

Save the Date!

Science Alive February 9
Marian Filice Youth Piano Competition. . . March 2
Bach to Blues.....March 16
Graduation..... May 24



Veterans' Resource Center
Military veterans have a place on campus - Room TH 128

Student Success Center
Computers, workshops, Career/Transfer Center, and a comfy study space in PB 11

Welcome Center
New students, get help applying, signing into MyGav and more - Room SC 107A

GavALERT!
Find out what to do and where to go in the event of an emergency. Make sure your phone number, email address, and text information is up-to-date in MyGav.

On-campus childcare
Call the Child Development Center at 408-848-4815

REGISTRATION CALENDAR

Registration category	Date	Who can register?
Pre-Priority	Nov. 16, 19, 20 - Jan. 29	DRC, EOPS, Foster Youth, Veterans
Priority	Nov. 26 - Jan. 29	Currently enrolled students who have completed orientation
Open	Dec. 3 - Jan. 29	New students, returning* students, GECA and High Step students
High school students concurrent enrollment	Dec. 10 - Jan. 16	Students who will be taking college classes while still in high school, but are not in GECA or High Step.
Late	Jan. 30 - Feb. 8	Students who have obtained add codes from instructors
Open-entry/late-start	Before first day of class	All students taking open-entry and late-start classes

*A "returning" student has been absent from Gavilan College for one school year (3 semesters).
 A new application is required. Not eligible for priority registration.

PAYMENT DEADLINES

Register between	Last day to pay
Nov. 16, 8:00 am - Dec. 19, 2:30 pm	Wednesday Dec. 19, 2:30 pm
Dec. 19, 5:00 pm - Jan 9, 2:30 pm	Wednesday, Jan. 9, 2:30 pm
Jan 9, 5:00 pm - Jan 23, 2:30 pm	Wednesday, Jan. 23, 2:30 pm
Jan 23, 5:00 pm and after	Day of Registration

If you do not pay ALL fees and the outstanding balance on your account by the next deadline after you register, you will be dropped from ALL spring classes!

De-registration will occur and registration (both online and in-person) will be closed from 2:30 pm - 5:00 pm on each deadline day.

REGISTER ONLINE

www.gavilan.edu
 click on **myGAV**

Register online if:

1. You are a continuing student or have submitted an application at least 10 business days prior to registering.
2. You have no "holds."
3. You have successfully completed course prerequisites at Gavilan College or have been verified through assessment or evaluation of official transcripts from another college.
4. You are not in "dismissed" status.

REGISTER IN PERSON

GILROY

Nov. 26 – Dec. 21	Mon–Thurs., 8:00am – 5:00pm
Jan. 2-Jan. 28	Fri 10:00am – 2:00pm
Jan. 30 and on	

MORGAN HILL AND HOLLISTER

Nov. 26 – Dec.14	Mon–Thurs., 8:00am – 6:00pm
	Fri 8:00am – 5:00pm
Dec. 17-Dec. 21	Mon–Fri., 8:00am – 5:00pm
Jan. 2 -Jan 25	Mon–Thurs., 8:00am – 5:30pm
	Fri 8:00am – noon
after January 31	Mon–Thurs., 8:00am – 6:00pm
	Fri 8:00am – 5:00pm

All locations will be closed:

December 24 – January 1 (Holiday Break)
January 21 (Martin Luther King Day)
January 29 (Professional Development Day)
February 15 - 18 (President's Day instructional break)
May 24 (Graduation)

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Semester Calendar	Spring 2013
First day of class	January 30
ABSOLUTE Last day to add a semester-long course	February 8
Last day to drop a semester-long course with a refund	February 8
Last day to drop a semester-long class with no record shown on your transcript	February 8
Deadline for selecting pass/no pass grading option	February 28
Last day to withdraw from a semester-long class. A "W" will appear on your transcript	April 17
Graduation petitions due	April 18
First day to file transcript request	May 1
First day to request CSU / IGETC Certification	May 1
Final Exams	May 18 - 24
Last Day of Semester	May 24
Final Grades Available Online	June 7
Official Transcripts Available	June 24
Holidays - campus closed	<i>Presidents' Day: Feb 15 - 18 Spring Break: April 8-14</i>

ALTERNATE FORMATS

The Gavilan College Schedule of Classes is available in alternate media formats. Contact the Disability Resource Center at 408-848-4865 or the Office of the Vice President of Student Services at 408-848-4738.

FORMAS ALTERNATIVAS

El Horario de Clases del Colegio Gavilán está disponible en formato de medios alternos. Por favor de contactar El Centro de Recursos para Estudiantes Inhabilitados (DRC) a 408-848-4865 o la Oficina del Vice Presidente de Servicios de Estudiante a 408-848-4738.

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ACCURACY STATEMENT: The Gavilan Joint Community College District and Gavilan College have made every reasonable effort to ensure that the Spring 2013! Class Schedule is accurate. Courses and programs that are offered, along with other information in the schedule, are subject to change without notice by the Gavilan College administration for reasons related to student enrollment, level of financial support, or for any other reason, at the discretion of the district and the college. The district and college further reserve the right to add to, amend, or repeal any of its rules, regulations, policies, and procedures, consistent with applicable laws.

Directory

Gilroy Main Campus 5055 Santa Teresa Blvd. Gilroy, CA 95020	408-848-4800
Hollister, Briggs Bldg. 365 Fourth St., Hollister, CA 95023	831-636-3783
Morgan Hill Community Center 17060 Monterey Road, Morgan Hill, CA 95037	408-782-2873

Emergencias

- Dial '911' (On campus, dial '8' first.)
/Emergencias: el 911. (desde el Campus marque primero el "8".)
- Dial '10' for campus emergency support from a campus phone/*Marque el '10' para apoyo de emergencias en el campus.*
- From cell: Dial 408-710-7490./*Desde un teléfono celular: marque 408-710-7490.*

Campus Security (non-emergency)/ <i>Seguridad del Campus (no emergencias)</i>	408-848-4703
TTY (for Deaf or Hard of Hearing)/ <i>TTY (para Discapacitados Auditivos)</i>	408-846-4924

Admissions & Records/Oficina de Admisiones y Archivos
408-848-4735 or 408-846-4954

Student Accounts Cashier/Cajero de las Cuentas del Estudiante
408-852-2840

Transcripts /Expedientes Académicos	408-848-4733
Grading /Calificaciones	408-848-4751
Enrollment Verifications /Verificación de Registro	408-846-4954
Graduation /Graduación	408-848-4737

ASB Office/Oficina de ASB 408-848-4777

Assessment Office/Oficina de Evaluaciones 408-846-4992

Athletics/Kinesiology/Deportes, Educación Física 408-848-4876

Bookstore/Libería 408-848-4742

CalWORKs/Programa de Experiencia de Trabajo en el área
que se requiera 408-848-4740

CARE Cooperative Agencies Resources for Education/Agencias
Cooperativas para Recursos de Educación 408-848-4790

Career/Transfer Resource Center/Centro de Recursos para
Carreras y Transferencias 408-848-4818

Carpenter Training Center Apprenticeship Program/Centro de
Entrenamiento en Carpintería, Aprendizaje 408-852-2815

Cashier (Business Office)/Cajero (Oficina de Negocios)
408-848-4714

Cashier (Student Accounts)/Cajero (Cuentas de Estudiantes) . .
408-852-2840

Child Development Center/Centro de Desarrollo de Niños
408-848-4815

Community/Contract Education / Educación en la
Comunidad/Contrato 408-852-2801

Cosmetology Appointment line/Cosmetología/Teléfono para
Citas 408-842-5055

Disability Resource Center/Centro de Recursos para
Discapacitados DRC 408-848-4865

Discrimination-Harassment Complaints/Oficina de Quejas por
Discriminación y Acoso 408-848-4731

EOPS - Extended Opportunity Programs & Services/Programas y
Servicios de Oportunidades Extendidas. 408-848-4740

Financial Aid/Ayuda Financiera 408-848-4727

GECA - TJ Owens Early College Academy/Academia de
Universidad Temprana GECA TJ Owens 408-846-4909

Health Services / Servicios de Salud 408-848-4791

International Students/Estudios Internacionales 408-848-4754

Library / Biblioteca 408-848-4810 or 408-848-4806

MESA Program - Math, Engineering, Science Achievement/
Programa de Superación en Matemáticas, Ingeniería y Ciencias
. 408-846-4968

Noncredit Program (Community Development)/Programa
sin Créditos (Desarrollo en la Comunidad) . . . 408-852-2824
Sign up/Registrarse 408-846-4954

Online / Cursos por Internet 408 848-4885

**Outreach & Recruitment/Tours/Oficina de Inscripciones/
Visitas al Campus** 408-846-4993

President's Office/Oficina del Presidente 408-848-4711

Puente Program / Programa "Puente" 408-848-4807

R.O.P. - Regional Occupational Programs/Programas
Regionales Laborales 408-848-4816

Theatre Box Office/Taquilla del Teatro 408-846-4973

Transfer (Career/Transfer Resource Center)/Trasferencias
(Centro de Recursos para Transferencias y Carreras)
. 408-848-4818

TRIO Student Support Services/Servicios de Apoyo Estudiantil
. 408-846-4981

Tutoring Center/Centro de Tutoría 408-848-4838

Veterans' Services/Servicios a los Veteranos. . . 408-848-4734

Vice Presidents' Offices/Oficinas del Vice Presidente:
Student Services / Servicios Estudiantiles . . 408-848-4738
Instruction / Servicios de Instrucción 408-848-4761

ACCREDITATION

Gavilan College is accredited by the Accrediting Commission for Community and Junior College of the Western Association of Schools and Colleges (WASC.) For more information go to www.gavilan.edu/accreditation.

Contact information:

*The Accrediting Commission for Community and Junior Colleges
Western Association of Schools and Colleges
10 Commercial Boulevard, Suite 204, Novato, CA 94949*

Telephone: 415.506.0234

Fax: 415.506.0238

accjc@accjc.org edu/accreditation



Welcome to Gavilan College

GAVILAN COLLEGE PRINCIPLES OF COMMUNITY

As members of the Gavilan College community, we value the worth and dignity of every person, the pursuit of truth, devotion to excellence, acquisition of knowledge, and the nurture of democratic citizenship. We strive to maintain these ideals in an environment of inclusiveness and mutual respect.

The Principles of Community provide the foundation which creates this environment. The expectation is that we maintain the highest ethical standards in order to establish an atmosphere of civility, honesty, cooperation, professionalism and fairness.

Gavilan College aspires to be:

Diverse: We embrace and celebrate diversity in all its forms (the heritage, achievements, uniqueness, and contributions of all our members) and seek to uphold an inclusive, open and enlightened community.

Open: We believe free exchange of ideas requires mutual respect, trust and consideration for our differences.

Purposeful: We are a community that maintains a shared commitment to service to society and advancement of knowledge through innovative teaching and learning.

Just: We are committed to respect for individual dignity and equitable access to resources, recognition and security.

These Principles of Community, reflected in Board Policy 2715, guide the institution's actions. They provide guidelines to follow and are to be considered a living document. Adherence to the Principles of Community is the professional responsibility of all staff. Behavior that is in conflict with the principles may be subject to peer review. Ultimately, Gavilan College is dedicated to fulfilling its mission with compassion, caring and understanding, while respecting all individuals.

BOARD OF TRUSTEES

Tom Breen, *San Benito County, BS, JD, Santa Clara University*

Jonathan Brusco, *BA, University of San Francisco, MA, SJSU*

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Sherrean Carr, *Dean of Career Technical Education*

Ron Hannon, *Dean of Kinesiology and Athletics*

Fran Lopez, *Associate Dean of Disability Resource Center*

Rachel Perez, *Associate Dean of Community Development/Grants Management*

Anne Ratto, *Associate Dean of EOPS/CalWORKs and CARE*

MISSION

In an environment that cultivates creativity, stimulates curiosity and emphasizes student learning, Gavilan College serves its community by providing high quality educational and support services that prepare students for transfer, technical and public service careers, life-long learning and participation in a diverse global society.

PRESIDENT'S

MESSAGE



Gavilan College is here to help you succeed.

Our programs of study in Liberal Arts and Sciences, and Career

Technical Education, can prepare you to transfer to a four-year university, or enter the workforce.

We have opened a Welcome Center for new students to help you get started, and a Student Success Center to make sure you have the resources to succeed during your crucial first year.

During the month of March, you may notice some visitors on campus. An accreditation evaluation team from the Association of Community and Junior Colleges (ACCJC), Western Association of Schools and Colleges (WASC) will be on campus to meet with faculty, staff, students, administrators and Board Members to gather information and make a recommendation regarding reaffirmation of Gavilan College's accreditation. You will have the opportunity to attend a forum and be part of the accrediting process, assuring you and the community that Gavilan College is a well-managed institution that is dedicated to student learning.

We are dedicated to maintaining the quality of our programs and services, even when state budget reductions don't permit us to offer as many classes as we all would like.

A college education is a valuable investment. Thank you for choosing Gavilan College!

Steven M. Kinsella

Superintendent/President
Steve Kinsella

**Need help?
Visit the
Welcome Center
in SC 107A**

**Take a
Campus Tour!**

- November 29, 2012
- December 2, 2012
- January 10 and 24, 2013

Tours begin at 4 p.m. outside the Admissions and Records office. Sign up at least 15 minutes in advance at the Welcome Center

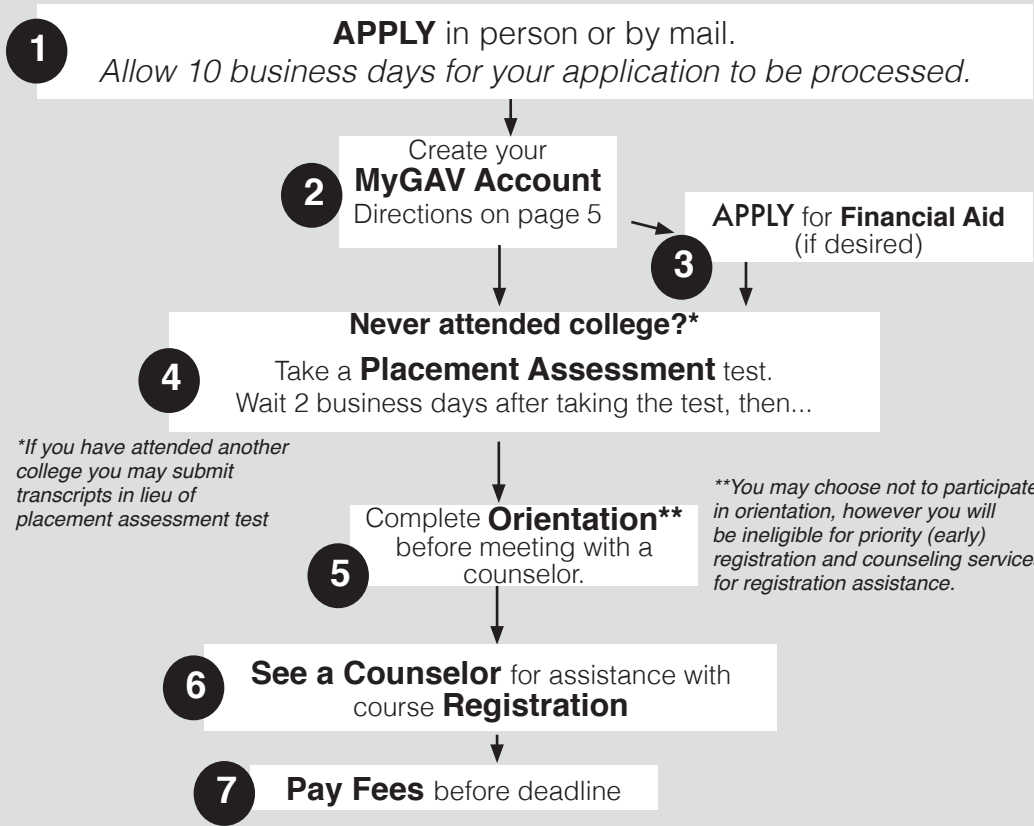
Continuing Students

No new application required. Priority registration available if orientation has been completed.

Returning Students

New application required. Register during OPEN registration period.

New Students' Guide



Matriculation ADMISSIONS • ASSESSMENT • ORIENTATION • COUNSELING • FOLLOW-UP

Matriculation is a series of services that helps you identify and successfully complete your educational goals.

Exemptions from assessment and orientation

Matriculation services are optional for some students. You may opt out of assessment and orientation if you:

- have an AA degree or higheror
- have accumulated fewer than 12 units in transfer coursesor
- plan to enroll in fewer than six units....or
- do not plan to earn a certificate or degree.

Inform your counselor or the Admissions & Records Office if you choose to opt-out. Doing this will prevent you from participating in priority/early registration.

If you have attended another college and completed math and English courses within the past two years, you do not need to take the Gavilan College placement assessment unless you wish to take it or it is required by your major.

English as a Second Language Students

New ESL students go through the ESL assessment process. See page 124. *Todos los nuevos estudiantes de ESL deben tomar el examen de nivelación de ESL. Consulte la página 124.*

The assessment instruments used by Gavilan College for general assessment are the College Tests for English Placement (CTEP) the Mathematics Diagnostic Testing Project (MDTP) or Accuplacer. They are administered in English and are not intended for applicants to the English as a Second Language (ESL) program.

Eligibility: You are eligible to attend Gavilan College if

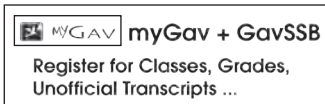
- You are a high school graduate or you have passed the GED or the California High School Proficiency exam
- You are 18 years of age or older
- You are currently enrolled in high school. High School students may enroll with Special Student Status by completing a High School Contract form.

DO THIS 10 DAYS AFTER SUBMITTING YOUR APPLICATION!

You must have a Gavilan ID and PIN before you can schedule an assessment or a counseling appointment.

**Get Started:**

Go to www.gavilan.edu.
Click on the **MyGAV icon**.

**Use MyGav to:**

- **Register**—Add & Drop classes
- Check class availability and fees
- Choose Pass/No Pass Options and prerequisites
- Search for classes by time, day, part of term, method of instruction
- View and print your semester schedule
- View your financial account and pay your bill with a credit card
- View and print grades and unofficial transcripts
- Update your contact information
- Access **MyDegreeWorks**
- Access and manage your personal, course and school calendars

First Time Users:**Create Your MyGAV Account**

Click the link that says **Get Your Gavilan ID and PIN** and follow the steps below.

1. Enter **your name** exactly as it appears on your application.
2. Enter your **social security number**.
3. Enter your **date of birth**. (mm/dd/yyyy).
4. Click on **Get Gavilan ID**.
5. **Write down your ID** ("G-number"). **Write down your PIN**. This is a temporary PIN. In the next step you will create your permanent PIN.
6. Click on the **Log in to Gavilan Self-Service Banner** link at the bottom of the page. Click **Login**.
7. Enter your **ID** and **temporary PIN**. Click **Login**.
8. Enter your **temporary PIN** number first, then choose a new six digit number that you will remember and enter it on the next two lines.
9. Click **Login**.
10. Enter **a security question**. It should be something that has an answer that does not change and you will always know (for example, "In what town was my sister born?") On the next line, enter the answer.)
11. Once you submit this question and answer, you will be taken to your personal Banner account!

Get Gavilan ID

First Name:	<input type="text"/>
Last Name:	<input type="text"/>
SSN:	<input type="text"/>
Date of Birth:	January 01

Secure Access Login

Gav ID:

PIN:

Having problems logging in? Click here

Login Verification Change PIN

Either you are a first-time user user user
You will have to change your PIN before

Re-enter Old PIN: (First-time users: .

New PIN: (Pin must be 6 dig

Re-enter new PIN:

Security Question and Answer

Please enter your new Security Question and Answer. Then Submit Changes.

Please Confirm your Pin:

Question:

Answer:

OR

Question:

Answer:

**If you are unable to access your Gavilan ID# and PIN
call the help line at 408-848-4736, Mon-Thur, 9 am - 5 pm., Fri 10 am - 2 pm**

Assessment 408-846-4992

Placement/assessment testing ensures that you are enrolled in courses that match your abilities in language and computational skills. Placement scores, together with other indicators of your abilities, are used by counselors to recommend appropriate course placements.

Students must have completed the eighth grade to be eligible for assessment services.

Sessions begin promptly at the stated time. **Check in is 15 minutes prior to starting time.** No one will be admitted after the session has begun.

Assessment requirements:

- Valid picture ID (a state-issued driver's license, or ID, passport, Student Body Card, Military ID or Alien Registration Card. Contact the Assessment Office (MP100) or call 408-846-4992 if you do not have a valid ID.)
- Gavilan ID number
- The Assessment Center will provide pencils and scratch paper for students during testing. All items will be collected after the test.
- No electronic devices are allowed

Re-Assessment:

If you have previously taken an assessment test, you may retest between 15 and 90 days from your first attempt, or after two years. For dates and locations go to www.gavilan.edu/admit/assess.html

Advanced Placement: You may earn credit for College Entrance Examination Board (CEEB) Advanced Placement (AP) Tests with scores of 3, 4, or 5. AP credit can be used to meet IGETC, CSU GE and A.A. general education (GE) and/or major requirements.

Early Assessment Program (EAP): If you took the CSU-EAP test in high school you may be able to use these scores instead of the Gavilan College Assessment Test. See a counselor for more information.

Orientation 408-852-2866

Orientation is a critical step in your success! It provides an overview of instructional programs, support services, facilities and general graduation requirements, and helps you make the best use of your time to complete your educational goals.

Orientation may be completed **in person** or online. **New students (never attended college) must complete orientation prior to meeting with a counselor.**



myDegreeWorks

Log in to myGav and click DegreeWorks on the Student tab for 24/7 online access to:

- View your progress toward a Gavilan degree or certificate.
- Keep track of courses you must take to complete your degree or certificate.
- Check other degree options without any commitments.
- View and print your educational plan.
- View notes from the counseling and administrative offices.
- Use a GPA calculator to determine your term or graduation GPA.

Assessment and Orientation

Prior registration is required.

Dates, times and locations are subject to change.

Register at:

www.gavilan.edu/orientation for orientation

www.gavilan.edu/admit/assess.html for the placement assessment.

G= Gilroy, H = Hollister Briggs Bldg, M= Morgan Hill

Assessment Tests

Date	Time	Location/Rm.
Sat., Dec. 1, 2012	9 am-noon	H
Mon., Dec. 3, 2012	9 am - noon	G: MP 100
Tues., Dec. 4, 2012	1 pm-4 pm	G: MP 100
Weds., Dec. 5, 2012	5 pm-8 pm	G: MP 100
Mon., Dec. 10, 2012	9 am-noon	G: MP 100
Mon., Dec. 10, 2012	1 pm-4 pm	G: MP 100
Tues., Dec. 11, 2012	9 am-noon	G: MP 100
Thurs., Dec. 13, 2012	1 pm-4 pm	G: MP 100
Sat., Dec. 15, 2012	9 am-noon	M
Tues., Dec. 18, 2012	9 am-noon	G: MP 100
Tues., Dec. 18, 2012	1 pm-4 pm	G: MP 100
Weds., Dec. 19, 2012	9 am-noon	G: MP 100
Thurs., Dec. 20, 2012	1 pm-4 pm	G: MP 100
Fri., Dec. 21, 2012	9 am-noon	G: MP 100
Weds., Jan. 2, 2013	1 pm-4 pm	G: MP 100
Weds., Jan. 2, 2013	5 p.m-8 pm	G: MP 100
Sat., Jan. 5, 2013	9 am- noon	H
Mon., Jan. 7, 2013	9 am-noon	G: MP 100
Weds., Jan. 9, 2013	1 pm-4 pm	G: MP 100
Thurs., Jan. 10, 2013	9 am-noon	G: MP 100
Thurs., Jan. 10, 2013	5 pm-8 pm	G: MP 100
Sat., Jan. 12, 2013	9 am-noon	M
Mon., Jan. 14, 2013	1 pm-4 pm	G: MP 100
Thurs., Jan. 17, 2013	9 am-noon	G: MP 100
Mon., Jan. 21, 2013	9 am-noon	G: MP 100
Tues., Jan. 22, 2013	1 pm-4 pm	G: MP 100
Weds., Jan. 23, 2013	9 am-noon	G: MP 100
Thurs., Jan. 24, 2013	1 pm-4 pm	G: MP 100
Fri., Jan. 25, 2013	9 am-noon	G: MP 100

In-Person Orientation

Date	Time	Location/Rm.
Mon., Dec. 3, 2012	9 am-11 am	G: LI 171
Fri., Dec. 7, 2012	1:30 pm-3:30 pm	G: LI 171
Weds., Dec., 2012	4 pm-6 pm	G: LI 171
Mon., Jan. 7, 2013	1 pm-3 pm	G: LI 171
Fri., Jan. 11, 2013	10 am-noon	G: LI 171
Tues., Jan. 15, 2013	3 pm-5 pm	H
Fri., Jan. 25, 2013	4:00 pm-6 pm	Gilroy: Li 171

Counseling www.gavilan.edu/counseling

Counselors can assist you in meeting educational, career and life goals. If you are uncertain about your plans for the future, experiencing difficulty in making important decisions, or have any other personal or social concerns, the counseling staff is here for you. In addition, counselors make referrals to many community agencies. You may seek the assistance of any counselor at Gavilan College.

See a counselor if you are:

- a first time student planning to transfer
- a first time student planning to obtain a AA/AS degree
- an undecided major
- a high school contract student
- an academic probation student
- taking over 18 units (spring/fall) or over 6 units (summer)
- have completed prerequisite courses at another college(s)
- an international student with an "F1" Visa

Specialized Counselors by Program

Athletics:	408-848-4880	GY118
Student Success	408-848-4776	PB11
DRC:	408-848-4767	LI 117
EOPS/CalWORKs:	408-848-4740	LI101A
MESA:	408-848-4887	MA117
STEM:	408-848-4820	SC102
TRIO:	408-848-4707	LI109

Counseling Services

Counselors available for walk-in registration assistance only:

Location	Date	Day	Hours
Gilroy	January 8	Tuesday	8 a.m. - 6 p.m.
	January 9	Wednesday	8 a.m. - 3 p.m.
	January 10	Thursday	8 a.m. - 7 p.m.
	January 15	Tuesday	8 a.m. - 5 p.m.
	January 16	Wedne2sday	8 a.m. - 6 p.m.
	January 17	Thursday	8 a.m. - 7 p.m.
	January 22	Tuesday	8 a.m. - 6 p.m.
	January 23	Wednesday	8 a.m. - 3 p.m.
	January 24	Thursday	8 a.m. - 7 p.m.
Hollister and Morgan Hill	January 10 January 24	Thursday Thursday	10 a.m. - 6 p.m. 10 a.m. - 6 p.m.

Deregistration dates are in BOLD

GILROY: Walk-in: Mon-Fri, 8:30 am - 12:30 pm
(Please arrive at least 30 minutes before closing)

MH and HOL: Call for drop-in and/or appointment schedule.

Counseling schedules are subject to change.
Visit www.gavilan.edu/counseling for updates.

Adding Classes: Add codes expire on the "last day to add" and cannot be used after that time. Letters from instructors will not be accepted. It is your responsibility to ensure that you are officially registered for classes.

No exceptions!

Instructors will check the roster at the beginning of each class meeting to confirm that the students present are enrolled. View your registration status on MyGav or ask your instructor to verify your name on the official class roster.

Dropping Classes: You may withdraw from a course by submitting a drop card to Admissions & Records or by completing the drop process on self-service Banner. Click on the Add or Drop Classes link (under Registration Tools) on the Student Tab of MyGAV.

Withdrawal Policy: The following grading practices apply when withdrawing from a course:

- If you withdraw from a course before the "NRS" date published in this schedule, or 10% of the class meetings in a late-start class, it will not show up on your transcript.
- If you withdraw from a course prior to completion of 75% of the class meetings for the course you will receive a grade of "W"; thereafter, you will receive whatever grade you have earned based upon the entire semester's work.

Course Conflicts: Students with class conflicts must have a note from 1) either both instructors stating they are aware of the conflict or 2) the instructor of the class the student will leave early/ arrive late. The note must state what steps will be taken to make up time/work or if there are no conflicting problems.


Educational Plan

You are expected to take the responsibility for scheduling an appointment with a counselor, preferably at least once a semester. to develop, review and update your educational plan and ensure that you are taking the appropriate courses to meet your educational goal.

General Education Reciprocity Agreement

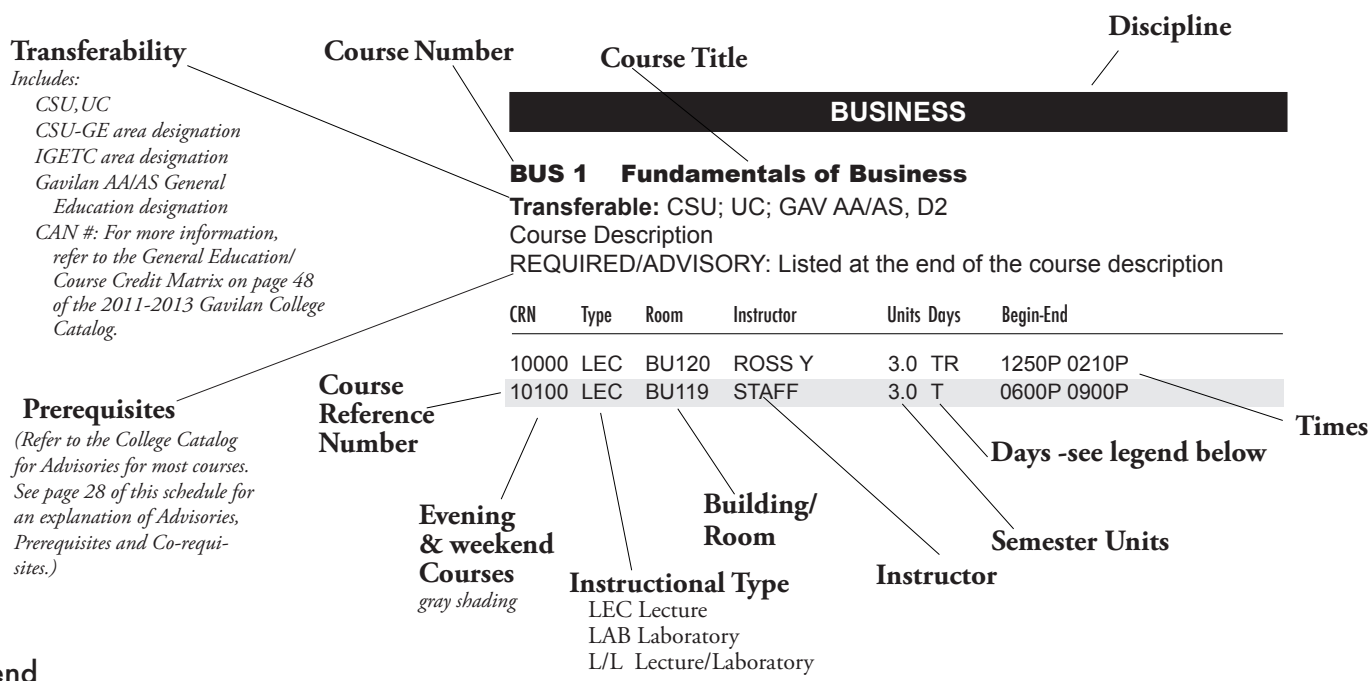
Gavilan Community College has entered into a mutual agreement with nine other community colleges to accept the general education of these colleges. The participating colleges are Chabot College (Hayward), De Anza College (Cupertino), Evergreen Valley College (San Jose), Foothill College (Los Altos Hills), Gavilan College (Gilroy), Las Positas (Livermore), Mission College (San Jose), Ohlone College (Fremont), San Jose City College (San Jose) and West Valley College (Saratoga).

Students who obtain a Certification of Completion of Associate Degree General Education or complete an associate degree at any of the participating colleges will have both their general education course work and graduation proficiencies accepted as completed at any one of the participating campuses.



The College Catalog contains a complete description of all Gavilan College courses, student policies, and services. It can be purchased for \$4.00 at the bookstore or viewed online at www.gavilan.edu/catalog

How to read the Class Schedule



Legend

M = Monday T = Tuesday W = Wednesday R = Thursday F = Friday S = Saturday U = Sunday

ARR = Additional weekly hours required FEX = Field Experience TBA = to be arranged TV = Telecourse

Wrk Ex = Work Experience

Gray shading indicates evening and weekend classes

What is a CRN?
CRN stands for Course Reference Number. This is the number (used to be called section) that you will use to register for your classes.

Guide to off-campus class locations

For on-campus locations, see campus map, inside back cover

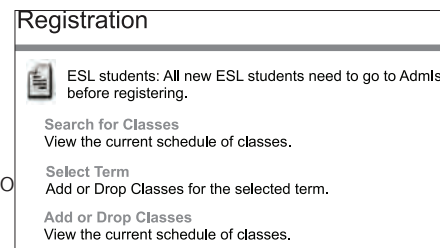
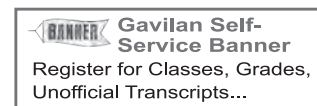
Off-Campus Class locations

ANZ	Anzar High School, San Juan Bautista	LOADCS1	Live Oak Adult Day Services, 651 West Sixth St., Gilroy
BROWNL	Brownell Middle School, 7800 Carmel St., Gilroy	LOHS	Live Oak High School, 1505 E. Main Ave., Morgan Hill
CALAVR	Calaveras Elementary, 85 Tilton Ave., Morgan Hill	MHG	Morgan Hill Community Center, 17060 Monterey Rd., Morgan Hill
CHS	Christopher High School, 850 Day Rd., Gilroy	OMC	Ochoa Migrant Camp
CRC	Centennial Recreation Ctr., 171 W. Edmundson Ave., Morgan Hill	PORTHL	Portuguese Hall, 695 Seventh St., Hollister
CTC 1-4	GUSD/Gavilan Computer Technology Center on Murray Ave., Gilroy	PLY	Morgan Hill Playhouse, Monterey Highway and Dunne, Morgan Hill
EGLRIG	Eagle Ridge Golf Course, Santa Teresa Blvd., Gilroy	SBHS	San Benito High School 1220 Monterey St., Hollister
ELIOT	Eliot Elementary School, 475 Old Gilroy St., Gilroy	SBCL	San Benito County Library, 470 5th St., Hollister
ELROBL	El Roble Elementary, 930 Third Street, Gilroy	SBRAT	Sobrato High School, 401 Burnett Ave., Morgan Hill
ERGOLF	Eagle Ridge Golf Club, 2951 Club Dr., Gilroy	SJBCC	San Juan Bautista Community Center, 10 San Jose St., San Juan Bautista.
GHS	Gilroy High School, 750 W 10th St., Gilroy	SOL	Solorsano Middle School, 7121 Grenache Way, Gilroy
GIBOWL	Gilroy Bowl, 7554 Monterey Street, Gilroy	STF	St. Francis, 7950 Church St., Gilroy
HOL	Hollister Briggs Bldg, 365 Fourth St. Hollister	SUNNY	Sunnyslope Elementary, 1475 Memorial Dr. Hollister
HOLLCC	Hollister Community Center, 300 West St., Hollister	SVALLY	South Valley High School, 385 loof Ave., Gilroy
HOPE-G	HOPE - 8855 Murray Ave., Gilroy	VG	Village Green, 7610 Isabella Way, Gilroy
HOPE-H	HOPE - 650 San Benito St. Suite #120, Hollister	WEX	Work Experience
HVME1	Hacienda Valley Mobile Estates, 275 Burnett Ave., Morgan Hill		
JS	Jasmine Square, 16530 Monterey Rd., Morgan Hill		

How to Register Online

New students must file an application at least 10 business days prior to registering.

1. Go to (www.gavilan.edu). Click on the **MyGAV** icon.
2. **Log in to MyGAV**. Enter your **"G" number** and **PIN**. Click **Login**.
3. On the **Main Menu** page, select the **Student Tab**.
4. On the **Student** page, click the **Gavilan Self-Service Banner** box.
6. On the **Main Menu** page, select **Student**.
7. On the **Student Menu** page, select **Registration**.
8. On the **Registration** page, click on **Add or Drop Classes**.
9. On the **Registration Term** page, select the **term** from the drop down list for which you will enroll (e.g. Fall 2011).
10. On the **Add or Drop Classes** page, **enter the CRNs** of the courses you wish to register for and select **Submit Changes**.
11. If **Status=**Web Registered**** then you have successfully registered.
12. To pay for the class(es) you have registered for, go to the bottom of the page and select **Registration Fee Assessment** and you will see your account balance information and payment instructions.



General Information

Attendance If you fail to attend the first class session you may be dropped by the instructor in order to admit waiting students. It is your responsibility to drop the course. Do not assume that the instructor will do so. You **MUST** officially withdraw from a class before the refund deadline in order to receive a refund, even if you have never attended the class.

Advisories A course advisory is recommended preparation for a course. It is not a prerequisite to taking a course but is strongly suggested that the advisory be met prior to enrollment, as success in the course may depend upon having that skill or knowledge level. This becomes critical in being able to read and understand college textbooks.

Campus Safety and Crime Statistics Contact the Gavilan College Security Department at **408-710-7490 (or dial "10" from any campus extension)** to report criminal or potential criminal activity. Campus safety information and crime statistics are available online at www.gavilan.edu/safety. If you would like a hard copy of this information, copies are available at the Campus Security office (S/F bldg.) or call 408-848-4703 to have a copy mailed to you.

Course Repetition Effective Summer 2012, each course may be attempted a maximum of three times at the same college. An "attempt" is any enrollment in a course after the "No Record Shown" deadline, and that is recorded on your transcript as a "W", "I", "CR", "NC", "P", "NP", or a letter grade (A, B, C, D, F, etc.). Registration for the third attempt must be accompanied by a statement of understanding of repeat limits signed by the student and a counselor along with a registration or add card also signed by the counselor. Attempts made prior to Summer 2012 are counted towards the total number of attempts.

Pass/No Pass, Letter Grade Option Some courses have the option of a final grade of Pass/No Pass or a traditional letter grade of "A", "B", "C", etc. The grading option is shown by the class listing in the schedule. See 2011-2013 Catalog for details.

Prerequisites and Co-requisites A **prerequisite** is a course or skill level that is required **before** you can enroll in another course. Courses used to meet prerequisite requirements must have been completed with a "C" grade or better or "Pass". A **co-requisite** is a set of courses that you must take at the same time.

Challenging a Prerequisite: If you believe that you have the equivalent of a prerequisite through other means (courses at another college, AP tests, work experience, etc.) already fulfilled a prerequisite, or that a prerequisite has been improperly established or implemented, you may challenge the prerequisite by filing a **Challenge Form**. See 2011-2013 Catalog for details.

Transcripts will be released **ONLY** with written authorization. Telephone requests will not be accepted. The first two copies are free; there is a \$4 charge for each copy thereafter. Transcripts are normally sent out within ten business days of the request. This response time may be longer during busy periods such as the first two weeks of a new semester. Urgent requests cannot be honored during the late registration period but can normally be produced within 48 hours at a cost of \$7 per copy. Unofficial transcripts are available online.

Basic Fees

Per unit fee (California resident)	\$46
Per unit fee (non-resident)	\$238
Health Fee:	\$19
Campus Center Use Fee	
\$1 per unit to a maximum of \$5	
Student Representation Fee	\$1
ASB Card, per semester	\$6

Pay fees in person at all locations, by mail, or online
In Person: cash, check, Mastercard, Visa
Online: American Express, MasterCard, Visa or Discover Card

Parking Permits Required only on the Gilroy campus Monday-Friday. Purchase parking permits online at MyGav.

Day Permit (7 a.m. - 10 p.m.)	\$40
Day Permit with TANF/AFDC/SSI or Financial Aid.	\$20
Evening Permit (3 p.m. - 10 p.m.)	\$20
Summer	\$20
Single-Day permit	\$1.00

Purchase single-day permits from the coin-operated machines located in parking lots A, E, H and at the south entrance to campus. Exact change is required.

Student ID (ASB) Discount Card ASB cards are issued as part of the registration process. You may pay and have your picture taken at all registration locations. Students who register online and opt not to purchase an ASB card at the time of registration may purchase one at a later time. Students with financial hardship can request assistance at Financial Aid, EOPS, TRIO, and MESA programs. **Associated Student Body Card** fees support campus activities, educational programs, speakers, and cultural events, and provide discounts to card-holders at campus and off-campus venues. If you do not wish to purchase an ASB card you may opt-out at the time of registration.

California Nonresident Tuition Fee Exemption (AB540) as required by California law, provides an exemption from payment of non-resident tuition for eligible non-immigrant students. To be eligible, you must have attended a California high school for three full years and have graduated from a California high school or have received the equivalent of a California diploma (GED, CHESPE). The exemption does not grant residency status and you may not be eligible for state aid programs such as BOG, EOPS or federal financial aid. You must sign an affidavit affirming that you have filed or will file an application with INS to legalize your immigration status as soon as you are eligible to do so. Contact the Admissions & Records Office for more information.

Student Health Fees provide health services and accident insurance for all students enrolled in credit classes.

Exemptions for Health Fees: Pursuant to Education Code §76355 (c) the following categories of students are exempted from the health fee required pursuant to subdivision (a):

1. Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination or organization.
2. Students who are attending a community college under an approved apprenticeship training program.

Students wishing to seek exemptions should visit the Admissions and Records Office.

Book and Materials Costs *Reference H. R. 4127*

The International Standard Book Number (ISBN) and retail price of required or recommended text books and supplemental materials for each course. is available at www.gavilan.edu/bookstore/index.htm

Student Representation Fee

The student government (ASB) uses the fees to lobby and advocate for student issues and concerns at the state level, and to support opportunities for students to attend leadership conferences on issues related to advocacy. If you do not wish to support these activities you may request a refund directly from the ASB.

Spring 2013 Fee Schedule

TOTALS INCLUDE: Per unit Enrollment Fee, \$19 Health Fee, \$1 per unit Campus Center Use Fee (maximum of \$5), \$6 Student ID/Discount Card and \$1 Student Representation Fee.

<u># of Units</u>	<u>California Resident</u>	<u>Non Resident Out-of-State</u>	<u># of Units</u>	<u>California Resident</u>	<u>Non Resident Out-of-State</u>	<u># of Units</u>	<u>California Resident</u>	<u>Non Resident Out-of-State</u>
0.5	49.50	145.50	6.5	330.00	1578.00	12.5	606.00	3006.00
1.0	73.00	265.00	7.0	353.00	1697.00	13.0	629.00	3125.00
1.5	96.50	384.50	7.5	376.00	1816.00	13.5	652.00	3244.00
2.0	120.00	504.00	8.0	399.00	1935.00	14.0	675.00	3363.00
2.5	143.50	623.50	8.5	422.00	2054.00	14.5	698.00	3482.00
3.0	167.00	743.00	9.0	445.00	2173.00	15.0	721.00	3601.00
3.5	190.50	862.50	9.5	468.00	2292.00	15.5	744.00	3720.00
4.0	214.00	982.00	10.0	491.00	2411.00	16.0	767.00	3839.00
4.5	237.50	1101.50	10.5	514.00	2530.00	16.5	790.00	3957.00
5.0	261.00	1221.00	11.0	537.00	2649.00	17.0	813.00	4077.00
5.5	284.00	1340.00	11.5	560.00	2768.00	17.5	836.00	4196.00
6.0	307.00	1459.00	12.0	583.00	2887.00	18.0	859.00	4315.00

Payment Deadlines- See inside front cover for dates.

You must pay **in full** by the payment deadline following the day you register (it may be the same day.) **If you receive financial aid you** will be required to pay some minimal fees (some as low as \$1.00) before the payment deadline or risk being dropped from ALL classes.

If you are unsure if you qualify for aid or the amount you will be expected to pay the fees upon registration, visit the Financial Aid Office on the main campus or view your financial aid status on MyGAV.

If you add classes after the initial registration, you **MUST** check your account balance. If you owe additional fees, you must pay those before the next payment deadline or you will be dropped from ALL your classes, even those you registered for earlier.

Courses With Additional Fees

Payable at registration

<u>COURSE</u>	<u>DESCRIPTION</u>	<u>FEE</u>
AH 16	IV THERAPY	\$50.00
AH 52	MEDICAL-SURGICAL NURSING	\$100.00
AH 54	MEDICAL-SURGICAL/PEDIATRIC NURSE	\$100.00
AH 56	COMPENSATORY NURSING PRACTICE	\$100.00
GUID 1	SELF ASSESSMENT	\$12.00
PSYC 5	SELF ASSESSMENT	\$12.00

Payable to instructor or additional materials required

<u>COURSE</u>	<u>DESCRIPTION</u>	<u>FEE</u>
COS 200	BEGINNING COSMETOLOGY KIT \$600 kit + \$200 course materials; includes cosmetology kit, manikin, and uniform. Payable at Admissions and Records by the first day of instruction. Contact the Cosmetology department at 408-848-4884 for details.	
COS 201	INTERMEDIATE COSMETOLOGY	\$300 (approx.)*
COS 202	ADVANCED COSMETOLOGY	\$400 (approx.)*
COS 203	PRACTICUM	\$400 (approx.)*
COS 221	ADVANCED SCIENTIFIC SKIN CARE	\$200 (approx.)*

* Students must purchase supplies. Does not include books and classroom materials.

Refunds

You must drop classes by the deadline in order to receive a refund.

- Semester-length: See inside front cover
- Short-term courses: before 10% of the course meetings have passed.
- One- or two-day courses: before the start of the course.

Refunds of less than \$10 will remain on your account as a credit. Refund checks are mailed. Be sure your address is current in your MyGAV account to ensure prompt delivery.

Making a Payment in MyGAV

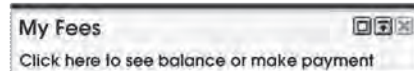
1. Go to **www.gavilan.edu** and click on MyGAV icon.



2. **Log in to MyGAV.** Enter your “G” number and PIN. Click **Login**.

3. On the **Main Menu** page, select the **Student Tab**.

4. Click on the **My Fees** link and it will take you to ...



5. **Select Term.** Enter the term for which you want to pay from the drop-down list and select **Submit**.

Select Term

Select a Term:

6. The **Account Detail for Term** screen shows balances, financial aid and pending transactions on your account.

Account Detail for Term

Review detail transactions on your account, including current and future balance totals for the selected term and other terms.

201130 Spring 2011 Term Detail

Detail Code	Description	Charge	Payment	Balance	Pay Now
ASBR	ASB Rap Fee	\$1.00			
ASBT	ASB Card - Term	\$6.00			
CCUF	Campus Center Use Fee	\$1.00			
ENRL	Enrollment Fee	\$26.00			
HLTH	Health Fee	\$15.00			
		Net Term Balance		\$49.00	
		Net Balance for Other Terms:		\$0.00	
		Account Balance:		\$49.00	

No Authorized Financial Aid exists on your record for the selected term

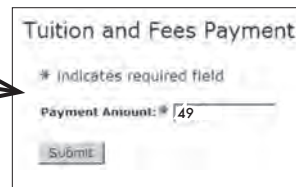
No pending transactions exist on your record for the selected term

Select **Pay Now** to continue to

[OPT-OUT of ASB Card Fee | Select Another Term | Statement and Payment History]

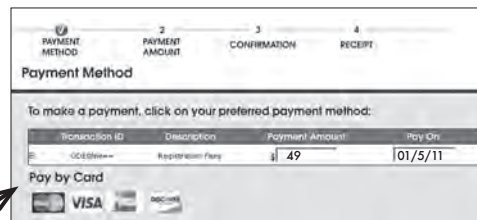
It is important that you pay the entire **Account Balance** in order to prevent being dropped from all your classes prior to the payment deadline (see chart in the left column.)

7. On the **Tuition and Fees Payment** screen enter the amount you wish to pay. Select **Submit**.



8. **Payment Method:**

You can pay with American Express, Discover, Mastercard, Visa or your debit card.



Click on **Pay by Card**. Fill in your information and click on **Continue**. Review your confirmation and print your receipt.

Financial Aid 408-848-4727

Some financial aid programs are designed to provide assistance to students with documented financial need. This aid is provided from federal, state and private sources.

You must have a high school diploma or GED to qualify for federal aid.

Federal and State Grants available at Gavilan College:

- Federal Pell Grant
- Federal SEO Grant
- Federal Work Study Grant
- Cal Grant (B and C)
- Chafee Grant



Applications

Financial aid applicants must:

- demonstrate need according to the guidelines of each program.
- be a U.S. citizen or eligible non-citizen.
- be in good standing on a federal student loan (not in default) or not owe a refund of student financial aid.
- demonstrate ability to benefit from higher education
- be a regular student in an eligible program enrolling for the purpose of obtaining a degree or certificate.
- be registered (or formerly registered) with Selective Service (males only).
- maintain satisfactory academic progress.

FAFSA (Free Application for Federal Student Aid)

The FAFSA determines your eligibility for federal/state grants, work study, and loans. It can be completed through paper application or online at www.fafsa.ed.gov.

Use Gavilan College code: 001202

Complete the **2012-13 FAFSA** for Spring 2013

Bog Fee Waiver: The Board of Governor's Fee Waiver Program waives enrollment fees for eligible California residents. For complete details on three different methods to qualify for the BOG Fee Waiver, visit us at <http://www.gavilan.edu/finaid/apply/waiver.html>.

Federal Work-study: Provides Gavilan College students with part-time employment while gaining valuable work experience. To be considered for federal work study, file the FAFSA, indicate interest in Work Study, meet program requirements, and have financial need. Funding for Federal Work Study is limited.

Student Loans: Gavilan College participates in the Federal Direct Student Loan Program. If you are interested in applying for a student loan, contact the Financial Aid Office.

Scholarships Scholarships are awarded on the basis of academic achievement and/or financial need. Eligibility varies and is set by the scholarship donor. Private scholarship applications with various deadlines throughout the school year are available on the Financial Aid website, www.gavilan.edu/finaid. Check back often. New scholarships are announced throughout the year.

Veterans' Education Benefits 408-848-4734

- <http://www.gavilan.edu/veterans/>

Welcome back veterans! Gavilan College offers special assistance to veterans and dependents of disabled veterans.

Pre-priority registration is granted to any member or former member of the Armed Forces of the United States who is within two years of leaving active duty. For more information consult a counselor or the Veteran Certifying official in the Financial Aid Office (SC124) .

Gavilan College recognizes credit and grants credit to veterans and reservists for service and training completed in the Armed Forces. Gavilan College reports as credit for prior training only those prior units that are required for the student's current objective at Gavilan College.

Chapters related to veterans' education benefits:

- Chapter 30 Montgomery GI Bill
- Chapter 31 Vocational Rehabilitation
- Chapter 33 Post 9/11 GI Bill
- Chapter 35 Dependents Educational Assistance
- Chapter 1606 Montgomery GI Bill – Selected Reserve
- Chapter 1607 Reserve Educational Assistance Program (REAP)

Post 9/11 GI Bill: Only active duty service performed after 9/11/2001 may be considered for determining eligibility for this new benefit. To be eligible, a service member or veteran must have served at least 90 days on active duty. However individuals honorably discharged for a service-connected disability who served 30 continuous days after 9/10/2001 may also establish eligibility.

Apply for benefits online:

<http://vabenefits.vba.va.gov/vonapp/main.asp>

Visit us: Bring DD214 to VA Certifying Official at the **Veterans Welcome Window** in the Financial Aid Office. Bring any academic transcripts from previous institutions for development of an Ed Plan. To schedule an appointment with a Gavilan College counselor to develop an Educational Plan, please visit the Counseling Office - SC 113 (in the Student Center) or go to www.gavilan.edu/counsel.

The VA Certifying Official will require an Education Plan in order to certify benefits.

