

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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Spring Classes

ACCOUNTING

ACCT 20 Financial Accounting

Transferable: CSU, UC; CAN:BUS2, BUS SEQ A

An introduction to accounting principles and concepts. The course includes the application of accounting theory to accumulate and summarize financial data. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250, English 260 and Mathematics 233. Microsoft Excel or other computer spreadsheet knowledge.

40289	Online		J Wolowitz	4.0			
40290	Lec	BU118	J Wolowitz	4.0	TR	0900- 1105	

ACCT 21 Managerial Accounting

Transferable: CSU, UC; CAN:BUS4, BUS SEQ A

This course covers internal uses of accounting information for managerial decision making. Includes coverage of managerial control methods, cost accounting, cost-volume-profit relationships, variable costing, budgeting, and other related topics. This course has the option of a letter grade or pass/no pass. ADVISORY: Accounting 20. Microsoft Excel or other computer spreadsheet knowledge.

40291	Lec	BU118	J Wolowitz	4.0	TR	1120- 1240	
	Online		J Wolowitz				
							This HYBRID lecture/online class will be delivered partially over the internet.
40292	Lec	BU118	J Wolowitz	4.0	W	0300- 0550	
	Online		J Wolowitz				
							This HYBRID lecture/online class will be delivered partially over the internet.

ACCT 23 Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40293	Ind	BU118	J Wolowitz	2.0			
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ACCT 103 General Office Accounting

Transferable: CSU

This course is designed to prepare students for entry-level office accounting positions. Emphasis is on practical accounting applications. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 205.

40239	Lec	BU103	T Ratchford	3.0	W	0220- 0525	
							ROP Course

ACCT 105 Payroll Accounting

Transferable: CSU

This is an introductory course in payroll accounting. Topics include: payroll laws and regulations, computation of wages and salaries, Social Security taxes, income tax withholding, employer taxes, payroll tax filing and reporting, and other related topics. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 205, completion of Accounting 101.

40240	Lec	MHG11	W Fachner	3.0	T	0600- 0905	
							Above class meets at Morgan Hill Community site. ROP Course.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ACCT 120 Computerized Accounting - QuickBooks

Transferable: CSU

An introduction to computer-assisted accounting. Hands-on use of a microcomputer menu-driven accounting package to do general ledger, sales journal, cash receipts journal, cash payments journal, purchases journal, payroll, receivables, payables and related financial reports. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 120. ADVISORY: CSIS 1 or CSIS 2 or the equivalent computer experience. ACCT 20 or ACCT 101 or ACCT 103 or ACCT 105 or the equivalent accounting experience.

40241	Lec	BU111	T Ratchford	3.0	W	0600- 0905	
							ROP Course

ACCT 121 Spreadsheet - MS Excel

Transferable: CSU

Introduction to the computer spreadsheet software. A hands-on approach to learning terms, commands, and applications of a spreadsheet program. This course will help prepare students for taking the Excel MOUS (Microsoft Office User Specialist) exams. This course has the option of a letter grade or pass/no pass. Also listed as CSIS 121. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

40341	Lec	HOL3	M Bryson	2.0	MW	1120- 0125	
							03/18/13 - 05/15/13 Above class meets at the Hollister Briggs site.
40343	Lec	MHG8	F Mendez	2.0	W	0400- 0550	
							Above class meets at Morgan Hill Community site. ROP Course.
40483	Lec	BU111	J Conrey	2.0	W	1120- 0210	
							01/30/13 - 05/1/13

ACCT 190 Occupational Work Experience / Accounting

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

40276	Wrk Ex	LI101A	S Sweeney	1.0			
40277	Wrk Ex	LI101A	S Sweeney	2.0			
40278	Wrk Ex	LI101A	S Sweeney	3.0			
40279	Wrk Ex	LI101A	S Sweeney	4.0			

ADMINISTRATION OF JUSTICE

AJ 5 Introduction to Modern International Terrorism

Transferable: CSU, UC; CSU-GE:D8, IGETC:4H; GAV-GE:D2

This course centers on conceptually defining terrorism (all types-foreign and domestic, left and right-wing, religious, environmental, and political, state and non-state), tracing the history and beginnings of modern international and domestic terrorism, critically examining the various U.S.- global responses to the 9-11-01 attacks, as well as generally evaluating and assessing how countries and people around the world try to cope with, prevent and/or respond to attacks by terrorist organizations, groups, or acts of terrorism perpetrated by nation-states or groups working with nation-states. This course has the option of a letter grade or pass/no pass. This course is also listed as POLS 5.

40197	Lec	SS210	M Turetzky	3.0	M	0600- 0905	
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AJ 10 Introduction to the Administration of Justice

Transferable: CSU, UC; GAV-GE:D2; CAN:AJ2

The history and philosophy of justice as it evolved throughout the world; in-depth study of the American system and various sub-systems; roles and role expectations of criminal justice agents in their interrelationships in society; concepts of crime causations, punishments and rehabilitation; ethics, education and training for professionalism in the social system. (C-ID: AJ 110) ADVISORY: Eligible for English 250 and English 260.

40169	Lec	BU120	S Smith	3.0	MW	1120- 1240	
40170	Lec	BU120	S Smith	3.0	TR	0800- 0920	
40826	Lec	MH10	D Pulido	3.0	T	0630-0920	

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AJ 12 Criminal Procedures

Transferable: CSU

Legal processes from pre-arrest, arrest through trial, sentencing and correctional procedures; a review of the history of case and common law; conceptual interpretations of law as reflected in court decisions; a study of case law methodology and case research as the decisions impact upon the procedures of the justice system. ADVISORY: AJ 10; Eligible for English 250 and English 260.

40171	Lec	BU120	S Smith	3.0	MW	0800- 0920
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AJ 14 Criminal Law

Transferable: CSU, UC; CAN:AJ4

Historical development, philosophy of law and constitutional provisions; definitions, classifications of crime, and their applications to the system of administration of justice; legal research, review of case law, methodology, and concepts of law as a social force. Explores crimes against persons, property, and the state. ADVISORY: AJ 10; Eligible for English 250 and English 260.

40172	Lec	BU120	S Smith	3.0	MW	1250- 0210
40762	Lec	BU120	S Smith	3.0	TR	0945- 1105

AJ 16 Introduction to Evidence

Transferable: CSU

This course covers the origin, development, philosophy and basis of evidence; constitutional and procedural considerations affecting arrest, search and seizure; types of evidence and rules governing admissibility; judicial decisions interpreting individual rights and case studies. In addition to the Federal Rules of Evidence, the course also includes the California law regarding the rules of evidence. ADVISORY: AJ 10 and Eligible for English 250 and English 260.

40173	Lec	PB7	E Campos	3.0	R	1250- 0330
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AJ 18 Community Policing

Transferable: CSU, UC

The relationship of criminal justice agents and the community; causal and symptomatic aspects of community understanding; lack of cooperation and mistrust; study of behavioral causes; ways to develop and maintain amicable relationships. ADVISORY: Eligible for English 250 and English 260; AJ 10.

40194	Lec	BU120	L Jones	3.0	M	0300- 0600
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AJ 19 Introduction to Investigation

Transferable: CSU

Fundamentals of investigation; techniques of crime scene search and recording; collection and preservation of physical evidence; modus operandi processes; sources of information; interview and interrogation, and follow-up investigation. ADVISORY: Eligible for English 250 and English 260.

40195	Lec	BU120	L Jones	3.0	M	0610- 0915
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AJ 176 Criminal Street Gangs

Transferable: CSU

This course is designed to explore historical developments, origins, philosophy and current trends and activities in criminal street gangs within California. It will explore areas of violence, recruitment, drug use, graffiti and attire; with emphasis placed on organization within gangs and their racial backgrounds. Types of solutions within the criminal justice system used to combat street gangs is also included. ADVISORY: Eligible for English 250 and English 260.

40193	Lec	BU120	D Pulido	3.0	R	0630- 0935
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CRN Type Room Instructor Units Days Times Dates

AJ 190 Occupational Work Experience/Administration of Justice

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

40286	Wrk Ex	LI101A	S Sweeney	2.0		
40287	Wrk Ex	LI101A	S Sweeney	3.0		
40288	Wrk Ex	LI101A	S Sweeney	4.0		

ALLIED HEALTH

AH 3 The Person in the Life Cycle

Transferable: CSU, UC; CSU-GE:E2; GAV-GE:E2, F

Interaction of social, emotional, intellectual, and physical attributes related to the development and realization of human potential across the life span. (C-ID: PSY 180) PREREQUISITE: Eligible for English 250 and English 260.

