

To move from noncredit to credit ESL classes students must take an ESL assessment.

CREDIT - ACADEMIC TRACK

	DAYTIME CLASSES			EVENING CLASSES	
Basic	510B				
Beginning	521 L/S	522R	523GW	527RW	528L/S
Intermediate I	531 L/S	532R	533GW	537RW	538L/S
Intermediate II	541 L/S	542R	543GW	547RW	548L/S
Advanced I	554G	552R	553W	SUPPLEMENTARY ESL COURSES: ESL 509A Basic ESL Review I ESL 509B Basic ESL Review II ESL 546 Intro Computers / ESL ESL 581 Pronunciation I ESL 582 Pronunciation II ESL 584 Culture through Film	
Advanced II	564G	562R	563W		
	ENGL 260		ENGL 250		

ACADEMIC PROGRAMS or VOCATIONAL PROGRAMS

ENGLISH AS A SECOND LANGUAGE

ESL 510B Basic ESL II

Transferable: No

This course is a continuation of ESL 510A. This is an intensive, integrated-skill program for students who function in a limited way in English. Through listening, speaking, reading and writing activities, students continue learning to use the structures of English with increasing accuracy, while gaining further basic life skills. **ADVISORY:** ESL 510A or ESL assessment recommendation.

40001	Lec	CE500	K Campbell	9.0	MTWRF	0900-1030
	Online		K Campbell			

ESL 521 Beginning ESL Listening / Speaking

Transferable: No

This course develops basic listening and speaking skills, moving from a functional survival context to academic readiness. Activities are directed at providing practice through listening exercises, role-play, pair work, small and large group discussion, interviews, and oral presentations. **ADVISORY:** ESL 510B or ESL Assessment Test Recommendation. Recommended concurrent enrollment in ESL 522 and 523.

40002	Lec	HU101	K Baameur	4.0	MWF	0810-0920
	Online		K Baameur			

ESL 522 Beginning ESL Reading / Vocabulary

Transferable: No

This course begins the development of reading skills and vocabulary through the application of different reading strategies to a variety of selections on topics of interest to academically-bound students. **ADVISORY:** ESL 510B or 510C or Assessment recommendation. Recommended concurrent enrollment in ESL 521 and 523.

40003	Lec	HU101	L Carrillo	3.0	TR	0810-0930
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ESL 523 Beginning ESL Grammar / Writing**Transferable:** No

This is a beginning grammar/writing course for students with very basic grammar. The focus is on basic grammatical structures, punctuation and sentence skills. ADVISORY: ESL 510B or ESL Assessment Test recommendation. Recommended concurrent enrollment in ESL 521 and ESL 522.

40004	Lec Online	HU101 Ⓜ	R Rodriguez R Rodriguez	5.0	MTWF	1100-1205	
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ESL 527 Integrated Reading-Writing I**Transferable:** No

This is the first course in a series of integrated skills courses designed to develop the reading, writing and grammar skills of ESL students. This beginning course focuses on vocabulary development, basic reading strategies and comprehension, basic grammar and beginning writing skills (sentence level and basic paragraphs.) The aim of this course is to assist beginning level students in becoming more literate while participating in holistic reading and writing activities based on engaging multicultural topics. PREREQUISITE: ESL 510B or ESL 503, or ESL assessment recommendation.

40014	Lec	HOL6	S STAFF	6.0	MW	0630-0930	Above class meets at the Hollister Briggs site.
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ESL 531 Intermediate ESL Listening / Speaking I**Transferable:** No

In this course, listening and speaking skills are developed through extended listening exercises, open-ended dialogues, pair and group discussions, oral interviews, and oral reports. PREREQUISITE: ESL 521 or ESL 528 with a grade of 'C' or better or ESL Assessment Recommendation. Recommended concurrent enrollment in ESL 532 and 533.

40005	Lec Online	LI100 Ⓜ	C Gane C Gane	4.0	MWF	0810-0920	
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ESL 532 Intermediate ESL Reading / Vocabulary I**Transferable:** No

This course continues the development of reading skills and vocabulary through the application of different reading strategies to a variety of selections on topics of interest to academically-bound students. PREREQUISITE: ESL 522 with a grade of 'C' or better or ESL assessment recommendation. Recommended concurrent enrollment in ESL 531 and 533.

40006	Lec	CE500	N Cisneros	3.0	TR	1210-0130	
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ESL 533 Intermediate ESL Grammar / Writing I**Transferable:** No

This course involves the practice and refinement of sentence and paragraph skills, structure and punctuation. Students will learn basic use of the computer as a writing tool. PREREQUISITE: ESL 523 with a grade of C or better or ESL Assessment Test recommendation. ADVISORY: Recommended concurrent enrollment in ESL 531 and ESL 532.

40007	Lec Online	CE500 Ⓜ	K Campbell K Campbell	5.0	MTWR	1045-1150	
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ESL 541 Intermediate ESL Listening / Speaking II**Transferable:** No

This course expands listening and speaking skills through extended listening exercises, open-ended dialogues, pair and group discussions, oral interviews, and oral reports. Students broaden vocabulary while listening to and speaking in both formal and informal, conversational and academic situations. PREREQUISITE: ESL 531 or ESL 538 with a grade of 'C' or better or ESL assessment recommendation. Recommended concurrent enrollment in ESL 542 and 543.

40008	Lec Online	HU101 Ⓜ	R Rodriguez R Rodriguez	4.0	MWF	1220-0130	
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ESL 542 Intermediate ESL Reading / Vocabulary II**Transferable:** No

This course begins the expansion of reading skills and vocabulary development through the application of different reading strategies to a variety of selections on topics of interest to academically-bound students including selections from literature. PREREQUISITE: ESL 532 with a grade of 'C' or better or ESL Assessment Recommendation. Recommended concurrent enrollment in ESL 541 and 543.

40009	Lec	LI100	C Hardy	3.0	TR	0810-0930	
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ESL 543 Intermediate ESL Grammar / Writing II**Transferable:** No

This course involves the expansion of sentence and paragraph skills, structure, and punctuation. Students will learn basic use of the computer as a writing tool. PREREQUISITE: ESL 533 with a grade of C or better or ESL assessment recommendation. ADVISORY: Recommended concurrent enrollment in ESL 541 and ESL 542.

40010	Lec Online	LI100 Ⓜ	B Lawn B Lawn	5.0	MTRF	0945-1050	
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ESL 546 Introduction to Computers for ESL Students**Transferable:** No

Introduction to basic computer hardware functions and terminology; overview of Windows operating environment and word processing for ESL students. ADVISORY: CSIS 122. Eligible for Gavilan College ESL Program Intermediate.

40011	Lec	BU119	C Gane	1.0	W	0935-1025	
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ESL 552 Advanced ESL Reading / Vocabulary I**Transferable:** No

This course focuses on academic and critical thinking skills needed to increase reading comprehension and efficiency. Emphasis is on analyzing, making inferences, taking notes, supporting opinions, summarizing and expanding vocabulary. Readings are from academic texts and literature. PREREQUISITE: ESL 542 with a grade of 'C' or better or ESL assessment recommendation. Recommended concurrent enrollment in ESL 553 and 554.

40012	Lec	LI100	B Lawn	4.0	MWF	1105-1215	
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ESL 553 Advanced ESL Composition I**Transferable:** No

This course is a composition course for ESL students that develops college composition skills through a review of the parts and elements of the English paragraph and an introduction to the essay form. The course focuses on the development of a paragraph and expands to the writing of multiple paragraphs in an essay. Basic rhetorical patterns and methods of organization are covered using the multiple-draft approach to writing. PREREQUISITE: ESL 543 with a grade of C or better or ESL Assessment Test recommendation. ADVISORY: Recommended concurrent enrollment in ESL 552 and ESL 554.

40013	Lec Online	HU101 Ⓜ	C Hardy C Hardy	5.0	MTRF	0945-1050	
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ESL 554 Advanced ESL Grammar I**Transferable:** No

This course is designed to help students improve their grammar usage so that they will be able to expand their use of grammar structures in oral and written communication. Students begin the study of more sophisticated grammar structures such as past and future perfect, passive voice, and modal auxiliaries for past time, and they review perfect and modals for present and future time. Students will enhance their understanding of grammar by comparing and contrasting new and previously encountered structures and better appreciate the subtleties of English grammar. PREREQUISITE: ESL 543 with a grade of 'C' or better or ESL Assessment Test Recommendation. ADVISORY: Recommended concurrent enrollment in ESL 552 and ESL 553.

40016	Lec Online	HU104 Ⓜ	N Cisneros N Cisneros	5.0	TWRF	0810-0915	
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THIS SYMBOL MEANS IT IS A **HYBRID** LECTURE / ONLINE CLASS, THAT WILL BE PARTIALLY OVER THE INTERNET.

VISIT WWW.GAVILAN.EDU/DISTED/ FOR DETAILS.

ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN Type Room Instructor Units Days Times Dates

ESL 562 Advanced ESL Reading / Vocabulary II

Transferable: No

This course prepares ESL students for mainstream college classes by reviewing a variety of reading skills, strategies, and topics from different academic disciplines. Students expand their academic vocabulary and read short stories or a novel for literary appreciation. **PREREQUISITE:** ESL 552 with a grade of 'C' or better or ESL assessment recommendation. Recommended concurrent enrollment in ESL 561 and/or ESL 564 and ESL 563.

40017 Lec HU104 K Baameur 4.0 MWF 1105-1215

ESL 563 Advanced ESL Composition II

Transferable: No

This course is a composition course for ESL students that refines and further expands college composition skills through the writing of essays. The course focuses on the structuring and development of an essay with the use of personal examples. Students write in response to a variety of prompts using different rhetorical patterns such as classification, narration, argumentation, and cause/effect. **PREREQUISITE:** ESL 552, 553, and 554 with a grade of "C" or better or ESL assessment recommendation.

40018 Lec HU104 K Diehl 5.0 MTRF 0945-1050
Online K Diehl

ESL 564 Advanced ESL Grammar II

Transferable: No

This course is designed to expand grammar usage to include adjective, noun, and adverb clauses in oral and written communication. Students learn the meaning and use of clause connectors and are introduced to conditionals, both real and unreal. These grammar structures constitute some of the most complex structures in English and expose students to a rich variety of structures that can effectively enhance their oral and written expression. **PREREQUISITE:** ESL 554 with a grade of 'C' or better or ESL Assessment Recommendation. **ADVISORY:** Recommended concurrent enrollment in ESL 562 and ESL 563.

40019 Lec L1100 B Lawn 5.0 MTWR 1225-0130
Online B Lawn

ENVIRONMENTAL SCIENCE

ES 1 Introduction to Environmental Science

Transferable: CSU, UC; GAV-GE:B2, B3

This course is intended to provide students with an introduction to environmental science and critical thinking in areas of informed decision making on issues related to use of natural resources including those related to energy, transportation, land use and waste. The first half of the course is devoted to developing and understanding of how ecosystems operate. During the second half of the course various issues related to use of natural resources by growing human populations are examined.

40464 L/L LS102 R Morales 4.0 MW 0810-1105
This service learning course involves community work.

FRENCH

FRNH 1B Elementary French

Transferable: CSU, UC; CSU-GE:C2, IGETC:6A; GAV-GE:C2, F

Continuation of French 1A with further development of the four skills of understanding, speaking, reading, and writing. Continued emphasis on culture. **PREREQUISITE:** French 1A, or equivalent.

40153 Lec SS203 K Beagle 5.0 MTWR 0810-0915

GEOGRAPHY

GEOG 1 Physical Geography

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A, 5C; GAV-GE:B1, B3; CAN:GEOG6

An introductory study of the basic physical elements of geography including climate, land forms, soils, water, and natural vegetation. The laboratory will include the tools and methods of geographers. (C-ID: GEOG 115) **ADVISORY:** Eligible for English 250 and English 260.

40049 L/L HOL5 D Willahan 3.0 MW 0945-1210
Above class meets at the Hollister Briggs site.

CRN Type Room Instructor Units Days Times Dates

GEOLOGY

GEOL 1 Introduction to Geology

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A, 5C; GAV-GE:B1, B3; CAN:GEO2

A study of the earth and the physical properties which modify the earth; minerals, rocks, geologic structures and processes. **ADVISORY:** Eligible for English 250 and English 260.

40465 L/L SS206 D Willahan 4.0 MW 0230-0535

40466 L/L SS206 R Lopez 4.0 TR 0400-0520
L/L SS206 R Lopez F 0230-0535

GUIDANCE

GUID 1 Self-Assessment and Career Development

Transferable: CSU; CSU-GE:E2; GAV-GE:E2

This course is designed to assist the student in learning more about personal values, personality, interests, exploration of career choice, and occupational opportunities through the use of various personal assessment instruments. The delivery options for this course also include online and self-paced formats. This course is also listed as PSYC 5. **ADVISORY:** Eligible for English 250 and English 260. \$12 fee will be charged for career assessment materials.

40595 Lec PB7 C Marquez 3.0 MW 1120-1240
GUID 40595 is part of the PUENTE program. Students enrolling in this class must also enroll in ENGL 1A CRN #40292

40594 Online L Tenney 3.0
This course is also listed as PSYC 5, CRN 40598.

40593 Online R Sharboneau 3.0
This course is also listed as PSYC 5, CRN 40597.

40621 Lec HU104 C Velarde-Barros 3.0 MW 0400-0520
This course is also listed as PSYC 5, CRN 40623

GUID 6 Life Skills for Higher Education

Transferable: CSU, UC; CSU-GE:E2; GAV-GE:E2

Evaluation and application of academic study methods to achieve subject matter mastery. Development of critical thinking skills, and application of reading, writing, note taking and test taking methods to improve personal strategies. Exploration of personal lifestyle and health factors, including the causes and management of stress, as it relates to academic success. Assessment of academic and career goals, selection of majors, and development of education plans. Topics covered include creative and realistic goal setting, academic and life management, college and community resources, library and Internet use, time management, and techniques to reduce math and science anxiety. This class will address a multitude of cultural learning styles, with emphasis on attaining professional, personal and academic goals in a diverse society. Topics from developmental psychology, learning theory and personality theory. **ADVISORY:** Eligible for English 250 and English 260.

40620 Lec BU103 E Gilstrap 2.0 T 0330-0530
Eligible for ENGL 250 and ENGL 260

Learn about the marvelous planet we live on and investigate the many serious environmental issues we must face to sustain it.

This class has a service learning component that targets campus and local environmental science issues.

ES 1 Environmental Science

CRN Type Room Instructor Units Days Times Dates

GUID 22 Field Work and Service

Transferable: CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. **REQUIRED:** Learning contracts must be filled out and signed by the student and the supervising instructor.

40159 Fld Ex LI105 J Maringer-Cantu 1.0 Open Entry/Open Exit
Contact the Disability Resource Center (DRC) office.

GUID 27 Contemporary Leadership

Transferable: CSU; GAV-GE:E2

A cross-disciplinary approach to the theory and practice of leadership. Includes effective communication styles including issues related to gender and culture. Class includes topics on ethics, power, and how to run effective meetings including the use of parliamentary procedure. Skills directly applicable to work, personal and college environments. Also listed as POLS 27 and PSYC 27. **ADVISORY:** Eligible for English 250 and English 260.

40818 Lec SC154N J Stewart 3.0 TR 0945-1105
This course is also listed at POLS 27, CRN 40596 and PSYC 27, CRN 40600.

GUID 191A Workplace Skills

Transferable: CSU

Workplace Skills teaches skills vital to workplace success. The topic for 191A is Interpersonal Communication. Need not be taken in sequence. This is a pass/no pass course.

40619 Lec HOL3 F Mendez 1.0 S 0900-1200
Above class meets at the Hollister Briggs site. **03/01/14 - 04/12/14**

40831 Lec HOL3 F Mendez 1.0 S 0100-0350
Above class meets at the Hollister Briggs site. **04/19/14 - 05/24/14**

CRN Type Room Instructor Units Days Times Dates

GUID 210 First Year College Student Seminar

Transferable: No

Students will acquaint themselves with college and university requirements, educational alternatives, and strategies for academic success. This will include an orientation to college programs, services, policies and facilities. Students will apply assessment test results, develop an individualized education plan and class schedule and/or enroll in first semester classes.

40647 Lec HOL5 R Sharboneau .5 T 0200-0405
02/04/14 - 02/25/14 Above class meets at the Hollister Briggs site. GUID 210 is required for all new, never having previously attended college student. This course meets February 4th, 11th, 18th and 25th

40650 Lec SC154N D Del Carmen .5 F 0945-1150
02/07/14 - 02/28/14 This course is required for all new, never having previously attended college students. This course meets on Fridays February 7, 14, 21 and 28 This course is highly recommended for new student athletes.

40652 Lec APE120 TBA .5 R 0630-0835
02/06/14 - 02/27/14 This course is required for all new, never having previously attended college students. This course meets on Thursday February 6, 13, 20 and 27. This course is highly recommended for new Career Technical students (AH/nursing, CSIS, CD, DM.)

40655 Lec MHG10 K Bennett .5 T 0330-0535
02/25/14 - 03/18/14 Above class meets at Morgan Hill Community site. This course is required for all new, never having previously attended college students. This course meets Tuesdays Feb 25, Mar 4, Mar 11, Mar 18.

40656 Lec HU104 M Taberna .5 R 0200-0405
02/27/14 - 03/20/14 This course is required for all new, never having previously attended college students. This course meets Thursdays Feb 27, Mar 6, Mar 13, Mar 20.

40659 Lec LI100 L Palacios .5 W 0230-0435
02/26/14 - 03/19/14 This course is required for all new, never having previously attended college students. This course meets Wednesdays Feb 26, Mar 5, Mar 12, Mar 19. This course is highly recommended for new TRIO students.

40662 Lec APE120 C Velarde-Barros .5 S 0900-1105
03/08/14 - 03/29/14 This course is required for all new, never having previously attended college students. This course meets Saturday March 8, 15, 22, 29.

40667 Lec HOL5 L Tenney .5 S 0900-1105
03/08/14 - 03/29/14 Above class meets at the Hollister Briggs site. This course is required for all new, never having previously attended college students. This class meets Saturday March 8, 15, 22, 29

40673 Lec LI100 J Godley .5 T 0500-0705
03/04/14 - 03/25/14 This course is required for all new, never having previously attended college students. This course meets Tuesdays March 4, 11, 18, 25.


40680 Lec LI100 M Garcia .5 F 1250-0255
03/07/14 - 03/28/14 This course is required for all new, never having previously attended college students. This course meets Fridays March 7, 14, 21, 28. This course is highly recommended for new EOPS and CalWORKS students.

GUID 530 Job Readiness

Transferable: No

This course is designed to provide a comprehensive, well-organized approach to assist individuals with the identification of occupational choices and the development of job readiness skills necessary to obtain and maintain employment in a competitive or supported work setting. May be repeated twice for credit. This course has the option of a letter grade or pass/no pass.

40160 Lec BU103 M Denham 3.0 MW 0945-1105
This service learning section involves community work.



The Puente Project is a two-semester program that combines three components: writing, counseling and mentoring to support students to transfer to four-year universities and colleges. The Guidance 1 course focuses on self assessment and career development. The English 1A course focuses on Mexican American / Latino literature.

The program also includes a university visit, club meetings, and counseling appointments. Students will also be matched with a mentor who will schedule regular meetings with them.

The program is open to all eligible students. For more information, call **Celia Marquez, Puente Co-Director** at 408-848-4807.

Required: Complete a program application with the Puente Counselor prior to registration.

See GUID 1 & ENGL 1A for CRNs.

Purchase Parking Permits ONLINE!



Login to Self-Service Banner, click on **Student**, then click on **Purchase a Parking Permit**. Pay online and get your pass in the mail.

Spring Passes \$40 Days, \$20 Evenings
Permits go on Sale on January 6th

CRN Type Room Instructor Units Days Times Dates

GUID 557 Learning Skills Evaluation

Transferable: No

This course provides an evaluation of the student's cognitive/perceptual abilities and basic skills academic achievement. The evaluation results are used to determine the student's eligibility for Learning Disabilities Services, to develop individual educational plans, and to improve the student's understanding of their own learning strengths and weaknesses. The evaluation is conducted on a one-to-one basis by appointment. Students receive skills training to assist them with their learning difficulties. Units earned in this course do not count toward the associate degree and/or certificate requirements. This is a pass/no pass course.

40161	Lab	LI117	L Burgman R Overson	.5	Open Entry/Open Exit	
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Students are REQUIRED to attend a mandatory orientation for this course. Contact the Disability Resource Center office to schedule your orientation at (408) 848-4767.

GUID 558A Introduction to Learning Skills Laboratory

Transferable: No

The Learning Skills Laboratory (Intro) is designed to assist students who are eligible to receive Learning Disabilities Services and/or have demonstrated academic deficits. The course content is individualized and based on Student Educational Contracts which are developed for each student. Students receive supplemental instruction, academic support, and learning strategy suggestions appropriate for their individual cognitive, perceptual, and academic strengths and weaknesses. This course is designed for students who need one to one assistance. Units earned do not count toward the associate degree and/or certificate requirements. This is a pass/no pass course. May be repeated as necessary based on measurable progress as documented in the Student Educational Contract. This is an open entry/ open exit course. ADVISORY: Completion of Guidance 557 or demonstrated academic deficit.

40162	Lab	LI116	R Overson L Burgman	.5		
40163	Lab	LI116	R Overson L Burgman	1.0		
40164	Lab	LI116	R Overson L Burgman	2.0		

GUID 558B Intermediate Learning Skills Laboratory

Transferable: No

The Learning Skills Laboratory (Intermediate) is designed to assist students who are eligible to receive Learning Disabilities Services and/or have demonstrated academic deficits. The course content is individualized and based on Student Educational Contracts which are developed for each student. Students receive supplemental instruction, academic support, and learning strategy suggestions appropriate for their individual cognitive, perceptual, and academic strengths and weaknesses. This course is designed for students who need minimal assistance. Units earned do not count toward the associate degree and/or certificate requirements. This is a pass/no pass course. May be repeated as necessary based on measurable progress as documented in the Student Educational Contract. This is an open entry/open exit course. ADVISORY: Completion of Guidance 557 or demonstrated academic deficit.

40165	Lab	LI116	R Overson L Burgman	.5		
40166	Lab	LI116	R Overson L Burgman	1.0		
40167	Lab	LI116	R Overson L Burgman	2.0		

GUID 560 Individualized Learning Skills Development

Transferable: No

This class is designed to teach individual learning skills development to students who are eligible to receive learning disability services. The course content includes organizational skills, fundamental critical thinking and basic college survival skills. ADVISORY: Completion of GUID 557 or demonstrated academic deficit.

40169	Lab	BU103	R Overson	1.0	MW	1120-1240
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CRN Type Room Instructor Units Days Times Dates

GUID 561 Introduction to Writing Skills

Transferable: No

This introductory course is designed to teach basic grammar and writing skills to students who have demonstrated difficulty mastering written language and who are eligible to receive learning disability services. Material is presented in a concrete, multi-sensory manner. The class includes opportunity for immediate practice, repetition, and review. This course has the option of a letter grade or pass/no pass. ADVISORY: Completion of Guidance 557 or demonstrated deficit in written language achievement. Recommended for students with verified learning disability.

40312	L/L	APE120	L Burgman	1.0	TR	0945-1105
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GUID 563 Directed Study Laboratory in Algebra I

Transferable: No

This course is designed for students who have demonstrated difficulty mastering Algebra I and who are eligible to receive Learning Disability Services. Course content parallels Mathematics 430. Material is presented in a concrete, multi-sensory manner, and the lab allows opportunity for immediate practice, questions, repetition, and review. This is a pass/no pass course. Concurrent enrollment in Math 430 or equivalent course is required.

40171	Lab	APE120	L Burgman	1.0	MW	1250-0210
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GUID 565 Directed Study Laboratory in Algebra II

Transferable: No

This course is designed for students who have demonstrated difficulty mastering Algebra II and who are eligible to receive Learning Disability Services. Course content parallels Mathematics 235, 240 and 242. Material is presented in a concrete, multi-sensory manner, and the lab allows opportunity for immediate practice, questions, repetition and review. This is a pass/no pass course. Concurrent enrollment in Math 235, Math 240 or equivalent course is required.

40172	Lab	BU103	R Overson	1.0	TR	1120-1240
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HEALTH EDUCATION

HE 1 Health Education

Transferable: CSU, UC; CSU-GE:E2; GAV-GE:E2

This course focuses on attaining individual awareness, critical-thinking skills and self-responsibility relating to personal health. The interaction of individual physical, psychological, social, emotional, spiritual and environmental factors in determining health status is developed through integration of major concepts. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

40219	Lec	LS106	N Dequin	3.0	TR	0945-1105
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HE 2 Human Sexuality

Transferable: CSU, UC; CSU-GE:E2; GAV-GE:E2, F

Assists students in gaining increased knowledge, appreciation, and respect for their own sexuality, as well as others. Approved by the Board of Registered Nursing for 54 hours of continuing education credit (Provider #00892). (C-ID: PSY 130) ADVISORY: Eligible for English 250 and English 260


40224	Lec	LS106	R Monaco	3.0	R	0600-0905
40225	Lec	HOL1	R Monaco	3.0	TR	0800-0920

Above class meets at the Hollister Briggs site.

GRADUATION INFORMATION

**Call 408-848-4737 for details
about the graduation process.**

The deadline for filling out a petition for graduation for spring is Wednesday, April 16, 2014.



CRN Type Room Instructor Units Days Times Dates

HISTORY

HIST 1 United States History through Reconstruction

Transferable: CSU, UC; CSU-GE:C2, D6, IGETC:3B, 4F, 7B; GAV-GE:C2, D2, F; CAN:HIST8, HIST SEQ B

History of the United States from the time before European contact with the Americas through Reconstruction. Emphasis will be placed on distinctive patterns of political, economic, social, intellectual, and geographic developments within their global context. At the conclusion of the course, the student should understand major themes in the history of the United States, and be able to explain various ways in which ideas about federal vs. state power, ethnicity, class, and gender divisions have influenced the nation's development. This course has the option of a letter grade or pass/no pass. (C-ID: HIST 130) ADVISORY: Eligible for English 250 and English 260.

40050	Lec	MHG12	C Mosher	3.0	MW	1120-1240
Above class meets at Morgan Hill Community site.						
40051	Lec	SS210	J Buller	3.0	F	0900-1205
40052	Lec	SS210	E Luna	3.0	M	0945-1105
	Online		E Luna			
This class is part of a learning community. If you enroll you must also enroll in ENGL 250 #40362.						
40053	Lec	HOL1	E Luna	3.0	T	0600-0720
	Online		E Luna			
Above class meets at the Hollister Briggs site.						
40054	Lec	SS210	E Luna	3.0	W	0945-1105
	Online		E Luna			
40055	Lec	HOL2	D Allen	3.0	TR	1120-1240
Above class meets at the Hollister Briggs site.						
40827	Lec	SS210	E Luna	3.0	M	0945-1105
	Online		E Luna			
This class is part of a learning community. If you enroll you must also enroll in ENGL 250 #40363.						

HIST 2 United States History Reconstruction to the Present

Transferable: CSU, UC; CSU-GE:C2, D6, IGETC:3B, 4F, 7B; GAV-GE:C2, D2; CAN:HIST10, HIST SEQ B

History of the United States from Reconstruction to the present. Emphasis will be placed on distinctive patterns of political, economic, social, intellectual, and geographic developments within their global context. At the conclusion of the course, the student should understand major themes in the history of the United States, and be able to explain various ways in which ideas about federal vs. state power, ethnicity, class, and gender divisions have influenced the nation's development. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 1A.