Satisfactory Academic Progress (SAP) Policy

The Gavilan College Financial Aid Office is required to measure your academic progress toward a certificate, associate, or transfer degree program. If you are not pursuing one of these programs, you are not eligible for financial aid. Your progress will be reviewed at least once per academic year.

If you had extenuating circumstances for your last term at Gavilan College and were placed on disqualification, you may submit an Appeal and SAP Quiz to the Financial Aid Office for consideration.

Disability Resource Center (DRC) 408-848-4865

DRC provides a variety of services and classes for students with disabilities as they move toward their educational or vocational goals. Services include: academic, career and vocational counseling; registration assistance; learning skills evaluation, specialized tutoring; vocational preparation and job placement; mobility assistance; note taking; test-taking facilitation; sign language interpreting; real time captioning; alternate media services; and assistive computer technology and training.

DRC CLASSES OFFERED:

Guidance Courses:

- Guid 530 Job Readiness
- Guid 557 Learning Skills Evaluation
- Guid 558 Learning Skills Laboratory
- Guid 560 Individual Learning Skills Development
- Guid 562 Directed Study Lab in Pre-Algebra
- Guid 563 Directed Study Lab in Algebra
- Guid 565 Directed Study Lab in Intermediate Algebra

Adapted Physical Education:

- APE 34/534 Adapted Aquatic Exercise
- APE 35/535 Adapted Swimming for Total Fitness
- APE 36/536 Adapted Physical Education
- APE 38/538 Adapted Cardiovascular Conditioning and Training

Computer Science Classes:

- CSIS 570 Computer Access Evaluation
- CSIS 571 Computer Assisted Instruction
- CSIS 572 Adaptive Computer Basics

Vocational Preparation: These programs are offered for students with intellectual disabilities at three sites: Gavilan College, HOPE in Gilroy and HOPE in Hollister.

Students requiring special services or arrangements because of hearing, visual, or other disability should contact their instructor, counselor, or the Disability Resource Center.

**High School Students
Concurrent Enrollment**

Important Dates

- Dec 10** High school student registration begins
- January 16** Deadline for paperwork, assessment, and registration activities for Spring classes
- January 30** Spring Semester begins

Things to consider:

- Plan early!
- No exceptions for incomplete paperwork
- High school students cannot register late or use add codes

Checklist:

- Application (allow 10 days for processing)
- High School Contract form, completed, with all signatures
- High School Transcript
- Assessment test or EAP
- Registration card
- Proof of 2.00 cumulative GPA or higher
- Meet registration deadlines
- Payment of fees
- Purchase books and required materials

Contact Admissions and Records
for additional information 408-848-4735

Student Health Services

- ◇ First aid treatment
- ◇ Smoking cessation treatment, including nicotine replacement therapy
- ◇ Blood pressure screening
- ◇ Tuberculin skin testing for students
- ◇ HIV testing referrals
- ◇ Condoms
- ◇ Over-the-counter medications such as aspirin
- ◇ Pamphlets and classes on nutrition, hepatitis, stress management, AIDS, suicide and other topics.
- ◇ Referrals for health conditions including alcohol and drug intervention

**For adult students enrolled in credit classes. Appointment preferred.
408-848-4791, Student Center, SC118**

Health Insurance For Students



Affordable year-round insurance is now available for community college students enrolled in a minimum of 6 units!

\$200 deductible per year (\$100 when referred by Student Health Services)

Visit the doctor of your choice.

Benefits include: hospitalization, emergency room visits, surgery, doctor's visits, treatment for mental and nervous conditions, prescription drug coverage, toll-free Nurse Advice Line.

1-800-367-5830

studentinsuranceagency.com

(Click on Domestic Plans.)

Sponsored by the Community College League of California

Student Services Directory

<i>Program</i>	<i>Intended for:</i>	<i>Services</i>
CalWORKS 408-848-4790 L101 A M-F 8 a.m. – 5 p.m.	<ul style="list-style-type: none"> • Students receiving TANF (Temporary Assistance to Needy Families) 	<ul style="list-style-type: none"> • Counseling • Textbooks • Employment assistance • Job placement
Career/Transfer Center PB 11 408-848-4818 www.gavilan.edu/transfer	<ul style="list-style-type: none"> • Students • Prospective students • Alumni and the community • Faculty and staff 	<ul style="list-style-type: none"> • EUREKA career guidance program • Career Connections job search website • Help in making career and transfer decisions
Cooperative Agencies Resources for Education (CARE) LI 101 A/B 408-848-4790	<ul style="list-style-type: none"> • Single parent/guardian of at least one child under 14 • 18 or over • head of household • receiving cash assistance from Department of Social Services • eligible for EOPS 	<ul style="list-style-type: none"> • Counseling • Priority registration • Academic tutoring • Financial assistance for transportation • Books and supplies • Grants • Other support services
Child Development Center 408-848-4815 www.gavilan.edu/cdc	<ul style="list-style-type: none"> • Pre-school age children • Parents may be students or community members 	<ul style="list-style-type: none"> • Subsidized childcare • Fee-based childcare • Snacks, lunch
Disability Resource Center LI 117 408-848-4865 TTY – 408-846-4924 www.gavilan.edu/drc	<ul style="list-style-type: none"> • Students with verified disabilities 	<ul style="list-style-type: none"> • Academic, career and vocational counseling; • Learning skills evaluation • Specialized tutoring; • Vocational preparation and job placement • Accommodations, see page 13
Extended Opportunity Programs and Services (EOPS) 408-848-4740 LI 101A	<ul style="list-style-type: none"> • Students with social, economic, and educational challenges • Foster youth • Space in the program is limited 	<ul style="list-style-type: none"> • Counseling • Book vouchers • Specialized workshops for student success • Student computer center • Book lending library
First Year Experience	<ul style="list-style-type: none"> • First-time college students 	<ul style="list-style-type: none"> • Strengthen reading, writing, and study skills • Gain familiarity with campus and resources • Develop connections between courses
General Counseling 408-848-4720 SC 113	<ul style="list-style-type: none"> • Students • Prospective students 	<ul style="list-style-type: none"> • Academic, career and vocational counseling • Registration • Course placement
Health Services	<ul style="list-style-type: none"> • Adult students enrolled in credit classes 	<ul style="list-style-type: none"> • see page 13
Outreach and Recruitment 408-846-4993 PB 11	<ul style="list-style-type: none"> • Prospective students and their families 	<ul style="list-style-type: none"> • Campus tours and visits • Presentations and Information
Puente 408-848-4807	<ul style="list-style-type: none"> • Educationally underserved students who plan to transfer to four-year colleges and universities 	<ul style="list-style-type: none"> • Learning community pairing classes in English and Guidance • Counseling • Community mentors
Mediation 408-848-4723	<ul style="list-style-type: none"> • Students experiencing intrapersonal disputes 	<ul style="list-style-type: none"> • Trained mediators • Mutually agreeable solutions
Student Success Center PB 11 408-852-2866	<ul style="list-style-type: none"> • Students who assess into pre-collegiate English or math • New students • ESL students 	<ul style="list-style-type: none"> • Referrals • Counseling • Workshops • Early intervention
TRIO LI 109 408-846-4981	<ul style="list-style-type: none"> • First-generation students or • Low-income or • Disabled • Space in the program is limited to 160 	<ul style="list-style-type: none"> • Academic counseling • Laptop and calculator lending • Cultural and social activities • University visits
Veterans Resource Center TH128 408-848-4787	<ul style="list-style-type: none"> • U.S. Military Veterans 	<ul style="list-style-type: none"> • Vet-to-Vet tutoring and mentoring • Benefits counseling and resources
Welcome Center SS107A	<ul style="list-style-type: none"> • New students 	<ul style="list-style-type: none"> • computers • registration and G-number assistance

Student Life - 408-852-2849

Student Activities Office supports students in the development of skills through participation in student life and campus activities. This office supports the ASB and student clubs and coordinates campus-wide events.

Associated Student Body (ASB) 408-848-4777

is the official student organization on campus and provides the majority of student input and recommendations on critical campus issues to faculty, staff, administration and the Board of Trustees.

Student Senate is a representative body of students who meet weekly to plan, implement and evaluate college activities and services that meet the needs of Gavilan College students. Any student who meets the requirements of the ASB's by-laws may become a voting member of the Student Senate. The elected and appointed officers provide a liaison between the students and academic departments and student services. The variety of leadership positions allows for different levels of involvement so that students can balance their academic and extracurricular loads effectively.

The political and practical leadership skills that students develop through the ASB are supplemented through a leadership course offered through the Political Science and Psychology Departments (POLS 27; PSYC 27). The curriculum includes practical skills that are applicable to college-related opportunities and other professional and personal environments.

ASB Student Body Card revenue supports social and cultural activities on campus and provides the purchaser with free admission to athletic events, discounts at cultural events and free bluebooks and scantrons (testing supplies) in the bookstore. Community-wide businesses offer discounts to card holders such as reduced movie admissions, restaurant, gym, museum, computer and software discounts. ASB cards can be activated as library cards and come with 100 free prints. **Please note:** There is a \$2 charge for replacing lost ASB cards.

Gavilan Press 408-848-4837 The Gavilan Press, an independent student newspaper, gives students a real world journalism experience, training in traditional and digital tools, and a public forum for their ideas and opinions. The newspaper has covered events, issues and people that shape, reflect and define the college and the world since 1967. The Gavilan Press is also available online at www.gavilanpress.com.

Rho Alpha Mu - Honor Society 408-848-4897

is the Gavilan College chapter of Alpha Gamma Sigma, the California Community College Honor Scholarship Society. Its purpose is to recognize student scholarship, contribute to the social and cultural life of the campus and to provide and promote active involvement with the larger community through voluntary community service activities. Membership is open to all those with at least a 3.0 grade point average. There are a number of financial award possibilities for members in good standing.


GavALERT

Gavilan College has an emergency alert system which can contact you by text, email, or voice in the case of a campus emergency. **It is up to you to make sure that the contact information listed in self-service Banner is correct.** Once per semester you will receive a test message which will direct you to update your contact information in self-service Banner. For more information go to www.gavilan.edu/gavalert.

Student CLUBS

A variety of clubs and organizations provide opportunities to participate in scholastic, social, political, cultural and recreational pursuits. Club activities are coordinated and supported through the Student Senate. Students are encouraged to start clubs if they have a particular interest not represented currently on campus.

- Advocates for Children
- Ambassadors
- Otaku (Anime)
- Chi Sigma Iota (Administration of Justice)
- Cheerleading
- CDC Parenting Club
- Christian Fellowship
- Communications Club
- Computer Club
- COSMO
- Digital Media
- Engineering Club
- EOPS Club
- Gavilan Burners (Wheelchair Basketball Club),
- Gavilan Music
- GavTV
- Inception Literary Club
- International Club
- The Order of the Knights of Gavilan
- Knit Wits
- Latina Leadership Network
- LDS
- MESA (Math Engineering Science Achievement)
- MLDT (Medical Leaders - Doctors of Tomorrow)
- OUT
- Parent's Club
- Philosophy Club
- Physician Assistants Club
- Rambassadors
- Rho Alpha Mu
- Science Alliance
- SERA (Students Encouraging Rape Awareness)
- TADA/Theatre Arts
- Teach For Tomorrow
- Tennis Club
- Veterans' Club
- WordUP (Literature)



Gavilan College is smoke and tobacco-free

Smoking is permitted only in designated areas in the parking lots (see campus map, inside back cover)

You can get help quitting!
Visit Student Health Services in SC118

Resource / Location / Contact	Description
Disability Resource Center: LI 105 High Tech Center, LI 105 408-848-4823 Learning Skills Lab, LI 116 408-848-4865	<ul style="list-style-type: none"> • Assistive computer technology • Services and accommodations • Specialized training and courses
English as a Second Language (ESL) Computer Lab BU119. Call 408-848-4856	<ul style="list-style-type: none"> • Software programs for all levels and ESL classes.
Learning Communities	<ul style="list-style-type: none"> • Two or more linked courses. • Research shows that when you take a learning community course, you become a stronger student and do better in your other college courses.
Library www.gavilan.edu/library/ Monday-Thursday, 8:00 am - 8:00 pm and Friday from 8:00 am - 3:00 pm. Circulation: 408-848-4810 Reference: 408-848-4806	<ul style="list-style-type: none"> • Print and electronic resources • 60,000 printed books • 25,000+ eBooks • 2,500 magazine titles, • Electronic databases • DVD's, films and talking books. • Online catalog • Links to class websites and key online resources
Math Lab www.gavilan.edu/mathlab/ MA101. call 408-846-4959.	<ul style="list-style-type: none"> • Practice math skills • Individualized help (every level) computers • Tutorial software • Math software for geometry, statistics and calculus projects.
MESA (Mathematics, Engineering and Science Achievement) 408-846-4968 MA 115 www.gavilan.edu/mesa	<ul style="list-style-type: none"> • Study center • Academic Excellence Workshops, tutoring, • University trips, • Academic advising, • Transfer assistance workshops and more. <p>Eligibility: 1) majoring in math and science based fields (ie. Biology, Chemistry, Engineering etc.), 2) planning to transfer to 4-year universities 3) have financial need and 4) are first generation college students.</p>
Service Learning	<ul style="list-style-type: none"> • Classes with a community service component to provide job and life experience.
STEM MA 115	<ul style="list-style-type: none"> • Internships • Support • Counseling for science and technology majors
Student Success Center PB 11	<ul style="list-style-type: none"> • A one-stop shop for first-year students. • Come at any time of the day to use the computers, get tutoring, see counselors, and hang out with friends. • Computers and printers for student use. • Refrigerator and microwave. Snacks. • Tutoring and workshops.
Tutoring Tutoring Center (LI 116) Computer Place (LI 168). www.gavilan.edu/tutor 408-848-4838	<ul style="list-style-type: none"> • Tutoring for all levels, all courses • Drop-in or appointment
Writing Center 408-848-4811 LI 120 Monday-Thursday 8 am-6 pm (closed Mondays 2:30-3:30 pm) and Friday 8 am-2 pm.	<ul style="list-style-type: none"> • Help with class assignments • Help with poetry, short stories, lyrics, business letters and resumes. • Space for writing discussions, meeting, workshops and study groups. • Special events include activities with acclaimed writers from our • Visiting Writers and Scholars in Residence programs

LIBRARY

<http://www.gavilan.edu/library>

Discover the rich resources available with your library card. Whether for your term-paper or your interests, current and reliable materials specifically designed for Gavilan courses are available from the library databases. About a third of all the library materials are from "proprietary" databases. That means we pay for these materials on your behalf; they are not available to the public at large.



GET YOUR LIBRARY CARD NOW!

Your library card gives you access to library resources:

- access to computers in the library
- books, eBooks, reserve materials and more
- access to all electronic databases, on campus or from home

Get your library card in person or online. Library cards are available to registered Gavilan students, staff and faculty, as well as community residents with a valid photo identification.

ASB cards can be used as library cards! Ask at the library desk to have yours activated.

Apply for a Book Loan

With an ASB card you can apply for an ASB book loan (up to \$300) at the Financial Aid Office, room SC124.

Buy an ASB card at the Admissions & Records Office, room SC111.



Rent a Textbook!

You can save 50% or more!

Go to rent-a-text.com or see bookstore for details.

Guide to Grades

Grade	GPA	Definition
A	4	Excellent
A-	3.7	Excellent
B+	3.3	Good
B	3	Good
B-	2.7	Good
C+	2.3	Satisfactory
C	2	Satisfactory
D	1	Passing, Less Than Satisfactory
F	0	Failing
P*	0	Pass - at least satisfactory, units awarded not counted in grade point average or in consideration of honors.
NP*	0	No Pass - less than satisfactory or failing, units not counted in grade point average.
I	0	Incomplete - incomplete academic work for unforeseeable, emergency and justifiable reasons after the last day to withdraw with a "W". Request for this grade must be initiated by the student. Work to be completed must not involve further class attendance or instruction. The Incomplete must be made up during the next term of attendance, summer excluded, within the next year.
W	0	Withdrew - withdrew from class after the NRS (No Record Shown) period and before the W deadline. Students withdrawing from courses after the W deadline must be awarded a letter grade or, if appropriate, request an incomplete (see above.)
MW	0	Military Withdrawal

To be used ONLY if final grade for a course is designated Pass/No Pass

Need to print out documents?

GoPrint

Get 100 free prints with purchase of an ASB (Associated Student Body) card!!

**Prints are:
\$.05 (black & white)
\$.10 (color)**

Purchase either a GoPrint or ASB card and you're good to go! No need to fumble around with coins!

GoPrint cards can be purchased and reloaded at the following pay stations: The Business Skills Lab, Computer Place, Library and the Morgan Hill and Hollister computer labs.

- ☛ ASB cards are issued as part of the registration process. You may pay and have your picture taken in the Admissions and Records Office or at Morgan Hill and Hollister sites.
- ☛ You may purchase your ASB card online at the time of registration only. ASB cards may also be purchased in person at the Admissions and Records office on the main campus or at Morgan Hill and Hollister sites.
- ☛ Students with financial hardship can request assistance at Financial Aid, EOPS, TRIO, and MESA programs.

Policies & Procedures

Complete policies and procedures are available at www.gavilan.edu or by visiting the office of the Vice President of Student Services (SC130).

Academic Freedom It shall be the policy of Gavilan College to maintain and encourage full freedom for its faculty to teach, research and pursue knowledge subject to the applicable provisions of law.

In the exercise of this freedom the faculty member may, as provided in the U.S. and California Constitutions and other applicable laws, discuss his/her own subject or area of competence in the classroom, as well as any other relevant matters, including controversial matters, so long as he/she distinguishes between personal opinions and factual information.

- Faculty shall be free from unlawful harassment or from unlawful interference or restrictions based on political views.
- Faculty shall be free from any and all forms of electronic or other listening or recording devices, except with his/her express and non-continuing consent, except where allowed otherwise by law.
- The Board shall not unlawfully inquire into, nor predicate any adverse action upon a faculty member's personal, political or organizational activities or preferences.
- The Board shall not interfere with a faculty member's freedom of speech or use of materials in any teaching assignment, except as allowed by law.

The intent is to allow those activities protected by constitutional freedom of speech and other forms of academic freedom protected by the laws of the State of California and the laws of the United States.

Complaints

To file a complaint with the Office of the Chancellor of the California Community Colleges, go to <http://www.cccco.edu/ContactUs/>

Disabilities

American's With Disabilities Act (ADA)

Compliance: If you have a verified disability and need academic materials in an alternate format or other services, contact the Disability Resource Center at 408-848-4865 or the Vice President of Student Services at 408-848-4738 for assistance.

Discrimination

Prohibition of Harassment and Hate Crimes

(Reference: Education Code sections 212.5; 66252; 66281.5): The district is committed to providing an academic and work environment that respects the dignity of individuals and groups. Sexual harassment, all forms of sexual intimidation and exploitation, other unlawful harassment and hate crimes, including those which are based on any of the following statuses;

race, color, religion, ancestry, national origin, disability, sex (i.e., gender), sexual orientation, or the perception that a person has one or more of the foregoing characteristics, are prohibited.

Non-Discrimination: The district is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities.

Title VI, Title IX, and ADA/Section

504/508: To file complaints in the following areas please contact the Equal Opportunity Officer, Eric Ramones, Director of Human Resources, HR103 (408-848-4753).

The areas are: 1) Civil rights complaints (Title VI), 2) Gender equity, sex discrimination/harassment complaints (Title IX) and 3) Persons with disabilities discrimination complaints (ADA/Section 504/508).

Drug Free Schools and

Campuses Act District policy AP 3550 prohibits "the use, distribution, sale or possession of alcohol, narcotics, dangerous or illegal drugs or other controlled substances, as defined in California statutes, on district property or at any function sponsored by the district." Gavilan College complies with the Drug-Free Schools and Campuses Act of 1989 and the Drug-Free Workplace Act of 1988.

The college recognizes the legal drinking age of 21 years and enforces all state laws regulating the use of alcoholic beverages. All members of the campus community are subject to disciplinary action and/or criminal prosecution for the on-campus possession, use, sale or distribution (by either sale or gift) of any quantity of inappropriate prescription drugs, or controlled substances as defined by the State of California Health and Safety Code. Students found to be in violation of this policy may be subject to the Standards of Student Conduct and Discipline Procedures. Any district employee who violates these laws is subject to prosecution by civil authorities and disciplinary action by the District.

For Free Confidential Assistance:

On-Campus:

- Counseling Center, 408-848-4723
- Student Health Services, 408-848-4791

Off-Campus:

- Alcoholics Anonymous, 408-374-8511; www.AASanJose.org
- Narcotics Anonymous, 408-998-4200
- National Council on Alcoholism & Drug Dependence 408-292-7292

Further detailed information on the risks associated with the use of alcohol and other

drugs may be obtained from the Gavilan College website: www.gavilan.edu/health and www.gavilan.edu/jobs/index.html.

Health Consequences:

- Drugs and alcohol are toxic to the human body and if abused can have catastrophic consequences. Some drugs, such as crack, are so toxic that even one experimental use can be fatal.
- Impaired learning due to poor concentration, fatigue, drowsiness, anxiety, altered perception, confusion, indifference, depersonalization, memory loss, panic attacks and drug-induced psychosis.
- Impaired judgment leading to driving under the influence of alcohol/other drugs, accidents, violent and abusive behavior, criminal acts, financial troubles, unwanted pregnancy, sexually transmitted diseases, acquaintance rape, attempted or accomplished suicide, permanent injury or death as a result of substance overdose.
- The use of intravenous drugs can result in hepatitis, tetanus, abscesses, and AIDS.
- The use of stimulants can lead to cardiac fibrillation, heart attack, seizures, respiratory arrest and death.
- The most common negative health consequences from occasional drinking are trauma incidents such as auto accidents and violent behavior which involve both the drinker and non-drinking victims.
- Long-term alcohol abuse can cause brain damage, cirrhosis of the liver, hepatitis, permanent coordination loss, ulcer disease, gastritis, pancreatitis, heart disease, stroke, anemia, sexual dysfunction, cancers and many other health problems.

Legal Sanctions: As a student, if you are under the influence of alcohol and/or other drugs, or if you are discovered selling or dispensing drugs on campus or at any college function, you can be suspended, expelled and criminally prosecuted.

If you are an employee at Gavilan College, you can be placed on probation, terminated and criminally prosecuted for the use, sale or possession of illegal drugs and/or alcohol on campus, or at college sponsored events.

For a first offense of driving under the influence of alcohol and/or drugs, you may serve 96 hours to six months in jail and pay a fine. It is unlawful for anyone with a blood alcohol content (BAC) level of .08 percent or above to drive a motor vehicle or ride a bicycle on a highway. For pot or marijuana (1 oz. or less), you can be fined up to \$100 and

receive a criminal citation.

- For possession of marijuana (more than 1 oz.) you may receive up to 6 months in county jail, up to a \$500 fine, or both.
- For possession of cocaine you can be imprisoned in a state prison.
- For sales of any illegal drug you can be imprisoned in a state prison.
- Any person under the age of 21 years who has any alcoholic beverage in his or her possession on any street or highway or in any public place can be convicted of a misdemeanor.
- It is a misdemeanor crime to sell, give or furnish alcohol to anyone under 21 years of age.
- Carriers of motor vehicle insurance can increase premiums, cancel or deny renewal as a result of driving-under-the-influence convictions.

Enrollment Priorities:

On September 27, 2012 the Governor of California signed into law SB1456 known as the Student Success Act of 2012. As part of this legislation, California community college will be asked to develop new enrollment priorities for students. A task force has been formed at Gavilan College to design new priorities for enrollment at the local level. Students should anticipate a new protocol for enrollment beginning in the fall 2014.

Family Educational Rights and Privacy

In compliance with the Federal Family Education Rights and Privacy Act of 1974 (also known as the Buckley Amendment) and California Title V regulations (SB 182), Gavilan has adopted the following policy:

- Official academic, discipline and other necessary records are maintained on all students who have applied to attend Gavilan College.
- These records are maintained by and in the Admissions & Records Office and the Office of the Vice President of Student Services.
- These records will be released only upon the written authorization of the student upon payment of any or all fees and charges due the college, except as provided by law. Unless otherwise directed, the following directory of information may be released by Gavilan without written consent of the student:
 - name of the student
 - dates of attendance at Gavilan
 - date of graduation and degree or certificate awarded

Students who do not wish to have this information released as directory information

may notify the Admissions & Records Office in writing within the first week of each term. Copies of the complete federal and state regulations are available in the Vice President of Student Services Office and may be reviewed by students by appointment.

Gainful Employment Information about our graduation rates, the median debt of students who completed each program, and other important information, can be found at www.gavilan.edu/gainful_employment/

Illegal Distribution of Copyrighted Materials

Students are prohibited from using the college's computers and information network to illegally download or share music, video, and all other copyrighted intellectual property. Gavilan College supports the Higher Education Opportunity Act and Digital Millennium Copyright Act, including efforts to eliminate the illegal distribution of copyrighted material. Illegal forms of downloading and file sharing as well as the unauthorized distribution of copyrighted materials are violations of the law and Board Policy as contained in the Standards of Student Conduct and may subject a student to academic and/or disciplinary sanctions from the college as well as criminal and civil penalties, including a lawsuit by the Recording Industry Association of America (RIAA).

Open Enrollment Unless specifically exempted by statute, every course, course section or class, the average daily attendance of which is to be reported for state aid shall be fully open to enrollment and participation by any person who has been admitted to the college and who meets all prerequisites. Class enrollment is limited by size of facility and program content. Gavilan College is in compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.

Parking on Campus Semester permits are available during all registration periods, online at self-service Banner, or at the Gilroy camps admissions office.

All vehicles parked on the main campus are required to display a parking permit. Day permits are available from coin-operated machines located in parking lots A, E, H and at the south entrance to campus. Student parking is permitted in Lots A, C, E or H except where restricted to staff, guests, or the disabled. Parking Lot D is reserved for staff and disabled only. Guest parking permits are issued at the Facilities

Use Scheduling Department (located in the Security/Facilities Bldg (SF). Disability parking is available in all lots to those displaying a placard from the California Department of Motor Vehicles.

Parking is enforced by the campus security department and local law enforcement. Student and staff spaces are enforced Mon - Thurs: 7am-10 pm and Fri: 7 am- 5 pm. All other spaces and areas are enforced at all times. A complete list of parking regulations is available outside the Security Office (S/F Building.)

Sexual Assault is a crime regardless of when or where it occurs, or what the relationship is between the attacker and the victim. Gavilan College is committed to providing a safe environment for students and staff. Reports of sexual misconduct will be thoroughly investigated and the victim informed of the outcome. If you, or someone you know, have been the victim of sexual assault, notify Campus Security at 408-710-7490. Confidential counseling is available on campus through Counseling 408-848-4723 or Student Health Services 408-848-4791. Off-campus confidential counseling is available at Community Solutions: 408-683-4118; 24-hour crisis line: 1-877-363-7238.

Smoke-Free Campus Smoking is permitted only in designated areas in parking lots. Smoking is prohibited on the campus and inside all buildings. Smoking is also prohibited in all college-owned vehicles. Tobacco products shall not be sold on campus either through vending machines or campus establishments. Implementation of the campus smoke-free environment policy will be the responsibility of every student, faculty member, staff person and visitor on campus.

Students' Problem Resolution Process Procedures have been adopted to allow for student grievances against Gavilan College staff members. The formal policy is available through the Vice President of Student Services Office, in the college catalog and online at www.gavilan.edu. Students are encouraged to resolve issues informally by talking with college staff members.

Vocational English Skills Limited English language skills will not be a barrier to admission to and participation in vocational education programs.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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Spring Classes

ACCOUNTING

ACCT 20 Financial Accounting

Transferable: CSU, UC; CAN:BUS2, BUS SEQ A

An introduction to accounting principles and concepts. The course includes the application of accounting theory to accumulate and summarize financial data. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250, English 260 and Mathematics 233. Microsoft Excel or other computer spreadsheet knowledge.

40289	Online		J Wolowitz	4.0			
40290	Lec	BU118	J Wolowitz	4.0	TR	0900- 1105	

ACCT 21 Managerial Accounting

Transferable: CSU, UC; CAN:BUS4, BUS SEQ A

This course covers internal uses of accounting information for managerial decision making. Includes coverage of managerial control methods, cost accounting, cost-volume-profit relationships, variable costing, budgeting, and other related topics. This course has the option of a letter grade or pass/no pass. ADVISORY: Accounting 20. Microsoft Excel or other computer spreadsheet knowledge.

40291	Lec	BU118	J Wolowitz	4.0	TR	1120- 1240	
	Online		J Wolowitz				
							This HYBRID lecture/online class will be delivered partially over the internet.
40292	Lec	BU118	J Wolowitz	4.0	W	0300- 0550	
	Online		J Wolowitz				
							This HYBRID lecture/online class will be delivered partially over the internet.

ACCT 23 Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40293	Ind	BU118	J Wolowitz	2.0			
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ACCT 103 General Office Accounting

Transferable: CSU

This course is designed to prepare students for entry-level office accounting positions. Emphasis is on practical accounting applications. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 205.

40239	Lec	BU103	T Ratchford	3.0	W	0220- 0525	
							ROP Course

ACCT 105 Payroll Accounting

Transferable: CSU

This is an introductory course in payroll accounting. Topics include: payroll laws and regulations, computation of wages and salaries, Social Security taxes, income tax withholding, employer taxes, payroll tax filing and reporting, and other related topics. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 205, completion of Accounting 101.

40240	Lec	MHG11	W Fachner	3.0	T	0600- 0905	
							Above class meets at Morgan Hill Community site. ROP Course.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ACCT 120 Computerized Accounting - QuickBooks

Transferable: CSU

An introduction to computer-assisted accounting. Hands-on use of a microcomputer menu-driven accounting package to do general ledger, sales journal, cash receipts journal, cash payments journal, purchases journal, payroll, receivables, payables and related financial reports. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 120. ADVISORY: CSIS 1 or CSIS 2 or the equivalent computer experience. ACCT 20 or ACCT 101 or ACCT 103 or ACCT 105 or the equivalent accounting experience.

40241	Lec	BU111	T Ratchford	3.0	W	0600- 0905	
							ROP Course

ACCT 121 Spreadsheet - MS Excel

Transferable: CSU

Introduction to the computer spreadsheet software. A hands-on approach to learning terms, commands, and applications of a spreadsheet program. This course will help prepare students for taking the Excel MOUS (Microsoft Office User Specialist) exams. This course has the option of a letter grade or pass/no pass. Also listed as CSIS 121. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

40341	Lec	HOL3	M Bryson	2.0	MW	1120- 0125	
							03/18/13 - 05/15/13 Above class meets at the Hollister Briggs site.
40343	Lec	MHG8	F Mendez	2.0	W	0400- 0550	
							Above class meets at Morgan Hill Community site. ROP Course.
40483	Lec	BU111	J Conrey	2.0	W	1120- 0210	
							01/30/13 - 05/1/13

ACCT 190 Occupational Work Experience / Accounting

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

40276	Wrk Ex	LI101A	S Sweeney	1.0			
40277	Wrk Ex	LI101A	S Sweeney	2.0			
40278	Wrk Ex	LI101A	S Sweeney	3.0			
40279	Wrk Ex	LI101A	S Sweeney	4.0			

ADMINISTRATION OF JUSTICE

AJ 5 Introduction to Modern International Terrorism

Transferable: CSU, UC; CSU-GE:D8, IGETC:4H; GAV-GE:D2

This course centers on conceptually defining terrorism (all types-foreign and domestic, left and right-wing, religious, environmental, and political, state and non-state), tracing the history and beginnings of modern international and domestic terrorism, critically examining the various U.S.- global responses to the 9-11-01 attacks, as well as generally evaluating and assessing how countries and people around the world try to cope with, prevent and/or respond to attacks by terrorist organizations, groups, or acts of terrorism perpetrated by nation-states or groups working with nation-states. This course has the option of a letter grade or pass/no pass. This course is also listed as POLS 5.

40197	Lec	SS210	M Turetzky	3.0	M	0600- 0905	
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AJ 10 Introduction to the Administration of Justice

Transferable: CSU, UC; GAV-GE:D2; CAN:AJ2

The history and philosophy of justice as it evolved throughout the world; in-depth study of the American system and various sub-systems; roles and role expectations of criminal justice agents in their interrelationships in society; concepts of crime causations, punishments and rehabilitation; ethics, education and training for professionalism in the social system. (C-ID: AJ 110) ADVISORY: Eligible for English 250 and English 260.

40169	Lec	BU120	S Smith	3.0	MW	1120- 1240	
40170	Lec	BU120	S Smith	3.0	TR	0800- 0920	
40826	Lec	MH10	D Pulido	3.0	T	0630-0920	

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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AJ 12 Criminal Procedures**Transferable:** CSU

Legal processes from pre-arrest, arrest through trial, sentencing and correctional procedures; a review of the history of case and common law; conceptual interpretations of law as reflected in court decisions; a study of case law methodology and case research as the decisions impact upon the procedures of the justice system. ADVISORY: AJ 10; Eligible for English 250 and English 260.

40171	Lec	BU120	S Smith	3.0	MW	0800-0920	
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AJ 14 Criminal Law**Transferable:** CSU, UC; CAN:AJ4

Historical development, philosophy of law and constitutional provisions; definitions, classifications of crime, and their applications to the system of administration of justice; legal research, review of case law, methodology, and concepts of law as a social force. Explores crimes against persons, property, and the state. ADVISORY: AJ 10; Eligible for English 250 and English 260.

40172	Lec	BU120	S Smith	3.0	MW	1250-0210	
40762	Lec	BU120	S Smith	3.0	TR	0945-1105	

AJ 16 Introduction to Evidence**Transferable:** CSU

This course covers the origin, development, philosophy and basis of evidence; constitutional and procedural considerations affecting arrest, search and seizure; types of evidence and rules governing admissibility; judicial decisions interpreting individual rights and case studies. In addition to the Federal Rules of Evidence, the course also includes the California law regarding the rules of evidence. ADVISORY: AJ 10 and Eligible for English 250 and English 260.

40173	Lec	PB7	E Campos	3.0	R	1250-0330	
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AJ 18 Community Policing**Transferable:** CSU, UC

The relationship of criminal justice agents and the community; causal and symptomatic aspects of community understanding; lack of cooperation and mistrust; study of behavioral causes; ways to develop and maintain amicable relationships. ADVISORY: Eligible for English 250 and English 260; AJ 10.

40194	Lec	BU120	L Jones	3.0	M	0300-0600	
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AJ 19 Introduction to Investigation**Transferable:** CSU

Fundamentals of investigation; techniques of crime scene search and recording; collection and preservation of physical evidence; modus operandi processes; sources of information; interview and interrogation, and follow-up investigation. ADVISORY: Eligible for English 250 and English 260.

40195	Lec	BU120	L Jones	3.0	M	0610-0915	
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AJ 176 Criminal Street Gangs**Transferable:** CSU

This course is designed to explore historical developments, origins, philosophy and current trends and activities in criminal street gangs within California. It will explore areas of violence, recruitment, drug use, graffiti and attire; with emphasis placed on organization within gangs and their racial backgrounds. Types of solutions within the criminal justice system used to combat street gangs is also included. ADVISORY: Eligible for English 250 and English 260.

40193	Lec	BU120	D Pulido	3.0	R	0630-0935	
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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AJ 190 Occupational Work Experience/Administration of Justice**Transferable:** CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

40286	Wrk Ex	LI101A	S Sweeney	2.0			
40287	Wrk Ex	LI101A	S Sweeney	3.0			
40288	Wrk Ex	LI101A	S Sweeney	4.0			

ALLIED HEALTH**AH 3 The Person in the Life Cycle****Transferable:** CSU, UC; CSU-GE:E2; GAV-GE:E2, F

Interaction of social, emotional, intellectual, and physical attributes related to the development and realization of human potential across the life span. (C-ID: PSY 180) PREREQUISITE: Eligible for English 250 and English 260.

40656	Lec	HOB102	A Dufresne	3.0	R	0410-0715	
40825	Lec	LS106	A Dufresne	3.0	R	1250-0355	

AH 11 Nutrition**Transferable:** CSU, UC; CSU-GE:E2; GAV-GE:E2, F; CAN:FCS2

This course is designed to meet the needs of the Allied Health student and the general education student alike. The major aim of this course is to help the student acquire relevant information about nutrition which they can use professionally and/or personally. The course will cover the practical aspects of normal nutrition, ways to promote sound eating habits throughout the life cycle, and physiological contribution nutrients make to body structure and function. This course is also listed as BIO 11. PREREQUISITE: Eligible for English 250 and English 260. ADVISORY: Chemistry 30A and Mathematics 205.

40610	Online		M Akrop	3.0			
40612	Lec	LS106	M Akrop	3.0	T	1250-0355	
40614	Online		M Akrop	3.0			

AH 16 Intravenous Therapy / Blood Withdrawal**Transferable:** CSU

Theoretical application and clinical techniques required for safe administration of IV therapy and withdrawal of blood for testing. (Approved by the Board of Vocational Nursing for certification in IV Therapy and Blood Withdrawal. Approved for continuing education credit BRN #00892). COREQUISITE: Enrollment in AH 51, 52, 53, 54 or current active LVN licensure in California. \$50.00 course materials fee payable at registration.

40616	Lec	HOB114	D Amaro	1.0	F	0900-0600	
03/01/13 - 03/15/13 \$50.00 course material fee payable at registration.							
40618	Lec	HOB114	D Amaro	1.0	F	0900-0600	
03/22/13 - 03/29/13 \$50.00 course materials fee payable at registration.							
40619	Lec	HOB114	D Amaro	1.0	F	0900-0600	
04/19/13 - 04/26/13 \$50.00 course materials fee payable at registration.							

AH 23 Independent Study**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40654	Ind	HOB114	K Bedell	1.0			
40655	Ind	HOB114	K Bedell	2.0			

**ONLINE CLASSES**

CRN Type Room Instructor Units Days Times Dates

AH 52 Medical-Surgical Nursing

Transferable: CSU

Course is designed to provide both theoretical and clinical experience in the care of adult, medical-surgical clients. This course will further refine basic nursing skills and introduce more complicated nursing situations. Content includes pre-operative and post-operative care of the client with pain, cancer, and care of the client with disorders of musculoskeletal, integument, gastrointestinal, and respiratory systems. Related pharmacology is included. \$100 course material fee, payable at registration. PREREQUISITE: Completion of AH 51.

40663	L/L	HOB102	L Stubblefield J Quihuis	11.0	MT	0600- 0200
40663	L/L	HOB102	K Bedell L Stubblefield		WR	0710- 1000

\$100.00 course materials fee payable registration.

AH 54 Medical-Surgical / Pediatric Nursing

Transferable: CSU

Course contains two components to provide theoretical and clinical experience in medical surgical and pediatric nursing. Content includes care of clients with disorders of the endocrine and neurosensory systems, mental health, emergency nursing and care of the child, including preventative measures and health teaching. A leadership component is included to prepare the student for the realistic work assignment of the nurse. \$100 course material fee, payable at registration. PREREQUISITE: Completion of AH 51, 52 and 53.

40729	L/L	HOB114	D Amaro	11.0	MT	0600- 0200
	L/L		K Bedell		WR	0110- 0400
			D Amaro		WR	0110- 0400
			STAFF		MT	0200-1000

\$100.00 course materials fee payable at registration.

AH 56 Compensatory Nursing Practice

Transferable: CSU

Concepts and principles of the nursing process applied to preventative, remedial, supportive, rehabilitative, and teaching aspects in meeting the health needs of the patient requiring compensatory nursing interventions. Incorporates nursing concepts and experiences with all age groups, including senior adults. \$100 course material fee, payable at registration. PREREQUISITE: Successful completion of AH 55 and an active valid, unrestricted California LVN.

40730	L/L	HOB114	S Turner K Bedell	10.0	WR	1010- 0100
40730	L/L	HOB114	S Turner		MT	0600- 0200
	L/L	HOB114	S STAFF		MT	0205- 0930

\$100.00 course materials fee payable at registration.


AH 171 Advanced Clinical Medical Assisting

Transferable: CSU

Course provides instruction and clinical experience in advanced concepts of clinical medical assisting including specialty procedures and treatments. PREREQUISITE: AH 170 with a grade of C or better or equivalent. Equivalency determined by written and performance exams.

40620	L/L	HOB114	D Comella-Hild	6.0	MTW	0100- 0430
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ROP Course



THIS SYMBOL MEANS IT IS A **HYBRID** LECTURE / ONLINE CLASS, THAT WILL BE PARTIALLY OVER THE INTERNET. VISIT [WWW.GAVILAN.EDU/DISTED/](http://www.gavilan.edu/disted/) FOR DETAILS.

CRN Type Room Instructor Units Days Times Dates

AH 180 Fundamentals of Nursing--Convalescent

Transferable: CSU

A course to provide a basic introduction to patient care in the convalescent setting. Emphasizes principles, understanding and skills necessary to perform basic nursing procedures safely and effectively. Includes introduction to health care, planning, safety, infection control, personal care, basic procedures, rehabilitation, nutrition and clients' rights and needs. At the completion of this course students will qualify for state certification as a nursing assistant. PREREQUISITE: Eligible for English 250 and English 260. Clearance from the Department of Health Services (Form HS283), fingerprint card, and health clearance required prior to clinical placement. Health and fingerprint clearance required prior to clinical placement. Uniform, shoes, watch, and stethoscope required. Clinical in Morgan Hill or Hollister, as assigned.

40621	L/L	HOB114	M Machado	8.0	MT	0900- 1200
	L/L	HOB114	M Machado		W	0630- 0130
40622	L/L	HOB114	M Machado	8.0	MT	0900- 1200
	L/L	HOB114	M Machado		R	0630- 0130
40624	L/L	HOB114	M Machado	8.0	MT	0900- 1200
	L/L	HOB114	D Reid		F	0630- 0130

ROP Course

AH 190 Occupational Work Experience/Allied Health

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

40647	Wrk Ex	HOB114	K Bedell	1.0		
40650	Wrk Ex	HOB114	K Bedell	2.0		
40651	Wrk Ex	HOB114	K Bedell	3.0		
40652	Wrk Ex	HOB114	K Bedell	4.0		


ANTHROPOLOGY

ANTH 1 Introduction to Physical Anthropology

Transferable: CSU, UC; CSU-GE:B2, IGETC:5B; GAV-GE:B2; CAN:ANTH2

Explores and analyzes human biological, social and cultural development over the last several million years. The implications of evolutionary theory for the world today are considered. Principal topics are evolutionary theory, Mendelian and molecular genetics, the fossil record, primatology, the nature of human diversity, biocultural analysis of malnutrition, and the question of continuing evolution. ADVISORY: English 250, English 260 and Mathematics 205.

40001	Online		D Klein	3.0		
40002	Lec	SS205	D Klein	3.0	T	1120- 1240
	Online		D Klein			
			This HYBRID lecture/online class will be delivered partially over the internet.			
40003	Lec	HU101	D Klein	3.0	W	0230- 0350
	Online		D Klein			
			This HYBRID lecture/online class will be delivered partially over the internet.			



ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ANTH 2 Introduction to Archaeology

Transferable: CSU, UC; CSU-GE:D1, IGETC:4A; GAV-GE:D2

The study of the human past through material culture remains. Artifacts, sites, settlements and landscapes will be studied to help reveal how people lived, how they saw themselves and their world, what the environment was like and how these factors interrelated and changed through time. Explores and analyzes the development of the concepts and methods of anthropological archaeology. Surveys selected prehistoric cultures. Training in archaeological methods, site recognition, recording and preservation, and cultural resource management. ADVISORY: Recommended English 250 and English 260.

40004	Lec	SS205	G Michaels	3.0	TR	0945- 1105	
This service learning course involves community work.							

ANTH 3 Introduction to Cultural Anthropology

Transferable: CSU, UC; CSU-GE:D1, IGETC:4A; GAV-GE:D2, F; CAN:ANTH4

The comparative study of human societies and cultures. Emphasis is placed on the analysis of small scale non-western societies. Specific topics include: the relationship between culture and power; ideas of progress and the nation-state; immigration, kinship, and identity; race and gender; inequality and structural violence; and cross-cultural analysis of religious, political and economic institutions. This course interrogates the relevance of anthropology for understanding the processes of development and globalization. Exploration of the above through ethno- graphic readings, class discussions, films, short papers and a final research paper based on original fieldwork in a local community. ADVISORY: Eligible for English 250 and English 260.

40005	Lec	SS205	D Klein	3.0	M	1250- 0210	
	Online		D Klein				
This HYBRID lecture/online class will be delivered partially over the internet.							

ANTH 5 Magic / Witchcraft and Religion

Transferable: CSU, UC; CSU-GE:D1, IGETC:4A; GAV-GE:D2, F

Explores and analyzes, from a cross-cultural and comparative perspective, religious traditions in diverse cultural contexts with particular focus on the effects of globalization on religious beliefs and practices. Cross- cultural analysis of the concepts of magic, witchcraft, and religion. Examination of connections among the concepts of race, nation, and religion. Exploration of the above through ethnographic readings, class discussions, films, short papers, and a final research paper based on original fieldwork in a local religious or spiritual community. PREREQUISITE: Eligible for English 1A.

40006	Lec	SS205	D Klein	3.0	W	1250- 0210	
	Online		D Klein				
This HYBRID lecture/online class will be delivered partially over the internet.							

ART

ART 1A Art History

Transferable: CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1, F; CAN:ART2, ART SEQ A

A critical survey of the influences and development of painting, architecture, sculpture, and minor arts from pre-history to the Byzantine/Romanesque eras, including the art of primitive people. (C-ID: ARTH 110) ADVISORY: Eligible for English 250 and English 260.

40106	Lec	MHG3	E Harris-Sinta	3.0	W	0600- 0905	
Above class meets at Morgan Hill Community site.							

ART 1B Art History

Transferable: CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1; CAN:ART4, ART SEQ A

The history of western painting, sculpture, architecture and minor arts from the Romanesque, the Gothic and Renaissance eras to the present. ADVISORY: Eligible for English 250 and English 260.

40107	Lec	MU101	P Hulin	3.0	TR	0810- 0930	
40108	Lec	HOL1	STAFF	3.0	W	0600- 0905	
Above class meets at the Hollister Briggs site.							

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ART 2A Two-Dimensional Design

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1; CAN:ART14

An introduction to the basic elements and principles of two-dimensional design. Lettering and graphics applications of design are included. Traditional and experimental materials and techniques are applied to a variety of individual projects and exercises. (C-ID: ARTS 100)

40145	L/L	AR103	E Harris-Sinta	3.0	MW	1250- 0355	
40152	L/L	AR103	J Adkins	3.0	TR	1250- 0355	

ART 3A Drawing and Composition

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1; CAN:ART8

A course that can teach you how to draw. Students learn basic drawing skills through the exploration of a variety of drawing materials such as pencil, inks, charcoal and pastels; processes include doodling, gesture and schematic drawing. (C-ID: ARTS 110)

40146	L/L	AR102	A Rosette	3.0	MW	0810- 1115	
40147	L/L	AR102	A Rosette	3.0	MW	1120- 0225	
40148	L/L	AR102	J Adkins	3.0	TR	0600- 0905	

ART 3B Drawing and Composition

Transferable: CSU, UC; GAV-GE:C1

Drawing in pencil, ink, pastels and variety of experimental materials and processes. Cultural awareness and historical foundations are integrated with classroom explorations of expressive drawing. Students develop a variety of drawing approaches and a greater understanding of personal expression. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 2A or 3A.

40149	L/L	AR102	A Rosette	3.0	TR	0810- 1115	
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ART 6 Art Appreciation

Transferable: CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1, F

An illustrated lecture course that surveys and introduces the visual arts from historical to contemporary times, and teaches students the basic concepts of seeing and appreciating art. ADVISORY: English 250 and English 260.

40150	Lec	MU101	D Gustlin	3.0	MW	1120- 1240	
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ART 10A Cultural History of Ceramics

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1, F; CAN:ART6

An introduction to the historical developments and cultural influences of ceramic art. Development of a personal expression is realized through the combination of historical elements, observation and actual creations in clay.

40096	L/L	AR101	J Rekedal	3.0	MW	0810- 1115	
40097	L/L	AR101	K Gonzales	3.0	TR	0600- 0905	

ART 10B Ceramics

Transferable: CSU, UC; GAV-GE:C1

Emphasis on development of wheel throwing and advanced ceramic techniques. Glaze testing, clay body development, kiln stacking and firing are introduced. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 10A

40098	L/L	AR101	J Rekedal	3.0	MW	1120- 0225	
40099	L/L	AR101	K Gonzales	3.0	TR	0600- 0905	

CRN Type Room Instructor Units Days Times Dates

ART 11 Creativity / Imagination and Innovation

Transferable: CSU; CSU-GE:C2; GAV-GE:C2, F

This course is designed to explore the variety of ways in which humans demonstrate their creative, imaginative and innovative abilities. This course will examine the creative process, visual literacy, the development of creative and imaginative performance and theories pertaining to insight, inspiration, intuition, originality and genius. This class draws on materials from a variety of sources including, biographies, intellectual histories, psychological studies, and educational research. Studies will include ideas and beliefs about creativity from a diverse range of disciplines and cultures. Students will be encouraged to explore and express their own creativity. **ADVISORY:** English 250 and English 260.

40100 Lec AR103 E Martinez 3.0 R 0600- 0905

ART 12B Sculpture

Transferable: CSU, UC; GAV-GE:C1

Continued sculptural development of form and technique using a variety of selected media such as welded and cast metal, ceramics and wood. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Art 12A

40101 L/L AR101 P Hulin 3.0 TR 1120- 0225
Material fee of \$45.00 payable at registration.

ART 13 Three-Dimensional Design

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1


A fundamental course focused on the conceptual, technical and historical aspects of three dimensional design and related fields such as: sculpture, architecture and industrial design. Development of personal artistic expression and visual perception through the use of various media such as plaster, paper, wood, clay, metal, etc. Introduction to the design elements and principles as they relate to space and form in visual art and design will be studied. **ADVISORY:** English 250 and English 260.

40102 L/L AR101 P Hulin 3.0 TR 1120- 0225
Material fee of \$15.00 payable at registration.

ART 14 Beginning Mural Painting

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1, F

Studio practice in the design, methods and materials of mural painting through the production of individual and collaborative murals. The course will also provide a historical survey of mural painting, from pre-historic cave painting to contemporary urban murals, with particular focus on the muralists of Mexico. This course has the option of a letter or pass/no pass.

40103 Lab AR102 G Aranda F 0900- 0105
Online  G Aranda 3.0
This HYBRID lecture/online class will be delivered partially over the internet.

ART 15A Beginning Painting: Form and Composition

Transferable: CSU, UC; GAV-GE:C1

This is an introductory painting course. Students will study traditional, contemporary and experimental painting techniques using acrylics and/or oils as the primary media. Emphasis will be placed on foundational concepts and approaches including color, form and composition. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Art 2A or 3A, or portfolio review of student's work.

40104 L/L AR102 C Canepa 3.0 TR 1120- 0225

CRN Type Room Instructor Units Days Times Dates

ART 15B Beginning Painting: Imagination and Expression

Transferable: CSU, UC; GAV-GE:C1

This is an introductory painting course. Students will study traditional, contemporary and experimental painting techniques and media. Social, cultural and historical awareness are integrated with classroom explorations of expressive painting. Students develop a variety of painting approaches and a greater understanding of personal expression. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Art 2A or Art 3A or Portfolio Review

40105 L/L AR102 C Canepa 3.0 TR 1120- 0225

ART 22 Field Work and Service

Transferable: CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. **REQUIRED:** Learning contracts must be filled out and signed by the student and the supervising instructor.

