

Getting Started

You are eligible to ATTEND GAVILAN COLLEGE if:

- ◆ You are a high school graduate or
- ◆ You have passed the GED or
- ◆ You are 18 years of age or older or
- ◆ You have passed the California High School Proficiency exam or
- ◆ You are currently enrolled in high school. High School students may enroll with Special Student Status by completing a High School Contract form.

PLACEMENT/ASSESSMENT testing will help ensure that students are enrolled in courses that match their abilities in language and computational skills. Students must have completed the eighth grade to be eligible for assessment services. Placement scores, together with other indicators of a student's abilities, are used by counselors to determine appropriate course placements.

If you have attended another college and completed math and English courses within the past two years, you do not need Gavilan's placement assessment unless you wish to take it or it is required by your major.

See a COUNSELOR if:

- ◆ you are a first time student planning to transfer
- ◆ you are a first time student planning to obtain an AA/AS degree
- ◆ you are undecided about a major
- ◆ you are a high school contract student
- ◆ you are an academic probation student or in a "disqualified" status
- ◆ you are an international student
- ◆ you are taking over 17.99 units (spring/fall) or over 5.99 units (summer)
- ◆ you have completed prerequisite courses at another college
- ◆ your class has a prerequisite that was not successfully completed at Gavilan

ADDING AND DROPPING COURSES

Students may add and/or drop courses

- **online** (Click on the OLGA icon at www.gavilan.edu)
- **in person** on the main campus or at the Morgan Hill or Hollister sites.

A student who stops attending a course and does not officially drop is *not* automatically dropped by the instructor and may receive a final grade of "F".

New Students Registration Checklist

- 1) APPLICATION** File at least 48 hours before registering.
- 2) PLACEMENT/ASSESSMENT TEST** Sign up in person or by calling (408) 846-4992 or (408) 846-4954.
 - a. If you have attended another college you may submit placement test scores from that college to a counselor for evaluation.
 - b. Results are posted approximately 24 hours after test completion.
 - c. If you do not dispute the results of your placement exams, you may register for classes without seeing a counselor.
- 3) ORIENTATION** online or in person
- 4) REQUEST A TRANSCRIPT** from your high school if you graduated within the past five years and have not yet attended college. Request a transcript from any colleges you have attended.
- 5) SEE A COUNSELOR**
- 6) REGISTER FOR CLASSES** Online or in person
- 7) PAY FEES**

ADD CODES

are obtained from an instructor during late registration for closed (full) classes.

They must be used by Tuesday, February 5...

...until 7 pm for in person registration or

...until 10 pm for online registration (OLGA)

OUR MISSION *In an environment that nurtures creativity and intellectual curiosity, Gavilan College serves the community by providing a high-quality learning experience which prepares students for transfer, technical and public service careers, lifelong learning and participation in a diverse global society.*

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Your hometown location for a world class education



Our mission statement says it all.

The Gavilan College environment nurtures creativity and intellectual curiosity because we are small enough to get to know you, but large enough to give you room to explore. You can learn to express yourself in the Writing Center, or through Theater, Music, and Fine arts (both as an artist and as an audience member.)

You will enjoy a high-quality learning experience that includes state-of-the-art computer labs, library databases, and highly trained faculty and staff.

You will be prepared to transfer to a university (Gavilan has guaranteed transfer agreements with leading CSU's and UC's) or to take your place in your profession after earning professional credentials in careers such as nursing, cosmetology, aviation technology or computer networking.

It's never too late to attend college, and whether you never attended before, already have a degree and are looking for additional skills, or want a noncredit learning experience to keep your mind and body focused, Gavilan College has numerous opportunities for lifelong learning.

You can prepare to participate in our diverse global society by getting to know the students on our diverse campus, taking advantage of study-abroad programs or studying another language (this semester Spanish, Japanese and French will be offered.)

There's no better value. See you on campus.

Sincerely,

Steven M. Kinsella, D.B.A.

Schedule Development Team

Rosie Armstrong, Mimi Arvizu, Sherrean Carr, Jan Bernstein Chargin, Michele Cortes, Katie Day, Bonnie Donovan, Fran Lopez, Michelle Lopez, Fran Lozano, Oralis Magaña, Terri Newman, Jesus Olivas, Joy Parker, Rachel Perez, Dave Phillips, John Pruitt, Cindy Starr

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Cindy Starr, The Gilroy Dispatch
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GAVILAN COLLEGE SATELLITE LOCATIONS:**Morgan Hill Community and Cultural Center**

Gavilan College Building
17060 Monterey Road
Morgan Hill, CA 95037
408-782-2873

Hollister, Briggs Bldg.

365 Fourth St.
Hollister, CA 95023
831-636-3783

Hollister Airport

490 Skylane Drive
Hollister, CA 95023
831-637-1151

Main Campus 408-848-4800
from Hollister, call toll free 637-1158

Morgan Hill Site 408-782-2873

Hollister Site, Briggs Building 831-636-3783

Campus Security (non-emergency) 408-848-4703

Emergency: **First:** Dial '911' (On campus, dial '8' first.)
Second: Dial '10' for campus emergency support.
From campus pay phone: Dial 408-710-7490
Cell phone: 408-710-7490

Admissions & Records 408-848-4735 or 846-4954
transcripts 408-848 4733
grading 408-848 4751
applications 408-848 4736
graduation 408-848 4737
Allied Health 408-848-4883
ASB Advisor 408-846-4972
ASB Office 408-848-4777
Assessment Office 408-846-4992
Athletics/Physical Education 408-848-4876
Aviation 831-637-1151
Bookstore 408-848-4742
Business Skills Center 408-848-4786
California Applied Biotechnology Center (CalABC) 408-848-4828
CalWORKs 408-848-4813
CARE - Cooperative Agencies Resources for Education 408-848-4790
Career/Transfer Resource Center 408-848-4818
Cashier 408-848-4714
Child Development Center 408-848-4815
CMAP - Community Media Access Partnership 408-846-4983
Community/Contract Education 408-847-2514
Computer Place 408-848-4729
Cooperative Work Experience 408-846-4993
Cosmetology Appointment line 408-842-5055
Counseling Office 408-848-4723
Digital Media - CGD lab (Studio DM) 408 848-4800, ext. 5604
DRC - Disability Resource Center 408-848-4865
Discrimination-Harassment Complaints 408-848-4731
Distance Education Coordinator 408 848-4885

Early College Academy (GECA) 408-846-4909
EOPS - Extended Opportunity Programs & Services 408-848-4740
ESL Computer Lab 408-848-4856
Evening Office 408-848-4276
Financial Aid 408-848-4727
First Year Experience 408-848-4723
Foundation/Fundraising 408-846-4936
GavTV, Channel 18 408-848-4764
The Gavilan Press 408-848-4837
to fax news events 408-848-4827
Health Services 408-848-4791
Human Resources 408 848 4755
Instructional Services, Vice President's Office 408-848-4761
International Students 408-848-4754
Liberal Arts & Sciences 408-848-4701
Library 408-848-4810 or 408-848-4806
Math Lab 408-846-4959
MESA - Math, Engineering, Science Achievement 408-846-4968
Noncredit Program (Community Development) 408-848-4800, ext. 5116
Placement/Assessment Testing 408-846-4992
Sign up 408-846-4954
Online/Telecourses 408 848-4885
Outreach & Recruitment/Tours 408-846-4993
President's Office 408-848-4711
Public Information Office 408-848-4724
Puente Program 408-848-4807
Reading Lab 408-846-4980
R.O.P. - Regional Occupational Programs 408-848-4816
Student Services, Vice President's Office 408-848-4738
Technical and Public Services 408-848-4719
Telephone Registration (GavNOW) 408-846-3729
Theatre Arts Box Office 408-846-4973
Transfer (Career/Transfer Resource Center) 408-848-4818
Transfer Institute 408-848-4723
TRIO Student Support Services 408-846-4981
TTY (for Deaf or Hard of Hearing) 408-846-4924
Tutoring Center 408-848-4838
Veterans' Services 408-848-4734
Work Experience 408-846-4993
Writing Center 408-848-4811

**save gas!
save time!
save energy!**

Take 12 units of
transferable
general education
classes at the
Morgan Hill and
Hollister sites
in the spring.

