

# GAVILAN COLLEGE

*BIG TIME EDUCATION... HOMETOWN LOCATION*

SCHEDULE OF CLASSES Summer / Fall 2012



## What's NEW?

- \* Fees - \$46 per unit for California residents
- \* Get your parking pass ONLINE - p. 98
- \* Finish your prerequisites in just 1 year with JUMPSTART - p. 58
- \* GED prep on campus- p. 84
- \* VETERANS services - p. 12



*información en español - pp. 99 - 102*

**Summer Session** June 11 - July 20

**Fall Semester** August 29 - December 15





# Summer/ Fall 2012

## REGISTRATION CALENDAR

A “returning” student has been absent from Gavilan College for one school year (3 semesters). New application required/Priority registration not available.

A “continuing” student was enrolled in the previous semester. No new application required/Priority Registration available if Orientation has been completed.

### PRE-PRIORITY REGISTRATION: May 1-3

DRC, EOPS, former Foster Youth and Veterans only

- **DRC and EOPS continuing students** may register on myGAV or with counselor
- **Current and former Foster Youth** call (408) 848-4772.
- **Veterans:** Pre-Priority registration is granted to any member or former member of the Armed Forces of the United States who is within four years of leaving active duty. Those eligible and using veteran's benefits may register on MyGAV. Veterans not using VA benefits must meet with a general counselor for registration. Please bring a copy of your DD214 form.

### PRIORITY REGISTRATION: May 7 - May 13

Continuing students only (must be enrolled Spring 2012)

- Monday: 8 am - 6 pm , Tues - Thurs: 8 am - 5 pm, Fri: 10 am - 2 pm

### OPEN REGISTRATION:

**May 14 - Aug 27, new college students**

**May 21-29, High School Contract, summer**

**May 21 - Aug 15, High School Contract, fall**

(High School Contract students must register in person.)

### LATE REGISTRATION DEADLINE:

**Summer: June 12**

**Fall: September 5**

**OPEN ENTRY & LATE-START CLASSES** Students must be registered before the first day of a late-start course.

## WHERE & WHEN?

### GILROY

- May 14 - 24** Mon-Thurs, 8 am - 5 pm, Fridays 10 am - 2 pm
- May 29 - June 8** Mon-Thurs, 8 am -5 pm, Fridays 9:30 am - 11:30 am
- June 12 - 13** 8 am - 6:00 pm
- June 14 - Aug 24** Mon -Thurs 8 am - 5 pm, Fri 9:30 am - 11:30 am
- Aug 29** **Regular business hours** resume:  
Mon-Thurs, 8 am -5 pm, Fridays 10 am - 2 pm

### MORGAN HILL AND HOLLISTER

- May 1 - 24** Mon-Thurs, 8 am - 6 pm, Fri, 8 am - 5 pm
- May 29 - Aug 27** Mon-Thurs, 8 am-6 pm , 8 am - noon
- Aug 29** **Regular business hours** resume:  
Mon-Thurs, 8 am - 6 pm, Fri, 8 am - 5 pm

May 25: Closed for Graduation  
May 28: Closed for Memorial Day Holiday  
July 4: Closed for July 4 Holiday

**ONLINE** [www.gavilan.edu](http://www.gavilan.edu), click on **myGAV**

## REGISTER ONLINE!

[www.gavilan.edu](http://www.gavilan.edu)

click on **myGAV**

- ✓ Register—add and drop classes
- ✓ Check class availability and fees
- ✓ Choose “Pass/No Pass” options
- ✓ Check prerequisites
- ✓ Print an unofficial transcript
- ✓ Search for classes by time, day, part of term, method of instruction and more!

### Register online if:

1. You are a continuing student or have submitted an application at least 10 business days prior to registering.
2. You have no “holds.”
3. You have successfully completed course prerequisites at Gavilan College or have been verified through assessment or evaluation of official transcripts from another college.
4. You are not in “dismissed” status.

### CREDIT CARDS accepted online:

American Express, Discover, MasterCard or Visa

## PAYMENT DEADLINES

**You must pay ALL fees and the outstanding balance on your accounts by the deadline or you will be dropped from ALL fall classes!**

Register Between	Last Day to Pay
May 1, 8:00 am - June 20, 2:30 pm	Wednesday June 20, 2:30 pm
June 20, 5:00 pm - July 11, 2:30 pm	Wednesday, July 11, 2:30 pm
July 11, 5:00 pm - Aug 1, 2:30 pm	Wednesday, Aug 1, 2:30 pm
Aug 1, 5:00 pm - Aug 22, 2:30 pm	Wednesday, Aug 22, 2:30 pm
Aug 22, 5:00 pm and after	Day of Registration

**De-registration will occur and registration (both online and in-person) will be closed from 2:30 pm - 5:00 pm on each deadline day.**

### You may be eligible for Financial Aid

Visit the Financial Aid office on the Gilroy campus (SC 124) or go to [www.gavilan.edu/finaid](http://www.gavilan.edu/finaid) on the web. Information on page 12.



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<b>Semester Calendar</b>	<b>Summer 2012</b>	<b>Fall 2012</b>
First day of class	June 11	August 29 (Aviation August 8)
<b>ABSOLUTE</b> Last day to add a semester-long course	June 12	September 5
Last day to drop a semester-long course with a refund	June 13	September 7
Last day to drop a semester-long class with no record shown on your transcript	June 13	September 7
Deadline for selecting pass/no pass grading option	June 21	September 27
Graduation petitions due	N/A	October 19
Last day to withdraw from a semester-long class. A "W" will appear on your transcript	July 11	November 14
First day to file transcript request	N/A	December 3
First day to request CSU / IGETC Certification	N/A	December 3
Final Exams	Last day of each class	December 9 - 15
Last Day of Semester	July 20	December 15
Final Grades Available Online	July 30	January 7, 2013
Official Transcripts Available	August 6	January 23, 2013
<b>Holidays - campus closed</b>	July 4	September 3*, November 12, November 22-25

*\*classes are in session Saturday, September 1*

## MISSION

In an environment that cultivates creativity, stimulates curiosity and emphasizes student learning, Gavilan College serves its community by providing high quality educational and support services that prepare students for transfer, technical and public service careers, life-long learning and participation in a diverse global society.

## LOCATIONS

### Gilroy Main Campus

5055 Santa Teresa Blvd.  
Gilroy, CA 95020  
408-848-4800

### Morgan Hill Community Center

Gavilan College Building  
17060 Monterey Road  
Morgan Hill, CA 95037  
408-782-2873

### Hollister, Briggs Bldg.

365 Fourth St.  
Hollister, CA 95023  
831-636-3783

## ACCREDITATION

*Gavilan College is accredited by the Accrediting Commission for Community and Junior College of the Western Association of Schools and Colleges (WASC.) For more information go to [www.gavilan.edu/accreditation](http://www.gavilan.edu/accreditation).*

### Contact information:

*The Accrediting Commission for Community and Junior Colleges  
Western Association of Schools and Colleges  
10 Commercial Boulevard, Suite 204,  
Novato, CA 94949*

*Telephone: 415.506.0234*

*Fax: 415.506.0238*

*[accjc@accjc.org](mailto:accjc@accjc.org) [www.gavilan.edu/accreditation](http://www.gavilan.edu/accreditation)*

# Welcome to Gavilan College.



## Gavilan College Principles of Community

As members of the Gavilan College community, we value the worth and dignity of every person, the pursuit of truth, devotion to excellence, acquisition of knowledge, and the nurture of democratic citizenship. We strive to maintain these ideals in an environment of inclusiveness and mutual respect.

The Principles of Community provide the foundation which creates this environment. The expectation is that we maintain the highest ethical standards in order to establish an atmosphere of civility, honesty, cooperation, professionalism and fairness.

Gavilan College aspires to be:

### Diverse

We embrace and celebrate diversity in all its forms (the heritage, achievements, uniqueness, and contributions of all our members) and seek to uphold an inclusive, open and enlightened community.

### Open

We believe free exchange of ideas requires mutual respect, trust and consideration for our differences.

### Purposeful

We are a community that maintains a shared commitment to service to society and advancement of knowledge through innovative teaching and learning.

### Just

We are committed to respect for individual dignity and equitable access to resources, recognition and security.

These Principles of Community, reflected in Board Policy 2715, guide the institution's actions. They provide guidelines to follow and are to be considered a living document. Adherence to the Principles of Community is the professional responsibility of all staff.



## **SUPERINTENDENT/PRESIDENT**

Gavilan College is dedicated to helping our students succeed. We are exploring new approaches to improve students' success.

This year we began offering classes for college credit in the high-demand career field of Water and Wastewater Technology, and opened a Student Success Center as a support "hub" for new students. The Carpentry Apprentice Program is giving students access training in the building trades, and a federal

grant is providing expanded support for STEM (Science, Technology, Engineering, and Mathematics) education.

The Board of Trustees passed a policy on Student Success, creating a strong focus and institutional direction to ensure that all sectors of the college work together to help students prepare for transfer, attain degrees and certificates, and acquire basic skills when needed.

At the state level Gavilan College is gaining notoriety for our focus on Student Learning. The staff and faculty are now in the process of our accreditation self-study, which will take a detailed look at every aspect of our operations, which will culminate in a visit by an "accreditation team" from the Western Association of Schools and Junior Colleges in March of 2013.

As your College of Choice, our goal is to ensure that district residents have access to high-quality educational programs with the support services needed for students to succeed.

Superintendent/President  
Steve Kinsella

## **Board of Trustees**

- Tom Breen, *San Benito County, B.S., J.D., Santa Clara University*
- Kent Child, *San Benito County, A.A., College of San Mateo; B.A., M.A., San Jose State University*
- Mark Dover, *Gilroy, B.S., M.A., San Jose State University*
- Laura Perry, Esq., *Morgan Hill, A.A., Gavilan College; B.S., San Jose State University; J.D., Santa Clara U.*
- Tony Ruiz, *San Benito County, A.A., Gavilan College; B.S., M.A., Fresno State University*
- Walt Glines, *Gilroy,*
- Izzy Quistian, *Student Trustee*

## **Administration**

- Steven M. Kinsella, D.B.A., C.P.A., *Superintendent/President*
- Kathleen Rose, Ed.D., *Executive Vice President and Chief Instruction Officer*
- Joseph Keeler, *Vice President of Administrative Services*
- John Pruitt, *Vice President of Student Services*
- Fran Lozano, *Dean of Liberal Arts and Sciences*
- Sherrean Carr, *Dean of Career Technical Education*
- Ron Hannon, *Dean of Kinesiology and Athletics*
- Fran Lopez, *Associate Dean of Disability Resource Center*
- Rachel Perez, *Associate Dean of Community Development/Grants Management*
- Anne Ratto, *Associate Dean of EOPS/CalWORKs and CARE*

## **ALTERNATE FORMATS**

**The Gavilan College Schedule of Classes is available in alternate media formats.**

**Contact the Disability Resource Center at 408-848-4865 or the Office of the Vice President of Student Services at 408-848-4738.**

## **FORMAS ALTERNATIVAS**

**El Horario de Clases del Colegio Gavilán está disponible en formato de medios alternos. Por favor de contactar El Centro de Recursos para Estudiantes Inhabilitados (DRC) a 408-848-4865 o la Oficina del Vice Presidente de Servicios de Estudiante a 408-848-4738.**

ACCURACY STATEMENT: The Gavilan Joint Community College District and Gavilan College have made every reasonable effort to ensure that the 2012 Summer/Fall Class Schedule is accurate. Courses and programs that are offered, along with other information in the schedule, are subject to change without notice by the Gavilan College administration for reasons related to student enrollment, level of financial support, or for any other reason, at the discretion of the district and the college. The district and college further reserve the right to add to, amend, or repeal any of its rules, regulations, policies, and procedures, consistent with applicable laws.

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# New Students' Guide

Application    Assessment    Orientation    Counseling    MyGAV Portal    Your MyGAV Account    Register for Classes    Pay for Your Classes    Using DegreeWorks

**Continuing Students** No new application required. Priority registration available if orientation has been completed.

**Returning Students** New application required. Priority registration not available.

**APPLY** in person or download an application and mail it in. Allow 10 business days for your application to be processed.

**APPLY** for Financial Aid (if desired).

## Never attended college?

Sign up for the **Placement Assessment** test no sooner than 10 business days after submitting your application. Wait 2 business days after taking the test, then...

**NEW STUDENTS MUST** complete the Gavilan College **Orientation** anytime after submitting your application and before meeting with a counselor.

Establish your **MyGAV Account** no sooner than 10 business days after submitting your application. Directions on page 5.

**See a Counselor** for assistance with course registration.

*You may choose to not participate in orientation. Doing this will prevent you from participating in priority (early) registration and prevent you from meeting with a counselor for registration assistance.*

## Matriculation ADMISSIONS • ASSESSMENT • ORIENTATION • COUNSELING • FOLLOW-UP

Matriculation is a series of services that helps you identify and successfully complete your educational goals.

### Exemptions from assessment and orientation

Matriculation services are optional for some students. You may opt out of assessment and orientation if you:

- have an AA degree or higher .....or
- have accumulated fewer than 12 units in transfer courses ....or
- plan to enroll in fewer than six units....or
- do not plan to earn a certificate or degree.

Inform your counselor or the Admissions & Records Office if you choose to opt-out. Doing this will prevent you from participating in priority/early registration.

**If you have attended another college** and completed math and English courses within the past two years, you do not need to take the Gavilan College placement assessment unless you wish to take it or it is required by your major.

### English as a Second Language Students

New ESL students go through the ESL assessment process. **See page 124.** *Todos los nuevos estudiantes de ESL deben tomar el examen de nivelación de ESL. Consulte la página 124.*

The assessment instruments used by Gavilan College for general assessment are the College Tests for English Placement (CTEP) the Mathematics Diagnostic Testing Project (MDTP) and Accuplacer. They are administered in English and are not intended for applicants to the English as a Second Language (ESL) program.

### Eligibility: You are eligible to attend Gavilan College if

- You are a high school graduate or you have passed the GED or the California High School Proficiency exam
- You are 18 years of age or older
- You are currently enrolled in high school. High School students may enroll with Special Student Status by completing a High School Contract form.



**DO THIS 10 DAYS AFTER SUBMITTING YOUR APPLICATION!**

**You must have a Gavilan ID and PIN before you can schedule assessment or counseling appointments.**



**Get Started:**

Go to **www.gavilan.edu**.  
Click on the **MyGAV icon**.



**Use MyGav to:**

- **Register**—Add & Drop classes
- Check class availability and fees
- Choose Pass/No Pass Options and prerequisites
- Search for classes by time, day, part of term, method of instruction
- View and print your semester schedule
- View your financial account and pay your bill with a credit card
- View and print grades and unofficial transcripts
- Update your contact information
- Access **MyDegreeWorks**
- Access and manage your personal, course and school calendars

**First Time Users:**

**Create Your MyGAV Account**

Click the link that says **Get Your Gavilan ID and PIN** and follow the steps below.

1. Enter **your name** exactly as it appears on your application.
2. Enter your **social security number**.
3. Enter your **date of birth**. (mm/dd/yyyy).
4. Click on **Get Gavilan ID**.
5. **Write down your ID** ("G-number"). **Write down your PIN**. This is a temporary PIN. In the next step you will create your permanent PIN.
6. Click on the **Log in to Gavilan Self-Service Banner** link at the bottom of the page. Click **Login**.
7. Enter your **ID** and **temporary PIN**. Click **Login**.
8. Enter your **temporary PIN** number first, then choose a new six digit number that you will remember and enter it on the next two lines.
9. Click **Login**.
10. Enter **a security question**. It should be something that has an answer that does not change and you will always know (for example, "In what town was my sister born?") On the next line, enter the answer.
11. Once you submit this question and answer, you will be taken to your personal Banner account!

Get Gavilan ID

First Name:	<input type="text"/>
Last Name:	<input type="text"/>
SSN:	<input type="text"/>
Date of Birth:	January 01

Secure Access Login

Gav ID:

PIN:

Having problems logging in? [Click here](#)

**Login Verification Change PIN**

Either you are a first-time user user user  
You will have to change your PIN before

Re-enter Old PIN:  (First-time users: .

New PIN:  (Pin must be 6 dig

Re-enter new PIN:

**Security Question and Answer**

Please enter your new Security Question and Answer. Then Submit Changes.

Please Confirm your Pin:

Question:

Answer:

OR

Question:

Answer:

**If you are unable to access your Gavilan ID# and PIN  
call the help line at 408-848-4736, Mon-Thur, 9 am - 5 pm., Fri 10 am - 2pm**

## Assessment (408) 846-4992

Placement/assessment testing ensures that you are enrolled in courses that match your abilities in language and computational skills. Placement scores, together with other indicators of your abilities, are used by counselors to recommend appropriate course placements.

Students must have completed the eighth grade to be eligible for assessment services.

### Sign up online at [www.gavilan.edu/admit/assess.html](http://www.gavilan.edu/admit/assess.html).

Computers available for student use are located in the Career/Transfer Center and Library. If necessary you may sign up at the Admissions and Records Office on the main campus.

Sessions begin promptly at the stated time. **Check in is one half hour prior to starting time.** No one will be admitted after the session has begun.

### Assessment requirements:

- Valid picture ID (a state-issued driver's license, or ID, passport, Student Body Card, Military ID or Alien Registration Card. Contact the Assessment Office (MP100) or call 408-846-4992 if you do not have a valid ID.)
- Gavilan ID number
- The Assessment Center will provide pencils and scratch paper for students during testing. All items will be collected after the test.
- No electronic devices are allowed

### Re-Assessment:

If you have previously taken an assessment test, you may retest between 15 and 90 days from your first attempt, or after two years. For dates and locations go to [www.gavilan.edu/admit/assess.html](http://www.gavilan.edu/admit/assess.html)

**Advanced Placement:** You may earn credit for College Entrance Examination Board (CEEB) Advanced Placement (AP) Tests with scores of 3, 4, or 5. AP credit can be used to meet IGETC, CSU GE and A.A. general education (GE) and/or major requirements.

**Early Assessment Program (EAP):** If you took the CSU-EAP test in high school you may be able to use these scores instead of the Gavilan College Assessment Test. See a counselor for more information.

## Counseling [www.gavilan.edu/counseling](http://www.gavilan.edu/counseling)

Counselors can assist you in meeting educational, career and life goals. If you are uncertain about your plans for the future, experiencing difficulty in making important decisions, or have any other personal or social concerns, the counseling staff is here for you. In addition, counselors make referrals to many community agencies. You may seek the assistance of any counselor at Gavilan College.

### See a counselor if you are:

- a first time student planning to transfer
- a first time student planning to obtain a AA/AS degree
- an undecided major
- a high school contract student
- an academic probation student
- taking over 18 units (spring/fall) or over 6 units (summer)
- have completed prerequisite courses at another college(s)
- an international student with an "F1" Visa

## Orientation (408) 852-2866

Orientation is a critical step in your success! It provides an overview of instructional programs, support services, facilities and general graduation requirements, and helps you make the best use of your time to complete your educational goals.

Orientation may be completed **in person** or online.

### *In Person Orientation*

This is also a time for us to welcome you to Gavilan College and for you to meet other new students and staff



Register online at [www.gavilan.edu/orientation](http://www.gavilan.edu/orientation)

### In-Person Orientation Schedule

Date	Assessment	Orientation	Location
Mon., 6/4		4:00 -6:00	HOL Briggs
Fri., 6/8	9:00-11:00	12:00-2:00	Li 171
Thurs, 6/14	2:30-4:30	5:30-7:30	Li 171
Sat., 7/28	9:00-11:00	12:00-2:00	Li 171
Mon., 8/6	2:00-4:00	5:00-7:00	HOL Briggs
Sat., 8/18	9:00-11:00	12:00-2:00	Li 171
Mon., 8/20	2:00-4:00	5:00-7:00	Li 171

**All new students (never attended college) must complete orientation prior to meeting with a counselor.**



## my DegreeWorks

Log in to myGav and click DegreeWorks on the Student tab for 24/7 online access to:

- View your progress toward a Gavilan degree or certificate.
- Keep track of courses you must take to complete your degree or certificate.
- Check other degree options without any commitments.
- View and print your educational plan.
- View notes from the counseling and administrative offices.
- Use a GPA calculator to determine your term or graduation GPA.

### Specialized Counselors by Program

Athletics:	408-848-4880	GY118
Student Success	408-848-4776	PB11
DRC:	408-848-4767	LI 117
EOPS/CalWORKs:	408-848-4740	LI101A
MESA:	408-848-4887	MA117
STEM:	408-848-4820	SC102
TRIO:	408-848-4707	LI109



**Adding Classes:** Add codes expire on the “last day to add” and cannot be used after that time. Letters from instructors will not be accepted. It is your responsibility to ensure that you are officially registered for classes.

**No exceptions!**

Instructors check the roster at the beginning of each class meeting to confirm that the students present are enrolled.

View your registration status on MyGav or ask your instructor to verify your name on the official class roster.

**Dropping Classes:** You may withdraw from a course by submitting a drop card to Admissions & Records or by completing the drop process on self-service Banner. Click on the Add or Drop Classes link (under Registration Tools) on the Student Tab of MyGAV.

**Withdrawal Policy:** The following grading practices apply when withdrawing from a course:

- If you withdraw from a course before the “NRS” date published in this schedule, or 10% of the class meetings in a late-start class, it will not show up on your transcript.
- If you withdraw from a course prior to completion of 75% of the class meetings for the course you will receive a grade of “W”; thereafter, you will receive whatever grade you have earned based upon the entire semester’s work.

**Course Conflicts:** Students with class conflicts must have a note from 1) either both instructors stating they are aware of the conflict or 2) the instructor of the class the student will leave early/ arrive late. The note must state what steps will be taken to make up time/work or if there are no conflicting problems.

**Educational Plan**

You are expected to take the responsibility for scheduling an appointment with a counselor, preferably at least once a semester to develop, review and update your educational plan and ensure that you are taking the appropriate courses to meet your educational goal.

**General Education Reciprocity Agreement**

Gavilan Community College has entered into a mutual agreement with nine other community colleges to accept the general education of these colleges. The participating colleges are Chabot College (Hayward), De Anza College (Cupertino), Evergreen Valley College (San Jose), Foothill College (Los Altos Hills), Gavilan College (Gilroy), Las Positas (Livermore), Mission College (San Jose), Ohlone College (Fremont), San Jose City College (San Jose) and West Valley College (Saratoga).

Students who obtain a Certification of Completion of Associate Degree General Education or complete an associate degree at any of the participating colleges will have both their general education course work and graduation proficiencies accepted as completed at any one of the participating campuses.

Photo ID and Gavilan Student ID number are required to obtain counseling services.



**Counseling Services**

Counselors available for walk-in registration assistance only:

Location	Date	Day	Hours
Gilroy	May 29	Tuesday	8-6
	May 30	Wednesday	8-6
	June 5	Tuesday	8-5
	June 6	Wednesday	8-5
	June 7	Thursday	8-6
	June 11	Monday	8-6
	June 12	Tuesday	8-6
	June 19	Tuesday	8-5
	June 21	Thursday	8-5
	June 27	Wednesday	8-5
	June 28	Thursday	8-6
	July 12	Thursday	8-6
	July 17	Tuesday	8-6
	July 18	Wednesday	8-5
	July 25	Wednesday	8-5
	July 26	Thursday	8-6
	July 31	Tuesday	8-5
	August 1	Wednesday	8-2
	August 2	Thursday	8-6
	August 7	Tuesday	8-6
	August 8	Wednesday	8-5
	August 9	Thursday	8-5
	August 14	Tuesday	8-6
August 15	Wednesday	8-5	
August 21	Tuesday	8-6	
August 22	Wednesday	8-2	
August 23	Thursday	8-6	
Hollister	June 5	Tuesday	10-6
	June 11	Monday	9-5
	June 19	Tuesday	10-6
	August 8	Wednesday	10-6
	August 23	Thursday	10-6
Morgan Hill	June 6	Wednesday	10-6
	June 21	Thursday	10-6
	August 9	Thursday	10-6
	August 23	Thursday	10-6

**Beginning in September**

**GILROY:** Walk-in: Mon-Fri, 8:30 am - 12:30 pm  
(Please arrive at least 30 minutes before closing)

**MH and HOL:** Call for drop-in and/or appointment schedule.

**Counseling schedules are subject to change.  
Visit [www.gavilan.edu/counseling](http://www.gavilan.edu/counseling) for updates.**

# How to read the Class Schedule

**Transferrability**  
Includes:  
CSU, UC  
CSU-GE area designation  
IGETC area designation  
Gavilan AA/AS General Education designation  
CAN #: For more information, refer to the General Education/ Course Credit Matrix on page 48 of the 2011-2013 Gavilan College Catalog.

**Course Number**

**Course Title**

**Discipline**

**BUSINESS**

**BUS 1 Fundamentals of Business**  
Transferable: CSU; UC; GAV AA/AS, D2  
Course Description  
REQUIRED/ADVISORY: Listed at the end of the course description

CRN	Type	Room	Instructor	Units	Days	Begin-End
10000	LEC	BU120	ROSS Y	3.0	TR	1250P 0210P
10100	LEC	BU119	STAFF	3.0	T	0600P 0900P

**Prerequisites**  
(Refer to the College Catalog for Advisories for most courses. See page 28 of this schedule for an explanation of Advisories, Prerequisites and Co-requisites.)

**Course Reference Number**

**Evening & weekend Courses**  
*gray shading*

**Building/Room**

**Instructional Type**  
LEC Lecture  
LAB Laboratory  
L/L Lecture/Laboratory

**Instructor**

**Semester Units**

**Days -see legend below**

**Times**

## Legend

M = Monday T = Tuesday W = Wednesday R = Thursday F = Friday S = Saturday U = Sunday

ARR = Additional weekly hours required FEX = Field Experience TBA = to be arranged TV = Telecourse

Wrk Ex = Work Experience

Gray shading indicates evening and weekend classes

**What is a CRN?**  
CRN stands for Course Reference Number. This is the number (used to be called section) that you will use to register for your classes.

## Guide to off-campus class locations





For on-campus locations, see campus map, inside back cover

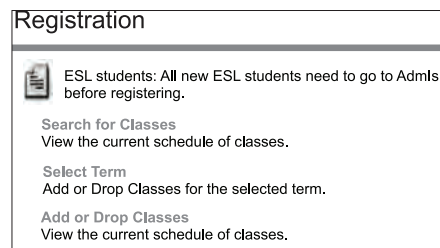
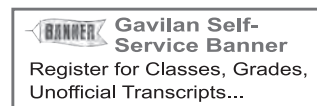
### Off-Campus Class locations

ANZ	Anzar High School, San Juan Bautista	LOADCS1	Live Oak Adult Day Services, 651 West Sixth St., Gilroy
BROWNL	Brownell Middle School, 7800 Carmel St., Gilroy	LOHS	Live Oak High School, 1505 E. Main Ave., Morgan Hill
CALAVR	Calaveras Elementary, 85 Tilton Ave., Morgan Hill	MHG	Morgan Hill Community Center, 17060 Monterey Rd., Morgan Hill
CHS	Christopher High School, 850 Day Rd., Gilroy	OMC	Ochoa Migrant Camp
CRC	Centennial Recreation Ctr., 171 W. Edmundson Ave., Morgan Hill	PORTHL	Portuguese Hall, 695 Seventh St., Hollister
CTC 1-4	GUSD/Gavilan Computer Technology Center on Murray Ave., Gilroy	PLY	Morgan Hill Playhouse, Monterey Highway and Dunne, Morgan Hill
EGLRIG	Eagle Ridge Golf Course, Santa Teresa Blvd., Gilroy	SBHS	San Benito High School 1220 Monterey St., Hollister
ELIOT	Eliot Elementary School, 475 Old Gilroy St., Gilroy	SBCL	San Benito County Library, 470 5th St., Hollister
ELROBL	El Roble Elementary, 930 Third Street, Gilroy	SBRAT	Sobrato High School, 401 Burnett Ave., Morgan Hill
ERGOLF	Eagle Ridge Golf Club, 2951 Club Dr., Gilroy	SJBCC	San Juan Bautista Community Center, 10 San Jose St., San Juan Bautista.
GHS	Gilroy High School, 750 W 10th St., Gilroy	SOL	Solorsano Middle School, 7121 Grenache Way, Gilroy
GIBOWL	Gilroy Bowl, 7554 Monterey Street, Gilroy	STF	St. Francis, 7950 Church St., Gilroy
HOL	Hollister Briggs Bldg, 365 Fourth St. Hollister	SUNNY	Sunnyslope Elementary, 1475 Memorial Dr. Hollister
HOLLCC	Hollister Community Center, 300 West St., Hollister	SVALLY	South Valley High School, 385 loof Ave., Gilroy
HOPE-G	HOPE - 8855 Murray Ave., Gilroy	VG	Village Green, 7610 Isabella Way, Gilroy
HOPE-H	HOPE - 650 San Benito St. Suite #120, Hollister	WEX	Work Experience
HVME1	Hacienda Valley Mobile Estates, 275 Burnett Ave., Morgan Hill		
JS	Jasmine Square, 16530 Monterey Rd., Morgan Hill		

# How to Register Online

New students must file an application at least 10 business days prior to registering.

1. Go to ([www.gavilan.edu](http://www.gavilan.edu)). Click on the **MyGAV icon**. 
2. **Log in to MyGAV**. Enter your **"G" number** and **PIN**. Click **Login**.
3. On the **Main Menu** page, select the **Student Tab**.
4. On the **Student** page, click the **Gavilan Self-Service Banner** box. 
6. On the **Main Menu** page, select **Student**. 
7. On the **Student Menu** page, select **Registration**.
8. On the **Registration** page, click on **Add or Drop Classes**. 
9. On the **Registration Term** page, select the **term** from the drop down list for which you will enroll (e.g. Fall 2011).
10. On the **Add or Drop Classes** page, **enter the CRNs** of the courses you wish to register for and select **Submit Changes**.
11. If **Status=\*\*Web Registered\*\*** then you have successfully registered.
12. To pay for the class(es) you have registered for, go to the bottom of the page and select **Registration Fee Assessment** and you will see your account balance information and payment instructions.



## General Information

**Attendance** If you fail to attend the first class session you may be dropped by the instructor in order to admit waiting students. It is your responsibility to drop the course Do not assume that the instructor will do so. You **MUST** officially withdraw from a class before the refund deadline in order to receive a refund, even if you have never attended the class.

**Advisories** A course advisory is recommended preparation for a course. It is not a prerequisite to taking a course but is strongly suggested that the advisory be met prior to enrollment, as success in the course may depend upon having that skill or knowledge level. This becomes critical in being able to read and understand college textbooks.

**Campus Safety and Crime Statistics** Contact the Gavilan College Security Department at **408-710-7490 (or dial "10" from any campus extension)** to report criminal or potential criminal activity. Campus safety information and crime statistics are available online at [www.gavilan.edu/safety](http://www.gavilan.edu/safety). If you would like a hard copy of this information, copies are available at the Campus Security office (S/F bldg.) or call 408-848-4703 to have a copy mailed to you.

**Course Repetition** Effective Summer 2012, each course may be attempted a maximum of three times at the same college. An "attempt" is any enrollment in a course after the "No Record Shown" deadline, and that is recorded on your transcript as a "W", "I", "CR", "NC", "P", "NP", or a letter grade (A, B, C, D, F, etc.). Registration for the third attempt must be accompanied by a statement of understanding of repeat limits signed by the student and a counselor along with a registration or add card also signed by the counselor. Attempts made prior to Summer 2012 are counted towards the total number of attempts.

**Pass/No Pass, Letter Grade Option** Some courses have the option of a final grade of Pass/No Pass or a traditional letter grade of "A", "B", "C", etc. The grading option is shown by the class listing in the schedule. See 2011-2013 Catalog for details.

**Prerequisites and Co-requisites** A **prerequisite** is a course or skill level that is required **before** you can enroll in another course. Courses used to meet prerequisite requirements must have been completed with a "C" grade or better or "Pass". A **co-requisite** is a set of courses that you must take at the same time.

**Challenging a Prerequisite:** If you believe that you have the equivalent of a prerequisite through other means (courses at another college, AP tests, work experience, etc.) already fulfilled a prerequisite, or that a prerequisite has been improperly established or implemented, you may challenge the prerequisite by filing a **Challenge Form**. See 2011-2013 Catalog for details.

**Transcripts** will be released **ONLY** with written authorization. Telephone requests will not be accepted. The first two copies are free; there is a \$4 charge for each copy thereafter. Transcripts are normally sent out within ten business days of the request. This response time may be longer during busy periods such as the first two weeks of a new semester. Urgent requests cannot be honored during the late registration period but can normally be produced within 48 hours at a cost of \$7 per copy. Unofficial transcripts are available online.



## Paying for College

Pay fees in person at all locations, by mail, or online at [www.gavilan.edu](http://www.gavilan.edu) In Person: cash, check, Mastercard, Visa  
Online: American Express, MasterCard, Visa or Discover Card

### Basic Fees

Per unit fee (California resident)	\$46
Per unit fee (non-resident)	\$226/summer, \$238/fall
Health Fee:	\$15/summer, \$17/fall
Campus Center Use Fee (fall only)	\$1 per unit to a maximum of \$5
Student Representation Fee . . . . .	\$1
ASB Card, per semester . . . . .	\$6

### Student Representation Fee

The student government (ASB) uses the fees to lobby and advocate for student issues and concerns at the state level, and to support opportunities for students to attend leadership conferences on issues related to advocacy. If you do not wish to support these activities you may request a refund directly from the ASB.

### Student ID (ASB) Discount Card

ASB cards are issued as part of the registration process. You may pay and have your picture taken at all registration locations. Students who register online and opt not to purchase an ASB card at the time of registration may purchase one at a later time. Students with financial hardship can request assistance at Financial Aid, EOPS, TRIO, and MESA programs.

Associated Student Body Card fees support campus activities, educational programs, speakers, and cultural events, and provide discounts to card-holders at campus and off-campus venues. If you do not wish to purchase an ASB card you may opt-out at the time of registration.

**Parking Permits** Required only on the Gilroy campus Monday-Friday. Purchase parking permits online at MyGav.

Day Permit (7 a.m. - 10 p.m.)	\$40
Day Permit with TANF/AFDC/SSI or Financial Aid	\$20
Evening Permit (3 p.m. - 10 p.m.) . . . . .	\$20
Summer . . . . .	\$20
Single-Day permit . . . . .	\$1.00

Purchase single-day permits from the coin-operated machines located in parking lots A, E, H and at the south entrance to campus. Exact change is required.

**Student Health Fees** provide health services and accident insurance for all students enrolled in credit classes.

### Book and Materials Costs *Reference H. R. 4127*

The International Standard Book Number (ISBN) and retail price of required or recommended text books and supplemental materials for each course. is available at [www.gavilan.edu/bookstore/index.htm](http://www.gavilan.edu/bookstore/index.htm)

### California Nonresident Tuition Fee Exemption (AB540)

as required by California law, provides an exemption from payment of non-resident tuition for eligible non-immigrant students. To be eligible, you must have attended a California high school for three full years and have graduated from a California high school or have received the equivalent of a California diploma (GED, CHESPE). The exemption does not grant residency status and you may not be eligible for state aid programs such as BOG, EOPS or federal financial aid. You must sign an affidavit affirming that you have filed or will file an application with INS to legalize your immigration status as soon as you are eligible to do so. Contact the Admissions & Records Office for more information.

## Summer / Fall 2012 Fee Schedule

TOTALS INCLUDE: Per unit Enrollment Fee, \$17 Health Fee (\$15 for summer), \$1 per unit Campus Center Use Fee (maximum of \$5, not applicable for summer), \$6 Student ID/Discount Card and \$1 Student Representation Fee.