40656	Lec	HOB102	A Dufresne	3.0	R	0410- 0715
40825	Lec	LS106	A Dufresne	3.0	R	1250-0355

AH 11 Nutrition

Transferable: CSU, UC; CSU-GE:E2; GAV-GE:E2, F; CAN:FCS2

This course is designed to meet the needs of the Allied Health student and the general education student alike. The major aim of this course is to help the student acquire relevant information about nutrition which they can use professionally and/or personally. The course will cover the practical aspects of normal nutrition, ways to promote sound eating habits throughout the life cycle, and physiological contribution nutrients make to body structure and function. This course is also listed as BIO 11. PREREQUISITE: Eligible for English 250 and English 260. ADVISORY: Chemistry 30A and Mathematics 205.

40610	Online		M Akrop	3.0		
40612	Lec	LS106	M Akrop	3.0	T	1250- 0355
40614	Online		M Akrop	3.0		

AH 16 Intravenous Therapy / Blood Withdrawal

Transferable: CSU

Theoretical application and clinical techniques required for safe administration of IV therapy and withdrawal of blood for testing. (Approved by the Board of Vocational Nursing for certification in IV Therapy and Blood Withdrawal. Approved for continuing education credit BRN #00892). COREQUISITE: Enrollment in AH 51, 52, 53, 54 or current active LVN licensure in California. \$50.00 course materials fee payable at registration.

40616	Lec	HOB114	D Amaro	1.0	F	0900- 0600
03/01/13 - 03/15/13 \$50.00 course material fee payable at registration.						
40618	Lec	HOB114	D Amaro	1.0	F	0900- 0600
03/22/13 - 03/29/13 \$50.00 course materials fee payable at registration.						
40619	Lec	HOB114	D Amaro	1.0	F	0900- 0600
04/19/13 - 04/26/13 \$50.00 course materials fee payable at registration.						

AH 23 Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40654	Ind	HOB114	K Bedell	1.0		
40655	Ind	HOB114	K Bedell	2.0		

ONLINE CLASSES

CRN Type Room Instructor Units Days Times Dates

AH 52 Medical-Surgical Nursing

Transferable: CSU

Course is designed to provide both theoretical and clinical experience in the care of adult, medical-surgical clients. This course will further refine basic nursing skills and introduce more complicated nursing situations. Content includes pre-operative and post-operative care of the client with pain, cancer, and care of the client with disorders of musculoskeletal, integument, gastrointestinal, and respiratory systems. Related pharmacology is included. \$100 course material fee, payable at registration. **PREREQUISITE:** Completion of AH 51.

40663	L/L	HOB102	L Stubblefield J Quihuis	11.0	MT	0600- 0200
40663	L/L	HOB102	K Bedell L Stubblefield		WR	0710- 1000

\$100.00 course materials fee payable registration.

AH 54 Medical-Surgical / Pediatric Nursing

Transferable: CSU

Course contains two components to provide theoretical and clinical experience in medical surgical and pediatric nursing. Content includes care of clients with disorders of the endocrine and neurosensory systems, mental health, emergency nursing and care of the child, including preventative measures and health teaching. A leadership component is included to prepare the student for the realistic work assignment of the nurse. \$100 course material fee, payable at registration. **PREREQUISITE:** Completion of AH 51, 52 and 53.

40729	L/L	HOB114	D Amaro	11.0	MT	0600- 0200
	L/L		K Bedell		WR	0110- 0400
			D Amaro		WR	0110- 0400
			STAFF		MT	0200-1000

\$100.00 course materials fee payable at registration.

AH 56 Compensatory Nursing Practice

Transferable: CSU

Concepts and principles of the nursing process applied to preventative, remedial, supportive, rehabilitative, and teaching aspects in meeting the health needs of the patient requiring compensatory nursing interventions. Incorporates nursing concepts and experiences with all age groups, including senior adults. \$100 course material fee, payable at registration. **PREREQUISITE:** Successful completion of AH 55 and an active valid, unrestricted California LVN.

40730	L/L	HOB114	S Turner K Bedell	10.0	WR	1010- 0100
40730	L/L	HOB114	S Turner		MT	0600- 0200
	L/L	HOB114	S STAFF		MT	0205- 0930

\$100.00 course materials fee payable at registration.


AH 171 Advanced Clinical Medical Assisting

Transferable: CSU

Course provides instruction and clinical experience in advanced concepts of clinical medical assisting including specialty procedures and treatments. **PREREQUISITE:** AH 170 with a grade of C or better or equivalent. Equivalency determined by written and performance exams.

40620	L/L	HOB114	D Comella-Hild	6.0	MTW	0100- 0430
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ROP Course



THIS SYMBOL MEANS IT IS A **HYBRID** LECTURE / ONLINE CLASS, THAT WILL BE PARTIALLY OVER THE INTERNET. VISIT **WWW.GAVILAN.EDU/DISTED/** FOR DETAILS.

CRN Type Room Instructor Units Days Times Dates

AH 180 Fundamentals of Nursing--Convalescent

Transferable: CSU

A course to provide a basic introduction to patient care in the convalescent setting. Emphasizes principles, understanding and skills necessary to perform basic nursing procedures safely and effectively. Includes introduction to health care, planning, safety, infection control, personal care, basic procedures, rehabilitation, nutrition and clients' rights and needs. At the completion of this course students will qualify for state certification as a nursing assistant. **PREREQUISITE:** Eligible for English 250 and English 260. Clearance from the Department of Health Services (Form HS283), fingerprint card, and health clearance required prior to clinical placement. Health and fingerprint clearance required prior to clinical placement. Uniform, shoes, watch, and stethoscope required. Clinical in Morgan Hill or Hollister, as assigned.

40621	L/L	HOB114	M Machado	8.0	MT	0900- 1200
	L/L	HOB114	M Machado		W	0630- 0130
40622	L/L	HOB114	M Machado	8.0	MT	0900- 1200
	L/L	HOB114	M Machado		R	0630- 0130
40624	L/L	HOB114	M Machado	8.0	MT	0900- 1200
	L/L	HOB114	D Reid		F	0630- 0130

ROP Course

AH 190 Occupational Work Experience/Allied Health

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. **REQUIRED:** Declared vocational major.

40647	Wrk Ex	HOB114	K Bedell	1.0		
40650	Wrk Ex	HOB114	K Bedell	2.0		
40651	Wrk Ex	HOB114	K Bedell	3.0		
40652	Wrk Ex	HOB114	K Bedell	4.0		


ANTHROPOLOGY

ANTH 1 Introduction to Physical Anthropology

Transferable: CSU, UC; CSU-GE:B2, IGETC:5B; GAV-GE:B2; CAN:ANTH2

Explores and analyzes human biological, social and cultural development over the last several million years. The implications of evolutionary theory for the world today are considered. Principal topics are evolutionary theory, Mendelian and molecular genetics, the fossil record, primatology, the nature of human diversity, biocultural analysis of malnutrition, and the question of continuing evolution. **ADVISORY:** English 250, English 260 and Mathematics 205.

40001	Online		D Klein	3.0		
40002	Lec	SS205	D Klein	3.0	T	1120- 1240
	Online		D Klein			
			This HYBRID lecture/online class will be delivered partially over the internet.			
40003	Lec	HU101	D Klein	3.0	W	0230- 0350
	Online		D Klein			
			This HYBRID lecture/online class will be delivered partially over the internet.			



ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ANTH 2 Introduction to Archaeology

Transferable: CSU, UC; CSU-GE:D1, IGETC:4A; GAV-GE:D2

The study of the human past through material culture remains. Artifacts, sites, settlements and landscapes will be studied to help reveal how people lived, how they saw themselves and their world, what the environment was like and how these factors interrelated and changed through time. Explores and analyzes the development of the concepts and methods of anthropological archaeology. Surveys selected prehistoric cultures. Training in archaeological methods, site recognition, recording and preservation, and cultural resource management. ADVISORY: Recommended English 250 and English 260.