For a list of courses offered, see pages 28 and 30.

El Proceso de
Registración para el
Programa de ESL
Consulte la página 126.

**Check out
Online
Registration**

go to www.gavilan.edu
and click on OLGA

Gavilan College

Spring 2008 Semester

CALENDAR

WINTER INTERSESSION

See calendar and course listings beginning on page 17.

Wed, Jan 2 - Fri, Jan 25

SPRING SEMESTER BEGINS

Wed, Jan 30

LAST DAY TO OBTAIN & USE ADD CODES

for closed classes (unless class is open entry or late-start.) See class list on page 32.

Tues, Feb 5

ADD CODES ACCEPTED UNTIL

Students must use add code to register by phone or in person no later than this date.

Tues, Feb 5

LAST DAY TO DROP WITH A REFUND

See page 7.

Wed, Feb 13

PRESIDENT'S DAY HOLIDAYS

No day, evening or weekend classes.

Fri, Feb 15 - Mon, Feb 18

LAST DAY TO REQUEST A REFUND

See page 7.

Wed, Feb 27

"NRS" DEADLINE

"No Record Shown". Semester-long courses dropped by this date do not appear on the student's permanent record. The "NRS" deadline for a short-term course is 30% of the class meetings.

Fri, Feb 29

DEADLINE FOR GRADING OPTION

Last day to select the Cr/NC/Letter Grade option for designated, semester-long courses.

Fri, Feb 29

SPRING BREAK

No day or evening classes. Weekend classes resume on Saturday, March 29.

Sat, Mar 22 - Fri, Mar 28

SPRING GRADUATION PETITIONS DUE

See a counselor to complete a petition to graduate at the end of the spring semester.

Mon, Apr 14

"W" DEADLINE

Semester-long courses dropped by this date appear on the student's permanent record with a notation of "W" for withdrawn. The "W" deadline for a short-term course is 75% of the course meetings.

Fri, Apr 25

TRANSFERRING STUDENTS

Students transferring to a CSU or UC campus in the fall should request a GE or IGETC certification from the Admissions and Records Office by this date.

Thur, May 1

FINAL EXAMS

Sat, May 17 - Fri, May 23

LAST DAY OF SEMESTER

Fri, May 23

GRADUATION

Fri, May 23 at 6:30 pm

FINAL GRADES AVAILABLE ONLINE

Grades available on OLGA (www.gavilan.edu)

Wed, June 4, 2008



ALTERNATE FORMATS:

The Gavilan College Schedule of Classes is available in alternate media formats. Contact the Disability Resource Center (408-848-4865) or the Office of the Vice President of Student Services (408-848-4738).

FORMAS ALTERNATIVAS:

El Horario de Clases del Colegio Gavilán está disponible en formato de medios alternos.

Por favor de contactar El Centro de Recursos Para Estudiantes con Incapacidades (DRC) (408-848-4865) o la Oficina del Vicepresidente de Servicios de Estudiante (408-848-4738).

•••••	Winter Intersession	pages 17-21
•••••	Summer Session Preview . . .	pages 106-108

APPLICATION for ADMISSION Winter Intersession ____ Spring ____ 2008 GAVILAN COLLEGE

1 SOCIAL SECURITY NUMBER ____ - ____ - ____	2 PLACE OF BIRTH State or County _____	BIRTHDATE Month Day Year _____	3 GENDER 1 Male ____ 2 Female ____
4 NAME (As you wish it to appear on your records) _____ Last Name First Name Middle Initial			
Current Mailing Address _____ Street _____ City _____ State _____ Zip _____			
Phone (area code) _____ Name on Previous Gavilan Records _____			
5 U.S. CITIZENSHIP ? Yes No			6 PRIMARY LANGUAGE
If not a U.S. citizen, indicate status below (check one) ____ 2 Permanent Resident: INS Number _____ Date Issued _____ ____ 3 Temporary Resident: INS Number _____ Date Issued _____			____ 5 Refugee/Asylee ____ 6 Foreign Student (F-1) & I-94 Expiration Date _____ ____ 7 Other Visa Type & I-94 Expiration Date _____ Is English your primary spoken language? Yes ____ No ____
7 PREDOMINANT ETHNIC BACKGROUND			
10 White, Non-Hispanic 21 Chinese 22 Japanese 23 Korean 24 Laotian 25 Cambodian	26 Vietnamese 27 Indian Subcontinent 28 Other Asian 30 African-American 41 Mexican 42 Central American	43 South American 44 Other Hispanic 50 American Indian, Alaskan 61 Guamanian 62 Hawaiian 63 Samoan	64 Other Pacific Islander 70 Filipino 80 Other Non-White 99 Decline to State Enter Appropriate Number in Box <input style="width:50px; height:30px;" type="text"/>
8 ENROLLMENT STATUS			
1 NEW, never attended any college 2 NEW TRANSFER, attended college other than Gavilan 3 RETURNING, last attended Gavilan but not last semester Date of last attendance at Gavilan: _____ Semester _____ Year _____			Enter Appropriate Number in Box <input style="width:50px; height:30px;" type="text"/>
9 STUDENT EDUCATION STATUS (Highest level of education)			
1 Not a graduate of, and no longer in High School 2 High School Student (currently enrolled in grades 9-12) 3 Currently Enrolled in Adult School 4 Received High School Diploma * 5 Received GED or Certificate of Equivalency/Completion 6 Received Certificate or High School Proficiency Exam 7 Foreign High School Graduate		8 Received an Associate Degree 9 Received a Baccalaureate or Higher Degree ** * Year of High School Diploma <input style="width:50px;" type="text"/> **Year Degree Conferred <input style="width:50px;" type="text"/>	Enter Appropriate Number in Box <input style="width:50px; height:30px;" type="text"/>
10 EDUCATIONAL GOALS			
1 Personal Interest, not for employment 2 Transfer to a 4-year College WITH AA, AS Degree 3 Transfer to a 4-year College WITHOUT AA, AS Degree 4 Associate Degree, General Education 5 Associate Degree, Vocational 6 Vocational Certificate 7 Discover/Formulate Career Interests, Plans, Goals		8 Job Skills, to Prepare for a New Job/Career 9 Enhance Present Job Skills 10 Maintain Certificate or License (e.g., Nursing) 11 Improve Basic Skills in English, Reading, or Math 12 Complete Credits for High School Diploma or GED 13 Undecided on Goal	Enter Appropriate Number in Box <input style="width:50px; height:30px;" type="text"/>
11 HIGH SCHOOL LAST ATTENDED			
____ 433395 Live Oak ____ 433448 Central ____ 433283 Gilroy ____ 433279 Gilroy Adult ____ 433485 Mt. Madonna ____ 353700 San Benito Joint Union	____ 353650 San Benito Evening ____ 353002 San Andreas Continuation ____ 353006 Anzar ____ 433008 Gunderson ____ 433299 Hill (Andrew) ____ 433352 Leland	____ 433363 Lick (James) ____ 273317 North Salinas ____ 274405 Notre Dame (Salinas) ____ 433520 Oak Grove ____ 433542 Overfelt (Wm. C.) ____ 274413 Palma	____ 273455 Salinas ____ 433002 Santa Teresa ____ 433790 Silver Creek ____ 443790 Watsonville ____ 433895 Willow Glen ____ 010236 Ann Sobrato
Name & Location of High School if not Listed Above _____			
12 COLLEGES ATTENDED (List last college attended first)			
College: _____ City _____ State _____ Dates: from _____ to _____			
College: _____ City _____ State _____ Dates: from _____ to _____			
13 MAJOR 	14 DIRECTORY INFORMATION No personal data other than directory information will be released without your written consent.	15 HOURS WORKED Approximate number of hours per week you will be employed during the semester. <input style="width:50px;" type="text"/>	16 RE-ENTRY Check here if you have not attended any school for five or more years <input style="width:50px;" type="text"/>



STATEMENT OF LEGAL RESIDENCE

Name _____ SSN _____
Address _____
City _____ State _____ Zip _____ Date of Birth _____

PART A

To Be Completed By All Applicants

Have you lived in California for the past two years?