# of Units	California Resident	Non Resident Out-of-State	# of Units	California Resident	Non Resident Out-of-State	# of Units	California Resident	Non Resident Out-of-State
0.5	45.00 / 47.50	135.00 / 143.50	6.5	328.00	1576.00	12.5	604.00 . . . .	3004.00
1.0	68.00 / 71.00	248.00 / 263.00	7.0	351.00 . . . .	1695.00	13.0	627.00 . . . .	3123.00
1.5	91.00 / 94.50	361.00 / 382.50	7.5	374.00 . . . .	1814.00	13.5	650.00	3242.00
2.0	114.00 /118.00	474.00 / 502.00	8.0	397.00 . . . .	1933.00	14.0	673.00	3361.00
2.5	137.00/141.50	587.00 / 621.50	8.5	420.00 . . . .	2052.00	14.5	696.00	3480.00
3.0	160.00 /165.00	700.00 / 741.00	9.0	443.00 . . . .	2171.00	15.0	719.00	3599.00
3.5	183.00 /188.50	813.00 / 860.50	9.5	466.00 . . . .	2290.00	15.5	742.00	3718.00
4.0	206.00 /212.00	926.00 / 980.00	10.0	489.00 . . . .	2409.00	16.0	765.00	3837.00
4.5	229.00 /235.50	1039.00 /1099.50	10.5	512.00 . . . .	2528.00	16.5	788.00	3956.00
5.0	252.00 /259.00	1152.00 /1219.00	11.0	535.00 . . . .	2647.00	17.0	811.00	4075.00
5.5	275.00 /282.00	1265.00 /1338.00	11.5	558.00 . . . .	2766.00	17.5	834.00	4194.00
6.0	298.00 /305.00	1378.00 /1457.00	12.0	581.00 . . . .	2885.00	18.0	857.00	4313.00

## Payment Deadlines- See inside front cover for dates.

You must pay **in full** by the payment deadline following the day you register (it may be the same day.) **If you receive financial aid** you will be required to pay some minimal fees (some as low as \$1.00) before the payment deadline or risk being dropped from ALL classes.

If you are unsure if you qualify for aid or the amount you will be expected to pay in fees upon registration, visit the Financial Aid Office on the main campus or view your financial aid status on MyGAV.

**If you add classes** after the initial registration, you MUST check your account balance. If you owe additional fees, you must pay those before the next payment deadline or you will be dropped from ALL your classes, even those you registered for earlier.

### Courses With Additional Fees

Payable at registration

COURSE	DESCRIPTION	FEE
AH 16	IV THERAPY	\$50.00
AH 51	MEDICAL-SURGICAL NURSING	\$100.00
AH 53	MEDICAL-SURGICAL/MATERNAL-NEONAT NURSE	\$100.00
AH 55	INTERACTIVE/MENTAL HEALTH NSG	\$100.00
GUID 1	SELF ASSESSMENT	\$12.00
PSYC 5	SELF ASSESSMENT	\$12.00

Payable to instructor or additional materials required

COURSE	DESCRIPTION	FEE
COS 200	BEGINNING COSMETOLOGY KIT includes cosmetology kit, manikin, and uniform. Payable at Admissions and Records by the first day of instruction. Additional supplies required. Contact the Cosmetology department at (408) 848-4884 for details.	\$675
COS 201	INTERMEDIATE COSMETOLOGY\$200 (approx.) Students must purchase supplies. Does not include books and classroom materials.	\$200
COS 202	ADVANCED COSMETOLOGY\$200 (approx.) Students must purchase supplies. Does not include books and classroom materials.	\$200
KIN 20	BOWLING	\$1.50 per session

### Refunds

You must drop classes by the deadline in order to receive a refund.

- Semester-length: See inside front cover
- Short-term courses: before 10% of the course meetings have passed.
- One- or two-day courses: before the start of the course.

Refunds of less than \$10 will remain on your account as a credit.

Refund checks are mailed. Be sure your address is current in your MyGAV account to ensure prompt delivery.

## Making a Payment in MyGAV

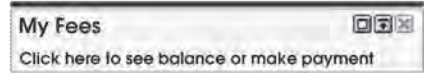
1. Go to **www.gavilan.edu** and click on MyGAV icon.



2. **Log in to MyGAV.** Enter your “G” number and PIN. Click **Login**.

3. On the **Main Menu** page, select the **Student Tab**.

4. Click on the **My Fees** link and it will take you to ...



5. **Select Term.** Enter the term for which you want to pay from the drop-down list and select **Submit**.

### Select Term

Select a Term:

6. The **Account Detail for Term** screen shows balances, financial aid and pending transactions on your account.



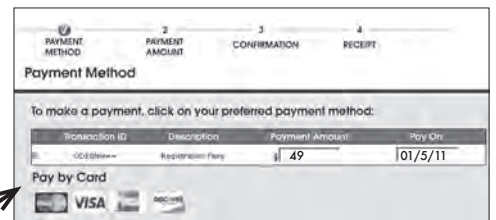
It is important that you pay the entire **Account Balance** in order to prevent being dropped from all your classes prior to the payment deadline (see chart in the left column.)

7. On the **Tuition and Fees Payment** screen enter the amount you wish to pay. Select **Submit**.



8. **Payment Method:**

You can pay with American Express, Discover, Mastercard, Visa or your debit card.



Click on **Pay by Card**. Fill in your information and click on **Continue**. Review your confirmation and print your receipt.

## Financial Aid (408) 848-4727

Some financial aid programs are designed to provide assistance to students with documented financial need. This aid is provided from federal, state and private sources.

You must have a high school diploma or GED to qualify for federal aid.

### Federal and State Grants available at Gavilan College:

- Federal Pell Grant
- Federal SEO Grant
- Federal Work Study Grant
- Cal Grant (B and C)
- Chafee Grant



### Applications

Financial aid applicants must:

- demonstrate need according to the guidelines of each program.
- be a U.S. citizen or eligible non-citizen.
- be in good standing on a federal student loan (not in default) or not owe a refund of student financial aid.
- demonstrate ability to benefit from higher education
- be a regular student in an eligible program enrolling for the purpose of obtaining a degree or certificate.
- be registered (or formerly registered) with Selective Service (males only).
- maintain satisfactory academic progress.

### **FAFSA (Free Application for Federal Student Aid)**

The FAFSA determines your eligibility for federal/state grants, work study, and loans. It can be completed through paper application or online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

### Use Gavilan College code: 001202

Complete the **2011-12 FAFSA**, for Summer Session 2012 and the **2012-2013 FAFSA** for Fall Semester 2012

**BOG Fee Waiver:** The Board of Governor's Fee Waiver Program waives enrollment fees for eligible California residents. For complete details on three different methods to qualify for the BOG Fee Waiver, visit us at <http://www.gavilan.edu/finaid/apply/waiver.html>.

### **Federal Work-study: NOT AVAILABLE IN SUMMER.**

Provides Gavilan College students with part-time employment while gaining valuable work experience. To be considered for federal work study, file the FAFSA, indicate interest in Work Study, meet program requirements, and have financial need. Funding for Federal Work Study is limited.

**Student Loans:** Gavilan College participates in the Federal Direct Student Loan Program. If you are interested in applying for a student loan, contact the Financial Aid Office.

**Scholarships** Scholarships are awarded on the basis of academic achievement and/or financial need. Eligibility varies and is set by the scholarship donor. Private scholarship applications with various deadlines throughout the school year are available on the Financial Aid website, [www.gavilan.edu/finaid](http://www.gavilan.edu/finaid). Check back often. New scholarships are announced throughout the year.

## Veterans' Education Benefits (408) 848-4734

- <http://www.gavilan.edu/veterans/>

Welcome back veterans! Gavilan College offers special assistance to veterans and dependents of disabled veterans.

Pre-priority registration is granted to any member or former member of the Armed Forces of the United States who is within two years of leaving active duty. For more information consult a counselor or the Veteran Certifying official in the Financial Aid Office (SC124) .

Gavilan College recognizes credit and grants credit to veterans and reservists for service and training completed in the Armed Forces. Gavilan College reports as credit for prior training only those prior units that are required for the student's current objective at Gavilan College.

Chapters related to veterans' education benefits:

- Chapter 30 Montgomery GI Bill
- Chapter 31 Vocational Rehabilitation
- Chapter 33 Post 9/11 GI Bill
- Chapter 35 Dependents Educational Assistance
- Chapter 1606 Montgomery GI Bill – Selected Reserve
- Chapter 1607 Reserve Educational Assistance Program (REAP)

**Post 9/11 GI Bill:** Only active duty service performed after 9/11/2001 may be considered for determining eligibility for this new benefit. To be eligible, a service member or veteran must have served at least 90 days on active duty. However individuals honorably discharged for a service-connected disability who served 30 continuous days after 9/10/2001 may also establish eligibility.

Apply for benefits online:

<http://vabenefits.vba.va.gov/vonapp/main.asp>

Visit us: Bring DD214 to VA Certifying Official at the **Veterans Welcome Window** in the Financial Aid Office. Bring any academic transcripts from previous institutions for development of an Ed Plan. To schedule an appointment with a Gavilan College counselor to develop an Educational Plan, please visit the Counseling Office - SC 113 (in the Student Center) or go to [www.gavilan.edu/counsel](http://www.gavilan.edu/counsel).

The VA Certifying Official will require an Education Plan in order to certify benefits.

### **Satisfactory Academic Progress (SAP) Policy**

The Gavilan College Financial Aid Office is required to measure your academic progress toward a certificate, associate, or transfer degree program. If you are not pursuing one of these programs, you are not eligible for financial aid. Your progress will be reviewed at least once per academic year.

If you had extenuating circumstances for your last term at Gavilan College and were placed on disqualification, you may submit an Appeal and SAP Quiz to the Financial Aid Office for consideration.



**Disability Resource Center (DRC)**

**(408) 848-4865** DRC provides a variety of services and classes for students with disabilities as they move toward their educational or vocational goals. Services include: academic, career and vocational counseling; registration assistance; learning skills assessment, specialized tutoring; vocational preparation and; job placement; mobility assistance; note taking; test-taking; facilitation; sign language Interpreting; real time captioning; alternate media services; and assistive computer technology and training

**DRC CLASSES OFFERED:**

Guidance Courses:

- Guid 530 Job Readiness
- Guid 557 Learning Skills Evaluation
- Guid 558 Learning Skills Laboratory
- Guid 560 Individual Learning Skills Development
- Guid 562 Directed Study Lab in Pre-Algebra
- Guid 563 Directed Study Lab in Algebra
- Guid 565 Directed Study Lab in Intermediate Algebra

Adapted Physical Education:

- APE 34/534 Adapted Aquatic Exercise
- APE 35/535 Adapted Swimming for Total Fitness
- APE 36/536 Adapted Physical Education
- APE 38/538 Adapted Cardiovascular Conditioning and Training

Computer Science Classes:

- CSIS 570 Computer Access Evaluation
- CSIS 571 Computer Assisted Instruction
- CSIS 572 Adaptive Computer Basics

Vocational Preparation: These programs are offered for students with intellectual disabilities at three sites: Gavilan College, HOPE in Gilroy and HOPE in Hollister.

Students requiring accommodations or arrangements because of hearing, visual, or other disabilities should contact their instructor, counselor, or the Adapted Services Specialist at the Disability Resource Center

**GavALERT**

Gavilan College has an emergency alert system which can contact you by text, email, or voice in the case of a campus emergency. **It is up to you to make sure that the contact information listed in self-service Banner is correct.** Once per semester you will receive a test message which will direct you to update your contact information in self-service Banner. For more information go to [www.gavilan.edu/gavalert](http://www.gavilan.edu/gavalert).



The College Catalog contains a complete description of all Gavilan College courses, student policies, and services. It can be purchased for \$4.00 at the bookstore or viewed online at [www.gavilan.edu/catalog](http://www.gavilan.edu/catalog)

**High School Students Concurrent Enrollment**

**Important Dates**

- May 21** High school student registration begins
- May 29** Deadline for paperwork, assessment, and registration activities for Summer classes
- June 11** Summer Session begins
- August 15** Deadline for paperwork, assessment, and registration activities for Fall Semester
- August 29** Fall Semester begins

**Things to consider:**

- Plan early!
- No exceptions for incomplete paperwork
- High school students cannot register late or use add codes

**Checklist:**

- Application (allow 8 days for processing)
- High School Contract form, completed, with all signatures
- High School Transcript
- Assessment test or EAP
- Registration card
- Proof of 2.00 cumulative GPA or higher
- Meet registration deadlines
- Payment of fees
- Purchase books and required materials

Contact Admissions and Records for additional information (408) 848-4735



**Health Insurance For Students**

Affordable year-round insurance is now available for community college students enrolled in a minimum of 6 units!

**\$200 deductible per year (\$100 when referred by Student Health Services)**

**Visit the doctor of your choice.**

**Benefits include:** hospitalization, emergency room visits, surgery, doctor's visits, treatment for mental and nervous conditions, prescription drug coverage, toll-free Nurse Advice Line.

**1-800-367-5830**

**studentinsuranceagency.com**

(Click on Domestic Plans.)

Sponsored by the Community College League of California

For detailed descriptions of Student Services programs, see the 2011-2013 Catalog or go to [www.gavilan.edu/catalog](http://www.gavilan.edu/catalog)

<i>Program</i>	<i>Intended for:</i>	<i>Services</i>
<b>CalWORKS</b> (408) 848-4790 L101 A M-F 8 a.m. – 5 p.m.	<ul style="list-style-type: none"> <li>• Students receiving TANF (Temporary Assistance to Needy Families)</li> </ul>	<ul style="list-style-type: none"> <li>• Counseling</li> <li>• Textbooks</li> <li>• Employment assistance</li> <li>• Job placement</li> </ul>
<b>Career/Transfer Center</b> (408) 848-4818 <a href="http://www.gavilan.edu/transfer">www.gavilan.edu/transfer</a> SC 101	<ul style="list-style-type: none"> <li>• Students</li> <li>• Prospective students</li> <li>• Alumni and the community</li> <li>• Faculty and staff</li> </ul>	<ul style="list-style-type: none"> <li>• EUREKA career guidance program</li> <li>• Career Connections job search website</li> <li>• Help in making career and transfer decisions</li> </ul>
<b>Cooperative Agencies Resources for Education (CARE)</b> (408) 848-4790 LI 101 A/B	<ul style="list-style-type: none"> <li>• Single parent/guardian of at least one child under 14</li> <li>• 18 or over</li> <li>• head of household</li> <li>• receiving cash assistance from Department of Social Services</li> <li>• eligible for EOPS</li> </ul>	<ul style="list-style-type: none"> <li>• Counseling</li> <li>• Priority registration</li> <li>• Academic tutoring</li> <li>• Financial assistance for transportation</li> <li>• Books and supplies</li> <li>• Grants</li> <li>• Other support services</li> </ul>
<b>Child Development Center</b> (408) 848-4815 <a href="http://www.gavilan.edu/cdc">www.gavilan.edu/cdc</a>	<ul style="list-style-type: none"> <li>• Pre-school age children</li> <li>• Parents may be students or community members</li> </ul>	<ul style="list-style-type: none"> <li>• Subsidized childcare</li> <li>• Fee-based childcare</li> <li>• Snacks, lunch</li> </ul>
<b>Disability Resource Center</b> (408) 848-4865 TTY – (408) 846-4924 <a href="http://www.gavilan.edu/drc">www.gavilan.edu/drc</a> LI 117	<ul style="list-style-type: none"> <li>• Students with physical, mental, and learning disabilities</li> <li>• U.S. Military Veterans</li> </ul>	<ul style="list-style-type: none"> <li>• Academic, career and vocational counseling;</li> <li>• Learning skills assessment</li> <li>• Specialized tutoring;</li> <li>• Vocational preparation and job placement</li> <li>• Accommodations, see page 13</li> </ul>
<b>Extended Opportunity Programs and Services (EOPS)</b> (408) 848-4740	<ul style="list-style-type: none"> <li>• Students with social, economic, and educational challenges</li> <li>• Foster youth</li> <li>• Space in the program is limited</li> </ul>	<ul style="list-style-type: none"> <li>• Counseling</li> <li>• Book vouchers</li> <li>• Specialized workshops for student success</li> <li>• Student computer center</li> <li>• Book lending library</li> <li>• Priority registration</li> </ul>
<b>First Year Experience</b>	<ul style="list-style-type: none"> <li>• First-time college students</li> </ul>	<ul style="list-style-type: none"> <li>• Strengthen reading, writing, and study skills</li> <li>• Gain familiarity with campus and resources</li> <li>• Develop connections between courses</li> </ul>
<b>General Counseling</b>	<ul style="list-style-type: none"> <li>• Students</li> <li>• Prospective students</li> </ul>	<ul style="list-style-type: none"> <li>• Counseling</li> <li>• Registration</li> <li>• Course placement</li> <li>• Career and vocational counseling</li> </ul>
<b>Health Services</b>	<ul style="list-style-type: none"> <li>• All students</li> </ul>	<ul style="list-style-type: none"> <li>• see next page</li> </ul>
<b>Outreach and Recruitment</b> (408) 846-4993 PB 11	<ul style="list-style-type: none"> <li>• Prospective students and their families</li> </ul>	<ul style="list-style-type: none"> <li>• Campus tours and visits</li> <li>• Presentations</li> <li>• Information</li> </ul>
<b>Puente</b> (408) 848-4807	<ul style="list-style-type: none"> <li>• Educationally underserved students who plan to transfer to four-year colleges and universities</li> </ul>	<ul style="list-style-type: none"> <li>• Learning community pairing classes in English and Guidance</li> <li>• Counseling</li> <li>• Community mentors</li> </ul>
<b>Mediation</b> (408) 848-4723	<ul style="list-style-type: none"> <li>• Students experiencing intrapersonal disputes</li> </ul>	<ul style="list-style-type: none"> <li>• Trained mediators</li> <li>• Mutually agreeable solutions</li> </ul>
<b>Student Success Center</b> (408) 852-2866 PB 11	<ul style="list-style-type: none"> <li>• Students who assess into pre-collegiate English or math</li> <li>• New students</li> <li>• ESL students</li> </ul>	<ul style="list-style-type: none"> <li>• Referrals</li> <li>• Counseling</li> <li>• Workshops</li> <li>• Early intervention</li> </ul>
<b>TRIO</b> (408) 846-4981 LI 109	<ul style="list-style-type: none"> <li>• First-generation students <b>or</b></li> <li>• Low-income <b>or</b></li> <li>• Disabled</li> <li>• Space in the program is limited to 160</li> </ul>	<ul style="list-style-type: none"> <li>• Academic counseling</li> <li>• Laptop and calculator lending</li> <li>• Cultural and social activities</li> <li>• University visits</li> </ul>

## Student Life - 408-852-2849

**Student Activities Office** supports students in the development of skills through participation in student life and campus activities. This office supports the ASB and student clubs and coordinates campus-wide events.

### Associated Student Body (ASB) 408-848-4777

is the official student organization on campus and provides the majority of student input and recommendations on critical campus issues to faculty, staff, administration and the Board of Trustees.

**Clubs** - A variety of clubs and organizations provide opportunities to participate in scholastic, social, political, cultural and recreational pursuits. Club activities are coordinated and supported through the Student Senate. Students are encouraged to start clubs if they have a particular interest not represented currently on campus.

**Student Senate** is a representative body of students who meet weekly to plan, implement and evaluate college activities and services that meet the needs of Gavilan College students. Any student who meets the requirements of the ASB's by-laws may become a voting member of the Student Senate. The elected and appointed officers provide a liaison between the students and academic departments and student services. The variety of leadership positions allows for different levels of involvement so that students can balance their academic and extracurricular loads effectively.

The political and practical leadership skills that students develop through the ASB are supplemented through a leadership course offered through the Political Science and Psychology Departments (POLS 27; PSYC 27). The curriculum includes practical skills that are applicable to college-related opportunities and other professional and personal environments.

**ASB Student Body Card** revenue supports social and cultural activities on campus and provides the purchaser with free admission to athletic events, discounts at cultural events and free bluebooks and scantrons (testing supplies) in the bookstore. Community-wide businesses offer discounts to card holders such as reduced movie admissions, restaurant, gym, museum, computer and software discounts. ASB cards can be activated as library cards and come with 100 free prints. **Please note:** There is a \$2 charge for replacing lost ASB cards.

**Gavilan Press 408-848-4837** The Gavilan Press, an independent student newspaper, gives students a real world journalism experience, training in traditional and digital tools, and a public forum for their ideas and opinions. The newspaper has covered events, issues and people that shape, reflect and define the college and the world since 1967. The Gavilan Press is also available online at [www.gavilanpress.com](http://www.gavilanpress.com).

### Rho Alpha Mu - Honor Society 408-848-4897

is the Gavilan College chapter of Alpha Gamma Sigma, the California Community College Honor Scholarship Society. Its purpose is to recognize student scholarship, contribute to the social and cultural life of the campus and to provide and promote active involvement with the larger community through voluntary community service activities. Membership is open to all those with at least a 3.0 grade point average. There are a number of financial award possibilities for members in good standing.

**Gavilan College is a smoke and tobacco-free campus**

**Smoking is permitted only in designated areas. (see campus map, inside back cover)**



**You can get help quitting!**

## Student Health Services

- ◇ First aid treatment
- ◇ Smoking cessation treatment, including nicotine replacement therapy
- ◇ blood pressure screening
- ◇ tuberculin skin testing for students
- ◇ HIV testing referrals
- ◇ condoms
- ◇ over-the-counter medications such as aspirin
  - ◇ Pamphlets and classes on nutrition, hepatitis, stress management, AIDS, suicide and other topics.
  - ◇ Referrals for health conditions including alcohol and drug intervention

**(408) 848-4791, Student Center, SC118**

## Student CLUBS

Ambassadors, Otaku (Anime), Chi Sigma Iota (Administration of Justice), Cheerleading, CDC Parenting Club, Christian Fellowship, Communications Club, COSMO, Digital Media, Engineering Club, EOPS Club, Gavilan Burners, (Wheelchair Basketball Club), Gavilan Music, GavTV, Inception Literary Club, International Club, The Order of the Knights of Gavilan, Knit Wits, Latina Leadership Network, LDS, MESA (Math Engineering Science Achievement), MLDT (Medical Leaders - Doctors of Tomorrow), OUT, Parent's Club, Philosophy Club, Physician Assistants Club, RamBassadors, Rho Alpha Mu, Science Alliance, TADA/Theatre Arts, Teachers For Tomorrow, Tennis Club, Veterans' Club, WordUP (Literature)





<b>Resource / Location / Contact</b>	<b>Description</b>		
<b>Disability Resource Center's High Tech Center &amp; Learning Skills Lab</b>	<ul style="list-style-type: none"> <li>Assistive software</li> <li>Adaptive equipment</li> <li>Specialized courses</li> </ul>		
<b>English as a Second Language (ESL) Computer Lab</b> BU119. Call 408-848-4856	<ul style="list-style-type: none"> <li>Software programs for all levels and ESL classes.</li> </ul>		
<b>Learning Communities</b>	<ul style="list-style-type: none"> <li>Two or more linked courses.</li> <li>Research shows that when you take a learning community course, you become a stronger student and do better in your other college courses.</li> </ul>		
<b>Library</b> <a href="http://www.gavilan.edu/library/">www.gavilan.edu/library/</a>  Monday-Thursday, from 8:00 am - 8:00 pm and Friday from 8:00 am - 3:00 pm. For more information call 848-4810 (Circulation) or 848-4806 (Reference.)	<ul style="list-style-type: none"> <li>Print and electronic resources</li> <li>60,000 printed books</li> <li>25,000+ eBooks</li> <li>2,500 magazine titles,</li> <li>Electronic databases</li> <li>DVD's, films and talking books.</li> <li>Online catalog</li> <li>Links to class websites and key online resources</li> </ul>		
<b>Math Lab</b> <a href="http://www.gavilan.edu/mathlab/">www.gavilan.edu/mathlab/</a> MA101.  call 408-846-4959.	<ul style="list-style-type: none"> <li>Practice math skills</li> <li>Individualized help (every level) computers</li> <li>Tutorial software</li> <li>Math software for geometry, statistics and calculus projects.</li> </ul>		
<b>MESA</b> (Mathematics, Engineering and Science Achievement) 408-846-4968 <a href="http://www.gavilan.edu/mesa">www.gavilan.edu/mesa</a>	<table border="0"> <tr> <td> <ul style="list-style-type: none"> <li>Study center</li> <li>Academic Excellence Workshops, tutoring, University trips, Academic advising, Transfer assistance workshops and more.</li> </ul> </td> <td>                     Eligibility:                      1) majoring in math and science based fields (ie. Biology, Chemistry, Engineering etc.),                      2) planning to transfer to 4-year universities                      3) have financial need and                      4) are first generation college students.                 </td> </tr> </table>	<ul style="list-style-type: none"> <li>Study center</li> <li>Academic Excellence Workshops, tutoring, University trips, Academic advising, Transfer assistance workshops and more.</li> </ul>	Eligibility: 1) majoring in math and science based fields (ie. Biology, Chemistry, Engineering etc.), 2) planning to transfer to 4-year universities 3) have financial need and 4) are first generation college students.
<ul style="list-style-type: none"> <li>Study center</li> <li>Academic Excellence Workshops, tutoring, University trips, Academic advising, Transfer assistance workshops and more.</li> </ul>	Eligibility: 1) majoring in math and science based fields (ie. Biology, Chemistry, Engineering etc.), 2) planning to transfer to 4-year universities 3) have financial need and 4) are first generation college students.		
<b>Service Learning</b>	<ul style="list-style-type: none"> <li>Classes with a community service component to provide job and life experience.</li> </ul>		
<b>STEM</b>	<ul style="list-style-type: none"> <li>Internships</li> <li>Support</li> <li>Counseling for science and technology majors</li> </ul>		
<b>Student Success Center</b> PB 11	<ul style="list-style-type: none"> <li>A one-stop shop for first-year students.</li> <li>Come at any time of the day to use the computers, get tutoring, see counselors, and hang out with friends.</li> <li>Computers and printers for student use.</li> <li>Refrigerator and microwave. Snacks.</li> <li>Tutoring and workshops.</li> </ul>		
<b>Tutoring</b> Tutoring Center (LI 116) Computer Place (LI 168). <a href="http://www.gavilan.edu/tutor">www.gavilan.edu/tutor</a> (408) 848-4838.	<ul style="list-style-type: none"> <li>Tutoring for all levels, all courses</li> <li>Drop-in or appointment</li> </ul>		
<b>Writing Center</b> (408) 848-4811 LI 120 Monday-Thursday 8 am-6 pm (closed Mondays 2:30-3:30 pm) and Friday 8 am-2 pm.	<ul style="list-style-type: none"> <li>Help with class assignments</li> <li>Help with poetry, short stories, lyrics, business letters and resumes.</li> <li>Space for writing discussions, meeting, workshops and study groups.</li> <li>Special events include activities with acclaimed writers from our</li> <li>Visiting Writers and Scholars in Residence programs</li> </ul>		

## LIBRARY

<http://www.gavilan.edu/library>

Discover the rich resources available with your library card. Whether for your term-paper or your interests, current and reliable materials specifically designed for Gavilan courses are available from the library databases. About a third of all the library materials are from "proprietary" databases. That means we pay for these materials on your behalf; they are not available to the public at large.



### GET YOUR LIBRARY CARD NOW!

Your library card gives you access to library resources:

- access to computers in the library
- books, eBooks, reserve materials and more
- access to all electronic databases, on campus or from home

Get your library card in person or online. Library cards are available to registered Gavilan students, staff and faculty, as well as community residents with a valid photo identification.

ASB cards can be used as library cards! Ask at the library desk to have yours activated.

## Apply for a Book Loan

With an ASB card you can apply for an ASB book loan (up to \$300) at the Financial Aid Office, room SC124.

Buy an ASB card at the Admissions & Records Office, room SC111.



## Rent a Textbook!

**You can save 50% or more!**

Go to [rent-a-text.com](http://rent-a-text.com) or see bookstore for details.

## Guide to Grades

Grade	GPA	Definition
A	4	Excellent
A-	3.7	Excellent
B+	3.3	Good
B	3	Good
B-	2.7	Good
C+	2.3	Satisfactory
C	2	Satisfactory
D	1	Passing, Less Than Satisfactory
F	0	Failing
P*	0	Pass - at least satisfactory, units awarded not counted in grade point average or in consideration of honors.
NP*	0	No Pass - less than satisfactory or failing, units not counted in grade point average.
I	0	Incomplete - incomplete academic work for unforeseeable, emergency and justifiable reasons after the last day to withdraw with a "W". Request for this grade must be initiated by the student. Work to be completed must not involve further class attendance or instruction. The Incomplete must be made up during the next term of attendance, summer excluded, within the next year.
W	0	Withdraw - withdrew from class after the NRS (No Record Shown) period and before the W deadline. Students withdrawing from courses after the W deadline must be awarded a letter grade or, if appropriate, request an incomplete (see above.)
MW	0	Military Withdrawal

**To be used ONLY if final grade for a course is designated Pass/No Pass**

## Need to print out documents?

## GoPrint

Get 100 free prints with purchase of an ASB (Associated Student Body) card!!

**Prints are:  
\$.05 (black & white)  
\$.10 (color)**

Purchase either a GoPrint or ASB card and you're good to go! No need to fumble around with coins!

GoPrint cards can be purchased and reloaded at the following pay stations: The Business Skills Lab, Computer Place, Library and the Morgan Hill and Hollister computer labs.

- ☛ ASB cards are issued as part of the registration process. You may pay and have your picture taken in the Admissions and Records Office or at Morgan Hill and Hollister sites.
- ☛ You may purchase your ASB card online at the time of registration only. ASB cards may also be purchased in person at the Admissions and Records office on the main campus or at Morgan Hill and Hollister sites.
- ☛ Students with financial hardship can request assistance at Financial Aid, EOPS, TRIO, and MESA programs.

## Policies & Procedures

Complete policies and procedures are available at [www.gavilan.edu](http://www.gavilan.edu) or by visiting the office of the Vice President of Student Services (SC130).

**Academic Freedom** It shall be the policy of Gavilan College to maintain and encourage full freedom for its faculty to teach, research and pursue knowledge subject to the applicable provisions of law. In the exercise of this freedom the faculty member may, as provided in the U.S. and California Constitutions and other applicable laws, discuss his/her own subject or area of competence in the classroom, as well as any other relevant matters, including controversial matters, so long as he/she distinguishes between personal opinions and factual information.

- Faculty shall be free from unlawful harassment or from unlawful interference or restrictions based on political views.
- Faculty shall be free from any and all forms of electronic or other listening or recording devices, except with his/her express and non-continuing consent, except where allowed otherwise by law.
- The Board shall not unlawfully inquire into, nor predicate any adverse action upon a faculty member's personal, political or organizational activities or preferences.
- The Board shall not interfere with a faculty member's freedom of speech or use of materials in any teaching assignment, except as allowed by law.

The intent is to allow those activities protected by constitutional freedom of speech and other forms of academic freedom protected by the laws of the State of California and the laws of the United States.

## Complaints

To file a complaint with the Office of the Chancellor of the California Community Colleges, go to <http://www.cccco.edu/ContactUs/>

## Disabilities

**American's With Disabilities Act (ADA) Compliance:** If you have a verified disability and need academic materials in an alternate format or other services, contact the Disability Resource Center at 408-848-4865 or the Vice President of Student Services at 408-848-4738 for assistance.

## Discrimination

**Prohibition of Harassment and Hate Crimes** (Reference: Education Code sections 212.5; 66252; 66281.5): The district is committed to providing an academic and work environment that respects the dignity of individuals and groups. Sexual harassment, all forms of sexual intimidation and exploitation, other unlawful harassment and hate crimes, including those which are based on any of the following statuses; race, color, religion, ancestry, national origin, disability, sex (i.e., gender), sexual orientation, or the perception that a person has one or more of the foregoing characteristics, are prohibited.

**Non-Discrimination:** The district is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities.

**Title VI, Title IX, and ADA/Section 504/508:** To file complaints in the following areas please contact the Equal Opportunity Officer, Joseph D. Keeler, Vice President of Administrative Services, HR101 (408-848-4731) or the Director of Human Resources, HR103 (408-848-4753).

The areas are: 1) Civil rights complaints (Title VI), 2) Gender equity, sex discrimination/harassment complaints (Title IX) and 3) Persons with disabilities discrimination complaints (ADA/Section 504/508).

**Drug Free Schools and Campuses Act** District policy AP 3550 prohibits "the use, distribution, sale or possession of alcohol, narcotics, dangerous or illegal drugs or other controlled substances, as defined in California statutes, on district property or at any function sponsored by the district." Gavilan College complies with the Drug-Free Schools and Campuses Act of 1989 and the Drug-Free Workplace Act of 1988.

The college recognizes the legal drinking age of 21 years and enforces all state laws regulating the use of alcoholic beverages. All members of the campus community are subject to disciplinary action and/or criminal prosecution for the on-campus possession, use, sale or distribution (by either sale or gift) of any quantity of inappropriate prescription drugs, or controlled substances as defined by the State of California Health and Safety Code. Students found to be in violation of this policy may be subject to the Standards of Student Conduct and Discipline Procedures. Any district employee who violates these laws is subject to prosecution by civil authorities and disciplinary action by the District.

## For Free Confidential Assistance:

On-Campus:

- Counseling Center, 408-848-4723
- Student Health Services, 408-848-4791

Off-Campus:

- Alcoholics Anonymous, 408-374-8511; [www.AASanJose.org](http://www.AASanJose.org)
- Narcotics Anonymous, 408-998-4200
- National Council on Alcoholism & Drug Dependence 408-292-7292

Further detailed information on the risks associated with the use of alcohol and other drugs may be obtained from the Gavilan College website: [www.gavilan.edu/health](http://www.gavilan.edu/health) and [www.gavilan.edu/jobs/index.html](http://www.gavilan.edu/jobs/index.html).

## Health Consequences:

- Drugs and alcohol are toxic to the human body and if abused can have catastrophic consequences. Some drugs, such as crack, are so toxic that even one experimental use can be fatal.
- Impaired learning due to poor concentration, fatigue, drowsiness, anxiety, altered perception, confusion, indifference, depersonalization, memory loss, panic attacks and drug-induced psychosis.
- Impaired judgment leading to driving under the influence of alcohol/other drugs, accidents, violent and abusive behavior, criminal acts, financial troubles, unwanted pregnancy, sexually transmitted diseases, acquaintance rape, attempted or accomplished suicide, permanent injury or death as a result of substance overdose.
- The use of intravenous drugs can result in hepatitis, tetanus, abscesses, and AIDS.
- The use of stimulants can lead to cardiac fibrillation, heart attack, seizures, respiratory arrest and death.
- The most common negative health consequences from occasional drinking are trauma incidents such as auto accidents and violent behavior which involve both the drinker and non-drinking victims.
- Long-term alcohol abuse can cause brain damage, cirrhosis of the liver, hepatitis, permanent coordination loss, ulcer disease, gastritis, pancreatitis, heart disease, stroke, anemia, sexual dysfunction, cancers and many other health problems.

**Legal Sanctions:** As a student, if you are under the influence of alcohol and/or other drugs, or if you are discovered selling or dispensing drugs on campus or at any college function, you can be suspended, expelled and criminally prosecuted.



If you are an employee at Gavilan College, you can be placed on probation, terminated and criminally prosecuted for the use, sale or possession of illegal drugs and/or alcohol on campus, or at college sponsored events.

For a first offense of driving under the influence of alcohol and/or drugs, you may serve 96 hours to six months in jail and pay a fine. It is unlawful for anyone with a blood alcohol content (BAC) level of .08 percent or above to drive a motor vehicle or ride a bicycle on a highway. For pot or marijuana (1 oz. or less), you can be fined up to \$100 and receive a criminal citation.

- For possession of marijuana (more than 1 oz.) you may receive up to 6 months in county jail, up to a \$500 fine, or both.
- For possession of cocaine you can be imprisoned in a state prison.
- For sales of any illegal drug you can be imprisoned in a state prison.
- Any person under the age of 21 years who has any alcoholic beverage in his or her possession on any street or highway or in any public place can be convicted of a misdemeanor.
- It is a misdemeanor crime to sell, give or furnish alcohol to anyone under 21 years of age.
- Carriers of motor vehicle insurance can increase premiums, cancel or deny renewal as a result of driving-under-the-influence convictions.