40109 Fld Ex AR101 K Gonzales 1.0
40110 Fld Ex AR101 J Rekedal 1.0

ART 23 Independent Study

Transferable: CSU



Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.

40111 Ind AR101 K Gonzales 1.0
40112 Ind AR101 J Rekedal 1.0
40113 Ind AR101 J Rekedal 2.0
40114 Ind AR101 P Hulin 1.0
40115 Ind AR102 A Rosette 1.0
40116 Ind AR102 A Rosette 2.0
40117 Ind AR101 K Gonzales 2.0
40118 Ind AR101 P Hulin 2.0
40119 Ind AR101 C Canepa 1.0
40120 Ind AR101 C Canepa 2.0
40121 Ind AR102 J Adkins 1.0
40122 Ind AR102 J Adkins 2.0

ART 25A Art Methods

Transferable: CSU; CSU-GE:C1; GAV-GE:C1


Art methods and learning theory for those planning to work with preschool, elementary and secondary school students. Includes art therapy as well as gifted and special learner projects. Two dimensional work in printing, drawing, collage. Also listed as CD 25A.


40140 Lab AR103 D Gustlin 3.0 TR 0900- 1105
Online  D Gustlin
This HYBRID lecture/online class will be delivered partially over the internet.
40141 Lab HOL1 R McGinnis F 0400- 0805
Online  R McGinnis 3.0
This HYBRID lecture/online class will be delivered partially over the internet.

ART 25B Art Methods

Transferable: CSU; GAV-GE:C1

Art methods, creativity and learning theory for those planning to work with preschool, elementary, and secondary school students. Includes art therapy as well as gifted and special learner projects. Three dimensional work in sculpture, bas relief, mobiles, paper mache', plaster, and various 3-D materials. Also listed as CD 25B.

40142 Lab HOL1 R McGinnis F 0400- 0805
Online  R McGinnis 3.0
This HYBRID lecture/online class will be delivered partially over the internet.

 THIS SYMBOL MEANS IT IS A **HYBRID** LECTURE / ONLINE CLASS, THAT WILL BE PARTIALLY OVER THE INTERNET. VISIT WWW.GAVILAN.EDU/DISTED/ FOR DETAILS.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ART 40 Art Gallery Assistance**Transferable:** CSU; GAV-GE:C1

Individualized course in art gallery exhibition techniques and procedures. Students assist in design, installation, publicity, cataloguing and removal of exhibitions in the college gallery.

40151	Fld Ex	AR103	C Canepa	1.0	F	0900- 1205	
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ART 75 Photoshop I**Transferable:** CSU; GAV-GE:C1

This course is based on the software Adobe Photoshop. Students learn to scan photographs and manipulate them using Photoshop tool box and special effects filters. They will learn to color correct photos; mask image using channels; create duotone, tritone, and quadtone images; prepare photos for use in printing and on the web. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 124 (Windows Fundamentals), CSIS 2L

40539	Lec	LI128	Powers	3.0	M	0400- 0655	
40542	Lec	MHG5	R Grzan	3.0	T	0600- 0905	

Above class meets at Morgan Hill Community site.

ART 77 Introduction to Digital Media**Transferable:** CSU, UC; GAV-GE:C1

An introduction to the field of digital media, including history, social impact, concepts, career options and industry trends. Applying learned visual and aural design principles, students will explore the use of computer-based tools in the design and production of digital media by creating and editing digital images, sounds, video, animation and text. A comprehensive term project for publication on the web or CD ROM will be required. This course is also listed as CSIS 77 and DM 77. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 124, CSIS 1, CSIS 2.2L, CSIS 3, or familiarity using the Macintosh or Windows operating systems.

40782	L/L	LI128	R Beede	3.0	TR	1120- 0140	
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ART 85 Web Design I: Dreamweaver**Transferable:** CSU; GAV-GE:C1

Basic and intermediate principles of designing Web pages/sites using the Dreamweaver web design software and HTML. Emphasis will be on good design and the use of tables, frames, forms, rollovers, DHTML, XHTML, behaviors, and CSS. Also includes site maintenance and the integration of multimedia components such as graphics, sound, animation, and video. This course is for the content person to design, develop, and maintain effective Web sites. This course is also listed as CSIS 85 and DM 85. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 6 or basic knowledge of HTML.

40537	Lec	LI126	V Fainshtein	2.0	F	1000- 1200	
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ART 107 Digital Media Design**Transferable:** CSU; GAV-GE:C1

Fundamentals of design for visual, time-based, interactive, and sound arts as applied to digital media. Includes basic storytelling, graphic design, information architecture, and human factors. Page layout, scriptwriting, storyboards, and flow charts will be used as tools applicable to the design and development of business presentations, interactive media, educational multimedia, animation, web sites, video games, and film/video. This course has the option of a letter grade or pass/no pass. Also listed as CSIS 107 and DM 107. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer experience

40310	Lec	LI126	V Fainshtein	2.0	F	0100- 0350	
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ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ART 110 Interactive Animation: Flash**Transferable:** CSU; GAV-GE:C1

The production of vector graphics, animation, and interactive multimedia in Shockwave-Flash format for web pages and other digital media. Design of highly interactive web site interfaces and animated games using Flash actions (scripting). Useful for web designers/developers, animators, and multimedia authors. This course has the option of a letter grade or pass/no pass. Also listed as CSIS 110 and DM 110. ADVISORY: CSIS 1, CSIS 2/2L, CSIS 124 or basic computer knowledge.

40785	L/L	LI128	R Beede	3.0	MW	0945- 1205	
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ART 113 Introduction to Digital Video**Transferable:** CSU; GAV-GE:C1

Introduction to the aesthetic and technical aspects of digital video recording, non-linear editing, video effect generation, and production of video (and associated audio) using the personal computer equipped with specialized software such as Final Cut Pro, Motion, and After Effects. Also considered will be the preparation of digital video for distribution in interactive media such as CDs, DVDs, mobile devices, and the World Wide Web. Students will produce a final digital video project for distribution in various media formats. This course has the option of a letter grade or pass/no pass. Also listed as CSIS 113 and DM 113. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer experience.

40314	L/L	LI128	R Beede	3.0	MW	1250- 0310	
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ART 114 Digital Media Production**Transferable:** CSU; GAV-GE:C1

A team oriented practicum that focuses on the application of learned skills to the production of digital media and digital print projects, such as web sites, CD ROM, and DVDs. Project development will be accomplished according to team derived master schedules. Lectures will be on project management, work coordination and production techniques, client-team interface, asset management and integration, budget estimate, testing, and copyright infringement. Please note that this is very much a team oriented class. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 114 and DM 114. ADVISORY: At least one of the following: ART 75, GBUS 80, CGD 2, JOUR 18A, MUS 21, CSIS 7, CSIS 71 OR CSIS 77. or students must possess equivalent skills from any one of the following areas: digital media, computer graphics, digital print, journalism (publishing), film, TV/video, drawing or illustration, web design/development, business/marketing, or programming.

40316	Lec	LI128	R Beede	2.0	TR	0945- 1035	
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ART 190 Occupational Work Experience / Commercial Art**Transferable:** CSU; GAV-GE:C1

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

40754	Wrk Ex	LI101A	S Sweeney	1.0			
40755	Wrk Ex	LI101A	S Sweeney	2.0			
40756	Wrk Ex	LI101A	S Sweeney	3.0			
40757	Wrk Ex	LI101A	S Sweeney	4.0			

ASTRONOMY**ASTR 1 Introduction to General Astronomy****Transferable:** CSU, UC; CSU-GE:B1, IGETC:5A; GAV-GE:B1

An introduction to the realm of astronomy and space science. Topics to be covered include the historical development of astronomy, the physics of gravitation and radiation, the solar system, stellar astronomy, galactic and extragalactic astronomy, and cosmology. ADVISORY: Mathematics 205 and eligible for English 250 and English 260.

40526	Lec	LS101	J Snyder	3.0	T	0230- 0535	
40527	Lec	MHG13	J Snyder	3.0	T	0630- 0935	

Above class meets at Morgan Hill Community site.

CRN Type Room Instructor Units Days Times Dates

AVIATION MAINTENANCE TECHNOLOGY

AMT 101 General Aircraft Technology

Transferable: CSU

This course will provide the student with a thorough understanding of the use of maintenance publications, maintenance forms and records with emphasis on A & P Mechanic Privileges and Limitations. Basic electricity for aircraft from Ohm's Law through transistor theory will be taught as well as ground operation and servicing of aircraft. **ADVISORY:** Mathematics 205 Basic hand tools required. Details at the first class meeting.

40561 L/L MP102 H Spenner 7.5 MTWRF 0800-1025
01/10/13 - 05/24/13

AMT 111 Airframe Structures

Transferable: CSU

This course will cover aircraft wood, fabric covering, test and repair, aircraft inspection, painting techniques and procedures. Also the study of basic hydraulic systems of anti-skid systems, pneumatic, fixed landing and retractable landing gear systems. Basic aircraft systems familiarization along with advanced laboratory projects from topics covered in AMT 110 are a part of this course. Basic hand tools required. Details at the first meeting.

40571 L/L MP102 H Spenner 13.5 MTWRF 1030-0330
F Moreno
01/10/13 - 05/24/13

AMT 121 Aviation Powerplant Systems Technology

Transferable: CSU

The theory of operation, maintenance, repair, and trouble-shooting procedures of powerplant systems and their relationship to the total powerplant package. To include lubrication, electrical, instrument, fuel metering, fire protection, starting, control systems, and the aerodynamics, theory and maintenance of propellers and their control systems. **ADVISORY:** Successful completion of AMT 120. Basic hand tools required. Details at the first class meeting.

40574 L/L MP129 T Flippen 14.0 TWRF 0830-0300
01/10/13 - 05/24/13

AMT 123 Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.

40582 Ind MP129 T Flippen 1.0
01/10/13 - 05/24/13
40583 Ind MP129 T Flippen 2.0
01/10/13 - 05/24/13

AMT 190 Occupational Work Experience / Aviation

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. **REQUIRED:** Declared vocational major.

40584 Wrk Ex LI101A S Sweeney 1.0
40585 Wrk Ex LI101A S Sweeney 2.0
40586 Wrk Ex LI101A S Sweeney 3.0
40587 Wrk Ex LI101A S Sweeney 4.0

CRN Type Room Instructor Units Days Times Dates

BIOLOGICAL SCIENCE

BIO 1 Cell and Molecular Biology

Transferable: CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3; CAN:BIOL2, BIOL SEQ A

A general biology course with an emphasis on the structure and function of cells, biological molecules, homeostasis, cell respiration, photosynthesis, cell life cycle and its controls, cellular communication, Mendelian and non-classical genetics, evolution and diversity of life. The philosophy of science, methods of scientific inquiry and experimental design are foundational to the course. The course is required for students majoring in biology and/or its subcategories (e.g., plant or animal sciences). **PREREQUISITE:** Biological 10 or Biology 12 or Environmental Science 1 with a grade of 'C' or better and Mathematics 233 with a grade of 'C' or better. **ADVISORY:** Chemistry 30A; eligible for English 250 and English 260.

40528 L/L LS102 J Kurushima 4.0 MW 0230-0520

BIO 5 General Botany

Transferable: CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3; CAN:BIOL6, BIOL SEQ A

This course is designed for students majoring in botany and/or its related disciplines. The course includes the study of the ecology, evolution, anatomy, physiology and systematics of plants as well as the use of plants in biotechnology and agriculture. **PREREQUISITE:** Mathematics 233 with a grade of 'C' or better. **ADVISORY:** Biological Science 10, eligible for English 250 and English 260.

40548 Lec LS102 R Morales 4.0 TR 0810-0930
Lab LS102 R Morales R 0945-1250

BIO 7 Human Anatomy

Transferable: CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3; CAN:BIOL10, BIOL SEQ B

A functional approach to the gross and microscopic structure of the major systems of the human body. Includes dissection in lab. A cadaver is observed in this course. **PREREQUISITE:** Biological Science 10 or Biology 15 or Biology 12 with a grade of credit or C or better. **ADVISORY:** Eligible for English 250, English 260 and Mathematics 205.

40549 L/L LS103 R Malley 4.0 MW 1120-0325
40550 L/L LS103 T Robinson 4.0 FS 0945-0150

BIO 8 General Microbiology

Transferable: CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3; CAN:BIOL14

An introduction to microbiology with an emphasis on bacteriology. Includes the study of morphology, physiology and classification of microorganisms, a survey of infectious disease, immunology and techniques for culture and control of microorganisms. This course is also listed as Allied Health 8. **PREREQUISITE:** Biological Science 10 or 15 with a grade of credit or C or better. **ADVISORY:** Chemistry 30A and Chemistry 30B; Eligible for English 250, English 260 and Mathematics 205.

40551 L/L LS103 P Yuh 5.0 FS 0230-0635

BIO 9 Human Physiology

Transferable: CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3; CAN:BIOL12, BIOL SEQ B

A study of the functions of the major organs and organ systems of the human body, emphasizing control at the cellular level, integration of systems and homeostasis of the human body. This course is also listed as Allied Health 9. **PREREQUISITE:** Biological Science 7 or 15 with a grade of credit or C or better. **ADVISORY:** Chemistry 30A and Chemistry 30B; eligible for English 250, English 260 and Mathematics 205.

40552 Lec LS101 S Keys 5.0 WF 1120-0125
Lab LS103 S Keys R 1120-0225
40553 Lec LS101 S Keys 5.0 WF 1120-0125
Lab LS103 M Smith R 0600-0905
40554 Lec LS101 S Keys 5.0 WF 1120-0125
Lab LS103 M Smith R 0230-0535

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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BIO 10 Principles of Biology

Transferable: CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3

An introductory biology course covering functions at the cellular and organismal levels. Includes study of the basic principles of metabolism, heredity, evolution and ecology. Primarily for non-biological science majors. ADVISORY: Eligible for English 250, English 260 and Mathematics 205.

40529	Lec	SS214	E Durant	4.0	MW	0230- 0350	
	Lab	LS102	E Durant		M	1120- 0125	
40530	Lec	SS214	E Durant	4.0	MW	0230- 0350	
	Lab	LS102	E Durant		W	1120- 0125	
40531	Lec	SS214	E Durant	4.0	MW	0230- 0350	
	Lab	LS102	E Durant		F	1120- 0125	
40532	L/L	LS102	M Lilles	4.0	MW	0630- 0855	

BIO 11 Nutrition

Transferable: CSU, UC; CSU-GE:E2; GAV-GE:E2, F; CAN:FCS2

This course is designed to meet the needs of the Allied Health student and the general education student alike. The major aim of this course is to help the student acquire relevant information about nutrition which they can use professionally and/or personally. The course will cover the practical aspects of normal nutrition, ways to promote sound eating habits throughout the life cycle, and physiological contribution nutrients make to body structure and function. This course is also listed as Allied Health 11. PREREQUISITE: Eligible for English 250 and English 260 ADVISORY: Chemistry 30A and Mathematics 205

40611	Lec		M Akrop	3.0			
40613	Lec	LS106	M Akrop	3.0	T	1250- 0355	
40615	Online		M Akrop	3.0			

BIO 15 Survey of Human Anatomy and Physiology

Transferable: CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3

An introductory study of the structure and function of the human body. Includes study at the cellular and organ system levels, emphasizing integration of systems. Note that a cadaver will be observed in this course. This course is also listed as Allied Health 15. ADVISORY: Biology 10 or Biology 12 with a grade of 'C' or better. Eligible for English 250, English 260 and Mathematics 205. Course will include the viewing of a cadaver.

40544	Lec	LS101	L Bach	5.0	MW	0910- 1105	
	Lab	LS103	J Kurushima		T	1100- 0205	
40545	Lec	LS101	L Bach	5.0	MW	0910- 1105	
	Lab	LS103	J Kurushima		T	0230- 0535	
40546	Lab	LS103	S STAFF		T	0600- 0905	
	Online		S STAFF	5.0			

This HYBRID lecture/online class will be delivered partially over the internet.

BIO 21 Field Ecology

Transferable: CSU

Introduces concepts in ecology, plant and animal identification, natural history, and habitat assessment in a field setting. The class will have a two hour preliminary meeting to prepare for two successive meetings to local habitats. Camping is not required. Outings will be rescheduled in the case of inclement weather. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and Math 205.

40741	Lec	HOL4	R Morales	4.0	R	1120- 1240	
	Lec				WRFS	0600- 0300	
	Lec	HOL4			U	0600- 0200	

01/13/13 - 01/13/13 Above class meets at the Hollister Briggs site. 01/03/13-01/13/13 The above short term class meets off-campus: Everyone must attend a one hour orientation on January 3rd in Hollister before our departure date of 01/09/13. This class will leave from Hollister on Wednesday, January 9th at 6:00 a.m. and return Sunday afternoon around 3:00 p.m. If weather permits, Wednesday afternoon will be spent in Sequoias National Forest and Thursday thru Sunday morning will be spent with the High Sierra Volunteer Trail Crew working on Tule River restoration project. Fees may be required for food, transportation and lodging.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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BIO 23 Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40547	Ind	LS116	R Morales	1.0			
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BIOTECHNOLOGY**BIOT 104 Seminar in Biotechnology**

Transferable: CSU

This course will survey careers in biotechnology and ethical issues in biotechnology.

40742	Lec	LS103	L Bach	1.0	W	0810- 0900	
	Lec	PS102	L Bach		F	0810- 1115	
						02/06/13 - 02/06/13	
						0810- 1115	
						02/08/13 - 03/08/13	

BUSINESS OFFICE TECHNOLOGY**BOT 112 Business Computations with Machines**

Transferable: CSU

Self-paced course in the operation of the electronic printing calculator. This course provides theory and practice in business applications with emphasis on mathematical problem solving. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 402.

40294	Lab	BU110	S Gaffney	5			
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This class is open entry open exit. Class is self-paced, please see Instructor in the Business Skills Lab BU 110.



THIS SYMBOL MEANS IT IS A **HYBRID** LECTURE / ONLINE CLASS, THAT WILL BE PARTIALLY OVER THE INTERNET.

VISIT WWW.GAVILAN.EDU/DISTED/ FOR DETAILS.

**Learn skills in Biotechnology**

Application of living organisms or their products to enhance the human condition.

Biotechnology

Certificate of Achievement (17 units)

BIOT 103 (4 units)

Biotechnology Lab Skills & Instrumentation

BIOT 104 (1 unit)

Seminar in Biotechnology

BIO 10 (4 units)

Principles of Biology

CHEM 30A (4 units)

Elementary Chemistry

CHEM 30B (4 units)

Elementary Organic & Biochemistry

This certificate in Biotechnology may help prepare you for the biotech field which includes:

- Environmental testing
- Forensics
- Hospitals
- Plant Pathology
- Research

CRN Type Room Instructor Units Days Times Dates

BOT 180 Medical Terminology for the Office

Transferable: CSU

This course introduces fundamentals of medical word building used in the health profession (prefixes, word roots, suffixes and abbreviations) as well as review of body systems, with emphasis on analysis, definition, spelling and pronunciation. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 250 and English 260.

40295	Lec	BU120	D Knapp	3.0	T	0600- 0905
ROP Course						

BOT 181 Medical Billing - MediSoft

Transferable: CSU

This course in computerized billing procedures for a medical office uses MediSoft software. Students will learn the patient billing features of this software and complete a capstone simulation giving them hands-on realistic medical front office practice. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 250. Some computer experience.

40297	L/L	BU110	D Knapp	2.0	R	0600- 0905
ROP Course						

BOT 182 Medical Office Procedures

Transferable: CSU

This specialized course includes medical office procedures, patient record management, coding/billing for private/government health insurance programs, and professional ethics. This course has the option of a letter grade or pass/no pass. **PREREQUISITE:** BOT 180 and CSIS 126 with credit or a grade of C or better or experience using Microsoft Word. **ADVISORY:** Eligible for English 250 and Mathematics 402.

40299	L/L	BU110	D Knapp	3.0	W	0600- 0905
ROP Course						

BOT 183 Medical Coding

Transferable: CSU

This course will introduce the student to the theory and procedure of coding for medical diagnoses, an increasingly essential and specialized healthcare communication system. The course is not a certification course. CPT coding is covered, with an overview of ICD-9 coding. This course has the option of a letter grade or pass/no pass. **ADVISORY:** BOT 180.

40302	L/L	BU111	S STAFF	2.0	M	0600- 0905
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BOT 190 Occupational Work Experience/Business Office Technology

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college, and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. **REQUIRED:** Declared vocational major.

40280	Wrk Ex	LI101A	S Sweeney	1.0		
40300	Wrk Ex	LI101A	S Sweeney	2.0		
40303	Wrk Ex	LI101A	S Sweeney	4.0		

BOT 191A Workplace Skills

Transferable: CSU

Workplace Skills teaches skills vital to workplace success. The topic for 191A is Interpersonal Communication. Need not be taken in sequence. This is a pass/no pass course.

40559	Lec	HOL3	F Mendez	1.0	M	0630- 0830
02/04/13 - 04/01/13 Above class meets at the Hollister Briggs site.						
40560	Lec	MHG5	F Mendez	1.0	W	0130- 0320
03/20/13 - 05/15/13 Above class meets at Morgan Hill Community site.						

CRN Type Room Instructor Units Days Times Dates

BUSINESS, GENERAL

BUS 1 Fundamentals of Business

Transferable: CSU, UC; GAV-GE:D2, F

This course introduces students to business and the array of opportunities that it offers. The course will help students recognize careers that will be of interest to them with consideration of their own skills and aptitudes. Different facets of business will be covered and students will learn about establishing their own business. This course has the option of a letter grade or pass/no pass. Previously listed as GBUS 1. **ADVISORY:** Eligible for English 250 and English 260.

40243	Lec	BU118	D McCormick	3.0	TR	0945- 1105
40244	Lec	BU118	S Kurtz	3.0	T	0600- 0905
40245	Lec	MHG3	D McCormick	3.0	TR	1250- 0210

BUS 80 Business Law

Transferable: CSU, UC; CAN:BUS12

Introduction to the law applicable to business institutions and their operations; social forces and their effect upon the development of law; sources of law, agencies for enforcement, and court procedure and administration agencies. Substantive law, that law which includes rights and duties, will include contracts, agency employment relationships, torts and crimes. This course has the option of a letter grade or pass/no pass. Previously listed as GBUS 80. **ADVISORY:** Eligible for English 250 and English 260.

40246	Lec	LS106	S Banks	3.0	T	0600- 0905
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BUS 190 Occupational Work Experience / General Business

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. **REQUIRED:** Declared vocational major.

40760	Wrk Ex	LI101A	S Sweeney	1.0		
40776	Wrk Ex	LI101A	S Sweeney	2.0		
40777	Wrk Ex	LI101A	S Sweeney	3.0		
40778	Wrk Ex	LI101A	S Sweeney	4.0		


CHEMISTRY

CHEM 1B General Chemistry

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:CHEM4, CHEM SEQ A

This is the second semester of a year-long general chemistry course designed as a continuation of Chemistry 1A. Topics include solutions, thermodynamics, chemical kinetics, the equilibria of acids and bases, solubility systems, complex ions, electrochemistry, the chemistry of metals and nonmetals, as well as nuclear chemistry. (C-ID CHEM 120S: Chem1A + Chem 1B) **PREREQUISITE:** Chemistry 1A with a grade of C or better.

40556	Lec	PS105	D Clark	5.0	MWF	0945- 1055
	Lab	PS101	D Clark		T	0945- 1250
40557	Lec	PS105	D Clark	5.0	MWF	0945- 1055
	Lab	PS101	D Clark		T	0600- 0905

 **ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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CHEM 12B Organic Chemistry

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3

This is the second semester of a year-long organic chemistry course designed as a continuation of Chemistry 12A. Topics include nomenclature, stereochemistry, mechanism, reactions, and spectroscopic studies of the various organic functional groups. Lecture and laboratory methods will focus on synthesis, isolation, purification, elucidation and identification of organic structures as well as instrumental methods and data interpretation. **PREREQUISITE:** Chemistry 12A

40555	Lec	LS102	D Clark	5.0	TR	0100- 0220	
	Lab	PS101	D Clark		TR	0230- 0535	

CHEM 30A Elementary Chemistry

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:CHEM6, CHEM SEQ B

This is a first semester college chemistry course designed for majors preparing to take Chemistry 1A, nursing and allied health students, as well as general education. The course will cover the principles of chemistry including properties of matter, energy, atomic theory, the Periodic Table, stoichiometry, elements and compounds, the properties of bonding, molecular structure, chemical reactions, states of matter, acidity, solutions and gases, as well as an introduction to organic chemistry. **ADVISORY:** Mathematics 205; eligible for English 250 and English 260.

40558	L/L	MA102	G Burce	4.0	W	0230- 0350	
	L/L	PS105	G Burce		F	0230- 0350	
	L/L	PS101	G Burce		F	0400- 0705	

CHEM 30B Elementary Organic and Biochemistry

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:CHEM8, CHEM SEQ B

This is the second semester of a year-long elementary chemistry course designed as a continuation of Chemistry 30A. It is designed for science majors, nursing and allied health students. The course will cover the principles of organic and biochemistry including hydrocarbons, alcohols, aldehydes and ketones, carboxylic acids, amines and amides, carbohydrates, lipids, proteins and their functions in physiological systems, as well as organic chemical reactions. **PREREQUISITE:** Chemistry 30A with a grade of C or better.

40562	L/L	PS105	G Burce	4.0	MW	0810- 0930	
	L/L	PS101	G Burce		R	0945- 1250	

CHILD DEVELOPMENT

CD 1 Principles and Philosophies of Early Childhood Education

Transferable: CSU

An overview of the developing child, current theories and research within the context of family, school, and community, and an historical perspective on the development of early childhood education. The processes of socialization and identity development will be highlighted showing the importance of respectful, reciprocal relationships that support and empower families. Observations in schools are to be arranged. **ADVISORY:** Eligible for English 250 and English 260.

40127	Lec	CDC100	P Henrickson	3.0	W	0945- 1240	
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CD 2 Early Child Development

Transferable: CSU, UC; CSU-GE:D9, E, IGETC:4I; GAV-GE:D2

This course examines typical and atypical development within the psychosocial, cognitive, and physical domains from conception through the preschool years. Upon completion of this course, students will be able to evaluate theories and research of child development and effectively apply and communicate their understanding through observation and evaluation. This course is also listed as PSYC 2. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 1A; transfer students consult with advisor.

40165	Lec	MHG4	M Bumgarner	3.0	MW	0945- 1105	
							Above class meets at Morgan Hill Community site.
40253	Lec	BU103	J Hori-Garcia	3.0	T	0600- 0905	
40261	Online		M Bumgarner	3.0			

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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CD 3 Child Growth and Development During the School Years

Transferable: CSU, UC; CSU-GE:D9, E, IGETC:4I; GAV-GE:D2

This course examines typical and atypical development within the psychosocial, cognitive, and physical domains from middle childhood through adolescence. Upon completion of this course, students will be able to evaluate theories and research of child development and effectively apply and communicate their understanding through observation and evaluation. This course has the option of a letter grade or pass/no pass. This course is also listed as PSYC 3. **ADVISORY:** Eligible for English 1A; transfer students consult with advisor.

40247	Online		M Bumgarner	3.0			
40258	Lec	CHS	J Weiler	3.0	M	0330- 0635	
							Above class meets off-campus.

CD 4 Observing and Assessing Children

Transferable: CSU

Provides training in a variety of naturalistic and formal observation techniques, and discusses the use of standardized testing in children. Students learn to use formal observation tools, make a case study portfolio and give a parent conference. Observing children in classroom settings is required. This course has the option of a letter grade or pass/no pass. (C-ID: ECE 200) **ADVISORY:** Eligible for English 1A; transfer students consult with advisor.

40167	Lec	MHG4	J Smith	3.0	T	0600- 0905	
							Above class meets at Morgan Hill Community site.

CD 6 Games and Rhythms for Children

Transferable: CSU; GAV-GE:E1

Nature, function and organization of physical activities for the pre-school and elementary school age child. Emphasis is given to the understanding of psychomotor development and spatial awareness. Designed for those planning to work with children. This course has the option of a letter grade or pass/no pass. Also listed as KIN 6. **ADVISORY:** Eligible for English 250 and English 260.

40832	Lec	APE120	S Dodd N Dequin	3.0	TR	0810- 0930	
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CD 7 Cultural Context of Child and Family in a Diverse Society

Transferable: CSU; CSU-GE:D7; GAV-GE:D2, F

Examines cultural influences on child-rearing practices, family values, and human development. Perspectives from the social sciences will be used to critique and review theoretical and practical implications of oppression and privilege as they apply to families, schools, and communities, including historical and socio-cultural factors. The processes of socialization and identity development, and the importance of respectful, reciprocal relationships that support and empower families. Self-examination and reflection on issues related to social identity, stereotypes and bias, social and educational access, media and schooling. Also listed as PSYC 7. **ADVISORY:** Eligible for English 250 and English 260.

40168	Lec	MHG4	M Bumgarner	3.0	MW	1120- 1240	
							Above class meets at Morgan Hill Community site.

CD 8B Teaching Reading and Writing to Children

Transferable: CSU

This course is designed to teach prospective teachers how a child learns to read and write successfully in school. Specific techniques will be taught. Students will be expected to work 20 hours with a child or children in order to practice their skills and techniques. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Completion of English 250, English 260 or equivalent.

40138	Lec	MHG4	B Malaspina	3.0	M	0600- 0905	
							Above class meets at Morgan Hill Community site.

CD 9 Child Health / Nutrition and Safety

Transferable: CSU

The key components that promote physical health, mental health and safety for both children and staff will be identified along with the importance of collaboration with families and health professionals. Introductions to the laws, regulations standards, policies and procedures and early childhood curriculum related to child health safety and nutrition. Focus on integrating the concepts into curriculum planning and program development for all children. Poison prevention, fire and earthquake safety and emergency preparedness is covered. This course may be taken for a letter grade or pass/no pass. (C-ID: ECE 220) **ADVISORY:** Eligible for English 250 and English 260.

40250	Lec	CDC100	P Henrickson	3.0	TR	1255- 0210	
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CRN Type Room Instructor Units Days Times Dates

CD 10 Children with Special Needs

Transferable: CSU

An introductory course in special education, which includes a survey of special needs such as learning disabilities, emotional disturbances, developmental delays, physical limitations, cognitive differences, and giftedness. Students will study the history of special education and legislation in the USA, ethical assessment and family-based intervention techniques, diversity and family issues, advocacy for special needs children, and the use of technology in special education environments. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260. Completion of CD 2.

40252	Lec	HOL2	R Brown	3.0	W	0600-0905
Above class meets at the Hollister Briggs site.						

CD 11C Supervision of Adults: The Mentor Teacher

Transferable: CSU

A study of the methods and principles of supervising adults in early childhood settings. Emphasis is on the role of the experienced classroom teacher who functions as a "mentor/supervisor" to teachers, aides, and other adults. This course meets the requirements for the State Child Development Permit Matrix: "2 unit adult supervision class" and the Mentor Teacher Program. Lectures, discussions, in class and out of class activities, role-play simulations, readings, individual and group assignments as well as videos and guest presenters will be used. ADVISORY: Prefer that students meet the requirements for the State Child Development Teacher Permit or completion of a college-level course of study in child development or early childhood education, or equivalent, or permission of instructor.

40128	Lec	CDC100	S Alonzo	2.0	W	0600-0905
02/03/13- 05/01/13						

CD 13 Infant and Toddler Development and Care

Transferable: CSU

Students will study the developmental stages of growth specific to infants and toddlers and learn how to foster positive techniques for nurturing infants and toddlers in group settings. Students will study the RIE philosophy and learn how to observe children in child care and home day care settings. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260. Child Development 2.

40129	Lec	LS106	C Espinosa	3.0	M	0600-0905
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CD 14B Behavior Management & Guidance of School Age Children

Transferable: CSU

The nature of children's development stages causes school age children to act in different ways at different ages. This course helps students understand the relationship of development, environment, culture and social circumstances to children's behavior. An overview of guidance theories offers strategies to reinforce positive behaviors, encourage communication & cooperation, and establish age-appropriate and consistent limits in a variety of circumstances. This course has the option of a letter grade or pass/no pass. ADVISORY: English 250, English 260, and CD 3

40130	Online		M Hoshiko	3.0		
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CD 19 Introduction to Careers with Children

Transferable: CSU

An overview of Department of Social Services and Department of Education regulations regarding child care workers in California. Self-assessment techniques with emphasis on teacher-child and teacher-adult relationships and personal evaluations. Basic principles of curriculum development and discipline techniques. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

40133	Lec	CDC100	P Henrickson	2.0	M	0600-0905
01/02/13 - 04/22/13 Above class meets at the Hollister Briggs site.						

CRN Type Room Instructor Units Days Times Dates

CD 20 Children's Language and Literature

Transferable: CSU

A developmental view of children's language and literacy learning in a framework of children's literature. Students will be presented with steps in children's literacy learning in order to help them organize classrooms and plan activities to support the growth of writing and reading. Students will study historical trends in children's literature and participate in practical experiences and activities that use a wide range of techniques and materials for advancing language comprehension and usage. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

40260	Lec	CDC100	J Weiler	3.0	M	0945-1250
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CD 25A Art Methods

Transferable: CSU; CSU-GE:C1; GAV-GE:C1

Art methods and learning theory for those planning to work with preschool, elementary and secondary students. Includes art therapy as well as gifted and special learner projects. Two dimensional work in printing, painting, drawing, collage. Also listed as ART 25A.

40143	Lab	HOL1	R McGinnis		F	0400-0805
	Online		R McGinnis	3.0		
This HYBRID lecture/online class will be delivered partially over the internet.						

CD 25B Art Methods

Transferable: CSU; GAV-GE:C1

Art methods, creativity and learning theory for those planning to work with preschool, elementary, and secondary school students. Includes art therapy as well as gifted and special learner projects. Three dimensional work in sculpture, bas relief, mobiles, paper mache', plaster, and various 3-D materials. Also listed as ART 25B.

40144	Lab	HOL1	R McGinnis		F	0400-0805
	Online		R McGinnis	3.0		
This HYBRID lecture/online class will be delivered partially over the internet.						

CD 30B Practicum II: Advanced Early Childhood Field Experience

Transferable: CSU

Advance practicum, continuation of CD 30A. Designing, developing and implementing contemporary curriculum and instructional methods for early childhood education. PREREQUISITE: Completion of Child Development CD 30A with a grade of "C" or higher. Concurrent enrollment in at least 2 units of CD 190.

40249	Lec	CDC100	P Henrickson	3.0	R	0600-0905
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CD 31 Tutoring School-Age Children

Transferable: CSU

An introductory course for students who wish to work as tutors in classroom settings. Students will gain and apply skills needed to function within a public school setting and develop effective strategies for helping children learn to read and write. Additionally, students will be encouraged to explore related career options, while developing and practicing social awareness and the ability to learn from field experiences in a self-directed manner. This course has the option of a letter grade or pass/no pass.

40255	Online		M Bumgarner	1.0		
40256	Lec	CDC100	M Bumgarner	1.0	W	0200-0400
02/27/13 - 05/15/13						

ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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CD 32 Introduction to Curriculum**Transferable:** No

This foundational curriculum course presents an overview of knowledge and skills needed for designing curriculum and environments for all young children. Students examine the teacher's role in supporting development, fostering creativity, and modeling a joy of learning for children and parents. Students will design and implement an integrated curriculum based on observation and assessment and emphasizes play, and design learning centers for literacy, social, emotional, sensory, art, perceptual, math, and science learning. Students complete an activity folder and participate in demonstrations and observations. Previously listed as CD 21, (C-ID: ECE 130). ADVISORY: Eligible for English 250 and English 260.

40164	Lec	CDC100	P Henrickson	3.0	T	0600- 0905	
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CD 97 Introduction to Service Learning with Children**Transferable:** CSU

Service Learning is a method through which community participation, academic subjects, skills, and awareness are linked. Through a combination of community-based learning experiences, reading and writing assignments, and classroom-based learning experiences, this course seeks to foster the development of self-reflective, culturally aware and responsive community participants. Students will complete a minimum of 30 hours of community service work during the semester. This course has the option of a letter grade or pass/no pass.

40251	Online		M Hoshiko	3.0			
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CD 160 Child Care First Aid and CPR**Transferable:** CSU

First aid training to prepare child care professionals to meet the need of emergencies when medical assistance is delayed. Includes information on the prevention of childhood injuries and the prevention of communicable diseases including HIV/AIDS and the use of Universal Precautions. (Satisfies the California Community Care Licensing requirement for 15 hours of specialized health and safety training.) This is a pass/no pass course. \$12.00 course material fee.

40267	Lec	CDC100	S Alonzo	1.0	F	0600- 0905	
							02/01/13 - 02/09/13
40267	Lec	CDC100	S Alonzo		S	0900- 0400	
							02/02/13 - 02/09/13 \$15.00 Materials Fee paid at registration. This class meets one Friday evening, Feb 1 from 6-9PM and two Saturday's, Feb 1 and Feb 9 from 9:30 - 4:30 pm This is a two week course.

CD 190 Occupational Work Experience/Child Development**Transferable:** CSU

Occupational work experience for students who have a job related to their work. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

40263	Wrk Ex	CDC130	P Henrickson	1.0			
40264	Wrk Ex	CDC130	P Henrickson	2.0			
40265	Wrk Ex	CDC130	P Henrickson	3.0			
40266	Wrk Ex	CDC130	P Henrickson	4.0			



Get on the
FAST TRACK!
5-week CMUN 1A:
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Complete your GE Oral
Communication requirement
class in 5 short weeks! Each
section meets three days a week.
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See **CMUN 1A Intro to Public Speaking**
class listing for details.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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COMMUNICATION STUDIES**CMUN 1A Introduction to Public Speaking****Transferable:** CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1; CAN:SPCH4

Basic principles of effective human communication and their function in contemporary public settings; emphasis is on the speeches to inform and persuade, with special consideration given to fundamental communication skills, including organization, reasoning, explanation, rhetoric and listening. ADVISORY: Eligible for English 250 and English 260.

40157	Lec	PB1	S Giacalone	3.0	MW	1120- 1240	
40158	Lec	PB1	C Avila	3.0	W	0600- 0905	
40160	Lec	PB1	D Besson-Silvia	3.0	TWR	0220- 0555	04/18/13 - 05/17/13
40174	Lec	HOL2	A Andrade	3.0	MW	0810- 0930	
			Above class meets at the Hollister Briggs site.				
40162	Lec	PB1	D Besson-Silvia	3.0	TWR	0220- 0555	01/30/13 - 02/27/13
40175	Lec	PB1	S Giacalone	3.0	M	0230- 0535	

CMUN 4 Intercultural Communication**Transferable:** CSU, UC; CSU-GE:D3, D7, IGETC:4G; GAV-GE:D2, F

This course will explore the dynamics of communication as it applies to people from different cultures. Course content focuses on the application of theory and research to intercultural communication contexts. Increasing the awareness and understanding of diversity, the perception process, culture, verbal and non-verbal communication and the obstacles that prevent one from becoming a competent intercultural communicator will be examined.

40176	Lec	PB1	S Giacalone	3.0	MW	0810- 0930	
40183	Lec	PB1	S Giacalone	3.0	MW	0945- 1105	

CMUN 5 Fundamentals of Communication Studies**Transferable:** CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1

This course provides instruction and application of theory and practice in various communication contexts including the self concept, interpersonal, interviewing skills, small group dynamics, and public speaking. Emphasis is placed on analytical and organizational skills, listening, nonverbal and verbal communication, and public speaking communication methodology. ADVISORY: English 250 and English 260.

40184	Lec	PB1	E Waddell	3.0	TR	0810- 0930	
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CMUN 6 Introduction to Conflict Resolution**Transferable:** CSU; CSU-GE:D7; GAV-GE:D2

Introduction to Conflict Resolution introduces students to conflict resolution and mediation. Integrating theory and practice, students will assess core concepts about the causes and resolution of conflict, and will practice communication skills for conflict resolution. Students will examine how ethnicity, gender, and class affect power in conflict situations. They will be able to formulate appropriate conflict resolution strategies, and will develop and practice various basic co-mediation skills. This course has the option of a letter grade or pass/no pass. This course is also listed as POLS 6 and PSYC 6. ADVISORY: English 250 and English 260.

40185	Lec	SS205	L Halper	3.0	MW	1120- 1240	
			This service learning course involves community work.				

CMUN 8 Interpersonal Communication**Transferable:** CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1, F

This course studies the communication process in an interpersonal (dyadic) setting. This class will explore the ways in which we can improve our communication with others. Verbal and nonverbal messages, self-concept, cultural differences, gender differences, perception, listening and conflict management will be explored. (C-ID: COMM 130)

40186	Lec	PB1	D Besson-Silvia	3.0	TR	1250- 0210	
40187	Lec	PB1	D Besson-Silvia	3.0	TR	0945- 1105	
40188	Lec	PB1	D Besson-Silvia	3.0	TR	1120- 1240	

CRN Type Room Instructor Units Days Times Dates

CMUN 10 Small Group Communication

Transferable: CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1; CAN:SPCH10
An introductory course that develops basic individual reasoning skills, insights and experiences in information-sharing, interacting, decision-making, problem-solving, resolution of disputes and other issues central to group processes. (C-ID: COMM 140) ADVISORY: Eligible for English 250 and English 260.

40153	Lec	MHG10	D Cowan	3.0	TR	0945- 1105
			Above class meets at Morgan Hill Community site.			
40154	Lec	PB1	S Giacalone	3.0	MW	1250- 0210
40155	Lec	PB1	M Zajac	3.0	F	0900- 1205
40156	Lec	HOL2	A Andrade	3.0	MW	0945- 1105
			Above class meets at the Hollister Briggs site.			

CMUN 129 Presentation Graphics - MS PowerPoint

Transferable: CSU
This introductory course in presentation graphics will use Microsoft Office's "PowerPoint" software to create a computerized presentation with text and objects. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 129. ADVISORY: CSIS 126 or word processing skills in the Windows environment.

40422	Lec	HOL3	Bryson	1.0	MW	0900- 1105
			02/20/13 - 03/13/13 Above class meets at the Hollister Briggs site.			
40768	Lec		E Venable	1.0		Open Entry/Open Exit

COMPUTER GRAPHICS AND DESIGN

CGD 4 2D / 3D Technical Computer Graphics II

Transferable: CSU
Intermediate computer graphics design course expands skills and concepts introduced in CGD 2. Develops technical design and graphic skills required to create explain, analyze, model, render, and animate products using a problem solving process and applying knowledge of 2D and 3D technical drafting standards used in manufacturing and engineering. Other topics include ergonomics, materials, design/typography/color principles and theories. Projects assigned integrate technology with design and focus upon proposing, producing and marketing useful products by developing and visually communicating ideas that are necessary for succeeding in desired design career(s). ADVISORY: Completion of CGD 2 with a grade of C or better.

40596	L/L	LI126	C McLaughlin	3.0	TR	1250- 0210
			Will use SolidWorks software for 3D models of designed projects.			



**APPRENTICESHIP PROGRAM
CARPENTER AND DRYWALL**

In cooperation with the local construction unions, the apprenticeship program is a formal system of occupational training from two to five years that combines paid employment, on-the-job training and job related college level instruction in order to develop highly skilled workers.

Enrollment is limited to registered apprentices, however anyone meeting the requirements can apply. Requirements are:

- 18 years or older, or 17 with a parent or guardian's signature.
- HS Diploma or GED

An application can be obtained from the
CARPENTER TRAINING CENTER
485 WOODVIEW DRIVE, MORGAN HILL, CA
OR [HTTP://CTCNC.ORG](http://ctcnc.org) 408.778.1552

Fill out the application, then bring it in to the training center or follow the mailing instructions on the application.

CRN Type Room Instructor Units Days Times Dates

CGD 6 Advanced Computer Graphics

Transferable: CSU
Technical skills for using computer design for precision manufacturing, including ANSI/ASME Y14.5 2009 geometric dimensioning and tolerancing (GD&T). Prepares students for careers as designers, engineers; CAD/CAM/CAE specialist; drafter, inspectors, machinists, technical sales, and other jobs that interpret engineering drawings. Students may concurrently enroll in CGD 110. ADVISORY: Eligible for English 250, 260 and Mathematics 233. Computer lab work can be done both in lab and off-site.

40599	L/L	LI126	C McLaughlin	4.0	TR	1250- 0210
			Will use SolidWorks software for 3D models of designed projects			

CGD 8 Advanced Computer Graphics for Design Application I

Transferable: CSU
Advanced course in applied computer graphics and associated interdisciplinary design proficiencies required by careers that design, engineer, manufacture and/or market products. Applies theories, principles and skills covered in CGD 4 and integrates business, sustainable design, and hybrid products. Design solutions reflect technical understanding, aesthetic principles and addresses societal needs in a cost effective manner. Presentations include animating and rendering models of real and/or virtual products that address human factors/ergonomics, usability, life cycle analysis and sustainability. Portfolios support advancement in student-selected career pathways by communicating competence in computer graphics and design. ADVISORY: Eligible for English 250, 260 and Mathematics 233.

40600	L/L	LI126	C McLaughlin	3.0	TR	0220- 0340
			Will use ArchiCAO software for 3D models of designed projects.			
40787	L/L	LI126	C McLaughlin	3.0	TR	1250- 0210
			Will use SolidWorks software for 3D models of designed projects			

CGD 9 Advanced Computer Graphics for Design Application II

Transferable: CSU
Advanced computer graphics and design course that combines technical computer graphic skills with interdisciplinary design proficiencies including creating computer imagery, transformations, and rendering to create 3D model using geometric primitives, projections for computer animation and data visualization. Includes structural analysis and emphasis on developing products that include ergonomic features and sustainable materials. Work within electronic portfolio demonstrates skills and knowledge of technical graphic design to visualize, develop and present products to meet societal needs. ADVISORY: Satisfactory score on the English placement exam or a grade C or better in English 250, completion of Mathematics 233 or satisfactory Mathematics placement. Completion of CGD 2 and CGD 8 with a grade of C or better. Computer lab work can be done both in lab and off-site.

40606	L/L	LI126	C McLaughlin	3.0	TR	0220- 0340
			Will use ArchiCAO software for 3D models of designed projects.			
40608	L/L	LI126	C McLaughlin	3.0	TR	1250- 0210
			Will use SolidWorks software for 3D models of designed projects			

CGD 30 Introduction to Environmental Design

Transferable: CSU
Develops skills and building information modeling (BIM) computer aided design (CAD) skills necessary for designing and producing a set of plans for an array of environmental projects, such as residential remodels, landscape projects, interior design and other small construction projects. Includes use of Revit and/or other technical design tools, introduction to building codes, sustainable design concepts, specifications and other architectural construction document basics necessary for getting permits and entering environmental design careers.

40588	L/L	LI126	C McLaughlin	3.0	TR	0220- 0340
			Will use ArchiCAO software for 3D models of designed projects.			



THIS SYMBOL MEANS IT IS A **HYBRID** LECTURE / ONLINE CLASS, THAT WILL BE PARTIALLY OVER THE INTERNET.

VISIT [WWW.GAVILAN.EDU/DISTED/](http://www.gavilan.edu/disted/) FOR DETAILS.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
CGD 190 Occupational Work Experience/Computer Graphics & Design							

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

40272	Wrk Ex	LI101A	S Sweeney	1.0			
40273	Wrk Ex	LI101A	S Sweeney	2.0			
40274	Wrk Ex	LI101A	S Sweeney	3.0			
40275	Wrk Ex	LI101A	S Sweeney	4.0			

COMPUTER SCIENCE & INFORMATION SYSTEMS**CSIS 1 Computer Literacy - MS Office****Transferable:** CSU, UC; GAV-GE:E2; CAN:CSCI2

An introduction to terminology, design, operation for the novice user. Student will gain experience using the Internet for searches and email. They will complete projects using various software including word processing, spreadsheets, database, presentation graphics, and integration. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260; completion of CSIS 122.

40304	Lec	BU111	S Gaffney	2.0	MW	0900- 1105	
							01/30/13 - 03/20/13
40305	Lec	BU111	S Gaffney	2.0	MW	0900- 1105	
							03/25/13 - 05/15/13
40306	Lec	BU110	S Gaffney	2.0	T	0600- 0905	
							02/19/13 - 05/14/13
40307	Lec	HOL3	F Mendez	2.0	T	0600- 0905	
							02/19/13 - 05/14/13 Above class meets at the Hollister Briggs site.

CSIS 2 Computers in Business - MS Office**Transferable:** CSU; GAV-GE:E2; CAN:BUS6

Introduction to computerized business data processing, information management systems, computer hardware, office automation, telecommunications, computer languages, systems analysis and design; hands on experience with common business software packages including word processing, spreadsheets, data base management, presentation graphics as well as systems software and Internet applications. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 233, English 260 and English 250, and CSIS 122

40518	L/L	BU111	E Venable	4.0	F	0945- 1105	
	Online		M Bryson				
							This HYBRID lecture/online class will be delivered partially over the internet.
40519	L/L	BU111	E Venable	4.0	T	0945- 1105	
	Online		M Bryson				
							This HYBRID lecture/online class will be delivered partially over the internet.

CSIS 2L Computers in Business Lab - MS Office**Transferable:** CSU

Computer Lab emphasizing business application in Microsoft Word, Excel, Access, Power Point and Integration. Internet searches are included. This course has the option of a letter grade or pass/no pass. Since supervised repetition and practice enhance skills/proficiencies.

40515	Lab	BU111	M Bryson	1.0	T	0945- 1105	
40516	Lab	BU111	M Bryson	1.0	F	0945- 1105	
40517	Lab	BU110	F Thompson	1.0	M	0600- 0905	

CRN	Type	Room	Instructor	Units	Days	Times	Dates
CSIS 3 Research Skills							

Transferable: CSU

Research and evaluation skills using the Internet and other electronic resources, as well as traditional printed materials. Also listed as LIB 3. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and 260.

40657	Online		A Sargent	2.0			01/30/13 - 03/29/13
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CSIS 5 C++ Scientific Programming**Transferable:** CSU, UC; CAN:CSCI4

An introduction to computer problem solving and programming using the C++ language for science and engineering majors. Students will write programs for a variety of scientific and mathematical applications. This course has the option of a letter grade or pass/no pass. PREREQUISITE: Mathematics 1A ADVISORY: Completion of CSIS 10.

40533	Lec	MHG8	D Van Tassel	3.0	M	0600- 0950	
	Online		D Van Tassel				
							This HYBRID lecture/online class will be delivered partially over the internet.

CSIS 6 Web Page Authoring I**Transferable:** CSU; GAV-GE:E2

An introduction to using Hypertext Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option of a letter grade or pass/no pass. Also listed as LIB 6 and DM 6. ADVISORY: CSIS 1 or CSIS 2 or CSIS 3/LIB 3 advised.

40428	Online		J Howell	2.0			02/04/13 - 03/31/13
40485	Online		J Howell	2.0			03/04/13 - 04/28/13

CSIS 8 Introduction to the Internet**Transferable:** CSU; GAV-GE:E2


This course will provide students the opportunity to learn to use the Internet and the World Wide Web. Topics to be covered include history of the Internet and development of the WWW, web browsers, search engines, tools to develop web pages, how to get connected and local Internet providers. This is a pass/no pass course. ADVISORY: CSIS 124

40488	Online		E Venable	1.0			01/31/13 - 03/23/13
40489	Online		E Venable	1.0			03/25/13 - 05/24/13
40534	Lec	HOL3	M Bryson	1.0	MW	1120- 0125	
							02/25/13 - 03/13/13 Above class meets at the Hollister Briggs site.

CSIS 10 BASIC Programming**Transferable:** CSU, UC

This course is an introduction to programming using BASIC. No previous programming background is assumed. This is a good class for those new to programming and recommended for non-programmers that want to take other programming classes. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 1 or CSIS 2 or equivalent experience.

