

Información
en Español
... página 32-35



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Welcome to Gavilan College!



We're rebuilding, from the ground up. When you visit the Gavilan College campus in Gilroy now, you'll notice all of the construction activity underway. A new boiler system has just gone in, and new infrastructure for electricity, gas, water, and communications will make the Gavilan college campus functional, comfortable, and

"wired". Once the infrastructure is complete, work will begin to renovate each building with Smart classrooms, better internal arrangements, air conditioning, and exterior lighting. After Measure E funds are spent, the campus will look much the same as it does now -- from the outside. The buildings will retain their low-key, natural material exteriors and will remain the same size and shape. The insides, however, will have greater flexibility, functionality, and technology. It's not a bad metaphor for education itself -- while it won't change you on the outside, it can give you the skills, knowledge and technological capability to compete in the global marketplace and to be more effective at whatever you do. Build with us!

Sincerely,

Steven M. Kinsella

Steven M. Kinsella, D.B.A., C.P.A.
Superintendent/President

Schedule Development Team

Rosie Armstrong, Mimi Arvizu, Sherrean Carr, Jan Bernstein Chargin, Michele Cortes, Katie Day, Bonnie Donovan, Natalie Juarez, Fran Lopez, Michelle Lopez, Fran Lozano, Oralis Magaña, Terri Newman, Jesus Olivas, Joy Parker, Rachel Perez, Dave Phillips, John Pruitt, Cindy Starr, Dennie VanTassel
Cover by: Jan Bernstein Chargin
Photos by: Jan Bernstein Chargin, Cindy Starr
Printed by: Casey Printing

Degrees Currently Offered

by Gavilan College

Associate of Arts

Administration of Justice
Art
Business
Child Development
Fine Arts
Interpersonal Communications
Language Arts
Liberal Arts
Media Arts
Music
Physical Education
Social Science
Spanish
Theatre Arts

Associate of Science

Aviation Maintenance
Technology
Biological Science
Business:
Economics Option
Computer Graphics & Design
Computer Science and
Information Systems
Cosmetology
Digital Media
Engineering & Physical Science
Health Science
Mathematics
Nursing (LVN/RN)

ACCURACY STATEMENT: The Gavilan Joint Community College District and Gavilan College have made every reasonable effort to ensure that the 2007 Spring/Summer Class Schedule is accurate. Courses and programs that are offered, along with other information in the schedule, are subject to change without notice by the Gavilan College administration for reasons related to student enrollment, level of financial support, or for any other reason, at the discretion of the district and the college. The district and college further reserve the right to add to, amend, or repeal any of its rules, regulations, policies, and procedures, consistent with applicable laws.

Administrators

Steven M. Kinsella, D.B.A., C.P.A., *Superintendent/President*
Adrienne Akinsete, *Vice President of Instruction*
Joseph Keeler, C.P.A., *Vice President of Administrative Services*
John Pruitt, *Vice President of Student Services (Interim)*
Fran Lozano, *Dean of Liberal Arts and Sciences*
Sherrean Carr, *Dean of Technical and Public Services*
Ron Hannon, *Director of Physical Education and Athletics*
Fran Lopez, *Associate Dean of the Disability Resource Center*
Rachel Perez, *Associate Dean of Community Development/Grants Management*
Anne Ratto, *Associate Dean of EOPS/CalWORKs and CARE*

Gavilan Joint Community College District

Board of Trustees

Tom Breen, *San Benito County*
B.S., J.D., Santa Clara University
Kent Child, *San Benito County*
A.A., College of San Mateo; B.A., M.A., San Jose State University
Mark Dover, *Gilroy*
B.S., M.A., San Jose State University
Laura Perry, Esq., *Morgan Hill*
A.A., Gavilan College, B.S., San Jose State University; J.D., Santa Clara University
Elvira Robinson, Esq., *San Benito County*
B.A., J.D., Santa Clara University
Deb Smith, *Gilroy*
B.S., University of Phoenix
Leonard Washington, *Morgan Hill*
B.A., Texas Southern University, M.A., Santa Clara University
Jesse Sandow, *Student Trustee*

GAVILAN COLLEGE SATELLITE LOCATIONS:

Morgan Hill Community and Cultural Center

17060 Monterey Road
Morgan Hill, CA 95037
408-782-2873

Hollister, Briggs Bldg.

365 Fourth St.
Hollister, CA 95023
831-636-3783

Hollister Airport

490 Skylane Drive
Hollister, CA 95023
831-637-1151

Telephone Numbers

Main Campus	408-848-4800	Foundation/Fundraising	408-846-4936
from Hollister, call toll free637-1158	GavTV, Channel 18	408-848-4764
Morgan Hill Site	408-782-2873	The Gavilan Press	408-848-4837
Hollister Site, Briggs Building	831-636-3783	to fax news events	408-848-4827
Campus Security (non-emergency)	408-848-4703	Health Services	408-848-4791
Emergency: <u>First:</u> Dial '911' (On campus, dial '8' first.)		Human Resources	408 848 4755
<u>Second:</u> Dial '10' for campus emergency support.		Instructional Services, Vice President's Office	408-848-4761
From campus pay phone: Dial 408-710-7490		International Students	408-848-4754
Cell phone: 408-710-7490		Liberal Arts & Sciences	408-848-4701
<hr/>		Library	408-848-4810 or 408-848-4806
Admissions & Records	408-848-4735 or 846-4954	Math Lab	408-846-4959
ASB Advisor	408-846-4972	MESA - Math, Engineering, Science Achievement	408-848-4887
ASB Office	408-848-4777	Noncredit Program (Community Development)	408-848-4859
Assessment Office	408-846-4992	Placement/Assessment Testing	408-846-4992
Athletics/Physical Education	408-848-4876	Sign up	408-846-4954
Aviation	831-637-1151	Online/Telecourses	408 848-4885
Bookstore	408-848-4742	Outreach & Recruitment/Tours	408-846-4993
CalWORKs	408-848-4813	President's Office	408-848-4711
CARE - Cooperative Agencies Resources for Education	408-848-4790	Public Information Office	408-848-4724
Career/Transfer Resource Center	408-848-4818	Puente Program	408-848-4807
Cashier	408-848-4714	Reading Lab	408-846-4980
Child Development Center	408-848-4815	R.O.P. - Regional Occupational Programs	408-848-4816
CMAP - Community Media Access Partnership	408-846-4983	Student Services, Vice President's Office	408-848-4738
Community/Contract Education	408-847-2514	Teach for Tomorrow	408-848-4805
Computer Place	408-848-4729	Technical and Public Services	408-848-4719
Cooperative Work Experience	408-846-4993	Telephone Registration (GavNOW)	408-846-3729
Cosmetology Appointment line	408-842-5055	Theatre Arts Box Office	408-846-4973
Counseling Office	408-848-4723	Transfer (Career/Transfer Resource Center)	408-848-4818
DRC - Disability Resource Center	408-848-4767	TRIO Student Support Services	408-846-4981
Discrimination-Harassment Complaints	408-848-4715	TTY (for Deaf or Hard of Hearing)	408-846-4924
Distance Education Coordinator	408 848-4885	Tutoring Center	408-848-4838
EOPS - Extended Opportunity Programs & Services	408-848-4740	Veterans' Counselor	408-848-4723
ESL Computer Lab	408-848-4856	Veterans' Services	408-848-4734
Evening Office	408-848-4276	Work Experience	408-846-4993
Financial Aid	408-848-4727	Writing Center	408-848-4811
First Year Experience	408-848-4723		

**save gas!
save time!
save energy!**

For a list of courses offered, see pages 50 and 52.

Take 12 units of transferable general education classes at the Morgan Hill and Hollister sites in the Spring.

El Proceso de Registración para el Programa de ESL
Consulte la página 36.



Check out Online Registration

go to www.gavilan.edu and click on OPGA

Getting Started

You are eligible to ATTEND GAVILAN COLLEGE if:

- ◆ You are a high school graduate or
- ◆ You have passed the GED or
- ◆ You are 18 years of age or older or
- ◆ You have passed the California High School Proficiency exam or
- ◆ You are currently enrolled in high school. High School students may co-enroll using a Special Student Status Contract form.

PLACEMENT/ASSESSMENT testing will help ensure that students are enrolled in courses that match their abilities in language and computational skills. Students must have completed the eighth grade to be eligible for assessment services. Placement scores, together with other indicators of a student's abilities, are used by counselors to recommend appropriate course placements.

If you have attended another college and completed math and English courses within the past two years, you do not need Gavilan's placement assessment unless you wish to take it or it is required by your major.

See a COUNSELOR if:

- ◆ you are a first time student planning to transfer
- ◆ you are a first time student planning to obtain an AA/AS degree
- ◆ you are undecided
- ◆ you are a high school contract student
- ◆ you are an academic probation student or in a "disqualified" status
- ◆ you are an international student
- ◆ you are taking over 17.99 units (spring/fall) or over 5.99 units (summer)
- ◆ you have completed prerequisite courses at another college
- ◆ your class has a prerequisite that was not successfully completed at Gavilan

New Students Registration Checklist

- 1) APPLICATION** File at least 48 hours before registering.
- 2) PLACEMENT/ASSESSMENT TEST** Sign up in person or by calling (408) 846-4992 or (408) 846-4954.
 - a. If you have attended another college you may submit placement test scores from that college to a counselor for evaluation.
 - b. Results are posted approximately 24 hours after test completion.
 - c. If you do not dispute the results of your placement exams, you may register for classes without seeing a counselor.
- 3) ORIENTATION** online or in person
- 4) REQUEST A TRANSCRIPT** from your high school if you graduated within the past five years and have not yet attended college. Request a transcript form any colleges you have attended.
- 5) SEE A COUNSELOR**
- 6) REGISTER FOR CLASSES** Online, by phone or in person
- 7) PAY FEES**

ADDING AND DROPPING COURSES

Students may add and/or drop courses

- by phone (Call GavNOW at 408-846- 3729),
- online (Click on the OLGA icon at www.gavilan.edu)
- in person on the main campus or at the Morgan Hill or Hollister sites.

A student who stops attending a course and does not officially drop is not automatically dropped by the instructor and may receive a final grade of "F".

ADD CODES

are obtained from an instructor during late registration for closed (full) classes.

They must be used by Tuesday, February 6...

...until 7 pm for in person registration or

...until 10 pm for online (OLGA) and phone registration (GavNOW).

WAITING LISTS

Gavilan College currently does not have waiting lists for classes.

SPRING 2007 REGISTRATION

WHEN?

PRIORITY REGISTRATION FOR CONTINUING STUDENTS

December 4-8, 2006

TRANSFER INSTITUTE STUDENTS

December 7 - 8

NEW, RETURNING* & HIGH SCHOOL CONTRACT STUDENTS

December 11 - 22, 2006

January 3 - 29, 2007

High School students: Refer to the registration checklist on page 13.

LATE REGISTRATION (New, Continuing, Returning or High School Students)

January 31 - February 6

OPEN ENTRY & LATE-START CLASSES

Consult the "Short-term Courses & Late Start Course List" on page 49. Students must be registered before the first day of a late-start course.

* A "returning" student is a student who has been absent from Gavilan College for a semester or more.

REGISTER IN PERSON

MAIN CAMPUS

Dec 4 - 15	Mon - Thurs, 8 am - 4:30 pm, Fri, 9 am - 4:30 pm
Dec 18 - 22	Mon - Thurs, 8 am - 6 pm, Fri, 9 - 4:30 pm
Dec 23 - Jan 2	Closed for Christmas Holiday
Jan 3 - 19	Wed - Thurs, 8 am - 4:30 pm, Fri, 9 - 4:30 pm
Jan 15	Closed for Martin Luther King Day
Jan 22 - 26	Tues - Thurs, 8 am - 6 pm, Fri, 9 am - 4:30 pm
Jan 29	Mon, 8 am - 7 pm
Jan 30	Closed for Staff Development Day
Jan 31 - Feb 8	Mon - Thurs, 8 am - 7 pm, Fri, 8 am - 4:30 pm

MORGAN HILL AND HOLLISTER SITES

Dec 4 - 22	Mon - Thurs, 8 am - 2 pm, 6 - 8 pm, Fri, 8 am - 12 pm, 1 - 5 pm
Dec 23 - Jan 5	Closed for Christmas Holiday
Jan 8 - 29	Mon - Fri, 8 am - 12 pm, 1 - 5 pm
Jan 15	Closed for Martin Luther King Day
Jan 30	Closed for Staff Development Day
Jan 31 - Feb 6	Mon - Thurs, 8 am - 2:30 pm, 5:30 - 8 pm, Fri, 8 am - 12 pm

NEW

REGISTER ONLINE!

with

OLGA

On Line Gavilan Access



Go to www.gavilan.edu

and click on the **OLGA** icon

Register on the web
Monday - Friday
8 am - 10 pm

Use GavNOW or OLGA if:

1. You are a continuing student or have submitted an application to the Admissions & Records Office or at the sites at least 48 hours prior to registering on the phone or web.
2. You have no "holds".
3. You are signing up for courses with prerequisites that you have successfully completed at Gavilan or have been verified by placement assessment or evaluation of official transcripts from another college.
4. You are not in "dismissed" status.

- ✓ Register/Add/Drop
- ✓ Check Class Schedule/Fees
- ✓ CR/NC Option
- ✓ Check Semester Grades
- ✓ Open Class Finder
- ✓ Purchase Parking Permits or Student ID Cards
- ✓ Check Prerequisites
- ✓ Obtain an Unofficial Transcript

Pay with MasterCard or Visa

OLGA Helpline:

8 am - 5 pm (Mon-Fri), call (408) 848-4733



REGISTER BY PHONE call GavNOW

at 408-846-3729

Mon-Fri, 9 am - 10 pm

CHECKS and CREDIT CARDS
accepted for telephone registration!

You will need.....

- * Your Social Security number or student ID number
- * Section numbers for your classes.

If paying by check do NOT bring your payment to the Admissions and Records Office. You will not be billed. Mail your payment within 5 days to:

Cashier, Business Office
Gavilan College
5055 Santa Teresa Blvd
Gilroy, CA 95020

GavNOW Helpline:

8 am - 5 pm (Mon-Fri), call (408) 848-4733

Student Identification/Discount Card

The purchase of the Student ID/Discount Card benefits both the individual student and the college at large. The fees are budgeted by the Associated Student Body to develop and support campus activities, educational programs, speakers, and cultural events. Cardholders also receive numerous on and off campus benefits including:

- Free admissions to college athletic events
- Community wide discounts such as reduced movie admissions, restaurant discounts, gym discounts, etc.
- Free bluebooks and scantrons in the college bookstore

Students who do not wish to purchase the ID/Discount Card must decline the card in writing. Forms for requesting a waiver of this fee are available from the Admissions and Records Office, the Financial Aid Office, the Morgan Hill and Hollister sites, the ASB Office, and the ASB Advisor's office (located in the Counseling Department). These forms must be turned in at the time of registration. Requests for refunds must be processed through the ASB Advisor.

Resident Enrollment Fees for Non-Immigrant Students (AB540)

AB540, as required by California law, provides an exemption from payment of non-resident tuition for non-immigrant students. To be eligible, a student must have attended a California high school for three full years and have graduated from a California high school or have received the equivalent of a California diploma (GED, CHESPE). The exemption does not grant residency status and the qualifying student may not be eligible for state aid programs such as BOG or EOPS or federal financial aid. The student must sign an affidavit affirming that he or she has filed or will file an application with INS to legalize his or her immigration status as soon as he or she is eligible to do so. Contact the Admissions & Records Office for more information.