### Family Educational Rights and Privacy

In compliance with the Federal Family Education Rights and Privacy Act of 1974 (also known as the Buckley Amendment) and California Title V regulations (SB 182), Gavilan has adopted the following policy:

- Official academic, discipline and other necessary records are maintained on all students who have applied to attend Gavilan College.
- These records are maintained by and in the Admissions & Records Office and the Office of the Vice President of Student Services.
- These records will be released only upon the written authorization of the student upon payment of any or all fees and charges due the college, except as provided by law. Unless otherwise directed, the following directory of information may be released by Gavilan without written consent of the student:
  - name of the student
  - dates of attendance at Gavilan
  - date of graduation and degree or certificate awarded

Students who do not wish to have this information released as directory information may notify the Admissions & Records Office in writing within the first week of each term. Copies of the complete federal and state regulations are available in the Vice President of Student Services Office and may be reviewed by students by appointment.

**Gainful Employment** Information about our graduation rates, the median debt of students who completed each program, and other important information, can be found at [www.gavilan.edu/gainful\\_employment/](http://www.gavilan.edu/gainful_employment/)

### Illegal Distribution of Copyrighted Materials

Students are prohibited from using the college's computers and information network to illegally download or share music, video, and all other copyrighted intellectual property. Gavilan College supports the Higher Education Opportunity Act and Digital Millennium Copyright Act, including efforts to eliminate the illegal distribution of copyrighted material. Illegal forms of downloading and file sharing as well as the unauthorized distribution of copyrighted materials are violations of the law and Board Policy as contained in the Standards of Student Conduct and may subject a student to academic and/or disciplinary sanctions from the college as well as criminal and civil penalties, including a lawsuit by the Recording Industry Association of America (RIAA).

**Open Enrollment** Unless specifically exempted by statute, every course, course section or class, the average daily attendance of which is to be reported for state aid shall be fully open to enrollment and participation by any person who has been admitted to the college and who meets all prerequisites. Class enrollment is limited by size of facility and program content. Gavilan College is in compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.

**Parking on Campus** Semester permits are available during all registration periods, online at self-service Banner, or at the Gilroy camps admissions office.

All vehicles parked on the main campus are required to display a parking permit. Day permits are available from coin-operated machines located in parking lots A, E, H and at the south entrance to campus. Student parking is permitted in Lots A, C, E or H except where restricted to staff, guests, or the disabled. Parking Lot D is

reserved for staff and disabled only. Guest parking permits are issued at the Facilities Use Scheduling Department (located in the Security/Facilities Bldg (SF). Disability parking is available in all lots to those displaying a placard from the California Department of Motor Vehicles.

Parking is enforced by the campus security department and local law enforcement. Student and staff spaces are enforced Mon - Thurs: 7am-10 pm and Fri: 7 am- 5 pm. All other spaces and areas are enforced at all times. A complete list of parking regulations is available outside the Security Office (S/F Building.)

**Sexual Assault** is a crime regardless of when or where it occurs, or what the relationship is between the attacker and the victim. Gavilan College is committed to providing a safe environment for students and staff. Reports of sexual misconduct will be thoroughly investigated and the victim informed of the outcome. If you, or someone you know, have been the victim of sexual assault, notify Campus Security at 408-710-7490. Confidential counseling is available on campus through Counseling 408-848-4723 or Student Health Services 408-848-4791. Off-campus confidential counseling is available at Community Solutions: 408-683-4118; 24-hour crisis line: 1-877-363-7238.

**Smoke-Free Campus** Smoking is permitted only in designated areas. Smoking is prohibited inside all buildings. Smoking is also prohibited in all college-owned vehicles. Tobacco products shall not be sold on campus either through vending machines or campus establishments. Implementation of the campus smoke-free environment policy will be the responsibility of every student, faculty member, staff person and visitor on campus.

**Students' Problem Resolution Process** Procedures have been adopted to allow for student grievances against Gavilan College staff members. The formal policy is available through the Vice President of Student Services Office, in the college catalog and online at [www.gavilan.edu](http://www.gavilan.edu). Students are encouraged to resolve issues informally by talking with college staff members.

**Vocational English Skills** Limited English language skills will not be a barrier to admission to and participation in vocational education programs.

# Summer Classes

**CRN Type Room Instructor Units Days Times Dates**  
**ACCOUNTING**

**ACCT 121 Spreadsheet - MS Excel**

**Transferable:** CSU

Introduction to the computer spreadsheet software. A hands-on approach to learning terms, commands, and applications of a spreadsheet program. This course will help prepare students for taking the Excel MOUS (Microsoft Office User Specialist) exams. This course has the option of a letter grade or pass/no pass. May be repeated once for credit when the software changes. Also listed as CSIS 121. **ADVISORY:** CSIS 1 or CSIS 2 or equivalent computer experience.

80161 Lec BU111 F Mendez 2.0 MW 0100-0400

**ADMINISTRATION OF JUSTICE**

**AJ 10 Introduction to the Administration of Justice**

**Transferable:** CSU, UC; GAV-GE:D2; CAN:AJ2

The history and philosophy of justice as it evolved throughout the world; in-depth study of the American system and various sub-systems; roles and role expectations of criminal justice agents in their interrelationships in society; concepts of crime causations, punishments and rehabilitation; ethics, education and training for professionalism in the social system. **ADVISORY:** Eligible for English 250 and English 260.

80068 Lec BU120 D Pulido 3.0 TWR 0600-0905

**ALLIED HEALTH**

**AH 3 The Person in the Life Cycle**

**Transferable:** CSU, UC; CSU-GE:E2; GAV-GE:E2, F

Interaction of social, emotional, intellectual, and physical attributes related to the development and realization of human potential across the life span. **PREREQUISITE:** Eligible for English 250 and English 260.

80134 Lec HOB102 D Amaro 3.0 MTWR 1030-1235


**AH 11 Nutrition**

**Transferable:** CSU, UC; CSU-GE:E2; GAV-GE:E2, F; CAN:FCS2

This course is designed to meet the needs of the Allied Health student and the general education student alike. The major aim of this course is to help the student acquire relevant information about nutrition which they can use professionally and/or personally. The course will cover the practical aspects of normal nutrition, ways to promote sound eating habits throughout the life cycle, and physiological contribution nutrients make to body structure and function. This course is also listed as BIO 11. **PREREQUISITE:** Eligible for English 250 and English 260. **ADVISORY:** Chemistry 30A and Mathematics 205.

80062  MAkrop 3.0

80064  MAkrop 3.0

 **ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email [disted@gavilan.edu](mailto:disted@gavilan.edu).

**CRN Type Room Instructor Units Days Times Dates**  
**ANTHROPOLOGY**

**ANTH 1 Introduction to Physical Anthropology**

**Transferable:** CSU, UC; CSU-GE:B2, IGEC:5B; GAV-GE:B2; CAN:ANTH2

Explores and analyzes human biological, social and cultural development over the last several million years. The implications of evolutionary theory for the world today are considered. Principal topics are evolutionary theory, Mendelian and molecular genetics, the fossil record, primatology, the nature of human diversity, biocultural analysis of malnutrition, and the question of continuing evolution. **ADVISORY:** English 250, English 260 and Mathematics 205.

80018  D Etlar 3.0

80019 Lec SS210 D Etlar 3.0 MTWR 1030-1235

**ANTH 2 Introduction to Archaeology**

**Transferable:** CSU, UC; CSU-GE:D1, IGEC:4A; GAV-GE:D2

The study of the human past through material culture remains. Artifacts, sites, settlements and landscapes will be studied to help reveal how people lived, how they saw themselves and their world, what the environment was like and how these factors interrelated and changed through time. Explores and analyzes the development of the concepts and methods of anthropological archaeology. Surveys selected prehistoric cultures. Training in archaeological methods, site recognition, recording and preservation, and cultural resource management. **ADVISORY:** Recommended English 250 and English 260.

80020 Lec SS210 D Etlar 3.0 MTWR 0230-0435

**ART**

**ART 1B Art History**

**Transferable:** CSU, UC; CSU-GE:C1, IGEC:3A; GAV-GE:C1; CAN:ART4, ART SEQ A

The history of western painting, sculpture, architecture and minor arts from the Romanesque, the Gothic and Renaissance eras to the present. **ADVISORY:** Eligible for English 250 and English 260.

80089 Lec AR103 P Hulin 3.0 MTWR 1030-1235

**ART 3A Drawing and Composition**

**Transferable:** CSU, UC; CSU-GE:C1; GAV-GE:C1; CAN:ART8

A course that can teach you how to draw. Students learn basic drawing skills through the exploration of a variety of drawing materials such as pencil, inks, charcoal and pastels; processes include doodling, gesture and schematic drawing.

80092 L/L AR102 E Harris-Sinta 3.0 MTWR 1250-0455

**ART 6 Art Appreciation**

**Transferable:** CSU, UC; CSU-GE:C1, IGEC:3A; GAV-GE:C1, F

An illustrated lecture course that surveys and introduces the visual arts from historical to contemporary times, and teaches students the basic concepts of seeing and appreciating art. **ADVISORY:** English 250 and English 260.

80083  J Edberg 3.0

80084  J Edberg 3.0

**ART 10A Cultural History of Ceramics**

**Transferable:** CSU, UC; CSU-GE:C1; GAV-GE:C1, F; CAN:ART6

An introduction to the historical developments and cultural influences of ceramic art. Development of a personal expression is realized through the combination of historical elements, observation and actual creations in clay.

80087 L/L AR101 J Rekedal 3.0 MTWR 0830-1235

**ART 10B Ceramics**

**Transferable:** CSU, UC; GAV-GE:C1

Emphasis on development of wheel throwing and advanced ceramic techniques. Glaze testing, clay body development, kiln stacking and firing are introduced. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Art 10A

80088 L/L AR101 J Rekedal 3.0 MTWR 0830-1235

**CRN Type Room Instructor Units Days Times Dates**

**ART 15A Beginning Painting: Form and Composition**

**Transferable:** CSU, UC; GAV-GE:C1

This is an introductory painting course. Students will study traditional, contemporary and experimental painting techniques using acrylics and/or oils as the primary media. Emphasis will be placed on foundational concepts and approaches including color, form and composition. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Art 2A or 3A, or portfolio review of student's work.

80187/L/L AR102 J Adkins 3.0 MTWR 0830-1235

**ART 15B Beginning Painting: Imagination and Expression**

**Transferable:** CSU, UC; GAV-GE:C1

This is an introductory painting course. Students will study traditional, contemporary and experimental painting techniques and media. Social, cultural and historical awareness are integrated with classroom explorations of expressive painting. Students develop a variety of painting approaches and a greater understanding of personal expression. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Art 2A or Art 3A or Portfolio Review

80188/L/L AR102 J Adkins 3.0 MTWR 0830-1235

**ART 22 Field Work and Service**

**Transferable:** CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. **REQUIRED:** Learning contracts must be filled out and signed by the student and the supervising instructor.

80085/Fld Ex AR101 J Rekedal 1.0

**ART 23 Independent Study**

**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.

80086/Ind AR101 J Rekedal 1.0

**ART 108 Independent Digital Media Lab**

**Transferable:** CSU; GAV-GE:C1

Supervised practice and individualized computer assisted learning of software applications and techniques commonly found in the design and production of digital media (e.g., digital art and imaging, digital photography, digital print, digital audio/video, web design/authoring, DVD/CD ROMs, animation). Supplements lecture courses. Open entry/exit, so may be added at anytime during the semester. This is a pass/no pass course. May be repeated three times for credit. Also listed as DM 108 and CSIS 108. **ADVISORY:** CSIS 1 or CSIS 2/2L or equivalent computer experience.

80152/Lab LI128 K Powers .5 MTWR 1000-0200 06/11/12 - 06/21/12

**BIOLOGICAL SCIENCE**

**BIO 8 General Microbiology**

**Transferable:** CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3; CAN:BIOL14

An introduction to microbiology with an emphasis on bacteriology. Includes the study of morphology, physiology and classification of microorganisms, a survey of infectious disease, immunology and techniques for culture and control of microorganisms. This course is also listed as Allied Health 8. **PREREQUISITE:** Biological Science 10 or 15 with a grade of credit or C or better. **ADVISORY:** Chemistry 30A and Chemistry 30B; Eligible for English 250, English 260 and Mathematics 205.

80030/L/L LS103 P Yuh 5.0 MTWR 1110-0300 06/11/12 - 08/03/12



THIS SYMBOL MEANS IT IS A **HYBRID** LECTURE / ONLINE CLASS, THAT WILL BE PARTIALLY OVER THE INTERNET.

VISIT [WWW.GAVILAN.EDU/DISTED/](http://WWW.GAVILAN.EDU/DISTED/) FOR DETAILS.

**CRN Type Room Instructor Units Days Times Dates**

**BIO 10 Principles of Biology**

**Transferable:** CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3

An introductory biology course covering functions at the cellular and organismal levels. Includes study of the basic principles of metabolism, heredity, evolution and ecology. Primarily for non-biological science majors. **ADVISORY:** Eligible for English 250, English 260 and Mathematics 205.

This HYBRID lecture / online class will be delivered partially over the internet.

80039 Lab LS102 S Keys 4.0 TRF 0810-1000

80040 Lab LS102 S Keys 4.0 TRF 1010-1200

**BIO 11 Nutrition**

**Transferable:** CSU, UC; CSU-GE:E2; GAV-GE:E2, F; CAN:FCS2

This course is designed to meet the needs of the Allied Health student and the general education student alike. The major aim of this course is to help the student acquire relevant information about nutrition which they can use professionally and/or personally. The course will cover the practical aspects of normal nutrition, ways to promote sound eating habits throughout the life cycle, and physiological contribution nutrients make to body structure and function. This course is also listed as Allied Health 11. **PREREQUISITE:** Eligible for English 250 and English 260 **ADVISORY:** Chemistry 30A and Mathematics 205

80063 M Akrop 3.0

80065 M Akrop 3.0

**BIO 15 Survey of Human Anatomy and Physiology**

**Transferable:** CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3

An introductory study of the structure and function of the human body. Includes study at the cellular and organ system levels, emphasizing integration of systems. Note that a cadaver will be observed in this course. This course is also listed as Allied Health 15. **ADVISORY:** Biological Science 10, Eligible for English 250, English 260 and Mathematics 205. Course will include the viewing of a cadaver. This HYBRID lecture / online class will be delivered partially over the internet.

80031 Lab LS103 R Malley 5.0 TWR 0310-0615

80032 Lab LS103 R Malley 5.0 TWR 0630-0935

**BIO 21 Field Ecology**

**Transferable:** CSU

Introduces concepts in ecology, plant and animal identification, natural history, and habitat assessment in a field setting. The class will have a two hour preliminary meeting to prepare for two successive meetings to local habitats. Camping is not required. Outings will be rescheduled in the case of inclement weather. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. **ADVISORY:** Eligible for English 250 and Math 205.

80041/Lec HOL1 R Morales 4.0 W 0630-0835 08/15/12 - 08/15/12

80041/Lec R Morales WRFS 0600-0500 08/22/12 - 08/25/12

80041/Lec R Morales U 0600-1100 08/26/12 - 08/26/12

Above class meets at the Hollister Briggs site. 08/15/12-08/26/12 The above short term class meets off- campus: Everyone must attend a two hour orientation on Wednesday, August 15th in Hollister Briggs campus a week before our trip. This class will leave August 22nd at 6:00am and will return Sunday August 26th. If weather permits, Thursday, Friday and Saturday will be spent in the Sequoias National Forest working with the High Sierra Volunteer Trail Crew. Fees may be required for food, transportation and lodging.

**BUSINESS OFFICE TECHNOLOGY**

**BOT 112 Business Computations with Machines**

**Transferable:** CSU

Self-paced course in the operation of the electronic printing calculator. This course provides theory and practice in business applications with emphasis on mathematical problem solving. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. **ADVISORY:** Eligible for Mathematics 402.

80112/Lab BU111 S Gaffney .5 MTWR 1000-0100 07/09/12 - 07/19/12

**CRN Type Room Instructor Units Days Times Dates**

**BOT 191B Workplace Skills**

**Transferable:** CSU

Workplace Skills teaches skills vital to workplace success. The topic for 191B is Team Building. Need not be taken in sequence. This is a pass/no pass course.

80164 Lec LS106 B Arteaga 1.0 MTWR 0830-1130 05/29/12 - 06/07/12

**BUSINESS, GENERAL**

**BUS 1 Fundamentals of Business**

**Transferable:** CSU, UC; GAV-GE:D2, F

This course introduces students to business and the array of opportunities that it offers. The course will help students recognize careers that will be of interest to them with consideration of their own skills and aptitudes. Different facets of business will be covered and students will learn about establishing their own business. This course has the option of a letter grade or pass/no pass. Previously listed as GBUS 1. **ADVISORY:** Eligible for English 250 and English 260.

80071 Lec BU103 S Kurtz 3.0 MTW 0600-0905

**CHEMISTRY**

**CHEM 30A Elementary Chemistry**

**Transferable:** CSU, UC; CSU-

GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:CHEM6, CHEM SEQ B

This is a first semester college chemistry course designed for majors preparing to take Chemistry 1A, nursing and allied health students, as well as general education. The course will cover the principles of chemistry including properties of matter, energy, atomic theory, the Periodic Table, stoichiometry, elements and compounds, the properties of bonding, molecular structure, chemical reactions, states of matter, acidity, solutions and gases, as well as an introduction to organic chemistry. **ADVISORY:** Mathematics 205; eligible for English 250 and English 260.

80042 Lec PS105 D Clark 4.0 MTWR 0900-1100  
Lab PS101 D Clark MTWR 1130-0200

**CHILD DEVELOPMENT**

**CD 2 Early Child Development**

**Transferable:** CSU, UC; CSU-GE:D9, E, IGETC:4I; GAV-GE:D2

This course examines typical and atypical development within the psychosocial, cognitive, and physical domains from conception through the preschool years. Upon completion of this course, students will be able to evaluate theories and research of child development and effectively apply and communicate their understanding through observation and evaluation. This course is also listed as PSYC 2. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 1A; transfer students consult with advisor.

80054 M Bumgarner 3.0

**CD 3 Child Growth and Development During the School Years**

**Transferable:** CSU, UC; CSU-GE:D9, E, IGETC:4I; GAV-GE:D2

This course examines typical and atypical development within the psychosocial, cognitive, and physical domains from middle childhood through adolescence. Upon completion of this course, students will be able to evaluate theories and research of child development and effectively apply and communicate their understanding through observation and evaluation. This course has the option of a letter grade or pass/no pass. This course is also listed as PSYC 3. **ADVISORY:** Eligible for English 1A; transfer students consult with advisor.

80056 M Bumgarner 3.0

**ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email [disted@gavilan.edu](mailto:disted@gavilan.edu).

**CRN Type Room Instructor Units Days Times Dates**

**CD 21 Introduction to Curriculum**

**Transferable:** CSU

This foundational curriculum course presents an overview of knowledge and skills needed for designing curriculum and environments for all young children. Students examine the teacher's role in supporting development, fostering creativity, and modeling a joy of learning for children and parents. Students will design and implement an integrated curriculum based on observation and assessment and emphasizes play, and design learning centers for literacy, social, emotional, sensory, art, perceptual, math, and science learning. Students complete and activity folder and participate in demonstrations and observations. **ADVISORY:** Eligible for English 250 and English 260.

80157 Lec CDC100 P Henrickson 3.0 TR 0600-0955  
Also meets on 06/16/12 S 0900-0400.

**CD 28A Child Dev & Guidance for Family Child Care / Foster Care**

**Transferable:** CSU

An overview of the development of young children from pre-birth through age twelve, primarily designed for the family child care provider or foster parent. Students will be exposed to appropriate expectations and developmentally appropriate learning experiences for each stage of development. Six 3-hour sessions, or may be taught on three Saturdays. This course has the option of a letter grade or pass/no pass.

80158 Lec CDC100 S Alonzo 1.0 F 0600-0935 06/22/12 - 06/30/12  
Lec CDC100 S 0900-0330 06/22/12 - 06/30/12  
This class meets one Friday, June 22 from 6 - 9 pm and two Saturdays, June 23 and June 30 from 9am - 4pm.

**CD 28B Dev Learning Activities for Family Child Care & Foster Care**

**Transferable:** CSU

A practical curriculum development course for child care providers. The course includes a brief overview of children's learning processes and practical activities. Students will study appropriate curriculum for infants, toddlers, preschool, and school-age children in all areas of development. Students will learn how to set up a family child care environment. This course has the option of a letter grade or pass/no pass

80159 Lec CDC100 S Alonzo 1.0 F 0600-0905 07/06/12 - 07/14/12

80159 Lec CDC100 S Alonzo S 0900-0330 07/06/12 - 07/14/12

**CD 28C Administering A Family Child Care Home**

**Transferable:** CSU

Learning to establish and enforce contracts and policies, marketing your business, being professional in a caring profession, child abuse reporting requirements, licensing regulations for family child care, and the basics of record keeping techniques for family child care. Six 3-hour sessions, or may be taught on three Saturdays. This course has the option of a letter grade or pass/no pass.

80160 Lec CDC100 S Alonzo 1.0 F 0600-0905 07/20/12 - 07/28/12

80160 Lec CDC100 S Alonzo S 0900-0330 07/20/12 - 07/28/12  
This class is taught on Friday night July 20 from 6- 9 pm and Saturdays July 21 and 28 from 9am - 4pm.

**COMMUNICATION STUDIES**

**CMUN 1A Introduction to Public Speaking**

**Transferable:** CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1; CAN:SPCH4

Basic principles of effective human communication and their function in contemporary public settings; emphasis is on the speeches to inform and persuade, with special consideration given to fundamental communication skills, including organization, reasoning, explanation, rhetoric and listening. **ADVISORY:** Eligible for English 250 and English 260.

80095 Lec PB1 D Cowan 3.0 MTWR 1030-1235

80096 Lec MHG11 E Waddell 3.0 TWR 0600-0910  
Above class meets at Morgan Hill Community site.



**CRN Type Room Instructor Units Days Times Dates**

**CMUN 10 Small Group Communication**

**Transferable:** CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1; CAN:SPCH10

An introductory course that develops basic individual reasoning skills, insights and experiences in information-sharing, interacting, decision-making, problem-solving, resolution of disputes and other issues central to group processes. **ADVISORY:** Eligible for English 250 and English 260.

80093 Lec LI100 E Waddell 3.0 MTWR 0800-1005

**This class is part of the Summer Bridge Program.** See ad on page 33.

Additional requirements: Students will participate in a university visit on Friday, July 13th from 9am-3pm and Student Success Workshops.

80094 Lec PB1 D Cowan 3.0 MTWR 0800-1005

80196 Lec HU 105 STAFF 3.0 MTWR 1200-0225 07/23/12-08/23/12

Class is open to all students. Recommended for CALWORKS participants. Students who enroll in this class must also enroll in GUID 1 # 80026.

**CMUN 129 Presentation Graphics - MS PowerPoint**

**Transferable:** CSU

This introductory course in presentation graphics will use Microsoft Office's "PowerPoint" software to create a computerized presentation with text and objects. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. This course is also listed as CSIS 129. **ADVISORY:** CSIS 126 or word processing skills in the Windows environment.

80169 Lec BU110 S Gaffney 1.0 MTWR 0900-0100 07/11/12 - 07/19/12

**COMPUTER SCIENCE & INFORMATION SYSTEMS**

**CSIS 1 Computer Literacy - MS Office**

**Transferable:** CSU, UC; GAV-GE:E2; CAN:CSCI2

An introduction to terminology, design, operation for the novice user. Student will gain experience using the Internet for searches and email. They will complete projects using various software including word processing, spreadsheets, database, presentation graphics, and integration. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 250 and English 260; completion of CSIS 122.

80113 Lec BU111 A Stoykov 2.0 TR 0100-0405

**CSIS 2L Computers in Business Lab - MS Office**

**Transferable:** CSU

Computer Lab emphasizing business application in Microsoft Word, Excel, Access, Power Point and Integration. Internet searches are included. This course has the option of a letter grade or pass/no pass. Since supervised repetition and practice enhance skills/proficiencies. This course may be repeated once for credit.

80121 Lab MHG5 F Thompson 1.0 MWR 0600-0905 07/09/12-08/09/12

Above class meets at Morgan Hill Community site.

**CSIS 3 Research Skills**

**Transferable:** CSU

Research and evaluation skills using the Internet and other electronic resources, as well as traditional printed materials. Also listed as LIB 3. This course has the option of a letter grade or pass/no pass. May be repeated once for credit. **ADVISORY:** Eligible for English 250 and 260.

80195  A Sargent 2.0

**CSIS 6 Web Page Authoring I**

**Transferable:** CSU; GAV-GE:E2

An introduction to using Hypertext Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. Also listed as LIB 6 and DM 6. **ADVISORY:** CSIS 1 or CSIS 2 or CSIS 3/LIB 3 advised.

80114 Lec MHG8 D Van Tassel 2.0 MWR 0410-0655 06/11/12 - 07/05/12

Above class meets at Morgan Hill Community site.

**CRN Type Room Instructor Units Days Times Dates**

**CSIS 7 Web Page Authoring II**

**Transferable:** CSU

This course is a continuation of CSIS 6, Web Page Authoring I. Topics that will be covered include XHTML, frames, advanced tables, forms, scripting languages, image maps, Cascading Style Sheets (CSS), and new trends in web page technology. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. This course is also listed as DM 7. **ADVISORY:** CSIS 6

80115 Lec MHG8 D Van Tassel 2.0 MWR 0410-0655 06/11/12- 07/05/12


Above class meets at Morgan Hill Community site.

80197  D Van Tassel 2.0

**CSIS 8 Introduction to the Internet**

**Transferable:** CSU; GAV-GE:E2

This course will provide students the opportunity to learn to use the Internet and the World Wide Web. Topics to be covered include history of the Internet and development of the WWW, web browsers, search engines, tools to develop web pages, how to get connected and local Internet providers. This is a pass/no pass course. May be repeated three times for credit. **ADVISORY:** CSIS 124

80116  E Venable 1.0

**CSIS 10 BASIC Programming**

**Transferable:** CSU, UC

This course is an introduction to programming using BASIC. No previous programming background is assumed. This is a good class for those new to programming and recommended for non-programmers that want to take other programming classes. This course has the option of a letter grade or pass/no pass. **ADVISORY:** CSIS 1 or CSIS 2 or equivalent experience.

80117 Lec MHG8 D Van Tassel 2.0 MWR 0700-0905 06/11/12 - 07/05/12

Above class meets at Morgan Hill Community site.

**CSIS 12 Assembly Language Programming**

**Transferable:** CSU, UC

Fundamentals of assembly language programming concepts and techniques. Topics include internal representation of data, arithmetic operations, logic statements, and general assembly language commands. Introduce low level language architecture including assemblers, linkage editors, and loaders. This course has the option of a letter grade or pass/no pass. **COREQUISITE:** CSIS 12L Assembly Language Programming Lab **ADVISORY:** CSIS 45 (C++ Programming) or programming experience. Math 233 (Intermediate Algebra)

80166  D Van Tassel 3.0

**CSIS 12L Assembly Language Programming Lab**

**Transferable:** CSU, UC

Supplemental practice in coursework associated with this course is provided. Concurrent enrollment in CSIS 12 is required. This is a pass/no pass course. **COREQUISITE:** CSIS 12 Assembly Language Programming

80167  D Van Tassel 1.0

**CSIS 45 C++ Programming I**

**Transferable:** CSU, UC; GAV-GE:E2; CAN:CSCI18

An introduction to the concepts and methods of computer programming using C++. Students will be introduced to procedural and object-oriented programming design methodology. Topics covered include variable and constant declarations, selection statements, repetition, functions and recursion, arrays, strings, pointers, and an introduction to classes and objects. This course will prepare students for the Programming II class. This course has the option of a letter grade or pass/no pass. **ADVISORY:** CSIS 10 or equivalent. Math 205 (Elementary Algebra)

80142  D Van Tassel 4.0

**CRN Type Room Instructor Units Days Times Dates**

**CSIS 84 JavaScript Programming**

**Transferable:** CSU, UC

Fundamentals of JavaScript client-side programming for Web pages requiring data collection or other user interaction. Students will create Web pages that execute on the client (personal system) using JavaScript. This course may be repeated one time for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 6

80144  D Van Tassel 2.0

**CSIS 108 Digital Media Lab**

**Transferable:** CSU; GAV-GE:C1

Supervised practice and individualized computer assisted learning of software applications and techniques commonly found in the design and production of digital media (e.g., digital art and imaging, digital photography, digital print, digital audio/video, web design/authoring, DVD/CD ROMs, animation). Supplements lecture courses. Open entry/exit, so may be added at anytime during the semester. This is a pass/no pass course. May be repeated three times for credit. Also listed as ART 108 and DM 108. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer experience.

80151 Lab LI128 K Powers 5 MTWR 1000-0200 06/11/12 - 06/21/12

**CSIS 121 Spreadsheet - MS Excel**

**Transferable:** CSU

Introduction to the computer spreadsheet software. A hands-on approach to learning terms, commands, and applications of a spreadsheet program. This course will help prepare students for taking the Excel MOUS (Microsoft Office User Specialist) exams. This course has the option of a letter grade or pass/no pass. May be repeated once for credit when the software changes. Also listed as ACCT 121. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

80148 Lec BU111 F Mendez 2.0 MW 0100-0400

**CSIS 122 Computer Keyboarding**

**Transferable:** CSU

A self-paced course for students who wish to master the alphabetic and numeric keyboard on the computer. This course is designed for students who do not know the alphabetic keyboard by "touch" and for those who want to improve their ability to type straight copy with increased speed and accuracy. The course provides "hands-on" instruction to help students reach optimum computer keyboarding skills within a limited time. This is a pass/no pass course. Course may be repeated until 3 units are accrued.

80119 Lab BU110 S Gaffney .5 MTWR 0900-1100

80124 Lab HOL3 F Mendez .5 F 0530-0815  
Above class meets at the Hollister Briggs site.

80125 Lab BU110 S Gaffney 1.0 MTWR 0900-0100

80126 Lab BU110 E Milar .5 MTWR 1100-0100

**CSIS 124 Windows Fundamentals**

**Transferable:** CSU

This course provides fundamental information on the Windows environment for the computer. Introductory Windows operations and file management are covered. This is a pass/no pass course. This course may be repeated three times for credit. ADVISORY: Basic keyboarding skill.

80120 Lec HOL3 F Thompson 1.0 T 0600-0905 07/10/12 - 08/14/12  
Above class meets at the Hollister Briggs site.

80168 Lec BU110 E Milar 1.0 MTWR 0900-0100 06/18/12 - 06/25/12

**CSIS 126 Word Processing - MS Word**

**Transferable:** CSU

This introductory course for word processing with Windows is designed for business and non-business majors. Students will develop word processing skills to create a document, select and edit text, move and copy text, use the spelling, grammar, and thesaurus features, format text, and create headers and footnotes for a research paper. This course has the option of a letter grade or pass/no pass and may be repeated for credit when the software changes. ADVISORY: Eligible for English 260 and basic keyboarding skills.

80123 Lec BU110 S Gaffney 2.0 MTWR 0900-0100 06/26/12 - 07/10/12

**CRN Type Room Instructor Units Days Times Dates**

**CSIS 129 Presentation Graphics - MS PowerPoint**

**Transferable:** CSU

This introductory course in presentation graphics will use Microsoft Office's "PowerPoint" software to create a computerized presentation (slide show) with text and objects. This course is also listed as CMUN 129. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: CSIS 126 or word processing skills in the Windows environment.

80153 Lec BU110 S Gaffney 1.0 MTWR 0900-0100 07/11/12 - 07/19/12

**COSMETOLOGY**

**COS 23 Independent Study**

**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. REQUIRED: The study outline prepared by the student and the instructor must be filed with the Department and the Dean.

80155 Ind COS102 R Hernandez 1.0

80156 Ind COS102 R Hernandez 2.0

**COS 207 Contemporary Styling**

**Transferable:** No

Studies and techniques in braiding, weaving, glass nails, silk wrap, individual lash and brow tinting, corrective make-up and low lights. This is a 6 week class offered in summer session only. May be repeated once for credit. ADVISORY: Satisfactory completion of Cosmetology 200. Eligible for English 250, 260, and Mathematics 205. Intermediate and Advanced cosmetology enrollments only. Approximate cost for materials is \$150.00. Prices are subject. Please contact the Cosmology Department at (408) 848-4884 for a complete list of required materials.

80061 L/L COS102 R Hernandez 4.5 MTWR 0800-0430

80154 L/L COS102 G Ramirez 4.5 MTWR 0800-0430

**DIGITAL MEDIA**

**DM 6 Web Page Authoring I**

**Transferable:** CSU; GAV-GE:E2

An introduction to using Hypertext Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. Also listed as CSIS 6 and LIB 6. ADVISORY: CSIS 1 or CSIS 2 or CSIS 3/LIB 3 advised.

80147 Lec MHG8 D Van Tassel 2.0 MWR 0410-0655 06/11/12 - 07/05/12  
Above class meets at Morgan Hill Community site.

**DM 7 Web Page Authoring II**

**Transferable:** CSU

This course is a continuation of CSIS 6, Web Page Authoring I. Topics that will be covered include XHTML, frames, advanced tables, forms, scripting languages, image maps, Cascading Style Sheets (CSS), and new trends in web page technology. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. This course is also listed as CSIS 7. ADVISORY: CSIS 6

80149 Lec MHG8 D Van Tassel 2.0 MWR 0410-0655 06/11/12 - 07/05/12  
Above class meets at Morgan Hill Community site.

80198  D Van Tassel 2.0

**DM 108 Digital Media Lab**


**Transferable:** CSU; GAV-GE:C1

Supervised practice and individualized computer assisted learning or software applications and techniques commonly found in the design and production of digital media (e.g., digital art and imaging, digital photography, digital print, digital audio/video, web design design/authoring, DVD/CD ROMs, animation). Supplements lecture courses. Open entry/exit, so may be added anytime during the semester. This is a pass/no pass course. Also listed as ART 108 and CSIS 108. May be repeated three times for credit. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer experience.

80118 Lab LI128 K Powers .5 MTWR 1000-0200 06/11/12 - 06/21/12

**CRN Type Room Instructor Units Days Times Dates**  
**ECONOMICS**

**ECON 1 Principles of Macroeconomics**  
**Transferable:** CSU, UC; CSU-GE:D2, IGETC:4B; GAV-GE:D2, F; CAN:ECON2  
 Introduction to the principles of macroeconomics, social organization of the economy; supply and demand; the determinants of national income and production, economic growth, the global economy and trade, employment, prices, savings and investment; the nature and effectiveness of monetary and fiscal policy. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 1A and Mathematics 233.



80070  J Kearns 3.0  
 Student will be required to purchase access to "My Econ Lab" Online Portal. See instructor for details. jkearns@gavilan.edu

**ENGLISH**

**IMPORTANT:**  
 YOUR ENGLISH CLASS MAY BE **EIGHT WEEKS**  
 LONG. PLEASE NOTE THE DATES ON YOUR  
 COURSE LISTING.


**ENGL 1A Composition**  
**Transferable:** CSU, UC; CSU-GE:A2, IGETC:1A; GAV-GE:A2; CAN:ENGL2, ENGL SEQ A

This is a writing course which emphasizes expository writing, argumentative writing, and critical reading of expository prose. It is meant to train students in clear thinking and reasoned support of ideas. Students will be given the opportunity to read models of good expository and argumentative prose and learn the techniques of good writing. These include choosing appropriate subjects, developing restricted, unified, and precise theses and presenting supporting evidence in a logical, lucid, and effective manner. To achieve this end, students write no fewer than six essays and read at least five works, two of which are book length. **PREREQUISITE:** English 250 and English 260 or English 250 and SSCI 270A or English 250 and SSCI 270B with a grade of 'C' or better or satisfactory score on the English placement examination.