40308	Lec	MHG5	F Thompson	2.0	R	0600- 0905	
							02/21/13 - 05/16/13 Above class meets at Morgan Hill Community site.
40309	Lec	BU111	F Thompson	2.0	R	0900- 1105	

 **ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN Type Room Instructor Units Days Times Dates

CSIS 24 Java Programming I

Transferable: CSU, UC

Introduction to Java programming. Includes learning the Java environment, using and creating Java applets, and writing stand-alone applications. Covers the Java environment, object-oriented programming, language basics, classes, interfaces, packages, threads, and exceptions. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 45 C++ Programming or equivalent programming experience.

40514	Lec	BU118	A Stoykov	4.0	T	0200- 0500
	Online		A Stoykov			
	This HYBRID lecture/online class will be delivered partially over the internet.					

CSIS 43 C Programming

Transferable: CSU, UC

This course introduces computer programming using the C programming language. Topics include variable and constant declarations, arithmetic operations, selection, input/output operations, repetition, functions and recursion, arrays, pointers, and other related topics. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 10 BASIC Programming, or other programming experience.

40520	Lec	LI126	D Van Tassel	4.0	MW	0945- 1105
	Online		D Van Tassel			
	This HYBRID lecture/online class will be delivered partially over the internet.					
40521	Online		D Van Tassel	4.0		

CSIS 45 C++ Programming I

Transferable: CSU, UC; GAV-GE:E2; CAN:CSCI18

An introduction to the concepts and methods of computer programming using C++. Students will be introduced to procedural and object-oriented programming design methodology. Topics covered include variable and constant declarations, selection statements, repetition, functions and recursion, arrays, strings, pointers, and an introduction to classes and objects. This course will prepare students for the Programming II class. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 10 or equivalent. Math 205 (Elementary Algebra)

40522	Lec	LI126	D Van Tassel	4.0	MW	0945- 1105
	Online		D Van Tassel			
	This HYBRID lecture/online class will be delivered partially over the internet.					
40523	Lec	MHG8	D Van Tassel	4.0	M	0600- 0905
	Online		D Van Tassel			
40834	Online		D Van Tassel	4.0		

CSIS 46 C++ Programming II

Transferable: CSU, UC

This course is a continuation of CSIS 45, intended for students majoring in programming and/or planning to transfer to a 4-year college or university Computer Science program. The course will cover topics discussed in CSIS 45 in more detail. In addition the course will cover more advanced C techniques such as pointers, recursion, and linked lists. Special emphasis will be placed on C++ features such as classes, objects, templates and operator overloading. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 45 or CSIS 5, and Mathematics 205.

40524	Online		D Van Tassel	4.0		
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CSIS 48 UNIX / Linux Operating System

Transferable: CSU, UC

This course will provide the basics of the UNIX/Linux operating system, including the history and the use of UNIX/Linux with hands-on experience using commands and files. Topics to be covered include basic UNIX/Linux commands, text editing, files and directories, electronic mail, pipes and filters, and shell programming. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

40835	Online		D Van Tassel	4.0		
40525	Lec	MHG8	D Van Tassel	4.0	T	0600- 0950
	Online		D Van Tassel			
	This HYBRID lecture/online class will be delivered partially over the internet.					

CRN Type Room Instructor Units Days Times Dates

CSIS 75 Photoshop I - Adobe Photoshop

Transferable: CSU; GAV-GE:C1

This course is based on the software application Adobe Photoshop. Students learn to scan photographs and manipulate them using Photoshop tool box and special effects filters. They will learn to correct photos; mask image using channels; create duotone, tritone, and quadtone images; prepare photos for use in printing and on the web. This course has the option of a letter grade or pass/no pass. This course is also listed as DM 75. ADVISORY: CSIS 124 (Windows Fundamentals), CSIS 2L

40538	Lec	LI128	K Powers	3.0	M	0400- 0655
40541	Lec	MHG5	R Grzan	3.0	T	0600- 0905
	Above class meets at Morgan Hill Community site.					

CSIS 77 Introduction to Digital Media and its Tools

Transferable: CSU, UC; GAV-GE:C1

An introduction to the field of digital media, including history, social impact, concepts, career options and industry trends. Applying learned visual and aural design principles, students will explore the use of computer-based tools in the design and production of digital media by creating and editing digital images, sounds, video, animation, and text. A comprehensive term project for publication on the web or CD ROM will be required. This course is also listed as ART 77 and DM 77. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 124, CSIS 1, CSIS 2/2L, CSIS 3, or familiarity using the Macintosh or Windows operating system.

40783	L/L	LI128	R Beede	3.0	TR	1120- 0140
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CSIS 78 Web Sites with SQL and PHP

Transferable: CSU

Covers the programming of database-driven, web-based applications (such as an eCommerce web site) using PHP and MySQL. PHP is a powerful language for writing server-side Web applications. MySQL is the world's most popular open source database. Together these two technologies provide a powerful platform for building database-driven Web applications. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 128 Database - Access, or equivalent database experience.

40484	L/L	BU111	L Barreto	4.0	T	0600- 0950
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CSIS 85 Web Design I: Dreamweaver

Transferable: CSU; GAV-GE:C1

Basic and intermediate principles of designing Web pages/sites using the Dreamweaver web design software and HTML. Emphasis will be on good design and the use of tables, frames, forms, rollovers, DHTML, XHTML, behaviors, and CSS. Also includes site maintenance and the integration of multimedia components such as graphics, sound, animation, and video. This course is for the content person to design, develop, and maintain effective Web sites. This course is also listed as ART 85 and DM 85. This course has the option of a grade or pass/no pass. ADVISORY: CSIS 6 or basic knowledge of HTML.

40535	Lec	LI126	V Fainshtein	2.0	F	1000- 1200
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CSIS 107 Digital Media Design

Transferable: CSU

Fundamentals of design for visual, time-based, interactive, and sound arts as applied to digital media. Includes basic storytelling, graphic design, information architecture, and human factors. Page layout, scriptwriting, storyboards, and flow charts will be used as tools applicable to the design and development of business presentations, interactive media, educational multimedia, animation, web sites, video games, and film/video. This course has the option of a letter grade or pass/no pass. Also listed as ART 107 and DM 107. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer experience

40311	Lec	LI126	V Fainshtein	2.0	F	0100- 0350
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ONLINE CLASSES

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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CSIS 110 Interactive Animation: Flash**Transferable:** CSU; GAV-GE:C1

The production of vector graphics, animation, and interactive multimedia in Shockwave-Flash format for web pages and other digital media. Design of highly interactive web site interfaces and animated games using Flash actions (scripting). Useful for web designers/developers, animators, and multimedia authors. This course has the option of a letter grade or pass/no pass. Also listed as ART 110 and DM 110. ADVISORY: CSIS 1, CSIS 2/2L, CSIS 124 or basic computer knowledge.

40313	L/L	LI128	R Beede	3.0	MW	0945- 1205	
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CSIS 112 Keyboard Speed Building**Transferable:** CSU

This self-paced course is designed for students who know the alphabetic keyboard by touch and who want to develop their keyboarding speed. Students will use a microcomputer to keyboard a series of straight-copy timings, which will enable them to achieve a high level of skill. This is a pass/no pass course. ADVISORY: CSIS 122 or knowledge of keyboard with keyboarding speed of at least 25 wpm.

40478	Lab	BU110	S Gaffney	.5		Open Entry/Open Exit	
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CSIS 113 Introduction to Digital Video**Transferable:** CSU; GAV-GE:C1

Introduction to the aesthetic and technical aspects of digital video recording, non-linear editing, visual effect generation, and production of video (and associated audio) using the personal computer equipped with specialized software such as Final Cut Pro, Motion, and After Effects. Also considered will be the preparation of digital video for distribution in interactive media such as CDs, DVDs, mobile devices, and the World Wide Web. Students will produce a final digital video project for distribution in various media formats. This course has the option of a letter grade or pass/no pass. Also listed as ART 113 and DM 113. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer experience

40784	L/L	LI128	R Beede	3.0	MW	1250- 0310	
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CSIS 114 Digital Media Production**Transferable:** CSU

A team oriented practicum that focuses on the application of learned skills to the production of digital media and digital print projects, such as web sites, CD ROM, and DVDs. Project development will be accomplished according to team derived master schedules. Lectures will be on project management, work coordination and production techniques, client-team interface, asset management and integration, budget estimates, testing, and copyright infringement. Please note that this is very much a team oriented class. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 114 and DM 114. ADVISORY: At least one of the following: ART 75, CGE 2, JOUR 18A, MUS 21, CSIS 7, CSIS 71, OR CSIS 77. or possess equivalent skills from any one of the following areas: digital media, computer graphics, digital print, film, TV/video, journalism (publishing), drawing or illustration, web design/ development, business/marketing, or programming.

40315	Lec	LI128	R Beede	2.0	TR	0945- 1035	
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CSIS 120 Computerized Accounting - QuickBooks**Transferable:** CSU

An introduction to computer assisted accounting. Hands-on use of a microcomputer menu-driven accounting package to do general ledger, sales journal, cash receipts journal, cash payments journal, purchases journal, payroll, receivables, payables and related financial reports. This course has the option of a letter grade or pass/no pass. This course is also listed as ACCT 120. ADVISORY: CSIS 1 or CSIS 2 or the equivalent computer experience. ACCT 20 or ACCT 101 or ACCT 103 or ACCT 105 or the equivalent accounting experience.

40242	Lec	BU111	T Ratchford	3.0	W	0600- 0905	
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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CSIS 121 Spreadsheet - MS Excel**Transferable:** CSU

Introduction to the computer spreadsheet software. A hands-on approach to learning terms, commands, and applications of a spreadsheet program. This course will help prepare students for taking the Excel MOUS (Microsoft Office User Specialist) exams. This course has the option of a letter grade or pass/no pass. Also listed as ACCT 121. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

40339	Lec	HOL3	M Bryson	2.0	MW	1120- 0125	
							03/18/13 - 05/15/13 Above class meets at the Hollister Briggs site.
40344	Lec	MHG8	F Mendez	2.0	W	0400- 0550	
							Above class meets at Morgan Hill Community site. ROP Course.
40482	Lec	BU111	J Conrey	2.0	W	1120- 0210	
							01/30/13 - 04/24/13

CSIS 122 Computer Keyboarding**Transferable:** CSU

A self-paced course for students who wish to master the alphabetic and numeric keyboard on the computer. This course is designed for students who do not know the alphabetic keyboard by "touch" and for those who want to improve their ability to type straight copy with increased speed and accuracy. The course provides "hands-on" instruction to help students reach optimum computer keyboarding skills within a limited time. This is a pass/no pass course. Course may be repeated until 1.5 units are accrued.

40725	Lab	BU110	S Gaffney	.5	T	0600- 0720	
40726	Lab	BU110	S Gaffney	1.0	T	0600- 0905	
40727	Lab	HOL3	M Bryson	.5	MW	0945- 1105	
							Above class meets at the Hollister Briggs site.
40728	Lab	HOL3	M Bryson	1.0	MW	0945- 1240	
							Above class meets at the Hollister Briggs site.
40731	Lab	HOL3	M Bryson	.5	MW	1120- 1240	
							Above class meets at the Hollister Briggs site.
40732	Lab	HOL3	D Hampton	1.0	R	0600- 0905	
							Above class meets at the Hollister Briggs site.
40733	Lab	HOL3	D Hampton	.5	R	0600- 0720	
							Above class meets at the Hollister Briggs site.
40763	Lab	HOL3	M Bryson	1.0	MW	1120- 0125	
							Above class meets at the Hollister Briggs site.
40764	Lab	BU110	E Venable	.5		Open Entry/Open Exit	
40765	Lab	BU110	E Venable	1.0		Open Entry/Open Exit	

CSIS 124 Windows Fundamentals**Transferable:** CSU

This course provides fundamental information on the Windows environment for the computer. Introductory Windows operations and file management are covered. This is a pass/no pass course. ADVISORY: Basic keyboarding skill.

40479	Lec	BU111	E Milar	1.0	T	1250- 0235	
							03/05/13 - 05/07/13
40480	Lec	MHG8	F Mendez	1.0	F	0130- 0315	
							02/01/13 - 04/05/13 Above class meets at Morgan Hill Community site.

CSIS 126 Word Processing - MS Word**Transferable:** CSU

This introductory course for word processing with Windows is designed for business and non-business majors. Students will develop word processing skills to create a document, select and edit text, move and copy text, use the spelling, grammar, and thesaurus features, format text, and create headers and footnotes for a research paper. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 260 and basic keyboarding skills.

40377	Lec	BU111	E Milar	2.0	M	1250- 0210	
40378	Lec	HOL3	M Bryson	2.0	MW	0900- 1105	
							03/18/13 - 05/15/13 Above class meets at the Hollister Briggs site.
40379	Lec	HOL3	F Mendez	2.0	M	0400- 0605	
							Above class meets at the Hollister Briggs site. ROP Course.
40481	Lec	MHG8	F Mendez	2.0	F	0900- 1105	
							Above class meets at Morgan Hill Community site. ROP Course.

CRN Type Room Instructor Units Days Times Dates

CSIS 128 Database - MS Access

Transferable: CSU

Introduction to Microsoft Access, a relational database management software tool. Students will learn to create and manage a database. This course will help prepare students for taking the Access MOUS (Microsoft Office User Specialist) exams. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 1 or CSIS 2 or equivalent knowledge.

40380	Lec	BU111	J Conrey	2.0	R	1120- 0210
						01/31/13 - 04/25/13

CSIS 129 Presentation Graphics - MS PowerPoint

Transferable: CSU

This introductory course in presentation graphics will use Microsoft Office's "PowerPoint" software to create a computerized presentation (slide show) with text and objects. This course is also listed as CMUN 129. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 126 or word processing skills in the Windows environment.

40383	Lec	HOL3	M Bryson	1.0	MW	0900- 1105
						02/20/13 - 03/13/13 Above class meets at the Hollister Briggs site.
40767	Lec	BU110	E Venable	1.0		Open Entry/Open Exit.

CSIS 132 Intermediate Word Processing - MS Word

Transferable: CSU

This course covers formatting with macros and styles, mail merge techniques, sorting data in tables, preparing and protecting forms. These techniques will be applied to a variety of different documents: contracts, reports, surveys, manuscripts, and various types of letters. Other topics include working with shared documents in a workgroup, integrating applications and creating hyperlinks for workgroup settings using Microsoft Word. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 126 Word Processing - MS Word

40381	Online		J Conrey	2.0		
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CSIS 178 Applied Networking

Transferable: CSU

This course covers fundamental networking concepts and develops the skills and knowledge to set up and maintain small business/home networks. The course is not hardware or vendor specific. It helps students prepare for the "Network +" certification exam, an industry- wide, vendor-neutral certification program developed and sponsored by the Computing Technology Industry Association (CompTIA). This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 124


40766	L/L	BU118	M Ramos	4.0	M	0600- 0950
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CSIS 181 PC Hardware

Transferable: CSU

This course examines computing hardware, operating systems, and software applications from a technical side to enable students to select, install, maintain and optimize a computer system. This course will help prepare students to pursue the A+ Hardware Certification. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 124, CSIS 1 OR CSIS 2, or equivalent computer experience.

40382	L/L	BU118	J Foshee	4.0	R	0200- 0550
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 **ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN Type Room Instructor Units Days Times Dates

CSIS 190 Occupational Work Experience / Computer Science

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

40490	Wrk Ex	LI101A	S Sweeney	1.0		
40491	Wrk Ex	LI101A	S Sweeney	2.0		
40492	Wrk Ex	LI101A	S Sweeney	3.0		
40743	Wrk Ex	LI101A	S Sweeney	4.0		

CSIS 570 Computer Access Evaluation

Transferable: No

This course is intended to provide an in-depth computer access evaluation in order to determine an appropriate access environment for a student with a disability or multiple disabilities. This is a pass/no pass course. May be repeated as necessary based on measurable progress as documented in the Student Educational Contract. This is an open entry, open exit course. ADVISORY: This course is intended for students with a verified disability who show a need for the use of assistive computer programs and/or equipment or demonstrated academic deficit.

40318	Lab	LI105	J Maringer-Cantu	.5		
						Make an appointment with the HTC instructor (LI105). Open Entry/Open Exit.

CSIS 571 Computer Assisted Instruction

Transferable: No

This course is an Assistive Computer Technology Lab designed for students who are eligible for Disability Services. The course is designed to improve basic academic skills and/or cognitive processes through the use of appropriate software or to learn assistive devices designed to make computers accessible. Course content is based on Student Educational Contracts which are developed for each student. This is a pass/no pass course. May be repeated as necessary based on measurable progress as documented in the Student Educational Contract. This is an open entry, open exit course. ADVISORY: This course is intended for students with a verified disability who show a need for the use of adaptive computer programs and/or equipment or demonstrated academic deficit.

40319	Lab	LI105	J Maringer-Cantu	.5		Open Entry/Open Exit
40672	Lab	LI105	J Maringer-Cantu	1.0		Open Entry/Open Exit
40682	Lab	LI105	J Maringer-Cantu	2.0		Open Entry/Open Exit

CSIS 572 Adaptive Computer Basics

Transferable: No

This course will include an introduction to the basic concept of how computers work, using the computer keyboard, word processing, beginning Internet and presentation graphics. This course will be self-paced and adjusted so that students with disabilities can learn a number of adaptive devices designed to make computers accessible. This is a pass/no pass course. May be repeated as necessary based on measurable progress as documented in the Student Educational Contract. ADVISORY: This course is intended for students with a verified disability who show a need for the use of adaptive computer programs and/or equipment or demonstrated academic deficit.

40683	Lab	LI105	J Maringer-Cantu	1.0	MW	1250- 0210
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THIS SYMBOL MEANS IT IS A **HYBRID** LECTURE / ONLINE CLASS, THAT WILL BE PARTIALLY OVER THE INTERNET.

VISIT WWW.GAVILAN.EDU/DISTED/ FOR DETAILS.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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COSMETOLOGY**COS 200 Beginning Cosmetology****Transferable:** No

Fundamental principles of the science/art of beauty culture including hair design, chemical services and cosmetic therapy. ADVISORY: Eligible for English 250, 260 and Mathematics 205.

40007	L/L	BU103	N Boyd A Juarez	12.0	TWRF	0810- 0930	
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40007	L/L	COS102	A Juarez N Boyd		TWRF	0935- 0330	
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Student kit cost \$600 payable at Admissions and Records by the first day of instruction. Approximate cost for course is \$200. Contact the Cosmetology Department at (408) 848-4884 for a complete list of required materials.

COS 201 Intermediate Cosmetology**Transferable:** No

Extended studies and techniques in tinting, bleaching, permanent waving, soft perming, chemical straightening, pedicuring, waxing, and shaping and styling. ADVISORY: Satisfactory completion of Cosmetology 200. Eligible for English 250, 260 and Mathematics 205.

40451	L/L	COS102	M Andre N Khanna	12.0	TWRF	0810- 0330	
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Approximate cost for material is \$300. Prices are subject to change. Please contact the Cosmetology Department at (408) 848-4884 for a complete list of required materials.

COS 202 Advanced Cosmetology**Transferable:** No

Advanced techniques in tinting, lightening, hair design and cosmetic chemistry. PREREQUISITE: Completion of COS 200 & 201. ADVISORY: Eligible for English 250, 260 and Mathematics 205.

40475	L/L	COS102	G Ramirez	12.0	TWRF	0810- 0330	
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Approximate cost for materials fee is \$400. Prices are subject to change. Please contact the Cosmetology Dept. at (408) 848-4884 for a complete list of required materials.

COS 203 Practicum**Transferable:** No

Advanced techniques in tinting, lightening, hair and design and cosmetic chemistry. May be repeated once for credit. PREREQUISITE: Completion of COS 200, 201 and 202. ADVISORY: Eligible for English 250, 260 and Mathematics 205.

40664	Lab	COS102	G Ramirez	.5	TWRF	0810- 0330	
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40665	Lab	COS102	G Ramirez	1.0	TWRF	0810- 0330	
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40666	Lab	COS102	G Ramirez	3.0	TWRF	0810- 0330	
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40667	Lab	COS102	G Ramirez	4.0	TWRF	0810- 0330	
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40668	Lab	COS102	G Ramirez	5.0	TWRF	0810- 0330	
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40669	Lab	COS102	G Ramirez	6.0	TWRF	0810- 0330	
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40670	Lab	COS102	G Ramirez	7.0	TWRF	0830- 0330	
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40671	Lab	COS102	G Ramirez	8.0	TWRF	0810- 0330	
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40673	Lab	COS102	G Ramirez	9.0	TWRF	0810- 0330	
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40674	Lab	COS102	G Ramirez	10.0	TWRF	0810- 0330	
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40675	Lab	COS102	G Ramirez	11.0	TWRF	0830- 0330	
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40676	Lab	COS102	G Ramirez	12.0	TWRF	0830- 0330	
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COS 205 State Board Review**Transferable:** No

State Board exam procedures and standards. ADVISORY: Cosmetology 201.

40476	Lab	COS102	G Ramirez	2.0	M	0810- 0145	
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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COS 221 Advanced Scientific Skin Care (Esthetics)**Transferable:** No

An advanced in-depth study and training in the care and treatment of skin, cosmetics and manipulative electrical modalities as required by the State Board of Cosmetology. PREREQUISITE: Completion of COS 220 or equivalent.

40477	L/L	COS102	S Rodriguez A Cabello	8.0	MTWRF	0445- 0945	
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Approximate cost for course materials fee is \$50. Prices are subject to change. Please contact the Cosmetology Department at (408) 848-4884 for a complete list of required materials.

COS 290 Occupational Work Experience / Cosmetology**Transferable:** No

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

40678	Wrk Ex	LI101A	S Sweeney	1.0			
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40679	Wrk Ex	LI101A	S Sweeney	2.0			
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40680	Wrk Ex	LI101A	S Sweeney	3.0			
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40681	Wrk Ex	LI101A	S Sweeney	4.0			
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DIGITAL MEDIA**DM 6 Web Page Authoring I****Transferable:** CSU; GAV-GE:E2

An introduction to using Hypertext Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option of a letter grade or pass/no pass. Also listed as CSIS 6 and LIB 6. ADVISORY: CSIS 1 or CSIS 2 or CSIS 3/LIB 3 advised.

40424	Online		J Howell	2.0		02/04/13 - 03/31/13	
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40486	Online		J Howell	2.0		03/04/13 - 04/28/13	
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DM 75 Photoshop I - Adobe PhotoShop**Transferable:** CSU; GAV-GE:C1

This course is based on the software application Adobe Photoshop. Students learn to scan photographs and manipulate them using Photoshop tool box and special effects filters. They will learn to correct photos; mask image using channels; create duotone, tritone, and quadtone images; prepare photos for use in printing and on the web. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 75. ADVISORY: CSIS 124 (Windows Fundamentals), CSIS 2L

40540	Lec	LI128	K Powers	3.0	M	0400- 0655	
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40543	Lec	MHG5	R Grzan	3.0	T	0600- 0905	
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Above class meets at Morgan Hill Community site.

DM 77 Introduction to Digital Media and its Tools**Transferable:** CSU, UC; GAV-GE:C1

An introduction to the field of digital media, including history, social impact, concepts, career options and industry trends. Applying learned visual and aural design principles, students will explore the use of computer-based tools in the design and production of digital media by creating and editing digital images, sounds, video, animation, and text. A comprehensive term project for publication on the web or CD ROM will be required. This course is also listed as ART 77 and CSIS 77. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 124, CSIS 1, CSIS 2/2L, CSIS 3, or familiarity using the Macintosh or Windows operating system.

40770	L/L	LI128	R Beede	3.0	TR	1120- 0140	
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CRN Type Room Instructor Units Days Times Dates

DM 85 Web Design I: Dreamweaver

Transferable: CSU; GAV-GE:C1

Basic and intermediate principles of designing Web pages/sites using the Dreamweaver web design software and HTML. Emphasis will be on good design and the use of tables, frames, forms, rollovers, DHTML, XHTML, behaviors, and CSS. Also includes site maintenance and the integration of multimedia components such as graphics, sound, animation, and video. This course is for the content person to design, develop, and maintain effective Web sites. This course is also listed as ART 85 and CSIS 85. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 6 or basic knowledge of HTML.

40536 Lec LI126 V Fainshtein 2.0 F 1000- 1200

DM 107 Digital Media Design

Transferable: CSU

Fundamentals of design for visual, time-based, interactive, and sound arts as applied to digital media. Includes basic storytelling, graphic design, information architecture, and human factors. Page layout, scriptwriting, storyboards, and flow charts will be used as tools applicable to the design and development of business presentations, interactive media, educational multimedia, animation, web sites, video games, and film/video. This course has the option of a letter grade or pass/no pass. Also listed as ART 107 and CSIS 107. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer experience

40312 Lec LI126 V Fainshtein 2.0 F 0100- 0350

DM 110 Interactive Animation: Flash

Transferable: CSU; GAV-GE:C1

The production of vector graphics, animation, and interactive multimedia in Shockwave-Flash format for web pages and other digital media. Design of highly interactive web site interfaces and animated games using Flash actions (scripting). Useful for web designers/developers, animators, and multimedia authors. This course has the option of a letter grade or pass/no pass. Also listed as ART 110 and CSIS 110. ADVISORY: CSIS 1, CSIS 2/2L, CSIS 124 or basic computer knowledge.

40786 L/L LI128 R Beede 3.0 MW 0945- 1205

DM 113 Introduction to Digital Video

Transferable: CSU; GAV-GE:C1

Introduction to the aesthetic and technical aspects of digital video recording, non-linear editing, visual effect generation, and production of video (and associated audio) using the personal computer equipped with specialized software such as Final Cut Pro, Motion, and After Effects. Also considered will be the preparation of digital video for distribution in interactive media such as CDs, DVDs, mobile devices, and the World Wide Web. Students will produce a final digital video project for distribution in various media formats. This course has the option of a letter grade or pass/no pass. Also listed as ART 113 and CSIS 113. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer experience.

40769 L/L LI128 R Beede 3.0 MW 1250- 0310

DM 114 Digital Media Production

Transferable: CSU

A team oriented practicum that focuses on the application of learned skills to the production of digital media and digital print projects, such as web sites, CD ROM, and DVDs. Project development will be accomplished according to team derived master schedules. Lectures will be on project management, work coordination and production techniques, client-team interface, asset management and integration, budget estimates, testing, and copyright infringement. Please note that this is very much a team oriented class. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 114 and CSIS 114. ADVISORY: At least one of the following: ART 75, CGE 2, JOUR 18A, MUS 21, CSIS 7, CSIS 71, OR CSIS 77. or possess equivalent skills from any one of the following areas: digital media, computer graphics, digital print, film, TV/video, journalism (publishing), drawing or illustration, web design/ development, business/marketing, or programming.

40317 Lec LI128 R Beede 2.0 TR 0945- 1035

CRN Type Room Instructor Units Days Times Dates

ECOLOGY

ECOL 1 Conservation of Natural Resources

Transferable: CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3

This course examines the fundamentals of ecology (the study of the relationships between organisms and their environment) with special emphasis on human effects on the environment. Topics of discussion will include ecosystem dynamics, resources, pollution, population growth, and the clash between economic and political policy and the environment. ADVISORY: Eligible for English 250 and English 260.

40563	Lec	LS101	J Hubbard	4.0	TR	1250- 0210
	Lab	LS102	J Hubbard		T	0230- 0535
40564	Lec	LS101	J Hubbard	4.0	TR	1250- 0210
	Lab	LS102	J Hubbard		R	0230- 0535

ECONOMICS

ECON 1 Principles of Macroeconomics

Transferable: CSU, UC; CSU-GE:D2, IGETC:4B; GAV-GE:D2; CAN:ECON2

Introduction to the principles of macroeconomic analysis, economic institutions, and economic policy; supply and demand, determinants and distribution of output, income, and welfare through the market system; international trade and globalization. Measurement, determinants of, and policies relating to long-run economic growth, business cycle fluctuations, unemployment, and inflation. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 1A and Mathematics 233. *Student will be required to purchase access to "My Econ Lab," Online portal.*

40233	Lec	BU120	J Kearns	3.0	TR	1250- 0210
40234	Lec	HOL3	J Kearns	3.0	W	0600- 0850
		Above class meets at the Hollister Briggs site.				
40235	Lec	BU120	J Kearns	3.0	TR	1120- 1240

ECON 2 Principles of Microeconomics

Transferable: CSU, UC; CSU-GE:D2, IGETC:4B; GAV-GE:D2; CAN:ECON4

Introduction to microeconomic principles and theory, and analysis; resource allocation, economic policy; supply and demand, determinants and distribution of output, income, and welfare through the market system; international trade and globalization. Consumer choice and utility maximization. Profit maximization in various competitive settings. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 260, English 250 and Mathematics 233. *Student will be required to purchase access to "My Econ Lab," Online portal.*

40236	Lec	BU118	J Kearns	3.0	MW	1250- 0210
40237	Lec	MHG5	J Kearns	3.0	MW	0945- 1105
		Above class meets at Morgan Hill Community site.				


ENGINEERING

ENGR 1 Graphical Communication and Design

Transferable: CSU, UC; CAN:ENGR2

An introduction to the graphical and visual communication of the engineering design process. Topics will include the design process, visualization, free-hand sketching, instrument drawing, scales, orthographic projection, section views, auxiliary views, and dimensioning and tolerancing. Computer based drafting will be used in conjunction with traditional methods to highlight the strengths of multiple communication methodologies. ADVISORY: MATH 1A; may be concurrent.

40565	L/L	PS102	K Luehrs	3.0	M	0600- 0805
	L/L	PS102	K Luehrs		W	0600- 0905

 **ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN Type Room Instructor Units Days Times Dates

ENGR 3 Electric Circuit Analysis

Transferable: CSU, UC; CAN:ENGR12

An introduction to the theory of electric circuits. Topics include resistive circuits, voltage and current sources, network theorems, op-amp circuits, energy storage elements, RC, RL, and RLC circuits. **PREREQUISITE:** Mathematics 2C (may be taken concurrently) and Physics 4B with a grade of 'C' or better.

40566	L/L	PS102	R Lee	4.0	TR	0600- 0905
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ENGLISH

ENGL 1A Composition

Transferable: CSU, UC; CSU-GE:A2, IGETC:1A; GAV-GE:A2; CAN:ENGL2, ENGL SEQ A

This is a writing course which emphasizes expository writing, argumentative writing, and critical reading of expository prose. It is meant to train students in clear thinking and reasoned support of ideas. Students will be given the opportunity to read models of good expository and argumentative prose and learn the techniques of good writing. These include choosing appropriate subjects, developing restricted, unified, and precise theses and presenting supporting evidence in a logical, lucid, and effective manner. To achieve this end, students write no fewer than six essays and read at least five works, two of which are book length. **PREREQUISITE:** English 250 and English 260 or English 250 and SSCI 270A or English 250 and SSCI 270B with a grade of 'C' or better or satisfactory score on the English placement examination.

40387	Online		C Chaffin	3.0		
3 40388	Lec	HU103	M Fuzie	3.0	MW	0945- 1105
15 40389	Lec	HU102	T Mack	3.0	TR	0810- 0930
40390	Lec	MHG12	M Bragger	3.0	MW	0810- 0930
Above class meets at Morgan Hill Community site.						
40391	Lec	HOL2	G Mora	3.0	F	0900- 1205
Above class meets at the Hollister Briggs site.						
2 40392	Lec	HOL5	C Salvin	3.0	TR	1120- 1240
Above class meets at the Hollister Briggs site.						
40393	Online		E Crook	3.0		
40394	Lec	HU103	D Condon	3.0	TR	0945- 1105
2 40395	Lec	MA102	C Salvin	3.0	MW	1120- 1240
1 40396	Lec	HU102	S Sandler	3.0	TR	1120- 1240
This class is part of the PUENTE Program. If you enroll you must also enroll in GUID 1 #40352.						
4 40397	Lec	HU102	J Roscher	3.0	TR	1250- 0210
5 40398	Lec	MA102	J Gatewood	3.0	MW	1250- 0210
15 40399	Lec	HU102	T Mack	3.0	TR	0400- 0520
3 40400	Lec	HU102	M Fuzie	3.0	MW	0230- 0350
40401	Lec	HU102	M Kovacs	3.0	T	0600- 0905
6 40402	Lec	SS111	D Luoma	3.0	W	0600- 0905
7 40403	Lec	HOL5	T Brett	3.0	R	0600- 0905
Above class meets at the Hollister Briggs site.						
40404	Lec	MHG12	S Sloan	3.0	W	0600- 0905
Above class meets at Morgan Hill Community site.						

ENGL 1B Composition and Literature

Transferable: CSU, UC; CSU-GE:C, IGETC:3B; GAV-GE:C2; CAN:ENGL4, ENGL SEQ A

English 1B continues the work begun in 1A, but now the emphasis shifts to writing expository prose in conjunction with reading and analyzing imaginative literature. Students are to write as fledgling critics and use the text as a basis for other forms of reflection. The reading requirement includes short stories, poetry, drama, and at least two novels. Course work will also include fundamentals of research writing. **PREREQUISITE:** English 1A with a grade of "C" or better.

40405	Online		K Warren	3.0		
40406	Lec	MHG13	S White	3.0	MW	0400- 0520
Above class meets at Morgan Hill Community site.						
40407	Lec	HU102	G Richards	3.0	TR	0945- 1105
40408	Lec	HU103	M Bragger	3.0	F	0900- 1205
40409	Lec	HU103	E Crook	3.0	MW	1250- 0210
40410	Online		O Osikomaiya	3.0		
40411	Lec	HU103	A Mora	3.0	MW	0810- 0930
40412	Lec	HU103	J Hooper	3.0	TR	0230- 0350
8 40413	Lec	HU103	S Hirasuna	3.0	TR	1120- 1240
9 40414	Lec	HU102	T Brett	3.0	W	0600- 0905

See page 40 to locate your class theme by numbered bullet 1 2 3 4

CRN Type Room Instructor Units Days Times Dates

ENGL 1C Critical Reasoning and Writing

Transferable: CSU, UC; CSU-GE:A3, IGETC:1B; GAV-GE:C2

This course is designed to develop critical thinking, reading, and writing skills beyond the level achieved in English 1A. The emphasis is on critical analysis of arguments and the development of the ability to integrate the principles of critical thinking into essay writing. **PREREQUISITE:** English 1A with a grade of "C" or better.

40415	Online		D Luoma	3.0		
40416	Lec	HU102	K Hull	3.0	MW	0945- 1105
This service learning course involves community work.						
40417	Lec	HOL1	G Mora	3.0	MW	0400- 0520
Above class meets at the Hollister Briggs site.						
40418	Lec	HU103	D Condon	3.0	TR	0810- 0930
40419	Lec	HU103	M Oral	3.0	MW	0230- 0350
40420	Lec	HU103	K Smith	3.0	TR	0400- 0520
10 40421	Lec	HU102	T Brett	3.0	M	0600- 0905

ENGL 4B British Literature - 1798 to Present

Transferable: CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2; CAN:ENGL10, ENGL SEQ B

This course is a study of the masters of British Literature from 1798 to present. In this course we will read and analyze the literature of Blake, Wordsworth, Coleridge, Byron, Shelley, Keats, Tennyson, Browning, Arnold, Clough, Hopkins, Rossetti, Bronte, Yeats, Joyce, Woolf, Lawrence, Eliot, and Forster. Note: this course need not be taken in sequence. **PREREQUISITE:** Eligible for English 1A.

40505	Lec	SS203	S Sandler	3.0	MW	1120- 1240
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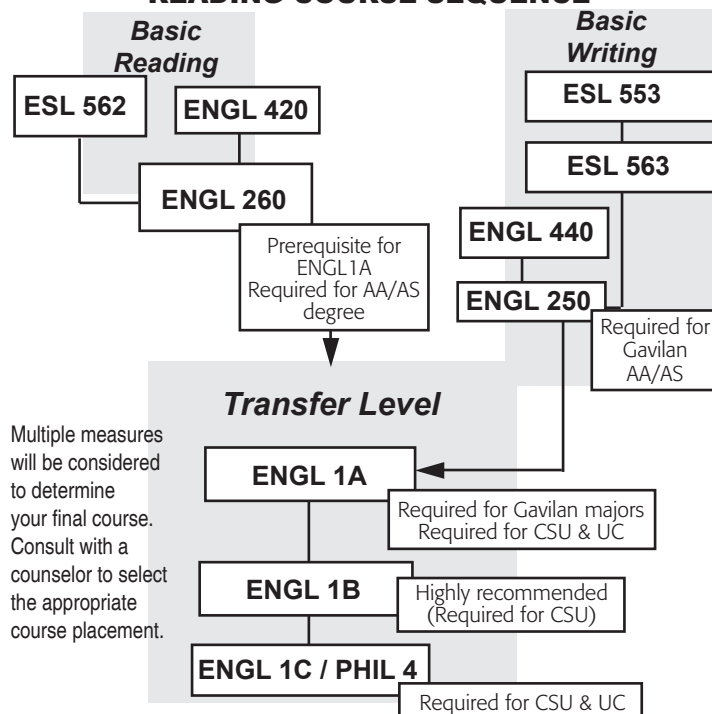
ENGL 9A Introduction to Creative Writing

Transferable: CSU, UC; CSU-GE:C2; GAV-GE:C2; CAN:ENGL6

This course allows writers to experiment with various forms of poetry and prose, including drama, fiction, poetry, and narrative non-fiction and includes the writing, reading, and discussion of such works. The class is primarily experiential, providing many opportunities for generation of new pieces of writing, some time for gentle encouraging feedback, and a focus on terminology to develop better understandings of both the process and craft of creative writing.

40506	Lec	SS111	K Smith	3.0	MW	1250- 0210
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ENGLISH COMPOSITION AND READING COURSE SEQUENCE



Choose a **THEME** for your English class:

Find the number, by the course section number, that corresponds to a theme below.

- ① Puento: Develop writing skills through an emphasis on Chicano / Latino literature.
- ② Investigate environmental issues, particularly those connected to what we eat and where we live.
- ③ Investigate environmental ethics and apply yours to real-life situations.
- ④ The American Dream: Revisit the land of freedom and equality.
- ⑤ Re-examine American culture and values by looking at the modern myths and controversial issues of our time.
- ⑥ Read works by scientists, journalists, mystics, and reformers about nature and the wilderness.
- ⑦ Explore the exciting realm of science and discover who we are and how we got here, and learn about the scientists and explorers who got us here.
- ⑧ Examine short stories, poetry, drama, and the novel using formalist, historical and biographical criticism.
- ⑨ Explore the great literature of the human condition, challenging you to respond to literary art, science fiction, music, tragedy, and the joy of life and living.
- ⑩ Learn to think courageously and intelligently through challenging the pseudoscientific, the paranormal, and the make-believe world of nutty beliefs and scams.
- ⑪ Explore American consumerism and wild alternatives.
- ⑫ First Year Experience with Service Learning: Learn to critically read, write, and think about contemporary issues.
- ⑬ Examine current American themes such as electronic addictions, immigration, and the media to discover our own personal view of America.
- ⑭ Examine the “invisible world” of the illiterate, and how those who do not have reading skills often feel like second-class citizens.
- ⑮ Explore human rights issues through fiction, non-fiction, videos, and music. Check out youthforhumanrights.org for an intro to course concepts.

Visit www.gavilan.edu/pio/GavArts.html for Gavilan's entertainment and events



We have now made it easier for you to find out what is happening at Gavilan College.

CRN Type Room Instructor Units Days Times Dates

ENGL 9B Advanced Creative Writing

Transferable: CSU, UC; CSU-GE:C2; GAV-GE:C2

This class is a continuation of English 9A, with an emphasis on further development on the craft and production of various forms of poetry and prose, including drama, fiction, poetry, and narrative non-fiction and includes the writing, reading, and discussion of such works. The class remains primarily experiential, providing many opportunities for generation of new pieces of writing, some time for gentle encouraging feedback with a greater focus on developing leadership skills in that area as well as a deepening knowledge of terminology, in order to develop better understandings of both the process and craft of creative writing. **PREREQUISITE:** English 9A with a grade of 'pass' or C or better.

40507 Lec SS111 K Smith 3.0 MW 1250- 0210

ENGL 9C Poetry Writing

Transferable: CSU, UC; CSU-GE:C2; GAV-GE:C2

This course is an immersion into poetry and its creation. The class is primarily experiential, providing many opportunities for the generation of new poems and space for gentle encouraging feedback. Emphasis will be placed on a variety of poetic forms and the development of terminology useful in both creating and analyzing poetry. **PREREQUISITE:** English 9A with a grade of 'pass' or C or better.

40508 Lec SS111 K Smith 3.0 MW 1250- 0210

ENGL 12B Tutoring Writers: Training / Theory & Practice

Transferable: CSU

Fundamentals of compositional theory, the writing process, peer-to-peer communication, interacting with faculty and educational institutions and effective responses to writing will be covered. In addition, students will gain an understanding of the basic history, methodology and practice of writing pedagogy while developing a writing community that aids in connecting them to their own writing practice. **ADVISORY:** Eligible for English 1A.

40384 Lec SS111 K Warren 1.0 T 0300- 0400

ENGL 12C Tutoring Writers: Training / Theory & Practice

Transferable: CSU

Fundamentals of compositional theory, the writing process, peer-to-peer communication, interacting with faculty and educational institutions and effective responses to writing will be covered. In addition, students will gain an understanding of the basic history, methodology and practice of writing pedagogy while developing a writing community that aids in connecting them to their own writing practice. **ADVISORY:** Eligible for English 1A.

40385 Lec SS111 K Warren 1.0 T 0300- 0400

ENGL 12D Tutoring Writers: Training, Theory & Practice

Transferable: CSU

Fundamentals of compositional theory, the writing process, peer-to-peer communication, interacting with faculty and educational institutions and effective responses to writing will be covered. In addition, students will gain an understanding of the basic history, methodology and practice of writing pedagogy while developing a writing community that aids in connecting them to their own writing practice. **ADVISORY:** Eligible for English 1A.

40386 Lec SS111 K Warren 1.0 T 0300- 0400

ENGL 22 Field Work and Service

Transferable: CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. **REQUIRED:** Learning contracts must be filled out and signed by the student and the supervising instructor.

40423 Fld Ex LI119 K Warren 1.0



FIRST YEAR EXPERIENCE

First Year Experience (FYE) is a program in place in many colleges across the country. This program was developed because research has shown that students who make connections with their teachers, classmates, and campus are more likely to succeed. So what is FYE?

At Gavilan, this program links required English courses together and provides tutoring and counseling. How do students benefit? By working together with your classmates and instructors, you will develop a stronger network of support. Students who enroll in FYE often report:

- Higher GPA
- Increased involvement in school
- More friends
- More fun in school
- Ability to meet goals
- Stronger critical thinking, reading and writing abilities
- Saving time and money

For more information, please contact at Josie Olivares at **408.852.2866** or **jolivares@gavilan.edu**

The following classes are part of a learning community. You must enroll in both courses.

ENGL 250 & ENGL 260
40441 & 40458
or
40442 & 40459

ENGL 420 & ENGL 440
40471 & 40499
or
40472 & 40500

See Page 42 FOR LINKED ENGL 250P & ENGL 260P Classes.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ENGL 23 Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40425	Ind	SS109	K Smith	2.0			
40427	Ind	SS109	K Smith	1.0			
40429	Ind	LI119	K Warren	1.0			
40430	Ind	LI119	K Warren	2.0			

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ENGL 250 Practical Writing

Transferable: No

This course covers writing clear, correct, effective essays and learning preliminary research skills. Also listed as English 250P. PREREQUISITE: English 440 or ESL 563 with a grade of 'C' or better or satisfactory score on the English placement examination.

40431	Lec	SS111	M Fuzie	3.0	TR	0810- 0930	
	Lab	LI171	M Fuzie		F	0810- 0900	
40432	Lec	SS111	M Fuzie	3.0	TR	0810- 0930	
	Lab	LI171	M Fuzie		F	0910- 1000	
11 40433	Lec	MA102	C Salvin	3.0	MW	0945- 1105	
	Lab	LI120	C Salvin		M	0845- 0935	
11 40434	Lec	MA102	C Salvin	3.0	MW	0945- 1105	
	Lab	LI120	C Salvin		W	0845- 0935	
11 40435	Lec	HOL5	C Salvin	3.0	TR	0945- 1105	
	Lab	HOL3	C Salvin		T	0845- 0935	
	Above class meets at the Hollister Briggs site.						
11 40436	Lec	HOL5	C Salvin	3.0	TR	0945- 1105	
	Lab	HOL3	C Salvin		R	0845- 0935	
	Above class meets at the Hollister Briggs site.						
40437	Lec	SS111	M Fuzie	3.0	TR	0945- 1105	
	Lab	LI171	M Fuzie		F	1010- 1100	
40438	Lec	SS111	M Fuzie	3.0	TR	0945- 1105	
	Lab	LI171	M Fuzie		F	1110- 1200	
The following two are First Year Experience Classes, see ad on left.							
12 40441	Lec	HU102	S White	3.0	MW	1250- 0210	
	Lab	LI171	S White		M	0220- 0310	
	This class is part of a learning community. If you enroll you must also enroll in ENGL 260						
12 40442	Lec	HU102	S White	3.0	MW	1250- 0210	
	Lab	LI171	S White		W	0220- 0310	
	This class is part of a learning community. If you enroll you must also enroll in ENGL 260						
	#40458. This service learning course involves community work.						
40443	Lec	HU102	J Roscher	3.0	TR	0230- 0350	
	Lab	LI120	J Roscher		T	0400- 0450	
40444	Lec	HU102	J Roscher	3.0	TR	0230- 0350	
	Lab	LI120	J Roscher		R	0400- 0450	
40445	Lec	SS111	K Diehl	3.0	TR	0530- 0650	
	Lab	LI120	K Diehl		T	0700- 0750	
40446	Lec	SS111	K Diehl	3.0	TR	0530- 0650	
	Lab	LI120	K Diehl		R	0700- 0750	
40447	Lec	HOL1	V Parker	3.0	TR	0530- 0650	
	Lab	HOL1	V Parker		T	0700- 0750	
	Above class meets at the Hollister Briggs site.						
40448	Lec	HOL1	V Parker	3.0	TR	0530- 0650	
	Lab	HOL1	V Parker		R	0700- 0750	
	Above class meets at the Hollister Briggs site.						
15 40449	Lec	MHG10	M Oral	3.0	MW	0945- 1105	
	Lab	MHG10	M Oral		M	0845- 0935	
	Above class meets at Morgan Hill Community site.						
15 40450	Lec	MHG10	M Oral	3.0	MW	0945- 1105	
	Lab	MHG10	M Oral		W	0845- 0935	
	Above class meets at Morgan Hill Community site.						



THIS SYMBOL MEANS IT IS A **HYBRID LECTURE / ONLINE CLASS**, THAT WILL BE PARTIALLY OVER THE INTERNET.

VISIT **WWW.GAVILAN.EDU/DISTED/** FOR DETAILS.



ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must log in within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ENGL 250P Practical Writing**Transferable:** No

This course covers writing clear, correct, effective essays and learning preliminary research skills. This course is pass/no pass. Also listed as English 250. COREQUISITE: ENGL 260P

The following classes are FIRST YEAR EXPERIENCE CLASSES, see page 41

40452	Lec	SS203	S Sandler	3.0	MW	0810-0930	
	Lab	LI120	S Sandler		M	0945-1035	
This class is part of a learning community. If you enroll you must also enroll in ENGL 260P #40463.							
40453	Lec	SS203	S Sandler	3.0	MW	0810-0930	
	Lab	LI120	S Sandler		W	0945-1035	
This class is part of a learning community. If you enroll you must also enroll in ENGL 260P #40464.							
40454	Lec	SS203	K Smith	3.0	TR	1250-0210	
	Lab	LI171	K Smith		T	0230-0320	
This class is part of a learning community. If you enroll you must also enroll in ENGL 260P #40465.							
40455	Lec	SS203	K Smith	3.0	TR	1250-0210	
	Lab	LI171	K Smith		R	0230-0320	
This class is part of a learning community. If you enroll you must also enroll in ENGL 260P #40466.							
40771	Lec	SS203	K Smith	3.0	MW	0230-0350	
	Lab	LI120	K Smith		M	0400-0450	
This class is part of a learning community. If you enroll you must also enroll in ENGL 260P #40773.							
40772	Lec	SS203	K Smith	3.0	MW	0230-0350	
	Lab	LI120	K Smith		W	0400-0450	
This class is part of a learning community. If you enroll you must also enroll in ENGL 260P #40774.							

ENGL 260 Preparation for College Reading**Transferable:** No; GAV-GE:A3

This is a course presenting strategies in the technique and practice of college level critical reading and thinking skills. Also listed as English 260P. PREREQUISITE: Completion of English 420 or ESL 562 with a grade of 'C' or better or Assessment recommendation.

40456	Lec	HU102	K Hull	3.0	MW	0810-0930	
40457	Lec	HU102	K Hull	3.0	F	0910-1215	

The following two are FIRST YEAR EXPERIENCE CLASSES, see page 41

⑫40458	Lec	HU102	J Gatewood	3.0	MW	1120-1240	
This class is part of a learning community. If you enroll you must also enroll in ENGL 250 #40441. This service learning course involves community work.							
⑫40459	Lec	HU102	J Gatewood	3.0	MW	1120-1240	
This class is part of a learning community. If you enroll you must also enroll in ENGL 250 #40442. This service learning course involves community work.							
40462	Lec	HOL4	A Shelley	3.0	MW	0530-0650	
Above class meets at the Hollister Briggs site.							

ENGL 260P Preparation for College Reading**Transferable:** No

This is a course presenting strategies in the technique and practice of college level critical reading and thinking skills. This course is pass/no pass. Also listed as English 260. COREQUISITE: ENGL 250P

The following classes are FIRST YEAR EXPERIENCE CLASSES, see page 41

40463	Lec	SS203	S Sandler	3.0	TR	0810-0930	
This class is part of a learning community. If you enroll you must also enroll in ENGL 250P #40452.							
40464	Lec	SS203	S Sandler	3.0	TR	0810-0930	
This class is part of a learning community. If you enroll you must also enroll in ENGL 250P #40453.							
40465	Lec	SS203	J Hooper	3.0	TR	1120-1240	
This class is part of a learning community. If you enroll you must also enroll in ENGL 250P #40454.							
40466	Lec	SS203	J Hooper	3.0	TR	1120-1240	
This class is part of a learning community. If you enroll you must also enroll in ENGL 250P #40455.							
40773	Lec	SS203	J Hooper	3.0	MW	1250-0210	
This class is part of a learning community. If you enroll you must also enroll in ENGL 250P #40771.							
40774	Lec	SS203	J Hooper	3.0	MW	1250-0210	
This class is part of a learning community. If you enroll you must also enroll in ENGL 250P #40772.							

See page 40 to locate your class theme by numbered bullet ①②③

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ENGL 411 Reading and Writing Workshop**Transferable:** No

English 411 builds fundamental skills in reading and writing through a hands-on workshop approach. Students apply skill-building techniques to authentic reading and writing tasks, such as reading books and writing essays. The emphasis of the course is on process and awareness of effective literacy strategies. Students will leave the course with more confidence in themselves as readers and writers and with gained skills and tools to apply to their future coursework. This course is designed for students who need or desire to approach college-level reading and writing as a slower pace. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. This is a pass/no pass course.