Dropped a class?

Want a refund?

Gotta ask or it won't happen.

see page 6



Paying for College

APPLYING FOR FINANCIAL AID

Financial assistance with college expenses is available for students of all incomes.

FINANCIAL AID OFFICE

Room SC 124 408-848-4727

Open: Mon. - Thurs.: 8 a.m. - 5 p.m., Fri.: 8 a.m. - 3 p.m.

Evening hours: Hours are extended during peak registration periods.

www.gavilan.edu/finaid/

Gavilan College participates in several financial aid programs that are designed to provide assistance to students with documented financial need. This aid is provided from several sources: federal, state and private agencies.

Requirements for Financial Aid Applicants:

Financial aid applicants:

- Must demonstrate need according to the guidelines of each program
- Must be a U.S. citizen or eligible non-citizen
- Must be in good standing on a federal student loan or not owe a refund of student financial aid
- Must demonstrate eligibility to benefit from higher education
- Males must be registered with Selective Service
- Must maintain satisfactory academic progress.

Note: If you have been convicted of illegal drug use or sales you may be ineligible for some aid programs.

SATISFACTORY ACADEMIC PROGRESS (SAP) POLICY

The Gavilan College Financial Aid Office is required to measure your academic progress toward a Certificate, Associate, or Transfer Degree program. If you are not pursuing one of these programs, you are not eligible for financial aid. Your progress will be reviewed at least once per academic year.

If you are disqualified due to poor academic history, you must attend a SAP Policy Workshop. Stop by the Financial Aid Office to sign up for the SAP Policy Workshop.

What Financial Aid Applications do I complete?

BOG Application: For CA residents who meet income guidelines. If eligible, your enrollment fees are waived for an entire year: summer 06, fall 06, and spring 07 terms. Complete the 2006-07 BOG Application

FAFSA (Free Application for Federal Student Aid): Determines your eligibility for federal and state grants as well as the fee waiver if you do not meet BOG income guidelines and are a CA resident. The FAFSA can be completed through paper application or online at www.fafsa.ed.gov. Be sure to add the Gavilan school code of 001202 so that the Financial Aid Office can receive your processed FAFSA. Complete the:

- 2006-07 FAFSA: if you will attend summer '07 session
- 2007-08 FAFSA: if you will attend the fall '07, spring '08, &/or summer '08 terms

Cal Grant Application: For CA residents who meet various criteria, including income and GPA. The Cal Grant Application with a March 2nd, 2007 deadline determines your eligibility for Cal Grants A and B. Filing an 07-08 FAFSA is required for Cal Grant consideration.

Scholarship Applications: See the financial aid office for institutional scholarships and private scholarship information/materials.

Links to these applications are available online, through the Financial Aid Office webpage: www.gavilan.edu/finaid/

Financial Aid Programs

FEE WAIVER:

Board of Governor's Fee Waiver/BOG Program – waives mandatory enrollment fees for eligible students. This fee waiver is for students who are California residents. The BOG application is included on pages 9-10 of this schedule.

FEDERAL AND STATE GRANTS:

- Federal Pell Grant
- Federal SEO Grant
- Federal Work Study Grant
- Cal Grant (B and C)
- Chafee Grant
- Child Development Grant
- EOPS Grant
- TRIO Grant
- CARE Grant

FEDERAL WORK-STUDY GRANT:

Provides the student with an opportunity to earn money while gaining valuable work experience and is awarded based on financial need.

SCHOLARSHIPS:

Scholarships are awarded on the basis of academic achievement and/or financial need. Eligibility varies and is set by the scholarship donor. Gavilan College Educational Foundation Scholarship application is due March 2nd. Other private scholarship applications with various deadlines throughout the school year are available in the Financial Aid Office. See the Financial Aid website at www.gavilan.edu/finaid. We recommend you inquire about scholarships several times per semester as new scholarships are announced throughout the academic year as they become available.

VETERAN AFFAIRS BENEFITS:

Gavilan College offers special assistance to student veterans and children of disabled veterans. Students having questions pertaining to eligibility, benefits, application procedures and other veteran matters should contact the Financial Aid Office at 408-848-4727.

SUBSIDIZED STAFFORD LOAN:

Gavilan College participates in the Federal Family Educational Loan Program. If you are interested in applying for a Subsidized Stafford Loan, complete the FAFSA & attend an Entrance Loan Counseling Session. Applications for the Subsidized Stafford Loan are distributed at Loan Counseling Sessions.

LOOK US UP ONLINE AT WWW.GAVILAN.EDU/FINAID/

Complete the FAFSA at www.fafsa.ed.gov

Online financial planning guide & budget counseling at www.edwise.org

Check your Stafford loan status at www.elmresources.com

Online loan counseling at www.edfund.org

Selective service verification of enrollment at www.sss.gov

Ability to Benefit

NEED FINANCIAL AID BUT HAVE NO HIGH SCHOOL DIPLOMA?

Federal regulations require students who do not have a high school diploma, General Educational Development (GED) certificate, or California High School Proficiency Exam (CHSPE) and who are applying for financial aid, to take an Ability to Benefit assessment. If you have a high school diploma (or equivalent) from another country you are exempt.

The Ability to Benefit ACT Asset schedule is listed below. To sign up for a session, call or come by the Financial Aid Office: 408-848-4727 (SC124).

ASSET Testing Schedule for Native English Speakers:

DAY	DATE	TIME	LOC
Friday	Jan 5	9-11	Room TBA
Friday	Jan 19	1-3	Room TBA
Friday	Feb 2	9-11	Room TBA
Wednesday	Feb 21	1-3	Room TBA
Friday	Mar 2	8-10	Room TBA
Friday	Mar 16	1-3	Room TBA
Friday	Mar 30	10-1	Room TBA
Friday	Apr 13	1-3	Room TBA
Friday	Apr 27	8-10	Room TBA
Friday	May 4	8-11	Room TBA
Friday	May 18	1-3	Room TBA

Times and locations subject to change and additional times may be added. Confirm time and location with the Assessment Office in LS 114 - 408-846-4992 prior to testing date.

CELSA (Combined English Language Skills Assessment)

Students with limited English language skills who are enrolled in English as a Second Language (ESL) classes and do not have a high school diploma or GED and are applying for Financial Aid must take the CELSA assessment.

Call the Financial Aid Office (SC124) at 408-848-4727 for a referral. Then call the Assessment Office (LS114) at 408-846-4992 to schedule your appointment.

GO RAMS!

Spring Sports



Men's Baseball

Women's Softball

Co-ed Golf

Men's Basketball

Students wishing to participate in the intercollegiate athletic programs must be enrolled in and attending a minimum of 12 units during the first season of competition with nine units applying towards a degree program.

For more information, contact the Athletic Department at 848-4876.

Also check out:

Aerobics
Bowling
Cardio Fitness
Dance
Pilates
Self Defense
Soccer
Swimming
Volleyball
Yoga

Gavilan Joint Community College
Board Of Governors Fee Waiver Application (BOG)

SUMMER 06, FALL 06, SPRING 07 SESSIONS/SEMESTERS

PENDING PROCESSING

REASON:

This is an application to have your enrollment fees waived. This FEE WAIVER is for California residents only.

Note: Students who are exempted from paying nonresident tuition under Education Code Section 68130.5 (AB 540) are NOT California residents. If you are NOT a California resident you are not eligible for this fee waiver. Please do not complete this application and do not complete the FAFSA. We encourage you to apply for private scholarships through: www.fastweb.com and www.maldef.org. See the Financial Aid Office for additional private scholarships which do not have permanent residency and citizenship requirements.

Note: If you are a US citizen or if you have Permanent Residency status through the Department of Homeland Security, we encourage you to apply for additional financial aid (for books, rent, transportation and other costs) by completing the FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA) immediately. Complete the 2005-06 FAFSA if you'll be attending the 2006 Summer session. Complete the 2006-07 FAFSA if you'll be in school for: Fall 2006, Spring 2007, and/or Summer 2007. Contact the Financial Aid Office for more information. **The FAFSA is available at www.fafsa.ed.gov or at the Financial Aid Office.** Please finish completing this Fee Waiver Application.

Name: _____ SSN# _____
Last First Middle Initial

Address: _____ Telephone: (____) _____ - _____
City Zip Code

Date of Birth: ____/____/19____

HAS THE ADMISSIONS OR THE REGISTRAR'S OFFICE DETERMINED THAT YOU ARE A CALIFORNIA RESIDENT? YES NO

IMPLEMENTATION OF THE CALIFORNIA DOMESTIC PARTNER RIGHTS AND RESPONSIBILITIES ACT

The California Domestic Partner Rights and Responsibilities Act extends new rights, benefits, responsibilities and obligations to individuals in domestic partnerships registered with the California Secretary of State under Section 297 of the Family Code. If you are in a Registered Domestic Partnership (RDP), you will be treated as an Independent married student to determine eligibility for this Fee Waiver and will need to provide income and household information for your domestic partner. If you are a dependent student and your parent is in a Registered Domestic Partnership, you will be treated the same as a student with married parents and income and household information will be required for the parent's domestic partner.

Note: These new provisions apply to state funded student financial aid ONLY, and not to federal student financial aid.

Are you or your parent in a Registered Domestic Partnership with the California Secretary of State under Section 297 of the Family Code? (Answer "Yes" if you or your parent are separated from a Registered Domestic Partner but have **NOT FILED** a Notice of Termination of Domestic Partnership with the California Secretary of State's Office.) Yes No
If you answered "Yes" to the question above treat the Registered Domestic Partner as a spouse. You are required to include your domestic partner's income and household information or your parent's domestic partner's income and household information in Questions 3, 6, 7, 8, 9, 10, 11, 12.

Student Marital Status: Single Married Divorced Separated Widowed Registered Domestic Partnership

DEPENDENCY STATUS

- Were you born before January 1, 1983? Yes No
- As of today, are you married or in a Registered Domestic Partnership? (Answer "Yes" if you are separated but not divorced or have not filed a termination notice to dissolve partnership.) Yes No
- Do you have children who receive more than half of their support from you, or other dependents who live with you (other than your children and spouse) who receive more than half of their support from you, now and through June 30, 2006? Yes No
- Are you an orphan or a ward of the court, or were you a ward of the court until your 18th birthday? Yes No
- Are you a veteran of the U.S. Armed Forces? Yes No
 - If you answered "Yes" to any of the questions 1 - 5, you are considered an INDEPENDENT student and must provide income and household information about yourself (and your spouse or RDP if applicable). Skip to Question #8.
 - If you answered "No" to all questions 1 - 5, complete the following questions:
- If your parent(s) or his/her RDP filed or will file a 2004 U.S. Income Tax Return, were you, or will you be claimed on their tax return as an exemption by either or both of your parents? Won't File Yes No
- Do you live with one or both of your parent(s) and/or his/her RDP? Yes No
 - If you answered "No" to questions 1 - 5 and "Yes" to either question 6 or 7, you must provide income and household information about your PARENT(S)/RDP. Please answer questions for a DEPENDENT student in the sections that follow.
 - If you answered "No" or "Parent(s) won't file" to question 6, and "No" to question 7, you are a dependent student for all student aid except this fee waiver. You may answer questions as an INDEPENDENT student on the rest of this application, but please try to get your PARENT information and file a FAFSA so you may be considered for other student aid. You cannot get other student aid without your parent(s) information.

METHOD A

- Are you (the student ONLY) currently receiving monthly cash assistance from:
TANF/CalWORKs? Yes No
SSI/SSP (Supplemental Security Income/State Supplemental Program)? Yes No
General Assistance? Yes No
- If you are a dependent student, are your parent(s)/RDP receiving monthly cash assistance from TANF/CalWORKs or SSI/SSP as a primary source of income? Yes No

◆ If you answered "Yes" to question 8 or 9 you are eligible for a FEE WAIVER. Sign the Certification at the end of this form. You are required to show current proof of benefits. Ask the Financial Aid Office for the FAFSA to be eligible for other financial aid opportunities.



METHOD B

- 10. **DEPENDENT STUDENT:** How many persons are in your parent(s) household? (Include yourself, your parent(s), and anyone who lives with your parent(s) and receives more than 50% of their support from your parents, now and through June 30, 2006.) _____
- 11. **INDEPENDENT STUDENT:** How many persons are in your household? (Include yourself, your spouse, and anyone who lives with you and receives more than 50% of their support from you, now and through June 30, 2006.) _____
- 12. **2004 Income Information**

a. Adjusted Gross Income (If 2005 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 34; 1040A, line 21; 1040EZ, line 4 or Telefile, line I).	DEPENDENT STUDENT: PARENT(S)/ RDP INCOME	INDEPENDENT STUDENT: STUDENT (& SPOUSE'S/ RDP) INCOME
b. All other income (Include ALL money earned in 2005 that is not included in line (a) above. Include TANF benefits, disability, Social Security, child support. Include Earned Income Credit (Form 1040 Line 65a, 1040A Line 41a or 1040EZ Line 8a) and Additional Child Tax Credit (Form 1040 Line 67 or 1040A Line 42) if applicable.	\$ _____	\$ _____
TOTAL Income for 2005 (Sum of a + b) _____	\$ _____	\$ _____

The Financial Aid Office will review your income and let you know if you qualify for a FEE WAIVER under Method B. If you do not qualify using this simple method, you should file a FAFSA.

SPECIAL CLASSIFICATIONS

- 13. Do you have certification from the California Department of Veterans Affairs or the National Guard Adjutant General that you are eligible for a dependent's fee waiver? Submit certification. Yes No
- 14. Are you eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient, or a dependent of a victim of the September 11, 2001 terrorist attack? Submit documentation from the Department of Veterans Affairs or the CA Victim Compensation and Government Claims Board. Yes No
- 15. Are you eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty? Submit documentation from the public agency employer of record and income information. Yes No

If you answered "Yes" to question 13, 14, or 15, you are eligible for a FEE WAIVER. Sign the Certification at the end of this form.

CERTIFICATION FOR ALL APPLICANTS: READ THIS STATEMENT AND SIGN BELOW

I hereby swear or affirm, under penalty of perjury, that all information on this form is true and complete to the best of my knowledge. **If asked by an authorized official, I agree to provide proof of this information, which may include a copy of my and my spouse/registered domestic partner and/or my parent's/registered domestic partner's 2005 U.S. Income Tax Return(s).** I also realize that any false statement or failure to give proof when asked may be cause for the denial, reduction, withdrawal, and/or repayment of my waiver. I authorize release of information regarding this application between the college, the college district, and the Chancellor's Office of the California Community Colleges.