80074 Lec SS205 M Bragger 3.0 MTWR 0800-1005  
 80075  S Frazier 3.0  
 80076 Lec MHG11 J Gatewood 3.0 MTR 1030-1235 06/11/12 - 08/03/12  
 Above class meets at Morgan Hill Community site.  
 80077  S Schessler 3.0 06/11/12 - 08/03/12  
 80078 Lec HOL2 G Mora 3.0 MWR 0600-0805 06/11/12 - 08/03/12  
 Above class meets at the Hollister Briggs site.

**ENGL 1B Composition and Literature**  
**Transferable:** CSU, UC; CSU-GE:C, IGETC:3B; GAV-GE:C2; CAN:ENGL4, ENGL SEQ A

English 1B continues the work begun in 1A, but now the emphasis shifts to writing expository prose in conjunction with reading and analyzing imaginative literature. Students are to write as fledgling critics and use the text as a basis for other forms of reflection. The reading requirement includes short stories, poetry, drama, and at least two novels. Course work will also include fundamentals of research writing. **PREREQUISITE:** English 1A with a grade of "C" or better.

80079 Lec HU103 T Brett 3.0 MTWR 0800-1005  
 80080  K Hull 3.0 06/11/12 - 08/03/12

**ENGL 1C Critical Reasoning and Writing**  
**Transferable:** CSU, UC; CSU-GE:A3, IGETC:1B; GAV-GE:C2

This course is designed to develop critical thinking, reading, and writing skills beyond the level achieved in English 1A. The emphasis is on critical analysis of arguments and the development of the ability to integrate the principles of critical thinking into essay writing. **PREREQUISITE:** English 1A with a grade of "C" or better.

80081 Lec HU103 T Brett 3.0 MTWR 1030-1235  
 80082  C Chaffin 3.0 06/11/12 - 08/03/12

**CRN Type Room Instructor Units Days Times Dates**

**ENGL 250 Practical Writing**  
**Transferable:** No

This course covers writing clear, correct, effective essays and learning preliminary research skills. **PREREQUISITE:** English 440 or ESL 563 with a grade of 'C' or better or satisfactory score on the English placement examination.

80051 Lec BU120 J McMillen 3.0 MR 0800-1110 06/11/12 - 08/03/12  
 80051 Lab LI120 J McMillen T 0800-0950 06/11/12 - 08/03/12  
 80052 Lec BU120 J McMillen 3.0 MR 0800-1110 06/11/12 - 08/03/12  
 80052 Lab LI120 J McMillen W 0800-0950 06/11/12 - 08/03/12  
 80053 Lec HU103 S White 3.0 MR 0600-0910 06/11/12 - 08/03/12  
 80053 Lab LI120 S White T 0600-0750 06/11/12 - 08/03/12  
 80058 Lec HU103 S White 3.0 MR 0600-0910 06/11/12 - 08/03/12  
 80058 Lab LI120 S White W 0600-0750 06/11/12 - 08/03/12

**ENGL 260 Preparation for College Reading**  
**Transferable:** No; GAV-GE:A3

This is a course presenting strategies in the technique and practice of college level critical reading and thinking skills. **PREREQUISITE:** Completion of English 420 or ESL 562 with a grade of 'C' or better or Assessment recommendation.

80060 Lec SS111 D Luoma 3.0 MWR 0800-1005 06/11/12 - 08/03/12

**ENGL 420 Reading Improvement**  
**Transferable:** No

This is a practical, "how to" course teaching various methods of learning and reading college material. Using group and individual instruction in vocabulary, comprehension, and study skills, the students will increase their ability to survive academically, to profit, grow and succeed in all college courses, and to enjoy reading and learning. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. This course has the option of a letter grade or pass/no pass. **PREREQUISITE:** Satisfactory score on the English placement examination.

80066 Lec SS111 K Hull 3.0 MR 1120-0230 06/11/12 - 08/03/12  
 80066 Lab LI120 J Hooper T 1120-0110 06/11/12 - 08/03/12  
 80067 Lec SS111 K Hull 3.0 MR 1120-0230 06/11/12 - 08/03/12  
 80067 Lab LI120 J Hooper W 1120-0110 06/11/12 - 08/03/12

**ENGL 440 Basic Writing**  
**Transferable:** No

This is an intensive study and application of basic grammar, sentence, and essay writing skills within the context of composing short essays. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. **PREREQUISITE:** Satisfactory score on the English placement examination.

80072 Lec HU104 S Sandler 3.0 MR 0800-1110 06/11/12 - 08/03/12  
 80072 Lab LI171 S Sandler T 0800-0950 06/11/12 - 08/03/12  
 80073 Lec HU104 S Sandler 3.0 MR 0800-1110 06/11/12 - 08/03/12  
 80073 Lab LI171 S Sandler W 0800-0950 06/11/12 - 08/03/12

**ENGLISH AS A SECOND LANGUAGE**

**ESL 509B Basic ESL Review II**  
**Transferable:** No

This is a basic skills ESL course designed to help students review and maintain grammar and speaking skills between semesters. The emphasis will be on oral production centered around lifeskill areas such as food, families, work, clothing, health, home school, shopping, recreation, and transportation. Grammar tenses (present, present continuous, and past) will be reviewed and practiced. The course integrates listening, speaking, reading, and writing with an emphasis on oral communication. This is a pass/no pass course.

80017 Lec MA102 K Baameur 2.0 TWR 0900-1100

 **ONLINE CLASSES**

**CRN Type Room Instructor Units Days Times Dates**

**ESL 582 ESL Pronunciation II**

**Transferable:** No

ESL Pronunciation II is the second in a series of courses designed to give ESL students extra practice with their pronunciation. After reviewing vowel and consonant sounds, students will approach pronunciation through use of word stress, sentence rhythm, and discourse intonation. This is a pass/no pass course. ADVISORY: ESL 531, ESL 581, or ESL assessment recommendation.

80015L/L BU119 C Hardy 2.0 TWR 0900-1100

**GEOLOGY**

**GEOL 1 Introduction to Geology**

**Transferable:** CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:GEOL2

A study of the earth and the physical properties which modify the earth; minerals, rocks, geologic structures and processes. ADVISORY: Eligible for English 250 and English 260.

80043L/L SS206 D Willahan 4.0 MTWR 0900-0200

**GUIDANCE**

**GUID 1 Self-Assessment and Career Development**

**Transferable:** CSU; CSU-GE:E2; GAV-GE:E2

This course is designed to assist the student in learning more about personal values, personality, interests, exploration of career choice, and occupational opportunities through the use of various personal assessment instruments. The delivery options for this course also include online and self-paced formats. This course is also listed as PSYC 5. ADVISORY: Eligible for English 250 and English 260. \$12 fee will be charged for career assessment materials.

80026Lec HU105 B Arteaga 3.0 MTWR 0830-1055 07/23/12 - 08/23/12  
Class is open to all students. Recommended for CalWORKs participants.  
Students who enroll in this class must also enroll in CMUN 10 CRN 80196.


80199  R Sharboneau 3.0 This course is also listed as PSYC 5 CRN 80034.

80035  L Tenney 3.0 This course is also listed as PSYC 5 CRN 80036.

**GUID 6 Life Skills for Higher Education**

**Transferable:** CSU, UC; CSU-GE:E2; GAV-GE:E2

Evaluation and application of academic study methods to achieve subject matter mastery. Development of critical thinking skills, and application of reading, writing, note taking and test taking methods to improve personal strategies. Exploration of personal lifestyle and health factors, including the causes and management of stress, as it relates to academic success. Assessment of academic and career goals, selection of majors, and development of education plans. Topics covered include creative and realistic goal setting, academic and life management, college and community resources, library and Internet use, time management, and techniques to reduce math and science anxiety. This class will address a multitude of cultural learning styles, with emphasis on attaining professional, personal and academic goals in a diverse society. Topics from developmental psychology, learning theory and personality theory. ADVISORY: Eligible for English 250 and English 260.


80037  C Marquez 2.0  
The above class has two required in-person meeting dates at the Gavilan campus. 06/11/12 in BU 103 9:00 AM to 11:00 AM for orientation and 07/20/12 in BU 103 9:00 AM to 11:00 AM for class final

**GUID 22 Field Work and Service**

**Transferable:** CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. REQUIRED: Learning contracts must be filled out and signed by the student and the supervising instructor.

80181 Fld Ex LI117 J Maringer-Cantu 1.0  
Contact the Disability Resource Center (DRC) office. Open Entry/Open Exit



THIS SYMBOL MEANS IT IS A **HYBRID** LECTURE / ONLINE CLASS, THAT WILL BE PARTIALLY OVER THE INTERNET. VISIT [WWW.GAVILAN.EDU/DISTED/](http://WWW.GAVILAN.EDU/DISTED/) FOR DETAILS.

**CRN Type Room Instructor Units Days Times Dates**

**GUID 28 Tutoring Techniques**

**Transferable:** CSU

This course is designed to train students in effective tutoring skills, introduction to how people learn, teaching to modalities, and techniques of working with student anxiety. This course has the option of a letter grade or pass/no pass. This course may be repeated one time for a maximum of two units. ADVISORY: English 250.

80189Lec LI171 G Cribb 1.0 MTW 1000-0100 06/04/12 - 06/13/12

**GUID 191B Workplace Skills**

**Transferable:** CSU

Workplace Skills teaches skills vital to workplace success. The topic for 191B is team building. Need not be taken in sequence. This is a pass/no pass course.

80165Lec LS106 B Arteaga 1.0 MTWR 0830-1130 05/29/12 - 06/07/12

**HEALTH EDUCATION**

**HE 1 Health Education**

**Transferable:** CSU, UC; CSU-GE:E2; GAV-GE:E2

This course focuses on attaining individual awareness, critical-thinking skills and self-responsibility relating to personal health. The interaction of individual physical, psychological, social, emotional, spiritual and environmental factors in determining health status is developed through integration of major concepts. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.


80133Lec HOB102 D Amaro 3.0 MTWR 0800-1005

**HISTORY**

**HIST 1 United States History through Reconstruction**

**Transferable:** CSU, UC; CSU-GE:C2, D6, IGETC:3B, 4F, 7B; GAV-GE:C2, D2; CAN:HIST8, HIST SEQ B

History of the United States from the time before European contact with the Americas through Reconstruction. Emphasis will be placed on distinctive patterns of political, economic, social, intellectual, and geographic developments within their global context. At the conclusion of the course, the student should understand major themes in the history of the United States, and be able to explain various ways in which ideas about federal vs. state power, ethnicity, class, and gender divisions have influenced the nation's development. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

80021  L Guardino 3.0

**HIST 2 United States History Reconstruction to the Present**

**Transferable:** CSU, UC; CSU-GE:C2, D6, IGETC:3B, 4F, 7B; GAV-GE:C2, D2; CAN:HIST10, HIST SEQ B

History of the United States from Reconstruction to the present. Emphasis will be placed on distinctive patterns of political, economic, social, intellectual, and geographic developments within their global context. At the conclusion of the course, the student should understand major themes in the history of the United States, and be able to explain various ways in which ideas about federal vs. state power, ethnicity, class, and gender divisions have influenced the nation's development. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 1A.

80022Lec SS210 K Canelo 3.0 MTWR 0800-1005

**KINESIOLOGY**

**KIN 1 Orientation for Student-Athlete Success**

**Transferable:** CSU; CSU-GE:E; GAV-GE:E1

This course identifies and clarifies issues relevant to student-athletes. Students will learn practical skills which will assist them in obtaining their educational objectives, such as proper use of library services, time management and test and note taking information. Previously listed as PE 1.

80001Lec CE500 D Del Carmen 1.0 MTWR 1130-0100 08/09/12 - 08/23/12



**CRN Type Room Instructor Units Days Times Dates**

**KIN 16 Swimming**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for all skill levels. The course teaches the techniques of a variety of strokes and includes conditioning activities. Instruction is tailored to meet individual and group needs. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 16.

80002Lab GYPOOL J Lango 1.0 MTWR 1115-0115

**KIN 21 Volleyball**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for beginning and intermediate volleyball students; rules, strategy and fundamentals of volleyball. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 21.

80003Lab GYGYM K Kramer .5 MTWR 0900-1130 07/16/12 - 08/14/12

**KIN 25 Soccer**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for all skill levels. Fundamentals, strategy and rules of the game are included. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 25.

80004Lab ATHFLDSOC J Johnson .5 MWF 1200-0300 07/09/12 - 08/09/12

**KIN 27 Basketball**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for all skill levels. Fundamentals, strategy and rules of the game are included. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 27.

80005Lab GYGYM T Addison .5 TR 0330-0530

**KIN 37 Softball**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for all skill levels. Rules, fundamentals, and strategy and game play will be included. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 37.

80006Lab ATHFLDSFT N Dequin 1.0 MTR 0130-0400

**KIN 46 Agility and Strength Development**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

An activity class designed to improve and increase agility and strength development through various exercise and exercise programs. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 46.

80007Lab GYGYM S Gilford 1.0 MTWR 0300-0500

**KIN 61 Swim for Fitness**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Designed to develop endurance and swimming skills in order to maintain good cardiovascular/physical fitness. Intermediate swimming ability recommended. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 61.

80008Lab GYPOOL S Dodd .5 TR 0530-0730

**KIN 65 Baseball**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This course is designed for students of all skill levels who desire to learn the fundamentals, mechanics, strategy and rules of the game of baseball. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 65.

80010Lab ATHFLDBAS N Andrade 1.0 MWR 0130-0400

**CRN Type Room Instructor Units Days Times Dates**

**KIN 70 Pilates**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This class utilizes the Pilates exercise system focused on improving flexibility and strength for the total body through a series of controlled movements. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 70.

80011Lab APE101 D Muscari .5 MW 0100-0300

**KIN 75 Sports Conditioning**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This activity class is designed to improve the physical condition of our male and female student-athletes. It includes strength training, cardiovascular endurance, plyometric training, and sport specific techniques through an open lab format. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 75.

80012Lab GYFITCNTR S Dodd 1.0

This class is designed for members of intercollegiate athletic teams at Gavilan College. Student-athletes must check in during the first week of the semester with their team's head coach. Work-out hours will vary by sport.

80013Lab GYFITCNTR S Dodd .5

This class is designed for members of intercollegiate athletic teams at Gavilan College. Student-athletes must check in during the first week of the semester with their team's head coach. Work-out hours will vary by sport.

**KIN 77 Football**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Instruction in the fundamentals of football. Includes skills, rules, and strategy with emphasis on the application of skills and strategies in game play. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously known as PE 77.

80014Lab GYGYM S Gilford 1.0 MTWRF 0300-0600 08/06/12 - 08/24/12

**KIN 82 Circuit Training**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This class is a combination of aerobic exercise and resistance training designed to simultaneously improve mobility, strength, and stamina. Students will rotate from station to station, alternating between cardio and muscle toning exercises. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 82.

80009Lab APE101 D Muscari .5 TR 0100-0300

**LIBRARY**

**LIB 3 Research Skills**

**Transferable:** CSU

Research and evaluation skills using the Internet and other electronic resources, as well as traditional printed materials. Also listed as CSIS 3. This course has the option of a letter grade or pass/no pass. May be repeated once for credit. ADVISORY: Eligible for English 250 and 260.

80194  A Sargent 2.0

**LIB 6 Web Page Authoring I**

**Transferable:** CSU; GAV-GE:E2

A introduction to using Hypertext Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables, and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option a letter grade or pass/no pass. May be repeated three times for credit. Also listed as CSIS 6 and DM 6. ADVISORY: CSIS 1 or CSIS 2 or CSIS/LIB 3 advised.

80146Lec MHG8 D Van Tassel 2.0 MWR 0410-0655 06/11/12 - 07/05/12  
Above class meets at Morgan Hill Community site.



**ONLINE CLASSES**

CRN Type Room Instructor Units Days Times Dates

MATHEMATICS

**MATH 5 Introduction to Statistics**

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:STAT2

Descriptive analysis and presentation of either single-variable data or bivariate data, probability, probability distributions, normal probability distributions, sample variability, statistical inferences involving one and two populations, analysis of variance, linear correlation and regression analysis. Statistical computer software will be extensively integrated as a tool in the description and analysis of data. **PREREQUISITE:** Mathematics 233 with a grade of 'C' or better. The instructor will be using and supporting a TI-83 Plus graphing calculator in all classroom demonstrations.

80044L/L LS101 R Potter 3.0 MTWR 0130-0420

80045L/L MHG12 N Wadia 3.0 MTWR 0600-0850

Above class meets at Morgan Hill Community site.

**MATH 8B Second Half of Precalculus**

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4

Math 8B prepares students for the study of calculus by providing important skills in algebraic manipulation, interpretation, and problem solving at the college level. Topics will include trigonometric functions, identities, inverse trigonometric functions, and equations; applications of trigonometry, vectors, complex numbers, polar and parametric equations; conic sections; sequences, series, counting principles, permutations, mathematical induction; analytic geometry, and an introduction to limits. **PREREQUISITE:** Mathematics 8A with a grade of 'C' or better. **ADVISORY:** Math 208 Survey of Practical Geometry.

80050Lec PS102 A Furutani 4.0 MTWR 0900-1140

**MATH 205 Elementary Algebra**

**Transferable:** No

This course is a standard beginning algebra course, including algebraic expressions, linear equations and inequalities in one variable, graphing, equations and inequalities in two variables, integer exponents, use of a scientific calculator, polynomials, rational expressions and equations, radicals and rational exponents, and quadratic equations. Mathematics 205, 205A and 205B, and 206 have similar course content. This course may not be taken by students who have completed Mathematics 205B or 206 with a grade of "C" or better. This course may be taken for Mathematics 205B credit (2.5 units) by those students who have successfully completed Mathematics 205A with a grade of "C" or better. **PREREQUISITE:** MATH 402 with a grade of 'Pass' or with a 'C' or better, or assessment test recommendation.

80046Lec MA103 M Grover 5.0 MTWR 0830-1200

**MATH 205A First Half of Elementary Algebra**

**Transferable:** No

This course is the first half of the Elementary Algebra course. It will cover signed numbers, evaluation of expressions, ratios and proportions, solving linear equations, and applications. Graphing of lines, the slope of a line, graphing linear equations, solving systems of equations, basic rules of exponents, and operations on polynomials will be covered. **PREREQUISITE:** Math 402 with a grade of 'Pass' or with a 'C' or better, or assessment test recommendation. **ADVISORY:** Concurrent enrollment in Guidance 563A is advised.

80128Lec HOL2 AArid 2.5 MTWRF 1200-0320 06/11/12 - 07/06/12

Above class meets at the Hollister Briggs site.

**MATH 205B Second Half of Elementary Algebra**

**Transferable:** No

This course contains the material covered in the second half of the Elementary Algebra Course. It will cover factoring polynomials, solving quadratic equations by factoring, rational expressions, radicals, and solving quadratic equations. In addition, the course will review applications involving linear equations of one and two variables, finding slopes and graphing linear equations, solving systems of equations with two variables, and solving linear inequalities. Math 205, 205A and 205B, and 206 have similar course content. This course may not be taken by students who have completed Math 205 or 206 with a grade of 'C' or better. **PREREQUISITE:** Math 205A with a grade of 'C' or better. **ADVISORY:** Concurrent enrollment in Guidance 563B is advised.

80129Lec HOL2 K Wagman 2.5 MTWRF 1200-0320 07/09/12 - 08/03/12

Above class meets at the Hollister Briggs site.

CRN Type Room Instructor Units Days Times Dates

**MATH 208 Plane Geometry**

**Transferable:** No

This course introduces the vocabulary and principles of Euclidean Geometry. Methods of proof including inductive and deductive reasoning will be developed. Concepts of congruence and similarity, angles, lines, polygons, and circles will be covered. Additional topics such as solid geometry, analytical geometry, transformations, and basic trigonometry may be included as time allows. **PREREQUISITE:** Math 205 or Math 205A and Math 205B with a grade of 'C' or better.

80047Lec LS103 D Lawson 3.0 MTWR 0800-1005

**MATH 233 Intermediate Algebra**

**Transferable:** No; GAV-GE:B4

Review of basic concepts, linear equations and inequalities, graphs and functions, systems of linear equations, polynomials and polynomial functions, factoring, rational expressions and equations, roots, radicals, and complex numbers, solving quadratic equations, exponential and logarithmic functions, and problem solving strategies. Mathematics 233, 233A, and 233B have similar course content. This course may not be taken by students who have completed Mathematics 233B with a grade of 'C' or better. This course may be taken for Mathematics 233B credit (2.5) units by those students who have successfully completed Mathematics 233A with a grade of 'C' or better. **PREREQUISITE:** Mathematics 205 or Mathematics 205A and 205B or Mathematics 206 with a grade of 'C' or better. The instructor will be using and supporting TI-83 Plus graphing calculator in all classroom demonstrations.

80048Lec PS102 J Nari 5.0 MTWR 0100-0430

**MATH 233A First Half of Intermediate Algebra**

**Transferable:** No

The course will start with a review of basic concepts and then cover the following topics with an emphasis on applications and problem solving strategies: solving linear and absolute value equations; solving linear and compound inequalities; equations and graphs of lines; functions and function notation including composition of functions; solving systems of linear equations and inequalities; operations with polynomials; factoring polynomials; and solving polynomial equations. **PREREQUISITE:** Completion of Mathematics 205 or the equivalent with a grade of 'C' or better.

80130Lec HOL2 R Bates 2.5 MTWRF 0810-1130 06/11/12 - 07/06/12

Above class meets at the Hollister Briggs site.

**MATH 233B Second Half of Intermediate Algebra**

**Transferable:** No; GAV-GE:B4

This course will start with a review factoring polynomials, and then cover the following topics with an emphasis on applications and problem solving strategies: solving polynomial equations by factoring; adding, subtracting, multiplying, dividing and simplifying rational expressions and solving rational equations; adding, subtracting, multiplying, dividing and simplifying roots, radicals and complex numbers and solving radical equations; working with composition of functions and inverse functions, working with exponential and logarithmic functions, equations and expressions; employing various methods of solving quadratic equations and inequalities; and graphing quadratic functions. **PREREQUISITE:** Completion of MATH 233A with a grade of 'C' or better.

80131Lec HOL2 K Wagman 2.5 MTWRF 0810-1130 07/09/12 - 08/03/12

Above class meets at the Hollister Briggs site.

**MATH 402 Pre-Algebra**

**Transferable:** No

This course covers operations with integers, fractions and decimals and associated applications, percentages, ratio, and geometry and measurement, critical thinking and applications. Elementary algebra topics such as variables, expressions, and solving equations are introduced. This is a pass/no pass course where pass is given for mastery of the above topics. **PREREQUISITE:** Completion of Math 400 with a grade of 'Pass' or with a 'C' or better, or assessment test recommendation.

80049L/L LS101 P Reuschling 3.0 MTWR 0800-1050

**CRN Type Room Instructor Units Days Times Dates**

**MATH 414 Math Boot Camp 1**

**Transferable:** No

A remedial mathematics course designed for those students who need to learn, re-learn, or re-fresh the fundamental concepts of math. The primary emphasis is on whole numbers, fractions, decimals, signed numbers, linear equations, and algebraic structures. This course is a pass/no pass course. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. May be repeated three times for credit.

80132Lec MA101 E Dachkova 2.0 TWRF 0800-0440 08/14/12 - 08/17/12

**PHYSICAL EDUCATION - ADAPTED**

**APE 34 Adapted Aquatic Exercise**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This course is designed to help individuals who by the nature of their disability such as wheelchair use, back injury, cardiovascular impairment, multiple sclerosis or other disabling condition require a specific aquatic exercise program that will contribute to their physical well-being. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This course has the option of a letter grade or pass/no pass. Previously known as PE 34.

80176Lab GYPOOL K Sato .5 MTWR 0900-1010

**APE 36 Adapted Physical Education**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

An individualized program of adaptive physical education activities designed to meet the needs of students with physical disabilities. Develops an appreciation of physical activity as a regular planned contribution to one's overall well-being. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This course has the option of a letter grade or pass/no pass. Previously known as PE 36.

80178Lab APE108 K Sato .5 MTWR 1030-1140

**APE 534 Adapted Aquatic Exercise**

**Transferable:** No

Designed to help individuals who by the nature of their disability such as wheelchair use, back injury, cardiovascular impairment, multiple sclerosis or other disabling condition require a specific aquatic exercise program that will contribute to their physical well being. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This is a pass/no pass course. Previously known as PE 534.

80179Lab GYPOOL K Sato .5 MTWR 0900-1010

**APE 536 Adapted Physical Education**

**Transferable:** No

An individualized program of adaptive physical education activities designed to meet the needs of students with physical disabilities. Develops an appreciation of physical activity as a regular planned contribution to one's physical well-being. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This is a pass/no pass course. Previously known as PE 536.

80180Lab APE101 K Sato .5 MTWR 1030-1140

**POLITICAL SCIENCE**

**POLS 1 Introduction to American Government**

**Transferable:** CSU, UC; CSU-GE:D8, IGEC:4H, 7A; GAV-GE:D1, D2; CAN:GOVT2

Explores the development of American political institutions and their utilization in dealing with issues arising at the international, national and state levels. Emphasis is placed on those problems which have defined our federal system of government. California government and appropriate state institutions will be included as a vital part of our federal system of government. ADVISORY: Eligible for English 250 and English 260.

80023 M Turetzky 3.0

80025 M Turetzky 3.0

**CRN Type Room Instructor Units Days Times Dates**

**PSYCHOLOGY**

**PSYC 1A Introduction to Psychology**

**Transferable:** CSU, UC; CSU-GE:D9, IGEC:4I; GAV-GE:D2; CAN:PSY2

The nature, scope, methods, presuppositions, history, and fields of psychology together with the scientific study of factors influencing human behavior, human development, perception, learning, memory, emotion, personality, frustration, and psychotherapy. ADVISORY: Eligible for English 250 and English 260. C-ID: PSY 110

80027Lec SS214 J Campilli 3.0 MWR 0600-0850

**PSYC 2 Early Child Development**

**Transferable:** CSU, UC; CSU-GE:D9, E, IGEC:4I; GAV-GE:D2

This course examines typical and atypical development within the psychosocial, cognitive, and physical domains from conception through the preschool years. Upon completion of this course, students will be able to evaluate theories and research of child development and effectively apply and communicate their understanding through observation and evaluation. This course is also listed as CD 2. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 1A; transfer student consult with advisor.

80055 M Bumgarner3.0

**PSYC 3 Child Growth and Development During the School Years**

**Transferable:** CSU, UC; CSU-GE:D9, E, IGEC:4I; GAV-GE:D2

This course examines typical and atypical development within the psychosocial, cognitive and physical domains from middle childhood through adolescence. Upon completion of this course, students will be able to evaluate theories and research of child development and effectively apply and communicate their understanding through observation and evaluation. This course has the option of a letter grade or pass/no pass. This course is also listed as CD 3. ADVISORY: Eligible for English 1A; transfer students consult with advisor.

80057 M Bumgarner3.0

**PSYC 5 Self-Assessment and Career Development**

**Transferable:** CSU; CSU-GE:E2; GAV-GE:E2

A course designed to assist the student in learning more about personal values, personality, interests, exploration of career choice, and occupational opportunities through the use of various personal assessment instruments. The delivery options for this course include online and self-paced formats. This course is also listed as GUID 1. ADVISORY: Eligible for English 250 and English 260. \$12 fee will be charged for career assessment materials.

80034 R Sharboneau 3.0 This course is also listed as GUID 1 CRN 80199

80036 L Tenney 3.0 This course is also listed as GUID 1 CRN 80035

**SOCIOLOGY**

**SOC 1A Introduction to Sociology**

**Transferable:** CSU, UC; CSU-GE:D0, IGEC:4J; GAV-GE:D2; CAN:SOC2

Analysis of the structure and dynamics of human society focusing on the development of culture, the socialization process, group behavior, social inequality, deviance, sexism, racism, and ageism, major social institutions, and human ecology. Emphasizes contemporary American society. ADVISORY: Eligible for English 250 and English 260. C-ID: SOCI 110

80028 R Kreider 3.0

80029Lec SS205 M Chap 3.0 MWR 0600-0850

**ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email [disted@gavilan.edu](mailto:disted@gavilan.edu).

CRN Type Room Instructor Units Days Times Dates

SPANISH

**SPAN 1A Elementary Spanish**

**Transferable:** CSU, UC; CSU-GE:C2; GAV-GE:C2, F; CAN:SPAN2, SPAN SEQ A

Beginning course with emphasis on understanding and speaking Spanish; introduction to reading and writing Spanish. This course will also introduce students to Hispanic culture and institutions. This course has the option of a letter grade or pass/no pass.

80097	Lec	HU105	D Perez	5.0	MTWR	0800-1235	
80102	Lec	SPAIN	A Marques	5.0			06/04/12 - 06/29/12

**Above class studies in Spain from 6/4/12 - 6/29/12.**

**SPAN 1B Elementary Spanish**

**Transferable:** CSU, UC; CSU-GE:C2, IGETC:6A; GAV-GE:C2, F; CAN:SPAN4, SPAN SEQ A

Continuation of Spanish 1A. Further development of the four skills of understanding, speaking, reading and writing Spanish. This course will continue to emphasize the study of Hispanic culture and institutions. This course has the option of a letter grade or pass/no pass. ADVISORY: Spanish 1A or equivalent.

80103	Lec	SPAIN	A Marques	5.0			06/04/12 - 06/29/12
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**Above class studies in Spain from 6/4/12 - 6/29/12.**

**SPAN 2A Intermediate Spanish**

**Transferable:** CSU, UC; CSU-GE:C2, IGETC:3B, 6A; GAV-GE:C2, F; CAN:SPAN8, SPAN SEQ B

Review of basic structures through conversation and selected works of literature. Further expansion of patterns, vocabulary and idioms. Creative expression through discussion and composition. This course has the option of a letter grade or pass/no pass. ADVISORY: Spanish 1B or equivalent.

80104	Lec	SPAIN	A Marques	5.0			06/04/12 - 06/29/12
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**Above class studies in Spain from 6/4/12 - 6/29/12.**

**SPAN 2B Intermediate Spanish**

**Transferable:** CSU, UC; CSU-GE:C2, IGETC:3B, 6A; GAV-GE:C2, F; CAN:SPAN10, SPAN SEQ B

Review of basic structures and grammar with greater emphasis on vocabulary and idioms. Introduction to literature as it reflects the characteristics of Hispanic societies. Greater emphasis on composition as a medium of expression. This course has the option of a letter grade or pass/no pass. ADVISORY: Spanish 2A or equivalent.

80105	Lec	SPAIN	A Marques	5.0			06/04/12 - 06/29/12
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**Above class studies in Spain from 6/4/12 - 6/29/12.**

**SPAN 8A Conversational Spanish**

**Transferable:** CSU; GAV-GE:C2

This course is a beginning Spanish course, focusing on the Spanish sound system, basic grammar and vocabulary, and cultural elements. Although emphasis is on listening and speaking, basic reading and writing skills will be developed. This course has the option of a letter grade or pass/no pass.

80106	Lec	SPAIN	A Marques	3.0			06/04/12 - 06/29/12
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**Above class studies in Spain from 6/4/12 - 6/29/12.**

**SPAN 8B Conversational Spanish**

**Transferable:** CSU; GAV-GE:C2

This course requires knowledge of Spanish pronunciation, basic vocabulary, and present tense grammar. More advanced grammar and vocabulary, and cultural elements will be taught in the development of listening, speaking, basic reading and writing skills. This course has the option of a letter grade or pass/no pass. ADVISORY: Spanish 8A or equivalent.

80107	Lec	SPAIN	A Marques	3.0			06/04/12 - 06/29/12
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**Above class studies in Spain from 6/4/12 - 6/29/12.**

CRN Type Room Instructor Units Days Times Dates

**SPAN 8C Conversational Spanish**

**Transferable:** CSU; GAV-GE:C2

This course requires considerable knowledge of Spanish pronunciation, vocabulary, grammar and syntax. More advanced grammar and vocabulary will be taught in the development of listening, speaking, reading and writing skills. ADVISORY: Spanish 8B or equivalent.

80108	Lec	SPAIN	A Marques	3.0			06/04/12 - 06/29/12
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**Above class studies in Spain from 6/4/12 - 6/29/12.**

**SPAN 8D Conversational Spanish**

**Transferable:** CSU; GAV-GE:C2

This course requires fluency in spoken and written Spanish. Advanced grammar and vocabulary will be presented while the course concentrates on polishing the student's oral and written skills and develops a sense of style. ADVISORY: Spanish 8C or equivalent.

80109	Lec	SPAIN	A Marques	3.0			06/04/12 - 06/29/12
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**Above class studies in Spain from 6/4/12 - 6/29/12.**

**SPAN 12A Spanish for Spanish Speakers**

**Transferable:** CSU, UC; CSU-GE:C2, IGETC:6A; GAV-GE:C2, F

Through comparative analysis of selected literary works, the course develops an awareness of cultural and literary contributions from Mexico and other Spanish speaking societies. The course is taught in Spanish with emphasis on composition as a medium of expression. ADVISORY: Basic Spanish reading and writing skills.

80100	Lec	SPAIN	A Marques	5.0			06/04/12 - 06/29/12
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**Above class studies in Spain from 6/4/12 - 6/29/12.**

**SPAN 12B Spanish for Spanish Speakers**

**Transferable:** CSU, UC; CSU-GE:C2, IGETC:6A; GAV-GE:C2, F

Continuation of 12A; through comparative analysis of selected literary works, the course develops an awareness of cultural and literary contributions from Mexico and other Spanish speaking societies. The course is taught in Spanish with emphasis on composition as a medium of expression. This course has the option of a letter grade or pass/no pass. ADVISORY: Basic Spanish speaking skills.

80101	Lec	SPAIN	A Marques	5.0			06/04/12 - 06/29/12
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**Above class studies in Spain from 6/4/12 - 6/29/12.**

**SPAN 23 Independent Study**

**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

80098	Ind		A Marques	1.0			
80099	Ind		A Marques	2.0			


THEATRE ARTS / DRAMA / TELEVISION

**THEA 23 Independent Study**

**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

80110	Ind	TH125	MAbad	1.0			
80111	Ind	TH125	MAbad	2.0			

 **ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email [disted@gavilan.edu](mailto:disted@gavilan.edu).



CRN Type Room Instructor Units Days Times Dates

VOCATIONAL PREP STUDENTS: DISABILITY

**AE 600 Vocational Training I**

**Transferable:** No

Prevocational skills for adults with impaired cognitive functioning. Entry level work preparation is emphasized. Skills taught include basic work routine orientation, communication skills, job ability assessment, and self-management skills.

80170 Lab HOPEG T Merrill  
C Brown Open Entry/Open Exit  
Above class meets off-campus: HOPE Services, 8855 Murray Ave., Gilroy.

80171 Lab HOPEH C Brown  
T Merrill  
Above class meets off-campus: HOPE Services, 650 San Benito St. Suite #120, Hollister. Open Entry/Open Exit

**AE 602 Vocational Training III**

**Transferable:** No

Practical training and on-the-job work experience for students with disabilities. This course also provides preparation for entry level employment utilizing a number of work alternatives and settings.

80172 Lab HOPEG T Merrill  
C Brown  
Above class meets off-campus at HOPE Services, 8855 Murray Ave., Gilroy. Open Entry/Open Exit

80173 Lab HOPEH C Brown  
Above class meets off-campus: HOPE Services, 650 San Benito St. Suite #120, Hollister. Open Entry/Open Exit

80174 Lab LI117 L Franklin

**AE 636 Adapted Physical Education**

**Transferable:** No

An individualized program of adapted physical education activities designed to meet the needs of students who have physical limitations or disabilities. The course assists in the development and appreciation of physical activity as a regular planned contribution to one's overall well-being. This course is for the non-matriculating student, is not graded and is without college credit. ADVISORY: Students must be able to document a physical disability.

80175 Lab GYPOOL K Sato

WORK EXPERIENCE

**CWE 192 General Work Experience Education**

**Transferable:** CSU

General work experience for students who have a job unrelated to their major. General work experience is supervised employment which is intended to assist students in acquiring desirable work habits, attitudes and career awareness. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA.