40057	Lec	MHG12	C Mosher	3.0	MW	0945-1105
Above class meets at Morgan Hill Community site.						
40058	Lec	SS210	L Halper	3.0	MW	0230-0350
40059	Lec	SS214	M Cavazos	3.0	TR	0945-1105
40060	Lec	HOL2	E Luna	3.0	TR	0810-0930
Above class meets at the Hollister Briggs site.						
40061	Online		D Allen	3.0		
40062	Lec	SS210	L Halper	3.0	TR	1120-1240
40063	Lec	MHG12	M Cavazos	3.0	TR	0230-0350
Above class meets at Morgan Hill Community site.						

HIST 4A Global History Before 1500

Transferable: CSU, UC; CSU-GE:C2, D6, IGETC:3B, 4F; GAV-GE:C2, D2, F

Beginning with the agricultural revolution, this course examines the development of global society before 1500. With attention to the interactions between humans and environment, developing states, cultures, economies, and social structures are examined in global context. The course emphasizes historical, analytical, and research skills. It asks students to analyze the evolution of global values, beliefs, and practices, as well as the conditions and results of social change. This course has the option of a letter grade or pass/no pass. (C-ID: HIST 150) ADVISORY: English 250 and English 260.

40064	Lec	SS205	L Halper	3.0	TR	0230-0350
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CRN Type Room Instructor Units Days Times Dates

HIST 6 Women's Lives in Recent United States History

Transferable: CSU, UC; CSU-GE:C2, D4, D6, IGETC:3B, 4F; GAV-GE:C2, D2, F

The class examines the construction of womanhood in the US during the twentieth century. The class explores the effects of gender, ethnicity, class, and sexual orientation upon women's experiences. Students will study the contributions of various individual women and groups of women in creating the modern United States, and will analyze social, political, economic, and cultural forces affecting women to both join and resist movements for social change. Students will also learn to apply contemporary feminist theory to traditional historical approaches. ADVISORY: English 250

40065	Lec	SS210	J Buller	3.0	T	0600-0905
This service learning course involves community work.						

HIST 7B History of Western Civilization

Transferable: CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2; CAN:HIST4, HIST SEQ A

A study of major elements in western heritage from Renaissance Europe to the present. Emphasis is on ideas, attitudes and institutions basic to western civilization of enduring interest. (C-ID: HIST 180) ADVISORY: Eligible for English 1A.

40066	Lec	SS205	D Kier	3.0	TR	0810-0930
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HIST 12 Mexican American Cultural History

Transferable: CSU, UC; CSU-GE:C2, D3, D6, IGETC:3B, 4F; GAV-GE:D2, F

The Mexican American experience as influenced by society in the United States. Emphasis will be on the historical and contemporary contributions made by the Indian, Spanish, Mexican, and Mexican American. Emphasis will also be on the social, economic, and political milieu of the Mexican American within the context of the American society. This course has the option of a letter grade or pass/no pass. This course is also listed as HUM 12. ADVISORY: Eligible for English 1A.

40056	Lec	SS214	E Luna	3.0	MW	1250-0210
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HUMANITIES

HUM 4 Introduction to American Cinema

Transferable: CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2

This introductory course in film studies is a survey of the American film industry as an art form, as an industry, and as a system of representation and communication. The course explores how Hollywood films work technically, aesthetically, and culturally to reinforce and challenge America's national self-image. ADVISORY: English 440

40429	Online		G Richards	3.0		
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AMERICAN VOICES
HUMAN RIGHTS
A LEARNING COMMUNITY

Please join us. Working together, we will develop reading and writing skills, learn about ourselves as historical actors, and complete important graduation requirements.

English 250: Practical Writing
T/TH 9:45-11:05 3 Units Scott Sandler

History I: United States History
M 9:45-11:05 3 Units Enrique Luna
(Note this is a hybrid class)

PLEASE NOTE THAT THESE TWO SECTIONS MUST BE TAKEN TOGETHER.



This symbol means it is a **HYBRID** lecture / online class, that will be partially over the Internet. Visit www.gavilan.edu/disted/ for details.

CRN Type Room Instructor Units Days Times Dates

HUM 6 Contemporary World Cinema

Transferable: CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1, F

This class introduces contemporary foreign cinema and includes the examination of genres, themes, and styles. Emphasis is placed on cultural, economic, and political influences as artistically determining factors. Film and cultural theories such as national cinemas, colonialism, and orientalism will be introduced. The class will survey the significant developments in narrative film outside Hollywood. Differing international contexts, theoretical movements, technological innovations, and major directors are studied. The class offers a global, historical overview of narrative content and structure, production techniques, audience, and distribution. Students screen a variety of rare and popular films, focusing on the artistic, historical, social, and cultural contexts of film production. Students develop critical thinking skills and address issues of popular culture, including race, class gender, and equity.

40446 Lec PLY G Richards 3.0 W 0200-0505
Above class meets off-campus:

HUM 10 Approaches to Contemporary Film

Transferable: CSU, UC; CSU-GE:C1, C2, IGETC:3B; GAV-GE:C1, C2

Approaches to Contemporary Film examines theories of film criticism as they apply to films from 1960 to the present. Students learn technical, visual, classical, historical, cultural, ideological, and aesthetic approaches to film and sample from a representative list of foreign and domestic movies. Special emphasis is given to new voices from non-American sources and to emerging voices in American cinema. ADVISORY: Eligibility for English 250 and 260.

40425 Lec SS214 G Richards 3.0 MW 1120-1240
40426 Lec SS214 G Richards 3.0 TR 1120-1240

HUM 12 Mexican American Cultural History

Transferable: CSU, UC; CSU-GE:C2, D3, D6, IGETC:3B, 4F; GAV-GE:D2, F

The Mexican American experience as influenced by society in the United States. Emphasis will be on the historical and contemporary contributions made by the Indian, Spanish, Mexican and Mexican American. Emphasis will also be on the social, economic, and political milieu of the Mexican American within the context of the American society. This course has the option of a letter grade or pass/no pass. Also listed as HIST 12. ADVISORY: Eligible for English 1A.

40427 Lec SS214 E Luna 3.0 MW 1250-0210

HUM 23 Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40428 Ind HU111 G Richards 1.0

JAPANESE

JPN 1A Elementary Japanese

Transferable: CSU, UC; CSU-GE:C2; GAV-GE:C2, F

Beginning course with emphasis on understanding and speaking Japanese; introduction to reading and writing Japanese. This course will also introduce students to Japanese culture and institutions. This course has the option of a letter grade or pass/no pass.

40154 Lec SS111 T Sakai 5.0 TR 0200-0425

JPN 1B Elementary Japanese

Transferable: CSU, UC; CSU-GE:C2, IGETC:6A; GAV-GE:C2, F

Continue Japanese 1A with an emphasis on understanding, speaking, reading, and writing Japanese. This course will continue to introduce students to Japanese culture and institutions. This course has the option of a letter grade or pass/no pass. PREREQUISITE: Japanese 1A or equivalent.

40173 Lec SS203 T Sakai 5.0 MW 0230-0455

CRN Type Room Instructor Units Days Times Dates

JOURNALISM

JOUR 10 Mass Media and Society

Transferable: CSU, UC; CSU-GE:C2, D0, IGETC:4J; GAV-GE:C2, D2; CAN:JOUR4

This course helps students understand the 20th century revolution in mass media by focusing on the history, economics and social impact of the newspaper, book publishing, magazine, film, television, public relations, advertising and music industries. Students will study audience, propaganda and mass communication theory; and discuss new technology, ethnic media in the United States, ethical issues and attempts to regulate or control the media. Honors students will complete more in-depth analysis of media issues and will finish a media-related research project. This course is also listed as SOC 10. This course has the option of a letter grade or pass/no pass. ADVISORY: English 250, English 260. (C-ID: JOUR 100)

40084 Lec AR103 J Janes 3.0 MW 0810-0930

JOUR 190 Occupational Work Experience / Journalism

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

40764 Wrk Ex LI101A S Sweeney 1.0
40768 Wrk Ex LI101A S Sweeney 2.0
40769 Wrk Ex LI101A S Sweeney 3.0
40770 Wrk Ex LI101A S Sweeney 4.0

JPA FIRE TECHNOLOGY

JFT 205 Fire Continued Professional Training

Transferable: No

This course provides training which is required by the California State Fire Marshall to keep firefighters current with new equipment, policies, laws and skills needed to be prepared in the line of duty. This is a pass/no pass course. PREREQUISITE: Graduation from a California State Fire Academy.

40798 L/L SNJOSE S Cushing 1.0 MTF 0800-0500
Above class meets off-campus: 07/15/13 - 05/30/14

JPA LAW ENFORCEMENT

JLE 100 Basic Police Academy

Transferable: CSU

This 880 - 1080 variable unit course satisfies all minimum required training mandates governed by the Commission on Peace Officer Standards and Training (POST) entry level Peace Officers. The course includes fundamental principles, procedures and techniques of law enforcement, including: Criminal Law, Patrol procedures, Cultural Diversity, Investigative procedures, Report Writing, Defensive Tactics, Firearms, Leadership, Ethics, Community Relations, Police Vehicles Operations, Traffic Enforcement, Accident Investigation and First Aid/CPR. This course is open to those students who meet and satisfy entry requirements including written examination, physical fitness examination, DOJ fingerprint clearance and medical clearance. This course requires significant time commitments and outside course work including uniform preparation, homework assignments and equipment maintenance. PREREQUISITE: 1. POST approved pre-entry English skills assessment examination provided by the Academy. 2. Penal Code Section 13511.5 requires that each applicant for admission to the basic course of training certified by the Commission (including the P.C. 832 course) that includes the carrying and use of firearms, and who is not sponsored by a local or other law enforcement agency, or is not a peace officer employed by the state or local agency, department, or district, shall be required to submit written certification from the Department of Justice that the applicant has no criminal history background which would disqualify him or her, from owning, possessing, or having under his or her control a firearm. 3. Medical clearance by a licensed physician.

40046 L/L SNJOSE S Cushing 22.0 MTWRF 0800-0500
Above class meets off-campus: 10/14/13 - 04/11/14
40557 L/L SNJOSE S Cushing 22.0 MTWRF 0800-0500
Above class meets off-campus: 11/18/13 - 05/14/14

CRN Type Room Instructor Units Days Times Dates

JLE 176 Basic Public Safety Dispatcher - Update

Transferable: CSU

This variable unit course is designed to provide necessary and required continuing professional training to public safety dispatchers as required by The Commission on Peace Officers Standards and Training (POST). Students will learn radio procedures, radio systems, telephone procedures, legal updates and emergency dispatching techniques. **ADVISORY:** Eligible for English 250 and English 420

40558	L/L	SNJOSE	S Cushing	3.0	MTWRF	0800-0500
Above class meets off-campus: 11/19/13 - 01/07/14						

KINESIOLOGY

KIN 3A Athletic Training Field Experience

Transferable: CSU

This course is designed to provide the prospective athletic trainer, physical therapist, or physical educator with a practical hands-on experience. This course will apply the concepts and terminology learned in KIN 3, Introduction to Athletic Training. This course has the option of a letter grade or pass/no pass. Previously listed as PE 3A. **ADVISORY:** KIN 3 Introduction to Athletic Training.

40529	Lab	GYATHTRNG	N Dequin R Dayton	2.0		
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KIN 8 Introduction to Sports Psychology

Transferable: CSU

A course designed to provide the student with some of the theoretical and practical knowledge of applying psychological techniques within sport situations and to better understand the relevance of mental factors necessary to maximize athletic performance. Some of the areas that will be addressed are motivation, goal setting, the use of mental imagery, time management, and deal with stress. The relationship between life in sport and life outside of sport and how each affect performance will also be covered. This class has the option of a letter grade or pass/no pass. Previously listed as PE 8.

40608	Lec	APE120	K Kramer	3.0	MW	0945-1105
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KIN 15 Sports and Society

Transferable: CSU, UC; GAV-GE:F

This course examines the role of sports in society. It will look at how sports influences and shapes the world by investigating the historical, social, economic and political impact of sports on society.

40609	Lec	APE120	S Gilford	3.0	M	0600-0905
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KIN 16A Swimming - Beginning

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

Co-educational activity designed for the beginning swimmer. Instruction on floating, rhythmic breathing, freestyle, elementary backstroke, and backstroke is included. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 16.

40697	Lab	GYPOOL	J Lango	1.0	MW	1250-0210
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KIN 16B Swimming - Intermediate

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for the intermediate swimmer. Instruction on the sidestroke and breaststroke is included as well as continued improvement on the freestyle, elementary backstroke and backstroke. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 16.

40703	Lab	GYPOOL	J Lango	1.0	MW	1250-0210
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KIN 16C Swimming - Advanced

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for the advanced swimmer. Continued improvement on all strokes. Variations of the sidestroke and the butterfly will be covered. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 16.

40704	Lab	GYPOOL	J Lango	1.0	MW	1250-0210
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CRN Type Room Instructor Units Days Times Dates

KIN 20A Bowling - Beginning

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity for beginning bowling students. Includes the benefits, rules, safety, and etiquette of bowling. Also includes the acquisition and application of motor skills appropriate to beginning bowling. Previously listed as KIN 20.

40705	Lab	GIBOWL	J Lango	1.0	TR	0810-0930
Above class meets off-campus: Class meets at Gilroy Bowl, 7554 Monterey Street, Gilroy. A facility use fee of \$1.50 per session is required.						

KIN 20B Bowling - Intermediate

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for intermediate bowling students. This course is designed to review the fundamentals of bowling and to introduce more ball delivery skills and lane strategy. Previously listed as KIN 20.

40706	Lab	GIBOWL	J Lango	1.0	TR	0810-0930
Above class meets off-campus: Class meets at Gilroy Bowl, 7554 Monterey Street, Gilroy. A facility use fee of \$1.50 per session is required.						

KIN 20C Bowling - Advanced

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for advanced bowling students. Includes the 3-6-9 spare system and adjustments required on lane conditions. Previously listed as KIN 20.

40711	Lab	GIBOWL	J Lango	1.0	TR	0810-0930
Above class meets off-campus: Class meets at Gilroy Bowl, 7554 Monterey Street, Gilroy. A facility use fee of \$1.50 per session is required.						

KIN 22 Field Work and Service

Transferable: CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. **REQUIRED:** Learning contracts must be filled out and signed by the student and the supervising instructor. Previously listed as PE 22.

40712	Fld Ex	GY116	K Kramer	1.0		
Hours by Arrangement. Interested students must meet with Dept. Co-Chair Kevin Kramer to determine student suitability/eligibility for this class.						

40713	Fld Ex	GY116	K Kramer	.5		
Hours by Arrangement. Interested students must meet with Dept. Co-Chair Kevin Kramer to determine student suitability/eligibility for this class.						

KIN 23 Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. Previously listed as PE 23. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.

40715	Ind	GY116	K Kramer	2.0		
This course is designed for Kinesiology majors who have completed their course work and would like to do a semester-long written project.						

KIN 24A Individualized Weight Training - Level 1

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

An open laboratory for those who desire an individualized strength training program using the stations from the resistance machines. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 24.

40750	Lab	GYFITCNTR	K Kramer	1.0		
In the first week of the semester during open lab hours, students should go to the Fitness Center located in the Gym area and check-in with the Fitness Center instructor. Fitness Center Lab Hours: M-T-W-Th-F: 8 am-2:00 pm, and M-T-W-Th: 4:30-6:30 pm.						

40755	Lab	GYFITCNTR	K Kramer	.5		
In the first week of the semester during open lab hours, students should go to the Fitness Center located in the Gym area and check-in with the Fitness Center instructor. Fitness Center Lab Hours: M-T-W-Th-F: 8 am-2:00 pm, and M-T-W-Th: 4:30-6:30 pm.						

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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KIN 24B Individualized Weight Training - Level 2**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

An open laboratory for those who desire an individualized strength training program using the stations from the resistance machines and hand weights as well as body weight exercises using stability equipment. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 24.

40752	Lab	GYFITNTR	K Kramer	1.0			
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In the first week of the semester during open lab hours, students should go to the Fitness Center located in the Gym area and check-in with the Fitness Center instructor. Fitness Center Lab Hours: M-T-W-Th-F: 8 am-2:00 pm, and M-T-W-Th: 4:30-6:30 pm.

40756	Lab	GYFITNTR	K Kramer	.5			
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In the first week of the semester during open lab hours, students should go to the Fitness Center located in the Gym area and check-in with the Fitness Center instructor. Fitness Center Lab Hours: M-T-W-Th-F: 8 am-2:00 pm, and M-T-W-Th: 4:30-6:30 pm.

KIN 24C Individualized Weight Training - Level 3**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

An open laboratory for those who desire an individualized strength training program using strength and strength endurance training including plyometrics. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 24.

40753	Lab	GYFITNTR	K Kramer	1.0			
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In the first week of the semester during open lab hours, students should go to the Fitness Center located in the Gym area and check-in with the Fitness Center instructor. Fitness Center Lab Hours: M-T-W-Th-F: 8 am-2:00 pm, and M-T-W-Th: 4:30-6:30 pm.

40757	Lab	GYFITNTR	K Kramer	.5			
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In the first week of the semester during open lab hours, students should go to the Fitness Center located in the Gym area and check-in with the Fitness Center instructor. Fitness Center Lab Hours: M-T-W-Th-F: 8 am-2:00 pm, and M-T-W-Th: 4:30-6:30 pm.

KIN 24D Individualized Weight Training - Level 4**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

An open laboratory for those who desire an individualized strength training program using Olympic lifts and the kettle ball to develop maximum strength, hypertrophy, and power. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 24.

40754	Lab	GYFITNTR	K Kramer	1.0			
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In the first week of the semester during open lab hours, students should go to the Fitness Center located in the Gym area and check-in with the Fitness Center instructor. Fitness Center Lab Hours: M-T-W-Th-F: 8 am-2:00 pm, and M-T-W-Th: 4:30-6:30 pm.

40758	Lab	GYFITNTR	K Kramer	.5			
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In the first week of the semester during open lab hours, students should go to the Fitness Center located in the Gym area and check-in with the Fitness Center instructor. Fitness Center Lab Hours: M-T-W-Th-F: 8 am-2:00 pm, and M-T-W-Th: 4:30-6:30 pm.

KIN 44A Aerobics - Level 1**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This course utilizes a variety of activities to improve one's aerobic fitness. Emphasis will be on student's exercising at a moderate exertion level. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 44.

40526	Lab	GYGYM	N Dequin	1.0	MW	1120-1240	
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KIN 44B Aerobics - Level 2**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This course utilizes a variety of activities to improve one's aerobic fitness. Emphasis will be on student's exercising at an intermediate exertion level. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 44.

40527	Lab	GYGYM	N Dequin	1.0	MW	1120-1240	
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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KIN 44C Aerobics - Level 3**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This course utilizes a variety of activities to improve one's aerobic fitness. Emphasis will be on student's exercising at a high intensity level. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 44.

40528	Lab	GYGYM	N Dequin	1.0	MW	1120-1240	
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KIN 61A Swim for Fitness - Level 1**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Designed to develop endurance and improve swimming skills in order to work on one's cardiovascular fitness. Includes use of the dolphin kick and alternate breathing. Intermediate swimming ability is recommended. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 61.

40610	Lab	GYPOOL	J Ross	.5	TR	0530-0650	03/24/14 - 05/23/14
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KIN 61B Swim for Fitness - Level 2**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Designed to improve endurance in order to maintain one's cardiovascular fitness. Includes use of streamlining and flip turns. Intermediate swimming ability is recommended. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 61.

40611	Lab	GYPOOL	J Ross	.5	TR	0530-0650	03/24/14 - 05/23/14
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KIN 61C Swim for Fitness - Level 3**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Designed to provide the student with a lap swimming experience to maintain their physical fitness. Intermediate swimming ability is recommended. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 61.

40612	Lab	GYPOOL	J Ross	.5	TR	0530-0650	03/24/14 - 05/23/14
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KIN 62A Yoga - Beginning**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for beginning yoga students. The emphasis will be on physical alignment and form, accessing postures through the use of props. This is a program designed to improve flexibility and reduce stress by learning a series of poses and focusing on the proper breathing techniques. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 62.

40026	Lab	MHG10	F Fortino	1.0	MW	0500-0620	Above class meets at Morgan Hill Community site.
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40627	Lab	APE101	E Falvey	1.0	TR	1120-1240	
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40633	Lab	PORTHL	D Muscari	1.0	MW	0500-0620	Above class meets off-campus: Portuguese Hall, 695 Seventh Street, Hollister.
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KIN 62B Yoga - Intermediate**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for intermediate yoga students. Emphasis will be on strength, stamina, and flexibility. This is a program designed to improve flexibility and reduce stress by learning a series of poses and focusing on proper breathing techniques. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 62.

40027	Lab	MHG11	F Fortino	1.0	MW	0500-0620	Above class meets at Morgan Hill Community site.
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40628	Lab	APE101	E Falvey	1.0	TR	1120-1240	
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40634	Lab	PORTHL	D Muscari	1.0	MW	0500-0620	Above class meets off-campus: Portuguese Hall, 695 Seventh Street, Hollister.
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CRN Type Room Instructor Units Days Times Dates

KIN 62C Yoga - Advanced

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for advanced yoga students. Emphasis will be on linking the breath, drishti, and mudras with the appropriate pose. This is a program designed to improve flexibility and reduce stress by learning a series of poses and focusing on proper breathing techniques. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 62.

40028	Lab	MHG10	F Fortino	1.0	MW	0500-0620
Above class meets at Morgan Hill Community site.						
40629	Lab	APE101	E Falvey	1.0	TR	1120-1240
40636	Lab	PORTHL	D Muscari	1.0	MW	0500-0620
Above class meets off-campus: Portuguese Hall, 695 Seventh Street, Hollister.						

KIN 64A Individualized Cardiovascular Fitness - Level 1

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

An open laboratory for those who desire an individualized cardiovascular fitness training program of moderate exertion using the FITTE principles. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 64.

40759	Lab	GYFITCNR	K Kramer	1.0		
In the first week of the semester during open lab hours, students should go to the Fitness Center located in the Gym area and check-in with the Fitness Center instructor. Fitness Center Lab Hours: M-T-W-Th-F: 8 am-2:00 pm, and M-T-W-Th: 4:30-6:30 pm.						
40763	Lab	GYFITCNR	K Kramer	.5		
In the first week of the semester during open lab hours, students should go to the Fitness Center located in the Gym area and check-in with the Fitness Center instructor. Fitness Center Lab Hours: M-T-W-Th-F: 8 am-2:00 pm, and M-T-W-Th: 4:30-6:30 pm.						

KIN 64B Individualized Cardiovascular Fitness - Level 2

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

An open laboratory for those who desire an intermediate level fitness program utilizing an individualized cardiovascular training approach. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 64.

40760	Lab	GYFITCNR	K Kramer	1.0		
In the first week of the semester during open lab hours, students should go to the Fitness Center located in the Gym area and check-in with the Fitness Center instructor. Fitness Center Lab Hours: M-T-W-Th-F: 8 am-2:00 pm, and M-T-W-Th: 4:30-6:30 pm.						
40765	Lab	GYFITCNR	K Kramer	.5		
In the first week of the semester during open lab hours, students should go to the Fitness Center located in the Gym area and check-in with the Fitness Center instructor. Fitness Center Lab Hours: M-T-W-Th-F: 8 am-2:00 pm, and M-T-W-Th: 4:30-6:30 pm.						

KIN 64C Individualized Cardiovascular Fitness - Level 3

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

An open laboratory for those who desire an individualized cardiovascular fitness training program of high intensity activities using the FITTE principles. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 64.

40761	Lab	GYFITCNR	K Kramer	1.0		
In the first week of the semester during open lab hours, students should go to the Fitness Center located in the Gym area and check-in with the Fitness Center instructor. Fitness Center Lab Hours: M-T-W-Th-F: 8 am-2:00 pm, and M-T-W-Th: 4:30-6:30 pm.						
40766	Lab	GYFITCNR	K Kramer	.5		
In the first week of the semester during open lab hours, students should go to the Fitness Center located in the Gym area and check-in with the Fitness Center instructor. Fitness Center Lab Hours: M-T-W-Th-F: 8 am-2:00 pm, and M-T-W-Th: 4:30-6:30 pm.						

CRN Type Room Instructor Units Days Times Dates

KIN 64D Individualized Cardiovascular Fitness - Level 4

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

An open laboratory for those who desire an individualized cardiovascular fitness program utilizing the FITTE principles. High intensity training programs such as stage training and circuit training will be included. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 64.

40762	Lab	GYFITCNR	K Kramer	1.0		
In the first week of the semester during open lab hours, students should go to the Fitness Center located in the Gym area and check-in with the Fitness Center instructor. Fitness Center Lab Hours: M-T-W-Th-F: 8 am-2:00 pm, and M-T-W-Th: 4:30-6:30 pm.						
40767	Lab	GYFITCNR	K Kramer	.5		
In the first week of the semester during open lab hours, students should go to the Fitness Center located in the Gym area and check-in with the Fitness Center instructor. Fitness Center Lab Hours: M-T-W-Th-F: 8 am-2:00 pm, and M-T-W-Th: 4:30-6:30 pm.						

KIN 70A Pilates - Level 1

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

This class utilizes the Pilates exercise system focused on improving the total body through a series of controlled movements. Emphasis will be on developing core awareness, physical alignment, and form. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 70.

40637	Lab	APE101	D Muscari	1.0	MW	1250-0210
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KIN 70B Pilates - Level 2

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

This class utilizes the Pilates exercise system focused on improving the total body through a series of controlled movements. Emphasis will be on strength, stamina, and flexibility. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 70.

40638	Lab	APE101	D Muscari	1.0	MW	1250-0210
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KIN 70C Pilates - Level 3

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

This class utilizes the Pilates exercise system focused on improving the total body through a series of controlled movements. Emphasis will be on performing all thirty-four (34) exercises in the complete Pilates mat routine. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 70.

40639	Lab	APE101	D Muscari	1.0	MW	1250-0210
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KIN 73A Fitness Through Dance - Level 1

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

This course introduces the student to the elementary skills of movement and dance through fitness. Focus will be on alignment and coordination. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 73.

40640	Lab	GYGYM	E Falvey	1.0	TR	0945-1105
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KIN 73B Fitness Through Dance - Level 2

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

This course continues to develop the student's skills of movement and dance through fitness. Focus will be on intermediate movements in a variety of dance styles. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 73.

40641	Lab	GYGYM	E Falvey	1.0	TR	0945-1105
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KIN 73C Fitness Through Dance - Level 3

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

This course develops the student's skills of movement and dance through fitness by utilizing more advanced movements in a variety of dance styles. Focus will be on cardiovascular fitness as the dance routines increase in length. This course has the option of a letter grade or pass/no pass. Previously listed as KIN 73.