Applicant's Signature *Date* *Parent Signature (Dependent Students Only)* *Date*

FOR OFFICE USE ONLY				
<input type="checkbox"/> BOGFW-A A1 <input type="checkbox"/> TANF/CalWORKs A2 <input type="checkbox"/> SSI/SSP A3 <input type="checkbox"/> GA	<input type="checkbox"/> BOGFW-B <input type="checkbox"/> BOGFW-C-Must attach: FAFSA Calculator Verification ISIR pg 1 w/EFC OR SAR w/Gavilan school code.	A4 <input type="checkbox"/> Special Classification <input type="checkbox"/> Veteran Dependent <input type="checkbox"/> National Guard Dep <input type="checkbox"/> Medal of Honor/or <input type="checkbox"/> 9/11 Dependent <input type="checkbox"/> Dep. of deceased law enforcement/fire personnel	RDP <input type="checkbox"/> Student <input type="checkbox"/> Parent	<input type="checkbox"/> Not eligible due to: <input type="checkbox"/> Non CA resident <input type="checkbox"/> FAFSA EFC exceeds student budget
Comments: _____				
DID STUDENT COMPLETE 06-07 FAFSA: <input type="checkbox"/> YES <input type="checkbox"/> NO COMMENTS: _____				
Certified by: _____ Date: _____ <input type="checkbox"/> Forward to appropriate staff for database.				
ENTERED IN "2006-07" BOG DATABASE" by: Anabel: A-E: _____ Dena: F-M: _____ Nick: N-Z: _____				



Matriculation

ADMISSIONS • ASSESSMENT • ORIENTATION • COUNSELING • FOLLOW-UP

Matriculation is a series of services that Gavilan College commits to provide for you. The purpose is to help you identify your educational goals and successfully complete them.

Exemptions: Sometimes a student does not want to take advantage of the matriculation services. That is a right you have. In order to be exempt from assessment and orientation you:

- must have an AA degree or higher
- must have accumulated fewer than 12 units in transfer courses
- must be presently enrolled in fewer than six units
- must not plan to earn a certificate or degree
- must complete a waiver form at the Admissions & Records Office. (Doing this will prevent you from participating in priority/early registration.)

You still have the right to use the other matriculation services. We encourage you to do so.

Assessment

Placement/assessment testing will help ensure that students are enrolled in courses that match their abilities in language and computational skills. Students must have completed the eighth grade to be eligible for assessment services. Placement scores, together with other indicators of a student's abilities, are used by counselors to recommend appropriate course placements. Register for the assessment at the Admissions & Records Office in the Student Center.

The assessment instruments used by Gavilan College for general assessment, the College Tests for English Placement (CTEP) and the Mathematics Diagnostic Testing Project (MDTP), are administered in English and are not intended for applicants to the English as a Second Language (ESL) program.

Sessions begin promptly at the stated time. Check in begins one half hour prior to starting time. No one will be admitted after the session has begun.

Assessment requires:

- Valid picture ID *
- Social security number required for scoring of exam
- 2 - #2 pencils (no mechanical pencils)
- No pagers or cell phones allowed in the testing room
- No watches allowed in the testing room.

* A valid picture ID includes a California Driver's License, California ID, Passport, Student Body Card, Military ID or Alien Registration Card. Contact the Assessment Office (LS114) or call 408-846-4992 if you do not have a valid ID.

Re-Assessment Sessions:

Students who have previously taken the assessment test may re-test after 30 days. You may re-assess once per semester. Stop by the Assessment Office (LS114) or call 408-846-4992 to confirm dates, times and locations.

Re-Assessment requires a copy of the student's previous test scores (test scores can be obtained from the Counseling Secretary - SC108).

Times and locations are subject to change. Additional times may be added. (Confirm dates and locations with the Admissions and Records Office or check online posting at www.gavilan.edu/assessment.)

Orientation

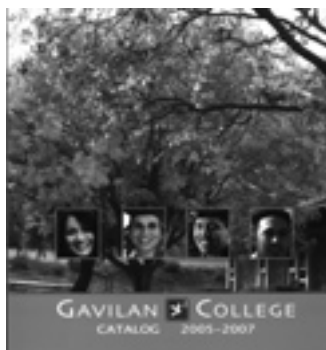
Orientation is one of the components of matriculation. It provides new students with an overview of instructional programs, support services, facilities and general graduation requirements. Completion will help students avoid making course choices that might complicate and lengthen the time required to reach their educational goals.

Gavilan College offers an online orientation. Click on the Orientation link on the Gavilan homepage (www.gavilan.edu) to complete the orientation or contact the Counseling Office at 408-848-4723.

You may choose to not participate in orientation by completing a waiver form at the Admissions & Records Office. Doing this will prevent you from participating in priority (early) registration.

ORIENTATIONS are completed online.

Click on the Orientation link on the Gavilan homepage - www.gavilan.edu



The College Catalog contains a complete description of all Gavilan College courses, student policies, and services. It can be purchased at the bookstore or viewed online at www.gavilan.edu/catalog

All new ESL students must go through the ESL assessment process. See page 32.

Todos los nuevos estudiantes de ESL deben tomar el examen de nivelación de ESL. Consulte la página 32.

COUNSELING

Gavilan College provides a staff of full and part-time professional counselors to assist students in meeting educational, career and life goals. Counseling is available to students who are uncertain about their plans for the future, who are experiencing difficulty in making important decisions, or who have any other personal or social concerns. In addition, counselors make referrals to many community agencies. Students may seek the assistance of any counselor at Gavilan.

Photo ID required to obtain counseling services.

Winter Intersession Counseling (counselors available for registration assistance only).

Gavilan Main Campus (walk in):

Jan 3-4 & 8-11	8:00 am - 3:30 pm	<i>Counseling will be closed on Jan 5, 12 and 15</i>
Jan 16-19	8:00 am - 3:30 pm	
Jan 22-26	8:00 am - 3:30 pm	
Jan 29	8:00 am - 3:30 pm, 4:00-6:30 (by appt. ONLY after 4:00 pm)	

Morgan Hill and Hollister sites (by appointment or drop-in):

Jan 9	Tu	11:00 am - 7:00 pm
Jan 10	W	11:00 am - 7:00 pm
Jan 23	Tu	11:00 am - 7:00 pm
Jan 24	W	11:00 am - 7:00 pm

Call 408-782-2873 for an appointment in Morgan Hill.
Call 831-636-3783 for an appointment in Hollister.

Spring Counseling

Gavilan Main Campus (walk in and appointments):

Walk-in:	Mon-Fri	8:30 am-12:30 pm
Appointments:	Mon-Thur	8:00 am - 7:30 pm
	Fri	8:00 am - 3:30 pm

For more information call the Counseling Secretary: 408-848-4723.
Counseling Office - SC 113 (in the Admissions building)

Morgan Hill site (by appointment): Phone 831-634-0917
Hollister Briggs Building site (by appointment): Phone 408-782-0253

Counselors by Department and Program

To schedule an appointment call the Counseling Secretary: 408-848-4723.
Counseling Office - SC 113 (in the Student Center)

Dr. Rosa Sharboneau, <i>General Counseling/Transfer</i>	SC119
Dr. Tim Lister, <i>General Counseling</i>	SC106
Celia Marquez, <i>General Counseling/Puente Program</i>	SC105
Dr. Jesus Olivas, <i>General Counseling/Articulation</i>	SC104
Johanna Stewart, <i>General Counseling, ASB</i>	SC107b
Leslie Tenney, <i>General Counseling</i>	SC103
Candice Whitney, <i>General Counseling</i>	SC113
Athletics: Darlene Martin	848-4968 GY118
DRC (Disability Resource Center):	
Bruce Eastman	848-4865 LI117
Kelly O'Neill-Hinckley	848-4861 LI118
EOPS/CalWORKs (Extended Opportunity Programs and Services):	
Gary Cribb	848-4740 LI101a
Christina Garcia	848-4740 LI101a
MESA: Darlene Martin	848-4968 PH114
TRIO: Leticia Palacios	848-4707 SC161

HIGH SCHOOL STUDENTS

Concurrent Enrollment Procedures for High School Students

Students whose age or class level is equal to grades 9 - 12 may attend Gavilan College as part-time or summer session students for advanced scholastic, vocational, or physical educational courses in accordance with the following procedures:

A **Special Student Status Contract Form** is required prior to registering for classes. A new form must be completed each semester. The form is available in local high school counseling offices, from the Gavilan College Admissions & Records Office and is included in the center pages of this schedule. The form is also available online at http://www.gavilan.cc.ca.us/admit/2003_hs_contract.pdf

Students enrolled in a public or private high school will be limited to a maximum of 6 units for fall or spring semesters and 5 during the summer term. Students in good standing, with a minimum 2.0 GPA, must submit a current transcript, complete the placement assessment, and have the written approval of a parent or legal guardian, a high school counselor or principal, and a Gavilan College counselor.

The campus center use fee, health fee, and student representation fee are waived for concurrently enrolled high school students.

Your Gavilan College Counseling Appointment

High school students must review their completed contract with a Gavilan College counselor. Counseling Services are available at the Gavilan main campus. See counseling hours (left column) for dates and times.

Use the Registration Checklist (opposite) to prepare for your meeting. For more information, call the Counseling secretary: 408-848-4723. A photo ID is required to obtain counseling services.

High Step students are not required to see a Gavilan counselor. Please refer to steps for High Step students on page 14.

High School students may co-enroll in the following:

All prerequisites and advisories apply

- Fall and Spring Semesters: **Transfer level (courses numbered 1-99)**
- Summer Session **All courses: Transfer and non-transfer level)**

All records of high school students attending Gavilan College are protected by the Federal Educational Rights and Privacy Act (FERPA) and may not be released to anyone without the written permission of the student.

Need help buying books?

With an ASB card, you can apply for an ASB book loan (up to \$200) at the Financial Aid Office, Room SC124.

Buy an ASB card at the Admissions & Records Office, Room SC111.



High School Students Concurrent Enrollment Registration Checklist

- #1 Apply.** File a Gavilan College application at least 48 hours prior to registering for classes.
- #2 Schedule and take an assessment placement test.** Sign up in person or call 408-848-4736.
- #3 See your high school counselor.** Take your assessment test results and discuss possible courses. The course your counselor writes on the Special Student Status Contract Form is the course for which you will be enrolled, space permitting. Be sure the counselor signs your contract form. Directions to obtain the contract are listed in the concurrent enrollment section (page 12).
- #4 Get a copy of your current high school transcript** from the Registrar at your high school and attach it to your contract form. The transcript must show that you are in good standing and that you have a grade point average of at least 2.00.
- #5 Ask your parent or guardian to sign the contract.**
- #6 Bring your transcript and signed contract** to a Gavilan College counselor during the enrollment period for high school students.
- #7 Register for Gavilan classes.**
 - Enroll for a maximum of 6 semester units of transfer level courses during the fall and spring semesters or for 5 units of pre-collegiate or transfer courses during the summer term
 - Pay per unit enrollment fees only
 - Purchase a parking permit if you need one
 - Buy your books at the bookstore
- #8 Enjoy your class!** You're earning college credit.

For more information, see the concurrent enrollment section (page 12).

STUDENT

Profile



Kyle Fischer:

I have wanted to be a game programmer for as long as I can remember and Gavilan has provided me the skills I need to obtain this career!

I found a mentor in Mr. VanTassel since the first computer programming course I signed up for at Gav the summer I graduated from 8th grade. I have taken continual classes year-round ever since, attending both high school and college at the same time. I earned Gavilan's Certificate of Programming Completion at 16.

Thanks to the knowledge I gained from these computer courses I was made the Web Master for my high school web site as well as Layout Editor for the school newspaper. I was able to graduate early from High School and will be finishing up my Associates degree in May 2007, enabling me at 18 to transfer as a Junior to a 4 year college. Gavilan has been great for me. I think if you know what you want to be or are just trying to find out, there are probably courses here that will help you get started.



Seniors! Plan ahead!

- Take the assessment and register by May!
- Placed in English 250 want to transfer? Puente may be for you.
- Learn about Mexican American/Latino Literature.
- College visits in Fall/Spring.
- Attend a Leadership Conference.
- Receive extra support from a community mentor.
- On-going academic, career and personal counseling until you transfer!

Meet with Puente Counselor/Coordinator Celia Marquez.
Call 408-848-4723 to schedule an appointment.



HIGH STEP Program High School Transfer Enrichment

Gavilan College, in conjunction with the Live Oak and Ann Sobrato High Schools in Morgan Hill and Gilroy High School will offer courses accepted at any university (such as Political Science/Government and US History 1 and 2) each spring and fall semester at the high school campuses. All students are required to take the placement assessment prior to enrolling. All concurrent enrollment documents are required. Please contact the Gavilan Assessment Office at 408-848-4992 or your high school counselor for more information and for a schedule of the placement assessment offered at the high school campuses.

The Program:

- Start college while enrolled in High School!
- In two years earn a maximum of 12 college units.
- Courses conveniently offered at the high school.
- Meet college and university requirements while still in high school.

The Benefits:

- Experience college level work.
- Reduce four-year university expense.
- Advance academically.
- Become competitive in the four-year college and university admission process.

Who Can Participate?

- High School Juniors and Seniors.
- Minimum cumulative 2.0 GPA.
- Score at college level in reading, writing, and math.
- Ability to benefit from advanced scholastic work.

Spring 2007 High Step offerings:

See the spring class listings for class descriptions.

Gilroy High School:

sect. 4097	ART 14	Beginning Mural Painting	
Gilroy (rm. H-3)	Wednesday & 2.3	3:15 pm - 7:20 pm	Dates: 1/31/07-5/23/07
sect. 4802	PSYC 1A	Introduction to Psychology	
Gilroy (rm. B-3)	Monday	3:10 pm - 6:20 pm	Dates: 2/5/07-5/21/07
sect. 4787	POLS 1	Introduction to American Government	
Gilroy (rm. B-E)	Tuesday	3:10 pm - 6:20 pm	Dates: 2/6/07-5/22/07

Live Oak High School:

sect. 4883	CMUN 1A	Introduction to Public Speaking	
Live Oak (rm. TBA)	Monday	3:30 pm - 6:40 pm	Dates: 2/5/07-5/21/07

Ann Sobrato High School:

sect. 4062	AJ 10	Introduction to the Administration of Justice	
Sobrato (rm. TBA)	Tuesday	3:30 pm - 6:30 pm	Dates: 2/6/07-5/22/07

Room assignments subject to change. Check online footnotes to confirm rooms.