40748	L/L	SS111	J Hooper	4.0	MW	0900-1020	
	L/L	SS111	J Hooper		W	1030-1155	
	L/L	LI171	J Hooper		M	1030-1155	

ENGL 420 Reading Improvement**Transferable:** No

This is a practical, "how to" course teaching various methods of learning and reading college material. Using group and individual instruction in vocabulary, comprehension, and study skills, the students will increase their ability to survive academically, to profit, grow and succeed in all college courses, and to enjoy reading and learning. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. This course has the option of a letter grade or pass/no pass. PREREQUISITE: Satisfactory score on the English placement examination.

40467	Lec	HOL1	K Scimeca	3.0	MW	0945-1105	
	Lab	HOL1	K Scimeca		F	0910-1000	
Above class meets at the Hollister Briggs site. This service learning course involves community work.							
40468	Lec	HOL1	K Scimeca	3.0	MW	0945-1105	
	Lab	HOL1	K Scimeca		F	1110-1200	
Above class meets at the Hollister Briggs site. This service learning course involves community work.							
40469	Lec	MA102	S Hirasuna	3.0	TR	0945-1105	
	Lab	MA102	S Hirasuna		R	0845-0935	
40470	Lec	MA102	S Hirasuna	3.0	TR	0945-1105	
	Lab	MA102	S Hirasuna		T	0845-0935	

The following two are FIRST YEAR EXPERIENCE CLASSES, see page 41

40471	Lec	SS111	J McMillen	3.0	TR	1120-1240	
	Lab	LI171	J McMillen		T	1010-1100	
This class is part of a learning community. If you enroll you must also enroll in ENGL 440 #40499.							
40472	Lec	SS111	J McMillen	3.0	TR	1120-1240	
	Lab	LI171	J McMillen		W	1120-1210	
This class is part of a learning community. If you enroll you must also enroll in ENGL 440 #40500.							
40473	Lec	HU103	S Arora	3.0	TR	0530-0650	
	Lab	HU103	S Arora		T	0700-0750	
40474	Lec	HU103	S Arora	3.0	TR	0530-0650	
	Lab	HU103	S Arora		R	0700-0750	



The Puente Project is a two-semester program that combines three components: writing, counseling and mentoring to support students to transfer to four-year universities and colleges. The Guidance 1 course focuses on self assessment and career development. The English 1A course focuses on Mexican American / Latino literature. The program also includes a student leadership conference, university visits and mentor/student socials.

The program is open to all eligible students. For more information, call **Celia Marquez, Puente Coordinator at 408-848-4807.**

Required: Complete a program application with the Puente Counselor prior to registration.

GUID 1 CRN 40352 & ENGL 1A CRN 40396

CRN Type Room Instructor Units Days Times Dates

ENGL 440 Basic Writing

Transferable: No

This is an intensive study and application of basic grammar, sentence, and essay writing skills within the context of composing short essays. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. **PREREQUISITE:** Satisfactory score on the English placement examination.

40495	Lec	HU103	E Crook	3.0	MW	1120- 1240
	Lab	LI171	E Crook		T	1120- 1210
40496	Lec	HU103	E Crook	3.0	MW	1120- 1240
	Lab	LI171	E Crook		R	1120- 1210
40497	Lec	HOL1	K Scimeca	3.0	MW	1120- 1240
	Lab	HOL1	K Scimeca		F	1010- 1100
Above class meets at the Hollister Briggs site.						
40498	Lec	HOL1	K Scimeca	3.0	MW	1120- 1240
	Lab	HOL1	K Scimeca		F	1210- 0100
Above class meets at the Hollister Briggs site.						
40499	Lec	SS111	J McMillen	3.0	TR	1250- 0210
	Lab	LI171	J McMillen		R	1010- 1100
This class is part of a learning community. If you enroll you must also enroll in ENGL 420 #40471.						
40500	Lec	SS111	J McMillen	3.0	TR	1250- 0210
	Lab	LI171	J McMillen		W	1220- 0110
This class is part of a learning community. If you enroll you must also enroll in ENGL 420 #40472.						
40501	Lec	HU103	E Crook	3.0	TR	1250- 0210
	Lab	LI120	E Crook		T	0230- 0320
40502	Lec	HU103	E Crook	3.0	TR	1250- 0210
	Lab	LI120	E Crook		R	0230- 0320
14 40503	Lec	HU103	J Penkethman	3.0	MW	0530- 0650
	Lab	LI120	J Penkethman		M	0700- 0750
14 40504	Lec	HU103	J Penkethman	3.0	MW	0530- 0650
	Lab	LI120	J Penkethman		W	0700- 0750

CRN Type Room Instructor Units Days Times Dates

ENGLISH AS A SECOND LANGUAGE

ESL 510B Basic ESL II

Transferable: No

This course is a continuation of ESL 510A. This is an intensive, integrated-skill program for students who function in a limited way in English. Through listening, speaking, reading and writing activities, students continue learning to use the structures of English with increasing accuracy, while gaining further basic life skills. **ADVISORY:** ESL 510A or ESL assessment recommendation.

40064	Lec	CE500	K Campbell	9.0	MTWRF	0945- 1115
	Online		K Campbell			
This HYBRID lecture/online class will be delivered partially over the internet.						

ESL 521 Beginning ESL Listening / Speaking

Transferable: No

This course develops basic listening and speaking skills, moving from a functional survival context to academic readiness. Activities are directed at providing practice through listening exercises, role-play, pair work, small and large group discussion, interviews, and oral presentations. **ADVISORY:** ESL 510B or ESL Assessment Test Recommendation. Recommended concurrent enrollment in ESL 522 and 523.

40065	Lec	CE500	K Baameur	4.0	MWF	0810- 0920
	Online		K Baameur			
This HYBRID lecture/online class will be delivered partially over the internet.						

ESL 522 Beginning ESL Reading / Vocabulary

Transferable: No

This course begins the development of reading skills and vocabulary through the application of different reading strategies to a variety of selections on topics of interest to academically-bound students. **ADVISORY:** ESL 510B or 510C or Assessment recommendation. Recommended concurrent enrollment in ESL 521 and 523.

40066	Lec	CE500	C Hardy	3.0	TR	0810- 0930
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ESL 523 Beginning ESL Grammar / Writing

Transferable: No

This is a beginning grammar/writing course for students with very basic grammar. The focus is on basic grammatical structures, punctuation and sentence skills. **ADVISORY:** ESL 510B or ESL Assessment Test recommendation. Recommended concurrent enrollment in ESL 521 and ESL 522.

40067	Lec	CE500	C Gane	5.0	MTWF	1130- 1235
	Online		C Gane			
This HYBRID lecture/online class will be delivered partially over the internet.						

ESL 531 Intermediate ESL Listening / Speaking I

Transferable: No

In this course, listening and speaking skills are developed through extended listening exercises, open-ended dialogues, pair and group discussions, oral interviews, and oral reports. **PREREQUISITE:** ESL 521 or ESL 528 with a grade of 'C' or better or ESL Assessment Recommendation. Recommended concurrent enrollment in ESL 532 and 533.

40068	Lec	HU104	C Hardy	4.0	MWF	1105- 1215
	Online		C Hardy			
This HYBRID lecture/online class will be delivered partially over the internet.						

OVERVIEW of ESL COURSES

NON CREDIT	LIFE SKILLS	VOCATIONAL
	ESL 777 ESL 778	VESL ESL 704A/B
	ESL 779 ESL 780	To move from noncredit to credit ESL classes students must take an ESL assessment.
	ESL 781 ESL 782	

CREDIT - ACADEMIC TRACK

Basic	510A			DAYTIME CLASSES		EVENING CLASSES	
	510B						
Beginning	521 L/S	522R	523GW	527RW	528L/S		
Intermediate I	531 L/S	532R	533GW	537RW	538L/S		
Intermediate II	541 L/S	542R	543GW	547RW	548L/S		
Advanced I		552R	553W	554G	557VESL		
Advanced II	561 L/S	562R	563W	564G	567VESL		

ENGL 260 ENGL 250

SUPPLEMENTARY ESL COURSES:

ESL 546	Intro Computers/ESL
ESL 556	Intro Competency/ESL
ESL 581	Pronunciation I
ESL 582	Pronunciation II
ESL 584	Culture through Film
ESL 585	Editing for ESL Writers

ACADEMIC PROGRAMS or **VOCATIONAL PROGRAMS**

¿Es el inglés su segundo idioma?
 Consulte la página 99 para información en Español sobre el examen de evaluación de ESL.

ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ESL 532 Intermediate ESL Reading / Vocabulary I

Transferable: No

This course continues the development of reading skills and vocabulary through the application of different reading strategies to a variety of selections on topics of interest to academically-bound students. PREREQUISITE: ESL 522 with a grade of 'C' or better or ESL assessment recommendation. Recommended concurrent enrollment in ESL 531 and 533.

40069	Lec	HU104	N Cisneros	3.0	TR	0940- 1100	
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ESL 533 Intermediate ESL Grammar / Writing I

Transferable: No

This course involves the practice and refinement of sentence and paragraph skills, structure and punctuation. Students will learn basic use of the computer as a writing tool. PREREQUISITE: ESL 523 with a grade of C or better or ESL Assessment Test recommendation. ADVISORY: Recommended concurrent enrollment in ESL 531 and ESL 532.

40070	Lec	HU101	K Campbell	5.0	MTWR	1225- 0130	
	Online		K Campbell				

This HYBRID lecture/online class will be delivered partially over the internet.

ESL 541 Intermediate ESL Listening / Speaking II

Transferable: No

This course expands listening and speaking skills through extended listening exercises, open-ended dialogues, pair and group discussions, oral interviews, and oral reports. Students broaden vocabulary while listening to and speaking in both formal and informal, conversational and academic situations. PREREQUISITE: ESL 531 or ESL 538 with a grade of 'C' or better or ESL assessment recommendation. Recommended concurrent enrollment in ESL 542 and 543.

40071	Lec	HU104	R Rodriguez	4.0	TRF	1225- 0135	
	Online		R Rodriguez				

This HYBRID lecture/online class will be delivered partially over the internet.

ESL 542 Intermediate ESL Reading / Vocabulary II

Transferable: No

This course begins the expansion of reading skills and vocabulary development through the application of different reading strategies to a variety of selections on topics of interest to academically-bound students including selections from literature. PREREQUISITE: ESL 532 with a grade of 'C' or better or ESL Assessment Recommendation. Recommended concurrent enrollment in ESL 541 and 543.

40072	Lec	HU101	L Carrillo	3.0	TR	0810- 0930	
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ESL 543 Intermediate ESL Grammar / Writing II

Transferable: No

This course involves the expansion of sentence and paragraph skills, structure, and punctuation. Students will learn basic use of the computer as a writing tool. PREREQUISITE: ESL 533 with a grade of C or better or ESL assessment recommendation. ADVISORY: Recommended concurrent enrollment in ESL 541 and ESL 542.

40073	Lec	LI100	B Lawn	5.0	TWRF	0945- 1050	
	Online		B Lawn				

This HYBRID lecture/online class will be delivered partially over the internet.

ESL 546 Introduction to Computers for ESL Students

Transferable: No

Introduction to basic computer hardware functions and terminology; overview of Windows operating environment and word processing for ESL students. ADVISORY: CSIS 122. Eligible for Gavilan College ESL Program Intermediate.

40074	Lec	BU119	C Gane	1.0	R	1115- 1205	
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ESL 552 Advanced ESL Reading / Vocabulary I

Transferable: No

This course focuses on academic and critical thinking skills needed to increase reading comprehension and efficiency. Emphasis is on analyzing, making inferences, taking notes, supporting opinions, summarizing and expanding vocabulary. Readings are from academic texts and literature. PREREQUISITE: ESL 542 with a grade of 'C' or better or ESL assessment recommendation. Recommended concurrent enrollment in ESL 553 and 554.

40075	Lec	HU101	K Baameur	4.0	MWF	1110- 1220	
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ESL 553 Advanced ESL Composition I

Transferable: No

This course is a composition course for ESL students that develops college composition skills through a review of the parts and elements of the English paragraph and an introduction to the essay form. The course focuses on the development of a paragraph and expands to the writing of multiple paragraphs in an essay. Basic rhetorical patterns and methods of organization are covered using the multiple-draft approach to writing. PREREQUISITE: ESL 543 with a grade of C or better or ESL Assessment Test recommendation. ADVISORY: Recommended concurrent enrollment in ESL 552 and ESL 554.

40076	Lec	HU101	R Rodriguez	5.0	TWRF	0945- 1050	
	Online		R Rodriguez				

This HYBRID lecture/online class will be delivered partially over the internet.

ESL 554 Advanced ESL Grammar I

Transferable: No

This course is designed to help students improve their grammar usage so that they will be able to expand their use of grammar structures in oral and written communication. Students begin the study of more sophisticated grammar structures such as past and future perfect, passive voice, and modal auxiliaries for past time, and they review perfect and modals for present and future time. Students will enhance their understanding of grammar by comparing and contrasting new and previously encountered structures and better appreciate the subtleties of English grammar. PREREQUISITE: ESL 543 with a grade of 'C' or better or ESL Assessment Test Recommendation. ADVISORY: Recommended concurrent enrollment in ESL 552 and ESL 553.

40077	Lec	HU104	N Cisneros	5.0	MTRF	0810- 0915	
	Online		N Cisneros				

This HYBRID lecture/online class will be delivered partially over the internet.

ESL 562 Advanced ESL Reading / Vocabulary II

Transferable: No

This course prepares ESL students for mainstream college classes by reviewing a variety of reading skills, strategies, and topics from different academic disciplines. Students expand their academic vocabulary and read short stories or a novel for literary appreciation. PREREQUISITE: ESL 552 with a grade of 'C' or better or ESL assessment recommendation. Recommended concurrent enrollment in ESL 561 and/or ESL 564 and ESL 563.

40078	Lec	LI100	B Lawn	4.0	MWF	1105- 1215	
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ESL 563 Advanced ESL Composition II

Transferable: No

This course is a composition course for ESL students that refines and further expands college composition skills through the writing of essays. The course focuses on the structuring and development of an essay with the use of personal examples. Students write in response to a variety of prompts using different rhetorical patterns such as classification, narration, argumentation, and cause/effect. PREREQUISITE: ESL 552, 553, and 554 with a grade of 'C' or better or ESL assessment recommendation.

40079	Lec	SS203	K Diehl	5.0	TWRF	0945- 1050	
	Online		K Diehl				

This HYBRID lecture/online class will be delivered partially over the internet.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ESL 564 Advanced ESL Grammar II

Transferable: No

This course is designed to expand grammar usage to include adjective, noun, and adverb clauses in oral and written communication. Students learn the meaning and use of clause connectors and are introduced to conditionals, both real and unreal. These grammar structures constitute some of the most complex structures in English and expose students to a rich variety of structures that can effectively enhance their oral and written expression. **PREREQUISITE:** ESL 554 with a grade of 'C' or better or ESL Assessment Recommendation. **ADVISORY:** Recommended concurrent enrollment in ESL 562 and ESL 563.

40080	Lec	LI100	B Lawn	5.0	MTWR	1230-0135
	Online	Ⓜ	B Lawn			

This HYBRID lecture/online class will be delivered partially over the internet.

ENVIRONMENTAL SCIENCE

ES 1 Introduction to Environmental Science

Transferable: CSU

This course is intended to provide students with an introduction to environmental science and critical thinking in areas of informed decision making on issues related to use of natural resources including those related to energy, transportation, land use and waste. The first half of the course is devoted to developing and understanding of how ecosystems operate. During the second half of the course various issues related to use of natural resources by growing human populations are examined.

40735	L/L	LS102	R Morales	4.0	MW	0810-1105
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FRENCH

FRNH 1B Elementary French

Transferable: CSU, UC; CSU-GE:C2, IGETC:6A; GAV-GE:C2, F

Continuation of French 1A with further development of the four skills of understanding, speaking, reading, and writing. Continued emphasis on culture. **PREREQUISITE:** French 1A, or equivalent.

40373	Lec	LI100	C Varjavandi	5.0	MTWR	0810-0915
	Online	Ⓜ	C Varjavandi			

This HYBRID lecture/online class will be delivered partially over the internet.

FRNH 23 Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.

40372	Ind	SS111	C Varjavandi	1.0		
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GEOGRAPHY

GEOG 1 Physical Geography

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:GEOG6

An introductory study of the basic physical elements of geography including climate, land forms, soils, water, and natural vegetation. The laboratory will include the tools and methods of geographers. **ADVISORY:** Eligible for English 250 and English 260.

40008	L/L	HOL5	D Willahan	3.0	MW	0945-1210
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Above class meets at the Hollister Briggs site.



THIS SYMBOL MEANS IT IS A **HYBRID** LECTURE / ONLINE CLASS, THAT WILL BE PARTIALLY OVER THE INTERNET.

VISIT WWW.GAVILAN.EDU/DISTED/ FOR DETAILS.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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GEOLOGY

GEOL 1 Introduction to Geology

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:GEOL2
A study of the earth and the physical properties which modify the earth; minerals, rocks, geologic structures and processes. **ADVISORY:** Eligible for English 250 and English 260.

40568	L/L	SS206	D Willahan	4.0	MW	1250-0355
40569	L/L	SS206	P Stoffer	4.0	TR	0230-0535

GEOL 23 Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.

40570	Ind	SS206	D Willahan	1.0		
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GUIDANCE

GUID 1 Self-Assessment and Career Development

Transferable: CSU; CSU-GE:E2; GAV-GE:E2

This course is designed to assist the student in learning more about personal values, personality, interests, exploration of career choice, and occupational opportunities through the use of various personal assessment instruments. The delivery options for this course also include online and self-paced formats. This course is also listed as PSYC 5. **ADVISORY:** Eligible for English 250 and English 260. \$12 fee will be charged for career assessment materials.

40350	Lec	HU104	C Velarde-Barros	3.0	MW	0400-0520
						This course is also listed at PSYC 5 CRN 40371.
40351	Online	Ⓜ	L Tenney	3.0		01/31/13 - 05/24/13
						This course is also listed as PSYC 5 CRN 40374
40352	Lec	PB7	C Marquez	3.0	MW	1120-1240
						This course is also listed as PSYC 5 CRN 40375 This class is part of the PUENTE Program. If you enroll you must also enroll in ENGL 1A #40396.
40353	Lec	SBHS275	J Caffiero	3.0	TR	0400-0520
						Above class meets off-campus: This course is also listed at PSYC 5 CRN 40376. Course is held at San Benito High School, room 275

GUID 6 Life Skills for Higher Education

Transferable: CSU, UC; CSU-GE:E2; GAV-GE:E2

This course will address a multitude of cultural learning styles, with emphasis on attaining professional, personal and academic goals in a diverse society. **ADVISORY:** Eligible for English 25 and 260. See course catalog for full course description.

40828	Lec	GHS Library	E Gilstrap	2.0	T	0330-0530
						This course meets at GHS in the Library. This course is part of the High Step Program. This course is open to all students.

GUID 22 Field Work and Service

Transferable: CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. **REQUIRED:** Learning contracts must be filled out and signed by the student and the supervising instructor.

40684	Fld Ex	LI105	J Maringer-Cantu	1.0		
						Contact the Disability Resource Center (DRC) office. Open Entry/Open Exit

GUID 530 Job Readiness

Transferable: No

This course is designed to provide a comprehensive, well-organized approach to assist individuals with the identification of occupational choices and the development of job readiness skills necessary to obtain and maintain employment in a competitive or supported work setting. May be repeated twice for credit. This course has the option of a letter grade or pass/no pass.

40685	Lec	BU103	L Franklin	3.0	MW	0945-1105
						This Service Learning section involves community work.

CRN Type Room Instructor Units Days Times Dates

GUID 550 Supervised Tutoring

Transferable: No

Laboratory class emphasizing college learning skills, appropriate study techniques, and learning assistance utilizing one-to-one or small group tutorial.

40658	Lab	Math Lab			
40659	Lab	Writing Center			
40788	Lab	Tutoring Center			
40789	Lab	Computer Place			
40790	Lab	Digital Media Lab			
40791	Lab	Health Occupations Lab			

GUID 557 Learning Skills Evaluation

Transferable: No

This course provides an evaluation of the student's cognitive/perceptual abilities and basic skills academic achievement. The evaluation results are used to determine the student's eligibility for Learning Disabilities Services, to develop individual educational plans, and to improve the student's understanding of their own learning strengths and weaknesses. The evaluation is conducted on a one-to-one basis by appointment. Students receive skills training to assist them with their learning difficulties. Units earned in this course do not count toward the associate degree and/or certificate requirements. This is a pass/no pass course.

40686	Lab	LI117	L Burgman R Overson	.5	Open Entry/Open Exit
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Make an appointment with the Disability Resource Center (DRC) office (LI 117).

GUID 558 Learning Skills Laboratory

Transferable: No

The Learning Skills Laboratory is designed to assist students who are eligible to receive Learning Disabilities Services and/or have demonstrated academic deficits. The course content is individualized and based on Student Educational Contracts which are developed for each student. Students receive supplemental instruction, academic support, and learning strategy suggestions appropriate for their individual cognitive, perceptual, and academic strengths and weaknesses. Units earned do not count towards the associate degree and/or certificate requirements. This is a pass/no pass course. ADVISORY: Completion of Guidance 557 or demonstrated academic deficit.

40687	Lab	LI116	R Overson L Burgman	.5	Open Entry/Open Exit
40688	Lab	LI116	R Overson L Burgman	1.0	Open Entry/Open Exit
40689	Lab	LI116	R Overson L Burgman	2.0	Open Entry/Open Exit

GUID 560 Individualized Learning Skills Development

Transferable: No

This class is designed to teach individual learning skills development to students who are eligible to receive learning disability services. The course content includes organizational skills, fundamental critical thinking and basic college survival skills. ADVISORY: Completion of GUID 557 or demonstrated academic deficit.

40691	Lab	BU103	R Overson	1.0	TR 1120- 1240
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GUID 562 Directed Study Lab in Pre-Algebra

Transferable: No

This course is designed for students who have demonstrated difficulty in mastering basic mathematics or pre-algebra and who are eligible to receive Learning Disability Services. Course content parallels Mathematics 400 and Mathematics 402. Material is presented in a concrete, multi-sensory manner, and the lab environment allows opportunity for immediate practice, questions, repetition, and review. This is a pass/no pass course. COREQUISITE: Concurrent enrollment in MATH 400 or MATH 402 is required. ADVISORY: Completion of GUID 557 and/or a demonstrated deficit in arithmetic. Recommended for students with verified learning disability.

40692	Lab	APE120	L Burgman	1.0	MW 0945- 1105
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CRN Type Room Instructor Units Days Times Dates

GUID 563 Directed Study Lab in Algebra

Transferable: No

This course is designed for students who have demonstrated difficulty mastering elementary algebra and who are eligible to receive Learning Disability Services. Course content parallels Mathematics 205A and 205B. Material is presented in a concrete, multi-sensory manner, and the lab allows opportunity for immediate practice, questions, repetition, and review. This is a pass/no pass course. Concurrent enrollment in Math 205A, Math 205B or Math 205 is required.

40693	Lab	APE120	L Burgman	1.0	TR 0945- 1105
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GUID 565 Directed Study Lab in Intermediate Algebra

Transferable: No

This course is designed for students who have demonstrated difficulty mastering intermediate algebra and who are eligible to receive Learning Disability Services. Course content parallels Mathematics 233A and 233B. Material is presented in a concrete, multi-sensory manner, and the lab allows opportunity for immediate practice, questions, repetition and review. This is a pass/no pass course. Concurrent enrollment in Math 233A, Math 233B or Math 233 is required.

40694	Lab	BU103	R Overson	1.0	MW 1120- 1240
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HEALTH EDUCATION

HE 1 Health Education

Transferable: CSU, UC; CSU-GE:E2; GAV-GE:E2

This course focuses on attaining individual awareness, critical-thinking skills and self-responsibility relating to personal health. The interaction of individual physical, psychological, social, emotional, spiritual and environmental factors in determining health status is developed through integration of major concepts. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

40660	Lec	LS106	S Dodd	3.0	TR 0945- 1105
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HE 2 Human Sexuality

Transferable: CSU, UC; CSU-GE:E2; GAV-GE:E2, F

Assists students in gaining increased knowledge, appreciation, and respect for their own sexuality, as well as others. Approved by the Board of Registered Nursing for 54 hours of continuing education credit (Provider #00892). ADVISORY: Eligible for English 250 and English 260

40661	Lec	LS106	R Monaco	3.0	R 0600- 0905
40662	Lec	HOL1	R Monaco	3.0	TR 0800- 0920

Above class meets at the Hollister Briggs site.

HISTORY

HIST 1 United States History through Reconstruction

Transferable: CSU, UC; CSU-GE:C2, D6, IGETC:3B, 4F, 7B; GAV-GE:C2, D2, F; CAN:HIST8, HIST SEQ B

History of the United States from the time before European contact with the Americas through Reconstruction. Emphasis will be placed on distinctive patterns of political, economic, social, intellectual, and geographic developments within their global context. At the conclusion of the course, the student should understand major themes in the history of the United States, and be able to explain various ways in which ideas about federal vs. state power, ethnicity, class, and gender divisions have influenced the nation's development. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

40009	Lec	MHG12	C Mosher	3.0	MW 0945- 1105
Above class meets at Morgan Hill Community site.					
40010	Lec	SS210	E Luna	3.0	MW 0945- 1105
40011	Lec	HOL5	E Luna	3.0	T 0600- 0905
Above class meets at the Hollister Briggs site.					
40012	Lec	HOL2	E Luna	3.0	TR 1120- 1240
Above class meets at the Hollister Briggs site.					

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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HIST 2 United States History Reconstruction to the Present

Transferable: CSU, UC; CSU-GE:C2, D6, IGETC:3B, 4F, 7B; GAV-GE:C2, D2; CAN:HIST10, HIST SEQ B

History of the United States from Reconstruction to the present. Emphasis will be placed on distinctive patterns of political, economic, social, intellectual, and geographic developments within their global context. At the conclusion of the course, the student should understand major themes in the history of the United States, and be able to explain various ways in which ideas about federal vs. state power, ethnicity, class, and gender divisions have influenced the nation's development. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 1A.

40014	Lec	MHG12	C Mosher	3.0	MW	1120- 1240	
			Above class meets at Morgan Hill Community site.				
40015	Lec	SS210	L Halper	3.0	MW	0230- 0350	
40016	Lec	SS214	L Halper	3.0	TR	0945- 1105	
40017	Lec	HOL2	E Luna	3.0	TR	0945- 1105	
			Above class meets at the Hollister Briggs site.				
40018	Online		L Guardino	3.0			

HIST 4A Global History Before 1500

Transferable: CSU, UC; CSU-GE:C2, D6, IGETC:3B, 4F; GAV-GE:C2, D2, F

Beginning with the agricultural revolution, this course examines the development of global society before 1500. With attention to the interactions between humans and environment, developing states, cultures, economies, and social structures are examined in global context. The course emphasizes historical, analytical, and research skills. It asks students to analyze the evolution of global values, beliefs, and practices, as well as the conditions and results of social change. This course has the option of a letter grade or pass/no pass. ADVISORY: English 250 and English 260.

40019	Lec	SS210	L Halper	3.0	TR	1250- 0210	
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HIST 6 Women's Lives in Recent United States History

Transferable: CSU, UC; CSU-GE:C2, D4, D6, IGETC:3B, 4F; GAV-GE:C2, D2, F

The class examines the construction of womanhood in the US during the twentieth century. The class explores the effects of gender, ethnicity, class, and sexual orientation upon women's experiences. Students will study the contributions of various individual women and groups of women in creating the modern United States, and will analyze social, political, economic, and cultural forces affecting women to both join and resist movements for social change. Students will also learn to apply contemporary feminist theory to traditional historical approaches. ADVISORY: English 250

40020	Lec	SS210	L Guardino	3.0	T	0600- 0905	
			This service learning course involves community work.				

HIST 7B History of Western Civilization

Transferable: CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2; CAN:HIST4, HIST SEQ A

A study of major elements in western heritage from Renaissance Europe to the present. Emphasis is on ideas, attitudes and institutions basic to western civilization of enduring interest. ADVISORY: Eligible for English 1A.

40021	Lec	SS205	K Canelo	3.0	TR	0810- 0930	
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HIST 12 Mexican American Cultural History

Transferable: CSU, UC; CSU-GE:C2, D3, D6, IGETC:3B, 4F; GAV-GE:D2, F

The Mexican American experience as influenced by society in the United States. Emphasis will be on the historical and contemporary contributions made by the Indian, Spanish, Mexican, and Mexican American. Emphasis will also be on the social, economic, and political milieu of the Mexican American within the context of the American society. This course has the option of a letter grade or pass/no pass. This course is also listed as HUM 12. ADVISORY: Eligible for English 1A.

40013	Lec	SS214	E Luna	3.0	MW	1250- 0210	
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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HUMANITIES**HUM 4 Introduction to American Cinema**

Transferable: CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2

This introductory course in film studies is a survey of the American film industry as an art form, as an industry, and as a system of representation and communication. The course explores how Hollywood films work technically, aesthetically, and culturally to reinforce and challenge America's national self-image. ADVISORY: English 440

40513	Online		G Richards	3.0			
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HUM 10 Approaches to Contemporary Film

Transferable: CSU, UC; CSU-GE:C1, C2, IGETC:3B; GAV-GE:C1, C2

Approaches to Contemporary Film examines theories of film criticism as they apply to films from 1960 to the present. Students learn technical, visual, classical, historical, cultural, ideological, and aesthetic approaches to film and sample from a representative list of foreign and domestic movies. Special emphasis is given to new voices from non-American sources and to emerging voices in American cinema. ADVISORY: Eligibility for English 250 and 260.

40509	Lec	SS214	G Richards	3.0	MW	1120- 1240	
40510	Lec	SS214	G Richards	3.0	TR	1250- 0210	

HUM 12 Mexican American Cultural History

Transferable: CSU, UC; CSU-GE:C2, D3, D6, IGETC:3B, 4F; GAV-GE:D2, F

The Mexican American experience as influenced by society in the United States. Emphasis will be on the historical and contemporary contributions made by the Indian, Spanish, Mexican and Mexican American. Emphasis will also be on the social, economic, and political milieu of the Mexican American within the context of the American society. This course has the option of a letter grade or pass/no pass. Also listed as HIST 12. ADVISORY: Eligible for English 1A.

40511	Lec	SS210	E Luna	3.0	MW	1250- 0210	
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HUM 23 Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40512	Ind	HU111	G Richards	1.0			
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JAPANESE**JPN 1A Elementary Japanese**

Transferable: CSU, UC; CSU-GE:C2; GAV-GE:C2, F

Beginning course with emphasis on understanding and speaking Japanese; introduction to reading and writing Japanese. This course will also introduce students to Japanese culture and institutions. This course has the option of a letter grade or pass/no pass.

40189	Lec	SS111	T Sakai	5.0	MW	0230- 0455	
	Online		T Sakai				
			This HYBRID lecture/online class will be delivered partially over the internet.				

ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN Type Room Instructor Units Days Times Dates

JPN 1B Elementary Japanese

Transferable: CSU, UC; CSU-GE:C2, IGETC:6A; GAV-GE:C2, F

Continue Japanese 1A with an emphasis on understanding, speaking, reading, and writing Japanese. This course will continue to introduce students to Japanese culture and institutions. This course has the option of a letter grade or pass/no pass. **PREREQUISITE:** Japanese 1A or equivalent.

40198 Lec SS205 T Sakai 5.0 TR 0230- 0455
 Online T Sakai
 This HYBRID lecture/online class will be delivered partially over the internet.

JPN 23 Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The course may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.

40200 Ind SS111 T Sakai 1.0

JOURNALISM

JOUR 10 Mass Media and Society

Transferable: CSU, UC; CSU-GE:C2, D0, IGETC:4J; GAV-GE:C2, D2; CAN:JOUR4

This course helps students understand the 20th century revolution in mass media by focusing on the history, economics and social impact of the newspaper, book publishing, magazine, film, television, public relations, advertising and music industries. Students will study audience, propaganda and mass communication theory; and discuss new technology, ethnic media in the United States, ethical issues and attempts to regulate or control the media. Honors students will complete more in-depth analysis of media issues and will finish a media-related research project. This course is also listed as SOC 10. This course has the option of a letter grade or pass/no pass. **ADVISORY:** English 250, English 260.

40190 Lec AR103 J Janes 3.0 MW 0810- 0930

JOUR 190 Occupational Work Experience/Journalism

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. **REQUIRED:** Declared vocational major.

40758 Wrk Ex LI101A S Sweeney 1.0

COMING FALL 2013!

PERSONAL TRAINER CERTIFICATE



**16 Unit Certificate
 Required Courses:
 BIO 15, KIN 3, KIN 84,
 KIN 85, CPR Certification,
 and either AH 11 or HE 1.**

START TAKING SOME OF THE REQUIRED COURSES NOW!
 IF YOU HAVE QUESTIONS OR WOULD LIKE MORE INFORMATION,
 PLEASE CONTACT **NIKKI DEQUIN**

408 848.4894 OR NDEQUIN@GAVILAN.EDU

CRN Type Room Instructor Units Days Times Dates

JPA LAW ENFORCEMENT

JLE 100 Basic Police Academy

Transferable: CSU

This 880 - 1080 variable unit course satisfies all minimum required training mandates governed by the Commission on Peace Officer Standards and Training (POST) entry level Peace Officers. The course includes fundamental principles, procedures and techniques of law enforcement, including: Criminal Law, Patrol procedures, Cultural Diversity, Investigative procedures, Report Writing, Defensive Tactics, Firearms, Leadership, Ethics, Community Relations, Police Vehicles Operations, Traffic Enforcement, Accident Investigation and First Aid/CPR. This course is open to those students who meet and satisfy entry requirements including written examination, physical fitness examination, DOJ fingerprint clearance and medical clearance. This course requires significant time commitments and outside course work including uniform preparation, homework assignments and equipment maintenance. This course may be repeated for credit. **PREREQUISITE:** 1. POST approved pre-entry English skills assessment examination provided by the Academy. 2. Penal Code Section 13511.5 requires that each applicant for admission to the basic course of training certified by the Commission (including the P.C. 832 course) that includes the carrying and use of firearms, and who is not sponsored by a local or other law enforcement agency, or is not a peace officer employed by the state or local agency, department, or district, shall be required to submit written certification from the Department of Justice that the applicant has no criminal history background which would disqualify him or her, from owning, possessing, or having under his or her control a firearm. 3. Medical clearance by a licensed physician.

40232 L/L S Cushing 22.0 MTWRF 0800- 0500
 10/29/12 - 04/25/13 Above class meets off-campus: Please contact South Bay Regional Public Training Consortium at (408) 270-6458.
 40775 L/L SNJOSE S Cushing 27.0 MTWRF 0800- 0500
 09/01/12 - 03/23/13

JLE 152 Skills and Knowledge

Transferable: CSU

This course offers in-service training curriculum, on an ongoing basis, for public safety personnel attending annual updates, re-certification or remediation, and assorted legal skills-related seminars mandated by the Commission on Peace Officer Standards and Training, the State Board of Corrections Standards in Training for Corrections and the Office of the State Fire Marshal on an ongoing basis. May be repeated a maximum of three times for credit. This is a pass/no pass course. **ADVISORY:** JLE 100

40040 L/L SNJOSE S Cushing 2.0 M 0700- 0500
 08/06/12 - 06/08/13 Above class meets off-campus: Please contact South Bay Regional Public Training Consortium at (408) 270-6458

KINESIOLOGY

KIN 5 Individual and Dual Sports

Transferable: CSU, UC; GAV-GE:E1

Designed for those planning to work with children in the field of physical education or recreation. Activities such as badminton, bowling, golf, tennis, and archery may be covered. This course has the option of a letter grade or pass/no pass. Previously listed as PE 5. **ADVISORY:** Eligible for English 250 and English 260.

40045 Lec GYGYM J Lango 3.0 MW 0945- 1105
 N Andrade

KIN 6 Games and Rhythms for Children

Transferable: CSU; GAV-GE:E1

Nature, function and organization of physical activities for the pre-school and elementary school age child. Emphasis is given to the understanding of psychomotor development and spatial awareness. Designed for those planning to work with children. This course has the option of a letter grade or pass/no pass. Also listed as Child Development 6. Previously listed as PE 6. **ADVISORY:** Eligible for English 250 and English 260.

40048 Lec APE120 S Dodd 3.0 TR 0810- 0930
 N Dequin

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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KIN 9A Fundamentals of Soccer**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This course offers basic instruction in the theory, strategies, and techniques of soccer for the purpose of preparing the individual student in the fundamental aspects of playing and coaching the sport. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 9A.

40131	L/L	ATHFLDSOC	J Johnson	2.0	TR	0200- 0500	03/26/13 - 05/23/13
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KIN 9B Fundamentals of Soccer**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This course offers review and advanced instruction in the theory, strategies, and techniques of soccer for the purpose of preparing the individual student in all aspects of playing and coaching the sport. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 9B.

40132	L/L	ATHFLDSOC	J Johnson	2.0	TR	0200- 0500	03/26/13 - 05/23/13
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KIN 13A Fundamentals of Volleyball**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This course offers basic instruction in the theory, strategies, and techniques of volleyball for the purpose of preparing the student in the fundamental aspects of playing and coaching the game. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 13A.

40043	L/L	GYGYM	K Kramer	2.0	MW	1250- 0235	
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KIN 13B Fundamentals of Volleyball**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This course offers review and advanced instruction in the theory, strategies, and techniques of volleyball for the purpose of preparing the student in all aspects of playing and coaching the game. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 13B. ADVISORY: PE 13A or KIN 13A.

40044	L/L	GYGYM	K Kramer	2.0	MW	1250- 0235	
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KIN 16 Swimming**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for all skill levels. The course teaches the techniques of a variety of strokes and includes conditioning activities. Instruction is tailored to meet individual and group needs. This course has the option of a letter grade or pass/no pass. Previously listed as PE 16.

40046	Lab	GYPOOL	S Dodd	1.0	MW	1250- 0210	
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KIN 20 Bowling**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for beginning and intermediate bowlers; fundamentals and techniques of bowling. Scoring, bowling etiquette, terminology and team bowling are included. This course has the option of a letter grade or pass/no pass. Previously listed as PE 20.

40049	Lab	GIBOWL	J Lango	1.0	TR	0810- 0930	
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Above class meets off-campus: Class meets at Gilroy Bowl, 7554 Monterey Street, Gilroy. A facility use fee of \$1.50 per session is required.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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KIN 22 Field Work and Service**Transferable:** CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. REQUIRED: Learning contracts must be filled out and signed by the student and the supervising instructor. Previously listed as PE 22.

40055	Fld Ex	GY116	S Dodd	1.0			
Hours by Arrangement. Interested students must meet with Dept. Chair Susan Dodd to determine student suitability/ eligibility for this class.							
40056	Fld Ex	GY116	S Dodd	.5			
Hours by Arrangement. Interested students must meet with Dept. Chair Susan Dodd to determine student suitability/ eligibility for this class.							

KIN 23 Independent Study**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. Previously listed as PE 23. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40057	Ind	GY116	S Dodd	2.0			
This course is designed for Kinesiology majors who have completed their course work and would like to do a semester-long written project.							

KIN 24 Individualized Weight Training**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

An open laboratory for those who desire an individualized strength program using exercise machines and free weights. This course has the option of a letter grade or pass/no pass. Previously listed as PE 24.

40050	Lab	GYFITCNTR	S Dodd	1.0			
In the first week of the semester during lab hours, students should go to the Fitness Center located in the Gym area. Students will check-in with the Fitness Center Instructor. Fitness Center Lab Hours: M-T-W-Th: 8 am-2:00 pm and 4:30-6:30 pm; F: 8am-12:30 pm.							
40058	Lab	GYFITCNTR	S Dodd	.5			
In the first week of the semester during lab hours, students should go to the Fitness Center located in the Gym area. Students will check-in with the Fitness Center instructor. Fitness Center Lab Hours: M-T-W-Th: 8 am-2:00 pm and 4:30-6:30 pm; F: 8am-12:30 pm.							

KIN 25 Soccer**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for all skill levels. Fundamentals, strategy and rules of the game are included. This course has the option of a letter grade or pass/no pass. Previously listed as PE 25.

40081	Lab	GYGYM	N Andrade	1.0	MW	0810- 0930	
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KIN 27 Basketball**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for all skill levels. Fundamentals, strategy and rules of the game are included. This course has the option of a letter grade or pass/no pass. Previously listed as PE 27.

40082	Lab	GYGYM	T Addison	.5	TR	0230- 0430	03/26/13 - 05/23/13
40083	Lab	GYGYM	E Nelson	.5	MW	0230- 0430	03/25/13 - 05/22/13



THIS SYMBOL MEANS IT IS A **HYBRID** LECTURE / ONLINE CLASS, THAT WILL BE PARTIALLY OVER THE INTERNET.

VISIT WWW.GAVILAN.EDU/DISTED/ FOR DETAILS.



ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN Type Room Instructor Units Days Times Dates

KIN 37 Softball

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1
Coeducational activity designed for all skill levels. Rules, fundamentals, and strategy and game play will be included. This course has the option of a letter grade or pass/no pass. Previously listed as PE 37.

40084 Lab GYGYM N Dequin 1.0 MTWRF 0900-1230
01/02/13 - 01/25/13

KIN 44 Aerobics

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1
A program of aerobic fitness. Includes various forms of exercise to improve health, heart, and body composition. This course has the option of a letter grade or pass/no pass. Previously listed as PE 44.

40085 Lab GYGYM N Dequin 1.0 MW 1120-1240

KIN 46 Agility and Strength Development

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1
An activity class designed to improve and increase agility and strength development through various exercise and exercise programs. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 46.

40086 Lab ATHFLDFTB S Gilford 1.0 MTWR 0400-0500
40087 Lab ATHFLDFTB S Gilford .5 MTWR 0400-0500
03/25/13 - 05/24/13

KIN 61 Swim for Fitness

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1
Designed to develop endurance and swimming skills in order to maintain good cardiovascular/physical fitness. Intermediate swimming ability recommended. This course has the option of a letter grade or pass/no pass. Previously listed as PE 61.

40088 Lab GYPOOL S Dodd .5 TR 0515-0635
03/26/13 - 05/24/13

KIN 62 Yoga

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1
Coeducational activity designed for beginning and intermediate yoga students. A program designed to improve flexibility and reduce stress by learning a series of poses and focusing on proper breathing techniques. This course has the option of a letter grade or pass/no pass. Previously listed as PE 62.

40041 Lab MHG10 M Watson 1.0 MW 0500-0620
Above class meets at Morgan Hill Community site.
40089 Lab APE101 E Falvey 1.0 TR 1250-0210

KIN 64 Individualized Cardiovascular Fitness

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1
A fitness program which develops cardiovascular endurance through and individualized open lab format. This course has the option of a letter grade or pass/no pass. Previously listed as PE 64.

40090 Lab GYFICNTR S Dodd 1.0
In the first week of the semester during lab hours, students should go to the Fitness Center located in the Gym area. Students will check-in with the Fitness Center instructor. Fitness Center Lab Hours: M-T-W-Th: 8 am-2:00 pm and 4:30-6:30 pm; F: 8am-12:30 pm.
40091 Lab GYFICNTR S Dodd .5
In the first week of the semester during lab hours, students should go to the Fitness Center located in the Gym area. Students will check-in with the Fitness Center instructor. Fitness Center Lab Hours: M-T-W-Th: 8 am-2:00 pm and 4:30-6:30 pm; F: 8am-12:30 pm.

CRN Type Room Instructor Units Days Times Dates

KIN 65 Baseball

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1
This course is designed for students of all skill levels who desire to learn the fundamentals, mechanics, strategy and rules of the game of baseball. This course has the option of a letter grade or pass/no pass. Previously listed as PE 65.

40092 Lab GYGYM N Andrade 1.0 MTWRF 0100-0430
01/02/13 - 01/25/13

KIN 70 Pilates

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1
This class utilizes the Pilates exercise system focused on improving flexibility and strength for the total body through a series of controlled movements. This course has the option of a letter grade or pass/no pass. Previously listed as PE 70.

40093 Lab PORTHL D Muscari 1.0 MW 0500-0620
Above class meets off-campus: Class location: Portuguese Hall, 695 Seventh Street, Hollister, CA.
40094 Lab APE101 D Muscari 1.0 MW 1250-0210

KIN 71 Self-Defense for Women

Transferable: CSU, UC; CSU-GE:E; GAV-GE:E1
Instruction in techniques of self-defense which will help students avoid and respond to dangerous situations. Emphasis will be placed on how women can defend themselves when under attack. This course has the option of a letter grade or pass/no pass. Previously listed as PE 71.

40095 Lab GYGYM I Ploke 1.0 TR 1250-0210

KIN 73 Fitness Through Dance

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1
Conditioning the body through the use of various dances and/or dance steps. This course is designed to strengthen and tone the body, assist in weight loss, and increase endurance. This course has the option of a letter grade or pass/no pass. Previously listed as PE 73.

40123 Lab APE101 E Falvey 1.0 TR 1120-1240

KIN 75 Sports Conditioning

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1
This activity class is designed to improve the physical condition of our male and female student-athletes. It includes strength training, cardiovascular endurance, plyometric training, and sport specific techniques through an open lab format. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 75.

40124 Lab GYFICNTR J Lango 1.0
This class is designed for members of intercollegiate athletic teams at Gavilan College. Student-athletes must check in during the first week of the semester with their team's head coach. Work-out hours will vary by sport.
40125 Lab GYFICNTR J Lango .5
This class is designed for members of intercollegiate athletic teams at Gavilan College. Student-athletes must check in during the first week of the semester with their team's head coach. Work-out hours will vary by sport.

KIN 77 Football

Transferable: CSU, UC; CSU-GE:E; GAV-GE:E1
Instruction in the fundamentals of football. Includes skills, rules, and strategy with emphasis on the application of skills and strategies in game play. This course has the option of a letter grade or pass/no pass. Previously known as PE 77.

40126 Lab ATHFLDFTB S Gilford .5 TWR 0500-0630
04/16/13 - 05/23/13

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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KIN 80 Ultimate Frisbee

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

A coeducational activity designed for all skill levels. Includes instruction in throwing, catching, and the passing skills in ultimate frisbee. Team strategy, team play and the rules will be presented. Other disc activities, such as frisbee golf, may be included. This course has the option of a letter grade or pass/no pass. Previously listed as PE 80.

40047	Lab	ATHFLD	K Kramer	1.0	TR	1250-0210	
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INTERCOLLEGIATE ATHLETICS

ATH 35 Intercollegiate Basketball

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

This course provides practice and competition in intercollegiate basketball. Before participating, students must have completed a physical exam and their athletic eligibility paperwork. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40134	Lab	GYGYM	T Addison	1.0	MTWRF	0230-0430	01/28/13 - 03/22/13 This course is Men's Intercollegiate Basketball.
40135	Lab	GYGYM	E Nelson	1.0	MTWRF	0430-0630	01/28/13 - 03/22/13 This course is Women's Intercollegiate Basketball.

ATH 38 Intercollegiate Baseball

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

This course provides practice and competition in intercollegiate baseball for men. Before participating, students must have completed a physical exam and their athletic eligibility paperwork. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40136	Lab	ATHFLDBAS	N Andrade	2.0	MTWRF	0230-0430	
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ATH 45 Intercollegiate Softball

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

This course provides practice and competition in intercollegiate softball for women. Before participating, students must have completed a physical exam and their athletic eligibility paperwork. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

40137	Lab	ATHFLDSFT	N Dequin	2.0	MTWRF	0230-0430	
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LIBRARY

LIB 3 Research Skills

Transferable: CSU

Research and evaluation skills using the Internet and other electronic resources, as well as traditional printed materials. Also listed as CSIS 3. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and 260.

40653	Online		A Sargent	2.0		01/30/13 - 03/29/13	
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LIB 6 Web Page Authoring I

Transferable: CSU; GAV-GE:E2

An introduction to using Hypertext Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables, and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option of a letter grade or pass/no pass. Also listed as CSIS 6 and DM 6. ADVISORY: CSIS 1 or CSIS 2 or CSIS/LIB 3 advised.

40426	Online		J Howell	2.0		02/04/13 - 03/31/13	
40487	Online		J Howell	2.0		03/04/13 - 04/28/13	

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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MANAGEMENT

MGMT 102 Retail Management

Transferable: CSU

Principles and practices used in management of retail businesses such as foods, motels, service stations, and direct channels. Includes site selection, layout, organization, staffing, positioning, customer service, promotional techniques, and all aspects of the critical buying function. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

40238	Lec	BU118	S Kurtz	3.0	R	0600-0905	
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MGMT 190 Occupational Work Experience/Management-Supervision

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

40744	Wrk Ex	LI101A	S Sweeney	1.0			
40745	Wrk Ex	LI101A	S Sweeney	2.0			
40746	Wrk Ex	LI101A	S Sweeney	3.0			
40747	Wrk Ex	LI101A	S Sweeney	4.0			

MASS COMMUNICATIONS & TELEVISION

MCTV 17A Television and Video Workshop

Transferable: CSU

An introduction to television and video technology, including pre-production, production and post-production techniques such as: camera work, studio equipment, lighting, audio plus off-line and on-line editing. This course is also listed as THEA 17A. ADVISORY: Theatre Arts 16 Intro to TV or consent of instructor.

40201	L/L	LI144	E Owen L Valdez	3.0	TR	1250-0315	
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MCTV 17B Television and Video Workshop

Transferable: CSU

Emphasis placed on production and post-production techniques in video production. Student knowledge and skills are increased by participating in live to tape projects. May be repeated twice for credit. This course is also listed as THEA 17B. ADVISORY: Completion of Theatre Arts 17A.

40202	L/L	LI144	E Owen L Valdez	3.0	TR	1250-0315	
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MCTV 19 Television and Film Acting

Transferable: CSU, UC

Theory and practice of acting for film and television. Students will learn basic performance techniques for the camera. Learning experiences include projects in broadcasting, reporting, commercials, public service announcements (PSA), comedy and drama. This course has the option of a letter grade or pass/no pass. This course is also listed as THEA 19.