40004	Lec	SS205	G Michaels	3.0	TR	0945- 1105	
This service learning course involves community work.							

ANTH 3 Introduction to Cultural Anthropology

Transferable: CSU, UC; CSU-GE:D1, IGETC:4A; GAV-GE:D2, F; CAN:ANTH4

The comparative study of human societies and cultures. Emphasis is placed on the analysis of small scale non-western societies. Specific topics include: the relationship between culture and power; ideas of progress and the nation-state; immigration, kinship, and identity; race and gender; inequality and structural violence; and cross-cultural analysis of religious, political and economic institutions. This course interrogates the relevance of anthropology for understanding the processes of development and globalization. Exploration of the above through ethno- graphic readings, class discussions, films, short papers and a final research paper based on original fieldwork in a local community. ADVISORY: Eligible for English 250 and English 260.

40005	Lec	SS205	D Klein	3.0	M	1250- 0210	
	Online		D Klein				
This HYBRID lecture/online class will be delivered partially over the internet.							

ANTH 5 Magic / Witchcraft and Religion

Transferable: CSU, UC; CSU-GE:D1, IGETC:4A; GAV-GE:D2, F

Explores and analyzes, from a cross-cultural and comparative perspective, religious traditions in diverse cultural contexts with particular focus on the effects of globalization on religious beliefs and practices. Cross- cultural analysis of the concepts of magic, witchcraft, and religion. Examination of connections among the concepts of race, nation, and religion. Exploration of the above through ethnographic readings, class discussions, films, short papers, and a final research paper based on original fieldwork in a local religious or spiritual community. PREREQUISITE: Eligible for English 1A.

40006	Lec	SS205	D Klein	3.0	W	1250- 0210	
	Online		D Klein				
This HYBRID lecture/online class will be delivered partially over the internet.							

ART

ART 1A Art History

Transferable: CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1, F; CAN:ART2, ART SEQ A

A critical survey of the influences and development of painting, architecture, sculpture, and minor arts from pre-history to the Byzantine/Romanesque eras, including the art of primitive people. (C-ID: ARTH 110) ADVISORY: Eligible for English 250 and English 260.

40106	Lec	MHG3	E Harris-Sinta	3.0	W	0600- 0905	
Above class meets at Morgan Hill Community site.							

ART 1B Art History

Transferable: CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1; CAN:ART4, ART SEQ A

The history of western painting, sculpture, architecture and minor arts from the Romanesque, the Gothic and Renaissance eras to the present. ADVISORY: Eligible for English 250 and English 260.

40107	Lec	MU101	P Hulin	3.0	TR	0810- 0930	
40108	Lec	HOL1	STAFF	3.0	W	0600- 0905	
Above class meets at the Hollister Briggs site.							

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ART 2A Two-Dimensional Design

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1; CAN:ART14

An introduction to the basic elements and principles of two-dimensional design. Lettering and graphics applications of design are included. Traditional and experimental materials and techniques are applied to a variety of individual projects and exercises. (C-ID: ARTS 100)

40145	L/L	AR103	E Harris-Sinta	3.0	MW	1250- 0355	
40152	L/L	AR103	J Adkins	3.0	TR	1250- 0355	

ART 3A Drawing and Composition

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1; CAN:ART8

A course that can teach you how to draw. Students learn basic drawing skills through the exploration of a variety of drawing materials such as pencil, inks, charcoal and pastels; processes include doodling, gesture and schematic drawing. (C-ID: ARTS 110)

40146	L/L	AR102	A Rosette	3.0	MW	0810- 1115	
40147	L/L	AR102	A Rosette	3.0	MW	1120- 0225	
40148	L/L	AR102	J Adkins	3.0	TR	0600- 0905	

ART 3B Drawing and Composition

Transferable: CSU, UC; GAV-GE:C1

Drawing in pencil, ink, pastels and variety of experimental materials and processes. Cultural awareness and historical foundations are integrated with classroom explorations of expressive drawing. Students develop a variety of drawing approaches and a greater understanding of personal expression. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 2A or 3A.

40149	L/L	AR102	A Rosette	3.0	TR	0810- 1115	
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ART 6 Art Appreciation

Transferable: CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1, F

An illustrated lecture course that surveys and introduces the visual arts from historical to contemporary times, and teaches students the basic concepts of seeing and appreciating art. ADVISORY: English 250 and English 260.

40150	Lec	MU101	D Gustlin	3.0	MW	1120- 1240	
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ART 10A Cultural History of Ceramics

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1, F; CAN:ART6

An introduction to the historical developments and cultural influences of ceramic art. Development of a personal expression is realized through the combination of historical elements, observation and actual creations in clay.

40096	L/L	AR101	J Rekedal	3.0	MW	0810- 1115	
40097	L/L	AR101	K Gonzales	3.0	TR	0600- 0905	

ART 10B Ceramics

Transferable: CSU, UC; GAV-GE:C1

Emphasis on development of wheel throwing and advanced ceramic techniques. Glaze testing, clay body development, kiln stacking and firing are introduced. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 10A

40098	L/L	AR101	J Rekedal	3.0	MW	1120- 0225	
40099	L/L	AR101	K Gonzales	3.0	TR	0600- 0905	

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ART 11 Creativity / Imagination and Innovation

Transferable: CSU; CSU-GE:C2; GAV-GE:C2, F

This course is designed to explore the variety of ways in which humans demonstrate their creative, imaginative and innovative abilities. This course will examine the creative process, visual literacy, the development of creative and imaginative performance and theories pertaining to insight, inspiration, intuition, originality and genius. This class draws on materials from a variety of sources including, biographies, intellectual histories, psychological studies, and educational research. Studies will include ideas and beliefs about creativity from a diverse range of disciplines and cultures. Students will be encouraged to explore and express their own creativity. **ADVISORY:** English 250 and English 260.

40100 Lec AR103 E Martinez 3.0 R 0600- 0905

ART 12B Sculpture

Transferable: CSU, UC; GAV-GE:C1

Continued sculptural development of form and technique using a variety of selected media such as welded and cast metal, ceramics and wood. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Art 12A

40101 L/L AR101 P Hulin 3.0 TR 1120- 0225
Material fee of \$45.00 payable at registration.

ART 13 Three-Dimensional Design

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1


A fundamental course focused on the conceptual, technical and historical aspects of three dimensional design and related fields such as: sculpture, architecture and industrial design. Development of personal artistic expression and visual perception through the use of various media such as plaster, paper, wood, clay, metal, etc. Introduction to the design elements and principles as they relate to space and form in visual art and design will be studied. **ADVISORY:** English 250 and English 260.

40102 L/L AR101 P Hulin 3.0 TR 1120- 0225
Material fee of \$15.00 payable at registration.

ART 14 Beginning Mural Painting

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1, F

Studio practice in the design, methods and materials of mural painting through the production of individual and collaborative murals. The course will also provide a historical survey of mural painting, from pre-historic cave painting to contemporary urban murals, with particular focus on the muralists of Mexico. This course has the option of a letter or pass/no pass.

40103 Lab AR102 G Aranda F 0900- 0105
Online  G Aranda 3.0
This HYBRID lecture/online class will be delivered partially over the internet.

ART 15A Beginning Painting: Form and Composition

Transferable: CSU, UC; GAV-GE:C1

This is an introductory painting course. Students will study traditional, contemporary and experimental painting techniques using acrylics and/or oils as the primary media. Emphasis will be placed on foundational concepts and approaches including color, form and composition. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Art 2A or 3A, or portfolio review of student's work.

40104 L/L AR102 C Canepa 3.0 TR 1120- 0225

CRN Type Room Instructor Units Days Times Dates

ART 15B Beginning Painting: Imagination and Expression

Transferable: CSU, UC; GAV-GE:C1

This is an introductory painting course. Students will study traditional, contemporary and experimental painting techniques and media. Social, cultural and historical awareness are integrated with classroom explorations of expressive painting. Students develop a variety of painting approaches and a greater understanding of personal expression. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Art 2A or Art 3A or Portfolio Review

40105 L/L AR102 C Canepa 3.0 TR 1120- 0225

ART 22 Field Work and Service

Transferable: CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. **REQUIRED:** Learning contracts must be filled out and signed by the student and the supervising instructor.

40109 Fld Ex AR101 K Gonzales 1.0
40110 Fld Ex AR101 J Rekedal 1.0

ART 23 Independent Study

Transferable: CSU



Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.