Course-to-Course Articulation Agreements* for High School Students

Gavilan College and District High Schools:

<u>High School Course</u>	<u>Gavilan College</u>	<u>Grade Criteria</u>
Anzar High School - Aromas / San Juan Bautista		
Algebra	Math 205	A or B
Advanced Algebra	Math 233	A or B

Gilroy High School

Integrated Algebra 1 & 2	Math 205	A or B
Integrated Algebra 2 & 3	Math 233	A or B
Law Enforcement	AJ 10	A or B

Live Oak High School - Morgan Hill

Computer Aided Drafting-ROP	CGD2 & CGD2R	C or better
Child Care-ROP	Child Develop. 1,21	A or B
Algebra I	Math 205	A or B
Algebra II	Math 233	A or B

Mt. Madonna High School - Continuation High School Gilroy

Algebra I	Math 205	A or B
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San Benito High School - Hollister

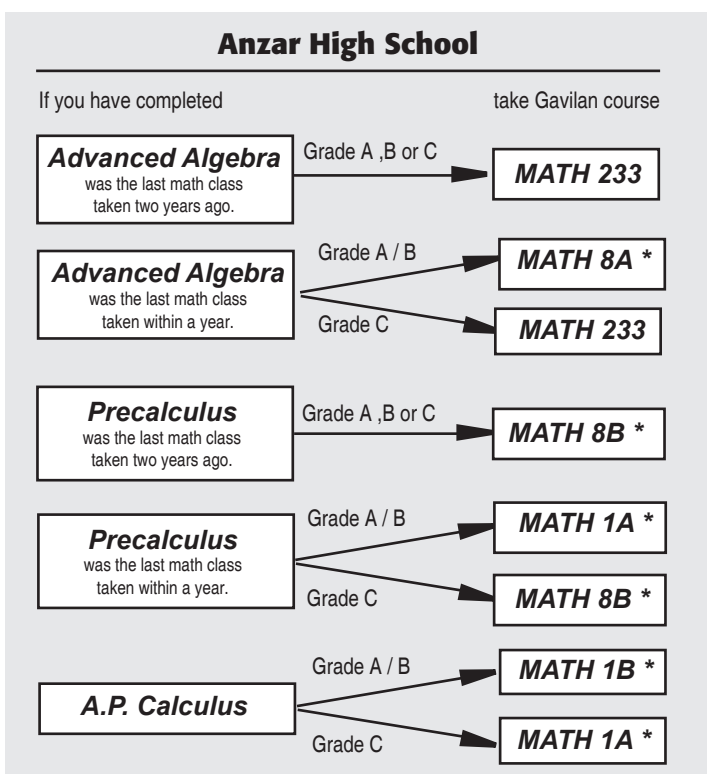
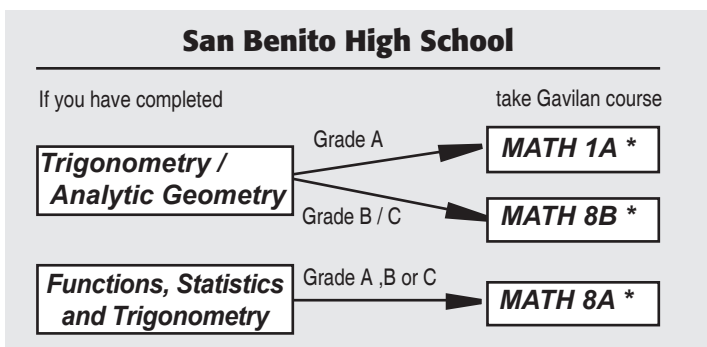
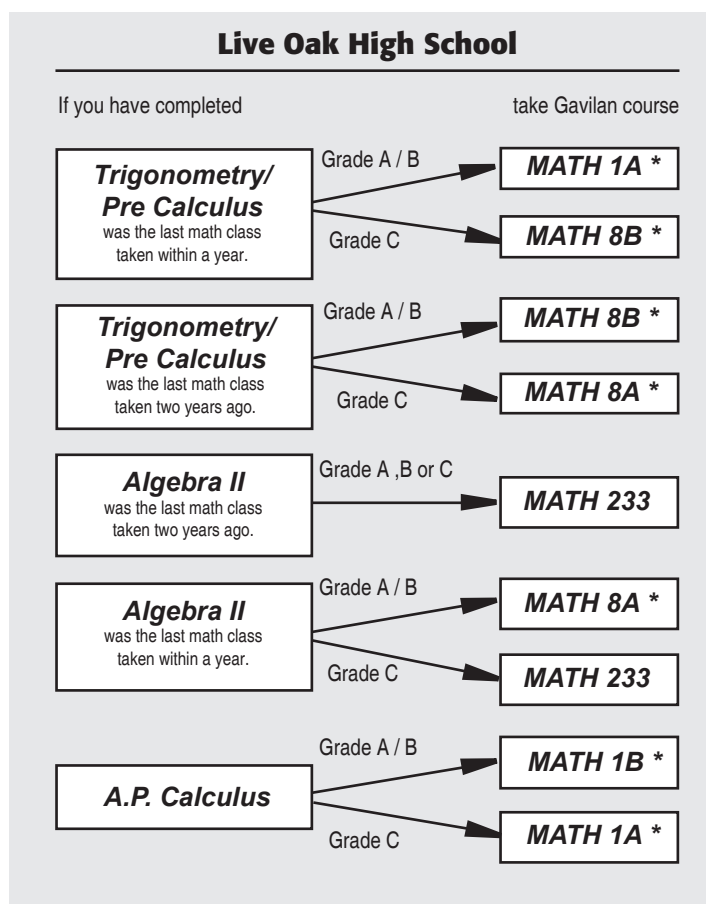
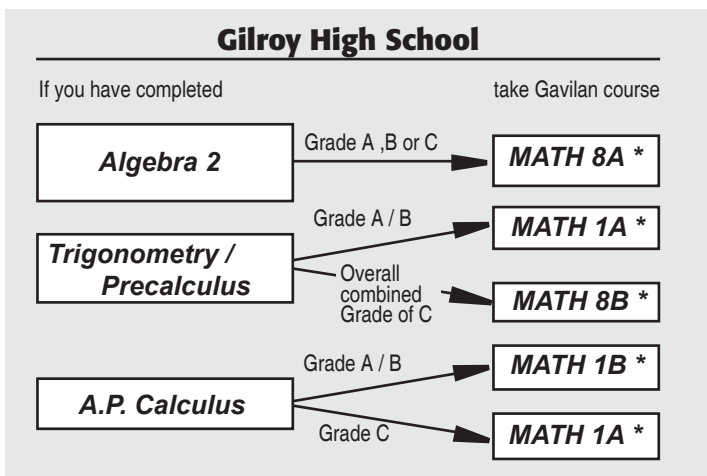
Computer Aided Drafting-ROP	CGD2 & CGD2R	C or better
Careers with Children-ROP	Child Develop 21	A or B
Algebra 1A or Algebra II	Math 205	A or B
Algebra 2A	Math 233	A or B

*Articulation agreements currently being reviewed. Check Admissions for further information

High school contract students pay the per-unit enrollment fee. All credit earned is college credit.


All records of high school students attending Gavilan are protected by the Federal Educational Rights and Privacy Act (FERPA) and may not be released to anyone without the written permission of the student.

Recommended Math Course Placements For Area High School Students



Multiple measures will be considered to determine your final course placement. Consult with a counselor to select the appropriate course.

* Students eligible for these courses are also eligible for Math 5, 6, 7, 12 and 14.



After School is Out TAKE a CLASS at GAVILAN!

Gavilan offers a selection of afternoon & evening classes at our three locations.

Receive college credit. Enroll for courses not available at high school.

Transfer

Complete your first two years of university coursework at Gavilan College.

Students planning to transfer to a four-year institution can generally complete the first two years of their college work at Gavilan College and enter the four-year institution with junior standing.

The requirements of universities vary. It is therefore advisable that students consult a counselor early in the semester for more detailed information about each university's specific requirements. *Due to recent changes in admissions policies at UCs and CSUs, working with a counselor is critical.*

Transfer Credit

Official transcripts from institutions which are fully accredited by appropriate accrediting associations will be evaluated for transferable lower division coursework. Appropriate units and subject content will be applied to major and general education requirements to meet prerequisites or graduation requirements. Courses taken at other California Community Colleges, California State Universities or any University of California will be transferred to Gavilan with the same general education designation as that of the issuing institution.

Students who wish to transfer coursework from foreign institutions must submit official transcripts to a college-approved foreign evaluation service for translation and evaluation.

Coursework from a foreign institution cannot be used for certification to a four-year institution. Students should contact the institution to which they wish to transfer to inquire about the acceptance of foreign coursework.

CLEP EXAMS

University of California does not grant credit for College Level Examination Program exams. CLEP credit CANNOT be used to certify IGETC. Some California State Universities will grant CLEP credit for certain areas and some will not grant credit at all. Transfer students are advised to contact the university they will be attending for specific information regarding CLEP credit.

GENERAL EDUCATION RECIPROCITY AGREEMENT

The Gavilan Community College District has entered into a mutual agreement with seven other community Colleges to accept the general education of these colleges. The participating colleges are De Anza College (Cupertino), Evergreen Valley College (San Jose), Foothill College (Los Altos Hills), Gavilan College (Gilroy), Mission College (San Jose), Ohlone College (Fremont), San Jose City College (San Jose) and West Valley College (Saratoga).

Students who obtain a Certification of Completion of Associate Degree General Education or complete an associate degree at any of the participating colleges will have both their general education course work and graduation proficiencies accepted as completed at any one of the participating campuses.

Courses Numbered 22, 23, 122, 123, 98, 198

These courses are also called "Independent Studies", "Special Studies", "Special Topics", "Internships", etc. Credit for variable topics courses is given only after a review of the scope and content of the course by the receiving institution. This usually occurs after transfer and may require recommendations from faculty. Check with a counselor to prevent surprises.

Transfer Checklist

Are you preparing to transfer to a four year university? If so, planning now will guarantee a smooth and easy transition from Gavilan to the institution of your choice. Follow the recommended PLAN FOR SUCCESS:

First Year at Gavilan:

FALL SEMESTER

- Meet with a counselor and inform him/her of your intent to transfer.
- Request a current copy of the general education pattern you wish to follow (IGETC or CSU)
- Refer to the Gavilan catalog for course descriptions.
- Begin to investigate possible major choices.
- Develop an educational plan with a counselor.
- Request that all high school and college transcripts be sent to Gavilan.

SPRING SEMESTER

- Meet with counselor to discuss academic progress and major choice.
- Update educational plan to include major preparation courses.
- Consider participating in student clubs, student government, etc.
- Identify at least 3 universities and check the required major preparation.
- Determine eligibility for an Associates Degree from Gavilan.

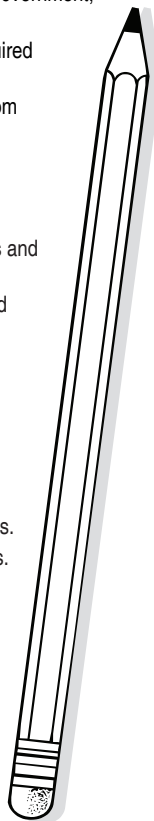
Second Year at Gavilan:

FALL SEMESTER

- Meet with counselor to discuss course selections and to review educational plan.
- Verify completion of units, general education, and major preparation.
- Update educational plan, if necessary.
- Apply for scholarships and financial aid.
- Apply for college admissions.

SPRING SEMESTER

- Submit a Gavilan graduation petition.
- Read all of your correspondence from universities.
- Follow university instructions and meet deadlines.
- Keep copies of all correspondence
- Send official transcript showing work completed and courses in progress for spring.
- At the end of the semester, request two copies of your final transcripts (spring grades included) and a G.E. certification. One copy is sent to the university that you plan to attend and the second copy is for you to keep for your personal record.



Transfer Services

ASSIST

ASSIST is a computerized student-transfer information system that can be accessed over the World Wide Web. It displays reports of how course credits earned at one California college or university can be applied when transferred to another. ASSIST provides the most accurate and up-to-date information available about student transfer in California. Visit the website at www.assist.org.

CSU MENTOR

CSU Mentor is an online resource designed to help students and their families learn about the CSU system, select a CSU campus to attend, plan to finance higher education, and apply for admission. Personal data entered by the user is not released without the user's express consent and direction.

CSU Mentor is free to use. The student will only pay the application fee charged directly by the CSU campus when an application for admission is submitted.

Visit the website at www.csumentor.org.

UC PATHWAYS

PATHWAYS, the University of California's online undergraduate admission information and application network.

- Information about financial aid and how to finance a UC education.
- Answers for Transfers
- UC campus Web sites, a list of links to the campuses for prospective students
- Transfer/Application Center
- Message Center - ask a question about undergraduate education or admission at UC

Visit the website at <http://www.ucop.edu/pathways>

Transfer Agreements (TAAs)

A Transfer Admissions Agreement is a formal agreement between a student in attendance at Gavilan College and a receiving baccalaureate granting institution to which the student intends to transfer. The agreement guarantees admission to a transfer university a year in advance for the fall semester. It may also guarantee admission into a major.

Because the requirements of universities vary, it is advisable that students consult a counselor for more detailed information and to develop an educational plan.

Gavilan College has Transfer Admission Agreements with the following universities:

- UC Davis
- UC Merced
- UC Riverside
- UC Santa Cruz
- San Francisco State University
- San Jose State University
- University of Santa Clara
- CSU Monterey Bay

You do your part and they'll do theirs (admit you early!). Articulation agreements are also available online at www.assist.org. For eligibility requirements schedule a counseling appointment by calling 408-848-4723.

Career/Transfer Resource Center

The center is located in SC102. Call 408-848-4818 for more information.

Transfer Institute See page 126.

California Articulation Number System

The California Articulation Number (CAN) System provides a cross reference number for courses which have been evaluated by faculty and determined to be acceptable "in lieu of" each other. Only lower division, transferable, major preparation courses commonly taught on two- and four-year college and university campuses are included in the System.

The criteria for a campus to qualify to use a CAN Number includes written, faculty-approved articulation agreements on each course with a minimum of four public four-year California colleges and universities.

The CAN Number System is not a common numbering system. Each campus retains its own course numbers, prefixes and titles. The CAN (e.g., CAN ENGL 2) is listed parenthetically in catalog descriptions, class schedules and other publications as appropriate.

The CAN designation is assurance that the course or sequence of courses will be accepted in lieu of an identically designated CAN course or sequence at all participating campuses in California.

(CAN ENGL1A = CAN ENGL 1A at another college.)

Visit the Career/Transfer Resource Center

Services are designed to assist you throughout your time at Gavilan College.

- ◆ Information on career outlook, training and educational opportunities
- ◆ Career Assessment using EUREKA and TRUE COLORS
- ◆ College Fair
- ◆ Transfer information
- ◆ Workshops
- ◆ Articulation agreements using ASSIST
- ◆ College and university catalogs
- ◆ Assistance with admission procedures and referral to academic counseling
- ◆ Library of career reference materials

Located in SC102, on the main campus
For more information call 408-848-4818
or visit the website at www.gavilan.edu/transferctr

90 30

GAVILAN COLLEGE

and INDIANA UNIVERSITY

IN A QUANDRY about how to earn your bachelor's degree?

You've thought about an **online** degree but worry about "diploma mills."

You love where you live and wouldn't **dream** of leaving.

You'd attend a four-year **college** but can't just pull up stakes.

You're earning your associate degree and want to go on for a **bachelor's**.

Successfully complete at least 30 of the 120 required hours/units through Indiana University.

Sign up for the Independent

Learner Online Learn more about the General Studies Degree Program by signing up for the electronic newsletter, Independent Learner Online. To subscribe, send an e-mail to gsd@indiana.edu. Provide your name and e-mail address.

Learn more. Talk to your Gavilan College counselor. Call 408-848-4723 for an appointment. Call 1-800-334-1011 to talk directly to an IU staff member.

Visit <http://scs.indiana.edu/undergraddegrees/9030program.html>.

Gavilan College and Indiana University have joined forces so that you can earn a bachelor's degree from the nation's "**Hottest Big State School**"—without leaving home!

- ▲ Stay with your job, family, and friends in your home town.
- ▲ Pay Indiana in-state tuition.
- ▲ Start your bachelor's degree when your schedule permits, and work at your own pace.

How 90 ► 30 Works

1. Earn 60 semester hours/units at your community college.
2. Apply for admission to IU. While you may apply to IU before earning an associate degree at Gavilan College, it is advisable to earn your degree before submitting your IU application.
3. Once admitted to IU, complete an additional 30 semester hours/units from Gavilan's curriculum.
4. Take your final 30 semester hours/units of upper-division courses via distance education at Indiana University, and join the thousands of students worldwide who have earned an IU Bachelor of General Studies.

What is the Bachelor of General Studies?

The Indiana University School of Continuing Studies offers a Bachelor of General Studies that you can complete entirely at a distance. There are no oncampus residency requirements.