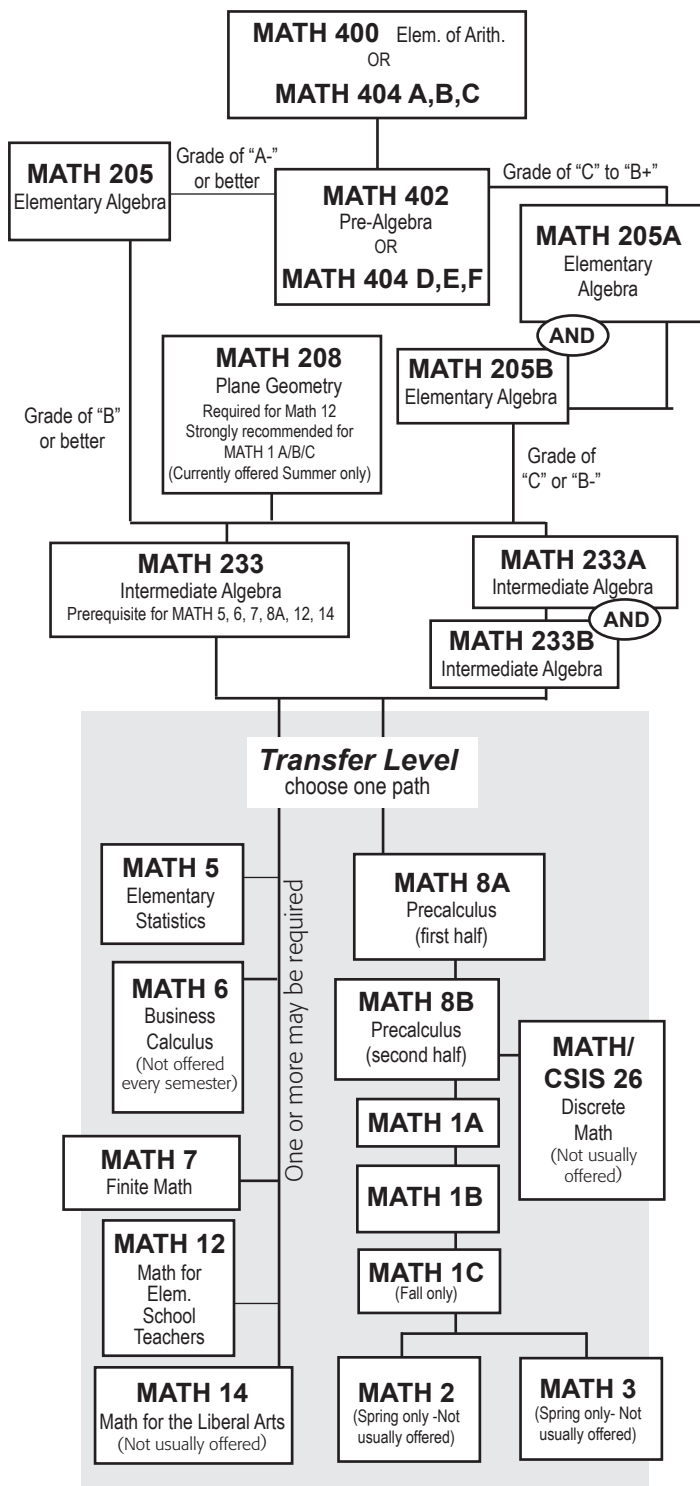
40203	L/L	LI144	R Gonzalez T Widowson	3.0	TR	1120-0145	
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ONLINE CLASSES

**Gavilan College
Overview of Math Courses**

Grade of "C" or better required in order to progress to the next course



Multiple measures will be considered to determine your final course. Consult with a counselor to select the appropriate course.

CRN Type Room Instructor Units Days Times Dates

MATHEMATICS

MATH 1A Single-Variable Calculus and Analytic Geometry

Transferable: CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MATH18, MATH SEQ BC

Limits and continuity, analyzing the behavior and graphs of functions, derivatives, implicit differentiation, higher order derivatives, related rates and optimization word problems, Newton's Method, Fundamental Theorem of Calculus, and definite and indefinite integrals. (C-ID: MATH 210) PREREQUISITE: Mathematics 8B with a grade of 'C' or better.

40572	Lec	MA103	L Wolff	4.0	MW	0600- 0805
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MATH 1B Single-Variable Calculus and Analytic Geometry

Transferable: CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MATH20, MATH SEQ BC

This course is a standard second semester Calculus course covering methods of integration, applications of the integral, differential equations, parametric and polar equations, and sequences and series. (C-ID: MATH 220) (C-ID: MATH 900S: Math 1A + Math 1B) PREREQUISITE: Mathematics 1A with a grade of 'C' or better.

40573	Lec	MA103	J Nari	4.0	MWF	1250- 0200
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MATH 2 Linear Algebra

Transferable: CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MATH26

A standard one semester Linear Algebra course covering systems of linear equations, vectors and matrices, determinants, vector spaces, linear transformations, eigenvalues, and eigenvectors. Graphing calculators and computers will be used. (C-ID: MATH 250) PREREQUISITE: Mathematics 1C with a grade of 'C' or better.

40581	Lec	PS102	H Jukl	3.0	TR	0810- 0930
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MATH 2C Differential Equations

Transferable: CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MATH24

An introductory course in differential equations that covers: first, second, and higher order equations involving linear, separable, exact, homogeneous, linear systems, Euler's numerical, method of undetermined coefficients, variation of parameters, reduction of order, Laplace Transforms, series solutions, and Fourier Analysis; and applications thereof. PREREQUISITE: Mathematics 1C with a grade of 'C' or better.

40617	Lec	PS102	M Dresch	3.0	MW	1250- 0210
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MATH 5 Introduction to Statistics

Transferable: CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:STAT2

Descriptive analysis and presentation of either single-variable data or bivariate data, probability, probability distributions, normal probability distributions, sample variability, statistical inferences involving one and two populations, analysis of variance, linear correlation and regression analysis. Statistical computer software will be extensively integrated as a tool in the description and analysis of data. PREREQUISITE: Mathematics 233 with a grade of 'C' or better. The instructor will be using and supporting a TI-83 Plus graphing calculator in all classroom demonstrations.

40631	L/L	MA103	A Jiru	3.0	MW	0810- 0930
		MA101	A Jiru		F	0810- 0900
40632	L/L	LS101	D Lawson	3.0	TR	0945- 1105
		MA101	D Lawson		F	0945- 1035
40633	L/L	MA102	M Manrique	3.0	M	0230- 0435
		HU104	M Manrique		W	0230- 0335
		MA101	M Manrique		W	0345- 0435
40634	Online		R Knight	3.0		
40635	L/L	MHG13	A Viarengo	3.0	MW	0600- 0805
		Above class meets at Morgan Hill Community site.				
40636	L/L	HOL2	N Wadia	3.0	TR	0600- 0805
		Above class meets at the Hollister Briggs site.				

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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MATH 6 Calculus for Business / Social Science**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MATH34

This course applies the fundamental principles and techniques of calculus to problems in business, economics, the life sciences and the social sciences. Topics will include limits, and differentiation and integration of linear, quadratic, polynomial, exponential and logarithmic functions. This course is not intended for students majoring in engineering, the physical sciences or math. Using a calculator is required. Graphing calculator is recommended. PREREQUISITE: Mathematics 233 with a grade of 'C' or better.

40637	Lec	MA103	M Buchanan	3.0	TR	0400-0520	
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MATH 7 Finite Mathematics**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MATH12

Systems of linear equations and matrices, introduction to linear programming, finance, counting techniques and probability, properties of probability and applications of probability. PREREQUISITE: Mathematics 233 with a grade of 'C' or better.

40638	Lec	MA103	P Reuschling	3.0	TR	1250-0210	
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MATH 8A First Half of Precalculus**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4

Math 8A prepares the student for the study of calculus by providing important skills in algebraic manipulation, interpretation, and problem solving at the college level. Topics will include basic algebraic concepts, complex numbers, equations and inequalities of the first and second degree, functions, and graphs, linear and quadratic equations, polynomial functions, exponential and logarithmic functions, systems of equations, matrices and determinants, right triangle trigonometry, and the Law of Sines and Cosines. PREREQUISITE: Mathematics 233 with a grade of 'C' or better. The instructor will be using and supporting TI-83 Plus graphing calculator in all classroom demonstrations.

40640	Lec	LS102	A Washburn	4.0	TR	0600-0805	
40642	Lec	MA103	J Nari	4.0	MW	0945-1055	
	Lec	HU104	J Nari		F	0945-1055	

MATH 8B Second Half of Precalculus**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4

Math 8B prepares students for the study of calculus by providing important skills in algebraic manipulation, interpretation, and problem solving at the college level. Topics will include trigonometric functions, identities, inverse trigonometric functions, and equations; applications of trigonometry, vectors, complex numbers, polar and parametric equations; conic sections; sequences, series, counting principles, permutations, mathematical induction; analytic geometry, and an introduction to limits. PREREQUISITE: Mathematics 8A with a grade of 'C' or better. ADVISORY: Math 208 Survey of Practical Geometry.

40639	Lec	MA103	K Wagman	4.0	TRF	0230-0340	
40641	Lec	LS106	P Reuschling	4.0	MW	1250-0200	
	Lec	SS206	P Reuschling		F	1250-0200	

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Spring Passes \$40 days, \$20 evenings
(on sale January 2 - April 26)

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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MATH 205 Elementary Algebra**Transferable:** No

This course is a standard beginning algebra course, including algebraic expressions, linear equations and inequalities in one variable, graphing, equations and inequalities in two variables, integer exponents, use of a scientific calculator, polynomials, rational expressions and equations, radicals and rational exponents, and quadratic equations. Mathematics 205, 205A and 205B, and 206 have similar course content. This course may not be taken by students who have completed Mathematics 205B or 206 with a grade of "C" or better. This course may be taken for Mathematics 205B credit (2.5 units) by those students who have successfully completed Mathematics 205A with a grade of "C" or better. PREREQUISITE: MATH 402 with a grade of 'Pass' or with a 'C' or better, or assessment test recommendation.

40575	Lec	LS101	P Tantalo	5.0	MTWRF	0810-0900	
40576	Lec	MHG10	S Kercheval	5.0	MTWR	1250-0155	
			Above class meets at Morgan Hill Community site.				
40577	Lec	SS206	R Lee	5.0	MW	1120-1225	
	Lec	LS101	R Lee		TR	1120-1225	
40578	Lec	HOL2	R Bates	5.0	MTWR	1250-0155	
			Above class meets at the Hollister Briggs site.				
40579	Lec	PS105	R Potter	5.0	MTWR	0230-0345	
40580	Lec	LS101	L Robledo	5.0	MW	0600-0825	

MATH 205A First Half of Elementary Algebra**Transferable:** No

This course is the first half of the Elementary Algebra course. It will cover signed numbers, evaluation of expressions, ratios and proportions, solving linear equations, and applications. Graphing of lines, the slope of a line, graphing linear equations, solving systems of equations, basic rules of exponents, and operations on polynomials will be covered. PREREQUISITE: Math 402 with a grade of 'Pass' or with a 'C' or better, or assessment test recommendation. ADVISORY: Concurrent enrollment in Guidance 563A is advised.

40589	Lec	PS105	K Wagman	2.5	TRF	1120-1230	
40590	Lec	PS105	D Kim	2.5	MTW	0400-0510	

MATH 205B Second Half of Elementary Algebra**Transferable:** No

This course contains the material covered in the second half of the Elementary Algebra Course. It will cover factoring polynomials, solving quadratic equations by factoring, rational expressions, radicals, and solving quadratic equations. In addition, the course will review applications involving linear equations of one and two variables, finding slopes and graphing linear equations, solving systems of equations with two variables, and solving linear inequalities. Math 205, 205A and 205B, and 206 have similar course content. This course may not be taken by students who have completed Math 205 or 206 with a grade of 'C' or better. PREREQUISITE: Math 205A with a grade of 'C' or better. ADVISORY: Concurrent enrollment in Guidance 563B is advised.

40591	Lec	MA102	C Chan	2.5	MWF	0810-0930	
40592	Lec	SS206	A Arid	2.5	MW	0600-0805	

GED Preparation

class now offered on campus

In order to receive federal financial aid, students must have a high school diploma, or GED. Sign up today, see page 66 for details.

This class is open entry/open exit and FREE of charge.





FINISH YOUR MATH PREREQUISITES IN ONE SEMESTER!

With this one math class, you can finish your math prerequisites this spring.

Register for Math 235 Integrated Algebra (equivalent of Math 205 and 233) 10 units

It is strongly recommended that students who sign up for this class also take Math 414 during winter session (basic skills boot camp).

For more information about the program, please call 408.623.5629, or email edachkova@gavilan.edu for specific details about the class.

WINTER BOOT CAMPS!

JANUARY 22 - 25
9:00 AM - 4:00 PM

Get ready for your spring classes



BASIC SKILLS BOOT CAMP

Preparation for Math 402/205
(Jan. 22 - 26)

ALGEBRAIC BOOT CAMP

Preparation for Math 233/Math 8A

PRECALCULUS BOOTCAMP

Preparation for Calculus A,B,C

Whether you are a student who needs more practice in understanding foundational elements, or you just need to brush up on your algebraic skills, these boot camps are for you.

Sign up for one of these FREE seminars.

Space is limited to 25 people per seminar.

To save a spot for basic skills or algebra, email edachkova@gavilan.edu by December 15th

For precalculus, email jnari@gavilan.edu

CRN Type Room Instructor Units Days Times Dates

MATH 233 Intermediate Algebra

Transferable: No; GAV-GE:B4

Review of basic concepts, linear equations and inequalities, graphs and functions, systems of linear equations, polynomials and polynomial functions, factoring, rational expressions and equations, roots, radicals, and complex numbers, solving quadratic equations, exponential and logarithmic functions, and problem solving strategies. Mathematics 233, 233A, and 233B have similar course content. This course may not be taken by students who have completed Mathematics 233B with a grade of 'C' or better. This course may be taken for Mathematics 233B credit (2.5) units by those students who have successfully completed Mathematics 233A with a grade of 'C' or better. PREREQUISITE: Mathematics 205 or Mathematics 205A and 205B or Mathematics 206 with a grade of 'C' or better. The instructor will be using and supporting TI-83 Plus graphing calculator in all classroom demonstrations.

40593	Lec	MHG13	R Knight	5.0	MTWR	1250- 0155
Above class meets at Morgan Hill Community site.						
40594	Lec	SS206	G Fuller	5.0	MTWRF	0810- 0905
40595	Lec	SS206	M Dresch	5.0	MWR	0945- 1105
	Lec	SS206	M Dresch		T*	0945- 1110
	Lec	SS206	M Dresch		F**	0945- 1100
*T class meets 9:45-10:10 and 10:10-11:10 is optional SI..						
**Optional SI section: F class is optional Supplemental Instruction						
40597	Lec	HOL4	R Potter	5.0	MTWR	1250- 0155
Above class meets at the Hollister Briggs site.						
40601	Lec	HOL4	R Bates	5.0	TR	0600- 0825
Above class meets at the Hollister Briggs site.						
40602	Lec	MA103	M Grover	5.0	TR	0600- 0825
40603	Lec	PS105	R Lee	5.0	MTWR	1250- 0155

MATH 233A First Half of Intermediate Algebra

Transferable: No

The course will start with a review of basic concepts and then cover the following topics with an emphasis on applications and problem solving strategies: solving linear and absolute value equations; solving linear and compound inequalities; equations and graphs of lines; functions and function notation including composition of functions; solving systems of linear equations and inequalities; operations with polynomials; factoring polynomials; and solving polynomial equations. PREREQUISITE: Completion of Mathematics 205 or the equivalent with a grade of 'C' or better.

40604	Lec	PS105	L Wills	2.5	TR	0945- 1055
	Lec	LS101	L Wills		F	0945- 1055

MATH 233B Second Half of Intermediate Algebra

Transferable: No; GAV-GE:B4

This course will start with a review factoring polynomials, and then cover the following topics with an emphasis on applications and problem solving strategies: solving polynomial equations by factoring; adding, subtracting, multiplying, dividing and simplifying rational expressions and solving rational equations; adding, subtracting, multiplying, dividing and simplifying roots, radicals and complex numbers and solving radical equations; working with composition of functions and inverse functions, working with exponential and logarithmic functions, equations and expressions; employing various methods of solving quadratic equations and inequalities; and graphing quadratic functions. PREREQUISITE: Completion of MATH 233A with a grade of 'C' or better.

40605	Lec	PS105	J Phillips	2.5	MW	1120- 1230
	Lec	MA102	J Phillips		F	1120- 1230
40607	Lec	MA103	D Lawson	2.5	TRF	0810- 0920

MATH 235 Integrated Algebra

Transferable: No

This course is a blend of standard elementary and intermediate algebra courses with a focus on linear equations and inequalities, graphs and functions, systems of equations, polynomials and polynomial functions/ equations, factoring, rational expressions and equations, roots, radicals, and complex numbers, exponential and logarithmic functions, and problem solving strategies. PREREQUISITE: MATH 402 with a grade of "Pass" or assessment test recommendation.

40598	Lec	LS101	E Dachkova	10.0	M	1250- 0310
	Lec	MA102	E Dachkova		TR	1250- 0310
	Lec	PS102	E Dachkova		F	1250- 0310

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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MATH 400	Elements of Arithmetic						
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Transferable: No

This course covers essential arithmetic operations, whole numbers, integers, fractions, decimals, ratio, proportion, percent, applications of arithmetic, and critical thinking, as well as math-specific study skills. This is a pass/no pass course, with pass being given for mastery of the content. Units earned in this course do not count toward the associate degree and/or other certain certificate requirements.

40623	L/L	PS105	N Sinh	3.0	TRF	0810- 0920	
40625	L/L	SS206	A Arid	3.0	TR	0600- 0805	

MATH 402	Pre-Algebra						
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Transferable: No

This course covers operations with integers, fractions and decimals and associated applications, percentages, ratio, and geometry and measurement, critical thinking and applications. Elementary algebra topics such as variables, expressions, and solving equations are introduced. This is a pass/no pass course where pass is given for mastery of the above topics. **PREREQUISITE:** Completion of Math 400 with a grade of 'Pass' or with a 'C' or better, or assessment test recommendation.

40626	L/L	MA103	L Hilden	3.0	MW	1120- 1210	
	L/L	PS102	A Jiru		F	1120- 1210	
40627	L/L	MA103	G Fuller	3.0	TRF	0945- 1115	
40628	L/L	LS103	M Manrique	3.0	TR	0810- 0940	
	L/L	LS102	M Manrique		F	0810- 0940	
40629	L/L	MA102	D Wisneski	3.0	TR	0600- 0825	
40630	L/L	HOL4	L Wills	3.0	TR	1120- 1250	
	L/L	HOL4	L Wills		F	1210- 0130	

Above class meets at the Hollister Briggs site.

MATH 414	Math Boot Camp 1						
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Transferable: No

A remedial mathematics course designed for those students who need to learn, re-learn, or re-fresh the fundamental concepts of math. The primary emphasis is on whole numbers, fractions, decimals, signed numbers, linear equations, and algebraic structures. This course is a pass/no pass course. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. May be repeated until 3 units are accrued.

40609	Lec	MA101	E Dachkova	1.0	MTWRF	0900- 0330	01/14/13 - 01/18/13
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MUSIC

MUS 1B	Music History and Literature						
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Transferable: CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1

A survey of the development of music in western civilization including representative composers from the Medieval period to the present. Music 1B will study the music and styles from late Romanticism to the present. **ADVISORY:** Eligible for English 250 and English 260.

40211	Lec	MU101	N Vasallo	3.0	TR	0230- 0350	
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MUS 3B	Harmony / Theory / Musicianship II						
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Transferable: CSU, UC; GAV-GE:C1

Fundamentals of music, beginning harmony. **ADVISORY:** Must be taken in sequence.

40205	L/L	MU101	N Vasallo	4.0	TR	0945- 1150	
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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MUS 4A	Beginning Piano						
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Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1

Introduction to music fundamentals and keyboard technique. Development of beginning keyboard skills including note reading in bass and treble clef, fingering, rhythm, key signatures, primary chords and inversions. **ADVISORY:** Must be taken in sequence.

40216	L/L	MU102	M Amirkhanian	3.0	TR	0900- 1105	
40217	L/L	MU102	M Amirkhanian	3.0	MW	1120- 0125	
40218	L/L	MU102	M Amirkhanian	3.0	MW	0900- 1105	

MUS 4B	Beginning Piano						
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Transferable: CSU, UC; GAV-GE:C1

Continuation of Music 4A. **ADVISORY:** Music 4A

40219	L/L	MU102	M Amirkhanian	2.0	TR	1120- 1240	
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MUS 5A	Intermediate Piano						
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Transferable: CSU, UC; GAV-GE:C1

Development of intermediate keyboard skills through means of scales, chords, and technical studies. Continuation of music fundamentals and beginning keyboard harmony; introduction of easier classical and standard piano literature. **ADVISORY:** Music 4B

40220	L/L	MU102	M Amirkhanian	2.0	TR	1120- 1240	
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MUS 5B	Intermediate Piano						
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Transferable: CSU, UC; GAV-GE:C1

Development of intermediate keyboard skills through means of scales, chords and technical studies. Continuation of music fundamentals and beginning keyboard harmony; introduction of easier classical and standard piano literature. **ADVISORY:** Music 5A

40221	L/L	MU102	M Amirkhanian	2.0	TR	1120- 1240	
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MUS 5C	Advanced Piano						
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Transferable: CSU, UC; GAV-GE:C1

Development of advanced keyboard skills through means of scales, chords and technical studies. Continuation of music fundamentals and keyboard harmony; introduction of moderately difficult classical and standard piano literature. **ADVISORY:** Music 5B

40222	L/L	MU102	M Amirkhanian	2.0	TR	1120- 1240	
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MUS 5D	Advanced Piano						
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Transferable: CSU, UC; GAV-GE:C1

Development of advanced keyboard skills through means of scales, chords and technical studies. Continuation of music fundamentals and keyboard harmony; introduction of moderately difficult classical and standard piano literature. **ADVISORY:** Music 5C

40223	L/L	MU102	M Amirkhanian	2.0	TR	1120- 1240	
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ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.



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CRN Type Room Instructor Units Days Times Dates

MUS 6 Introduction to World Music

Transferable: CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1, F

This course explores a broad and diverse survey of different non Western music cultures, helping students develop listening skills to identify, distinguish and appreciate the elements and richness of each culture's music. The course will cover a rich diversity of styles through informed listening, analysis and discernment of musical elements, form and repertoire. Music of various cultures will be explored, for example: India, China, Japan, the Middle East, Indonesia, Africa, Europe and the Americas.

40224 Lec MU101 STAFF 3.0 MW 0810- 0930

MUS 7 Songwriting and Composition

Transferable: CSU, UC

This course is an introduction to modern song writing techniques. Students will learn to create their own musical compositions. Approaches to contemporary issues in song writing including development of melodic, lyrical, and rhythmic ideas will be studied. In addition, students will learn strategies for promoting their songs in the contemporary music marketplace as well as basic concepts of intellectual property right protection. While recommended, no prior formal musical education is required.

40225 Lec MU102 N Vasallo 3.0 TR 1250- 0210

MUS 8A Beginning Voice

Transferable: CSU, UC; GAV-GE:C1

Development of techniques in the art of singing and interpreting serious music in various styles. Study of the basic techniques of tone production, breathing and related skills. Basic repertoire development. ADVISORY: Continues in sequence or by demonstrated proficiency.

40226 L/L MU101 N Pruitt 2.0 TR 1250- 0210

MUS 8B Beginning Voice

Transferable: CSU, UC; GAV-GE:C1

Development of techniques in the art of singing and interpreting serious music in various styles. Study of the basic techniques of tone production, breathing and related skills. Basic repertoire development. ADVISORY: Music 8A or demonstrated proficiency.

40227 L/L MU101 N Pruitt 2.0 TR 1250- 0210

MUS 8C Intermediate Voice

Transferable: CSU, UC; GAV-GE:C1

Development of techniques in the art of singing and interpreting serious music in various styles. Study of the basic techniques of tone production, breathing and related skills. Basic repertoire development. ADVISORY: Music 8B or demonstrated proficiency.

40228 L/L MU101 N Pruitt 2.0 TR 1250- 0210

MUS 8D Intermediate Voice

Transferable: CSU, UC; GAV-GE:C1

Development of techniques in the art of singing and interpreting serious music in various styles. Study of the basic techniques of tone production, breathing and related skills. Basic repertoire development. ADVISORY: Music 8C or demonstrated proficiency.

40229 L/L MU101 N Pruitt 2.0 TR 1250- 0210

CRN Type Room Instructor Units Days Times Dates

MUS 9A Guitar

Transferable: CSU, UC; GAV-GE:C1

An introduction to playing the guitar. Basic staff notation, correct fingering and chord arpeggios are covered. Emphasis is also placed on developing musical listening skills. Students must provide their own guitars. ADVISORY: Students must provide their own guitars.

40230 Lab AR103 A Marques 1.0 T 0600- 0905
40320 Lab TH125 T Montoya 1.0 TR 1120- 1240

MUS 9B Guitar

Transferable: CSU, UC; GAV-GE:C1

An introduction to playing the guitar. Basic staff notation, correct fingering and chord arpeggios are covered. Emphasis is also placed on developing musical listening skills. Students must provide their own guitars. ADVISORY: Music 9A; students must provide their own guitars.

40231 Lab AR103 A Marques 1.0 T 0600- 0905
40321 Lab TH125 T Montoya 1.0 TR 1120- 1240

MUS 12 Vocal Ensemble

Transferable: CSU, UC; GAV-GE:C1

The day Vocal Ensemble will focus on individual and group performance of popular and alternative commercial music, and will rehearse and perform with a backup band. The evening Vocal Ensemble will study, rehearse and perform choral music in a broad spectrum of musical genre and styles. Included will be the study of vocal and rehearsal techniques as they relate to ensemble performance.

40204 L/L MU101 N Pruitt 2.0 M 1250- 0355

MUS 14A Instrumental Ensemble

Transferable: CSU; GAV-GE:C1

Instruction for the experienced musician with emphasis on the study and performance of a wide variety of musical styles from Renaissance to 20th century music for traditional ensembles, and extensive consideration of contemporary commercial and alternative repertoire, and performance techniques for popular ensembles.

40206 L/L MU101 S Sotelo 2.0 M 1250- 0355

MUS 14B Instrumental Ensemble

Transferable: CSU; GAV-GE:C1

Instruction for the experienced musician with emphasis on the study and performance of a wide variety of musical styles from Renaissance to 20th century music for traditional ensembles, and extensive consideration of contemporary commercial and alternative repertoire, and performance techniques for popular ensembles.


40207 L/L MU101 S Sotelo 2.0 M 1250- 0355

MUS 14C Instrumental Ensemble

Transferable: CSU; GAV-GE:C1

Instruction for the experienced musician with emphasis on the study and performance of a wide variety of musical styles from Renaissance to 20th century music for traditional ensembles, and extensive consideration of contemporary commercial and alternative repertoire, and performance techniques for popular ensembles.

40208 L/L MU101 S Sotelo 2.0 M 1250- 0355

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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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MUS 14D Instrumental Ensemble

Transferable: CSU; GAV-GE:C1

Instruction for the experienced musician with emphasis on the study and performance of a wide variety of musical styles from Renaissance to 20th century music for traditional ensembles, and extensive consideration of contemporary commercial and alternative repertoire, and performance techniques for popular ensembles.

40209	L/L	MU101	S Sotelo	2.0	M	1250- 0355	
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MUS 16A Introduction to Audio Recording Techniques

Transferable: CSU

Survey of basic audio recording techniques and materials including acoustics, signal flow, block diagrams, cue systems, punch-ins, microphones and mic placement, frequency response, reverb, delay and outboard effects, stereo mixing, pre-mixing and actual recording.

40210	Lec	MU101	S Sotelo	3.0	W	1250- 0355	
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MUS 21 Electronic Music / Sound Design

Transferable: CSU; GAV-GE:C1

Fundamentals of electronic music synthesis using computers. Midi sequencing, digital sound processing, sampling, digital multi-track recording utilizing the college's state of the art midi studio. ADVISORY: Eligible for English 250, 260 and Mathematics 205.

40212	Lec	LI128	S Sotelo		MW	0810- 0930	
	Online		S Sotelo	3.0			

This HYBRID lecture/online class will be delivered partially over the internet.

MUS 23 Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40213	Ind	MU101	N Pruitt	1.0			
40214	Ind	MU101	M Amirkhanian	1.0			
40215	Ind	MU101	T Montoya	1.0			

MUS 190 Occupational Work Experience / Commercial Music

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

40759	Wrk Ex	LI101A	S Sweeney	1.0			
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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PHILOSOPHY

PHIL 1 Introduction to Philosophy

Transferable: CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2; CAN:PHIL2

Philosophy 1 is intended as a survey of the major areas and traditions of philosophy. The course examines central and significant questions about the meaning of life, who determines what is morally right or wrong, the ideal society, the various notions social justice, what is reality, and many other ideas. In pursuing these questions, students will be asked to read texts from writers around the world, both contemporary and ancient, discuss current events, and apply 'theory' to movies such as "The Matrix" trilogy, novels, and any other relevant application of the student's own choice. (C-ID: PHIL 100) ADVISORY: Eligible for English 1A.

40322	Lec	HOL1	T Le	3.0	MW	0810- 0930	
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Above class meets at the Hollister Briggs site.

PHIL 2 Logic

Transferable: CSU, UC; CSU-GE:A3; GAV-GE:C2; CAN:PHIL6

Philosophy 2, Introduction to Logic, is intended as a survey of the primary approaches to argumentation and what has been traditionally called 'correct' reasoning. Learners will learn techniques of both deductive and inductive argumentation, how to spot a fallacy, as well as how to apply these techniques to other aspects of their lives outside the classroom. While logic is often quite formal, the goal is to see the practical application of this discipline. Additionally, learners will become acquainted with the cultural variations to reasoning in addition to the standard Western focal approach ADVISORY: Eligible for English 1A.

40323	Online		R Scherbart	3.0			
40324	Lec	AR103	R Scherbart	3.0	MW	1120- 1240	

PHIL 3B Contemporary Moral Issues

Transferable: CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2, E2

Contemporary Moral Issues in an applied ethics class that covers major ethical theories and contemporary moral issues in a pluralistic manner. This course will cover such issues as abortion and euthanasia, cloning, experimentation on human subjects, capital punishment, race/ethnicity, sexual orientation and sexual morality, world hunger and poverty, colonialism and post-colonialism, and so forth. ADVISORY: Eligible for English 1A.

40325	Lec	AR103	N Skrzypczak	3.0	TR	1120- 1240	
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PHIL 4 Critical Thinking and Writing

Transferable: CSU, UC; CSU-GE:A3, IGETC:1B; GAV-GE:C2

This course is designed to introduce the relationship between critical thinking and critical writing in a way that will be both enjoyable to the student and helpful in other aspects of life. The student will learn techniques of critical thinking, playing close attention to the current events, movies and popular media, music lyrics, as well as the textbook. Students will learn to identify deductive and inductive arguments and be able to evaluate their strength, create a strong argument of their own on a given topic, as well become experts in the area of critical analysis. The goal is to enable students to become strong, well informed, articulate members of the community as well as individuals with an empowered sense of self as an agent of change. PREREQUISITE: English 1A

40326	Lec	HU104	N Skrzypczak	3.0	TR	0230- 0350	
40327	Lec	MHG11	G Grudzen	3.0	TR	0230- 0350	

Above class meets at Morgan Hill Community site.

CRN Type Room Instructor Units Days Times Dates

PHIL 6 Comparative Religions

Transferable: CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2, F

Religion is a topic that ignites controversy -- most societies engage in religious practices, believe strongly in that tradition, and find a sense of identity within it. The controversy arises when differences are misunderstood, misrepresented, or placed in a hierarchy of assumed supremacy of one religion as superior to others. In this class, students explore the underlying commonality of various religious traditions, explore the uniqueness of the religions with which they are unfamiliar, and learn to see that diversity among beliefs doesn't have to create hostility. Students will explore religions from Indigenous Peoples throughout the world, East Asia (e.g. India), China, the Middle East, as well as some more recent trends in religion. Previously known as PHIL 6A. ADVISORY: Eligible for English 1A.

40328	Lec	AR103	S STAFF	3.0	W	0600- 0905
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PHYSICAL EDUCATION - ADAPTED

APE 34 Adapted Aquatic Exercise

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

This course is designed to help individuals who by the nature of their disability such as wheelchair use, back injury, cardiovascular impairment, multiple sclerosis or other disabling condition require a specific aquatic exercise program that will contribute to their physical well-being. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This course has the option of a letter grade or pass/no pass. Previously known as PE 34.

40695	Lab	GYPOOL	K Sato	1.0	MW	0810- 0930
40696	Lab	GYPOOL	K Sato	1.0	MW	1120- 1240
40697	Lab	GYPOOL	K Sato	1.0	TR	1120- 1240

APE 36 Adapted Physical Education

Transferable: CSU, UC; CSU-GE:E1; GAV-GE:E1

An individualized program of adaptive physical education activities designed to meet the needs of students with physical disabilities. Develops an appreciation of physical activity as a regular planned contribution to one's overall well-being. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This course has the option of a letter grade or pass/no pass. Previously known as PE 36.


40702	Lab	APE101	K Sato	1.0	MWF	0945- 1055
40703	Lab	APE101	K Sato	1.0	TR	0945- 1105
40704	Lab	APE108	K Sato	1.0	MW	1250- 0210
40705	Lab	APE108	K Sato	1.0	TR	1250- 0210

APE 534 Adapted Aquatic Exercise

Transferable: No

Designed to help individuals who by the nature of their disability such as wheelchair use, back injury, cardiovascular impairment, multiple sclerosis or other disabling condition require a specific aquatic exercise program that will contribute to their physical well being. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This is a pass/no pass course. Previously known as PE 534.

40710	Lab	GYPOOL	K Sato	1.0	MW	0810- 0930
40711	Lab	GYPOOL	K Sato	1.0	MW	1120- 1240
40712	Lab	GYPOOL	K Sato	1.0	TR	1120- 1240

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CRN Type Room Instructor Units Days Times Dates

APE 536 Adapted Physical Education

Transferable: No

An individualized program of adaptive physical education activities designed to meet the needs of students with physical disabilities. Develops an appreciation of physical activity as a regular planned contribution to one's physical well-being. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This is a pass/no pass course. Previously known as PE 536.

40716	Lab	APE108	K Sato	1.0	MWF	0945- 1055
40717	Lab	APE108	K Sato	1.0	TR	0945- 1105
40718	Lab	APE108	K Sato	1.0	MW	1250- 0210
40719	Lab	APE108	K Sato	1.0	TR	1250- 0210
40827	Lab	LOAD C	J Maringer-Cantu	1.0	TR	0945-1145

PHYSICAL SCIENCE

PSCI 1 Principles of Physical Science

Transferable: CSU, UC; CSU-GE:B1, IGETC:5A; GAV-GE:B1

An introduction to the physical sciences for the non-science major. Attention is focused on fundamental laws of nature, their development and relation to the physical world. ADVISORY: Mathematics 205 and eligible for English 250 and 260.

40648	Lec	HOL2	A Van Tuyl	3.0	M	0630- 0935
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Above class meets at the Hollister Briggs site.

PSCI 2 Introduction to Meteorology

Transferable: CSU, UC; CSU-GE:B1, IGETC:5A; GAV-GE:B1

An introductory course in Meteorology that is both descriptive and analytical on the physical principles affecting the earth's weather. Topics covered include the nature of the atmosphere, solar energy, heat, temperature, pressure, stability, moisture, wind, storms, severe weather and forecasting. The course introduces climatology as a scientific study and will look at the earth's climatic history, current research in climate modeling and the possibility of global climate change. ADVISORY: MATH 205.

40649	Online		A Van Tuyl	3.0		
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PHYSICS

PHYS 1 Introduction to Physics

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3

This course is an introduction to the fundamental physical principles that control the world around us. Students will explore the fundamental principles of physics, their historical development, their application to everyday phenomena, and their impact upon political, social, and environmental issues. Laboratory exercises will explore the everyday world. ADVISORY: Mathematics 205.

40643	L/L	PS102	M Masuda	4.0	TR	0945- 1250
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PHYS 2B General Physics

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:PHYS4, PHYS SEQ A

An introduction to the principles of physics using algebra and trigonometry. Topics include electricity and magnetism, light and optics, modern physics, and an introduction to relativity. PREREQUISITE: Physics 2A ADVISORY: Eligible for English 250 and English 260

40644	L/L	PS102	P Houck	4.0	MW	1120- 1240
	L/L	PS102	P Houck		W	0230- 0530



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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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PHYS 4A Physics for Scientists and Engineers - Mechanics

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:

An introduction to the principles of physics using calculus. Topics include kinematics in one, two and three dimensions, vectors, equilibrium and non-equilibrium applications of Newton's Laws, work and energy, momentum, systems of particles, rotational kinematics and dynamics, simple harmonic motion, elasticity, and waves. (C-ID: PHYS 205) (C-ID: PHYS 200S: Phys4A + Phys 4B + Phys 4C) PREREQUISITE: Completion of Mathematics 1A with a grade of 'C' or better, AND completion of PHYS 2A with a grade of 'C' or better OR High School Physics with a grade of 'B' or better.

40645	L/L	PS102	P Houck	4.0	MW	0810- 0930	
	L/L	PS102	P Houck		M	0230- 0530	

PHYS 4C Physics for Science and Engineering - Heat, Optics, Modern Physics

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:

An introduction to the principles of physics using calculus. Topics include light, optics, interference, diffraction, thermal energy, the Laws of Thermodynamics, the kinetic theory of gases, and an introduction to relativity and modern physics. (C-ID: PHYS 215) (C-ID: PHYS 200S: Phys4A + Phys4B + Phys 4C) PREREQUISITE: Completion of MATH 1B with a grade of 'C' or better, AND completion of PHYS 4A with a grade of 'C' or better.

40646	L/L	PS102	M Masuda	4.0	TR	0100- 0400	
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POLITICAL SCIENCE**POLS 1 Introduction to American Government**

Transferable: CSU, UC; CSU-GE:D8, IGETC:4H, 7A; GAV-GE:D1, D2; CAN:GOVT2

Explores the development of American political institutions and their utilization in dealing with issues arising at the international, national and state levels. Emphasis is placed on those problems which have defined our federal system of government. California government and appropriate state institutions will be included as a vital part of our federal system of government. ADVISORY: Eligible for English 250 and English 260.

40022	Lec	SS210	M Turetzky	3.0	MW	0810- 0930	
40023	Lec	SS210	M Turetzky	3.0	TR	0810- 0930	
40024	Lec	MHG13	S Banks	3.0	MW	1120- 1240	
			Above class meets at Morgan Hill Community site.				
40025	Online		M Turetzky	3.0			
40026	Lec	HOL4	S Pinnell	3.0	TR	0230- 0350	
			Above class meets at the Hollister Briggs site.				

POLS 3 Introduction to Comparative Politics

Transferable: CSU, UC; CSU-GE:D8, IGETC:4H; GAV-GE:D2, F

Comparative survey of political institutions and processes around the globe. Selected nations may include, but are not restricted to: the United Kingdom, France, Germany, Japan, Russia, India, Nigeria, and Mexico. ADVISORY: Eligible for English 250 and English 260.

40029	Lec	SS205	M Turetzky	3.0	T	1250- 0210	
	Online		M Turetzky				
			This HYBRID lecture/online class will be delivered partially over the internet.				

POLS 5 Introduction to Modern International Terrorism

Transferable: CSU, UC; CSU-GE:D8, IGETC:4H; GAV-GE:D2

This course centers on conceptually defining terrorism (all types-foreign and domestic, left and right-wing, religious, environmental, and political, state and non-state), tracing the history and beginnings of modern international and domestic terrorism, critically examining the various U.S.- global responses to the 9-11-01 attacks, as well as generally evaluating and assessing how countries and people around the world try to cope with, prevent and/or respond to attacks by terrorist organizations, groups, or acts of terrorism perpetrated by nation-states or groups working with nation-states. This course has the option of a letter grade or pass/no pass. This course is also listed as AJ 5.

40030	Lec	SS210	M Turetzky	3.0	M	0600- 0905	
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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POLS 6 Introduction to Conflict Resolution

Transferable: CSU; CSU-GE:D7; GAV-GE:D2

Introduction to Conflict Resolution introduces students to conflict resolution and mediation. Integrating theory and practice, students will assess core concepts about the causes and resolution of conflict, and will practice communication skills for conflict resolution. Students will examine how ethnicity, gender, and class affect power in conflict situations. They will be able to formulate appropriate conflict resolution strategies, and will develop and practice various basic co-mediation skills. This course has the option of a letter grade or pass/no pass. This course is also listed as PSYC 6 and CMUN 6. ADVISORY: English 250 and English 260.

40031	Lec	SS205	L Halper	3.0	MW	1120- 1240	
			This service learning course involves community work.				

POLS 23 Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40027	Ind	BU126	M Turetzky	1.0			
40028	Ind	BU126	M Turetzky	2.0			

POLS 27 Contemporary Leadership

Transferable: CSU; GAV-GE:E2

A cross-disciplinary approach to the theory and practice of leadership. Includes effective communication styles such as issues related to gender and culture. Skills directly applicable to work, personal and college environments. May be repeated for a maximum of 10 units. Also listed as PSYC 27 CRN 40380 ADVISORY: Eligible for ENGL 250 and 260.

40381	L/L	SC 154N	J Stewart	3.0	TR	0945-1105	
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PSYCHOLOGY**PSYC 1A Introduction to Psychology**

Transferable: CSU, UC; CSU-GE:D9, IGETC:4I; GAV-GE:D2; CAN:PSY2

The nature, scope, methods, presuppositions, history, and fields of psychology together with the scientific study of factors influencing human behavior, human development, perception, learning, memory, emotion, personality, frustration, and psychotherapy. (C-ID: PSY 110) ADVISORY: Eligible for English 250 and English 260.

40032	Lec	SS214	C Oler	3.0	MW	0810- 0930	
40033	Lec	MHG12	J Campilli	3.0	TR	0945- 1105	
			Above class meets at Morgan Hill Community site.				
40034	Lec	HOL1	C Oler	3.0	TR	1120- 1240	
			Above class meets at the Hollister Briggs site.				
40035	Lec	SS210	C Oler	3.0	MW	1250- 0210	
40036	Lec	MHG10	C Oler	3.0	R	0600- 0905	
			Above class meets at Morgan Hill Community site.				

PSYC 1B Introduction to Psychology

Transferable: CSU, UC; CSU-GE:D9, IGETC:4I; GAV-GE:D2

Continuation of Psychology 1A. This course stresses the biological basis of behavior including: neuroanatomy, the senses, perception, learning, thinking, and psychological disorders. PREREQUISITE: Completion of Psychology 1A with a grade of 'C' or better.

40037	Lec	SS214	C Oler	3.0	MW	0945- 1105	
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CRN Type Room Instructor Units Days Times Dates

PSYC 2 Early Child Development

Transferable: CSU, UC; CSU-GE:D9, E, IGETC:4I; GAV-GE:D2

This course examines typical and atypical development within the psychosocial, cognitive, and physical domains from conception through the preschool years. Upon completion of this course, students will be able to evaluate theories and research of child development and effectively apply and communicate their understanding through observation and evaluation. This course is also listed as CD 2. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 1A; transfer student consult with advisor.

40166	Lec	MHG4	M Bumgarner	3.0	MW	0945- 1105
Above class meets at Morgan Hill Community site.						
40254	Lec	BU103	J Hori	3.0	T	0600- 0905
40262	Online		M Bumgarner	3.0		

PSYC 3 Child Growth and Development During the School Years

Transferable: CSU, UC; CSU-GE:D9, E, IGETC:4I; GAV-GE:D2

This course examines typical and atypical development within the psychosocial, cognitive and physical domains from middle childhood through adolescence. Upon completion of this course, students will be able to evaluate theories and research of child development and effectively apply and communicate their understanding through observation and evaluation. This course has the option of a letter grade or pass/no pass. This course is also listed as CD 3. ADVISORY: Eligible for English 1A; transfer students consult with advisor.

40248	Online		M Bumgarner	3.0		
40259	Lec	CHS	J Weiler	3.0	M	0330- 0635
Above class meets off-campus.						

PSYC 5 Self-Assessment and Career Development

Transferable: CSU; CSU-GE:E2; GAV-GE:E2

A course designed to assist the student in learning more about personal values, personality, interests, exploration of career choice, and occupational opportunities through the use of various personal assessment instruments. The delivery options for this course include online and self-paced formats. This course is also listed as GUID 1. ADVISORY: Eligible for English 250 and English 260. \$12 fee will be charged for career assessment materials.

40371	Lec	HU104	C Velarde-Barros	3.0	MW	0400- 0520
01/31/13 - 05/24/13 This course is also listed as GUID 1 CRN 40350						
40374	Online		L Tenney	3.0		
This course is also listed as GUID 1 40351.						
40375	Lec	PB7	C Marquez	3.0	MW	1120- 1240
01/31/13 - 05/24/13 This course is part of the Puente program. This course is also listed as GUID 1 40352. If you enroll in this course, you must also enroll in ENGL 1A #40396.						
40376	Lec	SBHS275	J Caffiero	3.0	TR	0400- 0520
01/31/13 - 05/24/13 Above class meets at the Hollister Briggs site. This course is also listed at GUID 40353. This course is held at San Benito High School, room 275.						

PSYC 6 Introduction to Conflict Resolution

Transferable: CSU; CSU-GE:D7; GAV-GE:D2

Introduction to Conflict Resolution introduces students to conflict resolution and mediation. Integrating theory and practice, students will assess core concepts about the causes and resolution of conflict, and will practice communication skills for conflict resolution. Students will examine how ethnicity, gender, and class affect power in conflict situations. They will be able to formulate appropriate conflict resolution strategies, and will develop and practice various basic co-mediation skills. This course has the option of a letter grade or pass/no pass. This course is also listed as POLS 6 and CMUN 6. ADVISORY: English 250 and English 260.

40051	Lec	SS205	L Halper	3.0	MW	1120- 1240
This service learning course involves community work.						

ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN Type Room Instructor Units Days Times Dates

PSYC 7 Cultural Context of Child and Family in a Diverse Society

Transferable: CSU; CSU-GE:D7; GAV-GE:D2, F

Examines cultural influences on child-rearing practices, family values, and human development. Perspectives from social sciences are used to critique and review theoretical and practical implications of oppression and privilege as they apply to families, schools, and communities, including historical and socio-cultural factors. The processes of socialization and identity development, and the importance of respectful, reciprocal relationships that support and empower families. Self-examination and reflection on issues related to social identity, stereotypes and bias, social and educational access, media and schooling. Also listed as CD 7. ADVISORY: Eligible for English 250 and English 260.

40257	Lec	MHG4	M Bumgarner	3.0	MW	1120- 1240
Above class meets at Morgan Hill Community site.						

PSYC 22 Field Work and Service

Transferable: CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. REQUIRED: Learning contracts must be filled out and signed by the student and the supervising instructor.

40038	Fld Ex	SS107	C Oler			1.0
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PSYC 23 Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40039	Ind	SS107	C Oler			2.0
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PSYC 27 Contemporary Leadership

Transferable: CSU; GAV-GE:E2

A cross-disciplinary approach, also listed as POLS 27 CRN 40381, see page 59

40380	L/L	SC 154N	J Stewart	3.0	TR	0945-1105
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SOCIOLOGY

SOC 1A Introduction to Sociology

Transferable: CSU, UC; CSU-GE:D0, IGETC:4J; GAV-GE:D2; CAN:SOC2

Analysis of the structure and dynamics of human society focusing on the development of culture, the socialization process, group behavior, social inequality, deviance, sexism, racism, and ageism, major social institutions, and human ecology. Emphasizes contemporary American society. (C-ID: SOCI 110) ADVISORY: Eligible for English 250 and English 260.

40053	Lec	SS210	H Jimenez	3.0	TR	0945- 1105
40054	Lec	SS214	E Cervantes	3.0	W	0600- 0905
40059	Online		L Padilla	3.0		

SOC 1B Introduction to Sociology: Social Problems

Transferable: CSU, UC; CSU-GE:D0, IGETC:4J; GAV-GE:D2; CAN:SOC4

This course provides an overview of how sociologists understand, identify, and address social problems. Students will be introduced to and critically evaluate various theories to explain and analyze social problems, their presence in our lives, and the extent to which they can be defined as social problems. In addition to identifying contemporary social problems, students will explore the root causes of these social problems and search for potential solutions. Some issues that may be examined are: economic globalization, immigration, poverty, inequalities in educational and employment opportunities, race and gender inequality, and the decline in social connections. (C-ID: SOCI 115) ADVISORY: Sociology 1A.

40060	Lec	SS210	M Chap	3.0	MW	1120- 1240
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CRN Type Room Instructor Units Days Times Dates

SOC 3 Sociology of Race, Ethnicity and Cultural Identity

Transferable: CSU, UC; CSU-GE:D0, D3, IGETC:4J; GAV-GE:D2, F

This course is designed to introduce students to the basic sociological concepts and theories of race, ethnicity and cultural identity in U.S. society. Students will examine race, ethnicity and cultural identity as social constructs that permeate social structures and institutions, and how they change over time and space. Over the semester students will critically analyze the ways which race, ethnicity, class, and gender/sexuality continually shape people's lives and experiences. While the class focuses on U.S. societies, students will also critically compare and contrast race and ethnicity in other societies. (C-ID: SOCI 150) ADVISORY: Eligible for English 250 and English 260.

40062	Lec	HOL6	H Jimenez	3.0	R	0600- 0905
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Above class meets at the Hollister Briggs site.

SOC 4 Sociology of Women and Men

Transferable: CSU, UC; CSU-GE:D0, D4, IGETC:4J; GAV-GE:D2

This course is designed to introduce students to gender as a basic organizing principle of social life. Students will examine how gender is socially constructed and how these constructions affect self identity, interpersonal interactions, and inequality in society. Students will critically analyze the interactions of gender with race, class, and sexuality. ADVISORY: Eligible for English 250 and English 260.

40063	Lec	SS205	M Chap	3.0	MW	0230- 0350
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SOC 10 Mass Media and Society

Transferable: CSU, UC; CSU-GE:C2, D0, IGETC:4J; GAV-GE:C2, D2

This course helps us understand the 20th century revolution in mass media by focusing on the history, economics and social impact of the newspaper, book publishing, magazine, film, television, public relations, advertising and music industries. We will study audience, propaganda and mass communication theory; we will discuss new technology, ethnic media in the U.S., ethical issues and attempts to regulate or control the media. Honors students will complete more in-depth analysis of media issues, and will finish a media-related research project. This course is also listed as JOUR 10. This course has the option of a letter grade or pass/no pass. ADVISORY: English 250, English 260


40052	Lec	AR103	J Janes	3.0	MW	0810- 0930
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SOC 21 Marriage and the Family


Transferable: CSU; CSU-GE:E2; GAV-GE:E2

Survey of information for preparation for marriage, including dating, courtship, engagement, mate selection, gender roles and rules, adjustment and parenthood. The course will also cover the study of families and how they function. Special attention will be given to how our changing culture and work demands bring about added stress and change to the family, causing increased dysfunction and crisis. ADVISORY: Eligible for English 250 and English 260.

40061	Lec	SS214	G Hinn	3.0	TR	0810- 0930
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Santa Clara County



GAVILAN COLLEGE, IN PARTNERSHIP WITH THE COUNTY OF SANTA CLARA OFFERS PUBLIC SAFETY TRAINING FOR CAREERS IN LAW ENFORCEMENT AND PROBATION.

CLASSES ARE HELD AT THE HAROLD HOLDEN JUSTICE TRAINING CENTER IN MORGAN HILL.

FOR MORE INFORMATION CONTACT:
CLAY FONTES, SR. TRAINING SPECIALIST
SANTA CLARA COUNTY SHERIFF'S OFFICE
408.808.5789

CRN Type Room Instructor Units Days Times Dates

SPANISH

SPAN 1A Elementary Spanish

Transferable: CSU, UC; CSU-GE:C2; GAV-GE:C2, F; CAN:SPAN2, SPAN SEQ A
Beginning course with emphasis on understanding and speaking Spanish; introduction to reading and writing Spanish. This course will also introduce students to Hispanic culture and institutions. This course has the option of a letter grade or pass/no pass.

40330	Lec	HU105	A Marques	5.0	MTWR	0945- 1050
	Online		A Marques			
	This HYBRID lecture/online class will be delivered partially over the internet.					
40331	Lec	HOL4	D Perez	5.0	MTWR	0945- 1050
	Online		D Perez			
	This HYBRID lecture/online class will be delivered partially over the internet.					
40332	Lec	HU105	A Marques	5.0	MTWR	1120- 1225
	Online		A Marques			
	This HYBRID lecture/online class will be delivered partially over the internet.					
40333	Lec	HU105	D Perez	5.0	MTWR	0230- 0335
	Online		D Perez			
	This HYBRID lecture/online class will be delivered partially over the internet.					
40334	Lec	HU105	C Schalesky	5.0	TR	0600- 0820
	Online		C Schalesky			
	This HYBRID lecture/online class will be delivered partially over the internet.					

GRADUATION INFORMATION

Call 408-848-4737 for details about the graduation process.

The deadline for filling out a petition for graduation for fall is Thursday, April 18, 2013.