Yes ____ If you answered "Yes" and you are unmarried and under the age of 19, go to **Part B. Otherwise, skip to Part D.**

No ____ If you answered "No", complete the following:

- Date present stay in California began _____
- Do you intend California to be your permanent residence? Yes ____ No ____
- Date present stay in California began _____
- Did you file California State Income Tax for the last two years? Yes ____ No ____
- Are you a public school credentialed employee? Yes ____ No ____
- Are you a seasonal agricultural employee or dependent? Yes ____ No ____
- Drivers License or ID Card State: _____ Date Issued: _____
- Registered to Vote? State: _____ Date Registered: _____
- Vehicle Registration? State: _____ Date Issued: _____
- Other Proof of Residency in California _____
- List states lived in for the last two years and the dates:
State: _____ from _____ to _____
State: _____ from _____ to _____

PART B

To Be Completed About Your Parents or Legal Guardian If You Are Unmarried AND Under the Age of 19

I have lived continuously for the past two years with one or both of my parents and he/she/they have lived continuously for the past two years at the California address noted below:

Street _____ City _____ State _____

Yes ____ If "Yes", Check one: Both Parents ____ Mother ____ Father ____ Legal Guardian ____

No ____ If "No" and you wish to be considered a California resident, please complete the following about your parent(s) or legal guardian:

- Did they file California State Income Tax the last two years: Yes ____ No ____
- Does he/she/they have any of the following?
 - Driver's License or ID card State: _____ Date Issued: _____
 - Voter Registration? State: _____ Date Registered: _____
 - Vehicle Registration? State: _____ Date Issued: _____
 - Other Proof of Residency in California _____

PART C

To Be Completed by Active Military Persons, Dependents, or Veterans Discharged Within the Last Year

- Are you a member of the military? Yes ____ No ____
- Are you a dependent of an active military person? Yes ____ No ____
- When did your or your sponsor's tour begin in California? _____
- What is your state of legal residence on military records? _____

Note: Active duty military persons and/or dependents must provide a statement from the commanding officer stating the date of assignment and that the assignment to California is not for educational purposes. Dependents must also provide a letter stating that they are the dependent of a military person for the purposes of Federal Tax exemption.

PART D

To Be Signed by All Applicants

I declare under penalty of perjury that the statements submitted by me in connection with this application and for determination of residency are true and correct. All materials submitted by me for purposes of admission become the property of Gavilan College. I understand that falsification, withholding pertinent data, or failure to report changes in residence may result in my dismissal from the College.

Student's Signature

Date



• GAVILAN COLLEGE / HIGH SCHOOL CONTRACT FORM •

PLEASE READ CAREFULLY BEFORE PROCEEDING

- | | |
|---|---|
| <ul style="list-style-type: none"> ✓ Gavilan College accepts high school students whose cumulative grade point average is at least 2.00 for advanced (transfer level courses numbered 1-99) vocational, or physical education courses for the Fall and Spring Semesters. High School students may enroll for courses (numbered 1-499) during the summer session. ✓ A Gavilan application, placement assessment scores and current transcripts from the student's school are required before this form can be reviewed by a Gavilan counselor. | <ul style="list-style-type: none"> ✓ Students may enroll for a maximum of six units fall and spring semester, four units for summer. ✓ All course prerequisites are applicable. ✓ All credit earned at Gavilan College is "college" credit. ✓ A transcript of work completed at Gavilan will be sent to the recommending school at the end of the semester. ✓ High School contract students pay the per unit fee and provide their own texts and instructional supplies. ✓ All students shall conform to the college's academic rules, regulations, and codes of conduct. |
|---|---|

Student's Name _____ Security Number _____
LAST FIRST M.I.

Mailing Address _____
STREET CITY STATE ZIP

Tel # _____ Date of Birth _____ Last Grade Completed _____

Semester for which student is applying: Fall _____ Spring _____ Summer _____ 200 _____

• The Student's School Counselor/Designated School Official Recommends These Courses •

Specify recommended courses and units (Enrollment limited to courses numbered 1-99 except during the summer)

• Recommendations (Parent/Guardian, High School Official and Gavilan Counselor) •

1) Signature of Parent or Guardian _____ Date _____

In an emergency, contact _____
NAME TEL. #

2) Signature of Recommending School Official _____ Date _____

Name and Address of Recommending School _____

The recommendation of the school official signifies that the student is in good standing at his/her school, has a cumulative grade point average of at least 2.00, is eligible for continued enrollment, and has the ability and maturity to benefit from college-level instruction. A current transcript of the student's coursework must accompany this form.

2a) District Verification of "Home School" registration _____

3) **The signature of a Gavilan Counselor verifies the following:**

- The placement assessment was completed on (date) _____
- English Score _____ Math Score _____ DRC exemption? _____
- The recommended course is numbered 0 - 99 (summer term exempted).
- A current transcript from the student's school is attached and the student is in good standing.
- The cumulative high school grade point average is _____ (2.0 minimum required)

Gavilan College Counselor _____ Date _____



APPLICATION - Spring 2008

Name: _____ Social Security #: _____ - _____ - _____
 Address: _____ Phone: (_____) _____ - _____
 City: _____ Cell Phone: _____
 Zip Code: _____ Email: _____

*** Attach your high school transcript (must include senior year coursework.) ***

I would like to transfer to: _____ California State University _____ University of California
 _____ Private College/University _____ Not sure which system

Are you working while attending college? _____ Yes (# of hours per week _____) _____ No

Are you eligible for financial aid? _____ Yes _____ No _____ Don't Know

High School Graduate? _____ Yes _____ No _____ GED Year Graduated: _____

Name of High School: _____ City: _____ State: _____

Major: _____ Currently Undecided: _____

Please describe why you want to be part of the Transfer Institute: _____

For office use only	College Level: English 1A and Transfer Level Math:
Placement/Assessment Scores: _____ Reading	_____ Writing _____ Math

Intent to Register:

I agree to make a full commitment to the Transfer Institute. This commitment includes the following:

- Attend a required Orientation on **Thursday, January 24 from 9 am - noon in the Student Center, North Lounge.**
- Sign a Transfer Institute agreement by **February, 2008.**
- Meet with a counselor three times per semester.
- Complete 30 transferable units in an Academic Year.
- Participate in Transfer Institute activities.