- ▲ Take online courses and/or correspondence courses.
- ▲ Pay the same tuition as Indiana residents – no matter where you live.
- ▲ Earn your bachelor's degree from a fully accredited, Big Ten university.

You must complete a minimum of 120 semester hours/units to earn the Bachelor of General Studies. You may transfer up to 90 semester hours/units toward your bachelor's degree, but you must successfully complete at least 30 of the 120 required hours/units through Indiana University.

As a general studies student, you pursue an interdisciplinary plan of study that encompasses arts and sciences:

- ▲ arts and humanities
- ▲ social and behavioral sciences
- ▲ mathematics and natural sciences

To graduate, you must have completed the required course work in these areas, plus an additional 66 semester hours/units of elective credit.

You interact with your IU instructors by e-mail, phone, fax, and postal mail, and receive academic counseling from experienced advisors who guide you through your course of study, as well as respond to your questions and concerns.

Why Indiana University?

- ▲ Newsweek, AMERICA'S HOT COLLEGES 2006 identified Indiana University as the nation's "hottest big state school."
- ▲ Intel® named Indiana University the nation's top wireless university in 2004.
- ▲ Time magazine called Indiana University "College of the Year" in 2001.
- ▲ In 2002, 2003, 2004, and 2005, U.S. News & World Report recognized Indiana University programs designed to help freshmen succeed.

Gavilan College Associate Degree Graduation Requirements

A Gavilan College Associate degree (AA or AS) is a combination of general education courses and a specific major selected from the Gavilan College catalog.

1. File a **Petition to Graduate** with the Admissions & Records Office by April 1 for a Spring or Summer graduation and October 1 to graduate at the end of Fall Semester. One petition must be filed for each Associate degree, Certificate of Completion, Certificate of Achievement or Award of Achievement the student expects to receive.
2. Students must earn an overall grade point average of 2.0 ("C") or higher for all work attempted and a grade of 2.0 "C" or higher in each major or certificate courses.
3. Complete a minimum of 18 units of coursework in a major. Specific major course requirements are listed in the college catalog.
4. Complete a minimum number of 60 semester units. Within the (60) unit requirement, the (9) units in Area A and B-4 must be completed with a grade of "C" or better in each course.
5. Complete the last 12 units, or a total of 48 units, at Gavilan College.

Gavilan College AA/AS General Education Requirements (2006-2007)

Area	Semester Units
<p>A. COMMUNICATION IN THE ENGLISH LANGUAGE 6-9</p> <p>One course from each of these three areas:</p> <p>A-1 Oral Communication – CMUN 1A, 5, 8 or 10</p> <p>A-2 Written Communication – ENGL 1A or ENGL 250</p> <p>A-3 Reading – ENGL 260 or SSCI 270A or SSCI 270 B with a grade of "C" or better, or demonstrate reading proficiency at the college level. (Competency may be verified by an approved test.)</p>	
<p>B. PHYSICAL UNIVERSE AND ITS LIFE FORMS 6-14</p> <p>The Physical or Life Science requirement will include at least one course that has a laboratory section.</p> <p>One course from each of these areas:</p> <p>B-1 Physical Science – ASTR 1; <u>CHEM 1A, 1B, 12A, 12B, 30A, 30B</u>; <u>GEOG 1; GEOL 1, 13</u>; <u>PHYS 1, 2A, 2B, 4A, 4B, 4C</u>, PSCI 1, 2</p> <p>B-2 Life Science – ANTH 1; <u>ECOL 1; BIO 1, 4, 5, 7, 8, 9, 10, 13, 15, 20</u></p> <p>B-3 Laboratory Activity – Lab courses are underlined and are included in B-1 and B-2</p> <p>B-4 Mathematics – Minimum of Math 205 or equivalent. (Competency may be verified by an approved test.)</p>	
<p>C. ARTS, FOREIGN LANGUAGE, LITERATURE AND PHILOSOPHY 5</p> <p>One course from each area:</p> <p>C-1 Fine and Performing Arts – Art, Theatre Arts, Music (other than area 2); CMUN 2; HUM 10; Journalism (other than Journalism 10)</p> <p>C-2 Cultural History, Foreign Language, Philosophy – ART 11; ART/HIST 21; ENGL 1B, 1C, 2A-F, 2H, 2I, 2J, 4A, 4B, 5A, 5B, 9A, 9B, 9C; HIST 1, 2, 3, 4A, 4B, 5, 6, 7A, 7B, 10, 12, 14, 18, 19; HUM 3, 4, 5, 10; JOUR/SOC 10; PHIL 1, 2, 3A, 3B, 4, 6A, 6B, 7A, 7B, 8, 15; any foreign language</p>	
<p>D. SOCIAL, POLITICAL, AND ECONOMIC INSTITUTIONS 9</p> <p>One course from area D-1, and two courses from area D-2:</p> <p>D-1 U.S. History and Political Institutions (3 units) One course from HIST 1, 2, 5, 18, 19 or POLS 1</p> <p>D-2 Behavioral, Economic and Social Science (6 units) Two courses from AJ 6, 10; ANTH 2, 3, 5, 8, 9, 10; General Business 1; CMUN 4; ECON 1, 2, 10; GEOG 2; HIST 1, 2, 3, 4A, 4B, 5, 6, 10, 12, 14, 18, 19; JOUR/SOC 10; POLS 1, 3, 4; AJ/CMUN/POLS/PSYC 6; POLS/PHIL 12; PSYC 1A, 1B; PSYC/CD 2, 3, 7; SOC 1A, 1B, 3, 4; SSCI 1</p>	
<p>E. LIFELONG UNDERSTANDING AND SELF-DEVELOPMENT 3</p> <p>E-1 One unit from any Physical Education activity class or Intercollegiate Sport *</p> <p>E-2 Minimum of two units from: AH 3, 30; AH/BIO 11; CSIS 1, 2, 6, 8, 45, 51; GUID 1/PSYC 5, GUID 6, 200; HE 1, 2; PHIL 3B, 6B, 8, 15; POLS/PSYC 27; PSYC/CD 2, 3; PSYC 41; SOC 21</p> <p>* Note: Some CSUs require two units of Physical Education, an additional unit is recommended.</p>	
<p>F. CULTURAL DIVERSITY 0-6</p> <p>Two courses from the following list; courses may also count under appropriate areas for other General Education requirements.</p> <p>AH 3, AH/BIO 11; ANTH 3, 5, 9, 10; ART 10A, 11, 20; ART/HIST 21; CD/PSYC 7; CMUN 4; ENGL 2B, 2E, 2H, 2I; GEOG 2; HIST 3, 5, 6, 10, 12; PHIL 6A, 15; POLS 3, 4; SOC 3; SPAN 9A, 12A, 12B; THEA 1</p>	

Advanced Placement (AP)

Gavilan College grants up to six semester units of transfer credit for each College Board Advanced Placement (AP) Test on which a student receives a score of 3 or better. The AP results must be submitted to the Office of Admissions & Records with a request for evaluation.

Students receiving a score of 3, 4 or 5 on the Math and English AP exams will be exempted from the placement assessment test. AP units will not apply toward financial aid, nor can they be used to satisfy the residency unit requirement.

Advanced Placement credit will be awarded as follows:

Test	Score*	Equiv. Gav. College	Semester Units
American History	3,4,5	HIST 1,2	6
Art History	3,4,5	ART 1A, 1B	6
Biology	3,4,5	BIO 10	4
Chemistry	3,4	CHEM 30A	4
	5	CHEM 1A	5
Computer Science A	3,4,5	CSIS 45	3
Computer Science AB	3,4,5	CSIS 45,46	6
English Language & Composition	3,4,5	ENGL 1A	3
English Composition & Literature	3,4	ENGL 1A	3
English Composition & Literature	3,4	ENGL 1A	3
	5	ENGL 1A, 1B	6
(Max # Units in English= 6)			
Economics, Macro	3,4,5	ECON 1	3
Economics, Micro	3,4,5	ECON 2	3
Government & Politics:			
U.S.	3,4,5	POLS 1	3
Comparative	3,4,5	POLS 3	3
Math/Calc AB	3,4,5	MATH 1A	4
Math/Calc BC	3,4,5	MATH 1B	4
Math/Statistics	3,4,5	MATH 5	3
Music Theory	3,4,5	MUS 3A	3
Physics B	3,4,5	PHYS 2A	4
Physics C	3,4,5	PHYS 2B	4
Psychology	3,4,5	PSYC 1A	3
Spanish	3,4	SPAN 1B	5
	5	SPAN 2A	5

* Scores of "3" may not be accepted for all courses by some 4 year colleges and universities.

Articulation Agreements

Gavilan College has completed lower division course-to-course, major-to-major and general education agreements with all California State University (CSU), University of California (UC) and a number of private university campuses. These agreements ensure that participating universities will accept certain courses taken at Gavilan College to satisfy general education, major or elective university requirements.

The articulation officer, counselors and the Career/Transfer Resource Center staff have lists of participating institutions. Articulation agreements are also available online. See information on www.assist.org.

Note: Educational plans for students preparing to transfer to any public or private institution can be developed.

Please see your counselor for additional information and to view copies of specific transfer agreements. The Counseling Office is located in SC108. For more information call 408-848-4723.

Intersegmental General Education Transfer Curriculum (IGETC)

The IGETC can be used by community college transfer students to fulfill lower division general education requirements for either the CSU or UC system without the need, after transfer, to take additional lower division general education courses, as long as your IGETC completion is certified at the community college. Obtain the Certification form from Admissions and Records.

Students are strongly encouraged to complete all IGETC requirements prior to transfer.

PARTIAL IGETC - If you are approaching readiness for transfer and, for good cause, are unable to complete one or two IGETC courses, you may be eligible to complete IGETC after transferring. Typical situations which constitute good causes for not completing one or two IGETC courses are illness, unavailable or cancelled courses, military service and unexpected hardships, such as family or employment problems, experienced in the final term before transfer.

If your petition for partial certification of IGETC is approved, you may be able to complete IGETC in one of the following ways:

- 1) Take a certified IGETC course, in the area to be completed, at any California community college, when you are not enrolled at a California State University or a University of California, such as during summer session.
- 2) Complete the requirement at a California community college while concurrently enrolled at UC or CSU. You will be subject to the UC or CSU campus rules regarding concurrent enrollment, so this option may not be available at your university campus.
- 3) Take a comparable course at the UC or CSU campus to which you will be transferring. This option is at the discretion of each campus, so it may not be a choice available to you.

You will be expected to complete IGETC before the beginning of the second full year of enrollment at your UC or CSU campus. Check with your campus advisor after you transfer for more information, including which options are available and which UC or CSU courses may be comparable to the IGETC courses remaining to be completed.

All UC and CSU campuses will accept IGETC with the exception of Fifth and Revelle Colleges at UC, San Diego. Since all majors are available at each of the five colleges at UC, San Diego, students will not be restricted in their choice of major if they use the IGETC.

A course cannot be used to satisfy more than one subject area of the IGETC (general education). However, major prerequisite courses can be used (double counted) to satisfy IGETC requirements.

CSU campuses' limitations on double counting of general education courses toward major preparations are not changed by IGETC.

Students who wish to be certified for both CSU and UC systems should take CMUN 1A, 8 or 10 in Area 1 for CSU and meet the foreign language requirement for UC. Completing both provides flexibility and choices.

The courses for all IGETC areas must be completed with a grade of "C" or better before IGETC can be certified. A grade of "C-" is not acceptable.

See a counselor when you are:

- a first time student planning to transfer
- a first time student planning to obtain a AA/AS degree
- an undecided major
- a high school contract student
- an academic probation student
- taking over 17.99 units (spring/fall) or over 5.99 units (summer)
- have completed prerequisite courses at another college(s)
- an international student with an "F" Visa

UC/CSU Intersegmental General Education Transfer Curriculum

IGETC - 2006-2007

Completion of all the requirements in the IGETC will permit a student to transfer from a community college to the California State University or the University of California without the need, after transfer, to take additional lower-division general education courses to satisfy campus general education requirements. All areas must be satisfied and all courses must be completed with a grade of "C" or better before IGETC can be certified by Gavilan College's Admissions and Records Office. A "C-" is not acceptable. See the Gavilan catalog and a counselor for details. A student is strongly advised to complete a total of 60 transferable units before transferring. These will include the IGETC requirements, "major" prerequisites and elective units if needed.

(Students should request an IGETC certification from the Office of Admissions & Records before transferring.)

<p>AREA 1 – ENGLISH COMMUNICATION 9 units</p> <p>CSU – Three courses required, one each from A, B and C UC – Two courses required, one each from A and B A: English Composition – ENGL 1A B: Critical Thinking – ENGL 1C or PHIL 4 C: Oral Communication (CSU requirement only) – CMUN 1A, 5**, 8 or 10</p>	
<p>AREA 2 – MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING 3 units</p> <p>One course: GBUS/ECON 11; MATH 1A, 1B, 1C, 2, 2C, 5, 6, 7, 8, 8A, 8B, 9^o, 10^o, 14; MATH/CSIS 26</p>	
<p>AREA 3 – ARTS AND HUMANITIES 9 units</p> <p>Three courses, at least one in the Arts and one in Humanities Arts – ART 1A, 1B, 6, 20; ART/HIST 21; MUS 1A, 1B; THEA 1, 3**, 7; HUM 6** Humanities – ENGL 1B, 2A, 2B, 2C, 2D, 2E, 2H, 2I, 2J, 4A, 4B, 5A, 5B; HIST 1, 2, 3, 4A, 4B, 5, 6, 7A, 7B, 10, 12, 14, 18, 19; HUM 3, 4, 5, 10; PHIL 1, 3A, 3B, 6A, 6B, 7A, 7B, 8, 15; SPAN 2A, 2B</p>	
<p>AREA 4 – SOCIAL AND BEHAVIORAL SCIENCES 9 units</p> <p>Three courses from at least two disciplines or an interdisciplinary sequence ANTH 2, 3, 5, 10; CD/PSYC 2, 3; CMUN 4; ECON 1, 2, 10; GEOG 2; HIST 1, 2, 3, 4A, 4B, 5, 6, 10, 12, 14, 18, 19; JOUR/SOC 10; POLS 1, 3, 4; POLS/PHIL 12; PSYC 1A, 1B; SOC 1A, 1B, 3, 4; SSCI 1</p>	
<p>AREA 5 – PHYSICAL AND BIOLOGICAL SCIENCES 7-9 units</p> <p>Two courses, (minimum of 7 units), one Physical Science course and one Biological Science course, one of which must include a lab (Lab courses are underlined) Physical Science – ASTR 1; <u>CHEM 1A, 1B, 12A, 12B, 30A, 30B</u>; <u>GEOL1</u>; <u>GEOG1</u>; PSCI 1, 2**; <u>PHYS 1, 2A, 2B, 4A, 4B, 4C</u> Biological Sciences – ANTH 1; <u>BIO 1, 4, 5, 7, 8, 9, 10, 13, 15</u>; <u>ECOL 1</u></p>	
<p>Language other than English (UC requirement only) – Complete two years of the same foreign language at high school level with a grade of "C" or better, <u>OR</u> earn a score of three or higher on the Foreign Language Advanced Placement exam <u>OR</u> complete up to the equivalent of SPAN 1B, JPN 1B** and FRNH 1B** or higher at Gavilan <u>OR</u> the equivalent at another college.</p>	
<p>CSU Graduation Requirement in U.S. History, Constitution and American Ideals – Not part of IGETC and you may NOT use the following courses to satisfy requirements for IGETC. (May be completed prior to transfer.) For the baccalaureate degree, one of the following combinations is required: HIST 1 & 2, HIST 1 & 19, HIST 2 & 18; POLS 1 with either HIST 1, 2, 18 or 19.</p>	
<p>Note: Transfer credit of certain courses (especially Science & Math) may be limited by either UC or CSU or both. Consult with a counselor.</p> <p>** Approved for fall, 2006 ☐ Approved retroactively for Fall, 1999</p>	<p>University of California (UC) does not grant credit for College Level Examination Program (CLEP) exams. CLEP credit WILL NOT be used to certify IGETC. Some California State Universities (CSU) will grant credit for certain areas and some will not grant credit at all. Transfer students are advised to contact the university (CSU) they will be attending for specific information regarding CLEP credit.</p>
<p>NOTE: Courses listed under more than one discipline or area may be used only once to satisfy an area.</p>	

CSU General Education (Breadth) Requirements 2006-2007
certified by Gavilan College

Students transferring to the California State University system will qualify for admission as upper division transfers if they have completed 60 transferable units with a GPA of 2.0 ("C") or better (non-residents 2.4 or better). Within the 60 unit requirement, the 9 units in Area A (Communication), Area B-4 (Mathematics), and 18 additional semester units of general education coursework must be completed with a grade of 2.0 ("C") or better in each course.