40642	Lab	GYGYM	E Falvey	1.0	TR	0945-1105
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
KIN 80	Ultimate Frisbee						
Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1							
A coeducational activity designed for all skill levels. Includes instruction in throwing, catching, and the passing skills in ultimate frisbee. Team strategy, team play and the rules will be presented. Other disc activities, such as frisbee golf, may be included. This course has the option of a letter grade or pass/no pass. Previously listed as PE 80.							
40651	Lab	ATHFLD	K Kramer	1.0	TR	1100-1230	

KIN 84	Assessment of Fitness Techniques						
Transferable: CSU							
This course is designed to provide the student with a foundation of the principles and techniques of conducting assessments for each of the health related components of fitness. This includes health screening details, how to use them in the determination of program design, and medical referral prior to exercise participation testing. This course provides practical lab application of the material presented in lecture.							
40029	L/L	LS106	I Ploke	3.0	MW	1250-0210	

KIN 87	Indoor Soccer						
Transferable: CSU, UC							
Coeducational activity designed for all skill levels. Instruction will be provided in individual and team indoor soccer skills and strategies. This course has the option of a letter grade or pass/no pass.							
40746	Lab	GYGYM	N Andrade	1.0	MW	0810-0930	

INTERCOLLEGIATE ATHLETICS

ATH 9A	Fundamentals of Soccer						
Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1							
This course offers basic instruction in the theory, strategies, and techniques of soccer for the purpose of preparing the individual student in the fundamental aspects of playing and coaching the sport. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 9A and KIN 9A.							
40653	L/L	ATHFLDSOC	J Johnson	2.0	TR	0200-0500	03/25/14 - 05/23/14

ATH 9B	Fundamentals of Soccer						
Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1							
This course offers review and advanced instruction in the theories, strategies and techniques of soccer for the purpose of preparing the individual student in all aspects of playing and coaching the sport. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 9B and KIN 9B.							
40654	L/L	ATHFLDSOC	J Johnson	2.0	TR	0200-0500	03/25/14 - 05/23/14

ATH 13A	Fundamentals of Volleyball						
Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1							
This course offers basic instruction in the theory, strategies, and techniques of volleyball for the purpose of preparing the student in the fundamental aspects of playing and coaching the game. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 13A and KIN 13A.							
40692	L/L	GYGYM	K Kramer	2.0	MW	1250-0235	

ATH 13B	Fundamentals of Volleyball						
Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1							
This course offers review and advanced instruction in the theory, strategies, and techniques of volleyball for the purpose of preparing the student in all aspects of playing and coaching the game. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 13B and KIN 13B. ADVISORY: PE 13A or KIN 13A or ATH 13A.							
40693	L/L	GYGYM	K Kramer	2.0	MW	1250-0235	

CRN	Type	Room	Instructor	Units	Days	Times	Dates
ATH 27	Basketball						
Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1							
This is a sport specific course designed for our student-athletes. Fundamentals, strategy and rules of the game of basketball are included. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.							
40747	Lab	GYGYM	T Addison	.5	TR	0230-0430	03/25/14 - 05/23/14
40748	Lab	GYGYM	E Nelson	.5	MW	0230-0430	03/24/14 - 05/23/14


ATH 35	Intercollegiate Basketball						
Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1							
This course provides practice and competition in intercollegiate basketball. Before participating, students must have completed a physical exam and their athletic eligibility paperwork. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.							
40660	Lab	GYGYM	T Addison	1.0	MTWRF	0235-0435	01/27/14 - 03/21/14
This course is Men's Intercollegiate Basketball.							
40661	Lab	GYGYM	E Nelson	1.0	MTWRF	0435-0635	01/27/14 - 03/21/14
This course is Women's Intercollegiate Basketball.							

ATH 37	Softball						
Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1							
This is a sport specific course designed for our student-athletes. Instruction is in the fundamentals of softball. Fundamentals, rules, strategy and game play are included. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.							
40337	Lab	GYGYM	N Dequin	1.0	MTWRF	0900-1230	01/02/14 - 01/23/14

ATH 38	Intercollegiate Baseball						
Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1							
This course provides practice and competition in intercollegiate baseball for men. Before participating, students must have completed a physical exam and their athletic eligibility paperwork. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.							
40657	Lab	ATHFLDBAS	N Andrade	2.0	MTWRF	0230-0430	
40817	Lab	ATHFLDBAS	N Andrade	1.0	MTWRF	0230-0430	

**YOUR HEALTHY LIFESTYLE
CAN BECOME A CAREER!**

THE NEW PERSONAL TRAINER CERTIFICATE



16 Unit Certificate
Required Courses:
BIO 15, KIN 3, KIN 84,
KIN 85, CPR Certification,
and either AH 11 or HE 1.

KIN 84 SPRING SEMESTER
MONDAY - WEDNESDAY 12:50 PM - 2:10 PM

IF YOU HAVE QUESTIONS OR WOULD LIKE MORE INFORMATION,
PLEASE CONTACT **NIKKI DEQUIN** AT
408 848.4894 OR **NDEQUIN@GAVILAN.EDU**

CRN Type Room Instructor Units Days Times Dates

ATH 45 Intercollegiate Softball

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

This course provides practice and competition in intercollegiate softball for women. Before participating, students must have completed a physical exam and their athletic eligibility paperwork. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40658	Lab	ATHFLDSFT N Dequin	2.0	MTWRF	0230-0430
40816	Lab	ATHFLDSFT N Dequin	1.0	MTWRF	0230-0430

ATH 48 Agility and Strength Development

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

This conditioning class is designed to improve and increase agility and strength development of the student-athlete through various exercises and exercise programs. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 46 and KIN 46.

40630	Lab	ATHFLDFTB S Gilford	1.0	MTWR	0400-0500
40631	Lab	ATHFLDFTB S Gilford	.5	MTWR	0400-0500

03/24/14 - 05/23/14

ATH 65 Baseball

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

This is a sport specific course designed for our student-athletes. Fundamentals, mechanics, strategy and rules of the game of baseball are included. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40632	Lab	ATHFLDBAS N Andrade	1.0	MTWRF	0100-0430
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01/02/14 - 01/23/14

ATH 75 Sports Conditioning

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

This activity class is designed to improve the physical condition of our male and female student-athletes. It includes strength training, cardiovascular endurance, plyometric training, and sport specific techniques through an open lab format. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 75 and KIN 75.

40643	Lab	GYFITCNTR J Lango	1.0		
This class is designed for members of intercollegiate athletic teams at Gavilan College. Student-athletes must check in during the first week of the semester with their team's head coach. Work-out hours will vary by sport.					
40648	Lab	GYFITCNTR J Lango	.5		
This class is designed for members of intercollegiate athletic teams at Gavilan College. Student-athletes must check in during the first week of the semester with their team's head coach. Work-out hours will vary by sport.					

ATH 77 Football

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

This is a sport specific course designed for our student-athletes. Instruction is in the fundamentals of football. Includes skills, rules and strategy with emphasis on the application of skills and strategies in game play. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40649	Lab	ATHFLDFTB S Gilford	.5	TWR	0505-0635
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04/15/14 - 05/23/14

LIBRARY

LIB 3 Research Skills

Transferable: CSU

Research and evaluation skills using the Internet and other electronic resources, as well as traditional printed materials. Also listed as CSIS 3. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and 260.

40884	Online	A Sargent	2.0		
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ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN Type Room Instructor Units Days Times Dates

LIB 6 Web Page Authoring I

Transferable: CSU; GAV-GE:E2

An introduction to using Hypertext Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables, and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option of a letter grade or pass/no pass. Also listed as CSIS 6 and DM 6. ADVISORY: CSIS 1 or CSIS 2 or CSIS/LIB 3 advised.

40718	Online	J Howell	2.0		01/27/14 - 03/23/14
40724	Online	J Howell	2.0		03/10/14 - 05/04/14

LIB 140 Online Health Research

Transferable: CSU

A beginning course on how to find reliable and current health-related information, using the Internet and other electronic resources. This course is also listed as AH 140.

40886	Online	S STAFF	2.0		
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MASS COMMUNICATIONS & TELEVISION

MCTV 17A Television and Video Workshop

Transferable: CSU

Introduction to theory, terminology and operation of a multi-camera television studio and control room. Including: production, studio signal flow, directing, camera theory and operation, audio equipment set-up, switcher operation, fundamentals of lighting, graphics, video control and recording and live video production. This course is also listed as THEA 17A. ADVISORY: Theatre Arts 16 Intro to TV or consent of instructor.

40174	L/L	LI144	R Novales	3.0	MW	1120-0145
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MCTV 17B Television and Video Workshop

Transferable: CSU

Emphasis placed on production and post-production techniques in video production. Student knowledge and skills are increased by participating in live to tape projects. May be repeated twice for credit. This course is also listed as THEA 17B. ADVISORY: Completion of Theatre Arts 17A.

40176	L/L	LI144	R Novales	3.0	TR	1120-0145
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MCTV 19 Acting and Voice for TV / Film / Media

Transferable: CSU, UC

Theory and practice of acting, performance and development of voice, articulation and pronunciation for TV, film, and media. Learning experiences include project in broadcasting, reporting, commercials, public service announcements (PSA), comedy and drama. This course has the option of a letter grade or pass/no pass. This course is also listed as THEA 19.

40177	L/L	LI144	R Gonzalez	3.0	TR	0945-1210
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GED Preparation

class now offered on campus

In order to receive federal financial aid, students must have a high school diploma, or GED. Sign up today, see page 66 for details.

This class is open entry / open exit and FREE of charge.



CRN	Type	Room	Instructor	Units	Days	Times	Dates
MATHEMATICS							

MATH 1A Single-Variable Calculus and Analytic Geometry

Transferable: CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MATH18, MATH SEQ BC

Limits and continuity, analyzing the behavior and graphs of functions, derivatives, implicit differentiation, higher order derivatives, related rates and optimization word problems, Newton's Method, Fundamental Theorem of Calculus, and definite and indefinite integrals. (C-ID: MATH 210) PREREQUISITE: Mathematics 8B with a grade of 'C' or better.

40467	Lec	MA103	L Wolff	4.0	MW	0600-0805
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MATH 1B Single-Variable Calculus and Analytic Geometry

Transferable: CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MATH20, MATH SEQ BC

This course is a standard second semester Calculus course covering methods of integration, applications of the integral, differential equations, parametric and polar equations, and sequences and series. (C-ID: MATH 220) (C-ID: MATH 900S: Math 1A + Math 1B) PREREQUISITE: Mathematics 1A with a grade of 'C' or better.

40468	Lec	MA103	J Nari	4.0	MWF	1250-0200
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MATH 2 Linear Algebra

Transferable: CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MATH26

A standard one semester Linear Algebra course covering systems of linear equations, vectors and matrices, determinants, vector spaces, linear transformations, eigenvalues, and eigenvectors. Graphing calculators and computers will be used. (C-ID: MATH 250) PREREQUISITE: Mathematics 1C with a grade of 'C' or better.

40469	Lec	PS102	H Jukl	3.0	TR	0810-0930
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WINTER BOOT CAMPS!

Get ready for your spring classes.

Whether you are a student who needs more practice in understanding foundational elements, or you just need to brush up on your algebraic skills, these boot camps are for you.



BASIC SKILLS BOOT CAMP

Preparation for Math 402/205
See Math 414 for details

ALGEBRAIC BOOT CAMP

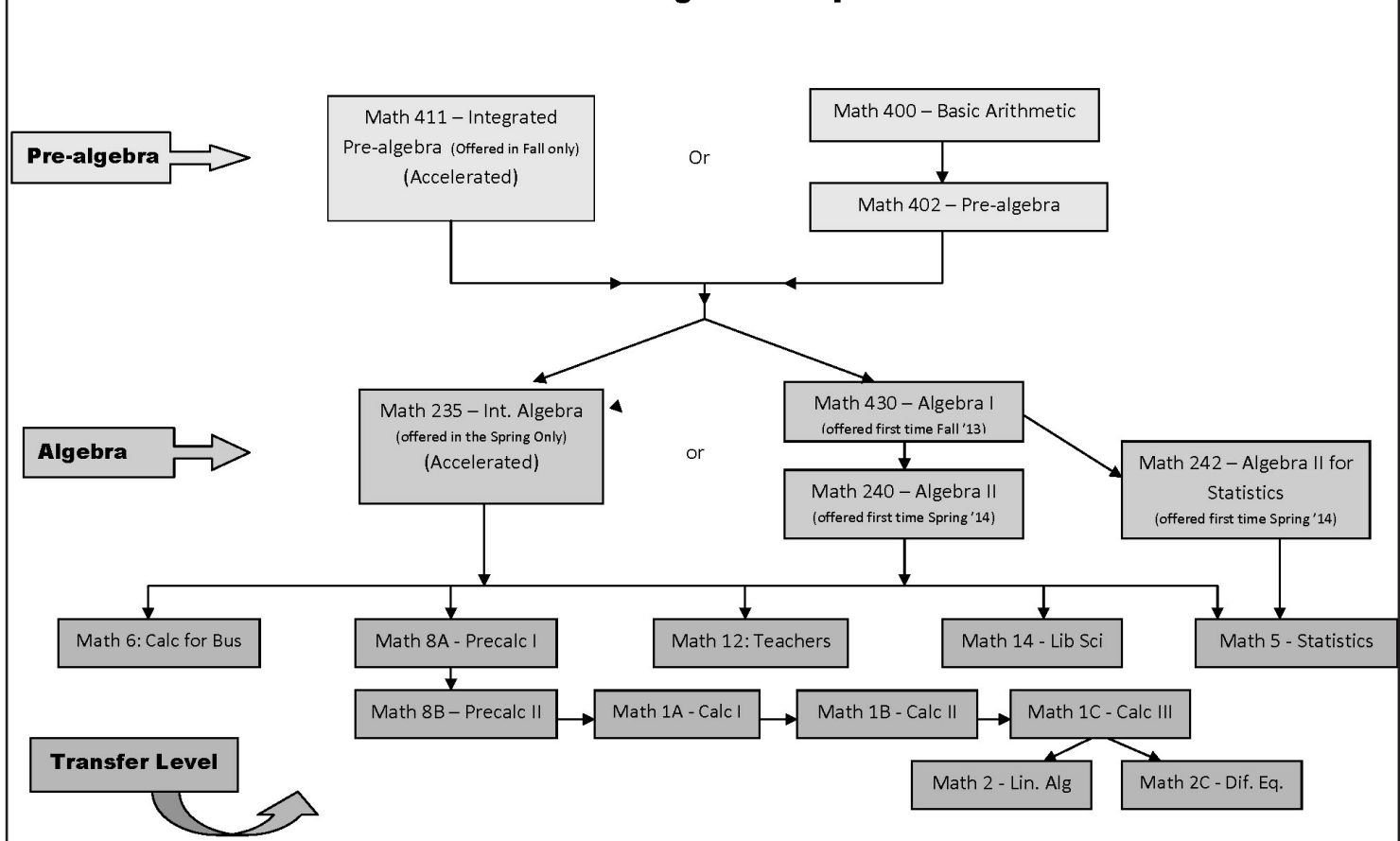
Preparation for Math 233/Math 8A
See Math 415 for details

FREE PRECALCULUS BOOT CAMP

Preparation for Calculus A, B, C & 8B • Jan. 21 -24
9:00 AM - 4:00 PM • Space is limited to the first 25 people. Email DLawson@gavilan.edu before Dec. 25th to reserve your space.

DON'T FORGET TO LOOK FOR OUR SUMMER BOOTCAMPS!

The New Algebra Sequence



CRN Type Room Instructor Units Days Times Dates

MATH 2C Differential Equations

Transferable: CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MATH24

An introductory course in differential equations that covers: first, second, and higher order equations involving linear, separable, exact, homogeneous, linear systems, Euler's numerical, method of undetermined coefficients, variation of parameters, reduction of order, Laplace Transforms, series solutions, and Fourier Analysis; and applications thereof. **PREREQUISITE:** Mathematics 1C with a grade of 'C' or better.

40492 Lec PS102 M Dresch 3.0 MW 1250-0210

MATH 5 Introduction to Statistics

Transferable: CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:STAT2

Descriptive analysis and presentation of either single-variable data or bivariate data, probability, probability distributions, normal probability distributions, sample variability, statistical inferences involving one and two populations, analysis of variance, linear correlation and regression analysis. Statistical computer software will be extensively integrated as a tool in the description and analysis of data. **PREREQUISITE:** Mathematics 233 or Math 240 with a grade of 'C' or better. The instructor will be using and supporting a TI-83 Plus graphing calculator in all classroom demonstrations.

40502 L/L LS101 A Jiru 3.0 MW 1250-0210
L/L MA101 A Jiru F 1250-0140

40503 L/L LS101 D Lawson 3.0 TR 1120-1240
L/L MA101 D Lawson F 1120-1210

40504 L/L MA103 H Jukl 3.0 TR 0230-0350
L/L MA101 H Jukl R 0400-0450

40505 Online S STAFF 3.0

40506 L/L MHG12 A Viarengo 3.0 MW 0600-0805
Above class meets at Morgan Hill Community site.

40507 L/L HOL2 N Wadia 3.0 TR 0600-0805
Above class meets at the Hollister Briggs site.

MATH 6 Calculus for Business / Social Science

Transferable: CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MATH34

This course applies the fundamental principles and techniques of calculus to problems in business, economics, the life sciences and the social sciences. Topics will include limits, and differentiation and integration of linear, quadratic, polynomial, exponential and logarithmic functions. This course is not intended for students majoring in engineering, the physical sciences or math. Using a calculator is required. Graphing calculator is recommended. **PREREQUISITE:** Mathematics 233 with a grade of 'C' or better.

40508 Lec LS101 L Hilden 3.0 MW 0400-0520

MATH 7 Finite Mathematics

Transferable: CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MATH12

Systems of linear equations and matrices, introduction to linear programming, finance, counting techniques and probability, properties of probability and applications of probability. **PREREQUISITE:** Mathematics 233 with a grade of 'C' or better.

40509 Lec PS105 S Dharia 3.0 TR 0945-1105

MATH 8A First Half of Precalculus

Transferable: CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4

Math 8A prepares the student for the study of calculus by providing important skills in algebraic manipulation, interpretation, and problem solving at the college level. Topics will include basic algebraic concepts, complex numbers, equations and inequalities of the first and second degree, functions, and graphs, linear and quadratic equations, polynomial functions, exponential and logarithmic functions, systems of equations, matrices and determinants, right triangle trigonometry, and the Law of Sines and Cosines. **PREREQUISITE:** Mathematics 233 with a grade of 'C' or better. The instructor will be using and supporting TI-83 Plus graphing calculator in all classroom demonstrations.

40510 Lec PS102 J Nari 4.0 MW 0600-0805

40511 Lec SS206 K Wagman 4.0 MWF 1250-0200

CRN Type Room Instructor Units Days Times Dates

MATH 8B Second Half of Precalculus

Transferable: CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4

Math 8B prepares students for the study of calculus by providing important skills in algebraic manipulation, interpretation, and problem solving at the college level. Topics will include trigonometric functions, identities, inverse trigonometric functions, and equations; applications of trigonometry, vectors, complex numbers, polar and parametric equations; conic sections; sequences, series, counting principles, permutations, mathematical induction; analytic geometry, and an introduction to limits. **PREREQUISITE:** Mathematics 8A with a grade of 'C' or better. **ADVISORY:** Math 208 Survey of Practical Geometry.

40512 Lec MA103 S Tyuleneva 4.0 MWF 0230-0340

40513 Lec PS105 R Lee 4.0 MWF 1250-0200

MATH 233B Second Half of Intermediate Algebra

Transferable: No; GAV-GE:B4

This course will start with a review factoring polynomials, and then cover the following topics with an emphasis on applications and problem solving strategies: solving polynomial equations by factoring; adding, subtracting, multiplying, dividing and simplifying rational expressions and solving rational equations; adding, subtracting, multiplying, dividing and simplifying roots, radicals and complex numbers and solving radical equations; working with composition of functions and inverse functions, working with exponential and logarithmic functions, equations and expressions; employing various methods of solving quadratic equations and inequalities; and graphing quadratic functions. **PREREQUISITE:** Completion of MATH 233A with a grade of 'C' or better.

40489 Lec PS102 J Nari 2.5 MW 0945-1055
MA103 F 0945-1055

40490 Lec SS206 L Hilden 2.5 MW 0600-0805

MATH 235 Integrated Algebra

Transferable: No

This course is a blend of standard elementary and intermediate algebra courses with a focus on linear equations and inequalities, graphs and functions, systems of equations, polynomials and polynomial functions/ equations, factoring, rational expressions and equations, roots, radicals, and complex numbers, exponential and logarithmic functions, and problem solving strategies. **PREREQUISITE:** MATH 402 with a grade of "Pass" or assessment test recommendation.

40491 Lec MA102 E Dachkova 10.0 MTRF 0230-0455

MATH 240 Algebra II

Transferable: No

This is a second course of algebra and is designed for STEM and other math based majors. It will cover solving systems of equations with matrices, graphs and functions, absolute value equations and inequalities, radical, quadratic, exponential and logarithmic expressions and functions, complex numbers, conic sections, and problem solving strategies. **PREREQUISITE:** Math 430 with a grade of C or better, or Math 205, Math 205B, or Math 233A with a grade of C or better, or assessment test recommendation.

40479 Lec MHG13 S Tyuleneva 5.0 MTWR 1250-0155
Above class meets at Morgan Hill Community site.

40480 Lec SS206 G Fuller 5.0 MTWRF 0810-0900

40481 Lec SS206 K Wagman 5.0 MTWR 0945-1050

40482 Lec HOL4 R Potter 5.0 MTWR 1250-0155
Above class meets at the Hollister Briggs site.

40483 Lec HOL5 R Bates 5.0 TR 0600-0825
Above class meets at the Hollister Briggs site.

40484 Lec MA103 M Grover 5.0 TR 0600-0825

40485 Lec MA103 R Potter 5.0 MTWR 0400-0505

40486 Lec MA103 M Dresch 5.0 MTWR 0810-0915

40487 Lec LS101 P Gomez 5.0 MW 0230-0335
Lec SS206 P Gomez TR 0230-0335

ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN **Type** **Room** **Instructor** **Units** **Days** **Times** **Dates**

MATH 242 Algebra II for Statistics

Transferable: No

Math 242 is for students whose educational plan includes ONLY Math 5 (Freshman-level Statistics). If your major is math, science, engineering, computer science, business, etc., and/or your educational plan includes any college-level math class other than Math 5, or you are unsure about your major, you should take Math 240. Math 240 and Math 242 are not equivalent. Math 242 prepares students for Freshman-level Statistics (Math 5) by covering core concepts from Algebra II and statistics that are needed to understand the basics of college level statistics. Topics include functions, inequalities, radicals, exponential and logarithmic functions, exploratory analysis of categorical, quantitative, single variable and bivariate data, and probability. **PREREQUISITE:** Math 430 with a C or better, or Math 205 with a C or better, or Math 205A and Math 205B with a C or better, or by placement recommendation.

40488 Lec PS105 M Dresch 5.0 MTWR 1120-1225

MATH 400 Elements of Arithmetic

Transferable: No

This course covers essential arithmetic operations, whole numbers, integers, fractions, decimals, ratio, proportion, percent, applications of arithmetic, and critical thinking, as well as math-specific study skills. This is a pass/no pass course, with pass being given for mastery of the content. Units earned in this course do not count toward the associate degree and/or other certain certificate requirements.

40493 L/L LS101 D Lawson 3.0 TRF 0945-1055

40494 L/L SS206 N Sinh 3.0 TR 0600-0805

MATH 402 Pre-Algebra

Transferable: No

This course covers operations with integers, fractions, decimals and associated applications, ratio, proportion, geometry, and measurements with the emphasis on critical thinking and applications. Elementary algebra topics such as variables, expressions, and solving equations are introduced. This is a pass/no pass course where pass is given for mastery of the above topics. The mastery level is set by the department. **PREREQUISITE:** Completion of Math 400 with a grade of 'C' or better OR completion of Math 400 with a grade of 'P' OR appropriate assessment test score.

40495 L/L MA103 D Wisneski 3.0 MTWR 1120-1225

40496 L/L LS103 G Fuller 3.0 MTWR 0945-1050

40497 L/L LS103 C Lippi 3.0 MTWR 0810-0915

40498 L/L LS101 D Wisneski 3.0 TR 0600-0825

40499 L/L HOL6 L Wills 3.0 TR 1120-1250
L/L HOL6 L Wills F 1210-0130

Above class meets at the Hollister Briggs site.

MATH 414 Math Boot Camp 1

Transferable: No

A remedial mathematics course designed for those students who need to learn, re-learn, or re-fresh the fundamental concepts of math. The primary emphasis is on whole numbers, fractions, decimals, signed numbers, linear equations, and algebraic structures. This course is a pass/no pass course. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. May be repeated until 3 units are accrued.

40500 Lec MA101 E Dachkova 1.0 MTWRF 0900-0330
01/13/14 - 01/17/14

MATH 415 Math Boot Camp 2

Transferable: No

A remedial mathematics course designed for those students who need to learn, or re-learn the fundamental concepts of math. The primary emphasis is on algebraic expressions, linear/quadratic equations and applications, polynomials, graphing, and functions. This is a pass/no pass course. Units earned in this course do not count toward the associate degree and/or certain certificate requirements.

40501 Lec MA101 P Reuschling 1.0 TWRFS 0900-0330
01/21/14 - 01/25/14

MAJOR CHANGES COMING TO MATH SEQUENCE

The timing of the phase out is as follows:

Semester	Classes offered for the first time	Classes offered for the last time
Summer 2013		Math 205 Math 205A
Fall 2013	Math 430 – Algebra I Math 411 – Integrated Prealgebra	Math 205B Math 233 Math 233A
Spring 2014	Math 240 – Algebra II Math 242 – Algebra II for Statistics (one section only)	Math 233B

Prerequisites for the new courses are as follows:

Class	Accepted Prerequisites
Math 430 – Algebra I and Math 235 – Integrated Algebra	Math 402, Math 411, or placement (Math 205A accepted as well)
Math 240 – Algebra II and Math 242 – Algebra II for Statistics	Math 430, Math 205, Math 205A and 205B or placement (Math 233A accepted as well)
Math 5 – Statistics	Math 242 or Math 240 or Math 233 or Math 233A and Math 233B
All other transferrable Math classes	Math 240 or Math 233 or Math 233A and B

GET YOUR PREREQUISITES EARLY



MATH IMMERSION

Highly recommended:

MATH 415
Algebraic Boot Camp
in January 2014

MATH 235
Integrated Algebra
only offered in the spring

If you are interested in enrolling, please call math instructor **Elena Dachkova** at

408.623.5629

or email her at edachkova@gavilan.edu.

CRN Type Room Instructor Units Days Times Dates

MATH 430 Algebra I

Transferable: No

This is the first course of algebra. It will cover simplifying algebraic expressions, linear equations and inequalities, linear functions and their graphs, systems of equations, polynomials, factoring, rational expressions, and applications of all of the above. **PREREQUISITE:** Math 402 with a grade of "Pass", or Math 411 or Math 205A with a grade of C or better, or assessment test recommendation.

40470	Lec	LS101	P Tantalo	5.0	MTWRF	0810-0900
40471	Lec	MHG10	S Kercheval	5.0	MTWR	1250-0155
Above class meets at Morgan Hill Community site.						
40472	Lec	SS206	K Wagman	5.0	MTWR	1120-1225
40473	Lec	HOL2	R Bates	5.0	MTWR	1250-0155
Above class meets at the Hollister Briggs site.						
40474	Lec	PS105	M Grover	5.0	MTWR	0230-0335
40475	Lec	PS105	L Robledo	5.0	TR	0600-0825
40476	Lec	MA103	C Lippi	5.0	MTWR	0945-1050
40477	Lec	PS105	N Sinh	5.0	MTWR	0400-0505
40478	Lec	MHG3	A Arid	5.0	TR	0600-0820
Above class meets at Morgan Hill Community site.						