Student Signature: _____ **Date:** _____



IMPORTANT, PLEASE RETURN TO:
Gavilan College Counseling Department
5055 Santa Teresa Blvd.
Gilroy, CA 95020

Administrators

Steven M. Kinsella, D.B.A., C.P.A.
Superintendent/President

Victor Krimsley, Ph.D.
Interim Vice President of Instructional Services

Joseph Keeler, C.P.A.
Vice President of Administrative Services

John Pruitt
Vice President of Student Services

Fran Lozano
Dean of Liberal Arts and Sciences

Sherrean Carr
Dean of Technical and Public Services

Ron Hannon
Director of Physical Education and Athletics

Fran Lopez
Associate Dean of the Disability Resource Center

Rachel Perez
Associate Dean of Community Development/Grants Management

Anne Ratto
Associate Dean of EOPS/CalWORKs and CARE

Gavilan Joint Community College District

Board of Trustees

Tom Breen, *San Benito County*
B.S., J.D., Santa Clara University

Kent Child, *San Benito County*
A.A., College of San Mateo; B.A., M.A., San Jose State University

Mark Dover, *Gilroy*
B.S., M.A., San Jose State University

Laura Perry, Esq., *Morgan Hill*
A.A., Gavilan College, B.S., San Jose State University;
J.D., Santa Clara University

Elvira Robinson, Esq., *San Benito County*
B.A., J.D., Santa Clara University

Deb Smith, *Gilroy*
B.S., University of Phoenix

Leonard Washington, *Morgan Hill*
B.A., Texas Southern University, M.A., Santa Clara University

Vacant, *Student Trustee*

Degrees Currently Offered

by Gavilan College

Associate of Arts

Administration of Justice

Art

Business

Child Development

Fine Arts

Interpersonal Communications

Language Arts

Liberal Arts

Media Arts

Music

Physical Education

Social Science

Spanish

Theatre Arts

Associate of Science

Aviation Maintenance Technology

Biological Science

Business: Economics Option

Computer Graphics & Design

Computer Science &
Information Systems

Cosmetology

Digital Media

Engineering & Physical Science

Health Science

Mathematics

Nursing (LVN/RN)

Be careful!

Measure E construction projects are underway!

ACCURACY STATEMENT: The Gavilan Joint Community College District and Gavilan College have made every reasonable effort to ensure that the 2008 Spring/Summer Preview Class Schedule is accurate. Courses and programs that are offered, along with other information in the schedule, are subject to change without notice by the Gavilan College administration for reasons related to student enrollment, level of financial support, or for any other reason, at the discretion of the district and the college. The district and college further reserve the right to add to, amend, or repeal any of its rules, regulations, policies, and procedures, consistent with applicable laws.

HOW TO USE THIS SCHEDULE

Course Number	Course Title Description	Discipline						
		BUSINESS, GENERAL						
	GBUS 1 Fundamentals of Business							
	Prerequisites or Advisories: Eligible for English 250 and English 260.							
	Transferable: CSU; UC; GAV AA/AS, D2							
Sect.	Type	Room	Instructor	Hrs.	Units	Days	Begin-End	Ftnotes
0301	LEC	BU120	SMART	3.00	3.0	TuTh	0810A 0925A	
2118	LEC	BU119	STAFF	3.00	3.0	Th	0700P 0950P	1

Prerequisites
(Refer to the College Catalog for Advisories for most courses. See page 122 of this schedule for an explanation of Advisories, Prerequisites and Co-requisites.)

Transferable
Includes:
CSU, UC
CSU-GE area designation
IGETC area designation
Gavilan AA/AS General Education designation
CAN #: For more information, refer to the General Education/ Course Credit Matrix on page 57 of the 2007-2009 Gavilan College Catalog.

Section Number

Evening & weekend Courses
Listed in gray shade

Instructional Type
LEC Lecture
LAB Laboratory
L/L Lecture/Laboratory
TV Telecourse
CAI Computer Aided Instruction (online)

Building/Room

Semester Units

Class Hours per week

Instructor

Footnotes
Footnotes are listed following the courses

Schedule Legend

M	Monday
Tu	Tuesday
W	Wednesday
Th	Thursday
F	Friday
S	Saturday
Sun	Sunday
DHR	Daily Hours Required
&	Additional hours
&2	and 2 extra hours
FEX	Field Experience
TBA	to be arranged
CAI	Computer aided instruction (online)
TV	Telecourse
WEX	Work Experience
■	Gray shading indicates evening and weekend classes

On-Campus Buildings

AL	Art Lecture
APE	Adaptive Physical Education
AR	Art
BOB	Business Offices
BU	Business
CD	Child Development Ctr.
CH	Chemistry
CHP	Chapel
CJ	Classrooms
CO	Cosmetology
GY	Gym
HOB	Health Occupations Bldg.
HR	Human Resources
HRC	Human Resources Conference Room
HU	Humanities
LI	Library
LS	Life Science
MAY	Mayock House
OE	Classrooms
PA	Police Academy
PB	Portable Building
PH	Physical Science
SC	Student Center
S/M	Security/Maintenance
SS	Social Science
TH	Theatre

Off-Campus Buildings

ANZ	Anzar High School, San Juan Bautista
AROMAS	Aromas School, 365 Vega St., Aromas
AV	Aviation, Hollister Airport
COGMH	Gilroy Senior Center (main hall), 7371 Hanna St., Gilroy
COGMR	Gilroy Senior Center (meeting room), 7371 Hanna Street, Gilroy
DPB	Dunne Park Bldg., West & 6th St., Hollister
EGLRIG	Eagle Ridge Golf Course, Santa Teresa Blvd., Gilroy
GHS	Gilroy High School, 750 W 10th St., Gilroy
HARDIN	R. O. Hardin School in Hollister
HHH1	Hazel Hawkins Hospital, 911 Sunset Drive, Hollister
HOL	Hollister Briggs Bldg, 365 Fourth St. Hollister
HOPE-G	Hope at Gilroy
HOPE-H	Hope at Hollister
HOLLCC	Hollister Comm. Center (Jovenes de Antano), 300 West St., Hollister
HVME1	Hacienda Valley Mobile Estates, 275 Burnett Ave., Morgan Hill
JS	Jasmine Square, 16530 Monterey Rd., Morgan Hill
LOADCS	Live Oak Adult Day Care Services, 651 W. 6th St., Gilroy
LOHS	Live Oak High School
MHG	Morgan Hill Community Center, 17060 Monterey Rd., Morgan Hill
OMC	Ochoa Migrant Camp
PHALL	Portuguese Hall, 695 Seventh St., Hollister
PLY	Morgan Hill Playhouse, Monterey Highway and Dunne, Morgan Hill
SB	San Benito High School
SBA	Gavilan/Small Business Development Center
S.BRAT	Sobrato High School, Morgan Hill
SOLB7	Solorsano Middle School, 7121 Grenache Way, Gilroy, room B-7
STFI	St. Francis, 7950 Church St., Gilroy
SV001-004	South Valley Middle School, 7881 Murray Ave., Gilroy
SVALLY	South Valley High School
VG	Village Green, 7610 Isabella Way, Gilroy
VPRH	Valley Pines Retirement Home, 545 E. Main Ave., Morgan Hill
WEX	Work Experience
WM	Wheeler Manor, 651 W. 6th St., Gilroy
YMCA -2	Morgan Hill YMCA, 17666 Crest Ave., Morgan Hill

Student Identification/Discount Card

The purchase of the Student ID/Discount Card benefits both the individual student and the college at large. The fees are budgeted by the Associated Student Body to develop and support campus activities, educational programs, speakers, and cultural events. Cardholders also receive numerous on and off campus benefits including:

- Free admissions to college athletic events
- Community-wide discounts such as reduced movie admissions, restaurant discounts, gym discounts, etc.
- Free bluebooks and scantrons in the college bookstore
- Eligibility for an ASB bookloan

Students who do not wish to purchase the ID/Discount Card must decline the card in writing. Forms for requesting a waiver of this fee are available from the Admissions and Records Office, the Financial Aid Office, the Morgan Hill and Hollister sites, the ASB Office, and the ASB Advisor's office (located in the Counseling Department). These forms must be turned in at the time of registration. Requests for refunds must be processed through the ASB Advisor.

ASB cards are also available for purchase by Gavilan College staff through the Cashier's Office.

California Nonresident Tuition Fee Exemption (AB540)

AB540, as required by California law, provides an exemption from payment of non-resident tuition for eligible non-immigrant students. To be eligible, a student must have attended a California high school for three full years and have graduated from a California high school or have received the equivalent of a California diploma (GED, CHESPE). The exemption does not grant residency status and the qualifying student may not be eligible for state aid programs such as BOG, EOPS or federal financial aid. The student must sign an affidavit affirming that he or she has filed or will file an application with INS to legalize his or her immigration status as soon as he or she is eligible to do so. Contact the Admissions & Records Office for more information.