40111 Ind AR101 K Gonzales 1.0
40112 Ind AR101 J Rekedal 1.0
40113 Ind AR101 J Rekedal 2.0
40114 Ind AR101 P Hulin 1.0
40115 Ind AR102 A Rosette 1.0
40116 Ind AR102 A Rosette 2.0
40117 Ind AR101 K Gonzales 2.0
40118 Ind AR101 P Hulin 2.0
40119 Ind AR101 C Canepa 1.0
40120 Ind AR101 C Canepa 2.0
40121 Ind AR102 J Adkins 1.0
40122 Ind AR102 J Adkins 2.0

ART 25A Art Methods

Transferable: CSU; CSU-GE:C1; GAV-GE:C1


Art methods and learning theory for those planning to work with preschool, elementary and secondary school students. Includes art therapy as well as gifted and special learner projects. Two dimensional work in printing, drawing, collage. Also listed as CD 25A.


40140 Lab AR103 D Gustlin 3.0 TR 0900- 1105
Online  D Gustlin
This HYBRID lecture/online class will be delivered partially over the internet.
40141 Lab HOL1 R McGinnis F 0400- 0805
Online  R McGinnis 3.0
This HYBRID lecture/online class will be delivered partially over the internet.

ART 25B Art Methods

Transferable: CSU; GAV-GE:C1

Art methods, creativity and learning theory for those planning to work with preschool, elementary, and secondary school students. Includes art therapy as well as gifted and special learner projects. Three dimensional work in sculpture, bas relief, mobiles, paper mache', plaster, and various 3-D materials. Also listed as CD 25B.

40142 Lab HOL1 R McGinnis F 0400- 0805
Online  R McGinnis 3.0
This HYBRID lecture/online class will be delivered partially over the internet.

 THIS SYMBOL MEANS IT IS A **HYBRID** LECTURE / ONLINE CLASS, THAT WILL BE PARTIALLY OVER THE INTERNET. VISIT WWW.GAVILAN.EDU/DISTED/ FOR DETAILS.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ART 40 Art Gallery Assistance**Transferable:** CSU; GAV-GE:C1

Individualized course in art gallery exhibition techniques and procedures. Students assist in design, installation, publicity, cataloguing and removal of exhibitions in the college gallery.

40151	Fld Ex	AR103	C Canepa	1.0	F	0900- 1205	
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ART 75 Photoshop I**Transferable:** CSU; GAV-GE:C1

This course is based on the software Adobe Photoshop. Students learn to scan photographs and manipulate them using Photoshop tool box and special effects filters. They will learn to color correct photos; mask image using channels; create duotone, tritone, and quadtone images; prepare photos for use in printing and on the web. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 124 (Windows Fundamentals), CSIS 2L

40539	Lec	LI128	Powers	3.0	M	0400- 0655	
40542	Lec	MHG5	R Grzan	3.0	T	0600- 0905	

Above class meets at Morgan Hill Community site.

ART 77 Introduction to Digital Media**Transferable:** CSU, UC; GAV-GE:C1

An introduction to the field of digital media, including history, social impact, concepts, career options and industry trends. Applying learned visual and aural design principles, students will explore the use of computer-based tools in the design and production of digital media by creating and editing digital images, sounds, video, animation and text. A comprehensive term project for publication on the web or CD ROM will be required. This course is also listed as CSIS 77 and DM 77. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 124, CSIS 1, CSIS 2.2L, CSIS 3, or familiarity using the Macintosh or Windows operating systems.

40782	L/L	LI128	R Beede	3.0	TR	1120- 0140	
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ART 85 Web Design I: Dreamweaver**Transferable:** CSU; GAV-GE:C1

Basic and intermediate principles of designing Web pages/sites using the Dreamweaver web design software and HTML. Emphasis will be on good design and the use of tables, frames, forms, rollovers, DHTML, XHTML, behaviors, and CSS. Also includes site maintenance and the integration of multimedia components such as graphics, sound, animation, and video. This course is for the content person to design, develop, and maintain effective Web sites. This course is also listed as CSIS 85 and DM 85. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 6 or basic knowledge of HTML.

40537	Lec	LI126	V Fainshtein	2.0	F	1000- 1200	
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ART 107 Digital Media Design**Transferable:** CSU; GAV-GE:C1

Fundamentals of design for visual, time-based, interactive, and sound arts as applied to digital media. Includes basic storytelling, graphic design, information architecture, and human factors. Page layout, scriptwriting, storyboards, and flow charts will be used as tools applicable to the design and development of business presentations, interactive media, educational multimedia, animation, web sites, video games, and film/video. This course has the option of a letter grade or pass/no pass. Also listed as CSIS 107 and DM 107. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer experience

40310	Lec	LI126	V Fainshtein	2.0	F	0100- 0350	
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ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ART 110 Interactive Animation: Flash**Transferable:** CSU; GAV-GE:C1

The production of vector graphics, animation, and interactive multimedia in Shockwave-Flash format for web pages and other digital media. Design of highly interactive web site interfaces and animated games using Flash actions (scripting). Useful for web designers/developers, animators, and multimedia authors. This course has the option of a letter grade or pass/no pass. Also listed as CSIS 110 and DM 110. ADVISORY: CSIS 1, CSIS 2/2L, CSIS 124 or basic computer knowledge.

40785	L/L	LI128	R Beede	3.0	MW	0945- 1205	
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ART 113 Introduction to Digital Video**Transferable:** CSU; GAV-GE:C1

Introduction to the aesthetic and technical aspects of digital video recording, non-linear editing, video effect generation, and production of video (and associated audio) using the personal computer equipped with specialized software such as Final Cut Pro, Motion, and After Effects. Also considered will be the preparation of digital video for distribution in interactive media such as CDs, DVDs, mobile devices, and the World Wide Web. Students will produce a final digital video project for distribution in various media formats. This course has the option of a letter grade or pass/no pass. Also listed as CSIS 113 and DM 113. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer experience.

40314	L/L	LI128	R Beede	3.0	MW	1250- 0310	
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ART 114 Digital Media Production**Transferable:** CSU; GAV-GE:C1

A team oriented practicum that focuses on the application of learned skills to the production of digital media and digital print projects, such as web sites, CD ROM, and DVDs. Project development will be accomplished according to team derived master schedules. Lectures will be on project management, work coordination and production techniques, client-team interface, asset management and integration, budget estimate, testing, and copyright infringement. Please note that this is very much a team oriented class. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 114 and DM 114. ADVISORY: At least one of the following: ART 75, GBUS 80, CGD 2, JOUR 18A, MUS 21, CSIS 7, CSIS 71 OR CSIS 77. or students must possess equivalent skills from any one of the following areas: digital media, computer graphics, digital print, journalism (publishing), film, TV/video, drawing or illustration, web design/development, business/marketing, or programming.

40316	Lec	LI128	R Beede	2.0	TR	0945- 1035	
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ART 190 Occupational Work Experience / Commercial Art**Transferable:** CSU; GAV-GE:C1

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

40754	Wrk Ex	LI101A	S Sweeney	1.0			
40755	Wrk Ex	LI101A	S Sweeney	2.0			
40756	Wrk Ex	LI101A	S Sweeney	3.0			
40757	Wrk Ex	LI101A	S Sweeney	4.0			

ASTRONOMY**ASTR 1 Introduction to General Astronomy****Transferable:** CSU, UC; CSU-GE:B1, IGETC:5A; GAV-GE:B1

An introduction to the realm of astronomy and space science. Topics to be covered include the historical development of astronomy, the physics of gravitation and radiation, the solar system, stellar astronomy, galactic and extragalactic astronomy, and cosmology. ADVISORY: Mathematics 205 and eligible for English 250 and English 260.

40526	Lec	LS101	J Snyder	3.0	T	0230- 0535	
40527	Lec	MHG13	J Snyder	3.0	T	0630- 0935	

Above class meets at Morgan Hill Community site.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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AVIATION MAINTENANCE TECHNOLOGY**AMT 101 General Aircraft Technology****Transferable:** CSU

This course will provide the student with a thorough understanding of the use of maintenance publications, maintenance forms and records with emphasis on A & P Mechanic Privileges and Limitations. Basic electricity for aircraft from Ohm's Law through transistor theory will be taught as well as ground operation and servicing of aircraft. ADVISORY: Mathematics 205 Basic hand tools required. Details at the first class meeting.