Study in Spain this Summer!



June 2013

- Study the language and culture while living with a host family in Seville, Spain.
- Earn up to 5 units
- Approximately \$1,500 + airfare.

For more information, visit www.gavilan.edu/spanish, call (408) 848-4794 or email amarques@gavilan.edu

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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SPAN 1B Elementary Spanish

Transferable: CSU, UC; CSU-GE:C2, IGETC:6A; GAV-GE:C2, F; CAN:SPAN4, SPAN SEQ A

Continuation of Spanish 1A. Further development of the four skills of understanding, speaking, reading and writing Spanish. This course will continue to emphasize the study of Hispanic culture and institutions. This course has the option of a letter grade or pass/no pass. ADVISORY: Spanish 1A or equivalent.

40335	Lec	HOL4	D Perez	5.0	MTWR	0830-0935	
	Online		D Perez				
This HYBRID lecture/online class will be delivered partially over the internet.							
40336	Lec	HU105	A Marques	5.0	MTWR	0830-0935	
	Online		A Marques				
This HYBRID lecture/online class will be delivered partially over the internet.							

SPAN 2B Intermediate Spanish

Transferable: CSU, UC; CSU-GE:C2, IGETC:3B, 6A; GAV-GE:C2, F; CAN:SPAN10, SPAN SEQ B

Review of basic structures and grammar with greater emphasis on vocabulary and idioms. Introduction to literature as it reflects the characteristics of Hispanic societies. Greater emphasis on composition as a medium of expression. This course has the option of a letter grade or pass/no pass. ADVISORY: Spanish 2A or equivalent.

40340	Lec	HU105	D Perez	5.0	MTWR	1250-0155	
	Online		D Perez				
This HYBRID lecture/online class will be delivered partially over the internet.							

SPAN 8B Conversational Spanish

Transferable: CSU; GAV-GE:C2

This course requires knowledge of Spanish pronunciation, basic vocabulary, and present tense grammar. More advanced grammar and vocabulary, and cultural elements will be taught in the development of listening, speaking, basic reading and writing skills. This course has the option of a letter grade or pass/no pass. ADVISORY: Spanish 8A or equivalent.

40342	Lec	HU105	I Polo	3.0	W	0600-0905	
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SPAN 12B Spanish for Spanish Speakers

Transferable: CSU, UC; CSU-GE:C2, IGETC:6A; GAV-GE:C2, F

Continuation of 12A; through comparative analysis of selected literary works, the course develops an awareness of cultural and literary contributions from Mexico and other Spanish speaking societies. The course is taught in Spanish with emphasis on composition as a medium of expression. This course has the option of a letter grade or pass/no pass. ADVISORY: Basic Spanish speaking skills.

40329	Online		S Malone	5.0			
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SPAN 23 Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40337	Ind	HU105	D Perez	1.0			
40338	Ind	HU105	A Marques	1.0			



THIS SYMBOL MEANS IT IS A **HYBRID** LECTURE / ONLINE CLASS, THAT WILL BE PARTIALLY OVER THE INTERNET.

VISIT WWW.GAVILAN.EDU/DISTED/ FOR DETAILS.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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THEATRE ARTS / DRAMA / TELEVISION

THEA 1 Theatre History

Transferable: CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1, F

A survey of the history of theatrical performance, production and dramatic literature, including: early Greek, Roman, Asian, the Renaissance, Italian, English, modern European to contemporary American theatre. ADVISORY: Eligible for English 250 and English 260.

40345	Lec	MU101	J Lawton-Haehl	3.0	TR	0400-0520	
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THEA 3 El Teatro Campesino

Transferable: CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1, F

Reading, viewing and discussing the development of the Chicano (Mexican American) culture in American Society reflected in the works of playwright and director Luis Valdez and El Teatro Campesino (The Farm Worker's Theatre) are the focus of this course. It traces the historical and cultural influences of the theatrical company from its creation in 1965 to the present. Students will read actos, plays and view live theatrical production, film and video produced by El Teatro Campesino. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

40370	Online		R Gonzalez	3.0		03/04/13 - 05/24/13	
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THEA 11 Dance and Movement for the Theatre

Transferable: CSU, UC; GAV-GE:C1

A survey and introduction to basic dance genres and movement techniques suitable for Theatre Arts, including ballet, modern, jazz, social dance, musical theatre, improvisation and yoga. Emphasis on body awareness, movement in space, focus, breathing techniques, pantomime, choreography, musicality, rhythm and timing. This course has the option of a letter grade or pass/no pass.

40346	L/L	TH125	E Falvey	2.0	TR	0900-1105	
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THEA 12A Fundamentals of Acting and Performance

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1; CAN:DRAM8

This course explores the physical and psychological resources of the actor. Students achieve proficiency in individual and group contact, collaboration, theatre games, improvisation, basic theatre vocabulary, and sound and movement dynamics. Students emerge in formal scene presentations as well as critique live theatrical productions.

40347	L/L	TH125	J Lawton-Haehl	3.0	TR	1250-0255	
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THEA 12B Fundamentals of Acting and Performance

Transferable: CSU, UC; GAV-GE:C1

This course explores the physical and psychological resources of the actor. Students achieve proficiency in individual and group contact, collaboration, theatre games, improvisation, basic theatre vocabulary, and sound and movement dynamics. Students engage in formal scene presentations as well as critique live theatrical productions. This course has the option of a letter grade or pass/no pass. ADVISORY: Theatre Arts 12A.

40348	L/L	TH125	J Lawton-Haehl	3.0	TR	1250-0255	
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THEA 13A Actor's Workshop

Transferable: CSU, UC; GAV-GE:C1

Audition, rehearsal and performance of a theatrical production for public performance.

40349	Lab	TH125	J Lawton-Haehl C Booth	3.0	MTWR	0630-0855	
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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THEA 13B Actor's Workshop**Transferable:** CSU, UC; GAV-GE:C1

Audition, rehearsal and performance of a theatrical production for public performance.

40354	Lab	TH125	J Lawton-Haehl C Booth	3.0	MTWR	0630- 0855	
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THEA 13C Actor's Workshop**Transferable:** CSU, UC; GAV-GE:C1

Audition, rehearsal and performance of a theatrical production for public performance. ADVISORY: THEA 13B.

40355	Lab	TH125	J Lawton-Haehl C Booth	3.0	MTWR	0630- 0855	
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THEA 13D Actor's Workshop**Transferable:** CSU, UC; GAV-GE:C1

Audition, rehearsal and performance of a theatrical production for public performance. ADVISORY: Theatre Arts 13C

40356	Lab	TH125	J Lawton-Haehl C Booth	3.0	MTWR	0630- 0855	
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THEA 14 Stage Production**Transferable:** CSU, UC; GAV-GE:C1

An individualized course in technical theatre production for the performing arts. Areas of study include: scenery, lighting, props, costumes, sound, make-up, public relations/box office management or stage management. ADVISORY: Eligible for English 250 and English 260.

40357	Lab	TH125	C Klipstine	1.0	MW	1250- 0210	
40358	Lab	TH125	C Klipstine	2.0	MW	1250- 0355	
40359	Lab	TH125	C Klipstine	3.0	MW	1250- 0525	

THEA 17A Television and Video Workshop**Transferable:** CSU; GAV-GE:C1

An introduction to television and video technology, including pre-production, production and post-production techniques such as: camera work, studio equipment, lighting, audio plus off-line and on-line editing. This course is also listed as MCTV 17A. ADVISORY: Theatre Arts 16 Intro to TV or consent of instructor.

40360	L/L	LI144	E Owen L Valdez	3.0	TR	1250- 0315	
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THEA 17B Television and Video Workshop**Transferable:** CSU; GAV-GE:C1

Emphasis placed on production and post-production techniques in video production. Student knowledge and skills are increased by participating in live to tape projects. This course is also listed as MCTV 17B. ADVISORY: Completion of Theatre Arts 17A.

40361	L/L	LI144	E Owen L Valdez	3.0	TR	1250- 0315	
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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THEA 19 Television and Film Acting**Transferable:** CSU, UC; GAV-GE:C1

Theory and practice of acting for film and television. Students will learn basic performance techniques for the camera. Learning experiences include projects in broadcasting, reporting, commercials, public service announcements (PSA), comedy and drama. This course has the option of a letter grade or pass/no pass. This course is also listed as MCTV 19.

40362	L/L	LI144	R Gonzalez T Widdowson	3.0	TR	0945- 1210	
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THEA 20 Introduction to Scriptwriting**Transferable:** CSU; CSU-GE:C1

An introductory course on script development, writing and formatting for broadcast television and film production. This course has the option of a letter grade or pass/no pass. ADVISORY: English 250

40363	Online		R Gonzalez	3.0			03/04/13 - 05/24/13
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THEA 21 Mexican Dance and Folklore**Transferable:** CSU, UC; GAV-GE:C1, F

Selected regional dances of Mexico, taught for technical and cultural understanding. Emphasis is given to the origin, development and styling of the material. Students are afforded the opportunity of appearing in performances.

40364	L/L	TH125	J Lawton-Haehl B Valles	2.0	S	0930- 1235	
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THEA 22 Field Work and Service**Transferable:** CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. REQUIRED: Learning contracts must be filled out and signed by the student and the supervising instructor.

40365	Fld Ex	TH125	M Abad	1.0			
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THEA 23 Independent Study**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40366	Ind	TH125	M Abad	1.0			
40367	Ind	TH125	J Lawton-Haehl	1.0			
40368	Ind	TH125	R Gonzalez	1.0			
40369	Ind	TH125	M Abad	2.0			



ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN Type Room Instructor Units Days Times Dates

VOCATIONAL PREP STUDENTS: DISABILITY

AE 600 Vocational Training I

Transferable: No

Prevocational skills for adults with impaired cognitive functioning. Entry level work preparation is emphasized. Skills taught include basic work routine orientation, communication skills, job ability assessment, and self-management skills.

40139	Lab	LI117	L Franklin		Open Entry/Open Exit
40159	Lab	HOPEG	T Merrill C Brown		Open Entry/Open Exit
Above class meets off-campus: HOPE Services, 8855 Murray Ave., Gilroy.					
40161	Lab	HOPEH	C Brown		Open Entry/Open Exit
Above class meets off-campus: HOPE Services, 650 San Benito St. Suite #120, Hollister.					
40177	Lab	APE101	K Sato	TR	0845- 0935
Students are required to register with a DRC Counselor for this section. Contact the Disability Resource Center office (LI 117).					
40178	Lab	LI117	C Brown	W	0910- 0400
Students are required to register with a DRC Counselor for this section. Contact the Disability Resource Center office (LI 117).					
40180	Lab	BU103	T Merrill	TR	0945- 1105
Students are required to register with a DRC Counselor for this section. Contact the Disability Resource Center office (LI 117).					
40181	Lab	APE120	C Brown	TR	1120- 1240
Students are required to register with a DRC Counselor for this section. Contact the Disability Resource Center office (LI 117).					
40179	Lab	MHG3	T Merrill	M	0810- 1110
	Lab	MHG5	C Brown	M	1120- 1240
Above class meets at Morgan Hill Community site. Students are required to register with a DRC Counselor for this section. Contact the Disability Resource Center office (LI 117).					

AE 602 Vocational Training III

Transferable: No

Practical training and on-the-job work experience for students with disabilities. This course also provides preparation for entry level employment utilizing a number of work alternatives and settings.

40182	Lab	HOPEH	C Brown		Open Entry/Open Exit
Above class meets off-campus: HOPE Services, 650 San Benito St. Suite #120, Hollister.					
40191	Lab	LI117	L Franklin		Open Entry/Open Exit
40282	Lab	HOPEG	T Merrill C Brown		Open Entry/Open Exit
Above class meets off-campus: HOPE Services, 8855 Murray Ave., Gilroy.					

AE 603 Vocational Training IV

Transferable: No

AE 603 is a job readiness course which provides opportunities for individuals with disabilities to participate in service-learning activities and job readiness training leading to job development and placement in a community setting.

40283	Lab	MHG5	T Merrill	F	0945- 1250
Above class meets at Morgan Hill Community site. Students are required to register with a DRC Counselor for this section. Contact the Disability Resource Center office (LI 117).					

AE 605 Vocational Training VI

Transferable: No

This course is designed for students with disabilities. The purpose of this course is to improve the student's ability to participate in the community, by increasing independence through acquisition of survival vocabulary, structured practice in functional reading utilizing phonics and content recognition, and increased enjoyment in reading for pleasure. Students will read stories written or revised specifically for adults with limited reading skills.

40284	L/L	BU103	C Brown	R	1250- 0210
Students are required to register with a DRC Counselor for this section. Contact the Disability Resource Center office (LI 117). Open Entry/Open Exit.					

CRN Type Room Instructor Units Days Times Dates

AE 613 Independence Training IV

Transferable: No

This course is designed for students with disabilities. The purpose of this course is to improve the student's ability to build math competencies related to independence in daily living and the work site. The focus of the class is basic computation, consumer awareness, money management, banking and purchasing.

40285	L/L	APE120	C Brown	T	1250- 0210
Students are required to register with a DRC Counselor for this section. Contact the Disability Resource Center office (LI 117). Open Entry/Open Exit.					

AE 636 Adapted Physical Education

Transferable: No

An individualized program of adapted physical education activities designed to meet the needs of students who have physical limitations or disabilities. The course assists in the development and appreciation of physical activity as a regular planned contribution to one's overall well-being. This course is for the non-matriculating student, is not graded and is without college credit. ADVISORY: Students must be able to document a physical disability.

40296	Lab	LOADCS1	J Maringer-Cantu	TR	0945- 1105
Above class meets off-campus: Students are required to register with the DRC Office (LI117). Open Entry/Open Exit					
40298	ARR	GYPOOL	K Sato		Open Entry/Open Exit
Students are required to register with the DRC Office (LI117).					

WATER RESOURCES MANAGEMENT

WTRM 102 Beginning Water / Wastewater / Distribution Math

Transferable: CSU

This course covers basic math concepts used in the water- wastewater-distribution industry. Topics include industry standard formulas, conversion factors, fractions, decimals, percentages, ratios, area and volume. ADVISORY: Eligible for Mathematics 205.

40736	Lec	PB7	E Mitchell	3.0	R	0600- 0905
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WTRM 106 Beginning Water Treatment Plant Operation

Transferable: CSU

This is a comprehensive course that teaches basic principles of operation and maintenance of water treatment plant. The course covers sources of water; public health aspects of water supply; physical and bacteriologic standards of water quality; types of water treatment plants, water treatment procedures, operation, storage and distribution. This course is designed to prepare the student to take the State of California Water Treatment Operator exam. (T1, T2) ADVISORY: WTRM 101 Introduction to Water/Wastewater Technology; WTRM 102 Beginning Water/Wastewater Mathematics.

40737	Lec	PB7	D Holland	3.0	W	0600- 0905
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WTRM 114 Laboratory Analysis for Water / Wastewater

Transferable: CSU

This course is designed to support and understanding and application of water quality laboratory basics in a practical setting. It prepares students to perform chemical, physical and bacteriological examination of water and wastewater. ADVISORY: WTRM 102 Beginning Water/Wastewater Mathematics or Eligible for Mathematics 205.

40738	Lec	PB7	J McCloud	3.0	M	0600- 0905
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THIS SYMBOL MEANS IT IS A **HYBRID** LECTURE / ONLINE CLASS, THAT WILL BE PARTIALLY OVER THE INTERNET.

VISIT WWW.GAVILAN.EDU/DISTED/ FOR DETAILS.

CRN Type Room Instructor Units Days Times Dates

WTRM 117 Water Use Efficiency Practitioner

Transferable: CSU

This course focuses upon the efficient use and conservation of water in the following contexts: overall supply and demand; utility operations and measures; residential uses and measures; commercial, institutional uses and measures; and landscape uses and measures.

40806 Lec PB7 G Rammer 3.0 T 0600- 0905

WTRM 190 Occupational Work Experience/Water/Wastewater Technology

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA REQUIRED: Declared vocational major.

40761 Wrk Ex LI101A S Sweeney 1.0
 40779 Wrk Ex LI101A S Sweeney 2.0
 40780 Wrk Ex LI101A S Sweeney 3.0
 40781 Wrk Ex LI101A S Sweeney 4.0

WORK EXPERIENCE

CWE 190 Occupational Work Experience

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

Orientation 3/14/13 at 8:00 AM, see instructor.

40739 Wrk Ex LI101A S Sweeney 1.0
 40749 Wrk Ex LI101A S Sweeney 2.0
 40750 Wrk Ex LI101A S Sweeney 3.0
 40493 Wrk Ex LI101A S Sweeney 4.0


CWE 192 General Work Experience Education

Transferable: CSU

General work experience for students who have a job unrelated to their major. General work experience is supervised employment which is intended to assist students in acquiring desirable work habits, attitudes and career awareness. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA.

Orientation 2/8/13 at 12:00 PM, see instructor.

40740 Wrk Ex LI101A S Sweeney 1.0
 40751 Wrk Ex LI101A S Sweeney 2.0
 40752 Wrk Ex LI101A S Sweeney 3.0
 40753 Wrk Ex LI101A S Sweeney 4.0

 **ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

**GAVILAN COLLEGE
BOOKSTORE**

Student Center

408-848-4742

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- USED BOOKS (25% LESS THAN NEW)
- BOOK BUY BACK

GET OUT OF LINE, AND GO ONLINE!

Order your textbooks @ www.gavilan.BKSTR.com

RETURN Policy Refunds given UP TO SEVEN DAYS from start of class.

- Always have your receipt.
- Always make sure new books have not been written in.
- Shrink wrap sets should be unopened.

We accept all major credit cards and checks with ID

HOURS: Mon-Thurs, 8 am - 7 pm, Friday, 8 am - 4 pm



Students can now save 50% or more by renting textbooks!

Go to rent-a-text.com or see store for details.

Gavilan College Public Safety Careers



Gavilan College is a member of the South Bay Regional Public Safety Training consortium. This consortium is funded by all colleges regionally to provide vocational specific training which may require special facilities, special training conditions or is presented outside of schedules of regular college classes.

CAREERS IN:

- **LAW ENFORCEMENT**
- **PROBATION OFFICER**
- **CORRECTIONS OFFICER**
- **FIRE TECHNOLOGY**
- **DISPATCHER**
- **JUVENILE HALL COUNSELOR**



408.270.6458

Gavilan College has been providing quality Administration of Justice education and training for over 40 years. If you want to begin your career in Law Enforcement, go to the same place where thousands of Northern California law enforcement officers got their start!

www.theacademy.ca.gov

CRN Type Room Instructor Units Days Times Dates

NONCREDIT PROGRAM

408.852.2824

This program is open to all students. Registration will take place in the Admissions & Records Office or in class on the first day of the course.

ALL CLASSES ARE OPEN ENTRY / EXIT AND **FREE** OF CHARGE.

ALLIED HEALTH

AH 793 Personal and Career Development

Transferable: No

A wide variety of lectures on general themes offered to students throughout the academic year who want short-formatted content to augment their personal, academic and career development. General themes to be explored are: Communication, Interpersonal Skills, Pre-employment, Decision-Making, Financial Literacy, Career and Personal Development and Self-Management with Nutrition. This noncredit course is a combination of lecture, self-assessments, group activities and individual modules.

40816	Hybrid	LI101A	S Sweeney	MT	0430-0730
This HYBRID lecture/online class will be delivered partially over the internet.					
40819	Online	B	Artega		04/08/13 - 04/12/13
40820	Online	B	Artega		05/28/13 - 06/07/13

ENGLISH

ENGL 756 GED Preparation

Transferable: No

This course is designed to prepare the student to pass the five General Education Development (GED) tests in Writing, Social Studies, Science, Literature and Mathematics. English grammar and usage, reading comprehension, writing, vocabulary and computational skills are emphasized. The course is designed for students who are 18 years of age or older and elect to take the High School Equivalency Examination. This course may be repeated three times.

40810	Lab	HOL1	T Nguyen	S	0830-1230
	Lab	HOL1	T Nguyen	S	0100-0500
Above class meets at the Hollister Briggs site.					
40811	Lab	HOL4	M Serrano	S	0830-1230
	Lab	HOL4	M Serrano	S	0100-0500
Above class meets at the Hollister Briggs site.					
40812	Lab	SS205	E Yu-Costa	T	0500-0900
	Lab	SS205	E Yu-Costa	S	0830-1230

ENGLISH AS A SECOND LANGUAGE

ESL 702A ESL Citizenship

Transferable: No

This course is designed for second language learners that want to prepare for the United States Citizenship test given by the Department of Immigration and U. S. Naturalization Services. The focus will be on communicative English skills and knowledge of American History and Government required for passing the test to become a citizen of the United States. Readings are at the high-beginning/low-intermediate ESL level and will focus on the historical period beginning in the 1600's on through to 1980.

40792	Lec	HOL6	D McMullen	T	0600-0900
Above class meets at the Hollister Briggs site.					
40793	Lec	STF1	D Stuker	TR	0600-0730
Above class meets off campus at St. Frances Building 7950 Church Street in Gilroy.					
40794	Lec	MHG8	E Yu-Costa	R	0600-0900
Above class meets at Morgan Hill Community site.					

CRN Type Room Instructor Units Days Times Dates

ESL 704A ESL for the Workplace

Transferable: No

This is part A of a content-based integrated skills course for ESL students who want to prepare for immediate entry into the job force. Students expand their language skills within the realm of the work world and specific vocational career of interest while also developing the soft skills needed in the workplace. This course is a combination of lecture, lab, and self-paced instruction. This course may be repeated three times.

40822	Lab	CTC1	L Rivoallon	MWF	0900-1100
Above class meets off campus at the GUSD/Gavilan Computer Technology Center: Room 1, 7881 Murray Ave. in Gilroy.					
40823	Lab	SVALLYE7	M Vargas-Padilla	TR	0600-0900
Above class meets off campus at South Valley Middle School, room E7, 385 IOOF Ave. in Gilroy.					

ESL 775 ESL Literacy I

Transferable: No

This is a pre-ESL survival course that is designed for students with very limited reading/writing skills. The focus is on letter formation, sight-sound recognition and decoding skills. **ADVISORY:** Placement by the CASAS test.

40808	Lec	LLC	E Yu-Costa	MWF	0815-0945
Above class meets off campus at the Learning & Loving Center, 16890 Church St. #16 in Morgan Hill.					
40809	Lec	ROH	M Rodriguez-Juarez	MW	0600-0830
Above class meets off campus at RO Hardin, 881 Line Street in Hollister.					

ESL 777 ESL Lifeskills 1

Transferable: No

This is the first course in a series of survival English classes for students with very little oral or written English competency. It will give students basic vocabulary and familiarity in life skill areas such as the family, food, health, and occupations to manage in the real world. The course emphasizes oral communication and integrates listening, speaking, reading, and writing. **ADVISORY:** Placement into ESL Lifeskills by the CASAS placement test.

40796	Lec	HOL6	H Manson	WF	0900-1130
Above class meets at the Hollister Briggs site.					
40797	Lec	CALAVR	J Villicana	MF	0600-0730
	Lec	CALAVR	J Villicana	W	0530-0730
Above class meets off-campus at Calaveras Elementary School, room 1, 1151 Buena Vista Road in Hollister.					
40798	Lec	MHG3	L Bowles Hasbany	TR	0630-0900
Above class meets at Morgan Hill Community site.					
40799	Lec	CTC1	M Rodriguez-Juarez	TR	0900-1130
Above class meets off campus at the GUSD / Gavilan Computer Technology Center, room 1, 7881 Murray Avenue in Gilroy.					

ESL 778 ESL Lifeskills 2

Transferable: No

This is the second course in a series of classes in survival English for students with very little oral or written English competency. It will give students basic vocabulary and familiarity in life skill areas such as the family, food, health, and occupations to manage in the real world. The course emphasizes oral communication and integrates listening, speaking, reading, and writing. **ADVISORY:** Placement into ESL Lifeskills by the CASAS placement test and successful completion of ESL 777.

40800	Lec	SBCL	G Segovia-Avalos	TR	0900-1130
Above class meets off campus at the San Benito County Library, 470 5th Street in Hollister.					
40801	Lec	SUNNY	M Rodriguez-Juarez	TR	0600-0830
Above class meets off campus at Sunnyslope Elementary School, 1475 Memorial Drive in Hollister.					



ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ESL 779 ESL Lifeskills 3**Transferable:** No

This is the third in a series of classes in survival English for students with little oral or written English competency. It will give students expanded basic vocabulary and familiarity in life skill areas such as the weather, transportation, employment, and American holidays and customs to manage in the real world. The course emphasizes oral communication and integrates listening, speaking, reading, and writing. **ADVISORY:** Placement into ESL Lifeskills by the CASAS placement test and successful completion of ESL 778.

40802	Lec	MHG13	L Bowles Hasbany		TR	0900- 1130	
Above class meets at Morgan Hill Community site.							
40803	Lec	CTC3	L Martinez		MW	0630- 0900	
Above class meets off campus at the GUSD / Gavilan Computer Technology Center, room 3, 7881 Murray Avenue, Gilroy.							
40804	Lec	CTC3	N Vargas		MW	0900- 1130	
Above class meets off-campus at the GUSD / Gavilan Computer Technology Center, room 3, 7881 Murray Avenue, Gilroy.							
40805	Lec	CALAVR	J Villicana		MF	0730- 0900	
	Lec	CALAVR	J Villicana		W	0730- 0930	
Above class meets off campus at Calaveras Elementary School, room D1, 1151 Buena Vista Road, Hollister.							

ESL 780 ESL Lifeskills 4**Transferable:** No

This is the fourth course in a series of survival English for students with little oral or written English competency. It will give students expanded basic vocabulary and familiarity in life skill areas such as weather, transportation, employment, and American holidays and customs to manage in the real world. The course emphasizes oral communication and integrates listening, reading, writing. **ADVISORY:** Placement into ESL Lifeskills by the CASAS placement test and successful completion of ESL 779.

40807	Lec	HOL6	D McMullen		MW	0600- 0830	
Above class meets at the Hollister Briggs site.							

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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GUIDANCE**GUID 700 Online Basic Academic Skills****Transferable:** No

This course is designed for elementary students who want to improve their basic academic skills through the use of appropriate online software. The online program is a comprehensive resource for diagnosing and remediating students' basic skill. Modules include: Reading (Comprehension and Vocabulary), Language Arts, Math, Science, and Writing. Course content is based on individual student need. This course may be repeated.

40814	Online		J Maringer-Cantu				
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LIBRARY**LIB 732 Introduction to Online Gavilan****Transferable:** No

Introduction to the online classes and student services at Gavilan College. This course will show students how to log into their online courses, find lectures, assignments and exams, take part in online class discussions, submit attachments, and view their grades. The course will also cover all the online student services available to the distant student, including counseling, library resources, records and grades, financial aid, tutoring and technical support.

40824	Online		S Lawrence				
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**ROP****Cost:**

Textbook: 80.00
 Course Fee 595.00
 Total Cost of program: \$ 675.00

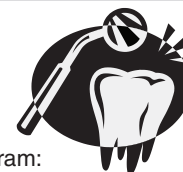
No refunds

Price subject to change

Students must provide 2 smocks and appropriate shoes

Cash, check, MasterCard and Visa accepted.

Students who have a check returned for insufficient funds will be dropped.

**ROP Dental Assisting****Short-term Training Program****Location:** ROP-South, 700 W 6th St., Ste. F, Gilroy**Online Registration ONLY:** 25 spaces available

Wednesday, December 12, 2012 at 8 a.m.

Follow link from <http://sccoe.org/depts/scrop/>**Class dates and times:**

January 28 - June 21, 2013

Mon-Fri, 9:30 am - 3:00 pm

Vaccine Requirement: At the time of payment, you must provide documentation that indicates the Hepatitis B injection series has been completed or started. You will not be admitted into the program without documentation.

Call the ROP Main Office at

408.842.0361

for more information.

This course includes instruction in chairside assisting as well as x-ray certification.

ROP Spring Classes 408.848.48716

Regional Occupational Program (ROP) training is offered to residents of Santa Clara and San Benito Counties by the Santa Clara County Office of Education. Some classes are offered at Gavilan College, through which you may earn high school or college credit, and upon completion may be eligible for advanced placement at Gavilan College.

ROP provides students with training to secure jobs, upgrade skills, or prepare for advanced career education. Students must be 16 years of age or older to participate. Classes are free. Gavilan College fees are charged for Gavilan College credit. ROP classes may have additional fees for textbooks and supplies. Students enrolled in ROP classes do not qualify for Financial Aid.

Additional locations

All day classes offered at high school locations are part of the regular high school schedule. Adults are admitted on a space-available basis by contacting the high schools.

ROP Instructional Services Gilroy - 408-842-0361	San Benito High School 831-637-5831, ext. 185	Live Oak High School 408-201-6129 or 408-201-6111
San Andreas High School 831-637-9269	Ann Sobrato High School 408-201-6200	
Anzar High School 831-623-7660	Christopher High School 408-843-4124	
Central Continuation High School 408-201-6300	Gilroy High School 408-847-2424	

ROP Accounting

General Office Accounting

This course is designed to prepare students for entry-level office accounting positions. Emphasis is on practical accounting applications. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 205. For college credit, enroll in Gavilan's ACCT 103.

Room	Instructor	Day	Time
BU 103	T Ratchford	W	0220-0525 PM

Payroll Accounting

This is an introductory course in payroll accounting. Topics include: payroll laws and regulations, computation of wages and salaries, Social Security taxes, income tax withholding, employer taxes, payroll tax filing and reporting, and other related topics. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 205, completion of Accounting 101. For college credit, enroll in Gavilan's ACCT 105.

Room	Instructor	Day	Time
MHG 11	W. Fachner	T	0600-0905 PM

Class meets at Morgan Hill Community Center

Computerized Accounting - QuickBooks

An introduction to computer-assisted accounting. Hands-on use of a micro-computer menu-driven accounting package to do general ledger, sales journal, cash receipts journal, cash payments journal, purchases journal, payroll, receivables, payables and related financial reports. This course has the option of a letter grade or pass/no pass. Repeatable whenever a new software package is adopted. This course is also listed as CSIS 120. ADVISORY: CSIS 1 or CSIS 2 or the equivalent computer experience. ACCT 20 or ACCT 101 or ACCT 103 or ACCT 105 or the equivalent accounting experience. For college credit, enroll in Gavilan's ACCT 120.

Room	Instructor	Day	Time
BU 111	T. Rachford	W	0600-0905 PM

ROP Business Office Technology

Medical Terminology for the Office

This course introduces fundamentals of medical word building used in the health profession (prefixes, word roots, suffixes and abbreviations) as well as review of body systems, with emphasis on analysis, definition, spelling and pronunciation. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260. For college credit, enroll in Gavilan's BOT 180.

Room	Instructor	Day	Time
BU120	D Knapp	T	0600-0905

Medical Billing - MediSoft

This course in computerized billing procedures for a medical office uses Medi-Soft software. Students will learn the patient billing features of this software and complete a capstone simulation giving them hands-on realistic medical front-of-office practice. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: Eligible for English 250. Some computer experience. For college credit, enroll in Gavilan's BOT 181.

Room	Instructor	Day	Time
BU110	D Knapp	R	0600-0905

Medical Office Procedures

This specialized course includes medical office procedures, patient record management, coding/billing for private/government health insurance programs, and professional ethics. This course has the option of a letter grade or pass/no pass. PREREQUISITE: BOT 180 and CSIS 126 with credit or a grade of C or better or experience using MS Word. ADVISORY: Eligible for English 250 and Mathematics 402.

Room	Instructor	Day	Time
BU110	D Knapp	W	0600-0905

ROP Clinical Medical Assisting

Advanced Clinical Medical Assisting

Course provides instruction and clinical experience in advanced concepts of clinical medical assisting including specialty procedures and treatments. PRE-REQUISITE: AH 170 with a grade of C or better or equivalency determined by written and performance exams.

Room	Instructor	Day	Time
HOB114	D Comella-Hilde	MTW	0100-0430 PM

ROP Computer Applications

Computer Literacy - MS Office

An introduction to terminology, design, operation for the novice user. Student will gain experience using the Internet for searches and email. They will complete projects using various software including word processing, spreadsheets, database, presentation graphics, and integration. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260; completion of CSIS 122. For college credit, enroll in Gavilan's CSIS 1.

Room	Instructor	Day	Time	
BU111	S Gaffney	MW	0900-1105	01/30/13-03/20/13
BU 111	S Gaffney	MW	0900 -1105	03/25/13-05/15/13
BU110	S Gaffney	T	0600-0905	02/19/13-05/14/13

Spreadsheet - MS Excel

Introduction to the computer spreadsheet software. A hands-on approach to learning terms, commands, and applications of a spreadsheet program. This course will help prepare students for taking the Excel MOUS (Microsoft Office User Specialist) exams. This course has the option of a letter grade or pass/no pass. May be repeated once for credit when the software changes. Also listed as ACCT 121. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience. For college credit, enroll in Gavilan's CSIS 121.

Room	Instructor	Day	Time
MHG 8	F Mendez	W	0400-0550

Class meets at the Morgan Hill Community Center.

Word Processing - MS Word

This introductory course for word processing with Windows is designed for business and non-business majors. Students will develop word processing skills to create a document, select and edit text, move and copy text, use the spelling, grammar, and thesaurus features, format text, and create headers and footnotes for a research paper. This course has the option of a letter grade or pass/no pass and may be repeated for credit when the software changes. ADVISORY: Eligible for English 260 and basic keyboarding skills. For college credit, enroll in Gavilan's CSIS 126.

Room	Instructor	Day	Time
HOL3	F Mendez	M	0400-0550

Class meets in Hollister, Briggs Building

Room	Instructor	Day	Time
MHG8	F Mendez	F	0900-1105

Class meets at Morgan Hill Community Center

ROP Nursing Assistant

Fundamentals of Nursing-Convalescent

A course to provide a basic introduction to patient care in the convalescent setting. Emphasizes principles, understanding and skills necessary to perform basic nursing procedures safely and effectively. Includes introduction to health care, planning, safety, infection control, personal care, basic procedures, rehabilitation, nutrition and clients' rights and needs. At the completion of this course students will qualify for state certification as a nursing assistant. PREREQUISITE: Eligible for English 250 and English 260. Clearance from the Department of Health Services (Form HS283), fingerprint card, and health clearance required prior to clinical placement. Health and fingerprint clearance required prior to clinical placement. Uniform, shoes, watch, and stethoscope required. Clinical in Morgan Hill or Hollister, as assigned. For college credit, enroll in Gavilan's AH 180.

Room	Instructor	Day	Time
HOB114	M Machado	MT	0900-1200 (Lec)
HOB114	M Machado	W	0630am-0130pm (Lab)
HOB114	M Machado	MT	0900-1200 (Lec)
HOB114	M Machado	R	0630am-0130pm (Lab)

Spring 2013



Online courses are delivered entirely over the internet. You must have an email account before registering for an online course. You will meet your instructors and classmates online. Your instructor may schedule one or more optional meetings on campus.



Hybrid courses are delivered partially online and meet face to face at certain times. You must have an email account to take a hybrid course. Unless you have made prior arrangements with the instructor, come to class in person on the first day of the semester or the first day of class for short-term courses. If you do not show up on the first day you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CAUTION: Exercise the same caution in a distance learning class that you would in an on-site class. Do not share personal information about yourself; do not give a stranger or new acquaintance your home phone number or address.

NOTE THE STARTING DATE OF YOUR CLASS. Unless you have made prior arrangements with the instructor, you **MUST login** by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu



Spring 2013 Online

**CLASSES MEET JANUARY 30 - MAY 24
UNLESS OTHERWISE INDICATED**

CRN	Subj	Crse	Title	Units	Dates	Instructor
40614	AH	11	NUTRITION	3		Akrop
40819	AH	793	PERS CAR DEVELOPMENT	0	Apr 8 - Apr 12	Artega
40820	AH	793	PERS CAR DEVELOPMENT	0	May 28 - Jun 7	Artega
40289	ACCT	20	FINANCIAL ACCT	4		Wolowitz
40001	ANTH	1	INTRO PHYSICAL ANTH	3		Klein
40615	BIO	11	NUTRITION	3		Akrop
40381	CSIS	132	INTERMEDIATE WORD	2		Conrey
40657	CSIS	3	RESEARCH SKILLS	2	Jan 30 - Mar 29	Sargent
40521	CSIS	43	C PROGRAMMING	4		Van Tassel
40834	CSIS	45	C++ PROGRAMMING I	4		Van Tassel
40524	CSIS	46	C++ PROGRAMMING II	4		Van Tassel
40835	CSIS	48	UNIX / LINUX OP SYSTEM	4		Van Tassel
40428	CSIS	6	WEBPAGE AUTHORIZING I	2	Feb 4 - Mar 31	Howell
40485	CSIS	6	WEBPAGE AUTHORIZING I	2	Mar 4 - Apr 26	Howell
40488	CSIS	8	INTRO TO INTERNET	1	Jan 31 - Mar 23	Venable
40489	CSIS	8	INTRO TO INTERNET	1	Mar 25 - May 24	Venable
40424	DM	6	WEBPAGE AUTHORIZING I	2	Feb 4 - Mar 31	Howell
40486	DM	6	WEBPAGE AUTHORIZING I	2	Mar 4 - Apr 26	Howell
40130	CD	14B	BEHAVIOR/GUID SAC	3		Hoshiko
40261	CD	2	EARLY CHILD DEVELOP	3		Bumgarner
40247	CD	3	CHILD GROWTH DEV	3		Bumgarner
40255	CD	31	TUTOR/SCH-AGE CHILD	1		Bumgarner
40251	CD	97	INTRO SERV LEARN/CH	3		Hoshiko
40387	ENGL	1A	COMPOSITION	3		Chaffin
40393	ENGL	1A	COMPOSITION	3		Crook
40405	ENGL	1B	COMPOSITION & LIT	3		Warren
40410	ENGL	1B	COMPOSITION & LIT	3		Osikomaiya
40415	ENGL	1C	CRITIC REASON/WRITE	3		Luoma
40351	GUID	1	SELF ASSESSMENT	3	Jan 31 - May 24	Tenney
40814	GUID	700	BASIC ACADEMIC SKILLS	0		Maringer-Cantu
40018	HIST	2	U.S. HISTORY	3		Guardino
40513	HUM	4	INTRO AMER CINEMA	3		Richards
40653	LIB	3	RESEARCH SKILLS	2	Jan 30 - Mar 29	Sargent
40426	LIB	6	WEBPAGE AUTHORIZING I	2	FEB 4 - Mar 31	Howell
40487	LIB	6	WEBPAGE AUTHORIZING I	2	Mar 4 - Apr 26	Howell
40824	LIB	732	INTRO TO ONLINE GAVILAN	0		Lawrence
40634	MATH	5	INTRO STATISTICS	3		Knight
40323	PHIL	2	LOGIC	3		Le
40025	POLS	1	INTRO AMERICAN GOV	3		Turetzky
40649	PSCI	2	INTRO METEOROLOGY	3		Van Tuyl
40262	PSYC	2	EARLY CHILD DEVELOP	3		Bumgarner
40248	PSYC	3	CHILD GROWTH DEVEL	3		Bumgarner
40374	PSYC	5	SELF ASSESSMENT	3		Tenney
40059	SOC	1A	INTRO TO SOCIOLOGY	3		Padilla
40329	SPAN	12B	SPAN/SPAN SPEAKERS	5		Malone
40363	THEA	20	INTRO SCRIPTWRITING	3	Mar 4 - May 24	Gonzalez
40370	THEA	3	EL TEATRO CAMPESINO	3	Mar 4 - May 24	Gonzalez

DISTANCE LEARNING



LIB 732 - Introduction to Online Gavilan

A FREE introduction to the world of online education...
...ONLINE!

Tour the classroom and all the other services available to distance learners - financial aid, library services, tutoring and counseling.

Open entry/open exit means you can begin or end the class any time you want.

LIB 732 is listed in the Noncredit section of this schedule.

Spring 2013 Hybrid

CLASSES MEET JANUARY 30 - MAY 24 UNLESS OTHERWISE INDICATED

CRN	Course	Title	Room	Units	Days	Time	Instructor
40291	ACCT 21	MANAGERIAL ACCT	BU 118 ONLINE	4	TR	11:20A-12:40P	Wolowitz
40292	ACCT 21	MANAGERIAL ACCT	BU 118 ONLINE	4	W	3:00P-5:50P	Wolowitz
40816	AH 793	PERSONAL CAR DEV ONLINE	LI 101A	0	MT	4:30P-7:30P	Sweeney
40514	CSIS 24	JAVA PROGRAMMING I	BU 118 ONLINE	4	T	2:00P-5:00P	Stoykov
40520	CSIS 43	C PROGRAMMING	LI 126 ONLINE	4	MW	9:45A-11:05A	Van Tassel
40522	CSIS 45	C++ PROGRAMMING I	LI 126 ONLINE	4	MW	9:45A-11:05A	Van Tassel
40523	CSIS 45	C++ PROGRAMMING I	MHG 8 ONLINE	4	M	6:00P-9:05P	Van Tassel
40525	CSIS 48	UNIX / LINUX OP. SYS	MHG 8 ONLINE	4	T	6:00P-9:50P	Van Tassel
40533	CSIS 5	C++ SCIENTIFIC PROG	MHG 8 ONLINE	3	M	6:00P-9:50P	Van Tassel
40143	CD 25A	ART METHODS	HOL 1 ONLINE	3	F	4:00P-8:05P	McGinnis
40144	CD 25B	CONCEPT ART MDS	HOL 1 ONLINE	3	F	4:00P-8:05P	McGinnis
40064	ESL 510B	BASIC ESL II	CE 500 ONLINE	9	MTWRF	9:45A-11:15A	Campbell
40065	ESL 521	BEG ESL LIST / SPEAK	CE 500 ONLINE	4	MWF	8:10A-9:20A	Baameur
40067	ESL 523	BEG ESL GRAM / WRIT	CE 500 ONLINE	5	MTWF	11:30A-12:35P	Gane
40068	ESL 531	INT LISTEN / SPEAK I	HU 104 ONLINE	4	MWF	11:05A-12:15P	Hardy
40070	ESL 533	INT ESL GRAM / WRIT I	HU 101 ONLINE	5	MTWR	12:25P-1:30P	Campbell
40071	ESL 541	INT LISTEN / SPEAK II	HU 104 ONLINE	4	TRF	12:25P-1:35P	Rodriguez
40073	ESL 543	INT ESL GRAM / WRIT II	LI 100 ONLINE	5	TWRF	9:45A-10:50A	Lawn
40076	ESL 553	ADV ESL COMPOSITION I	HU 101 ONLINE	5	TWRF	9:45A-10:50A	Rodriguez
40077	ESL 554	ADV ESL GRAMMAR I	HU 104 ONLINE	5	MTRF	8:10A-9:15A	Cisneros
40079	ESL 563	ADV ESL COMP II	SS 203 ONLINE	5	TWRF	9:45A-10:50A	Diehl
40080	ESL 564	ADV ESL GRAMMAR II	LI 100 ONLINE	5	MTWR	12:30P-1:35P	Lawn

Spring 2013 Hybrid CLASSES MEET JANUARY 30 - MAY 24 UNLESS OTHERWISE INDICATED

CAUTION: Exercise the same caution in a distance learning class that you would in an on-site class. Do not share personal information about yourself; do not give a stranger or new acquaintance your home phone number or address.

40103	ART 14	MURAL PAINTING	AR 102 ONLINE	3	F	9:00A-1:05P	Aranda
40140	ART 25A	ART METHODS	AR 103 ONLINE	3	TR	9:00A-11:05A	Gustlin
40141	ART 25A	ART METHODS	HOL 1 ONLINE	3	F	4:00P-8:05P	McGinnis
40142	ART 25B	CON ART METHODS	HOL 1 ONLINE	3	F	4:00P-8:05P	McGinnis
40373	FRNH 1B	ELEM FRENCH	LI 100 ONLINE	5	MTWR	8:10A-9:15A	Varjavandi
40189	JPN 1A	ELEM JAPANESE	SS 111 ONLINE	5	MW	2:30P-4:55P	Sakai
40198	JPN 1B	ELEM JAPANESE	SS 205 ONLINE	5	TR	2:30P-4:55P	Sakai
40212	MUS 21	ELECTRONIC MUSIC	LI 128 ONLINE	3	MW	8:10A-9:30A	Sotelo
40330	SPAN 1A	ELEMENTARY SPANISH	HU 105 ONLINE	5	MTWR	9:45A-10:50	Marques
40331	SPAN 1A	ELEMENTARY SPANISH	HOL 1 ONLINE	5	MTWR	9:45A-10:50A	Perez
40332	SPAN 1A	ELEMENTARY SPANISH	HU 105 ONLINE	5	MTWR	11:20A-12:25P	Marques
40333	SPAN 1A	ELEMENTARY SPANISH	HU 105 ONLINE	5	MTWR	2:30P-3:35P	Perez
40334	SPAN 1A	ELEMENTARY SPANISH	HU 105 ONLINE	5	TR	6:00P-8:20P	Schalesky
40335	SPAN 1B	ELEMENTARY SPANISH	HOL 4 ONLINE	5	MTWR	8:30A-9:35A	Perez
40336	SPAN 1B	ELEMENTARY SPANISH	HU 105 ONLINE	5	MTWR	8:30A-9:35A	Marques
40340	SPAN 2B	INTER SPANISH	HU 105 ONLINE	5	MTWR	12:50P-3:55P	Perez
40546	BIO 15	ANATOMY / PHYS	LS 103 ONLINE	5	T	6:00P-9:05P	STAFF
40002	ANTH 1	INTRO PHYSICAL ANTH	SS 205 ONLINE	3	T	11:20A-12:40P	Klein
40003	ANTH 1	INTRO PHYSICAL ANTH	HU 101 ONLINE	3	W	2:30P-3:50P	Klein
40005	ANTH 3	INTRO CULTURAL ANTH	SS 205 ONLINE	3	M	12:50P- 2:10P	Klein
40006	ANTH 5	MAGIC / WITCH / RELIG	SS 205 ONLINE	3	W	12:50P-2:10P	Klein
40029	POLS 3	INTRO COMP POLITIC	SS 205 ONLINE	3	T	12:50P-2:10P	Turetzky

CLASSES MEET JANUARY 30 - MAY 24 UNLESS OTHERWISE INDICATED

CRN	Course	Title	Room	Units	Days	Time	Dates	Instructor
40341	ACCT 121	SPREADSHEET-MS EXCL	HOL 3	2	MW	11:20A-1:25P	Mar 18 - May15	Bryson
40108	ART 1B	ART HISTORY	HOL 1	3	W	6:00P-9:05P		STAFF
40141	ART 25A	ART METHODS	HOL 1	0	F	4:00P-8:05P		McGinnis
40142	ART 25B	CONCEPT ART METHODS	HOL 1	0	F	4:00P-8:05P		McGinnis
40741	BIO 21	FIELD ECOLOGY	HOL 4	4	R	11:20A-12:40P	Jan 3	Morales
			HOL 4	0	Sun	6:00A-2:00P	Jan 13	
40559	BOT 191A	WORKPLACE SKILLS	HOL 3	1	M	6:30P-8:30P	Feb 04 - Apr-1	Mendez
40252	CD 10	CHILD W SPECIAL NEEDS	HOL 2	3	W	6:00P-9:05P		Brown
40143	CD 25A	ART METHODS	HOL 1	0	F	4:00P-8:05P		McGinnis
40144	CD 25B	CONCEPT ART METHODS	HOL 1	0	F	4:00P-8:05P		McGinnis
40156	CMUN 10	SMALL GROUP CMUN	HOL 2	3	MW	9:45A-11:05A		Andrade
40174	CMUN 1A	INTRO PUBLIC SPEAK	HOL 2	3	MW	8:10A-9:30A		Andrade
40307	CSIS 1	COMPUTER LITERACY	HOL 3	2	T	6:00P-9:05P	Feb 19 - May 14	Mendez
40339	CSIS 121	SPREADSHEET-MS EXCL	HOL 3	2	MW	11:20A-1:25P	Mar 18 - May 15	Bryson
40727	CSIS 122	COMPUTER KEYBOARD	HOL 3	0.5	MW	9:45A-11:05A		Bryson
40728	CSIS 122	COMPUTER KEYBOARD	HOL 3	1	MW	9:45A-12:40P		Bryson
40731	CSIS 122	COMPUTER KEYBOARD	HOL 3	0.5	MW	11:20A-12:40P		Bryson
40732	CSIS 122	COMPUTER KEYBOARD	HOL 3	1	R	6:00P-9:05P		Hampton
40733	CSIS 122	COMPUTER KEYBOARD	HOL 3	0.5	R	6:00P-7:20P		Hampton
40763	CSIS 122	COMPUTER KEYBOARD	HOL 3	1	MW	11:20A-1:25P		Bryson
40378	CSIS 126	WORD PROCESS-MS WRD	HOL 3	2	MW	9:00A-11:05A	Mar 18 - May 15	Bryson
40379	CSIS 126	WORD PROCESS-MS WRD	HOL 3	2	M	4:00P-5:50P		Mendez
40383	CSIS 129	PRESENTATN GRAPHICS	HOL 3	1	MW	9:00A-11:05A	Feb 13 - Mar 13	Bryson
40534	CSIS 8	INTRO TO INTERNET	HOL 3	1	MW	11:20A-1:25P	Feb 25 - Mar 13	Bryson
40234	ECON 1	PRIN MACROECONOMICS	HOL 3	3	W	6:00P-8:50P		Kearns
40391	ENGL 1A	COMPOSITION	HOL 2	3	F	9:00A-12:05P		Mora
40392	ENGL 1A	COMPOSITION	HOL 5	3	TR	11:20A -2:40P		Salvin
40403	ENGL 1A	COMPOSITION	HOL 1	3	R	6:00P-9:05P		Brett
40417	ENGL 1C	CRITIC REASON/WRITE	HOL 1	3	MW	4:00P-5:20P		Mora
40435	ENGL 250	PRACTICAL WRITING	HOL 5	3	TR	9:45A-11:05A		Salvin
			HOL 3		T	8:45A-9:35A		
40436	ENGL 250	PRACTICAL WRITING	HOL 5	3	TR	9:45A-11:05A		Salvin
			HOL 3		R	8:45A-9:35A		
40447	ENGL 250	PRACTICAL WRITING	HOL 5	3	TR	5:30P-6:50P		Parker
			HOL 5		T	7:00P-7:50P		
40448	ENGL 250	PRACTICAL WRITING	HOL 5	3	TR	5:30P-6:50P		Parker
			HOL 5		R	7:00P-7:50P		
40462	ENGL 260	PREP/COLLEGE READNG	HOL 4	3	MW	5:30P-6:50P		Shelley
40467	ENGL 420	READING IMPROVE	HOL 5	3	MW	9:45A-11:05A		Scimeca
			HOL 5		F	9:10A-10:00A		
40468	ENGL 420	READING IMPROVE	HOL 5	3	MW	9:45A-11:05A		Scimeca
			HOL 5		F	11:10A-12:00P		
40497	ENGL 440	BASIC WRITING	HOL 5	3	MW	11:20A-12:40P		Scimeca
			HOL 5		F	10:10A-11:00A		
40498	ENGL 440	BASIC WRITING	HOL 5	3	MW	11:20A-12:40P		Scimeca
			HOL 5		F	12:10P-1:00P		
40810	ENGL 756	GED PREPARATION	HOL 1	0	S	8:30A-5:00P		Nguyen
40811	ENGL 756	GED PREPARATION	HOL 4	0	S	8:30A-5:00P		Serrano
40792	ESL 702A	ESL CITIZENSHIP	HOL 6	0	T	6:00P-9:00P		McMullen
40796	ESL 777	ESL LIFESKILLS 1	HOL 6	0	WF	9:00A-11:30A		Manson
40807	ESL 780	ESL LIFESKILLS 4	HOL 6	0	MW	6:00P-8:30P		McMullen
40008	GEOG 1	PHYSICAL GEOG L/L	HOL 4	3	MW	9:45A-12:10P		Willahan
40662	HE 2	HUMAN SEXUALITY	HOL 1	3	TR	8:00A-9:20A		Monaco
40011	HIST 1	US HISTORY	HOL 2	3	T	6:00P-9:05P		Luna
40012	HIST 1	US HISTORY	HOL 2	3	TR	11:20A-12:40P		Luna
40017	HIST 2	U.S. HISTORY	HOL 2	3	TR	9:45A-11:05A		Luna
40093	KIN 70	PILATES	PORTHL	1	MW	5:00P-6:20P		Muscari
40578	MATH 205	ELEM ALGEBRA	HOL 2	5	MTWR	12:50P-1:55P		Bates
40597	MATH 233	INTERMED ALGEBRA	HOL 4	5	MTWR	12:50P-1:55P		Potter
40601	MATH 233	INTERMED ALGEBRA	HOL 4	5	TR	6:00P-8:25P		Bates
40630	MATH 402	PRE-ALGEBRA	HOL 6	3	TR	11:20A-12:50P		Wills
			HOL 4	0	F	12:10P-1:30P		
40636	MATH 5	INTRO STATISTICS	HOL 6	3	TR	6:00P-8:05P		Wadia
40322	PHIL 1	INTRO PHILOSOPHY	HOL 1	3	MW	8:10A-9:30A		Scherbart
40026	POLS 1	INTRO AMERI GOV	HOL 4	3	TR	2:30P-3:50P		Pinnell
40648	PSCI 1	PRIN PHYS SCIENCE	HOL 1	3	M	6:30P-9:35P		Van Tuyl
40034	PSYC 1A	INTRO TO PSYCHOLOGY	HOL 1	3	TR	11:20A-12:40P		Oler