Dropped a class?

Want a refund?

Gotta ask or it won't happen.

see page 7.



Paying for College

APPLYING FOR FINANCIAL AID

Financial assistance with college expenses is available for students of all incomes.

FINANCIAL AID OFFICE

Room SC 124 408-848-4727

Open: Mon. - Thurs.: 8 a.m. - 5 p.m., Fri.: 8 a.m. - 3 p.m.

Evening hours: Hours are extended during peak registration periods.

www.gavilan.edu/finaid/

Gavilan College participates in several financial aid programs that are designed to provide assistance to students with documented financial need. This aid is provided from several sources: federal, state and private agencies.

Requirements for Financial Aid Applicants:

Financial aid applicants:

- Must demonstrate need according to the guidelines of each program
- Must be a U.S. citizen or eligible non-citizen
- Must be in good standing on a federal student loan or not owe a refund of student financial aid
- Must demonstrate eligibility to benefit from higher education
- Males must be registered with Selective Service
- Must maintain satisfactory academic progress.

Note: If you have been convicted of illegal drug use or sales you may be ineligible for some aid programs.

SATISFACTORY ACADEMIC PROGRESS (SAP) POLICY

The Gavilan College Financial Aid Office is required to measure your academic progress toward a Certificate, Associate, or Transfer Degree program. If you are not pursuing one of these programs, you are not eligible for financial aid. Your progress will be reviewed at least once per academic year.

If you are disqualified due to poor academic history, you must attend a SAP Policy Workshop. Stop by the Financial Aid Office to sign up for the SAP Policy Workshop.

What Financial Aid Applications do I complete?

BOG Application: For CA residents who meet income guidelines. If eligible, your enrollment fees are waived for an entire year: fall '07, spring '08 and summer '08, terms. Complete the 2007-08 BOG Application (Pages 131-132).

FAFSA (Free Application for Federal Student Aid): Determines your eligibility for federal and state grants as well as the fee waiver if you do not meet BOG income guidelines and are a CA resident. The FAFSA can be completed through paper application or online at www.fafsa.ed.gov. Be sure to add the Gavilan school code of 001202 so that the Financial Aid Office can receive your processed FAFSA. Complete the:

- 2007-08 FAFSA: if you will attend the fall '07, spring '08, &/or summer '08 terms

Cal Grant Application: For CA residents who meet various criteria, including income and GPA. The Cal Grant Application with a March 2nd, 2008 deadline determines your eligibility for Cal Grants A and B. Filing an 08-09 FAFSA is required for Cal Grant consideration.

Scholarship Applications: See the financial aid office for institutional scholarships and private scholarship information/materials.

Links to these applications are available online, through the Financial Aid Office webpage: www.gavilan.edu/finaid/

Financial Aid Programs

FEE WAIVER:

Board of Governor's Fee Waiver/BOG Program – waives mandatory enrollment fees for eligible students. This fee waiver is for students who are California residents. The BOG application is included on pages 131-132 of this schedule.

FEDERAL AND STATE GRANTS:

- Federal Pell Grant
- Federal SEO Grant
- Federal Work Study Grant
- Cal Grant (B and C)
- Chafee Grant
- Child Development Grant
- EOPS Grant
- TRIO Grant
- CARE Grant

FEDERAL WORK-STUDY GRANT: Provides the student with an opportunity to earn money while gaining valuable work experience and is awarded based on financial need.

SCHOLARSHIPS: Scholarships are awarded on the basis of academic achievement and/or financial need. Eligibility varies and is set by the scholarship donor. Gavilan College Educational Foundation Scholarship application is due March 2nd. Other private scholarship applications with various deadlines throughout the school year are available in the Financial Aid Office. See the Financial Aid website at www.gavilan.edu/finaid. We recommend you inquire about scholarships several times per semester as new scholarships are announced throughout the academic year as they become available.

VETERAN AFFAIRS BENEFITS: Gavilan College offers special assistance to student veterans and children of disabled veterans. Students having questions pertaining to eligibility, benefits, application procedures and other veteran matters should contact the Financial Aid Office at 408-848-4727.

SUBSIDIZED STAFFORD LOAN: Gavilan College participates in the Federal Family Educational Loan Program. If you are interested in applying for a Subsidized Stafford Loan, complete the FAFSA & attend an Entrance Loan Counseling Session. Applications for the Subsidized Stafford Loan are distributed at Loan Counseling Sessions.

Ability to Benefit

NEED FINANCIAL AID BUT HAVE NO HIGH SCHOOL DIPLOMA?

Federal regulations require students who do not have a high school diploma, General Educational Development (GED) certificate, or California High School Proficiency Exam (CHSPE) and who are applying for financial aid, to take an Ability to Benefit assessment. If you have a high school diploma (or equivalent) from another country you are exempt.

The Ability to Benefit ACT Asset schedule is listed below. To sign up for a session, call or come by the Financial Aid Office: 408-848-4727 (SC124).

ASSET Testing Schedule for Native English Speakers:

DAY	DATE	TIME	LOC
Friday	Dec 07	2-4	BU-120B
Thursday	Dec 13	10-12	BU-120B
Thursday	Dec 13	5-7	BU-120B
Monday	Dec 17	8-10	BU-120B
Friday	Jan 04	9-11	BU-120B
Friday	Jan 18	1-3	BU-120B
Friday	Jan 25	9-11	BU-120B
Friday	Jan 25	1-3	BU-120B
Monday	Jan 28	9-11	BU-120B
Friday	Feb 01	1-3	BU-120B
Thursday	Feb 14	9-11	BU-120B
Friday	Feb 29	10-12	BU-120B

Times and locations subject to change and additional times may be added. Confirm time and location with the Assessment Office in BU120B - 408-846-4992 prior to testing date.

CELSA (Combined English Language Skills Assessment)

Students with limited English language skills who are enrolled in English as a Second Language (ESL) classes and do not have a high school diploma or GED and are applying for Financial Aid must take the CELSA assessment.

Call the Financial Aid Office (SC124) at 408-848-4727 for a referral. Then call the Assessment Office (BU 120B) at 408-846-4992 to schedule your appointment.

LOOK US UP ONLINE AT WWW.GAVILAN.EDU/FINAID/

Complete the FASFA at www.fafsa.ed.gov

Online financial planning guide & budget counseling at www.edwise.org

Check your Stafford loan status at www.elmresources.com

Online loan counseling at www.edfund.org

Selective service verification of enrollment at www.sss.gov

Did you know?

Gavilan College has a new Career Center Web Interface

Career Connections

Participation is free. Students can:

- ◆ Find full or part-time internships opportunities at <http://www.gavilan.edu/transferctr>
- ◆ Search for local job opportunities 24/7
- ◆ Participate in Career Fairs
- ◆ Schedule on-campus job interviews
- ◆ Manage multiple resumes, cover letters and other employment related documents

Employers can:

- ◆ post jobs
- ◆ Review resumes and student profiles
- ◆ Register for on-campus events
- ◆ and more!

Set YOUR Direction
 Career/Transfer Resource Center
<http://www.gavilan.edu/transferctr>



Matriculation

ADMISSIONS • ASSESSMENT • ORIENTATION • COUNSELING • FOLLOW-UP

Matriculation is a series of services that Gavilan College commits to provide for you. The purpose is to help you identify your educational goals and successfully complete them.

Exemptions: Sometimes a student does not want to take advantage of the matriculation services. That is a right you have. In order to be exempt from assessment and orientation you:

- must have an AA degree or higher *or*
- must have accumulated fewer than 12 units in transfer courses *or*
- must be presently enrolled in fewer than six units *or*
- must not plan to earn a certificate or degree.
- Opt out by completing a waiver form at the Admissions & Records Office. Doing this will prevent you from participating in priority/early registration.