80162 Wrk ExLI101A S Sweeney 1.0  
Mandatory course orientation for the following classes will be held June 21 at 4:30 pm and July 13 at 12 pm in the Student Center North/South Lounge. Students must attend one of the two orientations. The last day to add the 1 unit class is August 3 and the 2 unit class is July 13. Contact Susan Sweeney, CWE Coordinator, sswweeney@gavilan.edu

80163 Wrk ExLI101A S Sweeney 2.0  
05/29/12 - 08/28/12 Mandatory course orientation for the following classes will be held June 21 at 4:30 pm and July 13 at 12 pm in the Student Center North/South Lounge. Students must attend one of the two orientations. The last day to add the 1 unit class is August 3 and the last day to add the 2 unit is July 13. Contact Susan Sweeney, CWE Coordinator sswweeney@gavilan.edu.

# Study in Spain this Summer!



June 4 - June 29  
Earn up to 5 units

*Study the language and culture while living with a host family in Seville, Spain*

Approximately \$1,500 + airfare.

For more information, visit [www.gavilan.edu/spanish](http://www.gavilan.edu/spanish), call (408) 848-4794 or email [amarques@gavilan.edu](mailto:amarques@gavilan.edu)

## PRECALCULUS BOOT CAMP IN AUGUST!

This FREE seminar meets August 13-17 from 9:00 AM - 3:00 PM.

### GET READY FOR YOUR FALL CLASSES.

Whether you are a student who needs more practice in understanding foundational elements of precalculus and trigonometry or you just need a brush up on the basics of precalculus, this boot camp is for you.

This seminar is a one week, six hour a day, math boot camp, where students will develop or redevelop a solid understanding of precalculus and trigonometric concepts. It is designed for those students who want to learn, or re-learn, the basic concepts of precalculus and trigonometry.

The primary emphasis is on advanced algebra, functions, graphing, and trigonometry.

**THIS IS AN ABSOLUTELY FREE FUN SUMMER MATH PROGRAM. SPACE IS LIMITED TO THE FIRST 25 PEOPLE. TO SAVE A SPOT, EMAIL JNARI@GAVILAN.EDU BEFORE JULY 27.**



## BASIC SKILLS BOOT CAMP IN AUGUST!

Math 414: 2 units  
Tuesday - Friday, Aug. 14 - 17 from 8:00 am - 4:40 pm

Whether you are a student who needs more practice in understanding foundational elements of math such as fractions, percents, signed numbers and/or word problems or you just need a brush up on the basics, Math 414 is for you. Students will develop or redevelop a solid understanding of basic math concepts.

Math 414 is a remedial mathematics course designed for those students who need to learn, or re-learn, the basic concepts of math. The primary emphasis is on whole numbers, fractions, decimals, percents, and measurements.



CRN Type Room Instructor Units Days Times Dates

# NONCREDIT PROGRAM

(408) 852-2824

**NO TESTS!**  
**NO LETTER GRADES!**  
**NO QUIZZES!**  
**NO FEES!**

CRN Type Room Instructor Units Days Times Dates


NONCREDIT CLASSES ARE OPEN TO ALL STUDENTS AND COMMUNITY MEMBERS. ALL CLASSES ARE FREE OF CHARGE, ALTHOUGH SOME HAVE A MATERIALS FEE. THERE ARE NO TESTS, NO QUIZZES AND NO LETTER GRADES. YOU MAY REGISTER IN THE ADMISSIONS & RECORDS OFFICE OR ON THE FIRST DAY OF CLASS.

## ALLIED HEALTH

AH 793 Personal and Career Development

**Transferable:** No

A wide variety of lectures on general themes offered to students throughout the academic year who want short-formatted content to augment their personal, academic and career development. General themes to be explored are: Communication, Interpersonal Skills, Pre-employment, Decision-Making, Financial Literacy, Career and Personal Development and Self-Management with Nutrition. This noncredit course is a combination of lecture, self-assessments, group activities and individual modules.

80140  S Sweeney  
 This HYBRID lecture / online class will be delivered partially over the internet.

80184 Lab PB1 S STAFF MTWR 0830-1230 07/23/12 - 08/23/12

80185 Lab PB1 S STAFF MTWR 0100-0500 07/23/12 - 08/23/12

## GUIDANCE

GUID 700 Online Basic Academic Skills

**Transferable:** No

This course is designed for elementary students who want to improve their basic academic skills through the use of appropriate online software. The online program is a comprehensive resource for diagnosing and remediating students' basic skill. Modules include: Reading (Comprehension and Vocabulary), Language Arts, Math, Science, and Writing. Course content is based on individual student need. This course may be repeated.

80183  J Maringer-Cantu

## LIBRARY

LIB 732 Introduction to Online Gavilan

**Transferable:** No

Introduction to the online classes and student services at Gavilan College. This course will show students how to log into their online courses, find lectures, assignments and exams, take part in online class discussions, submit attachments, and view their grades. The course will also cover all the online student services available to the distant student, including counseling, library resources, records and grades, financial aid, tutoring and technical support.

80141  S Lawrence

## ENGLISH AS A SECOND LANGUAGE

ESL 778 ESL Lifeskills 2

**Transferable:** No

This is the second course in a series of classes in survival English for students with very little oral or written English competency. It will give students basic vocabulary and familiarity in life skill areas such as the family, food, health, and occupations to manage in the real world. The course emphasizes oral communication and integrates listening, speaking, reading, and writing. ADVISORY: Placement into ESL Lifeskills by the CASAS placement test and successful completion of ESL 777.

80135 Lec CTC1 M Padilla TR 0600-0830  
 Above class meets off-campus: This class will be held at the Gavilan Computer Technology Center, Room 1, at 7881 Murray Avenue in Gilroy.

80136 Lec HOL4 M Rodriguez MW 0600-0830  
 Above class meets at the Hollister Briggs site.

ESL 779 ESL Lifeskills 3

**Transferable:** No

This is the third in a series of classes in survival English for students with little oral or written English competency. It will give students expanded basic vocabulary and familiarity in life skill areas such as the weather, transportation, employment, and American holidays and customs to manage in the real world. The course emphasizes oral communication and integrates listening, speaking, reading, and writing. ADVISORY: Placement into ESL Lifeskills by the CASAS placement test and successful completion of ESL 778.

80137 Lec MHG13 N Vargas TR 0600-0830  
 Above class meets at Morgan Hill Community site.


ESL 780 ESL Lifeskills 4

**Transferable:** No

This is the fourth course in a series of survival English for students with little oral or written English competency. It will give students expanded basic vocabulary and familiarity in life skill areas such as weather, transportation, employment, and American holidays and customs to manage in the real world. The course emphasizes oral communication and integrates listening, reading, writing. ADVISORY: Placement into ESL Lifeskills by the CASAS placement test and successful completion of ESL 779.

80138 Lec CTC3 S Morley TR 0600-0830  
 Above class meets off-campus: This class meets at the Gavilan Computer Technology Center, Room 3, 7881 Murray Avenue in Gilroy.

80139 Lec HOL5 J Villicana MW 0600-0830  
 Above class meets at the Hollister Briggs site.

 **ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email [disted@gavilan.edu](mailto:disted@gavilan.edu).



THIS SYMBOL MEANS IT IS A **HYBRID** LECTURE / ONLINE CLASS, THAT WILL BE PARTIALLY OVER THE INTERNET. VISIT [WWW.GAVILAN.EDU/DISTED/](http://WWW.GAVILAN.EDU/DISTED/) FOR DETAILS.

# TRiO

STUDENT SUPPORT SERVICES

## SUMMER BRIDGE 2012

JUNE 11 - JULY 19, 2012

Sponsored By:

TRIO, STUDENT SUPPORT SERVICES

### WHAT IS SUMMER BRIDGE?

The Summer Bridge program is a six week support program offered by Gavilan College in June and July. The program is designed to offer transitional support to graduating high school students who are preparing to enter Gavilan College as a full-time student in the Fall 2012 semester.

### WHO IS ELIGIBLE?

In order to be eligible you must be low income, according to financial criteria, and a first generation college student (meaning neither parent has earned a college degree).

### WHAT ARE THE BENEFITS?

Get a head start on your college career, and earn 3 transferable college units. Enroll in a college course:

#### CMUN 10 - Small Group Communications

- Course book and school supplies provided to Summer Bridge students
- Receive academic and financial aid counseling
- Attend 6 Student Success Workshops designed to assist students with their transition to college
- Receive tutoring and academic support
- Be accepted automatically to TRIO for Fall 2012
- Make long-lasting friendships

### HOW TO APPLY?

Complete and submit your Summer Bridge application to your high school counselor or fax directly to the TRIO program at 408.852.5843.

Download the application from our website:

[WWW.GAVILAN.EDU/TRIO/SUMMER](http://WWW.GAVILAN.EDU/TRIO/SUMMER)

TRIO will review all Summer Bridge applications to determine eligibility.

**FOR MORE INFORMATION,**  
CALL (408) 846-4981 OR  
EMAIL [RALFARO@GAVILAN.EDU](mailto:RALFARO@GAVILAN.EDU).

## ALGEBRA BOOT CAMP IN AUGUST!

This free seminar meets Aug. 13-17 from 9:00 am - 3:00 pm.

Get ready for your fall classes.

Whether you are a student who needs more practice in understanding foundational elements of algebra or you just need a brush up on the basics of algebra, this boot camp is for you.

This seminar is a one week, six hour a day, math boot camp, where students will develop or redevelop a solid understanding of algebraic concepts. It is designed for those students who want to learn, or re-learn, the basic concepts of algebra. The primary emphasis is on solving equations, graphing, factoring, and word problems.

**THIS IS AN ABSOLUTELY FREE, FUN SUMMER MATH PROGRAM. TO SAVE A SPACE, PLEASE EMAIL [EDACHKOVA@GAVILAN.EDU](mailto:EDACHKOVA@GAVILAN.EDU) BEFORE MAY 27TH. FIRST 25 STUDENTS WILL BE REGISTERED.**



## GRADUATION INFORMATION

Call 408-848-4737 for details about the graduation process.

The deadline for filling out a petition for graduation for fall is Friday, October 19, 2012.



## Purchase Parking Permits ONLINE!



(login to Self-Service Banner, click on "Students", click on "Registration," then click on "Purchase a Parking Permit.") Pay online and get your pass in the mail in less than a week!

**Summer passes \$20**

(on sale May 21 - July 20)

**Fall passes \$40 days, \$20 evenings**

(on sale August 1 - December 17)

# GAVILAN COLLEGE BOOKSTORE

Student Center

**408-848-4742**

- NEW BOOKS
- USED BOOKS (25% LESS THAN NEW)
- BOOK BUY BACK

## GET OUT OF LINE, AND GO ONLINE!

Order your textbooks @ [www.gavilan.BKSTR.com](http://www.gavilan.BKSTR.com)

**RETURN Policy** Refunds given UP TO SEVEN DAYS from start of class.

Always have your receipt.

Always make sure new books have not been written in.

Shrink wrap sets should be unopened.

We accept all major credit cards and checks with ID

**HOURS:** Mon-Thurs, 8 am - 7 pm, Friday, 8 am - 4 pm



**Students can now save 50% or more by renting textbooks!**

Go to [rent-a-text.com](http://rent-a-text.com) or see store for details.

*We have now made it easier for you to find out what is happening at Gavilan College.*

## Gav Arts & Events



Log on to <http://www.gavilan.edu/pio/GavArts.html> to see what entertainment and events Gavilan has to offer!

## Learn skills in Biotechnology

Application of living organisms or their products to enhance the human condition.



### Biotechnology

Certificate of Achievement (17 units)

**BIOT 103** (4 units)

Biotechnology Lab Skills & Instrumentation

**BIOT 104** (1 unit)

Seminar in Biotechnology

**BIO 10** (4 units)

Principles of Biology

**CHEM 30A** (4 units)

Elementary Chemistry

**CHEM 30B** (4 units)

Elementary Organic & Biochemistry

This certificate in Biotechnology may help prepare you for the biotech field which includes:

- ◆ Environmental testing
- ◆ Forensics
- ◆ Hospitals
- ◆ Plant Pathology
- ◆ Research



## ES 1 Environmental Science

Learn about the marvelous planet we live on and investigate the many serious environmental issues we must face to sustain it. See page 62 for details.



### BIO 13

## Marine Biology

Learn about the fantastic marine life of the California coast through field trips and practical laboratories that explore adaptations, behaviors and relationships in the sea!



# Fall Classes

## ACCOUNTING

CRN Type Room Instructor Units Days Times Dates

### ACCT 20 Financial Accounting

**Transferable:** CSU, UC; CAN:BUS2, BUS SEQ A

An introduction to accounting principles and concepts. The course includes the application of accounting theory to accumulate and summarize financial data. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250, English 260 and Mathematics 233. Microsoft Excel or other computer spreadsheet knowledge.

10244	Lec	BU118	J Wolowitz	4.0	TR	0900- 1105
10245	H	BU118	J Wolowitz	4.0	W	0300- 0550
This HYBRID lecture / online class will be delivered partially over the internet.						
10246	I		J Wolowitz	4.0		

### ACCT 21 Managerial Accounting

**Transferable:** CSU, UC; CAN:BUS4, BUS SEQ A

This course covers internal uses of accounting information for managerial decision making. Includes coverage of managerial control methods, cost accounting, cost-volume-profit relationships, variable costing, budgeting, and other related topics. This course has the option of a letter grade or pass/no pass. ADVISORY: Accounting 20. Microsoft Excel or other computer spreadsheet knowledge.

10247	Lec	BU118	J Wolowitz	4.0	TR	1120- 1240
	H		J Wolowitz			
This HYBRID lecture / online class will be delivered partially over the internet.						

### ACCT 103 General Office Accounting

**Transferable:** CSU

This course is designed to prepare students for entry-level office accounting positions. Emphasis is on practical accounting applications. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 205.

10232	Lec	BU103	T Ratchford	3.0	W	0220- 0525
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### ACCT 105 Payroll Accounting

**Transferable:** CSU

This is an introductory course in payroll accounting. Topics include: payroll laws and regulations, computation of wages and salaries, Social Security taxes, income tax withholding, employer taxes, payroll tax filing and reporting, and other related topics. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 205, completion of Accounting 101.

10714	Lec	MHG5	W Fachner	3.0	M	0600- 0905
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### ACCT 111 Introduction to Income Tax

**Transferable:** CSU

A study of theory, philosophy, and principles of income tax law and procedures for computing the tax liability. It includes practice in solving typical individual tax problems. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250, English 260 and Mathematics 205.

10233	Lec	BU103	T Bay	3.0	R	0630- 0935
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CRN Type Room Instructor Units Days Times Dates

### ACCT 120 Computerized Accounting - QuickBooks

**Transferable:** CSU

An introduction to computer-assisted accounting. Hands-on use of a microcomputer menu-driven accounting package to do general ledger, sales journal, cash receipts journal, cash payments journal, purchases journal, payroll, receivables, payables and related financial reports. This course has the option of a letter grade or pass/no pass. Repeatable whenever a new software package is adopted. This course is also listed as CSIS 120. ADVISORY: CSIS 1 or CSIS 2 or the equivalent computer experience. ACCT 20 or ACCT 101 or ACCT 103 or ACCT 105 or the equivalent accounting experience.

10771	Lec	BU111	T Ratchford	3.0	W	0600- 0905
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### ACCT 121 Spreadsheet - MS Excel

**Transferable:** CSU

Introduction to the computer spreadsheet software. A hands-on approach to learning terms, commands, and applications of a spreadsheet program. This course will help prepare students for taking the Excel MOUS (Microsoft Office User Specialist) exams. This course has the option of a letter grade or pass/no pass. May be repeated once for credit when the software changes. Also listed as CSIS 121. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

10234	Lec	BU111	J Conrey	2.0	W	1120- 0210
			09/12/12 - 12/05/12			
10238	Lec	HOL3	F Mendez	2.0	W	0400- 0600
Above class meets at the Hollister Briggs site.						

### ACCT 190 Occupational Work Experience / Accounting

**Transferable:** CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

10240	Wrk Ex	LI101A	S Sweeney	1.0		
10241	Wrk Ex	LI101A	S Sweeney	2.0		
10242	Wrk Ex	LI101A	S Sweeney	3.0		
10243	Wrk Ex	LI101A	S Sweeney	4.0		

## ADMINISTRATION OF JUSTICE

### AJ 10 Introduction to the Administration of Justice

**Transferable:** CSU, UC; GAV-GE:D2; CAN:AJ2

The history and philosophy of justice as it evolved throughout the world; in-depth study of the American system and various sub-systems; roles and role expectations of criminal justice agents in their interrelationships in society; concepts of crime causations, punishments and rehabilitation; ethics, education and training for professionalism in the social system. ADVISORY: Eligible for English 250 and English 260.

10173	Lec	BU120	S Smith	3.0	MW	0800- 0920
10174	Lec	BU120	S Smith	3.0	TR	0230- 0350

### AJ 12 Criminal Procedures

**Transferable:** CSU

Legal processes from pre-arrest, arrest through trial, sentencing and correctional procedures; a review of the history of case and common law; conceptual interpretations of law as reflected in court decisions; a study of case law methodology and case research as the decisions impact upon the procedures of the justice system. ADVISORY: AJ 10; Eligible for English 250 and English 260.

10175	Lec	BU120	S Smith	3.0	MW	0230- 0350
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**CRN Type Room Instructor Units Days Times Dates**

**AJ 14 Criminal Law**

**Transferable:** CSU, UC; CAN:AJ4

Historical development, philosophy of law and constitutional provisions; definitions, classifications of crime, and their applications to the system of administration of justice; legal research, review of case law, methodology, and concepts of law as a social force. Explores crimes against persons, property, and the state. ADVISORY: AJ 10; Eligible for English 250 and English 260.

10178 Lec BU120 S Smith 3.0 MW 1120- 1240

**AJ 16 Introduction to Evidence**

**Transferable:** CSU

This course covers the origin, development, philosophy and basis of evidence; constitutional and procedural considerations affecting arrest, search and seizure; types of evidence and rules governing admissibility; judicial decisions interpreting individual rights and case studies. In addition to the Federal Rules of Evidence, the course also includes the California law regarding the rules of evidence. ADVISORY: AJ 10 and Eligible for English 250 and English 260.

10179 Lec MHG4 E Campos 3.0 TR 0330- 0450  
Above class meets at Morgan Hill Community site.

**AJ 18 Community Policing**

**Transferable:** CSU, UC

The relationship of criminal justice agents and the community; causal and symptomatic aspects of community understanding; lack of cooperation and mistrust; study of behavioral causes; ways to develop and maintain amicable relationships. ADVISORY: Eligible for English 250 and English 260; AJ 10.

10182 Lec BU103 W Jones 3.0 M 0300- 0550

**AJ 19 Introduction to Investigation**

**Transferable:** CSU

Fundamentals of investigation; techniques of crime scene search and recording; collection and preservation of physical evidence; modus operandi processes; sources of information; interview and interrogation, and follow-up investigation. ADVISORY: Eligible for English 250 and English 260.

10183 Lec BU120 L Jones 3.0 M 0600- 0905

**AJ 20 Juvenile Law and Procedure**

**Transferable:** CSU

This course covers techniques of handling juvenile offenders and victims; prevention and repression of delinquency; diagnosis and referral; and organization of community resources. The course also includes juvenile law and juvenile court procedure with a strong emphasis on California law, including the California Penal and Welfare and Institution Codes. ADVISORY: Eligible for English 250 and English 260.

10185 Lec MHG4 E Campos 3.0 TR 0200- 0320  
Above class meets at Morgan Hill Community site.

**AJ 21 Narcotics and Drug Abuse**

**Transferable:** CSU

Designed to explore the Administration of Justice system and the development of drug policy and drug problems. This will include drug identification, drug user recognition, drug effects, narcotic enforcement, drug prosecution, and drug treatment, rehabilitation and education. ADVISORY: Eligible for English 250 and English 260.

10187 Lec BU120 S Smith 3.0 TR 1120- 1240

**CRN Type Room Instructor Units Days Times Dates**

**AJ 32 Crime and Delinquency**

**Transferable:** CSU

An introduction to major types of criminal behavior, characteristics of offenders, factors which contribute to crime and delinquency; the criminal justice process: the function of law enforcement, the courts, probation, parole and institutions; changes in crime control and treatment processes, the role of society. ADVISORY: Eligible for English 250 and English 260.

10189 Lec MHG11 D Pulido 3.0 R 0600- 0905  
Above class meets at Morgan Hill Community site.

**AJ 173 Fundamentals of Probation and Parole**

**Transferable:** CSU

This course is designed to examine the various components in probation and parole; including probation supervision, presentence investigation reports, various jail alternative programs, the early development of probation, the study of the juvenile justice system, and the special needs of offenders. ADVISORY: Eligible for English 250 and English 260.

10181 Lec MHG10 D Pulido 3.0 T 0600- 0905  
Above class meets at Morgan Hill Community site.

**AJ 190 Occupational Work Experience / Administration of Justice**

**Transferable:** CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

10214	Wrk Ex LI101A	S Sweeney	1.0
10215	Wrk Ex LI101A	S Sweeney	2.0
10216	Wrk Ex LI101A	S Sweeney	3.0
10217	Wrk Ex LI101A	S Sweeney	4.0

**ALLIED HEALTH**

**AH 3 The Person in the Life Cycle**

**Transferable:** CSU, UC; CSU-GE:E2; GAV-GE:E2, F

Interaction of social, emotional, intellectual, and physical attributes related to the development and realization of human potential across the life span. PREREQUISITE: Eligible for English 250 and English 260.

10855	Lec	LS106	D Reid	3.0	R	1250- 0355
10856	Lec	HOB102	A Dufresne	3.0	R	0410- 0715

**AH 11 Nutrition**

**Transferable:** CSU, UC; CSU-GE:E2; GAV-GE:E2, F; CAN:FCS2

This course is designed to meet the needs of the Allied Health student and the general education student alike. The major aim of this course is to help the student acquire relevant information about nutrition which they can use professionally and/or personally. The course will cover the practical aspects of normal nutrition, ways to promote sound eating habits throughout the life cycle, and physiological contribution nutrients make to body structure and function. This course is also listed as BIO 11. PREREQUISITE: Eligible for English 250 and English 260. ADVISORY: Chemistry 30A and Mathematics 205.

10025	Lec	LS106	M Akrop	3.0	T	1250- 0355
10666			M Akrop	3.0		
10669			M Akrop	3.0		

**CRN Type Room Instructor Units Days Times Dates**

**AH 16 Intravenous Therapy / Blood Withdrawal**

**Transferable:** CSU

Theoretical application and clinical techniques required for safe administration of IV therapy and withdrawal of blood for testing. (Approved by the Board of Vocational Nursing for certification in IV Therapy and Blood Withdrawal. Approved for continuing education credit BRN #00892). May be repeated three times for credit. **COREQUISITE:** Enrollment in AH 51, 52, 53, 54 or current active LVN licensure in California. \$50.00 course materials fee payable at registration.

10712	Lec	HOB102	D Amaro	1.0	F	0900- 0430
10/26/12 - 11/09/12 \$50.00 Course Materials Fee Payable at Registration						
10858	Lec	HOB114	L Stubblefield	1.0	F	0900- 0430
10/26/12 - 11/09/12 \$50.00 course materials fee payable at registration.						

**AH 23 Independent Study**

**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.

10857	Ind	HOB107	K Bedell	1.0		
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**AH 51 Medical-Surgical Nursing**

**Transferable:** CSU

Course is designed to provide a basic introduction to patient care within the role of the nurse. Emphasizes principles and skills necessary for safe, effective care. Content includes introduction to health care, effective communication, client rights and needs, asepsis, personal care, safety, and gerontology. Related pharmacology is included. \$100 course material fee, payable at registration. **PREREQUISITE:** Admission to the nursing program.

10866	L/L	HOB102	L Stubblefield		MT	0630- 0200
S STAFF						
10866	L/L	HOB102	K Bedell	11.0	WR	0710- 1000
L Stubblefield						
\$100.00 course materials fee payable at registration						

**AH 53 Medical-Surgical - Maternal-Neonatal Nursing**

**Transferable:** CSU

Course contains two components to provide theoretical and clinical experience in medical-surgical and maternal- neonatal nursing. Content includes care of clients with disorders of the circulatory, urinary and reproductive systems, normal pregnancy and birth, common or major complications, care of the normal newborn, and neonate with special problems. Related pharmacology is included. \$100 course material fee, payable at registration. **PREREQUISITE:** Completion of AH 51 and AH 52.

10867	L/L	HOB102	D Amaro		MT	0200- 0930
S STAFF						
10867	L/L	HOB102	K Bedell	11.0	WR	0100- 0400
HOB102 D Amaro						
MT 0630-0130						
\$100.00 Course Materials fee payable at registration						

**AH 55 Interactive and Mental Health Nursing**

**Transferable:** CSU

The dynamics of leadership and management in nursing, including concepts of basic mental health. Progresses from basic mental health knowledge and skills to the refinements involved in psychiatric nursing practice as it relates to all age groups. Incorporates nursing concepts and nursing experiences relative to human sexuality, child abuse and cultural and ethnic diversity. \$100 course material fee, payable at registration. **PREREQUISITE:** Admission to advanced standing / RN program and California IV Certification and successful completion of AH 51, 52, 53 and 54 or equivalent.

10868	L/L	HOB102	S Turner	10.0	WR	1010- 0100
K Bedell						
10868	L/L	HOB102	Staff		MT	0630- 0115
HOB102						
MT 0130- 0815						
\$100 course material fee payable at registration.						

**CRN Type Room Instructor Units Days Times Dates**

**AH 170 Basic Clinical Medical Assisting**

**Transferable:** CSU

Course provides a basic introduction to clinical medical assisting. Emphasizes principles, understanding of skills necessary to perform basic clinical medical assisting procedures safely and effectively. **PREREQUISITE:** Eligible for English 250, English 260 and Mathematics 205.

10859	L/L	HOB114	D Comella-Hild	6.0	MTW	1250- 0420
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**AH 180 Fundamentals of Nursing--Convalescent**

**Transferable:** CSU

A course to provide a basic introduction to patient care in the convalescent setting. Emphasizes principles, understanding and skills necessary to perform basic nursing procedures safely and effectively. Includes introduction to health care, planning, safety, infection control, personal care, basic procedures, rehabilitation, nutrition and clients' rights and needs. At the completion of this course students will qualify for state certification as a nursing assistant. **PREREQUISITE:** Eligible for English 250 and English 260. Clearance from the Department of Health Services (Form HS283), fingerprint card, and health clearance required prior to clinical placement. Health and fingerprint clearance required prior to clinical placement. Uniform, shoes, watch, and stethoscope required. Clinical in Morgan Hill or Hollister, as assigned.

10860	L/L	HOB114	M Machado	8.0	MT	0900- 1200
	L/L	HOB114	M Machado		W	0630- 0100
10861	L/L	HOB114	M Machado	8.0	MT	0900- 1200
	L/L	HOB114	M Machado		R	0630- 0100
10862	L/L	HOB114	M Machado	8.0	MT	0900- 1200
	L/L	HOB114	D Reid		F	0630- 0100

**AH 190 Occupational Work Experience / Allied Health**

**Transferable:** CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. **REQUIRED:** Declared vocational major.

10716	Wrk Ex	HOB114	K Bedell	1.0		
10717	Wrk Ex	HOB114	K Bedell	2.0		
10718	Wrk Ex	HOB114	K Bedell	3.0		
10719	Wrk Ex	HOB114	K Bedell	4.0		


**ANTHROPOLOGY**

**ANTH 1 Introduction to Physical Anthropology**

**Transferable:** CSU, UC; CSU-GE:B2, IGETC:5B; GAV-GE:B2; CAN:ANTH2

Explores and analyzes human biological, social and cultural development over the last several million years. The implications of evolutionary theory for the world today are considered. Principal topics are evolutionary theory, Mendelian and molecular genetics, the fossil record, primatology, the nature of human diversity, biocultural analysis of malnutrition, and the question of continuing evolution. **ADVISORY:** English 250, English 260 and Mathematics 205.

10161	Lec	SS205	D Etlar	3.0	MW	0230- 0350
10162			D Etlar	3.0		
10163			D Etlar	3.0		
10164	Lec	MHG3	D Etlar	3.0	W	0600- 0905
Above class meets at Morgan Hill Community site.						

 **ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email [disted@gavilan.edu](mailto:disted@gavilan.edu).

**CRN Type Room Instructor Units Days Times Dates**

**ANTH 2 Introduction to Archaeology**

**Transferable:** CSU, UC; CSU-GE:D1, IGETC:4A; GAV-GE:D2

The study of the human past through material culture remains. Artifacts, sites, settlements and landscapes will be studied to help reveal how people lived, how they saw themselves and their world, what the environment was like and how these factors interrelated and changed through time. Explores and analyzes the development of the concepts and methods of anthropological archaeology. Surveys selected prehistoric cultures. Training in archaeological methods, site recognition, recording and preservation, and cultural resource management. ADVISORY: Recommended English 250 and English 260.

10165	Lec	SS205	G Michaels	3.0	TR	1120- 1240
This service learning course involves community work.						

**ANTH 3 Introduction to Cultural Anthropology**

**Transferable:** CSU, UC; CSU-GE:D1, IGETC:4A; GAV-GE:D2, F; CAN:ANTH4

The comparative study of human societies and cultures. Emphasis is placed on the analysis of small scale non-western societies. Specific topics include: the relationship between culture and power; ideas of progress and the nation-state; immigration, kinship, and identity; race and gender; inequality and structural violence; and cross-cultural analysis of religious, political and economic institutions. This course interrogates the relevance of anthropology for understanding the processes of development and globalization. Exploration of the above through ethno- graphic readings, class discussions, films, short papers and a final research paper based on original fieldwork in a local community. ADVISORY: Eligible for English 250 and English 260.

10166	Lec	SS205	G Michaels	3.0	TR	0945- 1105
10167	Lec	SS205	G Michaels	3.0	MW	1250- 0210

**ANTH 5 Magic / Witchcraft and Religion**

**Transferable:** CSU, UC; CSU-GE:D1, IGETC:4A; GAV-GE:D2, F

Explores and analyzes, from a cross-cultural and comparative perspective, religious traditions in diverse cultural contexts with particular focus on the effects of globalization on religious beliefs and practices. Cross- cultural analysis of the concepts of magic, witchcraft, and religion. Examination of connections among the concepts of race, nation, and religion. Exploration of the above through ethnographic readings, class discussions, films, short papers, and a final research paper based on original fieldwork in a local religious or spiritual community. ADVISORY: English 250 and English 260.

10168	Lec	SS205	G Michaels	3.0	F	0900- 1205
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**ART**

**ART 1A Art History**

**Transferable:** CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1, F; CAN:ART2, ART SEQ A

A critical survey of the influences and development of painting, architecture, sculpture, and minor arts from pre-history to the Byzantine/Romanesque eras, including the art of primitive people. ADVISORY: Eligible for English 250 and English 260.

10328	Lec	HOL4	S STAFF	3.0	M	0600- 0905
Above class meets at the Hollister Briggs site.						
10329	Lec	MU101	P Hulin	3.0	TR	0810- 0930

**ART 1B Art History**

**Transferable:** CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1; CAN:ART4, ART SEQ A

The history of western painting, sculpture, architecture and minor arts from the Romanesque, the Gothic and Renaissance eras to the present. ADVISORY: Eligible for English 250 and English 260.

10330	Lec	MHG4	E Harris-Sinta	3.0	W	0600- 0905
Above class meets at Morgan Hill Community site.						

**CRN Type Room Instructor Units Days Times Dates**

**ART 2A Two-Dimensional Design**

**Transferable:** CSU, UC; CSU-GE:C1; GAV-GE:C1; CAN:ART14

An introduction to the basic elements and principles of two-dimensional design. Lettering and graphics applications of design are included. Traditional and experimental materials and techniques are applied to a variety of individual projects and exercises.

10355	L/L	AR103	J Edberg	3.0	TR	0810- 1115
10876	L/L	AR103	J Edberg	3.0	TR	1250- 0355

**ART 3A Drawing and Composition**

**Transferable:** CSU, UC; CSU-GE:C1; GAV-GE:C1; CAN:ART8

A course that can teach you how to draw. Students learn basic drawing skills through the exploration of a variety of drawing materials such as pencil, inks, charcoal and pastels; processes include doodling, gesture and schematic drawing.

10358	L/L	AR102	A Rosette	3.0	MW	0810- 1115
10360	L/L	AR102	A Rosette	3.0	MW	1120- 0225

**ART 3B Drawing and Composition**

**Transferable:** CSU, UC; GAV-GE:C1

Drawing in pencil, ink, pastels and variety of experimental materials and processes. Cultural awareness and historical foundations are integrated with classroom explorations of expressive drawing. Students develop a variety of drawing approaches and a greater understanding of personal expression. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 2A or 3A.

10359	L/L	AR102	J Adkins	3.0	TR	0230- 0535
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**ART 6 Art Appreciation**

**Transferable:** CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1, F

An illustrated lecture course that surveys and introduces the visual arts from historical to contemporary times, and teaches students the basic concepts of seeing and appreciating art. ADVISORY: English 250 and English 260.

10362	Lec	MU101	E Martinez	3.0	R	0600- 0905
10363	Lec	MU101	E Harris-Sinta	3.0	MW	1120- 1240

**ART 10A Cultural History of Ceramics**

**Transferable:** CSU, UC; CSU-GE:C1; GAV-GE:C1, F; CAN:ART6

An introduction to the historical developments and cultural influences of ceramic art. Development of a personal expression is realized through the combination of historical elements, observation and actual creations in clay.

10317	L/L	AR101	J Rekedal	3.0	MW	0810- 1115
10318	L/L	AR101	J Rekedal	3.0	MW	1120- 0225
10319	L/L	AR101	K Gonzales	3.0	TR	0600- 0905

**ART 10B Ceramics**

**Transferable:** CSU, UC; GAV-GE:C1

Emphasis on development of wheel throwing and advanced ceramic techniques. Glaze testing, clay body development, kiln stacking and firing are introduced. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 10A

10320	L/L	AR101	K Gonzales	3.0	TR	0600- 0905
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**CRN Type Room Instructor Units Days Times Dates**

**ART 11 Creativity / Imagination and Innovation**

**Transferable:** CSU; CSU-GE:C2; GAV-GE:C2, F

This course is designed to explore the variety of ways in which humans demonstrate their creative, imaginative and innovative abilities. This course will examine the creative process, visual literacy, the development of creative and imaginative performance and theories pertaining to insight, inspiration, intuition, originality and genius. This class draws on materials from a variety of sources including, biographies, intellectual histories, psychological studies, and educational research. Studies will include ideas and beliefs about creativity from a diverse range of disciplines and cultures. Students will be encouraged to explore and express their own creativity. ADVISORY: English 250 and English 260.

10321 Lec AR103 E Martinez 3.0 TR 0400- 0520

**ART 12A Sculpture**

**Transferable:** CSU, UC; GAV-GE:C1; CAN:ART12

An introduction to expressive and technical sculptural processes of selected media such as clay, plaster and wood. May be repeated twice for credit. This course has the option of a letter grade or pass/no pass.

10322 L/L AR101 P Hulin 3.0 TR 0940- 1245  
Material fee of \$45.00 payable at registration.

**ART 13 Three-Dimensional Design**

**Transferable:** CSU, UC; CSU-GE:C1; GAV-GE:C1

A fundamental course focused on the conceptual, technical and historical aspects of three dimensional design and related fields such as: sculpture, architecture and industrial design. Development of personal artistic expression and visual perception through the use of various media such as plaster, paper, wood, clay, metal, etc. Introduction to the design elements and principles as they relate to space and form in visual art and design will be studied. ADVISORY: English 250 and English 260.