MUSIC

MUS 1B Music History and Literature

Transferable: CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1

A survey of the development of music in western civilization including representative composers from the Medieval period to the present. Music 1B will study the music and styles from late Romanticism to the present. **ADVISORY:** Eligible for English 250 and English 260.

40181	Lec	MU101	D Munoz	3.0	MW	0945-1105
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MUS 2 History of Jazz and Rock

Transferable: CSU; GAV-GE:C1

This course covers the introduction and history of jazz and rock music from traditional, ragtime, boogie-woogie, swing, bebop, and cool, to various contemporary jazz, rock and fusion art forms. It includes a study of the forces that have shaped the art from European, African, Latin, and African-American influences. The class explores the contributions and conflicts of African-American influences throughout the history and development of this American music.

40815	Lec	MU101	A Marques / N Pruitt	3.0	T	0600-0905
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MUS 3B Harmony / Theory / Musicianship II

Transferable: CSU, UC; GAV-GE:C1

Fundamentals of music, intermediate harmony, and musicianship. **ADVISORY:** Must be taken in sequence.

40183	L/L	MU101	E Ratay	4.0	TR	0945-1250
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MUS 4A Beginning Piano

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1

Introduction to music fundamentals and keyboard technique. Development of beginning keyboard skills including note reading in bass and treble clef, fingering, rhythm, key signatures, primary chords and inversions. **ADVISORY:** Must be taken in sequence.

40184	L/L	MU102	M Amirkhanian	3.0	TR	1120-0125
40185	L/L	MU102	M Amirkhanian	3.0	MW	1120-0125
40186	L/L	MU102	M Amirkhanian	3.0	MW	0900-1105

MUS 4B Beginning Piano

Transferable: CSU, UC; GAV-GE:C1

Continuation of Music 4A. Introduction to music fundamentals and keyboard technique. Development of beginning keyboard skills including note reading in bass and treble clef, fingering, rhythm, key signatures, primary chords and inversions. **ADVISORY:** Music 4A

40187	L/L	MU102	M Amirkhanian	2.0	TR	0945-1105
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CRN Type Room Instructor Units Days Times Dates

MUS 5A Intermediate Piano

Transferable: CSU, UC; GAV-GE:C1

Development of intermediate keyboard skills through means of scales, chords, and technical studies. Continuation of music fundamentals and beginning keyboard harmony; introduction of easier classical and standard piano literature. **ADVISORY:** Music 4B

40188	L/L	MU102	M Amirkhanian	2.0	TR	0945-1105
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MUS 5B Intermediate Piano

Transferable: CSU, UC; GAV-GE:C1

Development of intermediate keyboard skills through means of scales, chords and technical studies. Continuation of music fundamentals and beginning keyboard harmony; introduction of easier classical and standard piano literature. **ADVISORY:** Music 5A

40189	L/L	MU102	M Amirkhanian	2.0	TR	0945-1105
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MUS 5C Advanced Piano

Transferable: CSU, UC; GAV-GE:C1

Development of advanced keyboard skills through means of scales, chords and technical studies. Continuation of music fundamentals and keyboard harmony; introduction of moderately difficult classical and standard piano literature. **ADVISORY:** Music 5B

40190	L/L	MU102	M Amirkhanian	2.0	TR	0945-1105
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MUS 5D Advanced Piano

Transferable: CSU, UC; GAV-GE:C1

Development of advanced keyboard skills through means of scales, chords and technical studies. Continuation of music fundamentals and keyboard harmony; introduction of moderately difficult classical and standard piano literature. **ADVISORY:** Music 5C

40191	L/L	MU102	M Amirkhanian	2.0	TR	0945-1105
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MUS 6 Introduction to World Music

Transferable: CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1, F

This course explores a broad and diverse survey of different non Western music cultures, helping students develop listening skills to identify, distinguish and appreciate the elements and richness of each culture's music. The course will cover a rich diversity of styles through informed listening, analysis and discernment of musical elements, form and repertoire. Music of various cultures will be explored, for example: India, China, Japan, the Middle East, Indonesia, Africa, Europe and the Americas.

40192	Lec	MU101	D Munoz	3.0	MW	0810-0930
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MUS 7 Songwriting and Composition

Transferable: CSU

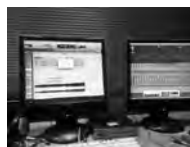
This course is an introduction to modern song writing techniques. Students will learn to create their own musical compositions. Approaches to contemporary issues in song writing including development of melodic, lyrical, and rhythmic ideas will be studied. In addition, students will learn strategies for promoting their songs in the contemporary music marketplace as well as basic concepts of intellectual property right protection. While recommended, no prior formal musical education is required.

40193	Lec	MU102	E Ratay	3.0	TR	0810-0930
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MUS 12 Vocal Ensemble

MUS 14A Instrumental Ensemble

Perform on and off campus. The most fun you'll ever have in a class! Play: Rock & Roll / Jazz / Blues / Hip Hop / Rap / Top Hits / Classics / Your original songs!



MUS 16A Intro to Audio Recording
Learn about microphone placement and signal flow Digital Recording State of the Art equipment Record your own songs!

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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MUS 8A Beginning Voice**Transferable:** CSU, UC; GAV-GE:C1

Development of techniques in the art of singing and interpreting serious music in various styles. Study of the basic techniques of tone production, breathing and related skills. Basic repertoire development. ADVISORY: Continues in sequence or by demonstrated proficiency.

40194 L/L MU101 N Pruitt 2.0 TR 0200-0320

MUS 8B Beginning Voice**Transferable:** CSU, UC; GAV-GE:C1

Development of techniques in the art of singing and interpreting serious music in various styles. Study of the basic techniques of tone production, breathing and related skills. Basic repertoire development. ADVISORY: Music 8A or demonstrated proficiency.

40195 L/L MU101 N Pruitt 2.0 TR 0200-0320

MUS 8C Intermediate Voice**Transferable:** CSU, UC; GAV-GE:C1

Development of techniques in the art of singing and interpreting serious music in various styles. Study of the basic techniques of tone production, breathing and related skills. Basic repertoire development. ADVISORY: Music 8B or demonstrated proficiency.

40196 L/L MU101 N Pruitt 2.0 TR 0200-0320

MUS 8D Intermediate Voice**Transferable:** CSU, UC; GAV-GE:C1

Development of techniques in the art of singing and interpreting serious music in various styles. Study of the basic techniques of tone production, breathing and related skills. Basic repertoire development. ADVISORY: Music 8C or demonstrated proficiency.

40197 L/L MU101 N Pruitt 2.0 TR 0200-0320

MUS 9A Guitar**Transferable:** CSU, UC; GAV-GE:C1

An introduction to playing the guitar. Basic staff notation, correct fingering and chord arpeggios are covered. Emphasis is also placed on developing musical listening skills. Students must provide their own guitars. ADVISORY: Students must provide their own guitars.

40198 Lab AR103 T Montoya 1.0 M 0600-0905

MUS 9B Guitar**Transferable:** CSU, UC; GAV-GE:C1

An introduction to playing the guitar. Basic staff notation, correct fingering and chord arpeggios are covered. Emphasis is also placed on developing musical listening skills. Students must provide their own guitars. ADVISORY: Music 9A; students must provide their own guitars.

40199 Lab AR103 T Montoya 1.0 M 0600-0905

MUS 12 Vocal Ensemble**Transferable:** CSU, UC; GAV-GE:C1

The day Vocal Ensemble will focus on individual and group performance of popular and alternative commercial music, and will rehearse and perform with a backup band. The evening Vocal Ensemble will study, rehearse and perform choral music in a broad spectrum of musical genre and styles. Included will be the study of vocal and rehearsal techniques as they relate to ensemble performance.

40178 Lab MU101 N Pruitt 1.0 M 1250-0355

MUS 14 Instrumental Ensemble**Transferable:** CSU; GAV-GE:C1

Instruction for the experienced musician with emphasis on the study and performance of a wide variety of musical styles from Renaissance to 20th Century music for traditional ensembles, and extensive consideration of contemporary commercial and alternative repertoire, and performance techniques for popular ensembles. This course was previously listed as MUS 14A. (C-ID: MUS 180)

40179 Lab MU101 S Sotelo 1.0 M 1250-0355

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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MUS 16A Introduction to Audio Recording Techniques**Transferable:** CSU

Survey of basic audio recording techniques and materials including acoustics, signal flow, block diagrams, cue systems, punch-ins, microphones and mic placement, frequency response, reverb, delay and outboard effects, stereo mixing, pre-mixing and actual recording.

40180 Lec MU101 S Sotelo 3.0 W 1250-0355

MUS 21 Electronic Music / Sound Design**Transferable:** CSU; GAV-GE:C1

Fundamentals of electronic music synthesis using computers. Midi sequencing, digital sound processing, sampling, digital multi-track recording utilizing the college's state of the art midi studio. ADVISORY: Eligible for English 250, 260 and Mathematics 205.

40182 L/L LI128 S Sotelo 3.0 MW 0810-0930
Online S Sotelo**MUS 190 Occupational Work Experience / Commercial Music****Transferable:** CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

40797 Wrk Ex LI101A S Sweeney 1.0

40799 Wrk Ex LI101A S Sweeney 2.0

40800 Wrk Ex LI101A S Sweeney 3.0

40801 Wrk Ex LI101A S Sweeney 4.0

PHILOSOPHY

PHIL 1 Introduction to Philosophy**Transferable:** CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2; CAN:PHIL2

Philosophy 1 is intended as a survey of the major areas and traditions of philosophy. The course examines central and significant questions about the meaning of life, who determines what is morally right or wrong, the ideal society, the various notions social justice, what is reality, and many other ideas. In pursuing these questions, students will be asked to read texts from writers around the world, both contemporary and ancient, discuss current events, and apply 'theory' to movies such as "The Matrix" trilogy, novels, and any other relevant application of the student's own choice. (C-ID: PHIL 100) ADVISORY: Eligible for English 1A.

40200 Lec HOL5 R Scherbart 3.0 MW 1250-0210
Above class meets at the Hollister Briggs site.**PHIL 2 Introduction to Logic****Transferable:** CSU, UC; CSU-GE:A3; GAV-GE:C2; CAN:PHIL6

Logic is the study of good reasoning. This course will explore two important modes of reasoning: deduction and induction. We will use formal methods from sentential logic, including truth tables and proofs, to test for correct or 'valid' inferences. Common mistakes in reasoning (i.e., fallacies) will be examined, as well as language and scientific reasoning. Practical application in logic outside the classroom will be emphasized. (C-ID: PHIL 210) ADVISORY: Eligible for English 1A.

40228 Online T Le 3.0

40229 Lec PB1 A Delunas 3.0 TR 0200-0320



This symbol means it is a **HYBRID** lecture / online class, that will be partially over the Internet. Visit www.gavilan.edu/disted/ for details.

ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN Type Room Instructor Units Days Times Dates

PHIL 3B Contemporary Moral Issues

Transferable: CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2, E2

Contemporary Moral Issues in an applied ethics class that covers major ethical theories and contemporary moral issues in a pluralistic manner. This course will cover such issues as abortion and euthanasia, cloning, experimentation on human subjects, capital punishment, race/ethnicity, sexual orientation and sexual morality, world hunger and poverty, colonialism and post-colonialism, and so forth. **ADVISORY:** Eligible for English 1A.

40230 Lec AR103 R Scherbart 3.0 MW 0945-1105

PHIL 4 Critical Thinking and Writing

Transferable: CSU, UC; CSU-GE:A3, IGETC:1B; GAV-GE:C2

This course is designed to introduce the relationship between critical thinking and critical writing in a way that will be both enjoyable to the student and helpful in other aspects of life. The student will learn techniques of critical thinking, playing close attention to the current events, movies and popular media, music lyrics, as well as the textbook. Students will learn to identify deductive and inductive arguments and be able to evaluate their strength, create a strong argument of their own on a given topic, as well become experts in the area of critical analysis. The goal is to enable students to become strong, well informed, articulate members of the community as well as individuals with an empowered sense of self as an agent of change. **PREREQUISITE:** English 1A

40231 Lec PB1 A Delunas 3.0 TR 0330-0450

40232 Lec MHG11 G Grudzen 3.0 TR 0230-0350
Above class meets at Morgan Hill Community site.

PHIL 6 Comparative Religions

Transferable: CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2, F

Religion is a topic that ignites controversy -- most societies engage in religious practices, believe strongly in that tradition, and find a sense of identity within it. The controversy arises when differences are misunderstood, misrepresented, or placed in a hierarchy of assumed supremacy of one religion as superior to others. In this class, students explore the underlying commonality of various religious traditions, explore the uniqueness of the religions with which they are unfamiliar, and learn to see that diversity among beliefs doesn't have to create hostility. Students will explore religions from Indigenous Peoples throughout the world, East Asia (e.g. India), China, the Middle East, as well as some more recent trends in religion. Previously known as PHIL 6A. **ADVISORY:** Eligible for English 1A.

40233 Lec SS205 R Scherbart 3.0 MW 0810-0930

PHYSICAL EDUCATION - ADAPTED

APE 34 Adapted Aquatic Exercise

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

This course is designed to help individuals who by the nature of their disability such as wheelchair use, back injury, cardiovascular impairment, multiple sclerosis or other disabling condition require a specific aquatic exercise program that will contribute to their physical well-being. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This course has the option of a letter grade or pass/no pass. Previously known as PE 34.

40203 Lab GYPOOL K Sato 1.0 MW 0810-0930

40205 Lab GYPOOL K Sato 1.0 MW 1120-1240

40206 Lab GYPOOL K Sato 1.0 TR 1120-1240

APE 36 Adapted Physical Education

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

An individualized program of adaptive physical education activities designed to meet the needs of students with physical disabilities. Develops an appreciation of physical activity as a regular planned contribution to one's overall well-being. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This course has the option of a letter grade or pass/no pass. Previously known as PE 36.

40208 Lab APE101 K Sato 1.0 MW 0945-1105

40209 Lab APE101 K Sato 1.0 TR 0945-1105

40210 Lab APE108 K Sato 1.0 MW 1250-0210

40211 Lab APE108 K Sato 1.0 TR 1250-0210

CRN Type Room Instructor Units Days Times Dates

APE 534 Adapted Aquatic Exercise

Transferable: No

Designed to help individuals who by the nature of their disability such as wheelchair use, back injury, cardiovascular impairment, multiple sclerosis or other disabling condition require a specific aquatic exercise program that will contribute to their physical well being. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This is a pass/no pass course. Previously known as PE 534.

40215 Lab GYPOOL K Sato 1.0 MW 0810-0930

40216 Lab GYPOOL K Sato 1.0 MW 1120-1240

40217 Lab GYPOOL K Sato 1.0 TR 1120-1240

APE 536 Adapted Physical Education

Transferable: No

An individualized program of adaptive physical education activities designed to meet the needs of students with physical disabilities. Develops an appreciation of physical activity as a regular planned contribution to one's physical well-being. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This is a pass/no pass course. Previously known as PE 536.

40218 Lab APE108 K Sato 1.0 MW 0945-1105

40220 Lab APE108 K Sato 1.0 TR 0945-1105

40221 Lab APE108 K Sato 1.0 MW 1250-0210

40222 Lab APE108 K Sato 1.0 TR 1250-0210

40223 Lab LOADCS1 J Maringer-Cantu 1.0 TRF 0945-1055
K Sato

Above class meets off-campus. Students are required to register with the Disability Resource Center (LI 117).

PHYSICAL SCIENCE

PSCI 1 Principles of Physical Science

Transferable: CSU, UC; CSU-GE:B1, IGETC:5A; GAV-GE:B1

An introduction to the physical sciences for the non-science major. Attention is focused on fundamental laws of nature, their development and relation to the physical world. **PREREQUISITE:** MATH 205, or MATH 430, or the equivalent, with a grade of "C" or better. **ADVISORY:** English 250 and English 260.

40518 Lec HOL2 S STAFF 3.0 M 0600-0905
Above class meets at the Hollister Briggs site.

PSCI 2 Introduction to Meteorology

Transferable: CSU, UC; CSU-GE:B1, IGETC:5A; GAV-GE:B1

An introductory course in Meteorology that is both descriptive and analytical on the physical principles affecting the earth's weather. Topics covered include the nature of the atmosphere, solar energy, heat, temperature, pressure, stability, moisture, wind, storms, severe weather and forecasting. The course introduces climatology as a scientific study and will look at the earth's climatic history, current research in climate modeling and the possibility of global climate change. **ADVISORY:** MATH 205.

40519 Online A Van Tuyl 3.0

PHYSICS

PHYS 1 Introduction to Physics

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A, 5C; GAV-GE:B1, B3

This course is an introduction to the fundamental physical principles that control the world around us. Students will explore the fundamental principles of physics, their historical development, their application to everyday phenomena, and their impact upon political, social, and environmental issues. Laboratory exercises will explore the everyday world. **ADVISORY:** Mathematics 205.

40514 L/L PS102 M Masuda 4.0 TR 0945-1250

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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PHYS 2B General Physics II

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A, 5C; GAV-GE:B1, B3; CAN:PHYS4, PHYS SEQ A

An introduction to the principles of physics using algebra and trigonometry. Topics include electricity and magnetism, light and optics, modern physics, and an introduction to relativity. (C-ID: PHYS 110) (C-ID: PHYS 100S: Phys 2A + Phys 2B) **PREREQUISITE:** Physics 2A with a grade of 'C' or better. **ADVISORY:** Eligible for English 250 and English 260

40515	L/L	PS102	R Lee	4.0	MW	1120-1240	
	L/L	PS102	R Lee		W	0230-0535	

PHYS 4A Physics for Scientists and Engineers - Mechanics

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A, 5C; GAV-GE:B1, B3; CAN:

An introduction to the principles of physics using calculus. Topics include kinematics in one, two and three dimensions, vectors, equilibrium and non-equilibrium applications of Newton's Laws, work and energy, momentum, systems of particles, rotational kinematics and dynamics, simple harmonic motion, elasticity, and waves. (C-ID: PHYS 205) (C-ID: PHYS 200S: Phys 4A + Phys 4B + Phys 4C) **PREREQUISITE:** Completion of Mathematics 1A with a grade of 'C' or better, AND completion of PHYS 2A with a grade of 'C' or better OR High School Physics with a grade of 'B' or better.

40516	L/L	PS102	R Lee	4.0	MW	0810-0930	
	L/L	PS102	R Lee		M	0230-0535	

PHYS 4C Physics for Scientists and Engineers-Heat, Optics, Modern Physics

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A, 5C; GAV-GE:B1, B3; CAN:

An introduction to the principles of physics using calculus. Topics include light, optics, interference, diffraction, thermal energy, the Laws of Thermodynamics, the kinetic theory of gases, and an introduction to relativity and modern physics. (C-ID: PHYS 215) (C-ID: PHYS 200S: Phys 4A + Phys 4B + Phys 4C) **PREREQUISITE:** Completion of MATH 1B with a grade of 'C' or better, AND completion of PHYS 4A with a grade of 'C' or better.

40517	L/L	PS102	M Masuda	4.0	TR	0200-0505	
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POLITICAL SCIENCE

POLS 1 Introduction to American Government

Transferable: CSU, UC; CSU-GE:D8, IGETC:4H, 7A; GAV-GE:D1, D2; CAN:GOVT2

Explores the development of American political institutions and their utilization in dealing with issues arising at the international, national and state levels. Emphasis is placed on those problems which have defined our federal system of government. California government and appropriate state institutions will be included as a vital part of our federal system of government. **ADVISORY:** Eligible for English 250 and English 260.

40067	Lec	SS210	M Turetzky	3.0	MW	0810-0930	
40068	Lec	SS210	M Turetzky	3.0	TR	0810-0930	
40069	Lec	MHG13	S Banks	3.0	MW	1120-1240	Above class meets at Morgan Hill Community site.
40070	Online		M Turetzky	3.0			
40071	Lec	HOL4	D Kier	3.0	TR	1120-1240	Above class meets at the Hollister Briggs site.

POLS 3 Introduction to Comparative Politics

Transferable: CSU, UC; CSU-GE:D8, IGETC:4H; GAV-GE:D2, F

Comparative survey of political institutions and processes around the globe. Selected nations may include, but are not restricted to: the United Kingdom, France, Germany, Japan, Russia, India, Nigeria, and Mexico. **ADVISORY:** Eligible for English 250 and English 260.

40072	Online		M Turetzky	3.0			
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ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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POLS 5 Introduction to Modern International Terrorism

Transferable: CSU, UC; CSU-GE:D8, IGETC:4H; GAV-GE:D2

This course centers on conceptually defining terrorism (all types-foreign and domestic, left and right-wing, religious, environmental, and political, state and non-state), tracing the history and beginnings of modern international and domestic terrorism, critically examining the various U.S.- global responses to the 9-11-01 attacks, as well as generally evaluating and assessing how countries and people around the world try to cope with, prevent and/or respond to attacks by terrorist organizations, groups, or acts of terrorism perpetrated by nation-states or groups working with nation-states. This course has the option of a letter grade or pass/no pass. This course is also listed as AJ 5.

40073	Lec	SS210	M Turetzky	3.0	M	0600-0905	
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POLS 6 Introduction to Conflict Resolution

Transferable: CSU; CSU-GE:D7; GAV-GE:D2

Introduction to Conflict Resolution introduces students to conflict resolution and mediation. Integrating theory and practice, students will assess core concepts about the causes and resolution of conflict, and will practice communication skills for conflict resolution. Students will examine how ethnicity, gender, and class affect power in conflict situations. They will be able to formulate appropriate conflict resolution strategies, and will develop and practice various basic co-mediation skills. This course has the option of a letter grade or pass/no pass. This course is also listed as PSYC 6 and CMUN 6. **ADVISORY:** English 250 and English 260.

40075	Lec	SS205	L Halper	3.0	MW	1120-1240	This service learning course involves community work.
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POLS 27 Contemporary Leadership

Transferable: CSU; GAV-GE:E2

A cross-disciplinary approach to the theory and practice of leadership. Includes effective communication styles including issues related to gender and culture. Class includes topics on ethics, power, and how to run effective meetings including the use of parliamentary procedure. Skills directly applicable to work, personal and college environments. Also listed as PSYC 27 and GUID 27. **ADVISORY:** Eligible for English 250 and English 260.

40596	Lec	SC154N	J Stewart	3.0	TR	0945-1105	This course is also listed at PSYC 27, CRN 40600 and GUID 27, CRN 40818
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PSYCHOLOGY

PSYC 2 Early Child Development

Transferable: CSU, UC; CSU-GE:D9, E, IGETC:4I; GAV-GE:D2, E2

This course examines typical and atypical development within the psychosocial, cognitive, and physical domains from conception through the preschool years. Upon completion of this course, students will be able to evaluate theories and research of child development and effectively apply and communicate their understanding through observation and evaluation. This course is also listed as CD 2. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 1A; transfer student consult with advisor.

40275	Lec	MHG4	J Weiler	3.0	MW	0945-1105	Above class meets at Morgan Hill Community site.
40277	Online		K Sutton	3.0			
40306	Lec	CHS	L Pulido	3.0	R	0330-0635	Above class meets off-campus:
40893	Online		M Bumgarner	3.0		02/03/13 - 05/23/13	

PSYC 3 Child Growth and Development During the School Years

Transferable: CSU, UC; CSU-GE:D9, E, IGETC:4I; GAV-GE:D2, E2

This course examines typical and atypical development within the psychosocial, cognitive and physical domains from middle childhood through adolescence. Upon completion of this course, students will be able to evaluate theories and research of child development and effectively apply and communicate their understanding through observation and evaluation. This course has the option of a letter grade or pass/no pass. This course is also listed as CD 3. **ADVISORY:** Eligible for English 1A; transfer students consult with advisor.

40283	Online		K Sutton	3.0			
40295	Lec	CHS	J Weiler	3.0	W	0330-0635	Above class meets off-campus:
40307	Online		M Bumgarner	3.0			

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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PSYC 5 Self-Assessment and Career Development

Transferable: CSU; CSU-GE:E2; GAV-GE:E2

A course designed to assist the student in learning more about personal values, personality, interests, exploration of career choice, and occupational opportunities through the use of various personal assessment instruments. The delivery options for this course include online and self-paced formats. This course is also listed as GUID 1. ADVISORY: Eligible for English 250 and English 260. \$12 fee will be charged for career assessment materials.

40597	Online		R Sharboneau	3.0			
This course is also listed at GUID 1, CRN 40593.							
40598	Online		L Tenney	3.0			
This course is also listed as GUID 1, CRN 40594							
40623	Lec	HU104	C Velarde-Barr	3.0	MW	0400-0520	
This course is also listed as GUID 5, CRN 40621.							

PSYC 6 Introduction to Conflict Resolution

Transferable: CSU; CSU-GE:D7; GAV-GE:D2

Introduction to Conflict Resolution introduces students to conflict resolution and mediation. Integrating theory and practice, students will assess core concepts about the causes and resolution of conflict, and will practice communication skills for conflict resolution. Students will examine how ethnicity, gender, and class affect power in conflict situations. They will be able to formulate appropriate conflict resolution strategies, and will develop and practice various basic co-mediation skills. This course has the option of a letter grade or pass/no pass. This course is also listed as POLS 6 and CMUN 6. ADVISORY: English 250 and English 260.

40076	Lec	SS205	L Halper	3.0	MW	1120-1240	
This service learning course involves community work.							

PSYC 10 Introduction to Psychology

Transferable: CSU, UC; CSU-GE:D9, IGETC:4I; GAV-GE:D2, F

The nature, scope, methods, presuppositions, history, and fields of psychology together with the scientific study of factors influencing human behavior, human development, perception, learning, memory, emotion, personality, frustration, and psychotherapy. This course was previously listed as PSYC 1A. (C-ID: PSY 110) ADVISORY: Eligible for English 250 and English 260.

40077	Lec	SS214	C Oler	3.0	MW	0810-0930	
40078	Lec	MHG12	J Campilli	3.0	TR	0945-1105	
Above class meets at Morgan Hill Community site.							
40079	Lec	HOL1	C Oler	3.0	TR	1120-1240	
Above class meets at the Hollister Briggs site.							
40080	Lec	SS210	C Oler	3.0	MW	1250-0210	
40081	Lec	MHG10	C Oler	3.0	R	0600-0905	
Above class meets at Morgan Hill Community site.							

PSYC 11 Biological Psychology

Transferable: CSU, UC; CSU-GE:D9, IGETC:4I; GAV-GE:D2

This course stresses the biological basis of behavior including: neuroanatomy, the senses, perception, learning, thinking, and psychological disorders. This course was previously listed as PSYC 1B. (C-ID: PSYC 150) PREREQUISITE: Completion of PSYC 1A or PSYC 10 with a grade of 'C' or better.

40082	Lec	SS214	C Oler	3.0	MW	0945-1105	
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PSYC 27 Contemporary Leadership

Transferable: CSU; GAV-GE:E2

A cross-disciplinary approach to the theory and practice of leadership. Includes effective communication styles including issues related to gender and culture. Class includes topics on ethics, power, and how to run effective meetings including the use of parliamentary procedure. Skills directly applicable to work, personal and college environments. Also listed as POLS 27 and GUID 27. ADVISORY: Eligible for English 250 and English 260.

40600	Lec	SC154N	J Stewart	3.0	TR	0945-1105	
This course is also listed at POLS 27, CRN 40596 and PSYC 27, CRN 40818.							

☐ **ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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SOCIOLOGY

SOC 1A Introduction to Sociology

Transferable: CSU, UC; CSU-GE:D0, IGETC:4J; GAV-GE:D2; CAN:SOC2

Analysis of the structure and dynamics of human society focusing on the development of culture, the socialization process, group behavior, social inequality, deviance, sexism, racism, and ageism, major social institutions, and human ecology. Emphasizes contemporary American society. (C-ID: SOCI 110) ADVISORY: Eligible for English 250 and English 260.