Students who complete the following pattern will have satisfied the lower division General Education requirements for the California State University BA/BS degree. A minimum of 9 semester units of General Ed coursework must be completed at the upper division level after transfer; some CSU campuses require more than 9 units. See a counselor for further information.

Students completing the General Education Pattern below will not have to take any more lower division general education courses at the university provided they request a general education certification from the Office of Admissions and Records before transferring.

<p>AREA A – Communication in the English Language and Critical Thinking 9 units Select one course from each category. All courses must be completed with a grade of "C" or better. A-1 Oral Communication – CMUN 1A, 5**, 8 or 10 A-2 Written Communication – ENGL 1A A-3 Critical Thinking – PHIL 2, 4 or ENGL 1C</p>
<p>AREA B – Physical Universe and its Life Forms 9 units One course from each category. The Physical or Life Science course must include a laboratory. B-1 Physical Science – ASTR 1; <u>CHEM 1A</u>, <u>1B</u>, <u>12A</u>, <u>12B</u>, <u>30A</u>, <u>30B</u>; <u>GEOG 1</u>; <u>GEOL 1</u>, 13; <u>PHYS 1</u>, <u>2A</u>, <u>2B</u>, <u>4A</u>, <u>4B</u>, <u>4C</u>; PSCI 1, 2** B-2 Life Science – ANTH 1; <u>ECOL 1</u>; <u>BIO 1</u>, <u>4</u>, <u>5</u>, <u>7</u>, <u>8</u>, <u>9</u>, <u>10</u>, <u>13</u>, <u>15</u>, <u>20</u> B-3 Laboratory Activity – Lab courses are underlined and are included in B-1 and B-2 B-4 Mathematics/Quantitative Reasoning (Grade "C" or better) – GBUS/ECON 11, MATH 1A, 1B, 1C, 2, 2C, 5, 6, 7, 8, 8A, 8B, 9[⊙], 10[⊙], 12, 14; MATH/CSIS 26</p>
<p>AREA C – Arts, Literature, Philosophy and Foreign Language 9 units Required: English 1B and one course from C-1, and one course from C-2 C-1 Arts – (Art, Dance, Music, Theatre) - Minimum of 2 units from one of these courses – ART 1A, 1B, 2A, 3A, 6, 8A, 10A, 13, 14, 20; ART/CD 25A; ART/HIST 21; CMUN 2/THEA 4; HUM 6**, 10; MUS 1A, 1B, 3A, 4A; THEA 1, 3**, 7, 12A, 20** C-2 Humanities (Literature, Philosophy, Foreign Languages) – ART 11; ART/HIST 21; ENGL 2A-F, 2H, 2I, 2J, 4A, 4B, 5A, 5B, 9A-C; Foreign Language: FRNH 1A**, 1B**, JPN 1A**^{⊙⊙}, 1B**^{⊙⊙}; SPAN 1A, 1B, 2A, 2B, 9A, 12A, 12B; HIST 1, 2, 3, 4A, 4B, 5, 6, 7A, 7B, 10, 12, 14, 18, 19; HUM 3, 4, 5, 10; JOUR /SOC10; PHIL 1, 3A, 3B, 6A, 6B, 7A, 7B, 8, 15</p>
<p>AREA D – Social, Political, and Economic Institutions 9 units Two requirements: select one course from Requirement 1, and 2 courses from Requirement 2. Requirement 1: HIST 1, 2, 18, 19 or POLS 1 Note: For the baccalaureate degree, one of the following combinations is required: HIST 1 & 2, HIST 1 & 19, HIST 2 & 18, POLS 1 with either HIST 1, 2 18 or 19. Requirement 2: D-1 Anthropology and Archeology – ANTH 2, 3, 5, 8, 10 D-2 Economics – ECON 1, 2, 10 D-3 Ethnic Studies - CMUN 4; HIST 10, 12; SOC 3 D-4 Gender Studies – HIST 5, 6; SOC 4 D-5 Geography – GEOG 2 D-6 History – HIST 1, 2, 3, 4A, 4B, 5, 6, 10, 12, 14, 18, 19 D-7 Interdisciplinary Social and Behavioral Science – ANTH 9; CMUN 4; AJ/CMUN/POLS/PSYC 6; PSYC/CD 7; SSCI 1 D-8 Political Science, Government, and Legal Institutions – POLS 1, 3, 4; POLS/PHIL 12 D-9 Psychology – PSYC 1A, 1B; PSYC/CD 2, 3 D-0 Sociology and Criminology – SOC 1A, 1B, 3, 4; SOC/JOUR 10</p>
<p>AREA E – Lifelong Understanding and Self-Development 3 units 1. Unit from any Physical Education activity course 2. Two units from – AH 3; AH/BIO 11; GUID 6**; HE 1, 2; PSYC/CD 2 + 3 (acceptable for Area E only if taken in combination); PSYC 5/GUID 1; PSYC 41; SOC 21</p>
<p>Note: Transfer credit of certain courses (especially Science & Math) may be limited by either UC or CSU or both. Consult with a counselor. ** Approved for fall 2006 ⊙ Approved retroactively for fall, 1999 ⊙⊙ Approved retroactively for fall, 2005</p> <p align="right">Courses listed under more than one discipline or area may be used only once to satisfy an area.</p>

Student Life

Associated Student Body (ASB)

The ASB is the official student organization on campus and provides the majority of student input and recommendations on critical campus issues to faculty, staff, administration and the Board of Trustees.

The **Student Senate** is a representative body of students who meet weekly to plan, implement and evaluate college activities and services that meet the needs of Gavilan College students. Any student who meets the requirements of the ASB's by-laws may become a voting member of the Student Senate. The elected and appointed officers provide a liaison between the students and academic departments and student services. The variety of leadership positions allows for different levels of involvement so that students can balance their academic and extracurricular loads effectively.

The political and practical leadership skills that students develop through the ASB are supplemented through a leadership course offered through the Political Science and Psychology Departments (POLS 27; PSYC 27). The curriculum includes practical skills that are applicable to college-related opportunities and other professional and personal environments. The curriculum is an interdisciplinary approach to contemporary leadership. This is an elective course that is transferrable to the CSU system and meets a GE requirement for the Gavilan College A.A./A.S. degree. Although the UC system does not accept the units for the class, it gives added consideration to those students who have been involved in student government and other college governance activities. Employers also look favorably upon a student's involvement in college leadership.

ASB CARDS: The benefits of buying a student body card are many. Revenue supports social and cultural activities on campus and provides the purchaser with discounts at athletic and cultural events and free bluebooks and scantrons (testing supplies) in the bookstore. Many businesses in Gilroy, Morgan Hill and Hollister offer discounts to card holders. Visit the ASB office in the Student Center - room 158 or call 408-848-4777.

Publications

The **Gavilan Press**, an independent student newspaper, has provided students with a real world journalism experience and a public forum for their ideas and opinions since 1967. The newspaper covers events, issues and people that shape, reflect and define the college and the world. Call 408-848-4827 for more information.

The **Gavilan College Literary Journal** provides a forum for creative writers, helping to model and sustain the practice of writing poetry and prose. For more information call 408-846-4979.

Rho Alpha Mu - Honor Society

Rho Alpha Mu is the Gavilan College chapter of Alpha Gamma Sigma, the California Community College Honor Scholarship Society. Its purpose is to recognize student scholarship, contribute to the social and cultural life of the campus and to provide and promote active involvement with the larger community through voluntary community service activities. Membership is open to all those with at least a 3.0 grade point average. There are a number of financial award possibilities for members in good standing. For more information call 408-846-4947.

Theatre Productions

The **Monday Night Series** presents staged readings of new, controversial or unusual material free of charge at 6:30 Monday evenings in the Gavilan College Theatre. For more information call (408) 848-4860.

The **Summer Theatre Arts Repertory (STAR)** summer program trains children in dramatic performance. Students from the academic program serve as STAR leaders, often directing and producing plays for themselves. The Theatre program provides academic credit, production experience, and the opportunity for individual growth through the arts. For more information call 408-848-4764 or visit www.gavilan.edu/star.

The **Gavilan College Theatre** offers a range of plays, including childrens' plays, musicals and Shakespearean productions. In addition to performing on stage, students learn backstage and technical production skills. For more information visit www.gavilan.edu/theatre.



Part of the cast of Treasure Island

ASB CLUBS

For more information call 408-848-4777.

Ambassadors
A.S.B.
Aneme
Chi Sigma Lota
(Administration of Justice)
Cheerleading
CDC Parenting Club
COSMO
Digital Media
EOPS
Gavilan Music
Health Promotion
GavTV
International Club
Latina Leadership Network
Literary Club
MANO (Men's Academic Network Organization)
MESA (Math Engineering Science Achievement)
Multicultural Club (TRIO)
OUT
Parent's Club
Rho Alpha Mu
TADA/Theatre Arts
Teachers For Tomorrow
The Gavilan Press/Student Newspaper



A variety of clubs and organizations have been established to provide opportunities for students to participate in scholastic, social, political, cultural and recreational pursuits. Club activities are coordinated and supported through the Student Senate. Students are encouraged to start clubs if they have a particular interest not represented currently on campus.

General Information

Attendance

Students who fail to attend the first class session may be dropped by the instructor. Generally, students missing one more class hour than the unit value for that course, without making prior arrangements, may be dropped without the possibility of credit. However, a student should not assume that he or she will be dropped by the instructor; it is the responsibility of the student to make sure that courses are officially dropped.

Advisorles

Course advisory is recommended preparation for a course. It is not a prerequisite to taking a course but is strongly suggested that the advisory be met prior to enrollment as success in the course may depend upon having that skill or knowledge level. For example, a course advisory that reads "to be eligible for English 250 and English 260 in order to enroll in Psychology 1A" strongly recommends that you have successfully completed (with a "C" grade or better or a "credit") the previous courses, English 440 and English 260. This becomes critical in being able to read and understand college textbooks.

Campus Safety and Crime Statistics

Contact the Gavilan College Security Dept. at 408-710-7490 (or dial "10" from any campus extension) to report criminal or potential criminal activity. For non-emergency calls, you may call the security office at 408-848-4703.

Campus safety information and crime statistics are available online at www.gavilan.edu/safety. If you would like a hard copy of this information, copies are available at Admissions and Records (SC111) and the Campus Security office (S/M bldg.) or call 408-848-4703 to have a copy mailed to you.

Course Repetition

There are limitations on the number of times a student may repeat a course. All courses listed in this publication with no repeat notation following the description may be repeated only once if a grade of D, F, or NC was earned. A student may petition to repeat a course beyond the limitations listed providing there are extenuating circumstances such as verified cases of accidents, illness, or other circumstances beyond the control of the student or because there has been a significant lapse of time (3 years or more) since the student previously took the course.

To repeat a course in which the student has received a final grade of "C" or better a student files a Request to Repeat a Course Under Special Circumstances prior to registering for the course again. Units and grade points for the repeated course are not computed in the grade point average in this version of course repetition.

Credit/No Credit, Letter Grade Option

For some courses, students have the option of selecting a final grade of Credit/No Credit or a traditional letter grade of "A", "B", "C", etc. Review the course description in this schedule to determine which courses are designated as having this option.

Before selecting a grading option, students should consider the following:

- Once the option has been selected, the student's decision is final and irreversible.
- To select one option over another, a student must complete the Grading Option form and file it with the Admissions & Records Office prior to the NRS (No Record Shown) date for the course. This date is either the end of the fourth week (for a

semester-long course) or 30% of the course meetings (for a short-term course.)

- If the student opts for a Cr/NC final grade, the units are not included in the semester GPA but are considered for the purposes of academic and progress probation and dismissal.
- A Cr/NC grade is not used in consideration of honors.
- A total of 20 units of Cr/NC graded units (not including those courses required by the major which are designated Cr/NC only) may be applied to an Associates's Degree or Certificate.
- The student should carefully consider the transferability of Cr/NC units to other institutions. Some universities may not accept any credit/no credit courses and others limit the amount of credit/no credit units that will be accepted. Please consult your counselor before selecting the credit/no credit option.

Prerequisites and Co-requisites

A prerequisite is a course or skill level that is required before you can enroll in another particular course. For example, English 250 is a prerequisite for English 1A. Courses used to meet prerequisite requirements must have been completed with a "C" grade or better or "credit".

A co-requisite is a set of courses that you must take at the same time. For example, Math 209 is a co-requisite for Math 9.

If you believe that you have the equivalency of the prerequisite through another means (courses at another college, AP tests, work experience, etc.) speak with your counselor.

CHALLENGING A PREREQUISITE

Students who believe that they have already fulfilled a prerequisite, or that a prerequisite has been improperly established or implemented, may challenge the prerequisite. The student is responsible for providing compelling evidence to substantiate the challenge based on one of the following:

- The prerequisite course has not been made reasonably available.
- The prerequisite was established in violation of regulation or in violation of the District-approved processes.
- The prerequisite is in violation of this Article.
- The prerequisite is discriminatory or is applied in a discriminatory manner.
- The student has the knowledge or ability to succeed in the course despite not meeting the prerequisite.

Challenge forms are available in the Admissions & Records Office or from a counselor and must be completed and returned to the Vice President of Instruction prior to the first day of classes.

Transcripts

Transcripts of a student's permanent academic record are released ONLY with written authorization of the student. Telephone requests will not be accepted. The first two copies are free; there is a \$4 charge for each copy thereafter. Transcripts are normally sent out within five days of the request. This response time may be longer during busy periods such as the first two weeks of a new semester. Urgent requests cannot be honored during the late registration period but can normally be produced within an hour at a cost of \$7 per copy.

DISCRIMINATION / HARASSMENT COMPLAINTS

Call Equal Opportunity Officer at 408-848-4715.

Policies and Procedures

Academic Freedom

It shall be the policy of the College to maintain and encourage full freedom for its faculty to teach, research and pursue knowledge subject to the applicable provisions of law.

In the exercise of this freedom the faculty member may, as provided in the U.S. and California Constitutions and other applicable laws, discuss his/her own subject or area of competence in the classroom, as well as any other relevant matters, including controversial matters, so long as he/she distinguishes between personal opinions and factual information.