40561	L/L	MP102	H Spenner	7.5	MTWRF	0800-1025	01/10/13 - 05/24/13
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AMT 111 Airframe Structures**Transferable:** CSU

This course will cover aircraft wood, fabric covering, test and repair, aircraft inspection, painting techniques and procedures. Also the study of basic hydraulic systems of anti-skid systems, pneumatic, fixed landing and retractable landing gear systems. Basic aircraft systems familiarization along with advanced laboratory projects from topics covered in AMT 110 are a part of this course. Basic hand tools required. Details at the first meeting.

40571	L/L	MP102	H Spenner F Moreno	13.5	MTWRF	1030-0330	01/10/13 - 05/24/13
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AMT 121 Aviation Powerplant Systems Technology**Transferable:** CSU

The theory of operation, maintenance, repair, and trouble-shooting procedures of powerplant systems and their relationship to the total powerplant package. To include lubrication, electrical, instrument, fuel metering, fire protection, starting, control systems, and the aerodynamics, theory and maintenance of propellers and their control systems. ADVISORY: Successful completion of AMT 120. Basic hand tools required. Details at the first class meeting.

40574	L/L	MP129	T Flippen	14.0	TWRF	0830-0300	01/10/13 - 05/24/13
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AMT 123 Independent Study**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40582	Ind	MP129	T Flippen	1.0			01/10/13 - 05/24/13
40583	Ind	MP129	T Flippen	2.0			01/10/13 - 05/24/13

AMT 190 Occupational Work Experience / Aviation**Transferable:** CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

40584	Wrk Ex	LI101A	S Sweeney	1.0			
40585	Wrk Ex	LI101A	S Sweeney	2.0			
40586	Wrk Ex	LI101A	S Sweeney	3.0			
40587	Wrk Ex	LI101A	S Sweeney	4.0			

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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BIOLOGICAL SCIENCE**BIO 1 Cell and Molecular Biology****Transferable:** CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3; CAN:BIOL2, BIOL SEQ A

A general biology course with an emphasis on the structure and function of cells, biological molecules, homeostasis, cell respiration, photosynthesis, cell life cycle and its controls, cellular communication, Mendelian and non-classical genetics, evolution and diversity of life. The philosophy of science, methods of scientific inquiry and experimental design are foundational to the course. The course is required for students majoring in biology and/or its subcategories (e.g., plant or animal sciences). PREREQUISITE: Biological 10 or Biology 12 or Environmental Science 1 with a grade of 'C' or better and Mathematics 233 with a grade of 'C' or better. ADVISORY: Chemistry 30A; eligible for English 250 and English 260.

40528	L/L	LS102	J Kurushima	4.0	MW	0230-0520	
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BIO 5 General Botany**Transferable:** CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3; CAN:BIOL6, BIOL SEQ A

This course is designed for students majoring in botany and/or its related disciplines. The course includes the study of the ecology, evolution, anatomy, physiology and systematics of plants as well as the use of plants in biotechnology and agriculture. PREREQUISITE: Mathematics 233 with a grade of 'C' or better. ADVISORY: Biological Science 10, eligible for English 250 and English 260.

40548	Lec	LS102	R Morales	4.0	TR	0810-0930	
	Lab	LS102	R Morales		R	0945-1250	

BIO 7 Human Anatomy**Transferable:** CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3; CAN:BIOL10, BIOL SEQ B

A functional approach to the gross and microscopic structure of the major systems of the human body. Includes dissection in lab. A cadaver is observed in this course. PREREQUISITE: Biological Science 10 or Biology 15 or Biology 12 with a grade of credit or C or better. ADVISORY: Eligible for English 250, English 260 and Mathematics 205.

40549	L/L	LS103	R Malley	4.0	MW	1120-0325	
40550	L/L	LS103	T Robinson	4.0	FS	0945-0150	

BIO 8 General Microbiology**Transferable:** CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3; CAN:BIOL14

An introduction to microbiology with an emphasis on bacteriology. Includes the study of morphology, physiology and classification of microorganisms, a survey of infectious disease, immunology and techniques for culture and control of microorganisms. This course is also listed as Allied Health 8. PREREQUISITE: Biological Science 10 or 15 with a grade of credit or C or better. ADVISORY: Chemistry 30A and Chemistry 30B; Eligible for English 250, English 260 and Mathematics 205.

40551	L/L	LS103	P Yuh	5.0	FS	0230-0635	
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BIO 9 Human Physiology**Transferable:** CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3; CAN:BIOL12, BIOL SEQ B

A study of the functions of the major organs and organ systems of the human body, emphasizing control at the cellular level, integration of systems and homeostasis of the human body. This course is also listed as Allied Health 9. PREREQUISITE: Biological Science 7 or 15 with a grade of credit or C or better. ADVISORY: Chemistry 30A and Chemistry 30B; eligible for English 250, English 260 and Mathematics 205.

40552	Lec	LS101	S Keys	5.0	WF	1120-0125	
	Lab	LS103	S Keys		R	1120-0225	
40553	Lec	LS101	S Keys	5.0	WF	1120-0125	
	Lab	LS103	M Smith		R	0600-0905	
40554	Lec	LS101	S Keys	5.0	WF	1120-0125	
	Lab	LS103	M Smith		R	0230-0535	

CRN Type Room Instructor Units Days Times Dates

BIO 10 Principles of Biology

Transferable: CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3

An introductory biology course covering functions at the cellular and organismal levels. Includes study of the basic principles of metabolism, heredity, evolution and ecology. Primarily for non-biological science majors. ADVISORY: Eligible for English 250, English 260 and Mathematics 205.

40529	Lec	SS214	E Durant	4.0	MW	0230- 0350
	Lab	LS102	E Durant		M	1120- 0125
40530	Lec	SS214	E Durant	4.0	MW	0230- 0350
	Lab	LS102	E Durant		W	1120- 0125
40531	Lec	SS214	E Durant	4.0	MW	0230- 0350
	Lab	LS102	E Durant		F	1120- 0125
40532	L/L	LS102	M Lilles	4.0	MW	0630- 0855

BIO 11 Nutrition

Transferable: CSU, UC; CSU-GE:E2; GAV-GE:E2, F; CAN:FCS2

This course is designed to meet the needs of the Allied Health student and the general education student alike. The major aim of this course is to help the student acquire relevant information about nutrition which they can use professionally and/or personally. The course will cover the practical aspects of normal nutrition, ways to promote sound eating habits throughout the life cycle, and physiological contribution nutrients make to body structure and function. This course is also listed as Allied Health 11. PREREQUISITE: Eligible for English 250 and English 260 ADVISORY: Chemistry 30A and Mathematics 205

40611	Lec		M Akrop	3.0		
40613	Lec	LS106	M Akrop	3.0	T	1250- 0355
40615	Online		M Akrop	3.0		

BIO 15 Survey of Human Anatomy and Physiology

Transferable: CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3

An introductory study of the structure and function of the human body. Includes study at the cellular and organ system levels, emphasizing integration of systems. Note that a cadaver will be observed in this course. This course is also listed as Allied Health 15. ADVISORY: Biology 10 or Biology 12 with a grade of 'C' or better. Eligible for English 250, English 260 and Mathematics 205. Course will include the viewing of a cadaver.

40544	Lec	LS101	L Bach	5.0	MW	0910- 1105
	Lab	LS103	J Kurushima		T	1100- 0205
40545	Lec	LS101	L Bach	5.0	MW	0910- 1105
	Lab	LS103	J Kurushima		T	0230- 0535
40546	Lab	LS103	S STAFF		T	0600- 0905
	Online		S STAFF	5.0		

This HYBRID lecture/online class will be delivered partially over the internet.

BIO 21 Field Ecology

Transferable: CSU

Introduces concepts in ecology, plant and animal identification, natural history, and habitat assessment in a field setting. The class will have a two hour preliminary meeting to prepare for two successive meetings to local habitats. Camping is not required. Outings will be rescheduled in the case of inclement weather. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and Math 205.