40085	Lec	SS210	M Chap	3.0	TR	0945-1105	
40086	Lec	SS210	E Cervantes	3.0	W	0600-0905	
40087	Online		L Padilla	3.0			

SOC 1B Introduction to Sociology: Social Problems

Transferable: CSU, UC; CSU-GE:D0, IGETC:4J; GAV-GE:D2; CAN:SOC4

This course provides an overview of how sociologists understand, identify, and address social problems. Students will be introduced to and critically evaluate various theories to explain and analyze social problems, their presence in our lives, and the extent to which they can be defined as social problems. In addition to identifying contemporary social problems, students will explore the root causes of these social problems and search for potential solutions. Some issues that may be examined are: economic globalization, immigration, poverty, inequalities in educational and employment opportunities, race and gender inequality, and the decline in social connections. (C-ID: SOCI 115) ADVISORY: Sociology 1A.

40088	Lec	SS210	M Chap	3.0	MW	1120-1240	
This service learning course involves community work.							

SOC 3 Sociology of Race, Ethnicity and Cultural Identity

Transferable: CSU, UC; CSU-GE:D0, D3, IGETC:4J; GAV-GE:D2, F

This course is designed to introduce students to the basic sociological concepts and theories of race, ethnicity and cultural identity in U.S. society. Students will examine race, ethnicity and cultural identity as social constructs that permeate social structures and institutions, and how they change over time and space. Over the semester students will critically analyze the ways which race, ethnicity, class, and gender/sexuality continually shape people's lives and experiences. While the class focuses on U.S. societies, students will also critically compare and contrast race and ethnicity in other societies. (C-ID: SOCI 150) ADVISORY: Eligible for English 250 and English 260.

40090	Lec	HOL4	H Jimenez	3.0	R	0600-0905	
Above class meets at the Hollister Briggs site.							

SOC 4 Sociology of Women and Men

Transferable: CSU, UC; CSU-GE:D0, D4, IGETC:4J; GAV-GE:D2

This course is designed to introduce students to gender as a basic organizing principle of social life. Students will examine how gender is socially constructed and how these constructions affect self identity, interpersonal interactions, and inequality in society. Students will critically analyze the interactions of gender with race, class, and sexuality. (C-ID: SOCI 140) ADVISORY: Eligible for English 250 and English 260.

40091	Lec	SS205	M Chap	3.0	MW	0400-0520	
This service learning course involves community work.							

SOC 10 Mass Media and Society

Transferable: CSU, UC; CSU-GE:C2, D0, IGETC:4J; GAV-GE:C2, D2

This course helps us understand the 20th century revolution in mass media by focusing on the history, economics and social impact of the newspaper, book publishing, magazine, film, television, public relations, advertising and music industries. We will study audience, propaganda and mass communication theory; we will discuss new technology, ethnic media in the U.S., ethical issues and attempts to regulate or control the media. Honors students will complete more in-depth analysis of media issues, and will finish a media-related research project. This course is also listed as JOUR 10. This course has the option of a letter grade or pass/no pass. (C-ID: JOUR 100) ADVISORY: English 250, English 260

40083	Lec	AR103	J Janes	3.0	MW	0810-0930	
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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SOC 21 Marriage and the Family**Transferable:** CSU; CSU-GE:E2; GAV-GE:E2

Survey of information for preparation for marriage, including dating, courtship, engagement, mate selection, gender roles and rules, adjustment and parenthood. The course will also cover the study of families and how they function. Special attention will be given to how our changing culture and work demands bring about added stress and change to the family, causing increased dysfunction and crisis. ADVISORY: Eligible for English 250 and English 260.

40089	Lec	SS214	G Hinn	3.0	TR	0810-0930	
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SPANISH

SPAN 1A Elementary Spanish**Transferable:** CSU, UC; CSU-GE:C2; GAV-GE:C2, F; CAN:SPAN2, SPAN SEQ A

Beginning course with emphasis on understanding and speaking Spanish; introduction to reading and writing Spanish. This course will also introduce students to Hispanic culture and institutions. This course has the option of a letter grade or pass/no pass.

40235	Lec	HU105	A Marques	5.0	MTWR	0945-1050	
40236	Lec	HOL4	D Perez	5.0	MTWR	0945-1050	Above class meets at the Hollister Briggs site.
40240	Lec	HU105	A Marques	5.0	MTWR	1120-1225	
40243	Lec	HU105	D Perez	5.0	MTWR	0230-0335	
40244	Lec	HU105	C Schalesky	5.0	TR	0600-0820	

SPAN 1B Elementary Spanish**Transferable:** CSU, UC; CSU-GE:C2, IGETC:6A; GAV-GE:C2, F; CAN:SPAN4, SPAN SEQ A

Continuation of Spanish 1A. Further development of the four skills of understanding, speaking, reading and writing Spanish. This course will continue to emphasize the study of Hispanic culture and institutions. This course has the option of a letter grade or pass/no pass. ADVISORY: Spanish 1A or equivalent.

40245	Lec	HOL4	D Perez	5.0	MTWR	0830-0935	Above class meets at the Hollister Briggs site.
40250	Lec	HU105	A Marques	5.0	MTWR	0830-0935	
40251	Lec	MHG10	C Schalesky	5.0	MTWR	0810-0915	Above class meets at Morgan Hill Community site.
40252	Lec	HU101	S STAFF	5.0	MTWR	0230-0335	

SPAN 2B Intermediate Spanish**Transferable:** CSU, UC; CSU-GE:C2, IGETC:3B, 6A; GAV-GE:C2, F; CAN:SPAN10, SPAN SEQ B

This course continues to expand upon culture and facilitate language acquisition through listening, speaking, reading and writing. Students will interact with more sophisticated authentic language in context. Content continues to expand in order to express more complex ideas, in order to express personal meaning and to apply different strategies and techniques to go beyond casual conversation and express opinions, make suggestions on familiar topics, as well as some abstract issues and plans. Students demonstrate an increased awareness of cultural norms, values, and culturally relevant appropriate customs and events. Accuracy becomes quite high and for high frequency structures and vocabulary but more complex discourse is still developing and requires a somewhat sympathetic listener or reader. Students will continue to demonstrate the ability to think critically by analyzing linguistic structures and reflecting on making cross-cultural comparisons. This course is taught primarily in Spanish. This course has the option of a letter grade or pass/no pass. ADVISORY: Spanish 2A or equivalent.

40253	Lec	HU105	D Perez	5.0	MTWR	1250-0155	
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SPAN 8A Conversational Spanish**Transferable:** CSU; GAV-GE:C2

This course is a beginning Spanish course, focusing on the Spanish sound system, basic grammar and vocabulary, and cultural elements. Although emphasis is on listening and speaking, basic reading and writing skills will be developed. This course has the option of a letter grade or pass/no pass.

40254	Lec	HU105	I Polo	3.0	W	0600-0905	
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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SPAN 12B Spanish for Spanish Speakers**Transferable:** CSU, UC; CSU-GE:C2, IGETC:6A; GAV-GE:C2, F

This course continues to provide instruction that builds upon the existing reading, writing, speaking and listening skills and cultural heritage and knowledge of these students. The course will continue to increase awareness of linguistic registers, discuss items beyond the familiar routine and expand upon their appreciation for Hispanic cultures as manifested in Spanish speaking countries and in the United States. This course has the option of a letter grade or pass/no pass. ADVISORY: Basic Spanish speaking skills.

40234	Online		S Malone	5.0			
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THEATRE ARTS / DRAMA / TELEVISION

THEA 1 Theatre History**Transferable:** CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1, F

A survey of the history of theatrical performance, production and dramatic literature, including: early Greek, Roman, Asian, the Renaissance, Italian, English, modern European to contemporary American theatre. (C-ID: THTR 113) ADVISORY: Eligible for English 250 and English 260.

40255	Lec	TH125	J Lawton-Haehl	3.0	TR	0400-0520	
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THEA 3 El Teatro Campesino**Transferable:** CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1, F

Reading, viewing and discussing the development of the Chicano (Mexican American) culture in American Society reflected in the works of playwright and director Luis Valdez and El Teatro Campesino (The Farm Worker's Theatre) are the focus of this course. It traces the historical and cultural influences of the theatrical company from its creation in 1965 to the present. Students will read actos, plays and view live theatrical production, film and video produced by El Teatro Campesino. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

40272	Online		R Gonzalez	3.0		03/10/14 - 05/23/14	
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THEA 7 Theatre Appreciation**Transferable:** CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1

This survey course will foster a student's appreciation of theatre and the Performing Arts. The course examines the duties and responsibilities of the various creative artists such as director, actor, designers, and playwrights and the process of creating live performances. (C-ID: THTR 112)

40256	Lec	TH125	J Lawton-Haehl	3.0	MW	1120-1240	
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THEA 11 Dance and Movement for the Theatre**Transferable:** CSU, UC; GAV-GE:C1

A survey and introduction to basic dance genres and movement techniques suitable for Theatre Arts, including ballet, modern, jazz, social dance, musical theatre, improvisation and yoga. Emphasis on body awareness, movement in space, focus, breathing techniques, pantomime, choreography, musicality, rhythm and timing. This course has the option of a letter grade or pass/no pass.

40257	L/L	TH125	E Falvey	2.0	F	0900-0105	
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THEA 12A Acting I**Transferable:** CSU, UC; CSU-GE:C1; GAV-GE:C1; CAN:DRAM8

This course explores the physical and psychological resources of the actor. Students achieve proficiency in individual and group contact, collaboration, theatre games, improvisation, basic theatre vocabulary, and sound and movement dynamics. Students emerge in formal scene presentations as well as critique live theatrical productions. (C-ID: THTR 151)

40258	L/L	TH125	D Beasley	3.0	TR	1120-0145	
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THEA 12B Acting II**Transferable:** CSU, UC; GAV-GE:C1

This course follows Acting I and continues the exploration and techniques used in preparation for the interpretation of drama through acting. The emphasis will be placed on deepening the understanding of the acting process through character analysis, monologues, and scenes. This course has the option of a letter grade or pass/no pass. PREREQUISITE: Theatre Arts 12A.

40259	Lec	TH125	D Beasley	3.0	TR	1120-0145	
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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THEA 13A Actor's Workshop**Transferable:** CSU, UC; GAV-GE:C1

Audition, rehearsal and performance of a theatrical production for public performance. Repeatable for a maximum of 3 units. (C-ID: THTR 191)

40261 Lab TH125 J Lawton-Haehl 3.0 MTWR 0630-0855

THEA 13B Actor's Workshop**Transferable:** CSU, UC; GAV-GE:C1

Audition, rehearsal and performance of a theatrical production for public performance.

40262 Lab TH125 J Lawton-Haehl 3.0 MTWR 0630-0855

THEA 13C Actor's Workshop**Transferable:** CSU, UC; GAV-GE:C1

Audition, rehearsal and performance of a theatrical production for public performance. ADVISORY: THEA 13B.

40263 Lab TH125 J Lawton-Haehl 3.0 MTWR 0630-0855

THEA 13D Actor's Workshop**Transferable:** CSU, UC; GAV-GE:C1

Audition, rehearsal and performance of a theatrical production for public performance. ADVISORY: Theatre Arts 13C

40264 Lab TH125 J Lawton-Haehl 3.0 MTWR 0630-0855

THEA 14 Stage Production**Transferable:** CSU, UC; GAV-GE:C1

An introduction to technical theatre and the creation of scenic elements. Includes basic concepts of design, painting techniques, set construction, set movement, prop construction, backstage organization, and career possibilities. May include state management, lighting and/or sound techniques. Lecture, reading, projects, and practical experience. ADVISORY: Eligible for English 250 and English 260.

40265 Lab TH125 C Klipstine 2.0 MW 1250-0355

40266 Lab TH125 C Klipstine 3.0 MW 1250-0525

THEA 16 History and Culture of Television, Film and New Media**Transferable:** CSU, UC; GAV-GE:C1, F

This course provides an introduction and history of electronic media including radio, television, film, the internet, and other new media. The impact on and reflection of the current social environment is explored through review and analysis of television programs, films, internet webisodes, and other electronic media programming. This course is also listed as MCTV 16. ADVISORY: Eligible for English 250 and 260.

40267 Lec LI144 A Kumar 3.0 MW 0945-1105

THEA 17A Television and Video Workshop**Transferable:** CSU; GAV-GE:C1

Introduction to theory, terminology and operation of a multi-camera television studio and control room. Including: production, studio signal flow, directing, camera theory and operation, audio equipment set-up, switcher operation, fundamentals of lighting, graphics, video control and recording and live video production. This course is also listed as THEA 17A. ADVISORY: Theatre Arts 16 Intro to TV or consent of instructor.

40268 L/L LI144 R Novales 3.0 MW 1120-0145

THEA 17B Television and Video Workshop**Transferable:** CSU; GAV-GE:C1

Emphasis placed on production and post-production techniques in video production. Student knowledge and skills are increased by participating in live to tape projects. This course is also listed as MCTV 17B. ADVISORY: Completion of Theatre Arts 17A.

40269 L/L LI144 R Novales 3.0 MW 1120-0145

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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THEA 19 Acting and Voice for TV / Film / Media**Transferable:** CSU, UC; GAV-GE:C1

Theory and practice of acting, performance and development of voice, articulation and pronunciation for TV, film and media. Learning experiences include project in broadcasting, reporting, commercials, public service announcements (PSA), comedy and drama. This course has the option of a letter grade or pass/no pass. Also listed as MCTV 19.

40270 L/L LI144 R Gonzalez 3.0 TR 0945-1210

THEA 20 Introduction to Scriptwriting**Transferable:** CSU; CSU-GE:C1

An introductory course on script development and writing for film, television and electronic media. Emphasis on preparing scripts in proper formats, conceptual and stylistic issues related to writing fiction and non-fiction scripts. This course has the option of a letter grade or pass/no pass. ADVISORY: English 250

40271 Online R Gonzalez 3.0 03/10/14 - 05/23/14

VOCATIONAL PREP STUDENTS: DISABILITY

AE 600 Vocational Training I**Transferable:** No

Prevocational skills for adults with impaired cognitive functioning. Entry level work preparation is emphasized. Skills taught include basic work routine orientation, communication skills, job ability assessment, and self-management skills.

40015 Lab LI117 M Denham Open Entry/Open Exit
01/02/14 - 06/30/1440034 Lab HOPEG T Merrill Open Entry/Open Exit
C Brown 01/02/14 - 06/30/14
Above class meets off-campus: HOPE Services, 8855 Murray Ave., Gilroy.40037 Lab HOPEH C Brown Open Entry/Open Exit
01/02/14 - 06/30/14 Above class meets off-campus: HOPE Services,
650 San Benito St. Suite #120, Hollister.40038 Lab APE101 K Sato TR 0845-0935
Students are required to register with a DRC Counselor for this section.
Contact the Disability Resource Center office (LI 117).40039 Lab LI117 C Brown W 0910-0400
T Merrill40040 Lab MHG3 T Merrill M 0810-1115
Lab MHG8 C Brown M 1120-1240
Above class meets at the Morgan Hill Community site. Students are required
to register with a DRC Counselor. Contact the Disability Resource Center office (LI 117).40042 Lab BU103 T Merrill TR 0945-1105
Student are required to register with a DRC Counselor for this section. Contact
the Disability Resource Center office (LI 117).40044 Lab APE120 C Brown TR 1120-1240
Students are required to register with a DRC Counselor for this section.
Contact the Disability Resource Center office (LI 117).**AE 602 Vocational Training III****Transferable:** No

Practical training and on-the-job work experience for students with disabilities. This course also provides preparation for entry level employment utilizing a number of work alternatives and settings.

40092 Lab HOPEH C Brown Open Entry/Open Exit
01/02/14 - 06/30/14 Above class meets off-campus: HOPE Services,
650 San Benito St. Suite #120, Hollister.40096 Lab LI117 M Denham Open Entry/Open Exit
01/02/14 - 06/30/1440100 Lab HOPEG C Brown Open Entry/Open Exit
T Merrill 01/02/14 - 06/30/14
Above class meets off-campus: HOPE Services, 8855 Murray Dr., Gilroy.

CRN Type Room Instructor Units Days Times Dates

AE 603 Vocational Training IV

Transferable: No

AE 603 is a job readiness course which provides opportunities for individuals with disabilities to participate in service-learning activities and job readiness training leading to job development and placement in a community setting.

40110 Lab MHG5 T Merrill F 0945-1250
Above class meets at the Morgan Hill Community site. Students are required to register with a DRC Counselor for this section. Contact the Disability Resource Center office (LI 117).

AE 605 Vocational Training VI

Transferable: No

This course is designed for students with disabilities. The purpose of this course is to improve the student's ability to participate in the community, by increasing independence through acquisition of survival vocabulary, structured practice in functional reading utilizing phonics and content recognition, and increased enjoyment in reading for pleasure. Students will read stories written or revised specifically for adults with limited reading skills.

40106 L/L APE120 C Brown R 1250-0210
Open Entry/Open Exit. Students are required to register with a DRC Counselor for this section. Contact the Disability Resource Center office (LI 117).

AE 613 Independence Training IV

Transferable: No

This course is designed for students with disabilities. The purpose of this course is to improve the student's ability to build math competencies related to independence in daily living and the work site. The focus of the class is basic computation, consumer awareness, money management, banking and purchasing.

40107 L/L APE120 C Brown T 1250-0210
Open Entry/Open Exit. Students are required to register with a DRC Counselor for this section. Contact the Disability Resource Center office (LI 117).

WATER RESOURCES MANAGEMENT

WTRM 101 Introduction to Water/Wastewater Technology

Transferable: CSU

This course constitutes an introduction to Water-Wastewater- Distribution Industry. Topics include industry careers, required certifications, hydrologic cycle, watersheds, water/wastewater treatment methods, valves and equipment, as well as industry standard math formulas and conversion factors. ADVISORY: Eligible for Mathematics 205.

40781 Lec PB7 J McCloud 3.0 R 0600-0905

WTRM 102 Beginning Water / Wastewater / Distribution Math

Transferable: CSU

This course covers basic math concepts used in the water- wastewater-distribution industry. Topics include industry standard formulas, conversion factors, fractions, decimals, percentages, ratios, area and volume. ADVISORY: Eligible for Mathematics 205.

40783 Lec PB7 E Mitchell 3.0 T 0600-0905

WTRM 104 Motors and Pumps / Operation and Maintenance

Transferable: CSU

Theory of pumps and motors, identification of problems encountered, causes of problems, corrective solutions and repair procedures. Implementation of maintenance programs including scheduling and record keeping. ADVISORY: WTRM 101 Introduction to Water-Wastewater Technology; and WTRM 102 Beginning Water-Wastewater Mathematics.

40784 Lec PB7 G Reynolds 3.0 W 0320-0905

ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN Type Room Instructor Units Days Times Dates

WTRM 105 Water Distribution 1

Transferable: CSU

This is a comprehensive course that teaches basic principles of operation and maintenance of a water distribution system. It course covers the sources of water; principles of design; installation, operation and maintenance of pipes, pumps, valves, meters, and other regulated hydraulic units. Operation and maintenance safety considerations are emphasized. This course is designed to prepare the student to take the State of California Water Distribution Operator exam. ADVISORY: WTRM 101 Introduction to Water-Wastewater Technology; WTRM 102 Beginning Water-Wastewater Mathematics.

40900 Lec PB8 G Reynolds 3.0 W 0320-0905

WTRM 115 Supervision

Transferable: CSU

Supervisory aspects of public agencies and investor-owned utilities, including organization, decision-making, coordination, communication and public relations. Personnel supervision, including coaching, training, evaluation, discipline, team building, morale and grievances. Safety programs, as well as encouragement of safe conditions, actions and attitudes is also covered. ADVISORY: WTRM 101 Introduction to Water/Wastewater Technology.

40782 Lec S Singleton 3.0 M 0600-0905
Above class meets off-campus at San Benito County Water District 30 Mansfield Rd. Hollister, CA 95023. Contact Katie Day at 408-848-4719 or kday@gavilan.edu for more information.

WTRM 190 Occupational Work Experience / Water / Wastewater Technology

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA REQUIRED: Declared vocational major.

40737 Wrk Ex LI101A S Sweeney 1.0
40739 Wrk Ex LI101A S Sweeney 2.0
40740 Wrk Ex LI101A S Sweeney 3.0
40742 Wrk Ex LI101A S Sweeney 4.0

WORK EXPERIENCE

CWE 190 Occupational Work Experience

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major. **Please contact Susan Sweeney at ssweeney@gavilan.edu or at 408-848-4813 for more information.**

40802 Wrk Ex LI101A S Sweeney 1.0
40803 Wrk Ex LI101A S Sweeney 2.0
40804 Wrk Ex LI101A S Sweeney 3.0
40805 Wrk Ex LI101A S Sweeney 4.0

CWE 192 General Work Experience Education

Transferable: CSU

General work experience for students who have a job unrelated to their major. General work experience is supervised employment which is intended to assist students in acquiring desirable work habits, attitudes and career awareness. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum of 4 units. Minimum 2.00 GPA. **Please contact Susan Sweeney at ssweeney@gavilan.edu or at 408-848-4813 for more information.**

40806 Wrk Ex LI101A S Sweeney 1.0
40807 Wrk Ex LI101A S Sweeney 2.0
40808 Wrk Ex LI101A S Sweeney 3.0
40809 Wrk Ex LI101A S Sweeney 4.0

CRN Type Room Instructor Units Days Times Dates

NONCREDIT PROGRAM

408.852.2824

ALL CLASSES ARE OPEN ENTRY / EXIT AND **FREE** OF CHARGE.

This program is open to all students. Registration will take place in the Admissions & Records Office or in class on the first day of the course.

ALLIED HEALTH

AH 793 Personal and Career Development

Transferable: No

A wide variety of lectures on general themes offered to students throughout the academic year who want short-formatted content to augment their personal, academic and career development. General themes to be explored are: Communication, Interpersonal Skills, Pre-employment, Decision-Making, Financial Literacy, Career and Personal Development and Self-Management with Nutrition. This noncredit course is a combination of lecture, self-assessments, group activities and individual modules.

40854	Online		S Sweeney		
40855	Online		A Gutierrez	04/17/14 - 04/18/14	
40856	Online		S STAFF	05/27/14 - 06/06/14	
40890	Online		A Gutierrez	12/23/13 - 12/30/13	
40891	Online		S Sweeney	01/02/14 - 01/24/14	

ENGL 756 GED Preparation

Transferable: No

This course is designed to prepare the student to pass the five General Education Development (GED) tests in Writing, Social Studies, Science, Literature and Mathematics. English grammar and usage, reading comprehension, writing, vocabulary and computational skills are emphasized. The course is designed for students who are 18 years of age or older and elect to take the High School Equivalency Examination. This course may be repeated three times.

40846	Lab	HOL1	D Perez	S	0830-1230
	Lab	HOL1	D Perez	S	0100-0500
Above class meets at the Hollister Briggs site.					
40848	Lab	SVALLY	E Yu-Costa	T	0500-0900
	Lab	SVALLY	E Yu-Costa	S	0800-1200
Above class meets off-campus at South Valley Middle School, Room AE1 in Gilroy.					
40849	Lab	HOL4	M Serrano	S	0830-1230
	Lab	HOL4	M Serrano	S	0100-0500
Above class meets at the Hollister Briggs site.					
40850	Lab	SS205	M Serrano	T	0500-0900
		SS205	L Sadasivan	S	0800-1200

ENGLISH AS A SECOND LANGUAGE

ESL 702A ESL Citizenship

Transferable: No

This course is designed for second language learners that want to prepare for the United States Citizenship test given by the Department of Immigration and U. S. Naturalization Services. The focus will be on communicative English skills and knowledge of American History and Government required for passing the test to become a citizen of the United States. Readings are at the high-beginning/low-intermediate ESL level and will focus on the historical period beginning in the 1600's on through to 1980.

40841	Lec	HOL3	D McMullen	T	0600-0900
Above class meets at the Hollister Briggs site.					
40842	Lec	STF1	D Stuker	TR	0600-0730
Above class meets off-campus at the St. Francis Building in Gilroy.					
40843	Lec	MHG8	E Yu-Costa	R	0600-0900
Above class meets at Morgan Hill Community site.					

CRN Type Room Instructor Units Days Times Dates

ESL 704A ESL for the Workplace

Transferable: No

This is part A of a content-based integrated skills course for ESL students who want to prepare for immediate entry into the job force. Students expand their language skills within the realm of the work world and specific vocational career of interest while also developing the soft skills needed in the workplace. This course is a combination of lecture, lab, and self-paced instruction. This course may be repeated three times.

40858	Lab	CTC1	J Howell	MWF	0900-1130
Above class meets off-campus at the GUSD / Gavilan Computer Technology Center, Room 1 in Gilroy (408) 846-7502.					
40889	Lab	CTC1	M Vargas-Padilla	TR	0600-0900
Above class meets off-campus at the GUSD / Gavilan Computer Technology Center, Room 1 in Gilroy (408) 846-7502.					

ESL 775 ESL Literacy I

Transferable: No

This is a pre-ESL survival course that is designed for students with very limited reading/writing skills. The focus is on letter formation, sight-sound recognition and decoding skills. ADVISORY: Placement by the CASAS test.

40844	Lec	LLC	E Yu-Costa	TR	0830-1130
Above class meets off-campus at the Learning and Loving Center in Morgan Hill.					
40845	Lec	ROH	M Rodriguez-Juarez	MW	0600-0830
Above class meets off-campus at RO Hardin Elementary room D in Hollister.					

ESL 784 NC ESL Lifeskills 1A

Transferable: No

This is the first course in a series of English classes for students with very little oral or written English competency. It will give students basic vocabulary and familiarity in life skill areas such as family, food, health, and occupations to manage in the real world. This course emphasizes oral communication and integrates listening, speaking, reading and writing. ADVISORY: Placement into ESL Level 1 by the CASAS placement test.

40860	Lec	HOL6	H Manson	WF	0900-1200
Above class meets at the Hollister Briggs site.					
40861	Lec	CALAVRJ	Villicana	MF	0600-0800
	Lec	CALAVRJ	Villicana	W	0530-0730
Above class meets at Calaveras Elementary School, Room D1 in Hollister.					
40862	Lec	MHG12	L Bowles Hasba	MW	0630-0930
Above class meets at Morgan Hill Community site.					
40863	Lec	CTC1	M Rodriguez-Juarez	TR	0900-1200
Above class meets off-campus at the GUSD / Gavilan Computer Technology Center, Room 1 in Gilroy (408) 846-7502.					
40864	Lec	SBCL	G Segovia-Avalos	TR	0900-1200
Above class meets off-campus at the San Benito County Library in Hollister.					
40865	Lec	SUNNY	M Rodriguez-Juarez	TR	0600-0900
Above class meets off-campus at Sunnyslope Elementary School, Room 15 in Hollister.					

GED Preparation

class now offered on campus

In order to receive federal financial aid, students must have a high school diploma, or GED. Sign up today, see page 66 for details.

This class is open entry / open exit and FREE of charge.