10323 L/L AR101 P Hulin 3.0 TR 0940- 1245  
Material fee of \$15.00 payable at registration.

**ART 14 Beginning Mural Painting**

**Transferable:** CSU, UC; CSU-GE:C1; GAV-GE:C1, F

Studio practice in the design, methods and materials of mural painting through the production of individual and collaborative murals. The course will also provide a historical survey of mural painting, from pre-historic cave painting to contemporary urban murals, with particular focus on the muralists of Mexico. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

10324 Lec G Aranda 3.0  
Lab AR102 G Aranda F 0900- 0105  
This HYBRID lecture /online class will be delivered partially over the internet.

**ART 15A Beginning Painting: Form and Composition**

**Transferable:** CSU, UC; GAV-GE:C1

This is an introductory painting course. Students will study traditional, contemporary and experimental painting techniques using acrylics and/or oils as the primary media. Emphasis will be placed on foundational concepts and approaches including color, form and composition. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 2A or 3A, or portfolio review of student's work.

10326 L/L AR102 C Canepa 3.0 MW 0230- 0535

**CRN Type Room Instructor Units Days Times Dates**

**ART 15B Beginning Painting: Imagination and Expression**

**Transferable:** CSU, UC; GAV-GE:C1

This is an introductory painting course. Students will study traditional, contemporary and experimental painting techniques and media. Social, cultural and historical awareness are integrated with classroom explorations of expressive painting. Students develop a variety of painting approaches and a greater understanding of personal expression. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 2A or Art 3A or Portfolio Review

10327 L/L AR102 C Canepa 3.0 MW 0230- 0535

**ART 22 Field Work and Service**

**Transferable:** CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. REQUIRED: Learning contracts must be filled out and signed by the student and the supervising instructor.

10331 Fld Ex AR104 J Edberg 1.0  
10332 Fld Ex AR101 K Gonzales 1.0  
10333 Fld Ex AR102 A Rosette 1.0  
10334 Fld Ex AR101 J Rekedal 1.0

**ART 23 Independent Study**

**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

10335 Ind AR104 C Canepa 1.0  
10336 Ind AR104 J Edberg 1.0  
10337 Ind AR110 J Rekedal 1.0  
10338 Ind AR109 A Rosette 1.0  
10339 Ind AR101 K Gonzales 1.0  
10340 Ind AR110 P Hulin 1.0  
10341 Ind AR104 C Canepa 2.0  
10342 Ind AR104 J Edberg 2.0  
10343 Ind AR110 J Rekedal 2.0  
10344 Ind AR109 A Rosette 2.0  
10345 Ind AR110 K Gonzales 2.0  
10346 Ind AR110 P Hulin 2.0

**ART 25A Art Methods**

**Transferable:** CSU; CSU-GE:C1; GAV-GE:C1

Art methods and learning theory for those planning to work with preschool, elementary and secondary school students. Includes art therapy as well as gifted and special learner projects. Two dimensional work in printing, drawing, collage. Also listed as CD 25A.

10350 Lec A Rosette 3.0  
Lab AR102 A Rosette TR 0810- 1015  
This HYBRID lecture/online class will be delivered partially over the internet.  
10351 Lec R McGinnis 3.0  
Lab HOL1 R McGinnis F 0400- 0805  
Above class meets at the Hollister Briggs site. This HYBRID lecture/online class will be delivered partially over the internet.

**ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email [disted@gavilan.edu](mailto:disted@gavilan.edu).



CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ART 25B Art Methods							
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**Transferable:** CSU; GAV-GE:C1

Art methods, creativity and learning theory for those planning to work with preschool, elementary, and secondary school students. Includes art therapy as well as gifted and special learner projects. Three dimensional work in sculpture, bas relief, mobiles, paper mache', plaster, and various 3-D materials. Also listed as CD 25B.

10352	Lec		R McGinnis	3.0			
	Lab	HOL1	R McGinnis		F	0400-0805	
Above class meets at the Hollister Briggs site. This HYBRID lecture/online class will be delivered partially over the internet.							

ART 34A Life Drawing							
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**Transferable:** CSU, UC; GAV-GE:C1; CAN:ART24

Fundamentals of anatomy and representation of the human figure. Drawing from life. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 3A or review of student's portfolio.

10356	L/L	AR102	J Adkins	3.0	TR	1120-0225	
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ART 34B Life Drawing							
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**Transferable:** CSU, UC; GAV-GE:C1

Further studies of the fundamentals of anatomy and representation of the human figure. Emphasis is placed on personal expression; abstract and experimental processes. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 34A or review of student's portfolio.

10357	L/L	AR102	J Adkins	3.0	TR	1120-0225	
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ART 40 Art Gallery Assistance							
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**Transferable:** CSU; GAV-GE:C1

Individualized course in art gallery exhibition techniques and procedures. Students assist in design, installation, publicity, cataloguing and removal of exhibitions in the college gallery. May be taken until 4 units are accrued.

10361	Fld Ex	AR102	C Canepa	1.0			
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ART 74 Advanced PhotoShop							
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**Transferable:** CSU; GAV-GE:C1

This course is for the PhotoShop-experienced student and explores PhotoShop's advanced features in depth. Students work on projects, which challenge their creativity and technical ability, and will be encouraged to develop complex projects for the web and for the printed page. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 74 and DM 74. ADVISORY: CSIS 75 PhotoShop I

10793	Lec	LI128	R Beede	3.0	TR	0945-1105	
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ART 75 Photoshop I							
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**Transferable:** CSU; GAV-GE:C1

This course is based on the software Adobe Photoshop. Students learn to scan photographs and manipulate them using Photoshop tool box and special effects filters. They will learn to color correct photos; mask image using channels; create duotone, tritone, and quadtone images; prepare photos for use in printing and on the web. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: CSIS 124 (Windows Fundamentals), CSIS 2L

10927	L/L	MHG5	R Grzan	3.0	T	0600-0905	
Above class meets at Morgan Hill Community site.							
10929	L/L	LI128	K Powers	3.0	M	0400-0650	

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ART 76 Digital Illustration							
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**Transferable:** CSU; GAV-GE:C1

Illustration techniques using computer Bezier curve-based illustration software tools to do diagrams and graphics for use in art, desktop publishing, web graphics, multimedia, and computer presentations. This basic Illustrator course is focused on the technical and historical aspects of digital design and illustration as well as the development of personal artistic expression and visual perception through the use of the digital illustration medium. The course will include lectures and discussions about color, composition and content, computer and illustration program use, printing and presentation techniques. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 76 and DM 76. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

10795	Lec	LI128	V Fainshtein	3.0	F	0100-0350	
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ART 77 Introduction to Digital Media							
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**Transferable:** CSU, UC; GAV-GE:C1

An introduction to the field of digital media, including history, social impact, concepts, career options and industry trends. Applying learned visual and aural design principles, students will explore the use of computer-based tools in the design and production of digital media by creating and editing digital images, sounds, video, animation and text. A comprehensive term project for publication on the web or CD ROM will be required. This course is also listed as CSIS 77 and DM 77. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. ADVISORY: CSIS 124, CSIS 1, CSIS 2.2L, CSIS 3, or familiarity using the Macintosh or Windows operating systems.

10798	L/L	AR103	R Beede	3.0	M	1250-0355	
	L/L	LI128	R Beede		W	1250-0355	

ART 80 Digital Photography							
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**Transferable:** CSU, UC; GAV-GE:C1

The study of digital photography from digital camera to the computer-based printer or digital media. Artistic, theoretical, and technical aspects will be considered. Topics include information about types and purchasing of digital cameras; theory, mechanics, and art of digital imagery; digital darkroom; eccentricities of digital photo taking; stitching photos for virtual reality; and preparing digital images for print, World Wide Web and other digital media. This course has the option of a letter grade or pass/no pass. This course is also listed as DM 80 and CSIS 80. ADVISORY: CSIS 1 or CSIS 2/2L or ART 8A or equivalent computer experience.

10365	L/L	LI128	J Edberg	3.0	M	1250-0355	
	L/L	AR103	J Edberg		W	1250-0355	

ART 85 Web Design I: Dreamweaver							
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**Transferable:** CSU; GAV-GE:C1

Basic and intermediate principles of designing Web pages/sites using the Dreamweaver web design software and HTML. Emphasis will be on good design and the use of tables, frames, forms, rollovers, DHTML, XHTML, behaviors, and CSS. Also includes site maintenance and the integration of multimedia components such as graphics, sound, animation, and video. This course is for the content person to design, develop, and maintain effective Web sites. This course is also listed as CSIS 85 and DM 85. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. ADVISORY: CSIS 6 or basic knowledge of HTML.

10802	Lec	LI128	V Fainshtein	2.0	F	1000-1150	
10828			S Lawrence	2.0		10/22/12 - 12/14/12	



**ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email [disted@gavilan.edu](mailto:disted@gavilan.edu).


**CRN Type Room Instructor Units Days Times Dates**

**ART 110 Interactive Animation: Flash**

**Transferable:** CSU; GAV-GE:C1

The production of vector graphics, animation, and interactive multimedia in Shockwave-Flash format for web pages and other digital media. Design of highly interactive web site interfaces and animated games using Flash actions (scripting). Useful for web designers/developers, animators, and multimedia authors. This course has the option of a letter grade or pass/no pass. Also listed as CSIS 110 and DM 110. May be repeated three times for credit. ADVISORY: CSIS 1, CSIS 2/2L, CSIS 124 or basic computer knowledge.

10730	Lec	LI128	K Powers	3.0	W	0400- 0650
			K Powers			

 This HYBRID lecture / online class will be delivered partially over the internet.

**ART 113 Introduction to Digital Video**

**Transferable:** CSU; GAV-GE:C1

Introduction to the aesthetic and technical aspects of digital video recording, non-linear editing, video effect generation, and production of video (and associated audio) using the personal computer equipped with specialized software such as Final Cut Pro, Motion, and After Effects. Also considered will be the preparation of digital video for distribution in interactive media such as CDs, DVDs, mobile devices, and the World Wide Web. Students will produce a final digital video project for distribution in various media formats. This course has the option of a letter grade or pass/no pass. May be repeated two times for credit. Also listed as CSIS 113 and DM 113. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer experience.

10741	L/L	LI128	R Beede	3.0	TR	1120- 0140
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**ART 117 Visual Effects-Motion Graphics**

**Transferable:** CSU, UC; GAV-GE:C1

Study of the design of visual effects and motion graphics used in digital video, film, web, multimedia, and interactive games. Includes video/graphics compositing techniques, 2D animation, basic 3D animation, and effects commonly done in digital post-production. Software such as Adobe After Effects and Apple's Motion and Shake will be used. May be repeated 3 times for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 117 and DM 117. ADVISORY: DM/ART/CSIS 113 or DM/ART/CSIS 140 or DM/ART/CSIS 77 or THEA 17A or basic knowledge of digital video/film editing.

10756	L/L	LI128	R Beede	3.0	MW	0945- 1205
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**ART 190 Occupational Work Experience / Commercial Art**

**Transferable:** CSU; GAV-GE:C1

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

10721	Wrk Ex	LI101A	S Sweeney	1.0		
10722	Wrk Ex	LI101A	S Sweeney	2.0		
10723	Wrk Ex	LI101A	S Sweeney	3.0		
10724	Wrk Ex	LI101A	S Sweeney	4.0		

**ASTRONOMY**

**ASTR 1 Introduction to General Astronomy**

**Transferable:** CSU, UC; CSU-GE:B1, IGETC:5A; GAV-GE:B1

An introduction to the realm of astronomy and space science. Topics to be covered include the historical development of astronomy, the physics of gravitation and radiation, the solar system, stellar astronomy, galactic and extragalactic astronomy, and cosmology. ADVISORY: Mathematics 205 and eligible for English 250 and English 260.

10577	Lec	MA103	J Snyder	3.0	T	0230- 0535
10578	Lec	MHG3	J Snyder	3.0	T	0630- 0935

Above class meets at Morgan Hill Community site.

**CRN Type Room Instructor Units Days Times Dates**

**AVIATION MAINTENANCE TECHNOLOGY**

**AMT 100 General Aircraft Technology**

**Transferable:** CSU

This course will provide the student with a thorough understanding of the use of basic hand tools and measuring devices, aircraft hardware, materials, and processes, mathematics and physical science for aircraft, aircraft weight and balance, aircraft drawing and blueprint reading. Both theory and practical application to aircraft systems is taught. ADVISORY: Mathematics 205

10021	L/L	MP129	H Spenner	7.5	MTWRF	0800- 1025 08/08/12 - 12/14/12
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**AMT 110 Airframe Maintenance Technology**

**Transferable:** CSU

Study of aircraft aerodynamics, rigging and assembly, aircraft sheet metal structures and welding technology. Also the study of cabin atmosphere systems, fuel systems, and line maintenance, level information on aircraft instruments. Each of these areas will be accompanied with appropriate laboratory time. Basic hand tools required. Details at the first class meeting.

10218	L/L	MP129	H Spenner	13.5	MTWRF	1030- 0330 08/08/12 - 12/14/12
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**AMT 120 Aviation Powerplant Technology**

**Transferable:** CSU

This course is part of the curriculum required by the Federal Aviation Administration to obtain certification as an aircraft powerplant maintenance technician. This certificate allows the rated technician to perform maintenance, preventive maintenance repairs and alterations to USA FAA certificated aircraft powerplants. This Section covers the theory and practical application of operation, overhaul practices, inspection, installation, testing and troubleshooting techniques covering the subject areas of reciprocating and turbine engines, ignition, induction, supercharging, cooling and exhaust systems. ADVISORY: Successful completion of AMT 101 and AMT 111. Basic hand tools required. Details at the first class meeting.

10219	L/L	PB15	T Flippen	14.0	TWRF	0830- 0300 08/08/12 - 12/14/12
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**AMT 123 Independent Study**

**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

10626	Ind	PB15	T Flippen	1.0		08/08/12 - 12/14/12
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**AMT 190 Occupational Work Experience / Aviation**

**Transferable:** CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

10228	Wrk Ex	LI101A	S Sweeney	1.0		
10229	Wrk Ex	LI101A	S Sweeney	2.0		
10231	Wrk Ex	LI101A	S Sweeney	4.0		
10731	Wrk Ex	LI101A	S Sweeney	3.0		



THIS SYMBOL MEANS IT IS A **HYBRID** LECTURE / ONLINE CLASS, THAT WILL BE PARTIALLY OVER THE INTERNET.

VISIT [WWW.GAVILAN.EDU/DISTED/](http://WWW.GAVILAN.EDU/DISTED/) FOR DETAILS.

CRN Type Room Instructor Units Days Times Dates

**BIOLOGICAL SCIENCE**

**BIO 1 General Biology**

**Transferable:** CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3; CAN:BIOL2, BIOL SEQ A

A general biology course with an emphasis on the structure and function of cells, cell respiration, photosynthesis, cell cycle, Mendelian and non-classical genetics, evolution and diversity of life. The course is required for students majoring in biology and/or its subcategories (e.g., plant or animal sciences). **PREREQUISITE:** Biological Science 10 with a grade of 'C' or better and Mathematics 233 with a grade of 'C' or better. **ADVISORY:** Chemistry 30A; eligible for English 250 and English 260.

10579	Lec	LS102	J Kurushima	4.0	MW	0230- 0350
	Lab	LS102	J Kurushima		MW	0400- 0520

This service learning course involves community work.

**BIO 4 General Zoology**

**Transferable:** CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3; CAN:BIOL4, BIOL SEQ A

The classification, ecology, evolution and systems analysis of biological functions in major taxonomic groups of animals from Protists through to Chordata. **PREREQUISITE:** Mathematics 233 with a grade of 'C' or better. **ADVISORY:** Eligible for English 250 and English 260.

10580	Lec	LS102	R Morales	4.0	TR	0810- 0930
	Lab	LS102	R Morales		R	0945- 1250

This service learning course involves community work.

**BIO 7 Human Anatomy**

**Transferable:** CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3; CAN:BIOL10, BIOL SEQ B

A functional approach to the gross and microscopic structure of the major systems of the human body. Includes dissection in lab. A cadaver is observed in this course. **PREREQUISITE:** Biological Science 10 or 15 with a grade of credit or C or better. **ADVISORY:** Eligible for English 250, English 260 and Mathematics 205.

10581	L/L	LS103	S STAFF	4.0	TR	0945- 0150
10582	L/L	LS103	T Robinson	4.0	FS	0945- 0150

**BIO 8 General Microbiology**

**Transferable:** CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3; CAN:BIOL14

An introduction to microbiology with an emphasis on bacteriology. Includes the study of morphology, physiology and classification of microorganisms, a survey of infectious disease, immunology and techniques for culture and control of microorganisms. This course is also listed as Allied Health 8. **PREREQUISITE:** Biological Science 10 or 15 with a grade of credit or C or better. **ADVISORY:** Chemistry 30A and Chemistry 30B; Eligible for English 250, English 260 and Mathematics 205.

10583	Lec	LS101	E Durant	5.0	MW	0810- 0930
	Lab	LS103	E Durant		MW	0945- 1150
10584	Lec	LS101	E Durant	5.0	MW	0810- 0930
	Lab	LS103	E Durant		MW	1250- 0210

**BIO 9 Human Physiology**

**Transferable:** CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3; CAN:BIOL12, BIOL SEQ B

A study of the functions of the major organs and organ systems of the human body, emphasizing control at the cellular level, integration of systems and homeostasis of the human body. This course is also listed as Allied Health 9. **PREREQUISITE:** Biological Science 7 or 15 with a grade of credit or C or better. **ADVISORY:** Chemistry 30A and Chemistry 30B; eligible for English 250, English 260 and Mathematics 205.

10585	Lec	LS101	P Yuh	5.0	TR	0400- 0605
	Lab	LS103	P Yuh		T	0630- 0935
10586	Lec	LS101	P Yuh	5.0	TR	0400- 0605
	Lab	LS103	M Smith		R	0630- 0935

CRN Type Room Instructor Units Days Times Dates

**BIO 10 Principles of Biology**

**Transferable:** CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3

An introductory biology course covering functions at the cellular and organismal levels. Includes study of the basic principles of metabolism, heredity, evolution and ecology. Primarily for non-biological science majors. **ADVISORY:** Eligible for English 250, English 260 and Mathematics 205.

10587	Lec	LS101	L Bach	4.0	TR	0810- 0930
	Lab	LS102	L Bach		M	0810- 1000
10588	Lec	LS101	L Bach	4.0	TR	0810- 0930
	Lab	LS102	L Bach		W	0810- 1000
10589	Lec	SS214	S Keys	4.0	MW	0230- 0350
	Lab	LS102	S Keys		M	1020- 1225
10590	Lec	SS214	S Keys	4.0	MW	0230- 0350
	Lab	LS102	S Keys		W	1020- 1225
10591	Lec	SS214	S Keys	4.0	MW	0230- 0350
	Lab	LS102	S Keys		M	0530- 0735
10592	Lec	SS214	S Keys	4.0	MW	0230- 0350
	Lab	LS102	S STAFF		W	0530- 0735

**BIO 11 Nutrition**

**Transferable:** CSU, UC; CSU-GE:E2; GAV-GE:E2, F; CAN:FCS2

This course is designed to meet the needs of the Allied Health student and the general education student alike. The major aim of this course is to help the student acquire relevant information about nutrition which they can use professionally and/or personally. The course will cover the practical aspects of normal nutrition, ways to promote sound eating habits throughout the life cycle, and physiological contribution nutrients make to body structure and function. This course is also listed as Allied Health 11. **PREREQUISITE:** Eligible for English 250 and English 260 **ADVISORY:** Chemistry 30A and Mathematics 205

10667			M Akrop	3.0		
10668	Lec	LS106	M Akrop	3.0	T	1250- 0355
10670			M Akrop	3.0		

**BIO 12 Introduction to Human Biology**

**Transferable:** CSU, UC; CSU-GE:B2, B3, IGETC:5B

This course will provide an introduction to human biology for non-science majors to meet general education laboratory science requirements. It will cover the biologic principles of basic body structure and function including all systems of the body, genetic diseases, and biotechnology. This course satisfies the same general education life science requirements as Biology 10 and Ecology 1.

10698	Lec	LS103	J Kurushima	4.0	TR	0230- 0350
	Lab	LS103	J Kurushima		T	0400- 0520
			This service learning course involves community work.			
10699	Lec	LS103	J Kurushima	4.0	TR	0230- 0350
	Lab	LS103	S Keys		R	0400- 0520
			This service learning course involves community work.			

**BIO 13 Marine Biology**

**Transferable:** CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3

The course provides a comprehensive overview of marine ecosystems, emphasizing the diversity of life inhabiting them. The physical, chemical and ecological features of the marine environment are reviewed and the evolutionary adaptations that allowed marine organisms to survive are emphasized. Although the overall focus will include ecosystems found in both tropical, subtropical, temperate and arctic regions, many of the practical examples will be drawn from the rich ecosystems of the central California coast and labs will provide hands-on experience of the diversity of life forms found in this area. Practical exercises will include viewing of specimen in the laboratory, short documentaries followed by discussion and field trips to coastal locations within the Monterey Bay and vicinity to view and explore specific ecosystems such as kelp forests, the intertidal, and estuarine areas, as well as learn about local marine species such as birds and mammals.

10595	Lec	LS102	S STAFF	4.0	S	1000- 0105
	Lab	LS102	S STAFF		S	0130- 0435
			This service learning course involves community work.			

**CRN Type Room Instructor Units Days Times Dates**

**BIO 15 Survey of Human Anatomy and Physiology**

**Transferable:** CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3

An introductory study of the structure and function of the human body. Includes study at the cellular and organ system levels, emphasizing integration of systems. Note that a cadaver will be observed in this course. This course is also listed as Allied Health 15. **ADVISORY:** Biological Science 10, Eligible for English 250, English 260 and Mathematics 205. Course will include the viewing of a cadaver.

10596	H		R Malley	5.0			
	Lab	LS103	R Malley		W	0630- 0935	
This HYBRID lecture/online class will be delivered partially over the internet.							
10597	Lec	LS103	S STAFF	5.0	MW	0230- 0435	
	Lab	LS103	S STAFF		MW	0500- 0620	

**BIO 23 Independent Study**

**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.

10598	Ind	LS116	R Morales	1.0			
10599	Ind	LS116	R Morales	2.0			

**BIOTECHNOLOGY**

**BIOT 103 Biotechnology Lab Skills and Instrumentation**

**Transferable:** CSU

Introduction to biotechnology laboratory skills. Techniques will include measuring, aseptic technique and transfer skills, preparation of buffers and other solutions, basic media preparation and dilutions, electrophoresis. Includes use and care of instruments such as microscope, spectrophotometer, centrifuge, pH meter, mechanical and micropipettes, autoclave, and electronic balance. Will also include keeping of a notebook, report writing and calculations. **ADVISORY:** Completion of any high school science course with a grade of 'C' or better; eligible for English 250; eligible for Math 205.

10600	Lec	LS103	M Lilles	4.0	FS	0230- 0320	
	Lab	LS103	M Lilles		FS	0330- 0635	

**BUSINESS OFFICE TECHNOLOGY**

**BOT 112 Business Computations with Machines**

**Transferable:** CSU

Self-paced course in the operation of the electronic printing calculator. This course provides theory and practice in business applications with emphasis on mathematical problem solving. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. **ADVISORY:** Eligible for Mathematics 402.

10248	Lab	BU110	S Gaffney	.5		Self paced, see instructor	
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**BOT 180 Medical Terminology for the Office**

**Transferable:** CSU

This course introduces fundamentals of medical word building used in the health profession (prefixes, word roots, suffixes and abbreviations) as well as review of body systems, with emphasis on analysis, definition, spelling and pronunciation. This course had the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 250 and English 260.

10294	Lec	MHG3	D Knapp	3.0	T	0300- 0555	
Above class meets at Morgan Hill Community site.							
10325	Lec	BU120	D Knapp	3.0	R	0600- 0905	

**CRN Type Room Instructor Units Days Times Dates**

**BOT 181 Medical Billing - MediSoft**

**Transferable:** CSU

This course in computerized billing procedures for a medical office uses MediSoft software. Students will learn the patient billing features of this software and complete a capstone simulation giving them hands-on realistic medical front office practice. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. **ADVISORY:** Eligible for English 250. Some computer experience.

10713	L/L	BU110	D Knapp	2.0	W	0600- 0905	
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**BOT 190 Occupational Work Experience / Business Office Technology**

**Transferable:** CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college, and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. **REQUIRED:** Declared vocational major.

10733	Wrk Ex	LI101A	S Sweeney	1.0			
10735	Wrk Ex	LI101A	S Sweeney	2.0			
10736	Wrk Ex	LI101A	S Sweeney	3.0			
10737	Wrk Ex	LI101A	S Sweeney	4.0			

**BOT 191A Workplace Skills**

**Transferable:** CSU

Workplace Skills teaches skills vital to workplace success. The topic for 191A is Interpersonal Communication. Need not be taken in sequence. This is a pass/no pass course.

10767	Lec	HOL3	F Mendez	1.0	M	0130- 0320	
10/08/12 - 12/03/12 Above class meets at the Hollister Briggs site.							
10844	Lec	MHG8	F Mendez	1.0	F	1130- 0120	
10/12/12 - 12/14/12 Above class meets at Morgan Hill Community site.							

**BUSINESS, GENERAL**

**BUS 1 Fundamentals of Business**

**Transferable:** CSU, UC; GAV-GE:D2, F

This course introduces students to business and the array of opportunities that it offers. The course will help students recognize careers that will be of interest to them with consideration of their own skills and aptitudes. Different facets of business will be covered and students will learn about establishing their own business. This course has the option of a letter grade or pass/no pass. Previously listed as GBUS 1. **ADVISORY:** Eligible for English 250 and English 260.

10347	Lec	BU103	S Kurtz	3.0	W	0600- 0905	
10715	Lec	BU120	D McCormick	3.0	TR	0945- 1105	

**BUS 14 Personal Finance**

**Transferable:** CSU

This course is designed to assist individuals to analyze their financial affairs for lifelong decision making. Elements and concepts of financial planning and decision making in the areas of budgeting, taxes, borrowing, money management, insurance, investments, retirement, and estate planning will be examined. This course is also listed as ECON 14. This course has the option of a letter grade or pass/no pass. Previously listed as GBUS 14. **ADVISORY:** Math 400

10348	Lec	MHG10	S Kurtz	3.0	R	0630- 0930	
Above class meets at Morgan Hill Community site.							

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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### BUS 80 Business Law

**Transferable:** CSU, UC; CAN:BUS12

Introduction to the law applicable to business institutions and their operations; social forces and their effect upon the development of law; sources of law, agencies for enforcement, and court procedure and administration agencies. Substantive law, that law which includes rights and duties, will include contracts, agency employment relationships, torts and crimes. This course has the option of a letter grade or pass/no pass. Previously listed as GBUS 80. **ADVISORY:** Eligible for English 250 and English 260.

10726	Lec	BU120	S Banks	3.0	W	0600-0905
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### BUS 190 Occupational Work Experience / General Business

**Transferable:** CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. **REQUIRED:** Declared vocational major.

10742	Wrk Ex	LI101A	S Sweeney	1.0		
10743	Wrk Ex	LI101A	S Sweeney	2.0		
10744	Wrk Ex	LI101A	S Sweeney	3.0		
10745	Wrk Ex	LI101A	S Sweeney	4.0		

## CHEMISTRY

### CHEM 1A General Chemistry

**Transferable:** CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:CHEM2, CHEM SEQ A

This is the first semester of a year-long general chemistry course designed for science, engineering and pre-professional majors. Topics include properties of matter, atomic structure, the Periodic Table, stoichiometry, elements and compounds, bonding, molecular structure, chemical reactions, states of matter, as well as the properties of gases and solutions. **PREREQUISITE:** Chemistry 30A with a grade of 'C' or better, or high school chemistry with a grade of 'B' or better completed within the last five years, and Mathematics 233 with a grade of 'C' or better. **ADVISORY:** Eligible for English 250 and English 260.

10610	Lec	PS105	D Clark	5.0	MWF	0945-1055
	Lab	PS101	D Clark		T	0945-1249
10617	Lec	PS105	D Clark	5.0	MWF	0945-1055
	Lab	PS101	D Clark		R	0945-1249

### CHEM 12A Organic Chemistry

**Transferable:** CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3

This is the first semester of a year-long organic chemistry course designed for chemistry majors, pre-professional medical, biology, and science majors. Topics include nomenclature, stereochemistry, mechanisms, reactions and spectroscopic studies of organic compounds. Lecture and laboratory methods will focus on synthesis, isolation, purification, elucidation, and identification of organic structures, as well as instrumental methods and data interpretation. **PREREQUISITE:** Chemistry 1B

10606	Lec	LS102	D Clark	5.0	TR	1251-0210
	Lab	PS101	D Clark		TR	0230-0535

### CHEM 23 Independent Study

**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. **REQUIRED:** The study outline prepared by the student and the instructor must be filled with the department and the dean.

10601	Ind	PS105	D Clark	1.0		
10602	Ind	PS105	D Clark	2.0		

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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### CHEM 30A Elementary Chemistry

**Transferable:** CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:CHEM6, CHEM SEQ B

This is a first semester college chemistry course designed for majors preparing to take Chemistry 1A, nursing and allied health students, as well as general education. The course will cover the principles of chemistry including properties of matter, energy, atomic theory, the Periodic Table, stoichiometry, elements and compounds, the properties of bonding, molecular structure, chemical reactions, states of matter, acidity, solutions and gases, as well as an introduction to organic chemistry. **ADVISORY:** Mathematics 205; eligible for English 250 and English 260.

10618	Lec	PS105	G Burce	4.0	MW	0810-0930
	Lab	PS101	G Burce		F	0100-0400
10619	Lec	PS105	G Burce	4.0	MW	0810-0930
	Lab	PS101	G Burce		F	0430-0730
10632	Lec	PS101	R Nguyen	4.0	T	0600-0905
	Lab	PS101	R Nguyen		R	0600-0905

## CHILD DEVELOPMENT

### CD 1 Principles and Philosophies of Early Childhood Education

**Transferable:** CSU

An overview of the developing child, current theories and research within the context of family, school, and community, and an historical perspective on the development of early childhood education. The processes of socialization and identity development will be highlighted showing the importance of respectful, reciprocal relationships that support and empower families. Observations in schools are to be arranged. **ADVISORY:** Eligible for English 250 and English 260.

10364	Lec	CDC100	P Henrickson	3.0	T	0600-0905
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### CD 2 Early Child Development

**Transferable:** CSU, UC; CSU-GE:D9, E, IGETC:4I; GAV-GE:D2

This course examines typical and atypical development within the psychosocial, cognitive, and physical domains from conception through the preschool years. Upon completion of this course, students will be able to evaluate theories and research of child development and effectively apply and communicate their understanding through observation and evaluation. This course is also listed as PSYC 2. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 1A; transfer students consult with advisor.

10375	Lec	MHG4	M Bumgarner	3.0	MW	0945-1105
			Above class meets at Morgan Hill Community site.			
10528			M Bumgarner	3.0		
10530	Lec	CHS	J Weiler	3.0	M	0330-0630
			Above class meets off-campus: Above class meets off-campus. This class is part of the High Step program. It will be offered at Christopher High School. This class is open to all students.			

### CD 3 Child Growth and Development During the School Years

**Transferable:** CSU, UC; CSU-GE:D9, E, IGETC:4I; GAV-GE:D2

This course examines typical and atypical development within the psychosocial, cognitive, and physical domains from middle childhood through adolescence. Upon completion of this course, students will be able to evaluate theories and research of child development and effectively apply and communicate their understanding through observation and evaluation. This course has the option of a letter grade or pass/no pass. This course is also listed as PSYC 3. **ADVISORY:** Eligible for English 1A; transfer students consult with advisor.

10593			M Bumgarner	3.0		
10605	Lec	MHG4	M Bumgarner	3.0	MW	1120-1240
			Above class meets at Morgan Hill Community site.			
10923	Lec	GHS	D Muscari	3.0	W	0330-0630
			Above class meets off-campus: Above class meets off-campus. This class is part of the High Step Program. It will be offered at Gilroy High School This class is open to all students.			



**CRN Type Room Instructor Units Days Times Dates**

**CD 4 Observing and Assessing Children**

**Transferable:** CSU

Provides training in a variety of naturalistic and formal observation techniques, and discusses the use of standardized testing in children. Students learn to use formal observation tools, make a case study portfolio and give a parent conference. Observing children in classroom settings is required. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 1A; transfer students consult with advisor.

10611 Lec CDC100 J Smith 3.0 TR 1120- 1240

**CD 5 Child / Family and Community**

**Transferable:** CSU

An examination of the developing child in a societal context focusing on the interrelationship of family, school and community and emphasizing historical and socio-cultural factors. Discussing patterns of development, childrearing, and the value of education in contemporary American society. Highlights the processes of socialization and identity development, showing the importance of respectful, reciprocal relationships that support and empower families and respond to all children's developmental needs. ADVISORY: Eligible for English 250 and English 260.

10612 Lec BU103 C Espinosa 3.0 M 0600- 0905

**CD 7 Cultural Context of Child and Family in a Diverse Society**

**Transferable:** CSU; CSU-GE:D7; GAV-GE:D2, F

Examines cultural influences on child-rearing practices, family values, and human development. Perspectives from the social sciences will be used to critique and review theoretical and practical implications of oppression and privilege as they apply to families, schools, and communities, including historical and socio-cultural factors. The processes of socialization and identity development, and the importance of respectful, reciprocal relationships that support and empower families. Self-examination and reflection on issues related to social identity, stereotypes and bias, social and educational access, media and schooling. Also listed as PSYC 7. ADVISORY: Eligible for English 250 and English 260.

10613  M Bumgarner 3.0

**CD 8A American Education in a Changing World**

**Transferable:** CSU, UC

This course provides an overview of education in the United States. It examines the issues, problems, and solutions to teaching in a pluralistic society by viewing schools as social institutions that reflect the values and dynamics of a society. It focuses on the history, politics, theories and approaches to teaching culturally and linguistically diverse children and analyzes career opportunities and new directions in education. For students who wish to expand their knowledge of education in America, and those who wish to explore careers in teaching. This course includes a Service Learning component that will encourage students to explore and apply concepts from the class. This course has the option of a letter grade or pass/no pass.

10614 Lec CDC100 B Malaspina 3.0 M 0600- 0905

**CD 9 Child Health / Nutrition and Safety**

**Transferable:** CSU

The key components that promote physical health, mental health and safety for both children and staff will be identified along with the importance of collaboration with families and health professionals. Introductions to the laws, regulations standards, policies and procedures and early childhood curriculum related to child health safety and nutrition. Focus on integrating the concepts into curriculum planning and program development for all children. Poison prevention, fire and earthquake safety and emergency preparedness is covered. This course may be taken for a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

10615 Lec CDC100 S Alonzo 3.0 W 0600- 0905

**CRN Type Room Instructor Units Days Times Dates**

**CD 10 Children with Special Needs**

**Transferable:** CSU

An introductory course in special education, which includes a survey of special needs such as learning disabilities, emotional disturbances, developmental delays, physical limitations, cognitive differences, and giftedness. Students will study the history of special education and legislation in the USA, ethical assessment and family-based intervention techniques, diversity and family issues, advocacy for special needs children, and the use of technology in special education environments. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260. Completion of CD 2.

10385 Lec CDC100 D Upton 3.0 F 0945- 1240

**CD 11A Administration of Programs for Young Children**

**Transferable:** CSU

The principles and practices of the organization and administration of facilities for preschool aged children. Areas covered include organizational structure, budgeting, personnel policies and practices, records, statistics, reporting, relationship with community resources, regulatory agencies, and parents. ADVISORY: Child Development 1 and 2.

10417 Lec MHG11 B Malaspina 3.0 T 0600- 0905  
Above class meets at Morgan Hill Community site.

**CD 14A Working with School Age Children**

**Transferable:** CSU

Students will learn the developmental characteristics of school aged children, issues relating to before and after school programs for children from kindergarten to grade eight, and specific details of administering and leading such a program. Other topics include recreation versus academic enrichment, staffing requirements, age groupings, program content, and community resources. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and 260. Child Development 3.