40741	Lec	HOL4	R Morales	4.0	R	1120- 1240
						01/03/13 - 01/03/13
	Lec				WRFS	0600- 0300
						01/09/13 - 01/12/13
	Lec	HOL4			U	0600- 0200

01/13/13 - 01/13/13 Above class meets at the Hollister Briggs site. 01/03/13-01/13/13 The above short term class meets off-campus: Everyone must attend a one hour orientation on January 3rd in Hollister before our departure date of 01/09/13. This class will leave from Hollister on Wednesday, January 9th at 6:00 a.m. and return Sunday afternoon around 3:00 p.m. If weather permits, Wednesday afternoon will be spent in Sequoias National Forest and Thursday thru Sunday morning will be spent with the High Sierra Volunteer Trail Crew working on Tule River restoration project. Fees may be required for food, transportation and lodging.

CRN Type Room Instructor Units Days Times Dates

BIO 23 Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

40547	Ind	LS116	R Morales	1.0		
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BIOTECHNOLOGY

BIOT 104 Seminar in Biotechnology

Transferable: CSU

This course will survey careers in biotechnology and ethical issues in biotechnology.

40742	Lec	LS103	L Bach	1.0	W	0810- 0900
						02/06/13 - 02/06/13
	Lec	PS102	L Bach		F	0810- 1115
						02/08/13 - 03/08/13

BUSINESS OFFICE TECHNOLOGY

BOT 112 Business Computations with Machines

Transferable: CSU

Self-paced course in the operation of the electronic printing calculator. This course provides theory and practice in business applications with emphasis on mathematical problem solving. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 402.

40294	Lab	BU110	S Gaffney	5		
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This class is open entry open exit. Class is self-paced, please see Instructor in the Business Skills Lab BU 110.



THIS SYMBOL MEANS IT IS A **HYBRID** LECTURE / ONLINE CLASS, THAT WILL BE PARTIALLY OVER THE INTERNET.

VISIT WWW.GAVILAN.EDU/DISTED/ FOR DETAILS.



Biotechnology

Certificate of Achievement (17 units)

BIOT 103 (4 units)

Biotechnology Lab Skills & Instrumentation

BIOT 104 (1 unit)

Seminar in Biotechnology

BIO 10 (4 units)

Principles of Biology

CHEM 30A (4 units)

Elementary Chemistry

CHEM 30B (4 units)

Elementary Organic & Biochemistry

This certificate in Biotechnology may help prepare you for the biotech field which includes:

- ♦ Environmental testing
- ♦ Forensics
- ♦ Hospitals
- ♦ Plant Pathology
- ♦ Research

CRN Type Room Instructor Units Days Times Dates

BOT 180 Medical Terminology for the Office

Transferable: CSU

This course introduces fundamentals of medical word building used in the health profession (prefixes, word roots, suffixes and abbreviations) as well as review of body systems, with emphasis on analysis, definition, spelling and pronunciation. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 250 and English 260.

40295	Lec	BU120	D Knapp	3.0	T	0600- 0905
ROP Course						

BOT 181 Medical Billing - MediSoft

Transferable: CSU

This course in computerized billing procedures for a medical office uses MediSoft software. Students will learn the patient billing features of this software and complete a capstone simulation giving them hands-on realistic medical front office practice. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 250. Some computer experience.

40297	L/L	BU110	D Knapp	2.0	R	0600- 0905
ROP Course						

BOT 182 Medical Office Procedures

Transferable: CSU

This specialized course includes medical office procedures, patient record management, coding/billing for private/government health insurance programs, and professional ethics. This course has the option of a letter grade or pass/no pass. **PREREQUISITE:** BOT 180 and CSIS 126 with credit or a grade of C or better or experience using Microsoft Word. **ADVISORY:** Eligible for English 250 and Mathematics 402.

40299	L/L	BU110	D Knapp	3.0	W	0600- 0905
ROP Course						

BOT 183 Medical Coding

Transferable: CSU

This course will introduce the student to the theory and procedure of coding for medical diagnoses, an increasingly essential and specialized healthcare communication system. The course is not a certification course. CPT coding is covered, with an overview of ICD-9 coding. This course has the option of a letter grade or pass/no pass. **ADVISORY:** BOT 180.

40302	L/L	BU111	S STAFF	2.0	M	0600- 0905
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BOT 190 Occupational Work Experience/Business Office Technology

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college, and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. **REQUIRED:** Declared vocational major.

40280	Wrk Ex	LI101A	S Sweeney	1.0		
40300	Wrk Ex	LI101A	S Sweeney	2.0		
40303	Wrk Ex	LI101A	S Sweeney	4.0		

BOT 191A Workplace Skills

Transferable: CSU

Workplace Skills teaches skills vital to workplace success. The topic for 191A is Interpersonal Communication. Need not be taken in sequence. This is a pass/no pass course.

40559	Lec	HOL3	F Mendez	1.0	M	0630- 0830
02/04/13 - 04/01/13 Above class meets at the Hollister Briggs site.						
40560	Lec	MHG5	F Mendez	1.0	W	0130- 0320
03/20/13 - 05/15/13 Above class meets at Morgan Hill Community site.						

CRN Type Room Instructor Units Days Times Dates

BUSINESS, GENERAL

BUS 1 Fundamentals of Business

Transferable: CSU, UC; GAV-GE:D2, F

This course introduces students to business and the array of opportunities that it offers. The course will help students recognize careers that will be of interest to them with consideration of their own skills and aptitudes. Different facets of business will be covered and students will learn about establishing their own business. This course has the option of a letter grade or pass/no pass. Previously listed as GBUS 1. **ADVISORY:** Eligible for English 250 and English 260.

40243	Lec	BU118	D McCormick	3.0	TR	0945- 1105
40244	Lec	BU118	S Kurtz	3.0	T	0600- 0905
40245	Lec	MHG3	D McCormick	3.0	TR	1250- 0210

BUS 80 Business Law

Transferable: CSU, UC; CAN:BUS12

Introduction to the law applicable to business institutions and their operations; social forces and their effect upon the development of law; sources of law, agencies for enforcement, and court procedure and administration agencies. Substantive law, that law which includes rights and duties, will include contracts, agency employment relationships, torts and crimes. This course has the option of a letter grade or pass/no pass. Previously listed as GBUS 80. **ADVISORY:** Eligible for English 250 and English 260.

40246	Lec	LS106	S Banks	3.0	T	0600- 0905
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BUS 190 Occupational Work Experience / General Business

Transferable: CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. **REQUIRED:** Declared vocational major.

40760	Wrk Ex	LI101A	S Sweeney	1.0		
40776	Wrk Ex	LI101A	S Sweeney	2.0		
40777	Wrk Ex	LI101A	S Sweeney	3.0		
40778	Wrk Ex	LI101A	S Sweeney	4.0		


CHEMISTRY

CHEM 1B General Chemistry

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:CHEM4, CHEM SEQ A

This is the second semester of a year-long general chemistry course designed as a continuation of Chemistry 1A. Topics include solutions, thermodynamics, chemical kinetics, the equilibria of acids and bases, solubility systems, complex ions, electrochemistry, the chemistry of metals and nonmetals, as well as nuclear chemistry. (C-ID CHEM 120S: Chem1A + Chem 1B) **PREREQUISITE:** Chemistry 1A with a grade of C or better.

40556	Lec	PS105	D Clark	5.0	MWF	0945- 1055
	Lab	PS101	D Clark		T	0945- 1250
40557	Lec	PS105	D Clark	5.0	MWF	0945- 1055
	Lab	PS101	D Clark		T	0600- 0905

 **ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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CHEM 12B Organic Chemistry

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3

This is the second semester of a year-long organic chemistry course designed as a continuation of Chemistry 12A. Topics include nomenclature, stereochemistry, mechanism, reactions, and spectroscopic studies of the various organic functional groups. Lecture and laboratory methods will focus on synthesis, isolation, purification, elucidation and identification of organic structures as well as instrumental methods and data interpretation. PREREQUISITE: Chemistry 12A

40555	Lec	LS102	D Clark	5.0	TR	0100- 0220	
	Lab	PS101	D Clark		TR	0230- 0535	

CHEM 30A Elementary Chemistry

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:CHEM6, CHEM SEQ B

This is a first semester college chemistry course designed for majors preparing to take Chemistry 1A, nursing and allied health students, as well as general education. The course will cover the principles of chemistry including properties of matter, energy, atomic theory, the Periodic Table, stoichiometry, elements and compounds, the properties of bonding, molecular structure, chemical reactions, states of matter, acidity, solutions and gases, as well as an introduction to organic chemistry. ADVISORY: Mathematics 205; eligible for English 250 and English 260.