CRN	Type	Room	Instructor	Units	Days	Times	Dates
ESL 786	NC ESL Fundamentals 2A						
Transferable: No							
This is the third course in a series of English classes for students with little oral or written English competency. Through listening, speaking, reading and writing activities, students learn to use grammatical structures of English with increasing accuracy while gaining basic life skills. This course begins to prepare students for transfer into the ESL credit program. ADVISORY: Placement into ESL Level 3 by the CASAS placement test.							
40866	Lec	MHG3	L Bowles Hasbany		TR	0900-1200	
Above class meets at Morgan Hill Community site.							
40867	Lec	CTC3	J Howell		MW	0630-0930	
Above class meets off-campus at the GUSD / Gavilan Computer Technology Center, Room 3 in Gilroy (408) 846-7502.							
40868	Lec	CTC3	N Vargas		MW	0900-1200	
Above class meets off-campus at the GUSD/Gavilan Computer Technology Center, Room 3 in Gilroy (408) 846-7502.							
40869	Lec	CALAVR	J Villicana		MF	0730-0930	
	Lec	CALAVR	J Villicana		W	0730-0930	
Above class meets off-campus at Calaveras Elementary School, Room D1 in Hollister.							
40870	Lec	TBA	D McMullen		MF	0600-0900	
Above class meets off-campus: Class location to be determined. Call (408) 852-2824 for information.							

LIBRARY


LIB 732	Introduction to Online Gavilan						
Transferable: No							
Introduction to the online classes and student services at Gavilan College. This course will show students how to log into their online courses, find lectures, assignments and exams, take part in online class discussions, submit attachments, and view their grades. The course will also cover all the online student services available to the distant student, including counseling, library resources, records and grades, financial aid, tutoring and technical support.							
40852	Online		S Lawrence				

LIB 736	Library Research: Develop a Topic						
Transferable: No							
Designed for entry-level students, this introductory course provides bite-sized exercises using a variety of library sources to show effective methods for developing quality research papers. These include brainstorming a topic, concept mapping, evaluating the validity of a topic for a paper, finding supporting evidence for a thesis statement, making effective use of evidence from online and print sources and established citation style rules regarding use published materials.							
40871	Online		A Sargent			02/10/14 - 03/21/14	
40872	Online		A Sargent			02/10/14 - 03/21/14	

LIB 740	Information Competency for Nursing Assistants						
Transferable: No							
Online information competency modules that step through the process of finding and evaluating online health resources. These tutorials are paced with AH 180 (Fundamentals of Nursing - Convalescent).							
40873	Online		J Howell			02/10/14 - 03/21/14	
40874	Online		J Howell			02/10/14 - 03/21/14	
40875	Online		J Howell			02/10/14 - 03/21/14	

LIB 741	Information Competency for the Life Cycle						
Transferable: No							
Online information competency modules that step through the process of finding and evaluating online health resources. These tutorials are paced with AH3 (The Person in the Life Cycle).							
40876	Online		J Howell			02/10/14 - 03/21/14	
40877	Online		J Howell			02/10/14 - 03/21/14	

CRN	Type	Room	Instructor	Units	Days	Times	Dates
LIB 742	Information Competency for Nutrition						
Transferable: No							
Online information competency modules that step through the process of finding and evaluating online health resources. These tutorials are paced with AH11 (Nutrition).							
40878	Online		J Howell			02/10/14 - 03/21/14	
40879	Online		J Howell			02/10/14 - 03/21/14	
40880	Online		J Howell			02/10/14 - 03/21/14	

 **ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

GAVILAN COLLEGE BOOKSTORE

Student Center

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Always have your receipt.

Always make sure new books have not been written in.

Shrink wrap sets should be unopened.

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<i>Subj</i>	<i>Crse</i>	<i>Title</i>	<i>CRN</i>	<i>Units</i>	<i>Days</i>	<i>Time</i>	<i>Start Date</i>	<i>End Date</i>	<i>Instructor</i>
Hollister									
ACCT	121	SPREADSHEET-MS EXCL	40579	2	MW	11:20A-1:25P	17-Mar-14	14-May-14	Bryson
ACCT	121	SPREADSHEET-MS EXCL	40836	2	M	6:00P-8:05P	27-Jan-14	23-May-14	Mendez
AH	191A	WORKPLACE SKILLS	40618	1	Sat	9:00A-12:00P	01-Mar-14	12-Apr-14	Mendez
ANTH	3	INTRO CULTURAL ANTH	40025	3	Th	6:00P 9:05P	27-Jan-14	23-May-14	Salinas
ART	1B	ART HISTORY	40113	3	W	6:00P-9:05P	27-Jan-14	23-May-14	Angel
ART	25A	ART METHODS	40124	3	F	4:00P-8:05P	27-Jan-14	23-May-14	McGinnis
ART	25B	CONCEPT ART METHODS	40125	3	F	4:00P-8:05P	27-Jan-14	23-May-14	McGinnis
BIO	21	FIELD ECOLOGY	40582	4	W	11:20A 12:40P	08-Jan-14	08-Jan-14	Morales
BIO	21	FIELD ECOLOGY	40582	0	Sun	6:00A 2:00P	19-Jan-14	19-Jan-14	Morales
BOT	191A	WORKPLACE SKILLS	40616	1	Sat	9:00A-12:00P	01-Mar-14	12-Apr-14	Mendez
CD	10	CHILDREN W/ SPEC NEEDS	40227	3	W	6:00P-9:05P	27-Jan-14	23-May-14	Brown
CD	19	INTRO CAREERS/CHLDN	40246	2	M	6:00P-9:05P	27-Jan-14	21-Apr-14	STAFF
CD	25A	ART METHODS	40126	3	F	4:00P-8:05P	27-Jan-14	23-May-14	McGinnis
CD	25B	CONCEPT ART METHODS	40127	3	F	4:00P-8:05P	27-Jan-14	23-May-14	McGinnis
CD	5	CHILD/FAMILY/COMMUN	40315	3	Tu	6:00P-9:05P	27-Jan-14	23-May-14	Hori
CMUN	10	SMALL GROUP CMUN	40138	3	MW	9:45A-11:05A	27-Jan-14	23-May-14	Andrade
CMUN	129	PRESENTATN GRAPHICS	40826	1		9:00A-11:05A	12-Feb-14	12-Mar-14	Bryson
CMUN	1A	INTRO PUBLIC SPEAK	40145	3	MW	8:10A-9:30A	27-Jan-14	23-May-14	Andrade
CSIS	1	COMPUTER LITERACY	40645	2	F	5:00P-8:05P	21-Feb-14	16-May-14	Stoykov
CSIS	121	SPREADSHEET-MS EXCL	40581	2	MW	11:20A-1:25P	17-Mar-14	14-May-14	Bryson
CSIS	121	SPREADSHEET-MS EXCL	40835	2	M	6:00P-8:05P	27-Jan-14	23-May-14	Mendez
CSIS	122	COMPUTER KEYBOARD	40694	0.5	MW	9:45A-11:05A	27-Jan-14	23-May-14	Bryson
CSIS	122	COMPUTER KEYBOARD	40695	1	MW	9:45A-12:40P	27-Jan-14	23-May-14	Bryson
CSIS	122	COMPUTER KEYBOARD	40696	0.5	MW	11:20A-12:40P	27-Jan-14	23-May-14	Bryson
CSIS	122	COMPUTER KEYBOARD	40699	0.5	Th	6:00P-7:20P	27-Jan-14	23-May-14	Hampton
CSIS	122	COMPUTER KEYBOARD	40700	1	MW	11:20A-1:25P	27-Jan-14	23-May-14	Bryson
CSIS	126	WORD PROCESS-MS WRD	40722	2	MW	9:00A-11:05A	17-Mar-13	14-May-13	Bryson
CSIS	129	PRESENTATN GRAPHICS	40729	1	MW	9:00A-11:05A	12-Feb-13	12-Mar-13	Bryson
CSIS	8	INTRO TO INTERNET	40708	1	MW	11:20A-1:25P	24-Feb-14	12-Mar-14	Bryson
ENGL	1A	COMPOSITION	40286	3	F	9:00A-12:05P	27-Jan-14	23-May-14	Mora
ENGL	1A	COMPOSITION	40287	3	TuTh	11:20A-12:40P	27-Jan-14	23-May-14	Salvin
ENGL	1A	COMPOSITION	40300	3	M	6:00P-9:05P	27-Jan-14	23-May-14	Mora
ENGL	1C	CRITIC REASON/WRITE	40336	3	MW	4:00P-5:20P	27-Jan-14	23-May-14	Mora
ENGL	250	PRACTICAL WRITING	40360	3	TuTh	9:45A-11:05A	27-Jan-14	23-May-14	Salvin
ENGL	250	PRACTICAL WRITING	40360	0	Tu	8:45A-9:35A	27-Jan-14	23-May-14	Salvin
ENGL	250	PRACTICAL WRITING	40361	3	TuTh	9:45A-11:05A	27-Jan-14	23-May-14	Salvin
ENGL	250	PRACTICAL WRITING	40361	0	Th	8:45A-9:35A	27-Jan-14	23-May-14	Salvin
ENGL	250	PRACTICAL WRITING	40372	3	MW	5:30P-6:50P	27-Jan-14	23-May-14	Parker
ENGL	250	PRACTICAL WRITING	40372	0	M	7:00P-7:50P	27-Jan-14	23-May-14	Parker
ENGL	250	PRACTICAL WRITING	40373	3	MW	5:30P-6:50P	27-Jan-14	23-May-14	Parker
ENGL	250	PRACTICAL WRITING	40373	0	W	7:00P-7:50P	27-Jan-14	23-May-14	Parker
ENGL	260	PREP/COLLEGE READNG	40393	3	TuTh	5:30P-6:50P	27-Jan-14	23-May-14	Collins
ENGL	420	READING IMPROVE	40401	3	MW	9:45A-11:05A	27-Jan-14	23-May-14	Scimeca
ENGL	420	READING IMPROVE	40401	0	F	9:10A-10:00A	27-Jan-14	23-May-14	Scimeca
ENGL	420	READING IMPROVE	40402	3	MW	9:45A-11:05A	27-Jan-14	23-May-14	Scimeca
ENGL	420	READING IMPROVE	40402	0	F	11:10A-12:00P	27-Jan-14	23-May-14	Scimeca
ENGL	440	BASIC WRITING	40413	3	MW	11:20A-12:40P	27-Jan-14	23-May-14	Scimeca
ENGL	440	BASIC WRITING	40413	0	F	10:10A-11:00A	27-Jan-14	23-May-14	Scimeca
ENGL	440	BASIC WRITING	40414	3	MW	11:20A-12:40P	27-Jan-14	23-May-14	Scimeca
ENGL	440	BASIC WRITING	40414	0	F	12:10P-1:00P	27-Jan-14	23-May-14	Scimeca
ENGL	756	GED PREPARATION	40846	0	Sat	1:00P-5:00P	27-Jan-14	23-May-14	Perez
ENGL	756	GED PREPARATION	40846	0	Sat	8:30A-12:30P	27-Jan-14	23-May-14	Perez
ENGL	756	GED PREPARATION	40849	0	Sat	1:00P-5:00P	27-Jan-14	23-May-14	Serrano
ENGL	756	GED PREPARATION	40849	0	Sat	8:30A-12:30P	27-Jan-14	23-May-14	Serrano
ESL	527	READ-WRITE I	40014	6	MW	6:30P-9:30P	27-Jan-14	23-May-14	STAFF
ESL	702A	ESL CITIZENSHIP	40841	0	Tu	6:00P-9:00P	27-Jan-14	23-May-14	McMullen
ESL	784	NC ESL LIFESKILLS 1A	40860	0	WF	9:00A 12:00P	27-Jan-14	23-May-14	Manson

Spring 2014 Schedule

Subj	Crse	Title	CRN	Units	Days	Time	Start Date	End Date	Instructor
Hollister, continued									
GEOG	1	PHYSICAL GEOG L/L	40049	3	MW	9:45A 12:10P	27-Jan-14	23-May-14	Willahan
GUID	191A	WORKPLACE SKILLS	40619	1	Sat	9:00A-12:00P	01-Mar-14	12-Apr-14	Mendez
GUID	210	FIRST YEAR COLLEGE	40647	0.5	Tu	2:00P-4:05P	04-Feb-14	25-Feb-14	Sharboneau
GUID	210	FIRST YEAR COLLEGE	40667	0.5	Sat	9:00A-11:05A	08-Mar-14	29-Mar-14	Tenney
HE	2	HUMAN SEXUALITY	40225	3	TuTh	8:00A-9:20A	27-Jan-14	23-May-14	Monaco
HIST	1	US HISTORY	40053	3	Tu	6:00P 7:20P	27-Jan-14	23-May-14	Luna
HIST	1	US HISTORY	40055	3	TuTh	11:20A 12:40P	27-Jan-14	23-May-14	Allen
HIST	2	U.S. HISTORY	40060	3	TuTh	8:10A 9:30A	27-Jan-14	23-May-14	Luna
MATH	240	ALGEBRA II	40482	5	MTuWTh	12:50P 1:55P	27-Jan-14	23-May-14	Potter
MATH	240	ALGEBRA II	40483	5	TuTh	6:00P 8:25P	27-Jan-14	23-May-14	Bates
MATH	402	PRE-ALGEBRA	40499	3	TuTh	11:20A 12:50P	27-Jan-14	23-May-14	Wills
MATH	402	PRE-ALGEBRA	40499	0	F	12:10P 1:30P	27-Jan-14	23-May-14	Wills
MATH	430	ALGEBRA I	40473	5	MTuWTh	12:50P 1:55P	27-Jan-14	23-May-14	Bates
MATH	5	INTRO STATISTICS	40507	3	TuTh	6:00P 8:05P	27-Jan-14	23-May-14	Wadia
PHIL	1	INTRO PHILOSOPHY	40200	3	MW	12:50P-2:10P	27-Jan-14	23-May-14	Scherbart
POLS	1	INTRO AMER GOVERNMENT	40071	3	TuTh	11:20A 12:40P	27-Jan-14	23-May-14	Kier
PSCI	1	PRIN PHYS SCIENCE	40518	3	M	6:00P 9:05P	27-Jan-14	23-May-14	STAFF
PSYC	10	INTRO TO PSYCHOLOGY	40079	3	TuTh	11:20A 12:40P	27-Jan-14	23-May-14	Oler
SPAN	1A	ELEMENTARY SPANISH	40236	5	MTuWTh	9:45A-10:50A	27-Jan-14	23-May-14	Perez
SPAN	1B	ELEMENTARY SPANISH	40245	5	MTuWTh	8:30A-9:35A	27-Jan-14	23-May-14	Perez
SOC	3	RACE AND ETHNICITY	40090	3	Th	6:00P 9:05P	27-Jan-14	23-May-14	Jimenez

Morgan Hill

ACCT	105	PAYROLL ACCOUNTING	40545	3	Tu	6:00P 9:05P	27-Jan-14	23-May-14	Hermerding
AE	600	VOC TRAIN I	40040	0	M	8:10A 11:15A	27-Jan-14	23-May-14	Merrill
AE	600	VOC TRAIN I	40040	0	M	11:20A 12:40P	27-Jan-14	23-May-14	Brown
AE	603	VOC TRAIN IV	40110	0	F	9:45A 12:50P	27-Jan-14	23-May-14	Merrill
AJ	10	INTRO ADMIN JUST	40329	3	Tu	6:30P 9:35P	27-Jan-14	23-May-14	Pulido
AJ	12	CRIMINAL PROCEDURES	40346	3	TuTh	9:45A 11:05A	27-Jan-14	23-May-14	Campos
AJ	16	INTRO TO EVIDENCE	40333	3	TuTh	11:20A 12:40P	27-Jan-14	23-May-14	Campos
ART	1A	ART HISTORY	40111	3	M	6:00P 9:05P	27-Jan-14	23-May-14	Cortez
ASTR	1	INTRO GEN ASTRONOMY	40432	3	Tu	6:30P 9:35P	27-Jan-14	23-May-14	Beck
BOT	180	MEDICAL TERM/OFFICE	40549	3	W	3:00P 5:55P	27-Jan-14	23-May-14	Knapp
BUS	1	FUND OF BUSINESS	40561	3	TuTh	12:50P 2:10P	27-Jan-14	23-May-14	McCormick
BUS	1	FUND OF BUSINESS	40829	3	Th	6:00P 9:05P	27-Jan-14	23-May-14	Farr
CD	2	EARLY CHILD DEVELOP	40274	3	MW	9:45A 11:05A	27-Jan-14	23-May-14	Weiler
CD	4	OBSERVING CHILDREN	40311	3	Th	6:00P 9:05P	27-Jan-14	23-May-14	STAFF
CD	7	CHILD FAMILY DIV SOCIETY	40382	3	MW	11:20A 12:40P	27-Jan-14	23-May-14	Weiler
CD	8B	TEACH READ/WRIT	40383	3	M	6:00P 9:05P	27-Jan-14	23-May-14	Malaspina
CMUN	10	SMALL GROUP CMUN	40136	3	TuTh	8:10A 9:30A	27-Jan-14	23-May-14	Cowan
CMUN	1A	INTRO PUBLIC SPEAK	40901	3	TuTh	9:45A 11:05A	27-Jan-14	23-May-14	Cowan
CSIS	10	BASIC PROGRAMMING	40646	2	Th	6:00P 9:05P	20-Feb-14	15-May-14	Thompson
CSIS	126	WORD PROCESS-MS WRD	40726	2	F	9:00A 11:05A	27-Jan-14	23-May-14	Mendez
CSIS	2	COMPUTERS IN BUSINESS	40795	4	Sun	4:00P 7:00P	27-Jan-14	23-May-14	Stoykov
CSIS	2L	COMPUTERS IN BUS LAB	40731	1	Sun	4:00P 7:00P	27-Jan-14	23-May-14	Stoykov
CSIS	43	C PROGRAMMING	40771	4	Tu	6:00P 9:05P	27-Jan-14	23-May-14	Van Tassel
CSIS	45	C++ PROGRAMMING I	40772	4	Tu	6:00P 9:05P	27-Jan-14	23-May-14	Van Tassel
CSIS	48	UNIX/LINUX OP. SYS	40777	4	M	6:00P 9:50P	27-Jan-14	23-May-14	Van Tassel
CSIS	74	ADVANCED PHOTOSHOP	40833	3	Th	6:00P 9:05P	27-Jan-14	23-May-14	Grzan
CSIS	75	PHOTOSHOP I	40684	3	Tu	6:00P 9:05P	27-Jan-14	23-May-14	Grzan
DM	74	ADVANCED PHOTOSHOP	40834	3	Th	6:00P 9:05P	27-Jan-14	23-May-14	Grzan
DM	75	PHOTOSHOP I	40685	3	Tu	6:00P 9:05P	27-Jan-14	23-May-14	STAFF
ECON	1	PRIN MACROECONOMICS	40564	3	W	6:00P 7:20P	27-Jan-14	23-May-14	Kearns

<i>Subj</i>	<i>Crse</i>	<i>Title</i>	<i>CRN</i>	<i>Units</i>	<i>Days</i>	<i>Time</i>	<i>Start Date</i>	<i>End Date</i>	<i>Instructor</i>
Morgan Hill, continued									
ENGL	1A	COMPOSITION	40285	3	MW	8:10A 9:30A	27-Jan-14	23-May-14	Bragger
ENGL	1A	COMPOSITION	40301	3	Tu	6:00P 9:05P	27-Jan-14	23-May-14	Kovacs
ENGL	1A	COMPOSITION	40302	3	F	9:00A 12:05P	27-Jan-14	23-May-14	STAFF
ENGL	1B	COMPOSITION & LIT	40317	3	MW	4:00P 5:20P	27-Jan-14	23-May-14	Oral
ENGL	1C	CRITIC REASON/WRITE	40341	3	Th	6:30P 9:35P	27-Jan-14	23-May-14	Luoma
ENGL	250	PRACTICAL WRITING	40374	3	MW	9:45A 11:05A	27-Jan-14	23-May-14	Bragger
ENGL	250	PRACTICAL WRITING	40374	0	F	9:10A 10:00A	27-Jan-14	23-May-14	Bragger
ENGL	250	PRACTICAL WRITING	40375	3	MW	9:45A 11:05A	27-Jan-14	23-May-14	Bragger
ENGL	250	PRACTICAL WRITING	40375	0	F	10:10A 11:00A	27-Jan-14	23-May-14	Bragger
ESL	702A	ESL CITIZENSHIP	40843	0	Th	6:00P 9:00P	27-Jan-14	23-May-14	Yu-Costa
ESL	784	NC ESL LIFESKILLS 1A	40862	0	MW	6:30P 9:30P	27-Jan-14	23-May-14	Bowles Hasbany
ESL	786	NC ESL FUNDAMENTALS 2A	40866	0	TuTh	9:00A 12:00P	27-Jan-14	23-May-14	Bowles Hasbany
GUID	210	FIRST YEAR COLLEGE	40655	0.5	Tu	3:30P 5:35P	25-Feb-14	18-Mar-14	Bennett
HIST	1	US HISTORY	40050	3	MW	11:20A 12:40P	27-Jan-14	23-May-14	Mosher
HIST	2	U.S. HISTORY	40057	3	MW	9:45A 11:05A	27-Jan-14	23-May-14	Mosher
HIST	2	U.S. HISTORY	40063	3	TuTh	2:30P 3:50P	27-Jan-14	23-May-14	Cavazos
KIN	62A	YOGA - BEGINNING	40026	1	MW	5:00P 6:20P	27-Jan-14	23-May-14	Fortino
KIN	62B	YOGA - INTERMEDIATE	40027	1	MW	5:00P 6:20P	27-Jan-14	23-May-14	Fortino
KIN	62C	YOGA - ADVANCED	40028	1	MW	5:00P 6:20P	27-Jan-14	23-May-14	Fortino
MATH	240	ALGEBRA II	40479	5	MTuWTh	12:50P 1:55P	27-Jan-14	23-May-14	Tyuleneva
MATH	430	ALGEBRA I	40471	5	MTuWTh	12:50P 1:55P	27-Jan-14	23-May-14	Kercheval
MATH	430	ALGEBRA I	40478	5	TuTh	6:00P 8:20P	27-Jan-14	23-May-14	Arid
MATH	5	INTRO STATISTICS	40506	3	MW	6:00P 8:05P	27-Jan-14	23-May-14	Viarengo
PHIL	4	CRITICAL THINK/WRIT	40232	3	TuTh	2:30P 3:50P	27-Jan-14	23-May-14	Grudzen
POLS	1	INTRO AMERICAN GOV	40069	3	MW	11:20A 12:40P	27-Jan-14	23-May-14	Banks
PSYC	10	INTRO TO PSYCHOLOGY	40078	3	TuTh	9:45A 11:05A	27-Jan-14	23-May-14	Campilli
PSYC	10	INTRO TO PSYCHOLOGY	40081	3	Th	6:00P 9:05P	27-Jan-14	23-May-14	Oler
PSYC	2	EARLY CHILD DEVELOP	40275	3	MW	9:45A 11:05A	27-Jan-14	23-May-14	Weiler
SPAN	1B	ELEMENTARY SPANISH	40251	5	MTuWTh	8:10A 9:15A	27-Jan-14	23-May-14	Schalesky

<i>Subj</i>	<i>Crse</i>	<i>Title</i>	<i>CRN</i>	<i>Units</i>	<i>Days</i>	<i>Time</i>	<i>Start Date</i>	<i>End Date</i>	<i>Instructor</i>
Short-term / Late-start classes (in order of start date)									
CSIS	128	DATABASE-MS ACCESS	40728	2	Th	11:20A-2:10P	30-Jan-13	24-Apr-13	Conrey
CSIS	134	INTERMEDIATE EXCEL	40824	2	W	11:20A-2:10P	02-Jan-14	30-Apr-14	Conrey
AE	600	VOC TRAIN I	40015	0			02-Jan-14	30-Jun-14	Denham
AE	600	VOC TRAIN I	40034	0			02-Jan-14	30-Jun-14	Brown
AE	600	VOC TRAIN I	40034	0			02-Jan-14	30-Jun-14	Merrill
AE	600	VOC TRAIN I	40037	0			02-Jan-14	30-Jun-14	Brown
AE	602	VOC TRAIN III	40092	0			02-Jan-14	30-Jun-14	Brown
AE	602	VOC TRAIN III	40096	0			02-Jan-14	30-Jun-14	Denham
AE	602	VOC TRAIN III	40100	0			02-Jan-14	30-Jun-14	Brown
AE	602	VOC TRAIN III	40100	0			02-Jan-14	30-Jun-14	Merrill
ATH	37	SOFTBALL	40337	1	MTuWThF	9:00A-12:30P	02-Jan-14	23-Jan-14	Dequin
AH	182	HOME HEALTH CARE	40407	2	MWF	9:00A-4:30P	06-Jan-14	10-Jan-14	Reid
AH	182	HOME HEALTH CARE	40408	2	MWF	9:00A-4:30P	06-Jan-14	10-Jan-14	Reid
BIO	21	FIELD ECOLOGY	40582	4	W	11:20A-12:40P	08-Jan-14	08-Jan-14	Morales
BIO	21	FIELD ECOLOGY	40582	0	WThFSat	6:00A-3:00P	15-Jan-14	19-Jan-14	Morales
BIO	21	FIELD ECOLOGY	40582	0	Sun	6:00A-2:00P	19-Jan-14	19-Jan-14	Morales
AMT	101	GEN AIRCRAFT TECH	40785	7.5	MTuWTh	8:00A-10:25A	09-Jan-14	23-May-14	Spenner
AMT	111	AIRFRAME STRUCTURES	40786	13.5	MTuWTh	10:30A-3:30P	09-Jan-14	23-May-14	Spenner
AMT	121	POWERPLT SYS/TECH	40787	14	TuWThF	8:30A-3:00P	09-Jan-14	23-May-14	Flippen
AH	182	HOME HEALTH CARE	40407	0	MWF	6:30A-1:30P	13-Jan-14	17-Jan-14	Reid
MATH	414	MATH BOOT CAMP 1	40500	1	MTuWThF	9:00A-3:30P	13-Jan-14	17-Jan-14	Dachkova
MATH	415	MATH BOOT CAMP 2	40501	1	MTuWThF	9:00A-3:30P	20-Jan-14	24-Jan-14	Reuschling
AH	182	HOME HEALTH CARE	40408	0	TuWTh	6:30A-1:30P	21-Jan-14	23-Jan-14	Reid
CSIS	1	COMPUTER LITERACY	40626	2	MW	9:00A-11:05A	27-Jan-14	19-Mar-14	Gaffney
CSIS	6	WEBPAGE AUTHORIZING I	40716	2			27-Jan-14	23-Mar-14	Howell
CSIS	8	INTRO TO INTERNET	40689	1			27-Jan-14	22-Mar-14	Venable