You still have the right to use the other matriculation services. We encourage you to do so.

Assessment

Placement/assessment testing will help ensure that students are enrolled in courses that match their abilities in language and computational skills. Students must have completed the eighth grade to be eligible for assessment services. Placement scores, together with other indicators of a student's abilities, are used by counselors to recommend appropriate course placements. Register for the assessment at the Admissions & Records Office in the Student Center.

The assessment instruments used by Gavilan College for general assessment, the College Tests for English Placement (CTEP) and the Mathematics Diagnostic Testing Project (MDTP), are administered in English and are not intended for applicants to the English as a Second Language (ESL) program.

Sessions begin promptly at the stated time. Check in begins one half hour prior to starting time. No one will be admitted after the session has begun.

Assessment requires:

- Valid picture ID *
- Social security number required for scoring of exam
- The Assessment Center will provide pencils and pens for students during testing.
- No pagers or cell phones allowed in the testing room
- No watches allowed in the testing room.

* A valid picture ID includes a California Driver's License, California ID, Passport, Student Body Card, Military ID or Alien Registration Card. Contact the Assessment Office (BU120B) or call 408-846-4992 if you do not have a valid ID.

Re-Assessment Sessions:

Students who have previously taken the assessment test may re-test after 30 days. You may re-assess once per semester. Stop by the Assessment Office (BU120B) or call 408-846-4992 to confirm dates, times and locations.

Re-Assessment requires a copy of the student's previous test scores (test scores can be obtained from the Counseling Secretary - SC113).

Times and locations are subject to change. Additional times may be added. (Confirm dates and locations with the Admissions and Records Office or check online posting at www.gavilan.edu/assessment.)

Orientation

Orientation is one of the components of matriculation. It provides new students with an overview of instructional programs, support services, facilities and general graduation requirements. Completion will help students avoid making course choices that might complicate and lengthen the time required to reach their educational goals.

Orientation can also be completed online.

Click on the Orientation link on the Gavilan homepage - www.gavilan.edu to complete the orientation or contact the Counseling Office at 408-848-4723.

Students should participate in an orientation session prior to meeting with a counselor.

You may choose to not participate in orientation by completing a waiver form at the Admissions & Records Office. Doing this will prevent you from participating in priority (early) registration.

2008 In-person Orientation Sessions:

- Saturday, Dec. 8 12:30 pm - 2:30 pm Main Campus
- Monday, January 7 3:30 PM - 5:30 PM Main Campus
- Tuesday, January 15 6:00 pm - 8:00 pm Morgan Hill
- Thursday, January 17 6:00 pm - 8:00 pm Hollister
- Tuesday, January 22 6:30 pm - 8:30 pm Main Campus
- Saturday, January 26 9:00 am - 12:00 pm Main Campus

Please phone 408-848-4723 for further details.

All new ESL students must go through the ESL assessment process. See page 126.

Todos los nuevos estudiantes de ESL deben tomar el examen de nivelación de ESL. Consulte la página 126.

Counseling

Gavilan College provides a staff of full and part-time professional counselors to assist students in meeting educational, career and life goals. Counseling is available to students who are uncertain about their plans for the future, who are experiencing difficulty in making important decisions, or who have any other personal or social concerns. In addition, counselors make referrals to many community agencies. Students may seek the assistance of any counselor at Gavilan.

See a counselor when you are:

- a first time student planning to transfer
- a first time student planning to obtain a AA/AS degree
- an undecided major
- a high school contract student
- an academic probation student
- taking over 17.99 units (spring/fall) or over 5.99 units (summer)
- have completed prerequisite courses at another college(s)
- an international student with an "F" Visa

Photo ID required to obtain counseling services.

Winter Intersession Counseling

(counselors available for registration assistance only)

Gavilan Main Campus (walk in):

Jan 2-3	8:00 am - 3:30 pm
Jan 7-10, 14-18	8:00 am - 3:30 pm
Jan 22-23	8:00 am - 4:30 pm
Jan 24	8:00 am - 5:00 pm
Jan 25	8:00 am - 3:30 pm

Closed January 4 and January 11

Morgan Hill (by appointment only) and Hollister (by appointment or drop-in):

Jan 9	W	11:00 am – 6:30 pm
Jan 10	Th	11:00 am – 6:30 pm
Jan 23	W	11:00 am – 6:30 pm
Jan 24	Th	11:00 am – 6:30 pm

Call 408-782-2873 for an appointment in Morgan Hill.

Call 831-636-3783 for an appointment in Hollister.

Spring Counseling

Gavilan Main Campus (walk in and appointments):

Walk -in:	Mon-Fri	8:30 am-12:30 pm
Appointments:	Mon-Thur	8:00 am - 7:30 pm, Fri 8:00 am - 3:30 pm

For more information call the Counseling Secretary: 408-848-4723 or visit the Counseling Office - SC 113 (in the Admissions building)

Morgan Hill site (by appointment): Phone 831-634-0917

Hollister Briggs Building site (by appointment): Phone 408-782-0253



Learn more about what the college offers...

classes

degree programs

services

activities

more...

...and what it will take to meet your goals, how to plan your Gavilan experience, meet college counselors and become familiar with the campus.

One Stop SHOPPING:

- ◆ Complete the college assessment and orientation on the same day
- ◆ Receive your placement test scores the same day
- ◆ Be prepared to register for the spring semester.

Call **408-848-4723** for details.

Counselors by Department and Program To schedule an appointment call the Counseling Secretary: 408-848-4723 or visit SC 113.

Dr. Rosa Sharboneau, <i>General Counseling/Transfer</i>	SC119	<u>Athletics:</u> Darlene Martin	848-4968	GY118
Dr. Tim Lister, <i>General Counseling</i>	SC106	<u>DRC (Disability Resource Center):</u>		
Alex Lopez, <i>General Counseling</i>	SC107	Bruce Eastman	848-4865	LI117
Celia Marquez, <i>General Counseling/Puente Program</i>	SC105	<u>EOPS/CalWORKs (Extended Opportunity Programs and Services):</u>		
Dr. Jesus Olivas, <i>General Counseling/Articulation</i>	SC104	Blanca Arteaga	848-4747	LI101a
Johanna Stewart, <i>General Counseling, ASB</i>	SC107b	Gary Cribb	848-4740	LI101a
Leslie Tenney, <i>General Counseling</i>	SC103	<u>MESA:</u> Darlene Martin	848-4800, ext. 5606	PB15
Candice Whitney, <i>General Counseling</i>	SC107	<u>TRIO:</u> Leticia Palacios	848-4707	SC161

High School Students Concurrent Enrollment

Registration Checklist

- #1 **Apply.** File a Gavilan College application at least 48 hours prior to registering for classes.
- #2 **Schedule and take an assessment placement test.** Sign up in person or call 408-846-4954 or 408-846-4992.
- #3 **See your high school counselor.** Take your assessment test results and discuss possible courses. The course your counselor writes on the Special Student Status Contract Form is the course for which you will be enrolled, space permitting. Be sure the counselor signs your contract form. Directions to obtain the contract are listed in the concurrent enrollment section on this page.
- #4 **Get a copy of your current high school transcript** from the Registrar at your high school and attach it to your contract form. The transcript must show that you are in good standing and that you have a grade point average of at least 2.00.
- #5 **Ask your parent or guardian to sign the contract.**
- #6 **Bring your transcript and signed contract** to a Gavilan College counselor during the enrollment period for high school students.
- #7 **Register for Gavilan classes.**
 - Enroll for a maximum of 6 semester units of transfer level courses during the fall and spring semesters or for 5 units of pre-collegiate or transfer courses during the summer term (certain exceptions may be available for students enrolled in the TJ Owens Early College Academy)
 - Purchase a parking permit if you need one
 - Buy your books at the bookstore
- #8 **Enjoy your class!** You're earning college credit.