40558	L/L	MA102	G Burce	4.0	W	0230- 0350	
	L/L	PS105	G Burce		F	0230- 0350	
	L/L	PS101	G Burce		F	0400- 0705	

CHEM 30B Elementary Organic and Biochemistry

Transferable: CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:CHEM8, CHEM SEQ B

This is the second semester of a year-long elementary chemistry course designed as a continuation of Chemistry 30A. It is designed for science majors, nursing and allied health students. The course will cover the principles of organic and biochemistry including hydrocarbons, alcohols, aldehydes and ketones, carboxylic acids, amines and amides, carbohydrates, lipids, proteins and their functions in physiological systems, as well as organic chemical reactions. PREREQUISITE: Chemistry 30A with a grade of C or better.

40562	L/L	PS105	G Burce	4.0	MW	0810- 0930	
	L/L	PS101	G Burce		R	0945- 1250	

CHILD DEVELOPMENT

CD 1 Principles and Philosophies of Early Childhood Education

Transferable: CSU

An overview of the developing child, current theories and research within the context of family, school, and community, and an historical perspective on the development of early childhood education. The processes of socialization and identity development will be highlighted showing the importance of respectful, reciprocal relationships that support and empower families. Observations in schools are to be arranged. ADVISORY: Eligible for English 250 and English 260.

40127	Lec	CDC100	P Henrickson	3.0	W	0945- 1240	
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CD 2 Early Child Development

Transferable: CSU, UC; CSU-GE:D9, E, IGETC:4I; GAV-GE:D2

This course examines typical and atypical development within the psychosocial, cognitive, and physical domains from conception through the preschool years. Upon completion of this course, students will be able to evaluate theories and research of child development and effectively apply and communicate their understanding through observation and evaluation. This course is also listed as PSYC 2. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 1A; transfer students consult with advisor.

40165	Lec	MHG4	M Bumgarner	3.0	MW	0945- 1105	
							Above class meets at Morgan Hill Community site.
40253	Lec	BU103	J Hori-Garcia	3.0	T	0600- 0905	
40261	Online		M Bumgarner	3.0			

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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CD 3 Child Growth and Development During the School Years

Transferable: CSU, UC; CSU-GE:D9, E, IGETC:4I; GAV-GE:D2

This course examines typical and atypical development within the psychosocial, cognitive, and physical domains from middle childhood through adolescence. Upon completion of this course, students will be able to evaluate theories and research of child development and effectively apply and communicate their understanding through observation and evaluation. This course has the option of a letter grade or pass/no pass. This course is also listed as PSYC 3. ADVISORY: Eligible for English 1A; transfer students consult with advisor.

40247	Online		M Bumgarner	3.0			
40258	Lec	CHS	J Weiler	3.0	M	0330- 0635	

Above class meets off-campus:

CD 4 Observing and Assessing Children

Transferable: CSU

Provides training in a variety of naturalistic and formal observation techniques, and discusses the use of standardized testing in children. Students learn to use formal observation tools, make a case study portfolio and give a parent conference. Observing children in classroom settings is required. This course has the option of a letter grade or pass/no pass. (C-ID: ECE 200) ADVISORY: Eligible for English 1A; transfer students consult with advisor.

40167	Lec	MHG4	J Smith	3.0	T	0600- 0905	
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Above class meets at Morgan Hill Community site.

CD 6 Games and Rhythms for Children

Transferable: CSU; GAV-GE:E1

Nature, function and organization of physical activities for the pre-school and elementary school age child. Emphasis is given to the understanding of psychomotor development and spatial awareness. Designed for those planning to work with children. This course has the option of a letter grade or pass/no pass. Also listed as KIN 6. ADVISORY: Eligible for English 250 and English 260.

40832	Lec	APE120	S Dodd N Dequin	3.0	TR	0810- 0930	
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CD 7 Cultural Context of Child and Family in a Diverse Society

Transferable: CSU; CSU-GE:D7; GAV-GE:D2, F

Examines cultural influences on child-rearing practices, family values, and human development. Perspectives from the social sciences will be used to critique and review theoretical and practical implications of oppression and privilege as they apply to families, schools, and communities, including historical and socio-cultural factors. The processes of socialization and identity development, and the importance of respectful, reciprocal relationships that support and empower families. Self-examination and reflection on issues related to social identity, stereotypes and bias, social and educational access, media and schooling. Also listed as PSYC 7. ADVISORY: Eligible for English 250 and English 260.

40168	Lec	MHG4	M Bumgarner	3.0	MW	1120- 1240	
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Above class meets at Morgan Hill Community site.

CD 8B Teaching Reading and Writing to Children

Transferable: CSU

This course is designed to teach prospective teachers how a child learns to read and write successfully in school. Specific techniques will be taught. Students will be expected to work 20 hours with a child or children in order to practice their skills and techniques. This course has the option of a letter grade or pass/no pass. ADVISORY: Completion of English 250, English 260 or equivalent.

40138	Lec	MHG4	B Malaspina	3.0	M	0600- 0905	
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Above class meets at Morgan Hill Community site.

CD 9 Child Health / Nutrition and Safety

Transferable: CSU

The key components that promote physical health, mental health and safety for both children and staff will be identified along with the importance of collaboration with families and health professionals. Introductions to the laws, regulations standards, policies and procedures and early childhood curriculum related to child health safety and nutrition. Focus on integrating the concepts into curriculum planning and program development for all children. Poison prevention, fire and earthquake safety and emergency preparedness is covered. This course may be taken for a letter grade or pass/no pass. (C-ID: ECE 220) ADVISORY: Eligible for English 250 and English 260.

40250	Lec	CDC100	P Henrickson	3.0	TR	1255- 0210	
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CRN Type Room Instructor Units Days Times Dates

CD 10 Children with Special Needs

Transferable: CSU

An introductory course in special education, which includes a survey of special needs such as learning disabilities, emotional disturbances, developmental delays, physical limitations, cognitive differences, and giftedness. Students will study the history of special education and legislation in the USA, ethical assessment and family-based intervention techniques, diversity and family issues, advocacy for special needs children, and the use of technology in special education environments. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260. Completion of CD 2.

40252	Lec	HOL2	R Brown	3.0	W	0600-0905
Above class meets at the Hollister Briggs site.						

CD 11C Supervision of Adults: The Mentor Teacher

Transferable: CSU

A study of the methods and principles of supervising adults in early childhood settings. Emphasis is on the role of the experienced classroom teacher who functions as a "mentor/supervisor" to teachers, aides, and other adults. This course meets the requirements for the State Child Development Permit Matrix: "2 unit adult supervision class" and the Mentor Teacher Program. Lectures, discussions, in class and out of class activities, role-play simulations, readings, individual and group assignments as well as videos and guest presenters will be used. ADVISORY: Prefer that students meet the requirements for the State Child Development Teacher Permit or completion of a college-level course of study in child development or early childhood education, or equivalent, or permission of instructor.

40128	Lec	CDC100	S Alonzo	2.0	W	0600-0905
02/03/13- 05/01/13						

CD 13 Infant and Toddler Development and Care

Transferable: CSU

Students will study the developmental stages of growth specific to infants and toddlers and learn how to foster positive techniques for nurturing infants and toddlers in group settings. Students will study the RIE philosophy and learn how to observe children in child care and home day care settings. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260. Child Development 2.