Subj	Crse	Title	CRN	Units	Days	Time	Start Date	End Date	Instructor
Short-term / Late-start classes, continued (in order of start date)									
DM	6	WEBPAGE AUTHORIZING I	40714	2			27-Jan-14	23-Mar-14	Howell
ATH	35	INTERCOL BASKETBALL	40660	1	MTuWThF	2:35P-4:35P	27-Jan-14	21-Mar-14	Addison
ATH	35	INTERCOL BASKETBALL	40661	1	MTuWThF	4:35P-6:35P	27-Jan-14	21-Mar-14	Nelson
LIB	6	WEBPAGE AUTHORIZING I	40718	2			27-Jan-14	23-Mar-14	Howell
CD	11C	SUPERVISION OF ADLT	40237	2	MW	8:10A-9:30A	29-Jan-14	09-Apr-14	Alonzo
CD	16	EXPLORE MATH W/CHILD	40380	1	W	12:55P-2:40P	29-Jan-14	26-Mar-14	Henrickson
CSIS	129	PRESENTATN GRAPHICS	40729	1	MW	9:00A-11:05A	12-Feb-13	12-Mar-13	Bryson
CD	2	EARLY CHILD DEVELOP	40892	3			03-Feb-14	23-May-14	Bumgarner
PSYC	2	EARLY CHILD DEVELOP	40893	3			03-Feb-14	23-May-14	Bumgarner
GUID	210	FIRST YEAR COLLEGE	40647	0.5	Tu	2:00P-4:05P	04-Feb-14	25-Feb-14	Sharboneau
GUID	210	FIRST YEAR COLLEGE	40652	0.5	Th	6:30P-8:35P	06-Feb-14	27-Feb-14	
GUID	210	FIRST YEAR COLLEGE	40650	0.5	F	9:45A-11:50A	07-Feb-14	28-Feb-14	Del Carmen
BIOT	104	BIOTECH SEMINAR	40453	1	F	8:10A-9:00A	07-Feb-14	07-Feb-14	Bach
CMUN	129	PRESENTATN GRAPHICS	40826	1		9:00A-11:05A	12-Feb-14	12-Mar-14	Bryson
BIOT	104	BIOTECH SEMINAR	40453	0	F	8:10A-11:15A	14-Feb-14	07-Mar-14	Bach
ATH	38	INTERCOLL BASEBALL	40817	1	MTuWThF	2:30P-4:30P	17-Feb-14	18-Apr-14	Andrade
ATH	45	INTERCOLL SOFTBALL	40816	1	MTuWThF	2:30P-4:30P	17-Feb-14	18-Apr-14	Dequin
CSIS	1	COMPUTER LITERACY	40644	2	Tu	6:00P 9:05P	18-Feb-14	13-May-14	Gaffney
CSIS	10	BASIC PROGRAMMING	40646	2	Th	6:00P 9:05P	20-Feb-14	15-May-14	Thompson
CSIS	1	COMPUTER LITERACY	40645	2	F	5:00P 8:05P	21-Feb-14	16-May-14	Stoykov
CSIS	8	INTRO TO INTERNET	40708	1	MW	11:20A 1:25P	24-Feb-14	12-Mar-14	Bryson
GUID	210	FIRST YEAR COLLEGE	40655	0.5	Tu	3:30P 5:35P	25-Feb-14	18-Mar-14	Bennett
GUID	210	FIRST YEAR COLLEGE	40659	0.5	W	2:30P 4:35P	26-Feb-14	19-Mar-14	Palacios
GUID	210	FIRST YEAR COLLEGE	40656	0.5	Th	2:00P 4:05P	27-Feb-14	20-Mar-14	Taberna
AH	191A	WORKPLACE SKILLS	40832	1	F	1:00P 3:50P	28-Feb-14	11-Apr-14	Mendez
BOT	191A	WORKPLACE SKILLS	40830	1	F	1:00P 3:50P	28-Feb-14	11-Apr-14	Mendez
GUID	191A	WORKPLACE SKILLS	40831	1	F	1:00P 3:50P	28-Feb-14	11-Apr-14	Mendez
CSIS	124	WINDOWS FUNDAMENTAL	40717	1	Tu	12:50P-2:20P	05-Mar-13	06-May-13	Milar
CSIS	126	WORD PROCESS-MS WRD	40722	2	MW	9:00A-11:05A	17-Mar-13	14-May-13	Bryson
AH	191A	WORKPLACE SKILLS	40618	1	Sat	9:00A 12:00P	01-Mar-14	12-Apr-14	Mendez
BOT	191A	WORKPLACE SKILLS	40616	1	Sat	9:00A 12:00P	01-Mar-14	12-Apr-14	Mendez
GUID	191A	WORKPLACE SKILLS	40619	1	Sat	9:00A 12:00P	01-Mar-14	12-Apr-14	Mendez
GUID	210	FIRST YEAR COLLEGE	40673	0.5	Tu	5:00P 7:05P	04-Mar-14	25-Mar-14	Godley
CD	160	CHILD CARE 1ST AID	40242	1	F	:00P 9:05P	07-Mar-14	15-Mar-14	Alonzo
CD	160	CHILD CARE 1ST AID	40242	0	Sat	9:30A 4:30P	07-Mar-14	15-Mar-14	Alonzo
GUID	210	FIRST YEAR COLLEGE	40680	0.5	F	12:50P 2:55P	07-Mar-14	28-Mar-14	Garcia
GUID	210	FIRST YEAR COLLEGE	40662	0.5	Sat	9:00A 11:05A	08-Mar-14	29-Mar-14	Velarde-Barros
GUID	210	FIRST YEAR COLLEGE	40667	0.5	Sat	9:00A 11:05A	08-Mar-14	29-Mar-14	Tenney
CSIS	6	WEBPAGE AUTHORIZING I	40721	2			10-Mar-14	04-May-14	Howell
DM	6	WEBPAGE AUTHORIZING I	40719	2			10-Mar-14	04-May-14	Howell
THEA	20	INTRO SCRIPTWRITING	40271	3			10-Mar-14	23-May-14	Gonzalez
THEA	3	EL TEATRO CAMPESINO	40272	3			10-Mar-14	23-May-14	Gonzalez
LIB	6	WEBPAGE AUTHORIZING I	40724	2			10-Mar-14	04-May-14	Howell
AH	16B	IV THERAPY/B	40175	1	F	9:00A 6:00P	14-Mar-14	21-Mar-14	Amaro
ACCT	121	SPREADSHEET-MS EXCL	40579	2	MW	11:20A 1:25P	17-Mar-14	14-May-14	Bryson
CSIS	121	SPREADSHEET-MS EXCL	40581	2	MW	11:20A 1:25P	17-Mar-14	14-May-14	Bryson
CSIS	1	COMPUTER LITERACY	40635	2	MW	9:00A 11:05A	24-Mar-14	14-May-14	Gaffney
CSIS	8	INTRO TO INTERNET	40707	1			24-Mar-14	23-May-14	Venable
ATH	27	BASKETBALL	40748	0.5	MW	2:30P 4:30P	24-Mar-14	23-May-14	Nelson
ATH	48	AGILITY/STRENGTH	40631	0.5	MTuWTh	4:00P 5:00P	24-Mar-14	23-May-14	Gilford
KIN	61A	SWIM FOR FITNESS - L 1	40610	0.5	TuTh	5:30P 6:50P	24-Mar-14	23-May-14	Ross
KIN	61B	SWIM FOR FITNESS - L 2	40611	0.5	TuTh	5:30P 6:50P	24-Mar-14	23-May-14	Ross
KIN	61C	SWIM FOR FITNESS - L 3	40612	0.5	TuTh	5:30P 6:50P	24-Mar-14	23-May-14	Ross
ATH	27	BASKETBALL	40747	0.5	TuTh	2:30P 4:30P	25-Mar-14	23-May-14	Addison
ATH	9A	FUND OF SOCCER	40653	2	TuTh	2:00P 5:00P	25-Mar-14	23-May-14	Johnson
ATH	9B	FUND OF SOCCER	40654	2	TuTh	2:00P 5:00P	25-Mar-14	23-May-14	Johnson
AH	16D	IV THERAPY/D	40201	1	F	9:00A 6:00P	28-Mar-14	11-Apr-14	Amaro
CD	17	EXPLORE SCIE W/CHILD	40381	1	W	12:55P 2:20P	02-Apr-14	28-May-14	Henrickson
JLE	164	CRIME SCENE INVEST	40898	1	MTuWThF	8:00A 5:00P	07-Apr-14	11-Apr-14	Cushing
ATH	77	FOOTBALL	40649	0.5	TuWTh	5:05P 6:35P	15-Apr-14	23-May-14	Gilford

ROP 408-848-4816

Regional Occupational Program (ROP) training is offered to residents of Santa Clara and San Benito Counties by the Santa Clara County Office of Education. Some classes are offered at Gavilan College through which you may earn high school or college credit, and upon completion may be eligible for advanced placement at Gavilan College. ROP provides students with training to secure jobs, upgrade skills, or prepare for advanced career education. Students must be 16 years of age or older to participate. Classes are free for both high school students and adults. Gavilan College fees are charged for Gavilan College credit. ROP classes may have additional fees for textbooks and supplies. Students enrolled in ROP classes do not qualify for Financial Aid.



Spring Classes

ROP Business Office Technology

Medical Terminology for the Office

This course introduces fundamentals of medical word building used in the health profession (prefixes, word roots, suffixes and abbreviations) as well as review of body systems, with emphasis on analysis, definition, spelling and pronunciation. This course had the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260. For college credit, enroll in Gavilan's BOT 180.

Room	Instructor	Day	Time
MHG3	D.Knapp	W	0300-0555

Class meets at Morgan Hill Community Center

BU120	D Knapp	T	0600-0905
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Medical Billing - MediSoft

This course in computerized billing procedures for a medical office uses MediSoft software. Students will learn the patient billing features of this software and complete a capstone simulation giving them hands-on realistic medical front office practice. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: Eligible for English 250. Some computer experience. For college credit, enroll in Gavilan's BOT 181.

Room	Instructor	Day	Time
BU110	P.Maroudas	W	0600-0905

ROP Home Health Care

Home Health Care

Course is designed to prepare students to provide basic health care in the home. Includes interpretation of medical/social needs, personal care services, cleaning tasks, nutrition, and the scope of limitations of a home health aide. All students who achieve a grade of "C" or better will be eligible for a Home Health Aide certificate from the State of California. PREREQUISITE: California CNA Certification or concurrent enrollment in Fundamentals of Nursing - Convalescent or equivalent. Equivalency determined by written and performance exams. Also, eligible for English 250 and English 260. Clearance from the Department of Health Services (Form HS283), fingerprint card and health clearance required prior to clinical placement.

Room	Instructor	Day	Time
HOB114	D Reid		
	01/06/14 - 01/10/14	MWF	0900-0430 (Lec)
		01/13/14 - 01/17/14	MWF 0630-0130 (Lab)
HOB114	D Reid		
	01/06/14 - 01/10/14	MWF	0900-0430 (Lec)
		01/21/14 - 01/23/14	TWR 0630-0130 (Lab)

ROP Clinical Medical Assisting

Basic Clinical Medical Assisting

Course provides instruction to clinical medical assisting. Emphasizes principles, understanding of skills necessary to perform basic clinical medical assisting procedures safely and effectively. PREREQUISITE: Eligible for English 250, English 260, and Mathematics 205.

Room	Instructor	Day	Time
HOB114	D Comella-Hilde	MTW	1250-0420

ROP Computer Applications

Spreadsheet - MS Excel

Introduction to the computer spreadsheet software. A hands-on approach to learning terms, commands, and applications of a spreadsheet program. This course will help prepare students for taking the Excel MOUS (Microsoft Office User Specialist) exams. This course has the option of a letter grade or pass/no pass. May be repeated once for credit when the software changes. Also listed as ACCT 121. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience. For college credit, enroll in Gavilan's CSIS 121.

Room	Instructor	Day	Time
HOL3	F Mendez	W	0600-0805

Class meets at the Hollister Briggs site.

ROP Nursing Assistant

Fundamentals of Nursing-Convalescent

A course to provide a basic introduction to patient care in the convalescent setting. Emphasizes principles, understanding and skills necessary to perform basic nursing procedures safely and effectively. Includes introduction to health care, planning, safety, infection control, personal care, basic procedures, rehabilitation, nutrition and clients' rights and needs. At the completion of this course students will qualify for state certification as a nursing assistant. PREREQUISITE: Eligible for English 250 and English 260. Clearance from the Department of Health Services (Form HS283), fingerprint card, and health clearance required prior to clinical placement. Health and fingerprint clearance required prior to clinical placement. Uniform, shoes, watch, and stethoscope required. Clinical in Morgan Hill or Hollister, as assigned. For college credit, enroll in Gavilan's AH 180.

Room	Instructor	Day	Time
HOB114	M Machado	MT	0900-1200 (Lec)
HOB114	M Machado	W	0630 a.m.-0100 p.m. (Lab)
HOB114	M Machado	MT	0900-1200 (Lec)
HOB114	M Machado	R	0630 a.m.-0100 p.m. (Lab)
HOB114	M.Machado	MT	0900-1200 (Lec)
HOB114	D.Reid	F	0630 a.m. -0100 p.m. (lab)



ROP Dental Assisting Short-term Training Program

Location:

Santa Clara County ROP
, 700 West 6th Street, Ste. F, Gilroy

Online Registration ONLY: 25 spaces available
Tuesday, December 17, 2013 at 8 a.m.
Follow link from <http://204.88.142.159/depts/scrop/>

Class dates and times:

January 27, 2014 - June 20, 2014
Mon-Fri, 9:30 am - 3:00 pm

Vaccine Requirement: At the time of payment, you must provide documentation that indicates the Hepatitis B injection series has been completed or started. You will not be admitted into the program without documentation.

Call the ROP Main Office at
(408) 842-0361
for more information.

*This course includes
instruction in chairside
assisting as well as
x-ray certification.*

Cost:

Textbook:	90.00
Course Fee	660.00
Total Cost of program:	\$ 750.00

No refunds

Price subject to change
Students required to wear scrubs.

Cash, check, MasterCard and Visa accepted.

Students who have a check returned for insufficient funds will be dropped.

This course does not provide college credits

Additional locations

All day classes offered at high school locations are part of the regular high school schedule. Adults are admitted on a space-available basis by contacting the high schools.

R
O
P

ROP Instructional Services
Gilroy - 408-842-0361
Dental Assisting

San Andreas High School
831-637-9269
Computer Bus. Applications

Anzar High School
831-623-7660
Audio Video Publishing/Multi-Media, Photography

Central Continuation High School
408-201-6300
Computer Business Apps

San Benito High School
831-637-5831, ext. 185

Advanced Art AP
Advanced Multi-Media
Ag. Fabrication-Construction
Architectural Design
Art Metal Design
Auto Mechanics
Cabinet Making
Careers w/Children
Child Development/Vocational
Commercial Art
Computer Aided Drafting/C.A.D.
Computer Applications
Computer Maintenance
Floriculture
Food Service/Restaurant
Careers
Metals Fabrication
Sales Marketing
Sports Medicine

Ann Sobrato High School
408-201-6200

Advanced Multi-Media
Agriculture Construction
Art & History of Floral Design
Commercial Advanced
Photography
Commercial Art
Environmental Horticulture
Graphic Design
Veterinary Science
Visual Communications
(Digital Media)

Christopher High School
408-843-4124

Digital Design & Animation I & II
Professional Dance

Gilroy High School
408-847-2424

Advanced Auto Technology
Art & History of Floral Design
Biotechnology
Culinary Arts
Commercial Photography
Computer Business Applications
Criminal Justice
Marketing & Merchandising
Sports Medicine I & II
Veterinary Science

Live Oak High School
408-201-6129 or 408-201-6111

Advanced Multi-Media
Art & History of Floral Design
Cabinetmaking
Construction Technology
Fashion Design
General Merchandising & Mktg
Graphics Technology
Veterinary Science
Visual Comm. (Digital Media)
Technical Writing
Wood Sculpture/Design

San Jose State University Spring Telecourses

Call for information: 408-924-3624, 408-848-4719

ESL (Inglés Como Segundo Idioma)

Los nuevos estudiantes que desean tomar clases de Inglés como Segundo Idioma (ESL) en Gilroy deben inscribirse en la Oficina de Admisiones y Archivos para hacer una cita y tomar la evaluación apropiada después de llenar una solicitud. **Llame 408-848-4737** o **408-848-4751** para hacer una cita o venga a la Oficina de Admisiones y Archivos en Gilroy.

Para aquellos estudiantes que desean estudiar en Hollister, deben hacer una cita para tomar el examen de nivelación en la oficina en Hollister en el Briggs Building.

¿Quién debería tomar el examen de evaluación de ESL?

- Los estudiantes que no saben nada de inglés.
- Los estudiantes que saben un poco de inglés pero que no han tomado clases formalmente o que tomaron clases hace más de tres años.
- Los estudiantes que asistieron a la secundaria (high school) en este país por menos de un año.
- Los estudiantes que asistieron a la secundaria (high school) en este país por algunos años pero que no están seguros de su nivel de proficiencia en el inglés.

Asesoramiento, Colocación y Orientación para Estudiantes ESL

Los estudiantes que desean inscribirse en clases de ESL (Inglés como Segundo Idioma) deben hacer lo siguiente:

- Completar una solicitud de admisión en la Oficina de Admisiones y Archivos.
- Obtener una cita para el examen de nivelación en la Oficina de Admisiones y Archivos (Gilroy).
- Presentarse al examen de nivelación de acuerdo con la cita obtenida para tomar el examen escrito y oral.

Los resultados del examen y la información de la entrevista serán usados para recomendar y colocar a los estudiantes en las clases de Inglés como Segundo Idioma (ESL) que mejor les convengan. Los estudiantes estarán listos para inscribirse en las clases adecuadas al final de esta evaluación de tres horas. Los nuevos estudiantes en el Programa de Inglés como Segundo Idioma (ESL) recibirán una orientación sobre los servicios y regulaciones del Colegio Gavilán en sesiones ofrecidas durante las primeras dos semanas del semestre. Las orientaciones serán dadas en inglés y en español y los maestros se comunicarán con los nuevos estudiantes para asistirlos en seleccionar la sesión más conveniente.



La oficina de Programas y Servicios de Oportunidades Extendidas (EOPS) provee apoyo a estudiantes que experimentan desafíos económicos, sociales, y educativos. La intención del programa es asistir a estos estudiantes a alcanzar sus metas educativas incrementando el acceso, la retención, y la transferencia a otras instituciones de enseñanza.

Para calificar para el programa de EOPS, los estudiantes deben demostrar necesidad financiera y educativa y matricularse en un mínimo de 12 unidades cada semestre.

Servicios y beneficios disponibles para estudiantes: Consejería personal y académica, asistencia para la compra de libros, prioridad de inscripción a clases, tutoría, visita a universidades, talleres de enriquecimiento, becas y mucho más.

ESL (English as a Second Language)

New students who want to take ESL classes at the Gilroy campus will register at the Admissions & Records Office for a placement assessment appointment when completing an application. **Call 408-848-4737** or **408-848-4751** to make an appointment or come into Admissions & Records at the Gilroy main campus.

Students interested in taking ESL courses in Hollister should register and take the placement test at the Briggs Building in Hollister.

Who Should Take the ESL Assessment?

- Students who do not know any English.
- Students who know some English but have not received formal classes in the English language or who took ESL classes more than three years ago.
- Students who attended high school in this country for less than a year.
- Students who attended high school in this country for a few years but are unsure about their level of proficiency in English.

Placement Assessment and Orientation for ESL Applicants

Students who want to enroll in ESL classes must:

- Complete a Gavilan College application at Admissions & Records or at the sites.
- Sign up for a testing appointment at Admissions & Records (Gilroy).
- Return for testing, which includes oral and written exams.

The interview information and the test results will be used to advise and place students into the ESL classes that best match their needs. Students will be ready to register for ESL classes at the end of this three-hour placement assessment appointment.

Orientation for new ESL students will be offered several times during the first two weeks of the semester and will be given in English and Spanish in the classroom setting. New students will be contacted for orientation by their ESL instructors.



CalWORKs sirve a estudiantes quienes reciben asistencia pública para llegar a ser autosuficientes, a través de educación, empleo y servicios

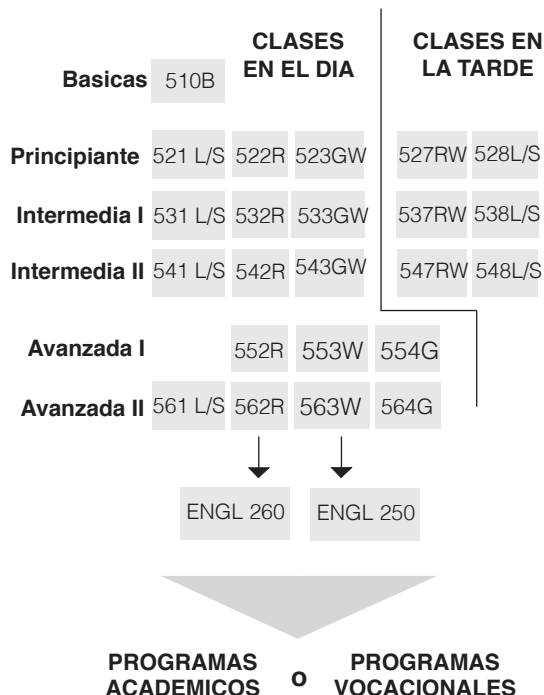
de apoyo. Los programas laborales para los estudiantes de CalWORKs, están vinculados a las demandas del mercado laboral y pueden ayudarlos a trabajar en una trayectoria de carrera que los lleve a obtener un ingreso suficiente para poder sostener a sus familias. Los servicios de apoyo que CalWORKs ofrece incluyen asesoría, libros, asistencia y colocación de empleo, servicios de apoyo y enlace con los departamentos de servicios sociales del condado.

El personal de CalWORKs es cordial y apoya a los estudiantes para que puedan lograr y alcanzar sus metas. La oficina se encuentra en LI 101, junto a la biblioteca y está abierta de lunes a viernes de 8 a.m. a 5 p.m. Los estudiantes interesados pueden llamar al 408-848-4813.

SIN CREDITO

HABILIDADES PARA VIVIR		VOCACIONALES	
ESL 777	ESL 778	VESL ESL 704A/B	Para progresar de clases de ESL, el estudiante deberá tomar el asesoramiento de ESL.
ESL 779	ESL 780		

CREDITO - RUTA ACADEMICA



CLASES SUPLEMENTALES DE ESL:

- ESL 546 Intro Computers / ESL
- ESL 556 Info Competency / ESL
- ESL 581 Pronunciation I
- ESL 582 Pronunciation II
- ESL 584 Culture through Film
- ESL 585 Editing for ESL Writers



Los estudiantes ahora pueden ahorrar 50% o mas rentando libros!

Vaya a rent-a-text.com para ver los detalles de la tienda..

Alquilar un Libro!

NUESTRA MISIÓN

En un ambiente que cultiva la creatividad, estimula la curiosidad y hace énfasis en el aprendizaje del estudiante, Gavilán College sirve a su comunidad, ofreciendo servicios de gran calidad y apoyo, que preparan a los estudiantes para carreras de transferencia a la universidad o técnicas y de servicio público, educación para toda la vida y la participación en una sociedad global y diversa.

POLIZAS Y PROCEDIMIENTOS

Pendiente a la Mesa Directiva. La Política y Procedimientos del Colegio están disponibles a través de acceder la página de Internet del Gavilan College en www.gavilan.edu (Seleccione el "College Catalog" bajo el menú de "Academics".) o visitando la Oficina del Vicepresidente de Servicios Estudiantiles (SC128).

Formas Alternativas

El Catalogo y el Horario de Clases del Colegio Gavilán está disponible en formato de medios alternos. Por favor de contactar El Centro de Recursos para estudiantes inhabilitados (DRC) en (408) 848-4865 o la Oficina del Vicepresidente de Servicios de Estudiante en (408) 848-4738.

Servicios para los Estudiantes con Inhabilidades

Los estudiantes que requieren servicios o arreglos especiales debido a inhabilidad auditivas, visuales o alguna otra inhabilidad verificada deberán ponerse en contacto con su instructor, consejero, asesor o El Centro de Recursos para Inhabilitados (DRC).

Discriminación

NO DISCRIMINACIÓN El Distrito está comprometido a proveer igualdad de oportunidades en programas educativos, empleo, y acceso a programas y actividades de la institución.

PROHIBICIÓN DE ABUSO Y OFENSAS POR DISCRIMINACIÓN

Referencia: Secciones 212.5; 66252; 66281.5 del Código Educativo
El Distrito está comprometido a proveer un ambiente de enseñanza y de trabajo que respete la dignidad de los individuos y grupos. El Distrito estará libre de ofensa y persecución sexual y todas la formas de intimidación sexual y abuso. Tambien estará libre de otros abusos y ofensas por discriminación incluyendo aquellas ofensas basadas en cualquiera de los siguientes estados: raza, religión, ancestro, origen, impendimiento, sexo (género), orientación sexual, o la percepción de que una persona tenga alguna de las características mencionadas.

TÍTULO VI, TÍTULO IX, Y NORTEAMERICANOS CON IMPEDIMENTO/SECCIÓN 504/508

Para presentar una queja en cualquiera de las siguientes areas, por favor comuníquese con el Oficial de Igualdad de Oportunidades, Eric Ramones, el Director de Recursos Humanos, HR103 (408-848-4753).

Las areas son las siguientes: quejas por violación de derechos civiles (Título VI), quejas por violación de igualdad de género, discriminación sexual, o abuso (Título IX) y quejas por violación contra personas con impedimentos (ADA/Sección 504/508)

Cumplimiento de ADA

Si usted tiene un impedimento verificado y necesita materiales o servicios de estudio en un formato alternativo, contacte El Centro de Recursos para Estudiantes Inhabilitados (DRC) o al Vice Presidente de Servicios Estudiantiles. para obtener ayuda. Hay servicios para estudiantes con impedimentos verificados a través de DRC o a través del Vicepresidente de Servicios Educativos.

Derechos Educativos y Privacidad Gavilan College está en cumplimiento de los Derechos Educativos Federales y Acto de 1974 (también llamado el Buckley Amendment) y las regulaciones del Título V de California (SB 182). Las siguientes reglas están en efecto:

1. Toda la documentación académica, documentación relacionada con problemas disciplinarios, y cualquiera otra documentación oficial es mantenida para todos los estudiantes que han solicitado admisión a Gavilan College.
2. La documentación oficial es mantenida por y localizada en la Oficina de Admisiones y Archivos.
3. La documentación oficial será proveída únicamente cuando la solicitud o permiso sea hecha por escrito por parte del estudiante previo pago de cualquier cargo o costo a la institución, excepto en los casos provistos en ley.
4. La siguiente información puede ser proveída por Gavilan College sin consentimiento escrito por parte del estudiante:
 - a. el nombre del estudiante
 - b. las fechas de matriculación/asistencia a Gavilan College
 - c. la fecha de graduación y título o certificado recibido

La entrega de cualquier otra información requerirá consentimiento escrito del estudiante, excepto en los casos provistos en ley. Los estudiantes pueden notificar su deseo por escrito a la Oficina de Admisiones y Archivos durante la primera semana de cada sesión de estudios que no desean que los puntos enumerados en a), b) y c) pueden ser entregados.

5. Los estudiantes tienen derecho a revisar sus propios archivos y la documentación que esté en ellos. Cualquier objeción a éstos archivos debe ser presentada por escrito al Vicepresidente de Instrucción y Servicios Estudiantiles. Las objeciones serán resueltas por dicho vicepresidente, y la resolución será inserta en el archivo del estudiante pero no entregada con el resto de la documentación. En caso de desacuerdo sobre éste punto, la Política de Quejas de la institución estará en efecto.

Copias de las regulaciones federales y estatales y del Proceso de Resolución de Problemas Estudiantiles son disponibles a través de la Oficina de Admisiones y Archivos y pueden ser revisadas por los estudiantes haciendo una cita con el Vicepresidente de Instrucción y Servicios Estudiantiles o el Director de Admisiones y Archivos. El Proceso de Resolución de Problemas Estudiantiles también está disponible en éste catálogo, online, y en el Manual Estudiantil.

Habilidad en Inglés para Estudios Vocacionales

Habilidad limitada en Inglés no será obstáculo para ser admitido y participante en programas educativos vocacionales.