For more information, see the concurrent enrollment section (this page).

If you are enrolling in a High Step class, some steps may be facilitated by Gavilan College staff on your behalf.

High School Students

Concurrent Enrollment Procedures

Students whose age or class level is equal to grades 9 - 12 may attend Gavilan College as part-time or summer session students for advanced scholastic, vocational, or physical educational courses in accordance with the following procedures:

A **Special Student Status Contract Form** is required prior to registering for classes. A new form must be completed each semester. The form is available in local high school counseling offices, from the Gavilan College Admissions & Records Office and is included at the back of this schedule. The form is also available online at http://www.gavilan.edu/admit/sp2006_high_school.pdf

Students enrolled in a public or private high school will be limited to a maximum of 6 units for fall or spring semesters and 5 during the summer term (certain exceptions may be available for students enrolled in the TJ Owens Early College Academy). Students in good standing, with a minimum 2.0 GPA, must submit a current transcript, complete the placement assessment, and have the written approval of a parent or legal guardian, a high school counselor or principal and a Gavilan College counselor.

The campus center use fee, health fee, and student representation fee are waived for concurrently enrolled high school students.

Your Gavilan College Counseling Appointment

High school students must review their completed contract with a Gavilan College counselor. Counseling Services are available at the Gavilan main campus. See counseling hours (left column) for dates and times.

Use the Registration Checklist (this page) to prepare for your meeting. For more information, call the Counseling secretary: 408-848-4723. A photo ID is required to obtain counseling services.

High Step students: Please refer to instructions for High Step students on page 14.

High School students may enroll in the following:

(All prerequisites apply)

- Fall and Spring Semesters: **Transfer level (courses numbered 1-99)**
- Summer Session: **All courses (transfer and non-transfer level)**

PLEASE NOTE: Additional rules may apply for students enrolled in the Dr. TJ Owens Gilroy Early College Academy (GECA)



The **College Catalog** contains a complete description of all Gavilan College courses, student policies, and services. It can be purchased for \$4.00 at the bookstore or viewed online at www.gavilan.edu/catalog



Attend High School at Gavilan College!

"Be Someone. Go Somewhere. Seek Excellence."

The Dr. TJ Owens Gilroy Early College Academy (GECA) at Gavilan College is an innovative, challenging, and highly supportive academically accelerated high school program designed to serve strongly motivated students with high potential for future academic and career success.

The Academy is an educational partnership between Gilroy Unified School District and Gavilan College, and is one of the cutting-edge Early College High Schools that are being envisioned and funded all across the United States through the Bill and Melinda Gates Foundation in cooperation with local community colleges and school districts.

Acceptance to the Academy is based on a multiple-measures approach that involves an application packet, essay, personal interview, and Gavilan College assessment testing in both English and Mathematics. Applicants are not required to either be currently enrolled in a Gilroy Unified school or live in the Gilroy Unified District, but should have an overall GPA of 2.5 – 4.0, STAR scores in the "Proficient" range or above, and the ability to read at, or above, the 9th grade level.

If you are selected to attend, your four years of high school will be spent at the Academy, which is located on the Gavilan College campus. You and your fellow students will experience a highly rigorous, college preparatory (Honors and AP) high school education, as well as take fully transferable college classes (up to 11 units a semester), for which you will receive both college and high school credit! Graduation in four years will see you move on to a four-year university with two full years of college (60 units) completed and paid for in full! In the process, many of our students will earn one – or more – AA or AS degrees from Gavilan.

There is no cost to parents or students for this remarkable program, as all tuition is waived by Gavilan and all books are provided by the Academy. Applications are available online at www.gavilan.edu/geca, at any of the GUSD Middle Schools, or at the GECA office at Gavilan. A freshmen class of 90 students (currently in 8th grade) and 20 new sophomore students (currently in 9th grade) will be selected by Monday, April 21, 2008. For more information, contact Mr. Michael Hall, Principal of GECA by email at mhall@gavilan.edu, by phone at 408.846.4909 or visit www.gavilan.edu/geca.

All records of high school students attending Gavilan are protected by the Federal Educational Rights and Privacy Act (FERPA) and may not be released to anyone without the written permission of the student.

Course-to-Course Articulation Agreements* for High School Students

Gavilan College and District High Schools:

High School Course	Gavilan College Criteria	Grade
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Anzar High School - Aromas / San Juan Bautista

Algebra	Math 205	A or B
Advanced Algebra	Math 233	A or B

Gilroy High School

Integrated Algebra 1 & 2	Math 205	A or B
Integrated Algebra 2 & 3	Math 233	A or B
Law Enforcement	AJ 10	A or B

Live Oak High School - Morgan Hill

Computer Aided Drafting-ROP	CGD2 & CGD2R	C or better
Child Care-ROP	Child Develop. 1, 21	A or B
Algebra I	Math 205	A or B
Algebra II	Math 233	A or B

Mt. Madonna High School - Continuation High School Gilroy

Algebra I	Math 205	A or B
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San Benito High School - Hollister

Computer Accounting	ACCT 103	C or better
Computer Aided Drafting-ROP	CGD2 & CGD2R	C or better
Careers with Children-ROP	Child Develop 21	A or B
Algebra 1A or Algebra II	Math 205	A or B
Algebra 2A	Math 233	A or B

*Articulation agreements currently being reviewed. Check Admissions for further information



Seniors! Plan ahead!

- Take the assessment and register by May 14th!
- Placed in English 250 and want to transfer? Puente may be for you.
- Learn about Mexican American/Latino Literature.
- College visits in fall/spring.
- Attend a Leadership Conference.
- Receive extra support from a community mentor.
- On-going academic, career and personal counseling until you transfer!

Meet with Puente Counselor/Coordinator Celia Marquez.
Call 408-848-4723 to schedule an appointment.

EOPS

MAKING DREAMS REALITY

Extended Opportunities Programs and Services



provides an accessible and rewarding college experience to low-income students facing social, economic and educational disadvantages.

You may be eligible for the following services:

- * Grant Money
- * Priority Registration
- * Counseling
- * Book Vouchers
- * Book Lending Library
- and many other services

408-848-4740
Rm. L101A & L101B



HIGH STEP PROGRAM

High School Transfer Enrichment

Gavilan College, in conjunction with Gilroy High School will offer courses accepted at any university (such as Political Science/Government and US History 1 and 2) each spring and fall semester at the high school campuses. All students are required to take the placement assessment prior to enrolling. All concurrent enrollment documents are required.

Please contact the Gavilan Assessment Office at 408-848-4992 or your high school counselor for more information and for a schedule of the placement assessment offered at the high school campuses.

The Program:

- Start college while enrolled in High School!
- In two years earn a maximum of 12 college units.
- Courses conveniently offered at the high school.
- Meet college and university requirements while still in high school.

The Benefits:

- It's FREE! The enrollment fee, campus center use fee, health fee and student representation fee are waived for High Step students.
- Experience college level work.
- Reduce four-year university expense.
- Advance academically.
- Become competitive in the four-year college and university admission process.

Who Can Participate?

- High School Juniors and Seniors.
- Minimum cumulative 2.0 GPA.
- Score at college level in reading, writing, and math.
- Ability to benefit from advanced scholastic work.

How to Register:

1. Take the Gavilan College assessment placement on your campus, at the Gavilan College Gilroy main campus or at the Morgan Hill or Hollister sites.

Check out the assessment schedule on the web at www.gavilan.edu/admit/assess.html.

You will complete a Gavilan application for admission during your assessment.

2. See your high school counselor or academic coordinator to determine eligibility and complete a Recommendation for Special Student Status form (high school contract). All concurrent enrollment documents are required.
3. Ask your parent to sign the contract.
4. Turn all paperwork in to your high school counselor or academic coordinator.