40129	Lec	LS106	C Espinosa	3.0	M	0600-0905
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CD 14B Behavior Management & Guidance of School Age Children

Transferable: CSU

The nature of children's development stages causes school age children to act in different ways at different ages. This course helps students understand the relationship of development, environment, culture and social circumstances to children's behavior. An overview of guidance theories offers strategies to reinforce positive behaviors, encourage communication & cooperation, and establish age-appropriate and consistent limits in a variety of circumstances. This course has the option of a letter grade or pass/no pass. ADVISORY: English 250, English 260, and CD 3

40130	Online		M Hoshiko	3.0		
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CD 19 Introduction to Careers with Children

Transferable: CSU

An overview of Department of Social Services and Department of Education regulations regarding child care workers in California. Self-assessment techniques with emphasis on teacher-child and teacher-adult relationships and personal evaluations. Basic principles of curriculum development and discipline techniques. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

40133	Lec	CDC100	P Henrickson	2.0	M	0600-0905
01/02/13 - 04/22/13 Above class meets at the Hollister Briggs site.						

CRN Type Room Instructor Units Days Times Dates

CD 20 Children's Language and Literature

Transferable: CSU

A developmental view of children's language and literacy learning in a framework of children's literature. Students will be presented with steps in children's literacy learning in order to help them organize classrooms and plan activities to support the growth of writing and reading. Students will study historical trends in children's literature and participate in practical experiences and activities that use a wide range of techniques and materials for advancing language comprehension and usage. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

40260	Lec	CDC100	J Weiler	3.0	M	0945-1250
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CD 25A Art Methods

Transferable: CSU; CSU-GE:C1; GAV-GE:C1

Art methods and learning theory for those planning to work with preschool, elementary and secondary students. Includes art therapy as well as gifted and special learner projects. Two dimensional work in printing, painting, drawing, collage. Also listed as ART 25A.

40143	Lab	HOL1	R McGinnis		F	0400-0805
	Online		R McGinnis	3.0		
This HYBRID lecture/online class will be delivered partially over the internet.						

CD 25B Art Methods

Transferable: CSU; GAV-GE:C1

Art methods, creativity and learning theory for those planning to work with preschool, elementary, and secondary school students. Includes art therapy as well as gifted and special learner projects. Three dimensional work in sculpture, bas relief, mobiles, paper mache', plaster, and various 3-D materials. Also listed as ART 25B.

40144	Lab	HOL1	R McGinnis		F	0400-0805
	Online		R McGinnis	3.0		
This HYBRID lecture/online class will be delivered partially over the internet.						

CD 30B Practicum II: Advanced Early Childhood Field Experience

Transferable: CSU

Advance practicum, continuation of CD 30A. Designing, developing and implementing contemporary curriculum and instructional methods for early childhood education. PREREQUISITE: Completion of Child Development CD 30A with a grade of "C" or higher. Concurrent enrollment in at least 2 units of CD 190.

40249	Lec	CDC100	P Henrickson	3.0	R	0600-0905
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CD 31 Tutoring School-Age Children

Transferable: CSU

An introductory course for students who wish to work as tutors in classroom settings. Students will gain and apply skills needed to function within a public school setting and develop effective strategies for helping children learn to read and write. Additionally, students will be encouraged to explore related career options, while developing and practicing social awareness and the ability to learn from field experiences in a self-directed manner. This course has the option of a letter grade or pass/no pass.

40255	Online		M Bumgarner	1.0		
40256	Lec	CDC100	M Bumgarner	1.0	W	0200-0400
02/27/13 - 05/15/13						

ONLINE CLASSES: You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email disted@gavilan.edu.

CRN Type Room Instructor Units Days Times Dates

CD 32 Introduction to Curriculum

Transferable: No

This foundational curriculum course presents an overview of knowledge and skills needed for designing curriculum and environments for all young children. Students examine the teacher's role in supporting development, fostering creativity, and modeling a joy of learning for children and parents. Students will design and implement an integrated curriculum based on observation and assessment and emphasizes play, and design learning centers for literacy, social, emotional, sensory, art, perceptual, math, and science learning. Students complete an activity folder and participate in demonstrations and observations. Previously listed as CD 21, (C-ID: ECE 130). ADVISORY: Eligible for English 250 and English 260.

40164 Lec CDC100 P Henrickson 3.0 T 0600- 0905

CD 97 Introduction to Service Learning with Children

Transferable: CSU

Service Learning is a method through which community participation, academic subjects, skills, and awareness are linked. Through a combination of community-based learning experiences, reading and writing assignments, and classroom-based learning experiences, this course seeks to foster the development of self-reflective, culturally aware and responsive community participants. Students will complete a minimum of 30 hours of community service work during the semester. This course has the option of a letter grade or pass/no pass.

40251 Online M Hoshiko 3.0

CD 160 Child Care First Aid and CPR

Transferable: CSU

First aid training to prepare child care professionals to meet the need of emergencies when medical assistance is delayed. Includes information on the prevention of childhood injuries and the prevention of communicable diseases including HIV/AIDS and the use of Universal Precautions. (Satisfies the California Community Care Licensing requirement for 15 hours of specialized health and safety training.) This is a pass/no pass course. \$12.00 course material fee.

40267 Lec CDC100 S Alonzo 1.0 F 0600- 0905

40267 Lec CDC100 S Alonzo S 0900- 0400
02/02/13 - 02/09/13 \$15.00 Materials Fee paid at registration. This class meets one Friday evening, Feb 1 from 6-9PM and two Saturday's, Feb 1 and Feb 9 from 9:30 - 4:30 pm This is a two week course.

CD 190 Occupational Work Experience/Child Development

Transferable: CSU

Occupational work experience for students who have a job related to their work. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

40263 Wrk Ex CDC130 P Henrickson 1.0
40264 Wrk Ex CDC130 P Henrickson 2.0
40265 Wrk Ex CDC130 P Henrickson 3.0
40266 Wrk Ex CDC130 P Henrickson 4.0



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CRN Type Room Instructor Units Days Times Dates

COMMUNICATION STUDIES

CMUN 1A Introduction to Public Speaking

Transferable: CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1; CAN:SPCH4

Basic principles of effective human communication and their function in contemporary public settings; emphasis is on the speeches to inform and persuade, with special consideration given to fundamental communication skills, including organization, reasoning, explanation, rhetoric and listening. ADVISORY: Eligible for English 250 and English 260.

40157 Lec PB1 S Giacalone 3.0 MW 1120- 1240

40158 Lec PB1 C Avila 3.0 W 0600- 0905

40160 Lec PB1 D Besson-Silvia 3.0 TWR 0220- 0555

40174 Lec HOL2 A Andrade 3.0 MW 0810- 0930

Above class meets at the Hollister Briggs site.

40162 Lec PB1 D Besson-Silvia 3.0 TWR 0220- 0555

40175 Lec PB1 S Giacalone 3.0 M 0230- 0535

CMUN 4 Intercultural Communication

Transferable: CSU, UC; CSU-GE:D3, D7, IGETC:4G; GAV-GE:D2, F

This course will explore the dynamics of communication as it applies to people from different cultures. Course content focuses on the application of theory and research to intercultural communication contexts. Increasing the awareness and understanding of diversity, the perception process, culture, verbal and non-verbal communication and the obstacles that prevent one from becoming a competent intercultural communicator will be examined.

40176 Lec PB1 S Giacalone 3.0 MW 0810- 0930

40183 Lec PB1 S Giacalone 3.0 MW 0945- 1105

CMUN 5 Fundamentals of Communication Studies

Transferable: CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1

This course provides instruction and application of theory and practice in various communication contexts including the self concept, interpersonal, interviewing skills, small group dynamics, and public speaking. Emphasis is placed on analytical and organizational skills, listening, nonverbal and verbal communication, and public speaking communication methodology. ADVISORY: English 250 and English 260.

40184 Lec PB1 E Waddell 3.0 TR 0810- 0930

CMUN 6 Introduction to Conflict Resolution

Transferable: CSU; CSU-GE:D7; GAV-GE:D2

Introduction to Conflict Resolution introduces students to conflict resolution and mediation. Integrating theory and practice, students will assess core concepts about the causes and resolution of conflict, and will practice communication skills for conflict resolution. Students will examine how ethnicity, gender, and class affect power in conflict situations. They will be able to formulate appropriate conflict resolution strategies, and will develop and practice various basic co-mediation skills. This course has the option of a letter grade or pass/no pass. This course is also listed as POLS 6 and PSYC 6. ADVISORY: English 250 and English 260.

40185 Lec SS205 L Halper 3.0 MW 1120- 1240

This service learning course involves community work.

CMUN 8 Interpersonal Communication

Transferable: CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1, F

This course studies the communication process in an interpersonal (dyadic) setting. This class will explore the ways in which we can improve our communication with others. Verbal and nonverbal messages, self-concept, cultural differences, gender differences, perception, listening and conflict management will be explored. (C-ID: COMM 130)

40186 Lec PB1 D Besson-Silvia 3.0 TR 1250- 0210

40187 Lec PB1 D Besson-Silvia 3.0 TR 0945- 1105

40188 Lec PB1 D Besson-Silvia 3.0 TR 1120- 1240