SERVICIOS ESTUDIANTILES Y PROGRAMAS DE APOYO PARA LA INSTRUCCIÓN

Servicios de Asesoría Inscribirse y tener éxito en clases a nivel post-secundario requieren dedicación y tiempo. A veces ocurren problemas personales y familiares que distraen a los estudiantes de sus tareas y clases y en estos casos, la única solución parece ser abandonar los estudios. Antes de tomar esta decisión tan difícil, por favor consulte a un consejero. Una buena plática puede ayudar a poner la situación en perspectiva, identificar posibles soluciones, y dar el apoyo necesario para hacer modificaciones necesarias en el horario y las clases. Gavilán College provee consejeros que hablan español y las citas con ellos pueden ser hechas para el día o para la tarde. No hay que pagar por este servicio. Para más información o para hacer una cita con un consejero, visite la Oficina de Consejeros, localizada en el cuarto número SC 113 en el Centro de Estudiantes (Student Center) o visite www.gavilan.edu/counsel.

Centro de Desarrollo de Niños El Centro de Desarrollo de Niños provee cuidado para niños de dos a cinco años de edad. Este programa es para familias con ingresos mensuales que satisfacen el criterio de elegibilidad. Estos programas sirven a niños con discapacidades y necesidades especiales y que no hablan inglés. Todos los programas requieren que los padres inviertan ciertas horas como voluntarios.

El Centro de Recursos para Estudiantes Inhabilitados (DRC) ofrece asesoría individual para evaluar las destrezas de los estudiantes en las áreas de lectura, matemáticas, escritura, razonamiento, lenguaje oral, percepción y memoria. Los estudiantes que requieren servicios o arreglos especiales debido a incapacidades auditivas, visuales o alguna otra incapacidad deberán ponerse en contacto con su instructor, consejero, asesor o la oficina del DRC.

SERVICIOS DE AYUDA ECONÓMICA PARA ESTUDIANTES

La ayuda económica para costos del colegio, están disponibles para estudiantes de cualquier tipo de ingreso.

OFICINA DE AYUDA ECONÓMICA

www.gavilan.edu/finaid/
Oficina SC 124.

CÓDIGO ESCOLAR DEL COLEGIO GAVILÁN ES: 001202

El colegio Gavilán participa en varios programas de ayuda económica, que están diseñados para proporcionar ayuda a los estudiantes de necesidad económica. Esta ayuda es proporcionada por diferentes instituciones incluyendo agencias federales, estatales y privadas.

Si está interesado en solicitar ayuda económica, adquiera una solicitud (FAFSA) en la oficina SC 124 o solicítela usando el Internet en la página www.fafsa.ed.gov. Si llena la solicitud usando el Internet, imprima y mande la página con su firma (signature page) o use su número secreto (PIN) para firmar la solicitud electrónicamente. Si desea aplicar para obtener su número secreto (PIN) ingrese a www.PIN.ed.gov. Las solicitudes también se pueden obtener por medio de los Consejeros de las Preparatorias (High School), Centro de Carreras de la Preparatoria y Bibliotecas Públicas.

Los requisitos para ayuda económica de parte de FAFSA son:

- Tienen que comprobar que necesitan ayuda económica y que cumplen con las reglas de cada programa.
- Tienen que ser ciudadanos, o ser residentes permanentes de los EE.UU.
- Tienen que tener buen historial en préstamos estudiantiles, y no deber nada a la oficina de ayuda económica.
- Tienen que ser elegibles para recibir los beneficios de una educación superior.
- Hombres entre 18 y 25 años de edad tienen que registrarse en el servicio selectivo (militar).

NOTA: Si ha estado encarcelado por usar o vender drogas ilegales, usted no sera elegible para algunos programas de ayuda económica.

PÓLIZA DE PROGRESO SATISFACTORIO ACADÉMICO (SAP) La oficina de ayuda económica requiere medir su progreso académico hacia un certificado, asociado, o un programa de transferencia a la universidad. Si sus metas no son uno de estos programas, no califica para ayuda económica. Su progreso será evaluado por lo mínimo una vez por año.

Si ustedes han tenido circunstancias extenuantes durante su último término en el Gavilan College y fueron colocados en descalificación, podrán someter una Apelación y un Cuestionario SAP para su consideración.

PROGRAMAS DE AYUDA ECONÓMICA Ayuda Pagando la Matriculación: El programa (Board of Governor's Fee Waiver/BOG), ayuda a pagar parte de la registracion. Este programa es solamente para residentes de California. Es para estudiantes de bajo ingreso familiar. La solicitud para el BOG se encuentra en la página de Internet en: www.gavilan.edu/finaid/

Becas Gratuitas Federales y Estatales:

Federal Pell Grant • Federal SEO Grant • Federal Work Study Grant • Cal Grant • Chafee Grant • Child Development Grant

Becas Federales de Trabajo y Estudio: Proporcionan a los estudiantes de Gavilan Collage empleos temporales mientras obtienen valiosa experiencia laboral. Para ser considerados para el programa de trabajo y estudio federal, se requiere que los estudiantes llenen la solicitud de FAFSA que indiquen que están interesados en el Programa de Trabajo y Estudio que alcancen los requisitos del programa y que reciban ayuda financiera. Puesto que los fondos para el programa Federal de Trabajo y Estudio son limitados, se sugiere que los estudiantes sometan su solicitud FAFSA.

Becas: Las becas son otorgadas basadas en al aprovechamiento académico y/o la necesidad financiera. La elegibilidad varía y se establece dependiendo del donador de dicha beca. Las solicitudes para becas privadas las encuentran durante el año en la página de Internet de Ayuda Financiera en www.gavilan.edu/finaid/. Les recomendamos que busquen becas en línea varias veces durante el semestre. Durante el ciclo escolar se anuncian becas en cuanto están disponibles.

Servicios Para Miembros de las Fuerzas Armadas (Veteranos): Gavilan College ofrece asistencia especial a estudiantes que son veteranos o hijos de veteranos deshabilitados que asisten al colegio, para lograr una meta. Estudiantes que tengan preguntas sobre si califican, beneficios y el procedimiento de las solicitudes o cualquier otra pregunta sobre veteranos, por favor de contactar la oficina de ayuda económica al 408-848-4734.

Préstamos Estudiantiles Federales: El Colegio Gavilán participa en el Federal Direct Loan Program. Préstamos estudiantiles federales, ofrecen un interés bajo y planes de pago flexibles. Si están interesados en solicitar un préstamo complete la FAFSA y atienda al taller de consejería de préstamo. Solicitudes para el préstamo serán distribuidas en el taller de consejería.

Becas Privadas: Becas privadas son fundadas por organizaciones y agencias privadas. Estos fondos se otorgan al estudiante dependiendo de las notas académicas o dependiendo de la necesidad económica del estudiante. Para ser considerado para una beca privada, el estudiante necesita completar una solicitud por cada beca privada a la que se aplique. Visite nuestra oficina para mas información.

Solicitudes para la beca privada llamada "Gavilan College Scholarship Application" estan disponibles en nuestra oficina.

NECESITA AYUDA FINANCIERA PERO NO TIENE DIPLOMA DE ESCUELA SECUNDARIA (HIGH SCHOOL)?

Regulaciones federales requieren a aquellos estudiantes que no poseen un diploma de escuela secundaria (high school), certificado de Desarrollo de Educación General (GED), o Examen de Proficiencia de High School de California (CHSPE), y que esten aplicando para ayuda financiera, que tomen un asesoramiento de Habilidad para Beneficiarse. Usted estara exento, si tiene un diploma de escuela secundaria (o algo equivalente) de otro país.

Estudiantes con habilidad limitada en el idioma de Inglés , que estén inscritos en clases de Inglés como Segundo Idioma (ESL) y que no tengan diploma de escuela secundaria o examen de GED, y que estén aplicando para ayuda financiera, deberán de tomar el asesoramiento de Habilidades del idioma Inglés Combinado (CELSA). El exámen CELSA es ofrecido una vez al mês. Por favor llame a la Oficina de Ayuda Financiera (408-848-4727) para una referencia.

Inscribase para una sesión de examen a través de la Oficina de Ayuda Financiera: Telefono 408-848-4727, oficina numero SC 124. Las sesiones comienzan puntualmente a la hora anunciada. Para ahorrar tiempo, haga favor de presentarse media hora antes de la hora indicada. Nadie sera admitido despues de que haya comenzado la sesión.

Para fin de ser admitido en el cuarto de examen, usted deberá proveer una identificación valida* con retrato, numero de identificación estudiantil de Gavilán College, una copia de su horario de clases y la nota de referencia de la Oficina de Ayuda Financiera.

Visite la Oficina de Asesoramiento, cuarto MP100, o llame al telefono 408-846-4992, por lo menos dos dias antes de su cita, para confirmar la hora y la localidad de su cita. Hay la posibilidad de que cambien la hora y/o la localidad del examen.

* Una identificación con retrato valida incluye una Licencia de Manejar del Estado de California, identificación de California, pasaporte, Tarjeta de Miembro del Cuerpo Estudiantil (ASB), identificación militar o Tarjeta de Registro de Extranjero. Comuniquese con la Oficina de Asesoramiento, cuarto numero MP100, o llame al telefono 408-846-4992, si no tiene una identificación valida.

PROGRAMA DE SIN CREDITO Clases de No-Crédito son ofrecidas y diseñadas para responder a las necesidades específicas e intereses de aquellos estudiantes que no desean obtener créditos por unidades. Estas clases ofrecen oportunidades para mejorar en materias, crecimiento del desarrollo, poder aprender ocupaciones y para aprender otras áreas de educación general. Estos cursos y programas están definidos categóricamente bajo el Código de Educación, Sección 84711, mientras que los fondos del estado se permiten en nueve categorías específicas.

Programa para el Bienestar de Gente que esta Empleada Este programa está diseñado para responder a las necesidades de los adultos que trabajan. Las clases están abiertas para todos los miembros del personal y de la comunidad.

Programa de Educación Básica Para Adultos - Este programa esta diseñado para adultos que desean tomar clases de Ingles como Segundo Idioma (ESL). Ofrecemos clases para preparación de Ciudadanía, clases para mejorar sus habilidades en lectura, escritura, y matemáticas. El programa también ofrece clases para los estudiantes que están interesados en preparación de Educación General (GED) y CAHSEE (Examen de Egreso de las Preparatorias de California).

Todas las clases son gratuitas. No se requieren pruebas, exámenes ni tampoco se otorgan calificaciones. Las inscripciones se realizan a través de la Oficina de Admisiones y Archivos o en el lugar en donde se vaya a impartir la clase, durante la primera sesión de la clase. Los estudiantes que tengan preguntas adicionales o necesiten mas informacion, deberan llamar al telefono (408) 852-2824.

Gavilan College Final Exam Schedule

FINALS WEEK: May 17 - May 23

All finals will be given in the room in which the class regularly meets unless otherwise indicated by your instructor.

- If a class does not have a time scheduled according to the chart below, please see the instructor, department chair or area dean.
- Instructors' office hours may change during Finals Week. Please check your instructor's office for the revised schedule.
- Classes meeting prior to 8 a.m. will take their exams for a two-hour period beginning at the class starting hour.

<p>If your class meets: Daily, M, MTuW, MTuWF, MW, MWTh, MWThF, MWF, MTh, MThF, MF, W, WTh, WThF, WF</p>	<p>Starting at any time between: Your final exam will be:</p> <table> <tbody> <tr> <td>08:00 - 09:40</td> <td>Mon.</td> <td>May 19</td> <td>08:00 - 10:00</td> </tr> <tr> <td>09:45 - 11:00</td> <td>Wed.</td> <td>May 21</td> <td>08:00 - 10:00</td> </tr> <tr> <td>11:05 - 12:20</td> <td>Mon.</td> <td>May 19</td> <td>10:30 - 12:30</td> </tr> <tr> <td>12:25 - 01:40</td> <td>Wed.</td> <td>May 21</td> <td>10:30 - 12:30</td> </tr> <tr> <td>01:45 - 03:00</td> <td>Mon.</td> <td>May 19</td> <td>01:00 - 03:00</td> </tr> <tr> <td>03:05 - 04:30</td> <td>Wed.</td> <td>May 21</td> <td>01:00 - 03:00</td> </tr> </tbody> </table>	08:00 - 09:40	Mon.	May 19	08:00 - 10:00	09:45 - 11:00	Wed.	May 21	08:00 - 10:00	11:05 - 12:20	Mon.	May 19	10:30 - 12:30	12:25 - 01:40	Wed.	May 21	10:30 - 12:30	01:45 - 03:00	Mon.	May 19	01:00 - 03:00	03:05 - 04:30	Wed.	May 21	01:00 - 03:00				
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<p>If your class meets: Saturdays, Sundays or evenings, exam begins at your regular class time</p>	<table> <tbody> <tr> <td>Monday evenings</td> <td>Mon.</td> <td>May 19</td> </tr> <tr> <td>Tuesday evenings</td> <td>Tues.</td> <td>May 20</td> </tr> <tr> <td>Wednesday evenings</td> <td>Wed.</td> <td>May 21</td> </tr> <tr> <td>Thursday evenings</td> <td>Thurs.</td> <td>May 22</td> </tr> <tr> <td>Friday evenings</td> <td>Fri.</td> <td>May 23</td> </tr> <tr> <td>Monday/Wednesday evenings</td> <td>Mon.</td> <td>May 19</td> </tr> <tr> <td>Tuesday/Thursday evenings</td> <td>Tues.</td> <td>May 20</td> </tr> <tr> <td>Saturday</td> <td>Sat.</td> <td>May 17</td> </tr> <tr> <td>Sunday</td> <td>Sun.</td> <td>May 18</td> </tr> </tbody> </table>	Monday evenings	Mon.	May 19	Tuesday evenings	Tues.	May 20	Wednesday evenings	Wed.	May 21	Thursday evenings	Thurs.	May 22	Friday evenings	Fri.	May 23	Monday/Wednesday evenings	Mon.	May 19	Tuesday/Thursday evenings	Tues.	May 20	Saturday	Sat.	May 17	Sunday	Sun.	May 18	
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Go Rams!



**For team
schedules and
rosters, go to
www.gavilan.edu/sports**

GavArts & Events- Spring 2014

February

Science Alive! - February 9

March

Marian Filice Youth Piano Competition - March 2

Bach to Blues - March 16

April

Career Fair - TBA

Sowing Seeds, Nurturing Dreams - A Food and Wine Gala Benefiting Gavilan College Students - April 25

May

Theater Production - TBA

Hollister

Briggs Building
365 Fourth St.
Hollister, CA 95023
831 636-3783

Judy Rodriguez,
Director
Natalie Juarez,
Program Service Specialist

Ride the Bus!

County Express...
from Hollister to the Gilroy campus!
www.sanbenitocountyexpress.org/

Many student services are available in Hollister and Morgan Hill!

You can:

- Turn in applications for admission
- Get catalogs and class schedules
- Register and pay for classes, add and drop classes
- Get assessment test results
- Get your Student Body (ASB) Cards
- Pick up forms: Transcript Requests, Repeated Course Requests, Prerequisite Challenge Forms, etc.

Placement/Assessment

- Assessment tests offered on a regular basis .

Disability Resource Center: 408 848-4767.

Tutoring (not offered in summer)

- Morgan Hill, Thursdays 3 p.m. - 6 p.m. (drop-in)
- Hollister, Tuesdays 3 p.m. - 6 p.m. (drop-in)

Counseling See page 7 for drop-in and appointment schedule or go to www.gavilan.edu/counseling.

Financial Aid

- Assistance with BOG Fee Waiver forms

Bookstore

- Buy textbooks for your Hollister classes during the first week of the semester
- Order textbooks online at efollett.com
- Purchase scantrons and green books

Health Services

- First aid supplies and health education materials

Library

- Research assistance via email, chat and phone.
- Search e-books and databases, and much more.

Career/Transfer

- College catalogs
- EUREKA career assessment.

Computer drop-in lab

- Available to all students registered at Gavilan College. Open during office hours.
- Purchase GoPrint cards and reloads.

Morgan Hill

Gavilan College Morgan Hill Site
17060 Monterey Rd.
Morgan Hill, CA 95037
(408) 782-2873

Lorraine Welk,
Director
Irma Banuelos, Program Service Specialist

Gilroy Main Campus 5055 Santa Teresa Blvd. Gilroy, CA 95020	408-848-4800
Hollister, Briggs Bldg. 365 Fourth St., Hollister, CA 95023	831-636-3783
Morgan Hill Community Center 17060 Monterey Road, Morgan Hill, CA 95037	408-782-2873

Emergencias

- Dial '911' (On campus, dial '8' first.)
/Emergencias: Marque el 911. (desde el campus marque primero el "8".)
- Dial '10' for campus emergency support from a campus phone/*Marque el '10' para apoyo de emergencias en el campus.*
- From cell: Dial 408-710-7490./*Desde un teléfono celular: marque 408-710-7490.*

Campus Security (non-emergency)/ <i>Seguridad del Campus (no emergencias)</i>	408-848-4703
TTY (for Deaf or Hard of Hearing)/ <i>TTY (para Discapacitados Auditivos)</i>	408-846-4924

Admissions & Records /Oficina de Admisiones y Archivos	408-848-4735 or 408-846-4954
Student Accounts Cashier/Cajero de las Cuentas del Estudiante 408-852-2840	
Transcripts /Expedientes Académicos	408-848-4733
Grading /Calificaciones	408-848-4751
Enrollment Verifications /Verificación de Registro	408-846-4954
Graduation /Graduación	408-848-4737
ASB Office /Oficina de ASB	408-848-4777
Assessment Office/Oficina de Evaluaciones	408-846-4992
Athletics /Kinesiology/Deportes, Educación Física	408-848-4876
Bookstore /Librería	408-848-4742
CalWORKs /Programa de Experiencia de Trabajo en el área que se requiera	408-848-4740
CARE Cooperative Agencies Resources for Education/Agencias Cooperativas para Recursos de Educación	408-848-4790
Career/Transfer Resource Center /Centro de Recursos para Carreras y Transferencias	408-848-4818
Carpenter Training Center Apprenticeship Program/Centro de Entrenamiento en Carpintería, Aprendizaje	408-852-2815
Cashier (Business Office)/Cajero (Oficina de Negocios)	408-848-4714
Cashier (Student Accounts)/Cajero (Cuentas de Estudiantes) . .	408-852-2840
Child Development Center /Centro de Desarrollo de Niños.	408-848-4815
Community/Contract Education / Educación en la Comunidad/Contrato	408-852-2801

Cosmetology Appointment line /Cosmetología/Teléfono para . . Citas	408-842-5055
Disability Resource Center /Centro de Recursos para Estudiantes Incapacitados DRC	408-848-4865
Discrimination-Harassment Complaints /Oficina de Quejas por Discriminación y Acoso.	408-848-4731
EOPS - Extended Opportunity Programs & Services/Programas y Servicios de Oportunidades Extendidas.	408-848-4740
Financial Aid /Ayuda Financiera	408-848-4727
GECA - TJ Owens Early College Academy/Academia de Universidad Temprana GECA TJ Owens	408-846-4909
Health Services / Servicios de Salud	408-848-4791
International Students /Estudios Internacionales . .	408-848-4754
Library / Biblioteca	408-848-4810 or 408-848-4806
MESA Program - Math, Engineering, Science Achievement/ Programa de Superación en Matemáticas, Ingeniería y Ciencias. 408-846-4968	
Noncredit Program (Community Development)/Programa sin Créditos (Desarrollo en la Comunidad)	408-852-2824
Sign up/Registrarse	408-846-4954
Online / Cursos por Internet	408 848-4885
Outreach & Recruitment/Tours /Oficina de Inscripciones/ <i>Visitas al Campus.</i>	408-846-4993
President's Office /Oficina del Presidente	408-848-4711
Puente Program / Programa "Puente"	408-848-4807
R.O.P. - Regional Occupational Programs/Programas Regionales Laborales	408-848-4816
Theatre Box Office /Taquilla del Teatro	408-846-4973
Transfer (Career/Transfer Resource Center)/Transferencias (Centro de Recursos para Transferencias y Carreras)	408-848-4818
TRIO Student Support Services/Servicios de Apoyo Estudiantil . .	408-846-4981
Tutoring Center /Centro de Tutoría	408-848-4838
Veterans' Services /Servicios a los Veteranos.	408-848-4734
Vice Presidents' Offices /Oficinas del Vice Presidentes: Student Services / Servicios Estudiantiles	408-848-4738
Instruction / Servicios de Instrucción	408-848-4761

ACCREDITATION

Gavilan College is accredited by the Accrediting Commission for Community and Junior College of the Western Association of Schools and Colleges (WASC.) For more information go to www.gavilan.edu/accreditation.

Contact information:

*The Accrediting Commission for Community and Junior Colleges
Western Association of Schools and Colleges
10 Commercial Boulevard, Suite 204, Novato, CA 94949*

Telephone: 415.506.0234

Fax: 415.506.0238

accjc@accjc.org edu/accreditation

MAIN CAMPUS, GILROY

5055 Santa Teresa Blvd.
 Gilroy, CA 95020
 408-848-4800 or
 831-637-1158 (from Hollister)

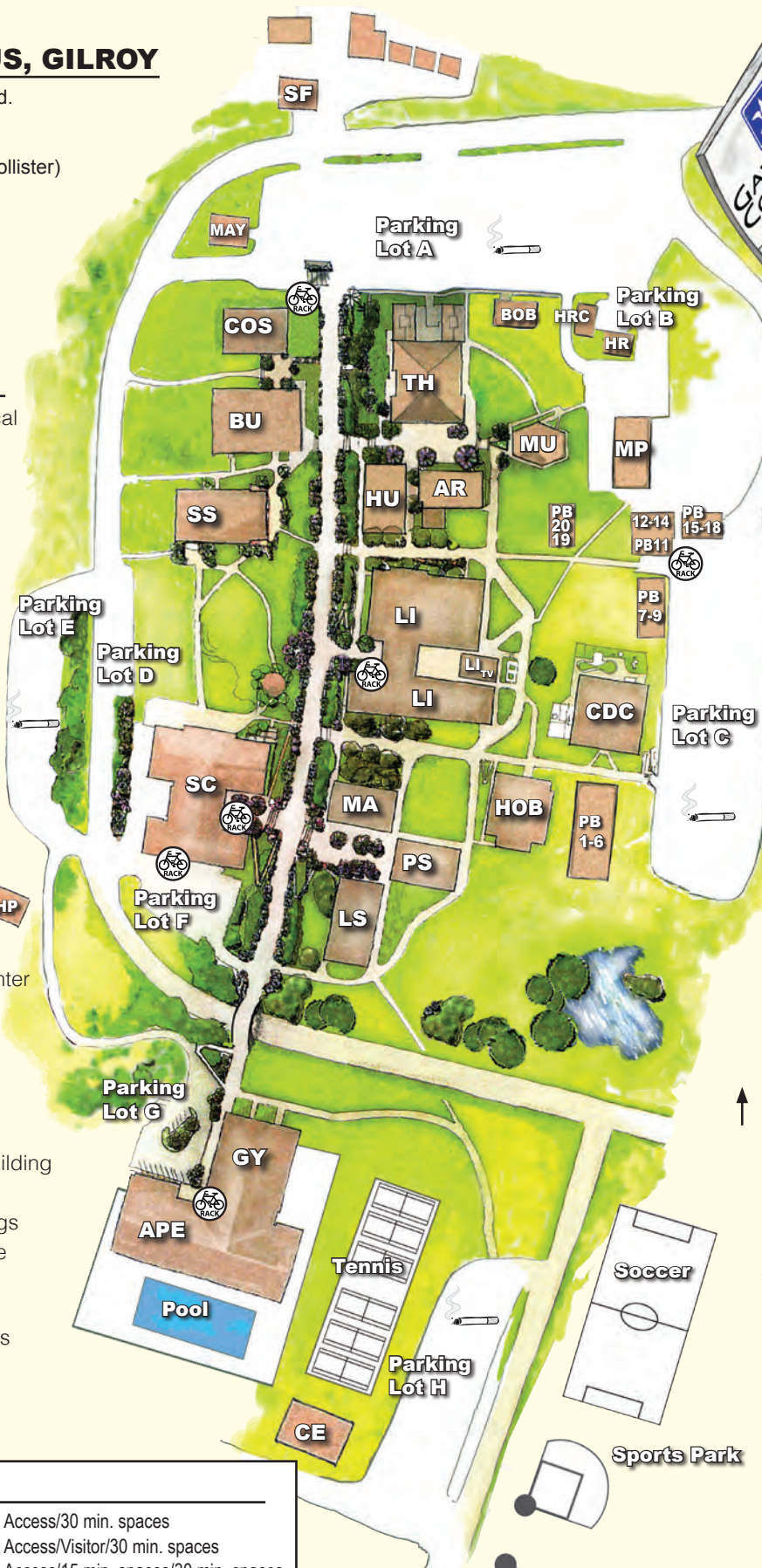


Building Guide

- APE Adapted Physical Education
- AR Art
- BOB Business Office Building
- BU Business
- CDC Child Development
- CE Community Education
- CHP Chapel
- COS Cosmetology
- GY Gym
- HOB Health Occupations Building
- HR Human Resources
- HRC Human Resources Conference Center
- HU Humanities
- LI Library
- LS Life Science
- MA Mathematics
- MAY Mayock House
- MP Multipurpose Building
- MU Music Hall
- PB Portable Buildings
- PS Physical Science
- SC Student Center/ Administration
- SF Security/Facilities
- SS Social Science
- TH Theater

Parking Lots

- A Student/Staff/Disabled Access/30 min. spaces
- B Student/Staff/Disabled Access/Visitor/30 min. spaces
- C Student/Staff/Disabled Access/15 min. spaces/30 min. spaces
- D Staff/Disabled Access
- E Student/Staff/Motorcycle
- F Staff/Disabled Access/Visitor/Motorcycle/30 min. spaces
- G Staff/Disabled Access
- H Student/Staff/Disabled Access/Motorcycle/30 min. spaces



Office / Room Guide

Administration	SC
Admissions & Records	SC111
Art Gallery	LI
ASB	SC158
Assessment Center	MP100
Athletics Office	GY
Aviation	MP129
Bookstore	SC
Box Office	TH
Business Office	BOB
Cafeteria	SC
CalWORKs	LI101A
Career Technical Education	BU108
Cashier	BOB
Cashier (Student Accounts)	SC
Child Development Center	CDC
Community Education	CE
Computer Place	LI168
Coop. Work Exp.	LI101A
Cosmetology	COS
Counseling Secretary	SC113
Disability Resource Center	LI117
EOPS/Special Services	LI101A
Financial Aid Office	SC124
GavTV	LI135
GECA	PB17
Human Resources	HR
Liberal Arts and Sciences	SS116
Math Lab	MA101
MESA	MA115
Noncredit Program	PB2
North / South Lounge	SC154N/S
Nursing	HOB
Payroll	BOB
Police Academy	MP
Public Information Office	PB2
Receiving	SF
ROP	BU124
Security	SF
Student Success Center	PB11
Teaching and Learning Center	LI
Student Health Nurse	SC118
TRIO Program	LI109
Tutoring Center Services	LI116
TV Studio	LITV
Writing Center	LI120
Veterans Center	TH128
Welcome Center	SC107A

DON'T GO TO THE WRONG CITY!
 MHG = Morgan Hill
 HOL = Hollister



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Theater Arts (AA-T)

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- in-person and online



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