Faculty shall be free from unlawful harassment or from unlawful interference or restrictions based on political views.

Faculty shall be free from any and all forms of electronic or other listening or recording devices, except with his/her express and non-continuing consent, except where allowed otherwise by law.

The Board shall not unlawfully inquire into, nor predicate any adverse action upon a faculty member's personal, political or organizational activities or preferences.

The Board shall not interfere with a faculty member's freedom of speech or use of materials in any teaching assignment, except as allowed by law.

The intent is to allow those activities protected by constitutional freedom of speech and other forms of academic freedom protected by the laws of the State of California and the laws of the United States.

Open Enrollment

Unless specifically exempted by statute, every course, course section or class, the average daily attendance of which is to be reported for state aid shall be fully open to enrollment and participation by any person who has been admitted to the college and who meets all prerequisites. Class enrollment is limited by size of facility and program content. Gavilan College is in compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.

American's With Disabilities Act (ADA) Compliance

If you have a verified disability and need academic materials in an alternate format or other services, contact the Disability Resource Center or the Vice President of Instruction and Student Services for assistance.

Resources for Students with Disabilities

Students requiring academic or physical accommodations because of visual, physical, learning and/or other verified disabilities should contact the Disability Resource Center at 408-848-4865.

Prohibition of Harassment and Hate Crimes

Reference: Education Code sections 212.5; 66252; 66281.5

The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation. It shall also be free of other unlawful harassment and hate crimes, including those which are based on any of the following statuses; race, color, religion, ancestry, national origin, disability, sex (i.e., gender), sexual orientation, or the perception that a person has one or more of the foregoing characteristics.

Non-Discrimination

The district is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities.

Sexual Assault

Sexual assault is a crime regardless of when or where it occurs, or what the relationship is between the attacker and the victim. Gavilan College is committed to providing a safe environment for students and staff. Reports of sexual misconduct will be thoroughly investigated and the victim informed of the outcome.

If you, or someone you know, have been the victim of sexual assault, notify Campus Security 848-4703 or 710-7490. Confidential counseling is available on campus through Counseling 848-4723 or Student Health Services 848-4791.

Off campus confidential counseling is available at Community Solutions: (408)779-2115 and (831) 637-SAFE : (831) 637-7233.

Title VI, Title IX, and ADA/Section 504/508

To file complaints in the following areas please contact the Equal Opportunity Officer, Joseph D. Keeler, Vice President of Administrative Services, HR101 (408-848-4715) or Shairon Williams, Director of Human Resources, HR103 (408-848-4753).

The areas are:

- Civil rights complaints (Title VI)
- Gender equity, sex discrimination/harassment complaints (Title IX)
- Persons with disabilities discrimination complaints (ADA/Section 504/508)

Vocational English Skills

Limited English language skills will not be a barrier to admission to and participation in vocational education programs.

Gavilan's Grade Policy

Grade	Grade Points	Definition
A	4	Excellent
A-	3.7	Excellent
B+	3.3	Good
B	3	Good
B-	2.7	Good
C+	2.3	Satisfactory
C	2	Satisfactory
D	1	Passing, Less Than Satisfactory
F	0	Failing
CR*	0	Credit - at least satisfactory, units awarded not counted in grade point average or in consideration of honors.
NC*	0	No Credit - less than satisfactory or failing, units not counted in grade point average.
I	0	Incomplete - incomplete academic work for unforeseeable, emergency and justifiable reasons after the last day to withdraw with a "w". Request for this grade must be initiated by the student. Work to be completed must not involve further class attendance or instruction. The Incomplete must be made up during the next term of attendance, summer excluded, within the next year.
W	0	Withdrew - withdrew from class after the NRS (No Record Shown) period and before the W deadline. Students withdrawing from courses after the W deadline must be awarded a letter grade or, if appropriate, request an incomplete (see above.)
MW	0	Military Withdrawal

* To be used ONLY if final grade for a course is designated Credit/No Credit

Drug Free Schools and Campuses Act

District Policy AP 3550 prohibits "the use, distribution, sale or possession of alcohol, narcotics, dangerous or illegal drugs or other controlled substances, as defined in California statutes, on District property or at any function sponsored by the District." Gavilan College complies with the Drug-Free Schools and Campuses Act of 1989 and the Drug-Free Workplace Act of 1988.

The college recognizes the legal drinking age of 21 years and enforces all state laws regulating the use of alcoholic beverages. All members of the campus community are subject to disciplinary action and/or criminal prosecution for the on-campus possession, use, sale or distribution (by either sale or gift) of any quantity of inappropriate prescription drugs, or controlled substances as defined by the State of California Health and Safety Code. Students found to be in violation of this policy may be subject to the Standards of Student Conduct and Discipline Procedures. If warranted, employees will also be subject to disciplinary sanction.

For Free Confidential Assistance:

On-Campus:

- Counseling Center, 408-848-4723
- Student Health Services, 408-848-4791

Off-Campus:

- Alcoholics Anonymous, 408-374-8511; www.AASanJose.org
- Narcotics Anonymous, 408-998-4200
- National Council on Alcoholism & Drug Dependence 408-292-7292

Further detailed information on the risks associated with the use of alcohol and other drugs may be obtained from the Gavilan College website: www.gavilan.edu. Click on Drug Free Schools and Campus Act of 1989 and the Drug Free Workplace Act of 1988.

Health Consequences:

- Impaired learning due to poor concentration, fatigue, drowsiness, anxiety, altered perception, confusion, indifference, depersonalization, memory loss, panic attacks and drug-induced psychosis.
- Impaired judgment leading to driving under the influence of alcohol/other drugs, accidents, violent and abusive behavior, criminal acts, financial troubles, unwanted pregnancy, sexually transmitted diseases, acquaintance rape, attempted or accomplished suicide, permanent injury or death as a result of substance overdose.
- The use of intravenous drugs can result in hepatitis, tetanus, abscesses, and AIDS.
- The use of stimulants can lead to cardiac fibrillation, heart attack, seizures, respiratory arrest and death.
- The most common negative health consequences from occasional drinking are trauma incidents such as auto accidents and violent behavior which involve both the drinker and non-drinking victims.
- Long-term alcohol abuse can cause brain damage, cirrhosis of the liver, hepatitis, permanent coordination loss, ulcer disease, gastritis, pancreatitis, heart disease, stroke, anemia, sexual dysfunction, cancers and many other health problems.

Legal Sanctions:

As a student, if you are under the influence of alcohol and/or other drugs, or if you are discovered selling or dispensing drugs on campus or at any college function, you can be suspended, expelled and criminally prosecuted.

If you are an employee at Gavilan College, you may be placed on probation, terminated and criminally prosecuted for the use, sale or possession of illegal drugs and/or alcohol on campus, or at college sponsored events.

For a first offense of driving under the influence of alcohol and/or drugs, you may serve 96 hours to six months in jail and pay a fine. It is unlawful for anyone with a blood alcohol content (BAC) level of .08 percent or above to drive a motor vehicle or ride a bicycle on a highway. For pot or marijuana (1 oz. or less), you can be fined up to \$100 and receive a criminal citation.

- For possession of marijuana (more than 1 oz.) you may receive up to 6 months in county jail, up to a \$500 fine, or both.
- For possession of cocaine you can be imprisoned in a state prison.
- For sales of any illegal drug you can be imprisoned in a state prison.
- Any person under the age of 21 years who has any alcoholic beverage in his or her possession on any street or highway or in any public place can be convicted of a misdemeanor.
- It is a misdemeanor crime to sell, give or furnish alcohol to anyone under 21 years of age.
- Carriers of motor vehicle insurance can increase premiums, cancel or deny renewal as a result of driving-under-the-influence convictions.

Family Educational Rights and Privacy

In compliance with the Federal Family Education Rights and Privacy Act of 1974 (also known as the Buckley Amendment) and California Title V regulations (SB 182), Gavilan has adopted the following policy:

- Official academic, discipline and other necessary records are maintained on all students who have applied to attend Gavilan College.
- These records are maintained by and in the Admissions & Records Office and the Office of the Vice President of Student Services.
- These records will be released only upon the written authorization of the student upon payment of any or all fees and charges due the college, except as provided by law. Unless otherwise directed, the following directory of information may be released by Gavilan without written consent of the student:
 - name of the student
 - dates of attendance at Gavilan
 - date of graduation and degree or certificate awarded

Students who do not wish to have the above information released as directory information may notify the Admissions & Records Office in writing within the first week of each term. Copies of the complete federal and state regulations are available in the Vice President of Student Services Office and may be reviewed by students by appointment.

Parking on Campus

Permits are available during all registration periods. All vehicles parked on the main campus are required to display a parking permit. Day permits are available from coin-operated machines located in parking lots A, E and at the south entrance to campus. Student parking is permitted in Lots A, C, E or H except where restricted to staff, guests, or the disabled. Parking Lot D is reserved for staff and disabled only. Guest parking permits are issued at the switchboard in Administration building. Disability parking is available in all lots to those displaying a placard from the Department of Motor Vehicles.

Student and staff parking is enforced by the campus security department and local law enforcement: Mon - Thurs: 7am-10 p.m and Fri: 7 am- 5 pm. All other spaces and areas are enforced at all times. A complete list of parking regulations is available at the main switchboard/reception area and outside the security office.

Smoke-Free Buildings (BP 6500)

Smoking is prohibited inside all public buildings, within twenty five feet of all entrances/exits, operable windows or ventilation air intake. Smoking is also prohibited in all college-owned vehicles. Tobacco products shall not be sold on campus either through vending machines or campus establishments. Implementation of the campus smoke-free environment policy will be the responsibility of every student, faculty member, staff person and visitor on campus.

Students' Problem Resolution Process

Procedures have been adopted to allow for student grievances against Gavilan staff members. The formal policy is available in the lobby of the Admissions Office, in the college catalog and on the Gavilan College website, www.gavilan.edu. Students are encouraged to resolve issues informally by talking with college staff members.

Student Services

CalWORKs

CalWORKs helps students who receive public assistance to become self-sufficient through the provision of education, employment and supportive services. The program is administered through the Extended Opportunity Programs and Services (EOPS) Department for those who are currently receiving cash assistance. The occupational programs for CalWORKs students are linked to the demands of the local labor market and can assist students with a career track that will lead to a family-supporting income. The support services that CalWORKs provides include academic, personal and career counseling, textbooks, employment assistance and job placement and liaison with county departments of social services.

The EOPS/CalWORKs staff is friendly and supportive and will work with students to help them reach their goals. The office is located in L101 A & B, next to the library and is open Monday through Friday, 8 a.m. to 5 p.m. Interested students may call 408-848-4813.

CARE

The Cooperative Agencies Resources for Education (CARE) is a special program designed to assist single parents who attend or would like to attend Gavilan College. CARE is a joint effort among the Department of Social Services, EOPS and Gavilan College. To be eligible for CARE, a student must be at least 18 years of age, head of household single parent/grandparent receiving cash assistance from the Department of Social Services, have at least one child under 14 years of age and be eligible for EOPS.

Services provided include:

Transfer and vocational education and counseling • Priority registration • Academic tutoring • Financial assistance with transportation, books, supplies, grants • Other support services

For additional information, call 408-848-4790 or visit the EOPS office located in L101 A & B.

Career/Transfer Resource Center See ad on page 17.

Child Development Center/Preschool

The Child Development Center provides care for preschool children in two state-funded programs for families whose monthly income meets eligibility criteria. In addition, a fee based preschool program is available to all parents. These programs serve children with disabilities and special needs as well as children who are limited or non-English speaking. The Center is the only facility in Gilroy that is accredited by the National Association for the Education of Young Children (NAEYC)

The Center is located above parking lot C and is open Monday - Friday. For more information, call 408-848-4815.

The Gavilan Community College district assumes no liability for loss of damage of student personal property.

Disability Resource Center (DRC)

DRC provides a variety of services and classes in an effort to equalize educational opportunities for students with disabilities as they move toward their educational or vocational goals.

Services include:

Note taking • Academic, Career and Personal Counseling • Referral Services • Learning Skills Assessment • Vocational Classes • Academic and Educational Tutoring • Registration Assistance • Mobility Assistance • Vocational Aptitude Testing • Multi-media Educational Aids • Sign Language Interpreting • Job Training and Placement • Accommodations • Alternate Media Services

DRC CLASSES OFFERED:

Guidance Courses:

Guid 530	Job Readiness
Guid 557	Learning Skills Assessment
Guid 558	Learning Skills Laboratory
Guid 560	Individualized Basic Skills Development
Guid 561	Writing Skills
Guid 562	Directed Study Lab in Arithmetic
Guid 563A/B	Directed Study Lab in Algebra
Guid 564	Directed Study Lab in Pre-Algebra

Adapted Physical Education:

PE 34/534	Adapted Aquatic Exercise
PE 35/535	Adapted Swimming for Total Fitness
PE 36/536	Adapted Physical Education
PE 38/538	Adapted Cardiovascular Conditioning and Training

Computer Science Classes:

CSIS 570	Computer Access Evaluation
CSIS 571	Computer Assisted Instruction
CSIS 572	Adaptive Computer Basics

Vocational Preparation: These programs are offered at three sites: Gavilan College, HOPE in Gilroy and HOPE in Hollister.

Students requiring accommodations or arrangements because of hearing, visual, or other disabilities should contact their instructor, counselor, or the Adapted Services Specialist at the Disability Resource Center located in LI 117. For more information call 408-848-4865.



Health Insurance for students

Affordable year-round insurance is now available for community college students enrolled in a minimum of 6 units!

\$100 deductible per year (Visit Gavilan College's Health Nurse for a referral and the deductible is lowered to only \$50 per year!)

Visit the doctor of your choice

Benefits include: hospitalization, emergency room visits, surgery, doctor's visits, treatment for mental and nervous conditions, prescription drug coverage, toll-free Nurse Advice Line.

For more information call 1-800-853-5899 or visit somerton-inc.com/cclc

Sponsored by the Community College League of California

Extended Opportunity Programs & Services (EOPS)

Extended Opportunity Programs and Services provides access and support services for low-income students facing social, economic and educational challenges.

The EOPS Program services include:

Counseling: Academic, career and vocational counseling • Personal problem-solving and crisis intervention • Vocational interest testing • Four-year college transfer assistance • Field trips to major four-year colleges • Community agency and emergency referrals

Financial Assistance: grants • book vouchers

Specialized Workshops for facilitating student success

Other Services: student computer center • one-on-one tutoring • book lending service • priority registration

The EOPS office is located in L101 A & B in the library and is open Monday through Friday, 8 a.m. to 5 p.m. Students who are interested may call 408-848-4740.

First-Year Experience

Gavilan College offers a program for “first-time,” new students who want to strengthen their reading, writing and study skills while at the same time becoming familiar with the campus and its resources. Teachers and counselors work together to help students develop connections between the courses and their college experience. The goal is to help students build a strong foundation and place them on the road for college success. See class listings on page 58.

Health Services

Gavilan College provides a full-time college nurse who provides health services, health information, health counseling and referrals.

Students receive confidential, personal health counseling for a variety of health concerns. Health Services provides first aid treatment, blood pressure screening, tuberculin skin testing for work/study students, HIV testing referrals, condoms and over-the-counter medications such as aspirin. Pamphlets and classes are available on nutrition, hepatitis, stress management, AIDS and other health topics provided in small group settings. Referrals for health conditions including alcohol and drug intervention are available. Health Services provides first aid kits throughout the campus and at the satellite sites, responds as a member of a team to campus emergencies on the main campus and provides information regarding outside health insurance for the college student.