Students must purchase their own textbooks. Check out the Gavilan College bookstore website at www.gavilan.bkstr.com. **Financial assistance may be available** for textbooks. See your high school counselor or academic coordinator for more information.

Spring 2008 High Step classes offered at Gilroy High School: See the spring class listings for class descriptions.

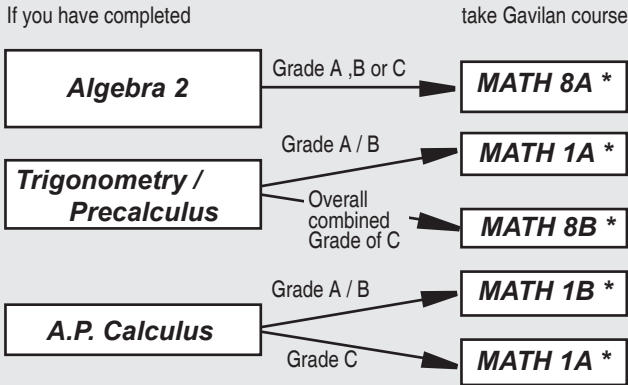
Sect. 4817 CSIS 1 Computer Literacy
GHS (rm. D-1) Thursday 3:10 pm - 6:10 pm Dates: 2/07/08-5/01/08

Sect. 4812 CMUN 1A Introduction to Public Speaking
GHS (rm. B-3) Monday 3:10 pm - 6:15 pm Dates: 2/04/08-5/19/08

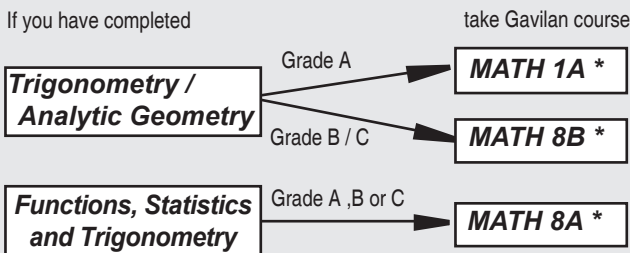
Room assignments subject to change. Please call 408-846-4967 to confirm the room.

Recommended Math Course Placements For Area High School Students

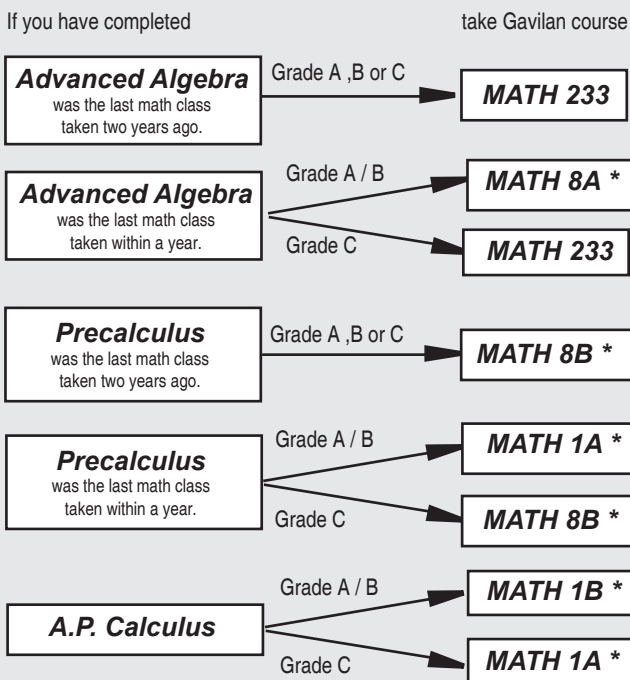
Gilroy High School



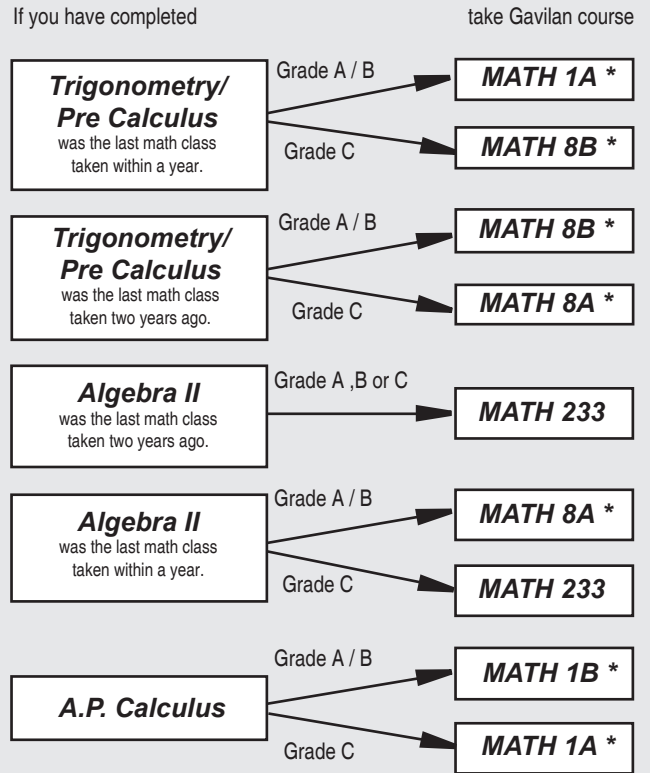
San Benito High School



Anzar High School



Live Oak High School



Multiple measures will be considered to determine your final course placement. Consult with a counselor to select the appropriate course.

* Students eligible for these courses are also eligible for Math 5, 6, 7, 12 and 14.

After School is Out...



Take a Class at GAVILAN!

Gavilan offers a selection of afternoon & evening classes.

Receive college credit.

A variety of courses are offered at our three locations and selected high school campuses.



TRANSFER INSTITUTE **RAPID TRANSFER**

What is it? The Transfer Institute (TI) is a Gavilan College program to guide you through the transfer process in the most efficient and effective means possible. As a part of the Transfer Institute you will save time and money by completing your freshman and sophomore years at Gavilan. You will also meet and get to know other students who share your goals and ambition.

Who is eligible?

- Recent high school graduates who are academically prepared for college level work.
- Students with placement in *college level English & math*.

How do I apply?

- 1.** Complete a Transfer Institute application in April prior to high school graduation.
- 2.** Take a Gavilan College placement test.
- 3.** Complete a Gavilan College admissions application and
- 4.** Submit a High School transcript.

Limited spaces are available - apply early!

Benefits - Transfer Institute students receive:

- Early Registration.
- A dedicated counselor to guide and monitor you through the transfer process.
- Pre-transfer events and activities with four-year universities.
- Access to activities designed to ensure your success at Gavilan College.
- Assistance with the identification of and preparation for a college major.
- A two-year agreement guaranteeing your transfer goals.

Services - Your success is dependent on your attendance in enrolled classes, completion of course assignments and participation in Transfer Institute support services.

The following are some of the many Transfer Institute services available that will ensure your academic and transfer success:

- Development of your personal TI agreement that identifies academic services, support services and activities essential to your transfer planning and success.
- Development of an individual Educational Plan by trained and knowledgeable counseling faculty that charts courses needed for completion of general education and major preparation.
- Eligibility assistance with all participating TAA's (Transfer Admissions Agreements.)
- Assistance with finding sources of financial aid and educational financial planning.
- Semester-by-semester feedback on transfer progress.
- Early connections with university admission representatives.
- Opportunities to participate in university visits.
- Transfer information updates and event announcements to keep you connected with and prepared for the university experience.
- Workshops to assist with the transfer process.
- Assistance with completing your transfer applications.
- Documented evaluation of courses completed at other colleges that transfer to and satisfy university requirements.



Applications for the fall 2008 Transfer Institute will be accepted beginning in April 2008.

For more information, call (408) 848-4723 or visit the website at www.gavilan.edu/transfer

A Transfer Institute application is printed on the last page of this Schedule of Classes.