10421  M Hoshiko-Haug 3.0

**CD 15 Music and Movement for Children**

**Transferable:** CSU

Techniques for the non-musician to incorporate music and movement activities in a variety of curriculum areas and reflecting cultural awareness. Practice building simple rhythm instruments and using rhythm in song instruction and movement activities. An extensive list of children's music CDs and resources will be provided to each student. ADVISORY: Eligible for English 250 and English 260.

10422 Lec BU103 J Hori-Garcia 1.0 T 0600- 0905 10/16/12 - 11/27/12  
Class is taught in Spanish.

**CD 16 Exploring Mathematics with Children**

**Transferable:** CSU

Introduces the excitement and extensiveness of math experiences for children and presents an organized, sequential approach for developing a math curriculum. Students develop a folder of math activities for children aged 2-8. ADVISORY: Eligible for English 250 and English 260.

10423 Lec CDC100 D Muscari 1.0 F 0600- 0905 10/05/12 - 10/13/12  
Lec CDC100 D Muscari S 0900- 0430 10/05/12 - 10/13/12  
Class meets one Friday & two Saturdays.

**CD 17 Exploring Science with Children**

**Transferable:** CSU

Learn to teach a coordinated science curriculum covering life, natural and physical science concepts familiar and interesting to children age 2-8. Using easily found or low-cost materials and the Socratic method of questioning are primary strategies for developing reasoning skills and science concepts in children. ADVISORY: Eligible for English 250 or 260.

10424 Lec CDC100 D Muscari 1.0 F 0600- 0905 11/30/12 - 12/08/12  
Lec CDC100 D Muscari S 0900- 0430 11/30/12 - 12/08/12  
Class meets one Friday & two Saturdays.

**CRN Type Room Instructor Units Days Times Dates**

**CD 18 The Outdoor Classroom**

**Transferable:** CSU

In light of the evidence linking the lack of nature in children's lives to the rise in obesity, attention disorders, and depression, this course will teach participants how to create developmentally appropriate outdoor play and nature learning experiences for children from birth to age eight, ensure that outdoor environments are accessible and safe, and methodically observe and assess children's outdoor play. ADVISORY: Eligible for English 250 and 260.

10433 Lec CDC100 P Henrickson 3.0 W 0945- 1240

**CD 19 Introduction to Careers with Children**

**Transferable:** CSU

An overview of Department of Social Services and Department of Education regulations regarding child care workers in California. Self-assessment techniques with emphasis on teacher-child and teacher-adult relationships and personal evaluations. Basic principles of curriculum development and discipline techniques. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

10432 Lec CDC100 P Henrickson 2.0 W 1255- 0250

**CD 20 Children's Language and Literature**

**Transferable:** CSU

A developmental view of children's language and literacy learning in a framework of children's literature. Students will be presented with steps in children's literacy learning in order to help them organize classrooms and plan activities to support the growth of writing and reading. Students will study historical trends in children's literature and participate in practical experiences and activities that use a wide range of techniques and materials for advancing language comprehension and usage. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

10535 Lec CDC100 J Weiler 3.0 M 0945- 1240

**CD 21 Introduction to Curriculum**

**Transferable:** CSU

This foundational curriculum course presents an overview of knowledge and skills needed for designing curriculum and environments for all young children. Students examine the teacher's role in supporting development, fostering creativity, and modeling a joy of learning for children and parents. Students will design and implement an integrated curriculum based on observation and assessment and emphasizes play, and design learning centers for literacy, social, emotional, sensory, art, perceptual, math, and science learning. Students complete and activity folder and participate in demonstrations and observations. ADVISORY: Eligible for English 250 and English 260.

10537 Lec CDC100 P Henrickson 3.0 TR 1255- 0200

**CD 25A Art Methods**

**Transferable:** CSU; CSU-GE:C1; GAV-GE:C1

Art methods and learning theory for those planning to work with preschool, elementary and secondary students. Includes art therapy as well as gifted and special learner projects. Two dimensional work in printing, painting, drawing, collage. Also listed as ART 25A.

10353 Lec R McGinnis 3.0  
 Lab HOL1 R McGinnis F 0400- 0805  
 Above class meets at the Hollister Briggs site. This HYBRID lecture/online class will be delivered partially over the internet.  
 10875 Lec A Rosette 3.0  
 Lab AR102 A Rosette TR 0810- 1015  
 This HYBRID lecture/online class will be delivered partially over the internet.

**CRN Type Room Instructor Units Days Times Dates**

**CD 25B Art Methods**

**Transferable:** CSU; GAV-GE:C1

Art methods, creativity and learning theory for those planning to work with preschool, elementary, and secondary school students. Includes art therapy as well as gifted and special learner projects. Three dimensional work in sculpture, bas relief, mobiles, paper mache', plaster, and various 3-D materials. Also listed as ART 25B.

10354 Lec R McGinnis 3.0  
 Lab HOL1 R McGinnis F 0400- 0805  
 Above class meets at the Hollister Briggs site. This HYBRID lecture/online class will be delivered partially over the internet.

**CD 30A Practicum I - Early Childhood Field Experience**

**Transferable:** CSU

Designing, developing and implementing contemporary curriculum and instructional methods for early childhood education. ADVISORY: English 1A. PREREQUISITE: Completion of Child Development 1, 2, 5 and 21 with a grade of "C" or higher. Concurrent enrollment in at least 2 units of CD 190.

10608 Lec CDC100 P Henrickson 3.0 R 0600- 0905

**CD 36 Curriculum Strategies for Inclusive Classrooms**

**Transferable:** CSU

This course gives the early education teacher or interventionist specific curricular skills to meet the needs of all children in the classroom. Emphasis is placed on working with the child within his/her family system and culture. Students will review typical and atypical development in all domains, hone observation and documentation skills, learn how to design and implement intervention strategies and communicate effectively with parents and para-professionals. ADVISORY: Eligible for English 1A.

10609 Lec CDC100 J Smith 3.0 TR 0945- 1105

**CD 190 Occupational Work Experience / Child Development**

**Transferable:** CSU

Occupational work experience for students who have a job related to their work. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

10447 Wrk Ex CDC131 P Henrickson 1.0  
 10448 Wrk Ex CDC131 P Henrickson 2.0  
 10449 Wrk Ex CDC131 P Henrickson 3.0  
 10487 Wrk Ex CDC131 P Henrickson 4.0

**CD 219 Spanish Introduction to Child Development at Gavilan College**

**Transferable:** No

This course will orient mono-lingual (Spanish) Child Development students to Gavilan College and the Child Development and Educational Studies (CDES) departments. Students will be provided an overview of campus academic and support services and programs, explore the professional opportunities in the field of Child Development and learn effective strategies for college success. This course has the option of a letter grade or pass/no pass.

10616 Lec BU103 J Hori-Garcia 1.0 T 0600- 0905 09/04/12 - 10/09/12  
 Class is taught in Spanish.



THIS SYMBOL MEANS IT IS A **HYBRID** LECTURE / ONLINE CLASS, THAT WILL BE PARTIALLY OVER THE INTERNET. VISIT [WWW.GAVILAN.EDU/DISTED/](http://WWW.GAVILAN.EDU/DISTED/) FOR DETAILS.

CRN Type Room Instructor Units Days Times Dates

**COMMUNICATION STUDIES**

**CMUN 1A Introduction to Public Speaking**

**Transferable:** CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1; CAN:SPCH4  
 Basic principles of effective human communication and their function in contemporary public settings; emphasis is on the speeches to inform and persuade, with special consideration given to fundamental communication skills, including organization, reasoning, explanation, rhetoric and listening. ADVISORY: Eligible for English 250 and English 260.

10376	Lec	PB1	E Waddell	3.0	TWR	0230- 0550	10/02/12 - 11/01/12
10378	Lec	PB1	M Paulson	3.0	M	0600- 0905	
10379	Lec	PB1	D Besson-Silvia	3.0	R	0600- 0905	
10380	Lec	PB1	M Zajac	3.0	F	1215- 0320	
10381	Lec	MHG10	D Cowan	3.0	TR	0945- 1105	
Above class meets at Morgan Hill Community site.							
10382	Lec	PB1	D Besson-Silvia	3.0	TWR	0220- 0555	08/29/12 - 09/27/12
10383	Lec	PB1	D Besson-Silvia	3.0	TWR	0220- 0555	11/06/12 - 12/06/12
10386	Lec	MHG13	C Avila	3.0	M	0600- 0905	
Above class meets at Morgan Hill Community site.							
10387	Lec	HOL2	A Andrade	3.0	MW	0810- 0930	
Above class meets at the Hollister Briggs site.							
10388	Lec	PB1	S Giacalone	3.0	MW	0945- 1105	

**CMUN 2 Oral Interpretation**

**Transferable:** CSU, UC; CSU-GE:C1; GAV-GE:C1  
 An introduction to the analysis, preparation and dramatic presentation of literature, including classical and contemporary prose, poetry and drama. Students will prepare, analyze, interpret and present great works of theatre and literature for an audience. This course is also listed as THEA 4. ADVISORY: Eligible for English 250 and English 260.

10389	Lec	TH125	J Lawton-Haehl	3.0	TR	1120- 1240	
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**CMUN 4 Intercultural Communication**

**Transferable:** CSU, UC; CSU-GE:D3, D7, IGETC:4G; GAV-GE:D2, F  
 This course will explore the dynamics of communication as it applies to people from different cultures. Course content focuses on the application of theory and research to intercultural communication contexts. Increasing the awareness and understanding of diversity, the perception process, culture, verbal and non-verbal communication and the obstacles that prevent one from becoming a competent intercultural communicator will be examined.

10391	Lec	PB1	S Giacalone	3.0	MW	1120- 1240	
10392	Lec	PB1	S Giacalone	3.0	MW	1250- 0210	

**CMUN 5 Fundamentals of Communication Studies**

**Transferable:** CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1  
 This course provides instruction and application of theory and practice in various communication contexts including the self concept, interpersonal, interviewing skills, small group dynamics, and public speaking. Emphasis is placed on analytical and organizational skills, listening, nonverbal and verbal communication, and public speaking communication methodology. ADVISORY: English 250 and English 260.

10393	Lec	PB1	E Waddell	3.0	T	0600- 0905	
10394	Lec	PB1	M Zajac	3.0	F	0900- 1205	

CRN Type Room Instructor Units Days Times Dates

**CMUN 6 Introduction to Conflict Resolution**

**Transferable:** CSU; CSU-GE:D7; GAV-GE:D2  
 Introduction to Conflict Resolution introduces students to conflict resolution and mediation. Integrating theory and practice, students will assess core concepts about the causes and resolution of conflict, and will practice communication skills for conflict resolution. Students will examine how ethnicity, gender, and class affect power in conflict situations. They will be able to formulate appropriate conflict resolution strategies, and will develop and practice various basic co-mediation skills. This course has the option of a letter grade or pass/no pass. This course is also listed as POLS 6 and PSYC 6. ADVISORY: English 250 and English 260.

10210	Lec	SS205	L Halper	3.0	TR	1250- 0210	
This service learning course involves community work.							

**CMUN 8 Interpersonal Communication**

**Transferable:** CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1, F  
 This course studies the communication process in an interpersonal (dyadic) setting. This class will explore the ways in which we can improve our communication with others. Verbal and nonverbal messages, self-concept, cultural differences, gender differences, perception, listening and conflict management will be explored. C-ID: COMM 130

10377	Lec	PB1	D Besson-Silvi	3.0	TR	0945- 1105	
10395	Lec	PB1	D Besson-Silvi	3.0	TR	1250- 0210	
10396	Lec	PB1	D Besson-Silvi	3.0	TR	1120- 1240	

**CMUN 10 Small Group Communication**

**Transferable:** CSU, UC; CSU-GE:A1, IGETC:1C; GAV-GE:A1; CAN:SPCH10  
 An introductory course that develops basic individual reasoning skills, insights and experiences in information-sharing, interacting, decision-making, problem-solving, resolution of disputes and other issues central to group processes. ADVISORY: Eligible for English 250 and English 260.

10369	Lec	PB1	S Giacalone	3.0	MW	0810- 0930	
This service learning course involves community work.							
10370	Lec	HOL2	A Andrade	3.0	MW	0945- 1105	
Above class meets at the Hollister Briggs site.							
10371	Lec	MHG10	D Cowan	3.0	TR	1120- 1240	
Above class meets at Morgan Hill Community site.							
10372	Lec	PB1	S Giacalone	3.0	M	0230- 0535	
This service learning course involves community work.							
10373	Lec	PB1	C Avila	3.0	W	0600- 0905	
10374	Lec	PB1	E Waddell	3.0	TR	0810- 0930	
This service learning course involves community work.							

Get on the  
**FAST TRACK!**  
**5-week CMUN 1A:**  
**Public Speaking**

**Complete your GE Oral  
 Communication requirement  
 class in 5 short weeks! Each  
 section meets three days a week.  
 Get on the Fast Track today!**



**CMUN 1A Intro to Public Speaking**

CRN 10382	8/29-9/27	Besson
CRN 10376	10/2-11/1	Waddell
CRN 10383	11/6-12/6	Besson

**ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email [disted@gavilan.edu](mailto:disted@gavilan.edu).

**NEW**

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**STUDIES**



**CMUN 129 Presentation Graphics - MS PowerPoint**

**Transferable:** CSU

This introductory course in presentation graphics will use Microsoft Office's "PowerPoint" software to create a computerized presentation with text and objects. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. This course is also listed as CSIS 129. ADVISORY: CSIS 126 or word processing skills in the Windows environment.

10934 Lec BU110 E Venable 1.0 Self paced, see instructor

**COMPUTER GRAPHICS AND DESIGN**

**CGD 2 2D / 3D Technical Computer Graphics I**

**Transferable:** CSU

Introduction to graphic and design competencies architects, engineers, game/simulation developers, industrial designers and other careers professional designers use when producing and marketing real and/or virtual consumer products. Prepares students to create consumer products, buildings and other designed objects by developing freehand sketches, creating SolidWorks models and/or other graphics while applying theory and knowledge of elements and principles of visual design, creative problem solving, typography, professional ethics and research skills. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: LIB 3 and MATH 404G.

10851 L/L LI126 C McLaughlin 3.0 TR 1250- 0210

**CGD 8 Advanced Computer Graphics for Design Application I**

**Transferable:** CSU

Advanced course in applied computer graphics and associated interdisciplinary design proficiencies required by careers that design, engineer, manufacture and/or market products. Applies theories, principles and skills covered in CGD 4 and integrates business, sustainable design, and hybrid products. Design solutions reflect technical understanding, aesthetic principles and addresses societal needs in a cost effective manner. Presentations include animating and rendering models of real and/or virtual products that address human factors/ergonomics, usability, life cycle analysis and sustainability. Portfolios support advancement in student-selected career pathways by communicating competence in computer graphics and design. May be repeated once for credit. ADVISORY: Eligible for English 250, 260 and Mathematics 233.

10852 L/L LI126 C McLaughlin 3.0 TR 0220- 0340

**CRN Type Room Instructor Units Days Times Dates**

**CGD 9 Advanced Computer Graphics for Design Application II**

**Transferable:** CSU

Advanced computer graphics and design course that combines technical computer graphic skills with interdisciplinary design proficiencies including creating computer imagery, transformations, and rendering to create 3D model using geometric primitives, projections for computer animation and data visualization. Includes structural analysis and emphasis on developing products that include ergonomic features and sustainable materials. Work within electronic portfolio demonstrates skills and knowledge of technical graphic design to visualize, develop and present products to meet societal needs. ADVISORY: Satisfactory score on the English placement exam or a grade C or better in English 250, completion of Mathematics 233 or satisfactory Mathematics placement. Completion of CGD 2 and CGD 8 with a grade of C or better. Computer lab work can be done both in lab and off-site.

10853 L/L LI126 C McLaughlin 3.0 TR 0220- 0340

**CGD 110 Computer Graphics Lab**

**Transferable:** CSU

Complements computer graphics and art courses by providing additional competence in software applications, libraries, and graphical user interfaces to support computer graphics and design projects by providing supervised practice and individualized computer assisted learning on software and techniques commonly found in the computer graphic design field. This is an open entry/exit class and may be repeated three times for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: Concurrent enrollment in corresponding computer graphic and design classes. Computer lab work can be done both in lab and off-site.

10937 Lab LI126 C McLaughlin 1.0 Self paced, see instructor

**CGD 160 Technical Desktop Publishing / Graphics**

**Transferable:** CSU

Create multimedia presentations to effectively communicate ideas and market designs. Applies concepts, theories and principles of typography, color and design to create digitally based portfolios for application to four year colleges or for entry level employment. ADVISORY: Eligible for English 250, 260 and Mathematics 233. Familiarity with word processing, keyboarding, and DOS file management. Computer lab work can be done both in lab and off-site.

10854 L/L LI126 C McLaughlin 3.0 TR 0220- 0340

**CGD 190 Occupational Work Experience / Computer Graphics & Design**

**Transferable:** CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

10746	Wrk Ex LI101A	S Sweeney	1.0
10747	Wrk Ex LI101A	S Sweeney	2.0
10749	Wrk Ex LI101A	S Sweeney	3.0
10750	Wrk Ex LI101A	S Sweeney	4.0



CRN Type Room Instructor Units Days Times Dates

**COMPUTER SCIENCE & INFORMATION SYSTEMS**

**CSIS 1 Computer Literacy - MS Office**

**Transferable:** CSU, UC; GAV-GE:E2; CAN:CSCI2



An introduction to terminology, design, operation for the novice user. Student will gain experience using the Internet for searches and email. They will complete projects using various software including word processing, spreadsheets, database, presentation graphics, and integration. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260; completion of CSIS 122.

10725	Lec	BU111	S Gaffney	2.0	MW	0900- 1105	08/29/12 - 10/15/12
10727	Lec	BU111	S Gaffney	2.0	MW	0900- 1105	10/22/12 - 12/05/12
10734	Lec	HOL3	F Thompson	2.0	R	0600- 0905	09/20/12 - 12/06/12
Above class meets at the Hollister Briggs site.							
10738	Lec	BU110	S Gaffney	2.0	T	0630- 0830	09/20/12 - 12/06/12

**CSIS 2 Computers in Business - MS Office**

**Transferable:** CSU; GAV-GE:E2; CAN:BUS6

Introduction to computerized business data processing, information management systems, computer hardware, office automation, telecommunications, computer languages, systems analysis and design; hands on experience with common business software packages including word processing, spreadsheets, data base management, presentation graphics as well as systems software and Internet applications. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 233, English 260 and English 250, and CSIS 122

10823		BU111	E Venable M Bryson	4.0	F	0945- 1105	
This HYBRID lecture/online class will be delivered partially over the internet.							
10824		BU111	E Venable M Bryson	4.0	T	0945- 1105	
This HYBRID lecture/online class will be delivered partially over the internet.							

**CSIS 2L Computers in Business Lab - MS Office**

**Transferable:** CSU

Computer Lab emphasizing business application in Microsoft Word, Excel, Access, Power Point and Integration. Internet searches are included. This course has the option of a letter grade or pass/no pass. Since supervised repetition and practice enhance skills/proficiencies. This course may be repeated once for credit.


10720	Lab	HOL3	M Bryson	1.0	MW	1120- 0120	09/10/12 - 12/05/12
Above class meets at the Hollister Briggs site.							
10946	Lab	BU111	M Bryson	1.0	F	0945- 1105	
10947	Lab	BU111	M Bryson	1.0	T	0945- 1105	

**CSIS 3 Research Skills**

**Transferable:** CSU

Research and evaluation skills using the Internet and other electronic resources, as well as traditional printed materials. Also listed as LIB 3. This course has the option of a letter grade or pass/no pass. May be repeated once for credit. ADVISORY: Eligible for English 250 and 260.

10831			A Sargent	2.0			09/10/12 - 11/03/12
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 **ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email [disted@gavilan.edu](mailto:disted@gavilan.edu).

CRN Type Room Instructor Units Days Times Dates

**CSIS 6 Web Page Authoring I**

**Transferable:** CSU; GAV-GE:E2



An introduction to using Hypertext Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. Also listed as LIB 6 and DM 6. ADVISORY: CSIS 1 or CSIS 2 or CSIS 3/LIB 3 advised.

10839			J Howell	2.0			08/29/12 - 10/23/12
10840			J Howell	2.0			10/17/12 - 12/11/12

**CSIS 8 Introduction to the Internet**

**Transferable:** CSU; GAV-GE:E2

This course will provide students the opportunity to learn to use the Internet and the World Wide Web. Topics to be covered include history of the Internet and development of the WWW, web browsers, search engines, tools to develop web pages, how to get connected and local Internet providers. This is a pass/no pass course. May be repeated three times for credit. ADVISORY: CSIS 124

10849			E Venable	1.0			08/29/12 - 10/19/12
10850			E Venable	1.0			10/22/12 - 12/14/12

**CSIS 10 BASIC Programming**

**Transferable:** CSU, UC

This course is an introduction to programming using BASIC. No previous programming background is assumed. This is a good class for those new to programming and recommended for non-programmers that want to take other programming classes. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 1 or CSIS 2 or equivalent experience.

10728	Lec	HOL3	F Thompson	2.0	F	0900- 1205	09/21/12 - 12/14/12
Above class meets at the Hollister Briggs site.							
10739	Lec	BU111	F Thompson	2.0	R	0900- 1105	

**CSIS 18 UNIX / C++ Programming**

**Transferable:** CSU, UC

An introduction to the C++ programming language and the UNIX operating system. Topics include programming on a UNIX system, including C/C++ language, shell programming, and the interface between C++ and UNIX. This course has the option of a letter grade or pass/no pass. Concurrent enrollment in CSIS 18L is required. COREQUISITE: CSIS 18L UNIX/C++ Programming Lab ADVISORY: CSIS 48 UNIX Operating System, CSIS 10 BASIC Programming or other programming experience.

10817			D Van Tassel	3.0			
10818		MHG8	D Van Tassel	3.0	T	0600- 0905	
Above class meets at Morgan Hill Community site.							

**CSIS 18L UNIX / C++ Programming Lab**

**Transferable:** CSU, UC

Supplemental practice in coursework associated with this course is provided. Concurrent enrollment in CSIS 18 is required. This course has the option of a letter grade or pass/no pass. COREQUISITE: CSIS 18 UNIX/C++ Programming

10822			D Van Tassel	1.0			
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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### CSIS 20 COBOL Programming

**Transferable:** CSU

An introductory course in the language COBOL. Suggested for students interested in business and commercial data processing. Structured COBOL statements, COBOL syntax, modular program planning techniques, and business data processing applications from initial job application phase through programming and testing will be studied. The student has the opportunity for extensive programming experience on the college computer. This course has the option of a letter grade or pass/no pass. ADVISORY: Other programming experience.

10806			D Van Tassel	4.0			
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### CSIS 24 Java Programming I

**Transferable:** CSU, UC

Introduction to Java programming. Includes learning the Java environment, using and creating Java applets, and writing stand-alone applications. Covers the Java environment, object-oriented programming, language basics, classes, interfaces, packages, threads, and exceptions. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 45 C++ Programming or equivalent programming experience.

10825	L/L	BU118	A Stoykov	4.0	T	0200- 0500	
			A Stoykov				
This HYBRID lecture / online class will be delivered partially over the internet.							
10932			A Stoykov	4.0			

### CSIS 45 C++ Programming I

**Transferable:** CSU, UC; GAV-GE:E2; CAN:CSCI18

An introduction to the concepts and methods of computer programming using C++. Students will be introduced to procedural and object-oriented programming design methodology. Topics covered include variable and constant declarations, selection statements, repetition, functions and recursion, arrays, strings, pointers, and an introduction to classes and objects. This course will prepare students for the Programming II class. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 10 or equivalent. Math 205 (Elementary Algebra)

10834		MHG8	D Van Tassel	4.0	T	0600- 0905	
Above class meets at Morgan Hill Community site. This HYBRID lecture / online class will be delivered partially over the internet.							
10835			D Van Tassel	4.0			

### CSIS 48 UNIX / Linux Operating System

**Transferable:** CSU, UC

This course will provide the basics of the UNIX/Linux operating system, including the history and the use of UNIX/Linux with hands-on experience using commands and files. Topics to be covered include basic UNIX/Linux commands, text editing, files and directories, electronic mail, pipes and filters, and shell programming. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

10836		LI126	D Van Tassel	4.0	MW	0945- 1105	
This HYBRID lecture/online class will be delivered partially over the internet.							
10837			D Van Tassel	4.0			

### CSIS 49 UNIX / Linux Shell Programming

**Transferable:** CSU, UC

A beginning course in UNIX/Linux shell programming using different commands including awk, sed, and Perl. The course will cover theory and concepts including interpretation of different quote characters, shell variables, decision-making commands, and looping mechanism. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 48

10838			D Van Tassel	4.0			
10933	L/L	MHG8	D Van Tassel	4.0	M	0600- 0905	
			D Van Tassel				
Above class meets at Morgan Hill Community site. This HYBRID lecture / online class will be delivered partially over the internet.							

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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### CSIS 73 Desktop Publishing - Adobe InDesign

**Transferable:** CSU

This course will provide students the opportunity to learn to use basic features of desktop publishing software to create all types of publications: flyers, brochures, newsletters, and advertisements. Included in the course will be basic page layout and design principles and integrating text and graphics to create attractive business publications. The course will be taught with Adobe InDesign. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Also listed as DM 73. ADVISORY: Completion of CSIS 1 or completion of CSIS 2.

10843	Lec	BU111	J Conrey	3.0	R		1120- 0210
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### CSIS 74 Advanced PhotoShop

**Transferable:** CSU; GAV-GE:C1

This course is for the PhotoShop-experienced student and explores PhotoShop's advanced features in depth. Students work on projects, which challenge their creativity and technical ability, and will be encouraged to develop complex projects for the web and for the printed page. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 74 and DM 74. ADVISORY: CSIS 75 PhotoShop I

10794	Lec	LI128	R Beede	3.0	TR		0945- 1105
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### CSIS 75 Photoshop I - Adobe Photoshop

**Transferable:** CSU; GAV-GE:C1

This course is based on the software application Adobe Photoshop. Students learn to scan photographs and manipulate them using Photoshop tool box and special effects filters. They will learn to correct photos; mask image using channels; create duotone, tritone, and quadtone images; prepare photos for use in printing and on the web. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. Students who repeat this course will learn new and advanced features. This course is also listed as DM 75. ADVISORY: CSIS 124 (Windows Fundamentals), CSIS 2L

10926	Lec	MHG5	R Grzan	3.0	T		0600- 0905
Above class meets at Morgan Hill Community site.							
10930	Lec	LI128	K Powers	3.0	M		0400- 0650

### CSIS 76 Digital Illustration

**Transferable:** CSU; GAV-GE:C1

Illustration techniques using computer Bezier curve-based illustration software tools to do diagrams and graphics for use in art, desktop publishing, web graphics, multimedia, and computer presentations. This basic Illustrator course is focused on the technical and historical aspects of digital design and illustration as well as the development of personal artistic expression and visual perception through the use of the digital illustration medium. The course will include lectures and discussions about color, composition and content, computer and illustration program use, printing and presentation techniques. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 76 and DM 76. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

10796	Lec	LI128	V Fainshtein	3.0	F		0100- 0350
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### CSIS 77 Introduction to Digital Media and its Tools

**Transferable:** CSU, UC; GAV-GE:C1

An introduction to the field of digital media, including history, social impact, concepts, career options and industry trends. Applying learned visual and aural design principles, students will explore the use of computer-based tools in the design and production of digital media by creating and editing digital images, sounds, video, animation, and text. A comprehensive term project for publication on the web or CD ROM will be required. This course is also listed as ART 77 and DM 77. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. ADVISORY: CSIS 124, CSIS 1, CSIS 2/2L, CSIS 3, or familiarity using the Macintosh or Windows operating system.

10799	L/L	AR103	R Beede	3.0	M		1250- 0355
	L/L	LI128	R Beede		W		1250- 0355

**CRN Type Room Instructor Units Days Times Dates**

**CSIS 80 Digital Photography**

**Transferable:** CSU, UC; GAV-GE:C1


The study of digital photography from digital camera to the computer-based printer or digital media. Artistic, theoretical, and technical aspects will be considered. Topics include information about types and purchasing of digital cameras; theory, mechanics, and art of digital imagery; digital darkroom; eccentricities of digital photo taking; stitching photos for virtual reality; and preparing digital images for print, World Wide Web and other digital media. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 80 and DM 80. ADVISORY: CSIS 1 or CSIS 2/2L or ART 8A or equivalent computer experience.

10367	L/L	LI128	J Edberg	3.0	M	1250-0355
	L/L	AR103	J Edberg		W	1250-0355

**CSIS 85 Web Design I: Dreamweaver**

**Transferable:** CSU; GAV-GE:C1

Basic and intermediate principles of designing Web pages/sites using the Dreamweaver web design software and HTML. Emphasis will be on good design and the use of tables, frames, forms, rollovers, DHTML, XHTML, behaviors, and CSS. Also includes site maintenance and the integration of multimedia components such as graphics, sound, animation, and video. This course is for the content person to design, develop, and maintain effective Web sites. This course is also listed as ART 85 and DM 85. This course has the option of a grade or pass/no pass. May be repeated three times for credit. ADVISORY: CSIS 6 or basic knowledge of HTML.


10801	Lec	LI128	V Fainshtein	2.0	F	1000-1150
10827			S Lawrence	2.0		10/22/12 - 12/14/12

**CSIS 110 Interactive Animation: Flash**

**Transferable:** CSU; GAV-GE:C1

The production of vector graphics, animation, and interactive multimedia in Shockwave-Flash format for web pages and other digital media. Design of highly interactive web site interfaces and animated games using Flash actions (scripting). Useful for web designers/developers, animators, and multimedia authors. This course has the option of a letter grade or pass/no pass. Also listed as ART 110 and DM 110. May be repeated three times for credit. ADVISORY: CSIS 1, CSIS 2/2L, CSIS 124 or basic computer knowledge.

10729	L/L	LI128	K Powers	3.0	W	0400-0650
			K Powers			

 This HYBRID lecture/online class will be delivered partially over the internet.

**CSIS 112 Keyboard Speed Building**

**Transferable:** CSU

This self-paced course is designed for students who know the alphabetic keyboard by touch and who want to develop their keyboarding speed. Students will use a microcomputer to keyboard a series of straight-copy timings, which will enable them to achieve a high level of skill. This is a pass/no pass course. May be repeated once for a total of 1 unit. ADVISORY: CSIS 122 or knowledge of keyboard with keyboarding speed of at least 25 wpm.

10740	Lab	BU110	S Gaffney	.5		Open Entry/Open Exit
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**CSIS 113 Introduction to Digital Video**

**Transferable:** CSU; GAV-GE:C1

Introduction to the aesthetic and technical aspects of digital video recording, non-linear editing, visual effect generation, and production of video (and associated audio) using the personal computer equipped with specialized software such as Final Cut Pro, Motion, and After Effects. Also considered will be the preparation of digital video for distribution in interactive media such as CDs, DVDs, mobile devices, and the World Wide Web. Students will produce a final digital video project for distribution in various media formats. This course has the option of a letter grade or pass/no pass. May be repeated two times for credit. Also listed as ART 113 and DM 113. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer experience

10748	L/L	LI128	R Beede	3.0	TR	1120-0140
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**CRN Type Room Instructor Units Days Times Dates**

**CSIS 117 Visual Effects-Motion Graphics**

**Transferable:** CSU, UC

Study of the design of visual effects and motion graphics used in digital video, film, web, multimedia, and interactive games. Includes video/graphics compositing techniques, 2D animation, basic 3D animation, and effects commonly done in digital post-production. Software such as Adobe After Effects and Apple's Motion and Shake will be used. May be repeated 3 times for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 117 and DM 117. ADVISORY: DM/ART/CSIS 113 or DM/ART/CSIS 140 or DM/ART/CSIS 77 or THEA 17A or basic knowledge of digital video/film editing.

10757	L/L	LI128	R Beede	3.0	MW	0945-1205
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**CSIS 120 Computerized Accounting - QuickBooks**

**Transferable:** CSU

An introduction to computer assisted accounting. Hands-on use of a microcomputer menu-driven accounting package to do general ledger, sales journal, cash receipts journal, cash payments journal, purchases journal, payroll, receivables, payables and related financial reports. This course has the option of a letter grade or pass/no pass. Repeatable whenever a new software package is adopted. This course is also listed as ACCT 120. ADVISORY: CSIS 1 or CSIS 2 or the equivalent computer experience. ACCT 20 or ACCT 101 or ACCT 103 or ACCT 105 or the equivalent accounting experience.

10776	Lec	BU111	T Ratchford	3.0	W	0600-0905
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**CSIS 121 Spreadsheet - MS Excel**

**Transferable:** CSU

Introduction to the computer spreadsheet software. A hands-on approach to learning terms, commands, and applications of a spreadsheet program. This course will help prepare students for taking the Excel MOUS (Microsoft Office User Specialist) exams. This course has the option of a letter grade or pass/no pass. May be repeated once for credit when the software changes. Also listed as ACCT 121. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

10235	Lec	BU111	J Conrey	2.0	W	1120-0210	09/12/12 - 12/05/12
10239	Lec	HOL3	F Mendez	2.0	W	0400-0600	

Above class meets at the Hollister Briggs site.

**CSIS 122 Computer Keyboarding**

**Transferable:** CSU

A self-paced course for students who wish to master the alphabetic and numeric keyboard on the computer. This course is designed for students who do not know the alphabetic keyboard by "touch" and for those who want to improve their ability to type straight copy with increased speed and accuracy. The course provides "hands-on" instruction to help students reach optimum computer keyboarding skills within a limited time. This is a pass/no pass course. Course may be repeated until 3 units are accrued.

10809	Lab	BU110	E Venable	1.0			Self paced, see instructor
10810	Lab	BU110	E Venable	.5			Self paced, see instructor
10811	Lab	HOL3	M Bryson	.5	MW	0945-1105	
							Above class meets at the Hollister Briggs site. Self paced, see instructor
10812	Lab	HOL3	M Bryson	1.0	MW	0945-1240	
							Above class meets at the Hollister Briggs site. Self paced, see instructor
10813	Lab	HOL3	M Bryson	.5	MW	1120-1240	
							Above class meets at the Hollister Briggs site. Self paced, see instructor
10814	Lab	HOL3	M Bryson	1.0	MW	1120-0125	
							Above class meets at the Hollister Briggs site. Self paced, see instructor
10847	Lab	HOL3	D Hampton	.5	T	0600-0735	
							Above class meets at the Hollister Briggs site. Self paced, see instructor
10848	Lab	HOL3	D Hampton	1.0	T	0600-0905	
							Above class meets at the Hollister Briggs site. Self paced, see instructor



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**CRN Type Room Instructor Units Days Times Dates**

**CSIS 124 Windows Fundamentals**

**Transferable:** CSU

This course provides fundamental information on the Windows environment for the computer. Introductory Windows operations and file management are covered. This is a pass/no pass course. This course may be repeated three times for credit. ADVISORY: Basic keyboarding skill.

10787	Lec	BU111	E Milar	1.0	T	1250- 0225	09/25/12 - 11/20/12
10788	Lec	HOL3	M Bryson	1.0	MW	0900- 1105	09/10/12 - 10/03/12
Above class meets at the Hollister Briggs site.							
10789	Lec	HOL3	F Mendez	1.0	W	0130- 0335	10/10/12 - 12/05/12
Above class meets at the Hollister Briggs site.							

**CSIS 126 Word Processing - MS Word**

**Transferable:** CSU

This introductory course for word processing with Windows is designed for business and non-business majors. Students will develop word processing skills to create a document, select and edit text, move and copy text, use the spelling, grammar, and thesaurus features, format text, and create headers and footnotes for a research paper. This course has the option of a letter grade or pass/no pass and may be repeated for credit when the software changes. ADVISORY: Eligible for English 260 and basic keyboarding skills.