CLASSES MEET JANUARY 30 - MAY 24 UNLESS OTHERWISE INDICATED

HOLLISTER CLASSES CONTINUED

40062	SOC 3	RACE AND ETHNICITY	HOL 2	3	R	6:00P-9:05P	Jimenez
40331	SPAN 1A	ELEMENTARY SPANISH	HOL 1	5	MTWR	9:45A-10:50A	Perez
40335	SPAN 1B	ELEMENTARY SPANISH	HOL 4	5	MTWR	8:30A-9:35A	Perez

MORGAN HILL CLASSES

CRN	Course	Title	Room	Units	Days	Time	Dates	Instructor
40240	ACCT 105	PAYROLL ACCOUNTING	MHG11	3	T	6:00P-9:05P		Fachner
40343	ACCT 121	SPREADSHEET-MS EXCL	MHG8	2	W	4:00P-5:50P		Mendez
40179	AE 600	VOC TRAIN I	MHG3	0	M	12:40P-1:30P		Brown
40179	AE 600	VOC TRAIN I	MHG3	0	M	12:40P-1:30P		Merrill
40179	AE 600	VOC TRAIN I	MHG3	0	M	8:10A-11:15A		Brown
40179	AE 600	VOC TRAIN I	MHG3	0	M	8:10A-11:15A		Merrill
40179	AE 600	VOC TRAIN I	MHG5	0	M	11:20A-12:30P		Brown
40179	AE 600	VOC TRAIN I	MHG5	0	M	11:20A-12:30P		Merrill
40283	AE 603	VOC TRAIN IV	MHG5	0	F	9:45A-12:50P		Merrill
40192	AJ 173	FUND OF PROBA/PAROL	MHG10	3	T	6:30P-9:20P		Pulido
40194	AJ 18	COMMUNITY POLICING	MHG3	3	M	3:00P-6:00P		Jones
40106	ART 1A	ART HISTORY	MHG3	3	W	6:00P-9:05P		Thomas
40542	ART 75	PHOTOSHOP I	MHG5	3	T	6:00P-9:05P		Grzan
40527	ASTR 1	INTRO GEN ASTRONOMY	MHG13	3	T	6:30P-9:35P		Snyder
40560	BOT 191A	WORKPLACE SKILLS	MHG5	1	W	1:30P-3:20P	Mar 20 - May 15	Mendez
40245	BUS 1	FUND OF BUSINESS	MHG3	3	TR	12:50P-2:10P		McCormick
40165	CD 2	EARLY CHILD DEVELOP	MHG4	3	MW	9:45A-11:05A		Bumgarner
40167	CD 4	OBSERVING CHILDREN	MHG4	3	T	6:00P-9:05P		Smith
40168	CD 7	CHILD FAMILY DIV SOCIETY	MHG4	3	MW	11:20A-12:40P		Bumgarner
40138	CD 8B	TEACH READ/WRIT	MHG4	3	M	6:00P-9:05P		Malaspina
40153	CMUN 10	SMALL GROUP CMUN	MHG10	3	TR	9:45A-11:05A		Cowan
40308	CSIS 10	BASIC PROGRAMMING	MHG5	2	R	6:00P-9:05P	Feb 21 - May 16	Thompson
40344	CSIS 121	SPREADSHEET-MS EXCL	MHG8	2	W	4:00P-5:50P		Mendez
40480	CSIS 124	WINDOWS FUNDAMENTAL	MHG8	1	F	1:30P-3:35P		Mendez
40481	CSIS 126	WORD PROCESS-MS WRD	MHG8	2	F	9:00A-11:05A		Mendez
40523	CSIS 45	C++ PROGRAMMING I	MHG8	4	M	6:00P-9:05P		Van Tassel
40525	CSIS 48	UNIX/LINUX OP. SYS	MHG8	4	T	6:00P-9:50P		Van Tassel
40533	CSIS 5	C++ SCIENTIFIC PROG	MHG8	3	M	6:00P-9:50P		Van Tassel
40541	CSIS 75	PHOTOSHOP I	MHG5	3	T	6:00P-9:05P		Grzan
40543	DM 75	PHOTOSHOP I	MHG5	3	T	6:00P-9:05P		Grzan
40237	ECON 2	PRIN MICROECONOMICS	MHG5	3	MW	9:45A-11:05A		Kearns
40390	ENGL 1A	COMPOSITION	MHG12	3	MW	8:10A-9:30A		Bragger
40404	ENGL 1A	COMPOSITION	MHG12	3	W	6:00P-9:05P		Sloan
40406	ENGL 1B	COMPOSITION & LIT	MHG13	3	MW	4:00P-5:20P		White
40449	ENGL 250	PRACTICAL WRITING	MHG10	3	MW	9:45A-11:05A		Oral
40449	ENGL 250	PRACTICAL WRITING	MHG10	0	M	8:45A-9:35A		Oral
40450	ENGL 250	PRACTICAL WRITING	MHG10	3	MW	9:45A-11:05A		Oral
40450	ENGL 250	PRACTICAL WRITING	MHG10	0	W	8:45A-9:35A		Oral
40794	ESL 702A	ESL CITIZENSHIP	MHG 8	0	R	6:00P-9:00P		Yu-Costa
40798	ESL 777	ESL LIFESKILLS 1	MHG 3	0	TR	6:30P-9:00P		Bowles Hasbany
40802	ESL 779	ESL LIFESKILLS 3	MHG 13	0	TR	9:00A-11:30A		Bowles Hasbany
40009	HIST 1	US HISTORY	MHG12	3	MW	9:45A-11:05A		Mosher
40014	HIST 2	U.S. HISTORY	MHG12	3	MW	11:20A-12:40P		Mosher
40041	KIN 62	YOGA	MHG10	1	MW	5:00P-6:20P		Watson
40576	MATH 205	ELEM ALGEBRA	MHG10	5	MTWR	12:50P-1:55P		Kercheval
40593	MATH 233	INTERMED ALGEBRA	MHG13	5	MTWR	12:50P-1:55P		Knight
40635	MATH 5	INTRO STATISTICS	MHG13	3	MW	6:00P-8:05P		Viarengo
40327	PHIL 4	CRITICAL THINK/WRIT	MHG11	3	TR	2:30P-3:50P		Grudzen
40024	POLS 1	INTRO AMERICAN GOV	MHG13	3	MW	11:20A-12:40P		Banks
40033	PSYC 1A	INTRO TO PSYCHOLOGY	MHG12	3	TR	9:45A-11:05A		Campilli
40036	PSYC 1A	INTRO TO PSYCHOLOGY	MHG10	3	R	6:00P-9:05P		Oler
40166	PSYC 2	EARLY CHILD DEVELOP	MHG4	3	MW	9:45A-11:05A		Bumgarner
40257	PSYC 7	CHILD FAMILY DIV SOCIETY	MHG4	3	MW	11:20A 12:40P		Bumgarner

SHORT-TERM CLASSES

CRN	Subj	Title	Room	Units	Days	Time	Dates	Instructor
40341	ACCT121	MS EXCL	HOL 3	2	MW	11:20A-1:25P	Mar 18 - May 15	Bryson
40483	ACCT121	MS EXCL	BU 111	2	W	11:20A-2:10P	Jan 30 - Apr 24	Conrey
40616	AH 16	IV THERAPY	HOB 114	1	F	9:00A-6:00P	Mar 1 - Mar 15	Amaro
40618	AH 16	IV THERAPY	HOB 114	1	F	9:00A-6:00P	Mar 22 - Mar 29	Amaro
40619	AH 16	IV THERAPY	HOB 114	1	F	9:00A-6:00P	Apr 19 - Apr 26	Amaro
40134	ATH 35	INT BKTBALL	GYM	1	MTWRF	2:30P-4:30P	Jan 28 - Mar 22	Addison
40135	ATH 35	INT BKTBALL	GYM	1	MTWRF	4:30P-6:30P	Jan 28 - Mar 22	Nelson
40741	BIO 21	FIELD ECOLOGY	HOL 4	4	R	11:20A-12:40P	Jan 03	Morales
					WRFS	6:00A-3:00P	Jan 09 - Jan 12	
			HOL 4		Sun	6:00A-2:00P	Jan 13	
40742	BIOT 104	BIOTECH SEM	LS 103	1	W	8:10A-9:00A	Feb 06	Bach
			LS 102		F	8:10A-11:15A	Feb 8 - Mar 8	
40559	BOT191A	WKPL SKILLS	HOL 3	1	M	6:30P-8:30P	Feb 4 - Apr 1	Mendez
40560	BOT 191A	WKPL SKILLS	MHG 5	1	W	1:30P-3:20P	Mar 20 - May 16	Mendez
40128	CD 11C	SUP AD: MEN TEAC	CDC 100	2	W	6:00P-9:05P	Feb 03 - May 01	Alonzo
40267	CD 160	CHILD 1ST AID	CDC 100	1	F	6:00P-9:05P	Feb 01 - Feb 09	Alonzo
40267	CD 60	CHILD 1ST AID	CDC 100	0	Sat	9:30A-4:30P	Feb 02 - Feb 09	Alonzo
40133	CD 19	INT CRS/CHLD	CDC 100	2	M	6:00P-9:05P	Jan 02 - Apr 22	Henrickson
40256	CD 31	TUTOR/SCH	CDC 100	1	W	2:00P-4:00P	Feb 27 - May 15	Bumgarner
40422	CMUN 129	PRES GRAPH	BU 110	1	MW	9:00A-11:05A	Feb 13 - Mar 13	Conrey
40160	CMUN 1A	INTRO SPEAK	PB 1	3	TWR	2:20P-5:55P	Apr 18 - May 17	Besson-Silvia
40162	CMUN 1A	INTRO SPEAK	PB 1	3	TWR	2:20P-5:55P	Jan 30 - Feb 27	Besson-Silvia
40304	CSIS 1	COMP LIT	BU 111	2	MW	9:00A-11:05A	Jan 30 - Mar 20	Gaffney
40305	CSIS 1	COMP LIT	BU 111	2	MW	9:00A-11:05A	Mar 25 - May 15	Gaffney
40306	CSIS 1	COMP LIT	BU 110	2	T	6:00P-9:05P	Feb-19 - May 14	Gaffney
40307	CSIS 1	COMP LIT	HOL 3	2	T	6:00P-9:05P	Feb-19 - May 14	Mendez
40308	CSIS 10	BASIC PROG	MHG 5	2	R	6:00P-9:05P	Feb 21 - May 16	Thompson
40339	CSIS 121	MS EXCL	HOL 3	2	MW	11:20A-1:25P	Mar 18 - May 15	Bryson
40482	CSIS 121	MS EXCL	BU 111	2	W	11:20A-2:10P	Jan 30 - Apr 24	Conrey
40479	CSIS 124	WIN FUND	BU 111	1	T	12:50P-2:10P	Mar 05 - May 07	Milar
40378	CSIS 126	WORD PROC	HOL 3	2	MW	9:00A-11:05A	Mar 18 - May15	Bryson
40380	CSIS 128	MS ACCESS	BU 111	2	R	11:20A-2:10P	Jan 31 - Apr 25	Conrey
40383	CSIS 129	PRES GRAPH	HOL 3	1	MW	9:00A-11:05A	Feb 13 - Mar 13	Bryson
40657	CSIS 3	RESEARCH SKILLS		2	ONLINE		Jan 30 - Mar 29	Sargent
40428	CSIS 6	WEBPAGE AUTHORIZING I		2	ONLINE		Feb 04 - Mar 31	Howell
40485	CSIS 6	WEBPAGE AUTHORIZING I		2	ONLINE		Mar 04 - Apr 28	Howell
40488	CSIS 8	INTRO TO INTER		1	ONLINE		Jan 31 - Mar 23	Venable
40489	CSIS 8	INTRO TO INTER		1	ONLINE		Mar 25 - May 24	Venable
40534	CSIS 8	INTRO TO INTER	HOL 3	1	MW	11:20A-1:25P	Feb 25 - Mar 13	Bryson
40424	DM 6	WEBPAGE AUTHORIZING I		2	ONLINE		Feb 04 - Mar 31	Howell
40486	DM 6	WEBPAGE AUTHORIZING I		2	ONLINE		Mar 04 - Apr 28	Howell
40082	KIN 27	BASKETBALL	GYM	0.5	TR	2:30P-4:30P	Mar 26 - May 23	Addison
40083	KIN 27	BASKETBALL	GYM	0.5	MW	2:30P-4:30P	Mar 25 - May 22	Nelson
40084	KIN 37	SOFTBALL	GYM	1	MTWRF	9:00A-12:30P	Jan 02 - Jan 25	Dequin
40087	KIN 46	AGILITY / STREN	FTBLL	0.5	MTWR	4:00P-5:00P	Mar 25 - May 24	Gilford
40088	KIN 61	SWIM FOR FITNESS	POOL	0.5	TR	5:15P-6:35P	Mar 26 - May 24	Dodd
40092	KIN 65	BASEBALL	GYM	1	MTWRF	1:00P-4:30P	Jan 02 - Jan 25	Andrade
40126	KIN 77	FOOTBALL	FTBLL	0.5	TWR	5:00P-6:30P	Apr 16 - May 23	Gilford
40131	KIN 9A	FUND OF SOCCER	ATHFLDSOC	2	TR	2:00P-5:00P	Mar 26 - May 23	Johnson
40132	KIN 9B	FUND OF SOCCER	ATHFLDSOC	2	TR	2:00P-5:00P	Mar 26 - May 23	Johnson
40653	LIB 3	RESEARCH SKILLS 2		2	ONLINE		Jan 30 - Mar 29	Sargen
40426	LIB 6	WEBPAGE AUTHORIZING I		2	ONLINE		Feb 04 - Mar 31	Howell
40487	LIB 6	WEBPAGE AUTHORIZING I		2	ONLINE		Mar 04 - Apr 28	Howell
			PS 102	0	F	8:10A-11:15A	Feb 08 - Mar 08	
40609	MATH 414	MATH BOOT 1	MA 101	1	MTWRF	9:00A-3:30P	Jan 14 - Jan 18	Dachkova
40363	THEA 20	INTRO SCRIPTWRITING		3	ONLINE		Mar 04 - May 24	Gonzalez
40370	THEA 3	EL TEATRO CAMPESINO		3	ONLINE		Mar 04 - May 24	Gonzalez

Purchase Parking Permits ONLINE!

Login to Self-Service Banner, click on **Students**, click on **Registration**, then click on **Purchase a Parking Permit**.

Pay online and get your pass in the mail in less than a week!

Spring passes (on sale January 2 - April 26) \$40 days, \$20 evenings



ESL (Inglés Como Segundo Idioma)

Los nuevos estudiantes que desean tomar clases de Inglés como Segundo Idioma (ESL) en Gilroy deben inscribirse en la Oficina de Admisiones y Archivos para hacer una cita y tomar la evaluación apropiada después de llenar una solicitud. **Llame 408-848-4737** o **408-848-4751** para hacer una cita o venga a la Oficina de Admisiones y Archivos en Gilroy.

Para aquellos estudiantes que desean estudiar en Hollister, deben hacer una cita para tomar el examen de nivelación en la oficina en Hollister en el Briggs Building.

¿Quién debería tomar el examen de evaluación de ESL?

- Los estudiantes que no saben nada de inglés.
- Los estudiantes que saben un poco de inglés pero que no han tomado clases formalmente o que tomaron clases hace más de tres años.
- Los estudiantes que asistieron a la secundaria (high school) en este país por menos de un año.
- Los estudiantes que asistieron a la secundaria (high school) en este país por algunos años pero que no están seguros de su nivel de proficiencia en el inglés.

Asesoramiento, Colocación y Orientación para Estudiantes ESL

Los estudiantes que desean inscribirse en clases de ESL (Inglés como Segundo Idioma) deben hacer lo siguiente:

- Completar una solicitud de admisión en la Oficina de Admisiones y Archivos.
- Obtener una cita para el examen de nivelación en la Oficina de Admisiones y Archivos (Gilroy).
- Presentarse al examen de nivelación de acuerdo con la cita obtenida para tomar el examen escrito y oral.

Los resultados del examen y la información de la entrevista serán usados para recomendar y colocar a los estudiantes en las clases de Inglés como Segundo Idioma (ESL) que mejor les convengan. Los estudiantes estarán listos para inscribirse en las clases adecuadas al final de esta evaluación de tres horas. Los nuevos estudiantes en el Programa de Inglés como Segundo Idioma (ESL) recibirán una orientación sobre los servicios y regulaciones del Colegio Gavilán en sesiones ofrecidas durante las primeras dos semanas del semestre. Las orientaciones serán dadas en inglés y en español y los maestros se comunicarán con los nuevos estudiantes para asistirlos en seleccionar la sesión más conveniente.

ESL (English as a Second Language)

New students who want to take ESL classes at the Gilroy campus will register at the Admissions & Records Office for a placement assessment appointment when completing an application. **Call 408-848-4737** or **408-848-4751** to make an appointment or come into Admissions & Records at the Gilroy main campus.

Students interested in taking ESL courses in Hollister should register and take the placement test at the Briggs Building in Hollister.

Who Should Take the ESL Assessment?

- Students who do not know any English.
- Students who know some English but have not received formal classes in the English language or who took ESL classes more than three years ago.
- Students who attended high school in this country for less than a year.
- Students who attended high school in this country for a few years but are unsure about their level of proficiency in English.

Placement Assessment and Orientation for ESL Applicants

Students who want to enroll in ESL classes must:

- Complete a Gavilan College application at Admissions & Records or at the sites.
- Sign up for a testing appointment at Admissions & Records (Gilroy).
- Return for testing, which includes oral and written exams.

The interview information and the test results will be used to advise and place students into the ESL classes that best match their needs. Students will be ready to register for ESL classes at the end of this three-hour placement assessment appointment.

Orientation for new ESL students will be offered several times during the first two weeks of the semester and will be given in English and Spanish in the classroom setting. New students will be contacted for orientation by their ESL instructors.

CLASES SUPLEMENTALES DE ESL:

ESL 546 Intro Computers/ESL	ESL 582 Pronunciation II
ESL 556 Intro Competency/ESL	ESL 584 Culture through Film
ESL 581 Pronunciation I	ESL 585 Editing for ESL Writers

VISTA DE CLASES DE INGLES COMO SEGUNDO IDIOMA (ESL)

SIN CREDITO

HABILIDADES PARA VIVIR

777	778	779
780	781	782

VOCACIONALES

704A/B

Para progresar de clases de ESL, el estudiante deberá tomar el asesoramiento de ESL.

CREDITO - RUTA ACADÉMICA

Basicas	510A	510B			
Principiante	521	522R	523GW	527RW	528L/S
Intermedia I	531	532R	533GW	537RW	538L/S
Intermedia II	541	542R	543GW	547RW	548L/S
Avanzada I		552R	553W	554G	
Avanzada II	561	562R	563W	564G	

PROGRAMAS ACADÉMICOS

ENGLISH

O

PROGRAMAS VOCACIONALES

NUESTRA MISIÓN En un ambiente que cultiva la creatividad, estimula la curiosidad y hace énfasis en el aprendizaje del estudiante, Gavilán College sirve a su comunidad, ofreciendo servicios de gran calidad y apoyo, que preparan a los estudiantes para carreras de transferencia a la universidad o técnicas y de servicio público, educación para toda la vida y la participación en una sociedad global y diversa.

POLIZAS Y PROCEDIMIENTOS Pendiente a la Mesa Directiva. La Política y Procedimientos del Colegio están disponibles a través de acceder a la página de Internet del Gavilan College en www.gavilan.edu (Seleccione el "College Catalog" bajo el menú de "Academics".) o visitando la Oficina del Vicepresidente de Servicios Estudiantiles (SC128).

Formas Alternativas El Catalogo y el Horario de Clases del Colegio Gavilán está disponible en formato de medios alternos. Por favor de contactar El Centro de Recursos para estudiantes inhabilitados (DRC) en (408) 848-4865 o la Oficina del Vicepresidente de Servicios de Estudiante en (408) 848-4738.

Servicios para los Estudiantes con Inhabilidades

Los estudiantes que requieren servicios o arreglos especiales debido a inhabilidad auditivas, visuales o alguna otra inhabilidad verificada deberán ponerse en contacto con su instructor, consejero, asesor o El Centro de Recursos para Inhabilitados (DRC).

Discriminación

NO DISCRIMINACIÓN El Distrito está comprometido a proveer igualdad de oportunidades en programas educativos, empleo, y acceso a programas y actividades de la institución.

PROHIBICIÓN DE ABUSO Y OFENSAS POR DISCRIMINACIÓN

Referencia: Secciones 212.5; 66252; 66281.5 del Código Educativo

El Distrito está comprometido a proveer un ambiente de enseñanza y de trabajo que respete la dignidad de los individuos y grupos. El Distrito estará libre de ofensa y persecución sexual y todas la formas de intimidación sexual y abuso. También estará libre de otros abusos y ofensas por discriminación incluyendo aquellas ofensas basadas en cualquiera de los siguientes estados: raza, religión, ancestro, origen, impendimiento, sexo (género), orientación sexual, o la percepción de que una persona tenga alguna de las características mencionadas.

TÍTULO VI, TÍTULO IX, Y NORTEAMERICANOS CON

IMPEDIMENTO/SECCIÓN 504/508 Para presentar una queja en cualquiera de las siguientes areas, por favor comuníquese con el Oficial de Igualdad de Oportunidades, Eric Ramones, el Director de Recursos Humanos, HR103 (408-848-4753).

Las areas son las siguientes: quejas por violación de derechos civiles (Título VI), quejas por violación de igualdad de género, discriminación sexual, o abuso (Título IX) y quejas por violación contra personas con impedimentos (ADA/Sección 504/508)

Cumplimiento de ADA Si usted tiene un impedimento verificado y necesita materiales o servicios de estudio en un formato alterno, contacte El Centro de Recursos para Estudiantes Inhabilitados (DRC) o al Vice Presidente de Servicios Estudiantiles. para obtener ayuda. Hay servicios para estudiantes con impedimentos verificados a través de DRC o a través del Vicepresidente de Servicios Educativos.

Derechos Educativos y Privacidad Gavilan College está en cumplimiento de los Derechos Educativos Federales y Acto de 1974 (también llamado el Buckley Amendment) y las regulaciones del Título V de California (SB 182). Las siguientes reglas están en efecto:

1. Toda la documentación académica, documentación relacionada con problemas disciplinarios, y cualquiera otra documentación oficial es mantenida para todos los estudiantes que han solicitado admisión a Gavilan College.
2. La documentación oficial es mantenida por y localizada en la Oficina de Admisiones y Archivos.
3. La documentación oficial será proveida únicamente cuando la solicitud o permiso sea hecha por escrito por parte del estudiante previo pago de cualquier cargo o costo a la institución, excepto en los casos provistos en ley.
4. La siguiente información puede ser proveida por Gavilan College sin consentimiento escrito por parte del estudiante:
 - a. el nombre del estudiante
 - b. las fechas de matriculación/asistencia a Gavilan College
 - c. la fecha de graduación y título o certificado recibido

La entrega de cualquier otra información requerirá consentimiento escrito del estudiante, excepto en los casos previstos en ley. Los estudiantes pueden notificar su deseo por escrito a la Oficina de Admisiones y Archivos durante la primera semana de cada sesión de estudios que no desean que los puntos ennumerados en a), b) y c) pueden ser entregados.

5. Los estudiantes tienen derecho a revisar sus propios archivos y la documentación que esté en ellos. Cualquier objeción a éstos archivos debe ser presentada por escrito al Vicepresidente de Instrucción y Servicios Estudiantiles. Las objeciones serán resueltas por dicho vicepresidente, y la resolución será inserta en el archivo del estudiante pero no entregada con el resto de la documentación. En caso de desacuerdo sobre éste punto, la Política de Quejas de la institución estará en efecto.

Copias de las regulaciones federales y estatales y del Proceso de Resolución de Problemas Estudiantiles son disponibles a través de la Oficina de Admisiones y Archivos y pueden ser revisadas por los estudiantes haciendo una cita con el Vicepresidente de Instrucción y Servicios Estudiantiles o el Director de Admisiones y Archivos. El Proceso de Resolución de Problemas Estudiantiles también está disponible en éste catálogo, online, y en el Manual Estudiantil.

Habilidad en Inglés para Estudios Vocacionales

Habilidad limitada en Inglés no será obstáculo para ser admitido y participante en programas educativos vocacionales.

SERVICIOS ESTUDIANTILES Y PROGRAMAS DE APOYO PARA LA INSTRUCCIÓN

Servicios de Asesoría Inscribirse y tener éxito en clases a nivel post-secundario requieren dedicación y tiempo. A veces ocurren problemas personales y familiares que distraen a los estudiantes de sus tareas y clases y en estos casos, la única solución parece ser abandonar los estudios. Antes de tomar esta decisión tan difícil, por favor consulte a un consejero. Una buena plática puede ayudar a poner la situación en perspectiva, identificar posibles soluciones, y dar el apoyo necesario para hacer modificaciones necesarias en el horario y las clases. Gavilán College provee consejeros que hablan español y las citas con ellos pueden ser hechas para el día o para la tarde. No hay que pagar por este servicio. Para mas informacion o para hacer una cita con un consejero, visite la Oficina de Consejeros,

localizada en el cuarto numero SC 113 en el Centro de Estudiantes (Student Center) o visite www.gavilan.edu/counsel.

Centro de Desarrollo de Niños El Centro de Desarrollo de Niños provee cuidado para niños de dos a cinco años de edad. Este programa es para familias con ingresos mensuales que satisfacen el criterio de elegibilidad. Estos programas sirven a niños con discapacidades y necesidades especiales y que no hablan inglés. Todos los programas requieren que los padres inviertan ciertas horas como voluntarios.

El Centro de Recursos para Estudiantes Inhabilitados (DRC) ofrece asesoría individual para evaluar las destrezas de los estudiantes en las áreas de lectura, matemáticas, escritura, razonamiento, lenguaje oral, percepción y memoria. Los estudiantes que requieren servicios o arreglos especiales debido a incapacidades auditivas, visuales o alguna otra incapacidad deberán ponerse en contacto con su instructor, consejero, asesor o la oficina del DRC.

SERVICIOS DE AYUDA ECONÓMICA PARA ESTUDIANTES

La ayuda económica para costos del colegio, están disponibles para estudiantes de cualquier tipo de ingreso.

OFICINA DE AYUDA ECONÓMICA

www.gavilan.edu/finaid/
Oficina SC 124

Abierto: lunes-jueves: 8 am a 5 pm
viernes: Cerrado al publico.

Horario de la Tarde: Las horas son extendidas de 5p a 7p durante el período de matriculación.

CÓDIGO ESCOLAR DEL COLEGIO GAVILÁN ES: 001202

El colegio Gavilán participa en varios programas de ayuda económica, que están diseñados para proporcionar ayuda a los estudiantes de necesidad económica. Esta ayuda es proporcionada por diferentes instituciones incluyendo agencias federales, estatales y privadas.

Si está interesado en solicitar ayuda económica, adquiera una solicitud (FAFSA) en la oficina SC 124 o solicítela usando el Internet en la página www.fafsa.ed.gov. Si llena la solicitud usando el Internet, imprima y mande la página con su firma (signature page) o use su número secreto (PIN) para firmar la solicitud electrónicamente. Si desea aplicar para obtener su número secreto (PIN) ingrese a www.PIN.ed.gov. Las solicitudes también se pueden obtener por medio de los Consejeros de las Preparatorias (High School), Centro de Carreras de la Preparatoria y Bibliotecas Públicas.

Los requisitos para ayuda económica de parte de FAFSA son:

- Tienen que comprobar que necesitan ayuda económica y que cumplen con las reglas de cada programa.
- Tienen que ser ciudadanos, o ser residentes permanentes de los EE.UU.
- Tienen que tener buen historial en préstamos estudiantiles, y no deber nada a la oficina de ayuda económica.
- Tienen que ser elegibles para recibir los beneficios de una educación superior.
- Hombres entre 18 y 25 años de edad tienen que registrarse en el

servicio selectivo (militar).

NOTA: Si ha estado encarcelado por usar o vender drogas ilegales, usted no sera elegible para algunos programas de ayuda económica.

PÓLIZA DE PROGRESO SATISFACTORIO ACADÉMICO (SAP) La oficina de ayuda económica requiere medir su progreso académico hacia un certificado, asociado, o un programa de transferencia a la universidad. Si sus metas no son uno de estos programas, no califica para ayuda económica. Su progreso será evaluado por lo mínimo una vez por año.

Si ustedes han tenido circunstancias extenuantes durante su último término en el Gavilan College y fueron colocados en descalificación, podrán someter una Apelación y un Cuestionario SAP para su consideración.

PROGRAMAS DE AYUDA ECONÓMICA Ayuda Pagando la Matriculación: El programa (Board of Governor's Fee Waiver/BOG), ayuda a pagar parte de la registracion. Este programa es solamente para residentes de California. Es para estudiantes de bajo ingreso familiar. La solicitud para el BOG se encuentra en la página de Internet en: www.gavilan.edu/finaid/

Becas Gratuitas Federales y Estatales:

Federal Pell Grant • Federal SEO Grant • Federal Work Study Grant • Cal Grant • Chafee Grant • Child Development Grant

Becas Federales de Trabajo y Estudio: Proporcionan a los estudiantes de Gavilan Collage empleos temporales mientras obtienen valiosa experiencia laboral. Para ser considerados para el programa de trabajo y estudio federal, se requiere que los estudiantes llenen la solicitud de FAFSA que indiquen que están interesados en el Programa de Trabajo y Estudio que alcancen los requisitos del programa y que reciban ayuda financiera. Puesto que los fondos para el programa Federal de Trabajo y Estudio son limitados, se sugiere que los estudiantes sometan su solicitud FAFSA.

Becas: Las becas son otorgadas basadas en al aprovechamiento académico y/o la necesidad financiera. La elegibilidad varía y se establece dependiendo del donador de dicha beca. Las solicitudes para becas privadas las encuentran durante el año en la página de Internet de Ayuda Financiera en www.gavilan.edu/finaid. Les recomendamos que busquen becas en línea varias veces durante el semestre. Durante el ciclo escolar se anuncian becas en cuanto están disponibles.

Servicios Para Miembros de las Fuerzas Armadas (Veteranos): Gavilan College ofrece asistencia especial a estudiantes que son veteranos o hijos de veteranos deshabilitados que asisten al colegio, para lograr una meta. Estudiantes que tengan preguntas sobre si califican, beneficios y el procedimiento de las solicitudes o cualquier otra pregunta sobre veteranos, por favor de contactar la oficina de ayuda económica al 408-848-4734.

Préstamos Estudiantiles Federales: El Colegio Gavilán participa en el Federal Direct Loan Program. Préstamos estudiantiles federales, ofrecen un interés bajo y planes de pago flexibles. Si están interesados en solicitar un préstamo complete la FAFSA y atienda al taller de consejería de préstamo. Solicitudes para el préstamo serán distribuidas en el taller de consejería.

Becas Privadas: Becas privadas son fundadas por organizaciones y agencias privadas. Estos fondos se otorgan al estudiante dependiendo de las notas academicas o dependiendo de la necesidad economica del estudiante. Para ser considerado para una beca privada, el estudiante necesita completar una solicitud por cada beca privada a la que se aplique. Visite nuestra oficina para mas información.

Solicitudes para la beca privada llamada "Gavilan College Scholarship Application" están disponibles en nuestra oficina.

NECESITA AYUDA FINANCIERA PERO NO TIENE DIPLOMA DE ESCUELA SECUNDARIA (HIGH SCHOOL)?

Regulaciones federales requieren a aquellos estudiantes que no poseen un diploma de escuela secundaria (high school), certificado de Desarrollo de Educación General (GED), o Examen de Proficiencia de High School de California (CHSPE), y que estén aplicando para ayuda financiera, que tomen un asesoramiento de Habilidad para Beneficiarse. Usted estará exento, si tiene un diploma de escuela secundaria (o algo equivalente) de otro país.

Estudiantes con habilidad limitada en el idioma de Inglés, que estén inscritos en clases de Inglés como Segundo Idioma (ESL) y que no tengan diploma de escuela secundaria o examen de GED, y que estén aplicando para ayuda financiera, deberán de tomar el asesoramiento de Habilidades del idioma Inglés Combinado (CELSA). El exámen CELSA es ofrecido una vez al mes. Por favor llame a la Oficina de Ayuda Financiera (408-848-4727) para una referencia.

Inscribase para una sesión de examen a través de la Oficina de Ayuda Financiera: Teléfono 408-848-4727, oficina numero SC 124. Las sesiones comienzan puntualmente a la hora anunciada. Para ahorrar tiempo, haga favor de presentarse media hora antes de la hora indicada. Nadie será admitido después de que haya comenzado la sesión.

Para fin de ser admitido en el cuarto de examen, usted deberá proveer una identificación válida* con retrato, número de identificación estudiantil de Gavilán College, una copia de su horario de clases y la nota de referencia de la Oficina de Ayuda Financiera.

Visite la Oficina de Asesoramiento, cuarto MP100, o llame al teléfono 408-846-4992, por lo menos dos días antes de su cita, para confirmar la hora y la localidad de su cita. Hay la posibilidad de que cambien la hora y/o la localidad del examen.

* Una identificación con retrato válida incluye una Licencia de Manejar del Estado de California, identificación de California, pasaporte, Tarjeta de Miembro del Cuerpo Estudiantil (ASB), identificación militar o Tarjeta de Registro de Extranjero. Comuníquese con la Oficina de Asesoramiento, cuarto numero MP100, o llame al teléfono 408-846-4992, si no tiene una identificación válida.

PROGRAMA DE NO-CREDITO Clases de No-Crédito son ofrecidas y diseñadas para responder a las necesidades específicas e intereses de aquellos estudiantes que no desean obtener créditos por unidades. Estas clases ofrecen oportunidades para mejorar en materias, crecimiento del desarrollo, poder aprender ocupaciones y para aprender otras áreas de educación general. Estos cursos y programas están definidos categóricamente bajo el Código de Educación, Sección 84711, mientras que los fondos del estado se permiten en nueve categorías específicas.

Programa para el Bienestar de Gente que esta Empleada Este programa está diseñado para responder a las necesidades de los adultos que trabajan. Las clases están abiertas para todos los miembros del personal y de la comunidad.

Programa de Educación Básica Para Adultos - Este programa esta diseñado para adultos que desean tomar clases de Inglés como Segundo Idioma (ESL). Ofrecemos clases para preparación de Ciudadanía, clases para mejorar sus habilidades en lectura, escritura, y matemáticas. El programa también ofrece clases para los estudiantes que están interesados en preparación de Educación

General (GED) y CAHSEE (Examen de Egreso de las Preparatorias de California).

Todas las clases son gratuitas. No se requieren pruebas, exámenes ni tampoco se otorgan calificaciones. Las inscripciones se realizan a través de la Oficina de Admisiones y Archivos o en el lugar en donde se vaya a impartir la clase, durante la primera sesión de la clase. Los estudiantes que tengan preguntas adicionales o necesiten más información, deberán llamar al teléfono (408) 852-2824.



CalWORKs sirve a estudiantes quienes reciben asistencia pública para llegar a ser autosuficientes, a través de educación, empleo y servicios de apoyo. Los programas laborales para los estudiantes de CalWORKs, están vinculados a las demandas del mercado laboral y pueden ayudarlos a trabajar en una trayectoria de carrera que los lleve a obtener un ingreso suficiente para poder sostener a sus familias. Los servicios de apoyo que CalWORKs ofrece incluyen asesoría, libros, asistencia y colocación de empleo, servicios de apoyo y enlace con los departamentos de servicios sociales del condado

El personal de CalWORKs es cordial y apoya a los estudiantes para que puedan lograr y alcanzar sus metas. La oficina se encuentra en LI 101, junto a la biblioteca y está abierta de lunes a viernes de 8 a.m. a 5 p.m. Los estudiantes interesados pueden llamar al 408-848-4813.



La oficina de Programas y Servicios de Oportunidades Extendidas (EOPS) provee apoyo a estudiantes que experimentan desafíos económicos, sociales, y educativos. La intención del programa es asistir a estos estudiantes a alcanzar sus metas educativas incrementando el acceso, la retención, y la transferencia a otras instituciones de enseñanza.

Para calificar para el programa de EOPS, los estudiantes deben demostrar necesidad financiera y educativa y matricularse en un mínimo de 12 unidades cada semestre.

Servicios y beneficios disponibles para estudiantes: Consejería personal y académica, asistencia para la compra de libros, prioridad de inscripción a clases, tutoría, visita a universidades, talleres de enriquecimiento, becas y mucho más.



Rente un Libro!

Los estudiantes ahora pueden ahorrar 50% o más rentando libros!

Vaya a rent-a-text.com para ver los detalles de la tienda..

San Jose State University Spring Telecourses

408-924-3624, 408 848-4719

- These courses are offered by San Jose State University, and take place on the Gavilan College campus.
- There is a \$25 site fee per class to be paid to Gavilan College.
- Classes meet in LI100.
- Orientation via video conference will be held in LI100.

SJSU Dates

Weds, 1/23/13 -
First day of classes

Mon-Friday, 3/25-29
- Spring Break

Mon., 4/1 -
Cesar Chavez Day
(no classes)

Tues., 5/13 -
Last day of classes

Course Title	Day	Time	Faculty
289 Seminar In Professional Development	M	1600-1845	Laker
248 Dynamics of Behavior & Development	M	1900-2145	Davidson-Cathey
267 Practice in Life-Span Career	T	1600-1845	Ogimachi
232 Law & Ethics for Counselors	T	1900-2145	Berta
286 Theory of Organizational Change	W	1600-1845	Berta
288 Seminar: Counseling Theory & Practice	W	1900-2145	Mraz
282 Educational Assessment for Counselors	R	1600-1845	Aptekar
221 Research Seminar In Education	R	1900-2145	Beach

Gavilan College Final Exam Schedule

FINALS WEEK: May 18 – May 24

- All finals will be given in the room in which the class regularly meets unless otherwise indicated by your instructor.
- If a class does not have a time scheduled according to the chart below, please see the instructor, department chair or area dean.
- Instructors' office hours may change during Finals Week. Please check your instructor's office for the revised schedule.
- Classes meeting prior to 8 a.m. will take their exams for a two-hour period beginning at the class starting hour.

If your class meets: Daily, M, MTuW, MTuWF, MW, MWTh, MWThF, MWF, MTh, MThF, MF, W, WTh, WThF, WF	Starting at any time between:	Your final exam will be:
	08:00 - 09:40	Wed. May 22 08:00 - 10:00
	09:45 - 11:00	Mon. May 20 08:00 - 10:00
	11:05 - 12:20	Wed. May 22 10:30 - 12:30
	12:25 - 01:40	Mon. May 20 10:30 - 12:30
	01:45 - 03:00	Wed. May 22 01:00 - 03:00
	03:05 - 04:30	Mon. May 20 01:00 - 03:00
If your class meets: MTu, MTuWTh, MTuTh MTuThF, MTuF, Tu, TuW, TWTh, TuWThF, TuWF, TuTh, TuThF, TuF, Th, ThF	Starting at any time between:	Your final exam will be:
	8:00 - 9:10	Tues. May 21 08:00 - 10:00
	9:15 - 10:25	Thur. May 23 08:00 - 10:00
	10:30 - 11:40	Tues. May 21 10:30 - 12:30
	11:45 - 12:55	Thur. May 23 10:30 - 12:30
	1:00 - 2:10	Tues. May 21 01:00 - 03:00
	2:15 - 3:25	Thur. May 23 01:00 - 03:00
	3:30 - 4:55	Tues. May 21 03:30 - 05:30
If your class meets: Fri, Fri/Sat	Starting at any time between:	Your final exam will be:
	8:00 - 10:55	Fri. May 24 08:00 - 10:00
	11:00 - 1:55	Fri. May 24 10:30 - 12:30
	2:00 pm - 7 pm	Fri. May 24 1:00 - 3:00 pm
If your class meets: Saturdays, Sundays or evenings, exam begins at your regular class time	Monday evenings	Mon. May 20
	Tuesday evenings	Tues. May 21
	Wednesday evenings	Wed. May 22
	Thursday evenings	Thurs. May 23
	Friday evenings	Fri. May 24
	Monday/Wednesday evenings	Mon. May 20
	Tuesday/Thursday evenings	Tues. May 21
	Saturday	Sat. May 18
	Sunday	Sun. May 19
Make-ups and Conflicts	Mon. May 20 03:30 - 05:30	
	Wed. May 22 03:30 - 05:30	
	Thur. May 23 03:30 - 05:30	

To Highway 101 & Gilroy
(Turn-off south of Gavilan College main campus)

Highway 25

4th St.

FREE PARKING! Briggs Building
365 4th Street

San Benito St.

McCloskey Rd.

North ↑

Hollister

Briggs Building
365 Fourth St.
Hollister, CA 95023
831 636-3783

Judy Rodriguez,
Director
Natalie Juarez,
Program Service Specialist

Ride the Bus!

County Express...
from Hollister to the Gilroy campus!
www.sanbenitocountyexpress.org/

Many Student Services are available in Hollister and Morgan Hill!

You can:

- Turn in applications for admission
- Get catalogs and class schedules.
- Register and pay for classes, Add and drop classes
- Get assessment test results
- Get your Student Body (ASB) Cards
- Pick up forms: Transcript Requests, Repeated Course Requests, Prerequisite Challenge Forms, etc.

Placement/Assessment

- Assessment tests offered on a regular basis .

Disability Resource Center: 408 848-4767.

Tutoring

- Every Thursday from 3-6 pm - all levels of math, including accounting.
- Free to all Gavilan students. Call (408) 782-2873.

Counseling See page 7 for drop-in and appointment schedule or go to www.gavilan.edu/counseling.

Financial Aid

- Assistance with BOG Fee Waiver forms.

Bookstore

- Buy textbooks for your Hollister classes during the first week of the semester.
- Order textbooks online at efollett.com.
- Purchase scantrons and green books.

Health Services

- First aid supplies and health education materials

Library

- Research assistance via email, chat and phone.
- Search e-books and databases, and much more.

Career/Transfer

- College catalogs,
- EUREKA career assessment.

Computer drop-in lab

- Available to all students registered at Gavilan College. Open during office hours.
- Purchase GoPrint cards and reloads.

North ↑

FREE PARKING!

Monterey Rd.

Church St.

E Dunne Ave.

Highway 101

Morgan Hill

Gavilan College Morgan Hill Site
17060 Monterey Rd.
Morgan Hill, CA
95037
(408) 782-2873

Lorraine Welk,
Director
Irma Banuelos, Program Service Specialist

MAIN CAMPUS, GILROY

5055 Santa Teresa Blvd.
 Gilroy, CA 95020
 408-848-4800 or
 831-637-1158 (from Hollister)

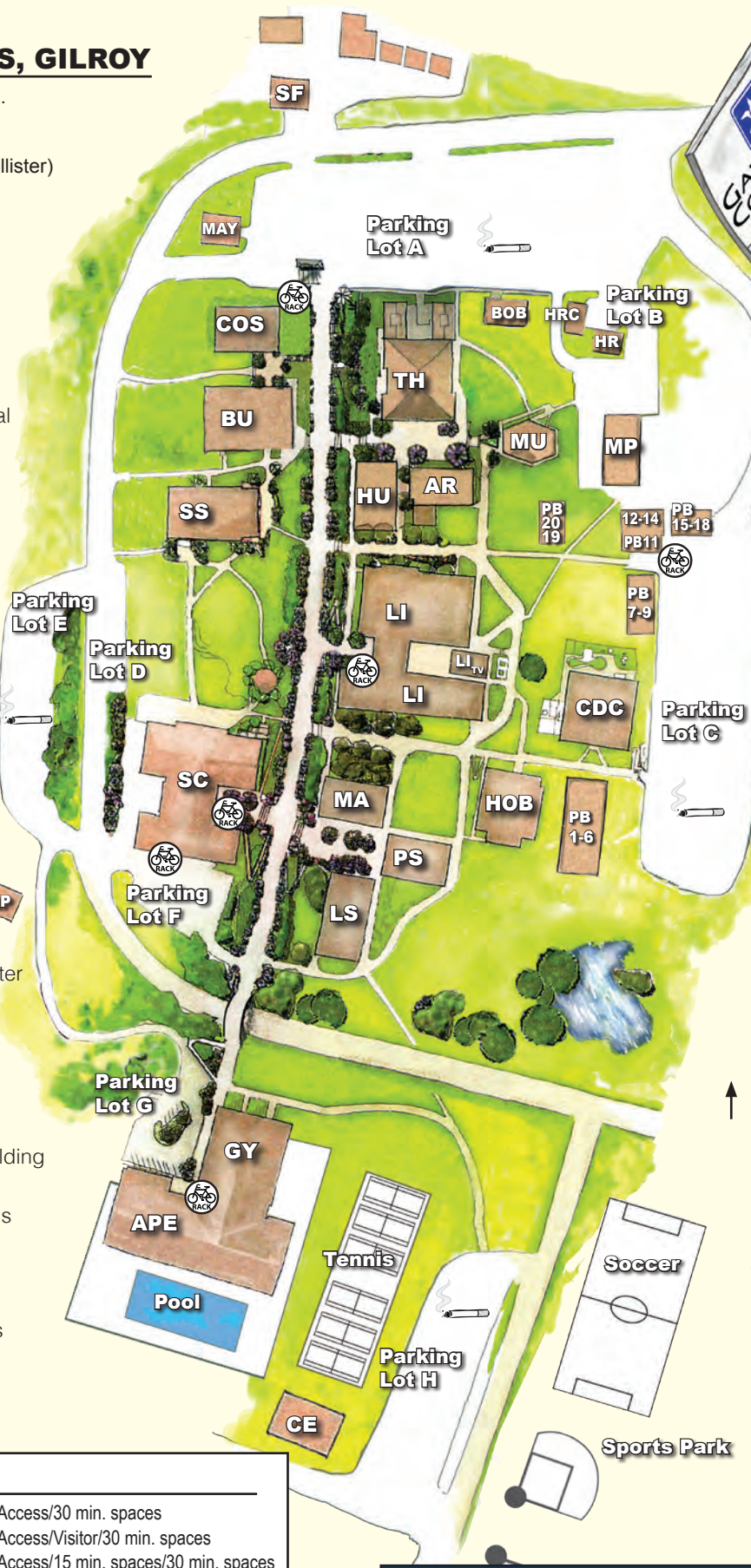


Building Guide

- APE Adapted Physical Education
- AR Art
- BOB Business Office Building
- BU Business
- CDC Child Development
- CE Community Education
- CHP Chapel
- COS Cosmetology
- GY Gym
- HOB Health Occupations Building
- HR Human Resources
- HRC Human Resources Conference Center
- HU Humanities
- LI Library
- LS Life Science
- MA Mathematics
- MAY Mayock House
- MP Multipurpose Building
- MU Music Hall
- PB Portable Buildings
- PS Physical Science
- SC Student Center/ Administration
- SF Security/Facilities
- SS Social Science
- TH Theater

Parking Lots

- A Student/Staff/Disabled Access/30 min. spaces
- B Student/Staff/Disabled Access/Visitor/30 min. spaces
- C Student/Staff/Disabled Access/15 min. spaces/30 min. spaces
- D Staff/Disabled Access
- E Student/Staff/Motorcycle
- F Staff/Disabled Access/Visitor/Motorcycle/30 min. spaces
- G Staff/Disabled Access
- H Student/Staff/Disabled Access/Motorcycle/30 min. spaces



Office / Room Guide

Administration	SC
Admissions & Records	SC111
Art Gallery	LI
ASB	SC158
Assessment Center	MP100
Athletics Office	GY
Aviation	MP129
Bookstore	SC
Box Office	TH
Business Office	BOB
Cafeteria	SC
CalWORKs	LI101A
Career/Transfer Ctr.	SC101
Career Technical Education	BU108
Cashier	BOB
Cashier (Student Accounts)	SC
Child Development Center	CDC
Community Education	CE
Computer Place	LI168
Coop. Work Exp.	LI101A
Cosmetology	COS
Counseling Secretary	SC113
Disability Resource Center	LI117
EOPS/Special Services	LI101A
Financial Aid Office	SC124
GavTV	LI135
GECA	PB17
Human Resources	HR
Liberal Arts and Sciences	SS116
Math Lab	MA101
MESA	MA115
Noncredit Program	PB2
North / South Lounge	SC154N/S
Nursing	HOB
Payroll	BOB
Police Academy	MP
Public Information Office	PB2
ROP	BU124
Security	SF
Student Success Center	PB11
Teaching and Learning Center	LI
Student Health Nurse	SC118
TRIO Program	LI109
Tutoring Center Services	LI116
TV Studio	LITV
Writing Center	LI120
Veterans Center	TH128
Welcome Center	SC107A

DON'T GO TO THE WRONG CITY!
 MHG = Morgan Hill
 HOL = Hollister

Transfer with your first two years complete!

Gavilan College now offers associates degrees for transfer (AA-T and AS-T.) Successful completion of these degrees guarantees transfer to a CSU with upper division standing and all credits accepted.

DEGREES NOW OFFERED:

Communications Studies (AA-T)
Kinesiology (AA-T)
Mathematics (AS-T)
Administration of Justice (AS-T)



See a counselor for details

GAVILAN  COLLEGE

COMMUNITY EDUCATION

- Short-term
- Not-for-credit
- in-person and online



Career Training Programs

Advanced Water Distribution, Basic Water Distribution, Backflow Prevention, Paralegal, Pharmacy Technician, Fundamentals of Supervision, Veterinary Technician, Personal Trainer

.....plus a great variety of activity, skills, and just-for-fun classes, including.....

Motorcycle Training

Notary Public

Cooking

www.GavilanCE.com

408-852-2801 Room CJ 500