Health Services is a comprehensive “one stop” center for a variety of health services located in the Admissions Building (SC 118.) Services are free and available Monday - Friday on the main campus in Gilroy. For additional information call 408-848-4791.

Outreach and Recruitment Services

The services of the Outreach and Recruitment Office are designed to familiarize the community with the variety of programs and services available at Gavilan College. We will schedule tours of the campus or visits to a specific department, or provide information on academic, vocational and transfer opportunities. Outreach and Recruitment will also arrange for representatives from Gavilan to make presentations at your school or event.

For further information or to schedule a workshop, presentation or tour, please contact Outreach Services at outreach@gavilan.edu or call (408) 846-4993. Office location: BU 125.

Puente

The mission of the Puente Program is to increase the number of educationally underserved students who plan to transfer to four-year colleges and universities, earn degrees and return to the community as leaders and mentors to future generations. Puente is open to all students.

English Instruction: Puente students take two consecutive writing classes, English 250 (Practical Writing) and English 1A (Composition). These classes provide a supportive and stimulating environment for Puente students to build confidence in their writing skills through an exploration of the Mexican American/Latino experience.

Counseling: Puente students work closely with their Puente counselor until they graduate, exploring career options, developing an academic educational plan and identifying lifetime goals. Students visit University of California and California State University campuses and attend an annual Puente student transfer conference.

All Puente students are also required to enroll in Guidance 6 (Life Skills for Higher Education) and Guidance 1 (Self-Assessment and Career Development).

Mentors: Each Puente student is matched with a mentor from the business or professional community. Mentors share with students their personal, academic and career experiences, and provide a window into “real-life” work environments. The network of trained Puente mentors provides many resources for the Puente students, their families, their colleges and their communities. If you are interested in more information please visit SC 105 or call 408-848-4807.

Student-to-Student Mediation

Mediation services will provide students with an opportunity to problem-solve together in a safe environment. Trained student mediators will work with two or more students who are in conflict to reach mutually agreeable solutions. Mediation services are free and confidential.

Students wishing to become mediators can register for Introduction to Conflict Resolution (Psychology 6).

To obtain mediation services, contact the Counseling Department at 408-848-4723.

Transfer Services See Career/Transfer Resource Center ad - page 17.

TRIO Student Support Services

The TRIO Student Support Services Program is funded by the Department of Education to specifically identify and support students who fit one of the following criteria: “first generation” college students, low income or students with verified disabilities. TRIO provides additional services such as academic counseling, tutoring, technology access, learning communities, cultural and social activities, and university visits.

TRIO is committed to increasing students’ success in math and English courses and creating a “sense of place” for those who sometimes feel isolated and disconnected during their college experience. If you are interested in more information please visit the TRIO Program in the Student Center (SC 160 & 161), or call 408-848-4707.

Veteran Affairs Benefits

Gavilan College recognizes credit and grants credit to veterans and reservists for service and training completed in the Armed Forces. Gavilan College reports as credit for prior training only those prior units that are required for the student’s current objective at Gavilan College. Students having questions pertaining to eligibility for benefits, application procedures and other veteran matters should contact the Veteran Affairs official in the Financial Aid Office (SC124) or call 408-848-4727.

Instructional Support & Labs

Bookstore

Visit the Gavilan Bookstore on the Gilroy main campus early. Used books may be available at reduced cost. See ad on page 65.

Computer Place

The Computer Place is a student service that supports student learning and academic success. Services provided include internet and email access, word processing, Spanish support software, scanning, free printing in black and white, minimal charge for color printing and transparencies. For more information, call 408-848-4729 or visit the lab in the Library (L168) Monday - Thursday, 8:00 am - 5 pm and Friday, 8:00 am to 2:00 pm.

English as a Second Language (ESL) Computer Lab

The ESL Program has its own dedicated computer lab with a variety of software programs for all levels and classes. Students, at their convenience, practice and enhance language learned in class. The ESL lab is located in the Business Building (BU119.) Call 408-848-4856 for more information.

Learning Communities

In learning community courses, you work and study with others so you'll be more successful in the course. Also, by linking two or more courses together, you'll begin to see greater connections between the disciplines. Research shows that when you take a learning community course, you become a stronger student and do better in your other college courses.

Library

The Gavilan College Library delivers an array of print and electronic resources to the college community. Augmenting the 60,000 title printed book collection are 9,000+ e-books, and over 2,500 magazine titles, many available online in electronic databases. The Library staff prides itself on being a leader in information literacy projects and web-based instruction and has received several state grants supporting that effort. The Library faculty also teaches various courses on internet use, and works in tandem with other faculty in planning and revising courses with an information literacy component.

The Library homepage at www.gavilan.edu/library/ provides an online catalog of our book collection, links to various class websites and key online resources. The Library is open from Monday-Thursday, from 8:00 am - 6:00 pm and Friday from 8:00 am - 2:00 pm. For more information call 848-4810 (Circulation) or 848-4806 (Reference.)

Math Lab

The math lab provides a place for students to practice math skills and receive individualized help with math problems at every level, from Basic Mathematics to Calculus. Students can work with math instructors, the math lab assistant or other students. Computers in the lab provide tutorial software as well as math software for Geometry, Statistics and Calculus projects. The Math Lab is located in the Physical Science Building (PH 101.) To download the daily schedule or for free math downloads, visit the website at <http://gavilan.edu/mathlab/>. For more information, call 408-848-4959.



Students learn better when they learn together!

In learning community courses, you work and study with others so you'll be more successful in the course. By linking two or more courses together, you'll see greater connections between the disciplines. Research shows that when you take a learning community course, you become a stronger student and do better in your other college courses.

FIRST YEAR EXPERIENCE: Bridging Worlds and Navigating Frontiers

ENGL 250	Practical Writing
ENGL 260	Preparation for College Reading
GUID 1	Self-Assessment and Career Development

Four cohorts of classes will be offered. See page 87 to see which option best fits your schedule.

CHILD DEVELOPMENT/ENGLISH: Playing with Learning: Understanding how kids grow.

Strengthen your reading and writing skills while studying children's development.

ENGL 250	Practical Writing
CD or PSYC 2	Early Child Development

See page 71 for details.

ENGLISH: Speak Up! Speak Out! Voices at Home, in School and in the World

ENGL 420	Reading Improvement
ENGL 440	Basic Writing

Four cohorts of classes will be offered. See page 88 to see which option best fits your schedule.

PUENTE: Focus on Mexican American/Latino literature.

ENGL 1A	Composition
GUID 1	Self-Assessment and Career Development

See page 84 for details.

MATH: Close Encounters with Math and Science

MATH 233	Intermediate Algebra
MATH 201B	Math for Science & Engineering

or

MATH 205	Elementary Algebra
MATH 201A	Math for Science & Engineering

See page 100 for details.

MESA

The MESA (Mathematics, Engineering, and Science Achievement) Undergraduate Program is a partnership between the University of California (UC) and California Community College Chancellor's Office. The program provides services to qualified students who are 1) majoring in math-based fields (i.e. CHEM, CSIS, ENGR), and 2) planning to transfer to 4-year universities in order to graduate with baccalaureate degrees and have financial need and are first generation college students. Open to all eligible students, MESA emphasizes participation by educationally underserved students. MESA provides a study center, Academic Excellence Workshops, tutoring, university trips, academic advising, workshops and more. The MESA Study Center is located in PH 105 - www.gavilan.edu/mesa. For more information call 408-846-4968.

Reading Lab

The Reading Lab supports the needs of students in reading classes with a special emphasis upon the English as a Second Language (ESL) classes. For more information, call 408-846-4980 or visit the lab in the Library (LI200a.) The lab is open Monday through Thursday 8:00 am - 3:00 pm; Friday 8:00 am - 12:00 pm.

LIBRARY DATABASES <http://www.gavilan.edu/library>



Access Science
CINAHL
Country Watch
CQ Encyclopedia of American Government
CQ Historic Documents Series Online
CQ Public Affairs Collection
CQ Researcher
Enciclopedia Universal en Espanol
Encyclopedia Britannica
Ethnic NewsWatch
Literature Resource Center
NetLibrary EBooks
ProQuest Newspapers
ProQuest Nursing Journals
ProQuest Research Library
RAND California
Westlaw Campus Research

GET YOUR LIBRARY CARD NOW!

Your library card gives you access to Library resources:

- Access to computers in the Library.
- Books, Ebooks, Reserve Materials and more.
- Access to all electronic databases, on campus or from home.

You can get your card in the library during our open hours. Library cards are available to registered Gavilan students, staff and faculty, as well as community residents with a valid photo identification.

Transfer Institute

The Transfer Institute (TI) is a selective program designed for students who want to transfer to a public or private university in two years. Recent high school graduates who are academically prepared for college level work and students with placement in college level English and math are eligible.

The Transfer Institute will guide the student through the transfer process in the most efficient and effective means possible.

As a part of the Transfer Institute students will save time and money by completing the freshman and sophomore years at Gavilan College. Students will also meet and get to know other students who share their goals and ambitions.

Transfer Institute students receive:

- early registration
- a dedicated counselor to guide and monitor you through the transfer process
- pre-transfer events and activities with four-year universities
- access to activities designed to ensure your success at Gavilan College
- assistance with the identification of and preparation for a college major
- a two-year agreement guaranteeing transfer goals

A Transfer Institute application is on page 127 of this schedule of classes. Contact the Counseling Department at 408-848-4723 for more information.

Tutoring Center

The Tutoring Center is a place where students with diverse academic needs gather together to receive learning assistance. The basic philosophy of the Tutoring Center is to assist students in the improvement of their learning skills and understanding of course content. This is accomplished by providing students with an opportunity to discuss processes and concepts, share ideas, give examples and practice, and summarize their findings in a collaborative environment. The goal of the Tutoring Center is to guide students to independent learning.

Day and evening tutoring services are free to all Gavilan College students. The Tutoring Center is located in the Library (LI 116.) Call 408-848-4838 for more information.

Writing Center

The Gavilan College Writing Center fosters, celebrates and encourages writers.

Specially trained student assistants help writers start and strengthen class assignments as well as poetry, short stories, song lyrics, business letters and resumes.

The center offers space for writing discussions, meetings, workshops and study groups. Special events include activities with acclaimed writers from our Visiting Writers and Scholars in Residence programs. The center collaborates with faculty to increase the likelihood of students' academic success, providing links to assignments and effective research and writing strategies.

Call 408-848-4811 or drop by the center in the Library (LI 120) for information about scheduling. The center is open Monday - Wednesday, 8 a.m. - 6 p.m., Thursday, 8 a.m. - 8 p.m. and Friday, 8 a.m. - 1 p.m. (closed Thursdays from 2:30 - 4:30 p.m.)

HOW TO USE THIS SCHEDULE

Course Number **Course Title Description** **Discipline**

Prerequisites **BUSINESS, GENERAL**

(Refer to the College Catalog for Advisories for most courses. See pages 24 of this schedule for an explanation of Advisories, Prerequisites and Co-requisites.)

Transferable
Includes:
CSU, UC
CSU-GE area designation
IGETC area designation
Gavilan AA/AS General Education designation
CAN #: For more information, refer to the General Education/Course Credit Matrix on page 47 of the 2005-2007 Gavilan College Catalog.

Section Number **Building/Room** **Instructor** **Semester Units** **Class Hours per week** **Footnotes**


Evening & weekend Courses
Listed in gray shade

Instructional Type
LEC Lecture
LAB Laboratory
L/L Lecture/Laboratory
TV Telecourse
CAI Computer Aided Instruction (online)

Sect.	Type	Room	Instructor	Hrs.	Units	Days	Begin-End	Ftnotes
0301	LEC	BU120	SMART	3.00	3.0	TuTh	0810A 0925A	
2118	LEC	BU119	STAFF	3.00	3.0	Th	0700P 0950P	1

Footnotes
Footnotes are listed following the courses

Schedule Legend

M	Monday
Tu	Tuesday
W	Wednesday
Th	Thursday
F	Friday
S	Saturday
Sun	Sunday
DHR	Daily Hours Required
&	Additional hours
&2	and 2 extra hours
FEX	Field Experience
TBA	to be arranged
CAI	Computer aided instruction (online)
TV	Telecourse
WEX	Work Experience
	Gray shading indicates evening and weekend classes

On-Campus Buildings

AL	Art Lecture
APE	Adaptive Physical Education
AR	Art
BOB	Business Offices
BU	Business
CD	Child Development Ctr.
CH	Chemistry
CHP	Chapel
CJ	Classrooms
CO	Cosmetology
GY	Gym
HOB	Health Occupations Bldg.
HR	Human Resources
HRC	Human Resources Conference Room
HU	Humanities
LI	Library
LS	Life Science
MAY	Mayock House
OE	Classrooms
PA	Police Academy
PH	Physical Science
SC	Student Center
S/M	Security/Maintenance
SS	Social Science
TH	Theatre

Off-Campus Buildings

ANZ	Anzar High School, San Juan Bautista
AV	Aviation, Hollister Airport
COGMH	City of Gilroy (main hall, 7371 Hanna St.)
COGMR	City of Gilroy (meeting room)
GHR1	Gilroy Health Care and Rehabilitation, 8170 Murray Ave.
GHS	Gilroy High School
HARDIN	R. O. Hardin School in Hollister
HHH1	Hazel Hawkins Hospital 911 Sunset Drive Hollister, CA 95023
HOL	Hollister Briggs Bldg.
HOPE-G	Hope at Gilroy
HOPE-H	Hope at Hollister
HOLLCC	Hollister Comm. Center (Jovenes de Antano), 300 West St., Hollister
HVME1	Hacienda Valley Mobile Estates, 275 Burnett Ave., Morgan Hill
LOADCS	Live Oak Adult Day Care Services, 651 W. 6th St., Gilroy
LOHS	Live Oak High School
MHG	Morgan Hill Community & Cultural Center
OMC	Ochoa Migrant Camp
PHM1	Pacific Hills Manor 370 Noble Court Morgan Hill, CA 95037
PLY	Morgan Hill Playhouse, Monterey Highway and Dunne, Morgan Hill
RANCHO	Rancho Park Apartments, 1200 Rancho Drive, Hollister
SB	San Benito High School
SBCL	San Benito County Library, 470 5th St., Hollister, 95023
S.BRAT	Sobrato High School, Morgan Hill
SOBRTO	Sobrato Transitional Housing, Gilroy
SOLB7	Solorsano Middle School, Gilroy, room B-7
STFI	St. Francis, 7950 Church St., Gilroy, 95020
SV001-004	South Valley Middle School, Building I, 385 IOOF Ave., Gilroy
SVALLY	South Valley High School
VET	Veterans' Memorial Bldg., 649 San Benito St., Hollister
VG1	Village Green, 1520 Hecker Pass, Gilroy
VPRH	Valley Pines Retirement Home, 545 E. Main Ave., Morgan Hill, 95037
WEX	Work Experience
WM	Wheeler Manor, 651 W. 6th St., Gilroy
WME1	Woodland Mobile Estates 850 W. Middle Avenue Morgan Hill, CA 95037
YMCA	Morgan Hill YMCA, 17666 Crest Ave., Morgan Hill 95037