10786	Lec	MHG8	F Mendez	2.0	F	0900- 1050	
Above class meets at Morgan Hill Community site.							
10790	Lec	HOL3	F Mendez	2.0	M	0400- 0600	
Above class meets at the Hollister Briggs site.							
10791	Lec	HOL3	M Bryson	2.0	MW	0900- 1105	10/10/12 - 12/05/12
Above class meets at the Hollister Briggs site.							
10807	Lec	BU111	E Milar	2.0	M	1250- 0210	
10808			J Conrey	2.0			

**CSIS 129 Presentation Graphics - MS PowerPoint**

**Transferable:** CSU

This introductory course in presentation graphics will use Microsoft Office's "PowerPoint" software to create a computerized presentation (slide show) with text and objects. This course is also listed as CMUN 129. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: CSIS 126 or word processing skills in the Windows environment.

10815	Lec	BU110	E Venable	1.0		Self paced, see instructor	
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**CSIS 151 Introduction to XML Authoring**

**Transferable:** CSU

This course provides an introduction and overview of eXtensible Markup Language (XML) and XML related technologies used to develop content and manipulate data for commercial web sites. XML is a revolutionary language which is rapidly becoming a Web development standard for business-to-business transactions, and for database manipulation and searching. The class will cover well-formed and valid XML documents, namespaces, schemas, cascading style sheets (CSS), and XSLT. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: CSIS 6

10805			D Van Tassel	3.0			
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**CSIS 181 PC Hardware**

**Transferable:** CSU

This course examines computing hardware, operating systems, and software applications from a technical side to enable students to select, install, maintain and optimize a computer system. This course will help prepare students to pursue the A+ Hardware Certification. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 124, CSIS 1 OR CSIS 2, or equivalent computer experience.

10819	L/L	BU118	J Foshee	4.0	R	0230- 0620	
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**CRN Type Room Instructor Units Days Times Dates**

**CSIS 182 Operating Systems**

**Transferable:** CSU

This course will survey current computer operating systems such as Microsoft Windows 98, NT, 2000 and XP. Linux will also be covered. Topics include file system management, systems requirements, network systems integration, security, and regular maintenance procedures. This course has the option of a letter grade or pass/no pass. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience

10820	L/L	BU118	L Barreto	4.0	T	0600- 0950	
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**CSIS 183 Introduction to Microsoft Servers**

**Transferable:** CSU

This course introduces students to the fundamentals of Microsoft Server setup and administration. Topics include managing file systems (including Active Directories), devices, user accounts, backups, and basic security. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: CSIS 182.

10821	L/L	BU118	M Ramos	4.0	M	0600- 0950	
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**CSIS 190 Occupational Work Experience/Computer Science**

**Transferable:** CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

10752	Wrk Ex	LI101A	S Sweeney	1.0			
10753	Wrk Ex	LI101A	S Sweeney	2.0			
10754	Wrk Ex	LI101A	S Sweeney	3.0			
10755	Wrk Ex	LI101A	S Sweeney	4.0			

**CSIS 570 Computer Access Evaluation**

**Transferable:** No

This course is intended to provide an in-depth computer access evaluation in order to determine an appropriate access environment for a student with a disability or multiple disabilities. This is a pass/no pass course. May be repeated as necessary based on measurable progress as documented in the Student Educational Contract. This is an open entry, open exit course. ADVISORY: This course is intended for students with a verified disability who show a need for the use of assistive computer programs and/or equipment or demonstrated academic deficit.

10299	Lab	LI105	J Maringer-Cantu	.5			
Make an appointment with the HTC instructor (LI105) Open Entry/Open Exit							

**CSIS 571 Computer Assisted Instruction**

**Transferable:** No

This course is an Assistive Computer Technology Lab designed for students who are eligible for Disability Services. The course is designed to improve basic academic skills and/or cognitive processes through the use of appropriate software or to learn assistive devices designed to make computers accessible. Course content is based on Student Educational Contracts which are developed for each student. This is a pass/no pass course. May be repeated as necessary based on measurable progress as documented in the Student Educational Contract. This is an open entry, open exit course. ADVISORY: This course is intended for students with a verified disability who show a need for the use of adaptive computer programs and/or equipment or demonstrated academic deficit.

10301			J Maringer-Cantu	.5			Open Entry/Open Exit
10302	Lab	LI105	J Maringer-Cantu	.5			Open Entry/Open Exit
10303	Lab	LI105	J Maringer-Cantu	1.0			Open Entry/Open Exit
10304	Lab	LI105	J Maringer-Cantu	2.0			Open Entry/Open Exit

**CRN Type Room Instructor Units Days Times Dates**

**CSIS 572 Adaptive Computer Basics**

**Transferable:** No

This course will include an introduction to the basic concept of how computers work, using the computer keyboard, word processing, beginning Internet and presentation graphics. This course will be self-paced and adjusted so that students with disabilities can learn a number of adaptive devices designed to make computers accessible. This is a pass/no pass course. May be repeated as necessary based on measurable progress as documented in the Student Educational Contract. **ADVISORY:** This course is intended for students with a verified disability who show a need for the use of adaptive computer programs and/or equipment or demonstrated academic deficit.

10305 Lab LI105 J Maringer-Cantu 1.0 MW 1250- 0210

**COSMETOLOGY**

**COS 200 Beginning Cosmetology**

**Transferable:** No

Fundamental principles of the science/art of beauty culture including hair design, chemical services and cosmetic therapy. May be repeated once for credit. **ADVISORY:** Eligible for English 250, 260 and Mathematics 205.

10450 L/L BU103 N Boyd 12.0 TWRF 0810- 0930  
 L/L COS102 A Juarez TWRF 0935- 0330  
 Student kit cost \$675 payable at Admissions and Records by the first day of instruction.  
 Approximate cost for course materials is \$200. Contact the Cosmetology Department at (408) 848-4884 for a complete list of required materials..

**COS 201 Intermediate Cosmetology**

**Transferable:** No

Extended studies and techniques in tinting, bleaching, permanent waving, soft perming, chemical straightening, pedicuring, waxing, and shaping and styling. **ADVISORY:** Satisfactory completion of Cosmetology 200. Eligible for English 250, 260 and Mathematics 205.

10452 L/L COS102 M Andre 12.0 TWRF 0810- 0330  
 N Khanna

Approximate cost for materials is \$300.00. Prices are subject to change. Please contact the Cosemtology department at (408) 848-4884 for a complete list of required materials.

**COS 202 Advanced Cosmetology**

**Transferable:** No

Advanced techniques in tinting, lightening, hair design and cosmetic chemistry. May be repeated once for credit. **PREREQUISITE:** Completion of COS 200 & 201. **ADVISORY:** Eligible for English 250, 260 and Mathematics 205.

10863 L/L COS102 G Ramirez 12.0 TWRF 0810- 0330  
 Approximate cost for materials fee is \$400.00. Prices are subject to change. Please contact the Cosmetology department at (408) 848-4884 for a complete list of required materials.

**COS 203 Practicum**

**Transferable:** No

Advanced techniques in tinting, lightening, hair and design and cosmetic chemistry. May be repeated once for credit. **PREREQUISITE:** Completion of COS 200, 201 and 202. **ADVISORY:** Eligible for English 250, 260 and Mathematics 205. **Approximate cost for materials is \$400.00. Prices are subject to change. Please contact the Cosmetology department at (408) 848-4884 for a complete list of required materials**

10864 Lab COS102 M Andre 1.0 TWRF 0810- 0330  
 10912 Lab COS102 N Khanna 2.0 TWRF 0830- 0330  
 10913 Lab COS102 M Andre 3.0 TWRF 0830- 0330  
 10914 Lab COS102 N Khanna 4.0 TWRF 0830- 0330  
 10915 Lab COS102 N Khanna 5.0 TWRF 0830- 0330  
 10916 Lab COS102 M Andre 6.0 TWRF 0830- 0330  
 10917 Lab COS102 N Khanna 7.0 TWRF 0830- 0330  
 10918 Lab COS102 M Andre 8.0 TWRF 0830- 0330  
 10919 Lab COS102 M Andre 9.0 TWRF 0830- 0330  
 10920 Lab COS102 N Khanna 10.0 TWRF 0830- 0330  
 10921 Lab COS102 M Andre 11.0 TWRF 0830- 0330  
 10922 Lab COS102 N Khanna 12.0 TWRF 0830- 0330

**CRN Type Room Instructor Units Days Times Dates**

**COS 205 State Board Review**

**Transferable:** No

State Board exam procedures and standards. **ADVISORY:** Cosmetology 201.

10874 Lab COS102 R Hernandez 2.0 M 0810- 0145

**COS 220 Scientific Skin Care (Esthetics)**

**Transferable:** No

An introductory course designed to provide the skills necessary to be employed as an Esthetician (Facialist). Skills taught include skin care and treatment, cosmetics, and the use of electrical modalities. **REQUIRED:** 17 years of age, completed 10th grade or equivalent, as per State Board of Cosmetology.

10865 L/L COS102 S Rodrigues 8.0 MTWRF 0445- 0945  
 STAFF

Approximate cost for course materials fees is \$800.00. Prices are subject to change. Please contact the Cosmetology department at (408) 848-4884 for a complete list of required materials.

**COS 290 Occupational Work Experience / Cosmetology**

**Transferable:** No

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. **REQUIRED:** Declared vocational major.

10772 Wrk Ex LI101A S Sweeney 1.0  
 10773 Wrk Ex LI101A S Sweeney 2.0  
 10774 Wrk Ex LI101A S Sweeney 3.0  
 10775 Wrk Ex LI101A S Sweeney 4.0

**DIGITAL MEDIA**

**DM 6 Web Page Authoring I**

**Transferable:** CSU; GAV-GE:E2

An introduction to using Hypertext Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. Also listed as CSIS 6 and LIB 6. **ADVISORY:** CSIS 1 or CSIS 2 or CSIS 3/LIB 3 advised.


10841 J Howell 2.0 08/29/12 - 10/23/12  
 10935 J Howell 2.0 10/17/12 - 12/11/12

**DM 74 Advanced PhotoShop**

**Transferable:** CSU; GAV-GE:C1

This course is for the PhotoShop-experienced student and explores PhotoShop's advanced features in depth. Students work on projects, which challenge their creativity and technical ability, and will be encouraged to develop complex projects for the web and for the printed page. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 74 and CSIS 74. **ADVISORY:** CSIS 75 PhotoShop I

10792 Lec LI128 R Beede 3.0 TR 0945- 1105

 **ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email [disted@gavilan.edu](mailto:disted@gavilan.edu).

**CRN Type Room Instructor Units Days Times Dates**

**DM 75 Photoshop I - Adobe PhotoShop**

**Transferable:** CSU; GAV-GE:C1

This course is based on the software application Adobe Photoshop. Students learn to scan photographs and manipulate them using Photoshop tool box and special effects filters. They will learn to correct photos; mask image using channels; create duotone, tritone, and quadtone images; prepare photos for use in printing and on the web. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. Students who repeat this course will learn new and advanced features. This course is also listed as CSIS 75. ADVISORY: CSIS 124 (Windows Fundamentals), CSIS 2L

10928	Lec	MHG5	R Grzan	3.0	T	0600-0905
Above class meets at Morgan Hill Community site.						
10931	Lec	LI128	K Powers	3.0	M	0400-0650

**DM 76 Digital Illustration**

**Transferable:** CSU; GAV-GE:C1

Illustration techniques using computer Bezier curve-based illustration software tools to do diagrams and graphics for use in art, desktop publishing, web graphics, multimedia, and computer presentations. This basic Illustrator course is focused on the technical and historical aspects of digital design and illustration as well as the development of personal artistic expression and visual perception through the use of the digital illustration medium. The course will include lectures and discussions about color, composition and content, computer and illustration program use, printing and presentation techniques. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 76 and CSIS 76. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

10797	Lec	LI128	V Fainshtein	3.0	F	0100-0350
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**DM 77 Introduction to Digital Media and its Tools**

**Transferable:** CSU, UC; GAV-GE:C1

An introduction to the field of digital media, including history, social impact, concepts, career options and industry trends. Applying learned visual and aural design principles, students will explore the use of computer-based tools in the design and production of digital media by creating and editing digital images, sounds, video, animation, and text. A comprehensive term project for publication on the web or CD ROM will be required. This course is also listed as ART 77 and CSIS 77. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. ADVISORY: CSIS 124, CSIS 1, CSIS 2/2L, CSIS 3, or familiarity using the Macintosh or Windows operating system.

10800	L/L	AR103	R Beede	3.0	M	1250-0355
	L/L	LI128	R Beede		W	1250-0355

**DM 80 Digital Photography**

**Transferable:** CSU, UC; GAV-GE:C1

The study of digital photography from digital camera to the computer-based printer or digital media. Artistic, theoretical, and technical aspects will be considered. Topics include information about types and purchasing of digital cameras; theory, mechanics, and art of digital imagery; digital darkroom; eccentricities of digital photo taking; stitching photos for virtual reality; and preparing digital images for print, World Wide Web and other digital media. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 80 and CSIS 80. ADVISORY: CSIS 1 or CSIS 2/2L or ART 8A or equivalent computer experience.


10366	L/L	LI128	J Edberg	3.0	M	1250-0355
	L/L	AR103	J Edberg		W	1250-0355

**CRN Type Room Instructor Units Days Times Dates**

**DM 85 Web Design I: Dreamweaver**

**Transferable:** CSU; GAV-GE:C1


Basic and intermediate principles of designing Web pages/sites using the Dreamweaver web design software and HTML. Emphasis will be on good design and the use of tables, frames, forms, rollovers, DHTML, XHTML, behaviors, and CSS. Also includes site maintenance and the integration of multimedia components such as graphics, sound, animation, and video. This course is for the content person to design, develop, and maintain effective Web sites. This course is also listed as ART 85 and CSIS 85. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. ADVISORY: CSIS 6 or basic knowledge of HTML.

10803	Lec	LI128	V Fainshtein	2.0	F	1000-1150
10826			S Lawrence	2.0		10/22/12 - 12/14/12

**DM 110 Interactive Animation: Flash**

**Transferable:** CSU; GAV-GE:C1

The production of vector graphics, animation, and interactive multimedia in Shockwave-Flash format for web pages and other digital media. Design of highly interactive web site interfaces and animated games using Flash actions (scripting). Useful for web designers/developers, animators, and multimedia authors. This course has the option of a letter grade or pass/no pass. Also listed as ART 110 and CSIS 110. May be repeated three times for credit. ADVISORY: CSIS 1, CSIS 2/2L, CSIS 124 or basic computer knowledge.

10732	Lec	LI128	K Powers	3.0	W	0400-0650
			K Powers			

This HYBRID lecture/online class will be delivered partially over the internet.

**DM 113 Introduction to Digital Video**

**Transferable:** CSU; GAV-GE:C1

Introduction to the aesthetic and technical aspects of digital video recording, non-linear editing, visual effect generation, and production of video (and associated audio) using the personal computer equipped with specialized software such as Final Cut Pro, Motion, and After Effects. Also considered will be the preparation of digital video for distribution in interactive media such as CDs, DVDs, mobile devices, and the World Wide Web. Students will produce a final digital video project for distribution in various media formats. This course has the option of a letter grade or pass/no pass. May be repeated two times for credit. Also listed as ART 113 and CSIS 113. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer experience.

10751	L/L	LI128	R Beede	3.0	TR	1120-0140
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**DM 117 Visual Effects-Motion Graphics**

**Transferable:** CSU, UC

Study of the design of motion graphics and special effects used in digital video and film, web, multimedia, and interactive games. Includes video/graphics compositing techniques, 2D animation, basic 3D animation, and special effects commonly generated in digital post-production. Software such as Adobe After Effects or Apple's Motion will be used. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as ART 117 and CSIS 117. ADVISORY: DM/ART/CSIS 113 or DM/ART/CSIS 140 or DM/ART/CSIS 77 or THEA 17A or basic knowledge of digital video/film editing.

10758	L/L	LI128	R Beede	3.0	MW	0945-1205
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THIS SYMBOL MEANS IT IS A **HYBRID** LECTURE / ONLINE CLASS, THAT WILL BE PARTIALLY OVER THE INTERNET.

VISIT [WWW.GAVILAN.EDU/DISTED/](http://WWW.GAVILAN.EDU/DISTED/) FOR DETAILS.



**ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email [disted@gavilan.edu](mailto:disted@gavilan.edu).



**CRN Type Room Instructor Units Days Times Dates**  
**ECOLOGY**

**ECOL 1 Conservation of Natural Resources**

**Transferable:** CSU, UC; CSU-GE:B2, B3, IGETC:5B; GAV-GE:B2, B3  
 This course examines the fundamentals of ecology (the study of the relationships between organisms and their environment) with special emphasis on human effects on the environment. Topics of discussion will include ecosystem dynamics, resources, pollution, population growth, and the clash between economic and political policy and the environment. **ADVISORY:** Eligible for English 250 and English 260.

10633	Lec	LS101	J Hubbard	4.0	TR	1250- 0210
	Lab	LS102	J Hubbard		T	0230- 0535
This service learning course involves community work.						
10634	Lec	LS101	J Hubbard	4.0	TR	1250- 0210
	Lab	LS102	J Hubbard		R	0230- 0535
This service learning course involves community work.						

**ECONOMICS**

**ECON 1 Principles of Macroeconomics**

**Transferable:** CSU, UC; CSU-GE:D2, IGETC:4B; GAV-GE:D2, F; CAN:ECON2  
 Introduction to the principles of macroeconomics, social organization of the economy; supply and demand; the determinants of national income and production, economic growth, the global economy and trade, employment, prices, savings and investment; the nature and effectiveness of monetary and fiscal policy. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 1A and Mathematics 233.

10620	Lec	BU120	J Kearns	3.0	TR	1250- 0210
Student will be required to purchase access to "My Econ Lab," Online Portal. See instructor for details. jkearns@gavilan.edu						
10621			J Kearns	3.0		
Student will be required to purchase access to "My Econ Lab," Online Portal. See instructor for details. jkearns@gavilan.edu						
10622	Lec	BU120	J Kearns	3.0	MW	0945- 1105
Student will be required to purchase access to "My Econ Lab," Online Portal. See instructor for details. jkearns@gavilan.edu						
10625			J Kearns	3.0		
Student will be required to purchase access to "My Econ Lab," Online Portal. See instructor for details. jkearns@gavilan.edu						

**ECON 2 Principles of Microeconomics**

**Transferable:** CSU, UC; CSU-GE:D2, IGETC:4B; GAV-GE:D2; CAN:ECON4  
 Introduction to microeconomic principles and theory; supply, demand; product and factor price determination, resource allocation, costs, revenues, and profits under different competitive situations; international trade; government regulation and taxation. Note: Economics 1 is not a prerequisite for Economics 2. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 260, English 250 and Mathematics 233.

10623	Lec	BU120	J Kearns	3.0	MW	1250- 0210
10624	Lec	MHG5	J Kearns	3.0	TR	0945- 1105
Above class meets at Morgan Hill Community site.						

**ECON 14 Personal Finance**

**Transferable:** CSU  
 This course is designed to assist individuals to analyze their financial affairs for lifelong decision making. Elements and concepts of financial planning and decision making in the areas of budgeting, taxes, borrowing, money management, insurance, investments, retirement, and estate planning will be examined. This course is also listed as BUS 14. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Math 400

10349	Lec	MHG10	S Kurtz	3.0	R	0630- 0930
Above class meets at Morgan Hill Community site.						

**CRN Type Room Instructor Units Days Times Dates**  
**ENGINEERING**

**ENGR 2 Statics**

**Transferable:** CSU, UC; CAN:ENGR8  
 Vector treatment of two- and three-dimensional force systems acting on particles and engineering structures in equilibrium. Topics include forces, moments, couples, resultants, equilibrium conditions, trusses, centroids, moment of inertia, beams, shear and moment diagrams, cables, fluids and friction. **PREREQUISITE:** Mathematics 1A and Mathematics 1B and Physics 4A with a grade of 'C' or better.

10635	Lec	PS102	R Lee	3.0	MW	0945- 1105
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**ENGR 5 Engineering Programming and Problem Solving**

**Transferable:** CSU, UC; CAN:CSCI4  
 An introduction to engineering problem solving using computer programming, numerical computing, and spreadsheets. Topics will include basic control structures, data types, input/output, an introduction to the design, implementation, testing and documentation of software, and the syntax and semantics of a modern programming language. Additional topics include matrix manipulation, curve plotting, finding solutions of ODEs, statistical analysis and presentation of data using available software. **PREREQUISITE:** Mathematics 1A with a grade of 'C' or better. May be taken concurrently.

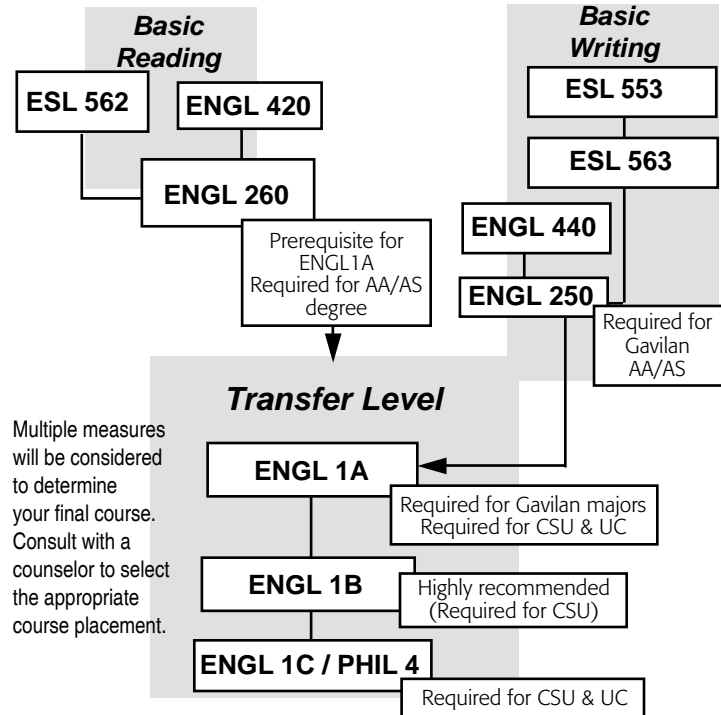
10636	Lec	PS102	R Orozco	3.0	T	0600- 0905
	Lab	PS102	R Orozco		R	0600- 0905

**ENGR 10A Introduction to Engineering I**

**Transferable:** CSU, UC  
 Engineering 10A introduces students to the engineering profession. Topics will include an introduction to the various engineering disciplines; the role of engineers and engineering in society; the curriculum requirements for the various engineering disciplines at different four-year institutions; academic success strategies; personal and professional development techniques; an introduction to the engineering design process; an introduction to engineering problem-solving methodologies; engineering ethics; communication skills; and working as a member of a team. **ADVISORY:** English 250.

10637	L/L	PS102	K Luehrs	2.0	M	0600- 0905
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**ENGLISH COMPOSITION AND READING COURSE SEQUENCE**



# FIRST YEAR EXPERIENCE

## A Wise Choice



First Year Experience (FYE) is a program in place in many colleges across the country. This program was developed because research has shown that students who make connections with their teachers, classmates, and campus are more likely to succeed. So what is FYE? At Gavilan, this program links required English courses together and provides tutoring and counseling. How do students benefit? By working together with your classmates and instructors, you will develop a stronger network of support. Students who enroll in FYE often report:

- higher GPA,
- increased involvement in school,
- more friends,
- more fun in school,
- ability to meet goals,
- stronger critical thinking, reading, and writing abilities,
- saving time and money

**MARK YOUR CALENDARS** - Thursday, Aug. 23rd from 9:00 AM - 1:00 PM in the North / South Lounge, **FYE WelCome**. Meet your instructors! Find out where your classes are and how to get money for books! Get connected with programs on campus such as EOPS, TRIO, MESA and more. Free lunch provided. RSVP to Josie Olivares at **408.852.2866** or **jolivares@gavilan.edu** ASAP; spaces are limited.

The following classes are part of a learning community. You must enroll in both courses.

<b>ENGL 250</b>	<b>Practical Writing</b>					
10084	Lec	HU103	K Smith	3.0	MW	0400-0520
	Lab	LI120	K Smith		M	0700-0750
<b>ENGL 260</b>	<b>Preparation for College Reading</b>					
10103	Lec	HU103	K Smith	3.0	MW	0530-0650
			or			
<b>ENGL 250</b>	<b>Practical Writing</b>					
10085	Lec	HU103	K Smith	3.0	MW	0400-0520
	Lab	LI120	K Smith		W	0300-0350
<b>ENGL 260</b>	<b>Preparation for College Reading</b>					
10885	Lec	HU103	K Smith	3.0	MW	0530-0650

<b>ENGL 420</b>	<b>Reading Improvement</b>					
10110	Lec	HU102	J McMillen	3.0	TR	1250-0210
	Lab	LI171	J McMillen		W	1120-1210
<b>ENGL 440</b>	<b>Basic Writing</b>					
10124	Lec	HU102	J McMillen	3.0	TR	1120-1240
	Lab	LI171	J McMillen		W	1220-0110
			or			
<b>ENGL 420</b>	<b>Reading Improvement</b>					
10111	Lec	HU102	J McMillen	3.0	TR	1250-0210
	Lab	LI171	J McMillen		T	0230-0320
<b>ENGL 440</b>	<b>Basic Writing</b>					
10123	Lec	HU102	J McMillen	3.0	TR	1120-1240
	Lab	LI171	J McMillen		R	0230-0320

**FOR MORE FYE CLASSES, see PAGE 58.**

Choose a **THEME** for your English class:

Find the number, by the course section number, that corresponds to a theme below.

- 1 Delve into an exploration of individual identity, with a focus on the ways we define ourselves in our interaction with others.
- 2 Explore environmental ethics with inquiry into questions the field raises: Do we have moral obligations to wildlife? What are the moral dilemmas food, water, and shelter raise? Then apply the emerging ethic to real life situations.
- 3 Investigate environmental issues, particularly those connected to what we eat and where we live.
- 4 Puente: Develop writing skills through an emphasis on Chicano/Latino literature.
- 5 The American Dream: Revisit the land of freedom and equality.
- 6 Re-examine American culture and values by looking at the modern myths of our time—critically read, write, and discuss controversial issues including the success of k-12 education, gender equality, the reality of the American dream, and the benefits of science.
- 7 Read works by scientists, journalists, mystics, and reformers about nature and the wilderness, listening to their reasoning, examining their evidence, and learning from their writing styles.
- 8 Explore the exciting realm of science and discover who we are and how we got here, and learn about the scientists and explorers who got us here while learning to write with panache, flair, and accuracy.
- 9 Writing the Self: Consider ways to use your own experience to craft strong arguments and study examples from some of the best autobiographical writers.
- 10 Examine short stories, poetry, drama, and the novel using formalist, historical and gender focused criticism.
- 11 Explore the great literature of the human condition, challenging you to respond to literary art, science fiction, music, tragedy, and the joy of life and living.
- 12 Learn to think courageously, to think intelligently, and to think for your- self through challenging the pseudoscientific, the paranormal, and the make-believe world of nutty beliefs and scams.
- 13 Explore American consumerism and wild alternatives.
- 14 First Year Experience with Service Learning: Learn to critically read, write, and think about contemporary issues; evaluate the credibility of sources ranging from academia to the media; and embrace the importance of understanding what is happening in the world around you.
- 15 Job? Employment? Career? Passion? Obsession? Come discuss the true meaning of occupation and examine what success means to you.
- 16 Our nation is focused on Facebook, buying in bulk, and drowning in debt. What can we do? Come investigate the important issues that are influencing your generation and the future of America.
- 17 Explore myth and magic, fantasy, folklore and fairy tales throughout literature.
- 18 Begin with Mindfulness: Reading and Writing as Contemplative Practices



**CRN Type Room Instructor Units Days Times Dates**  
**ENGLISH**

**ENGL 1A Composition**

**Transferable:** CSU, UC; CSU-GE:A2, IGETC:1A; GAV-GE:A2; CAN:ENGL2, ENGL SEQ A

This is a writing course which emphasizes expository writing, argumentative writing, and critical reading of expository prose. It is meant to train students in clear thinking and reasoned support of ideas. Students will be given the opportunity to read models of good expository and argumentative prose and learn the techniques of good writing. These include choosing appropriate subjects, developing restricted, unified, and precise theses and presenting supporting evidence in a logical, lucid, and effective manner. To achieve this end, students write no fewer than six essays and read at least five works, two of which are book length. **PREREQUISITE:** English 250 and English 260 or English 250 and SSCI 270A or English 250 and SSCI 270B with a grade of 'C' or better or satisfactory score on the English placement examination.

2	10032	Lec	HU103	M Fuzie	3.0	MW	0810- 0930
	10033	Lec	MHG11	M Bragger	3.0	MW	0810- 0930
	Above class meets at Morgan Hill Community site.						
3	10034	Lec	MA102	C Salvin	3.0	MW	1120- 1240
	10035	Lec	HU102	D Condon	3.0	TR	0945- 1105
9	10036	Lec	MHG10	S Schessler	3.0	F	0900- 1205
	Above class meets at Morgan Hill Community site.						
5	10037	Lec	HOL5	C Salvin	3.0	TR	1120- 1240
	Above class meets at the Hollister Briggs site.						
6	10038	Lec	SS111	J Gatewood	3.0	MW	1250- 0210
5	10039	Lec	SS111	J Roscher	3.0	TR	1250- 0210
7	10040	Lec	HU103	D Luoma	3.0	MW	0230- 0350
	10041	Lec		O Osikomaiya	3.0		
		Lec	HU102	O Osikomaiya		T	0400- 0520
	This HYBRID lecture/online class will be delivered partially over the internet.						
1	10042	Lec		J Raimondo	3.0		
	10043	Lec	SS111	J Collins	3.0	M	0600- 0905
8	10044	Lec	HU102	T Brett	3.0	R	0600- 0905
7	10045	Lec		D Luoma	3.0		
	10046	Lec	MHG13	S Sloan	3.0	W	0600- 0905
	Above class meets at Morgan Hill Community site.						
15	10047	Lec	HOL5	K Scimeca	3.0	T	0600- 0905
	Above class meets at the Hollister Briggs site.						
	10048	Lec	HOL5	G Mora	3.0	F	0900- 1205
	Above class meets at the Hollister Briggs site.						

**ENGL 1B Composition and Literature**

**Transferable:** CSU, UC; CSU-GE:C, IGETC:3B; GAV-GE:C2; CAN:ENGL4, ENGL SEQ A

English 1B continues the work begun in 1A, but now the emphasis shifts to writing expository prose in conjunction with reading and analyzing imaginative literature. Students are to write as fledgling critics and use the text as a basis for other forms of reflection. The reading requirement includes short stories, poetry, drama, and at least two novels. Course work will also include fundamentals of research writing. **PREREQUISITE:** English 1A with a grade of "C" or better.

	10049	Lec		J Hooper	3.0		
	10050	Lec		K Warren	3.0		
	10051	Lec	HU103	G Richards	3.0	TR	0945- 1105
	10052	Lec	HU103	S White	3.0	F	0900- 1205
10	10053	Lec	HU103	S Hirasuna	3.0	TR	1120- 1240
	10054	Lec	HU103	E Crook	3.0	MW	1250- 0210
	10055	Lec	HU103	D Luoma	3.0	TR	0230- 0350
11	10056	Lec	HU102	T Brett	3.0	W	0600- 0905
17	10057	Lec	HOL2	G Mora	3.0	MW	0400- 0520
	Above class meets at the Hollister Briggs site.						
	10058	Lec	HU102	T Mack	3.0	MW	0810- 0930

**1** Your ENGL 1A  
**2** class has a theme.  
**3** See list on page 56.

**CRN Type Room Instructor Units Days Times Dates**

**ENGL 1C Critical Reasoning and Writing**

**Transferable:** CSU, UC; CSU-GE:A3, IGETC:1B; GAV-GE:C2

This course is designed to develop critical thinking, reading, and writing skills beyond the level achieved in English 1A. The emphasis is on critical analysis of arguments and the development of the ability to integrate the principles of critical thinking into essay writing. **PREREQUISITE:** English 1A with a grade of "C" or better.

	10059	Lec		S Schessler	3.0		
	10060	Lec	HU102	D Condon	3.0	TR	0810- 0930
	10061	Lec	MHG11	M Oral	3.0	MW	0230- 0350
	Above class meets at Morgan Hill Community site.						
	10062	Lec	HU103	K Smith	3.0	TR	0400- 0520
12	10063	Lec	HU102	T Brett	3.0	M	0600- 0905

**ENGL 2F Children's Literature**

**Transferable:** CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2

A survey of texts for elementary and intermediate grades, with a focus on literary analysis, criticism and evaluation. Study of historical backgrounds and development of genres of children's literature in a cross section of cultures. This course has the option of a letter grade or pass/no pass. **PREREQUISITE:** English 1A.

	10107	Lec		E Crook	3.0		
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**ENGL 4A British Literature - 449 to 1798 A.D.**

**Transferable:** CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2; CAN:ENGL8, ENGL SEQ B

This course is a study of the masters of early British Literature from the years 449 - 1798 and the major literary trends within that time period. In this course, students will work to understand the language and concepts within early British poetry and prose, as well as explore the social and historical influences which inform this literature. **PREREQUISITE:** Eligible for English 1A.

	10129	Lec	SS203	S Sandler	3.0	MW	1250- 0210
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**ENGL 9A Introduction to Creative Writing**

**Transferable:** CSU, UC; CSU-GE:C2; GAV-GE:C2; CAN:ENGL6

This course includes the writing, reading, and critical discussions of various forms of poetry and fiction. **PREREQUISITE:** Eligible for English 1A.

	10130	Lec	HU104	K Smith	3.0	TR	1250- 0210
	10131	Lec	HU103	M Kovacs	3.0	R	0600- 0905

**ENGL 9B Advanced Creative Writing**

**Transferable:** CSU, UC; CSU-GE:C2; GAV-GE:C2

This class is a continuation of English 9A, with the emphasis shifting to publication. The genre of non-fiction will be the primary focus, but the genres of fiction will also be taught at a more comprehensive level than in English 9A. The process of finding a market for one's work will be followed step by step. The class may compile and publish "Soaring", Gavilan's literary magazine, each spring semester. **PREREQUISITE:** English 9A with a grade of credit or C or better.

	10132	Lec	HU104	K Smith	3.0	TR	1250- 0210
	10133	Lec	HU103	M Kovacs	3.0	R	0600- 0905

**ENGL 9C Poetry Writing**

**Transferable:** CSU, UC; CSU-GE:C2; GAV-GE:C2

This course includes the writing, reading, and critical discussions of various forms of poetry. **PREREQUISITE:** English 9A with a grade of credit or C or better.

	10134	Lec	HU104	K Smith	3.0	TR	1250- 0210
	10135	Lec	HU103	M Kovacs	3.0	R	0600- 0905

CRN	Type	Room	Instructor	Units	Days	Times	Dates
<b>ENGL 12A Tutoring Writers: Training / Theory &amp; Practice</b>							

**Transferable:** CSU

Fundamentals of compositional theory, the writing process, peer-to-peer communication, interacting with faculty and educational institutions and effective responses to writing will be covered. In addition, students will gain an understanding of the basic history, methodology and practice of writing pedagogy while developing a writing community that aids in connecting them to their own writing practice. **ADVISORY:** Eligible for English 1A.

**Required: Students enrolling in CRN below must attend an intensive 3 day seminar from August 22-24 from 9-3p.m in HU102.**

10024	Lec	HU104	K Warren	3.0	T	0300- 0505
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<b>ENGL 12B Tutoring Writers: Training / Theory &amp; Practice</b>							
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**Transferable:** CSU

Fundamentals of compositional theory, the writing process, peer-to-peer communication, interacting with faculty and educational institutions and effective responses to writing will be covered. In addition, students will gain an understanding of the basic history, methodology and practice of writing pedagogy while developing a writing community that aids in connecting them to their own writing practice. **ADVISORY:** Eligible for English 1A.

**Required: Students enrolling in CRN below must attend an intensive 3 day seminar from August 22-24 from 9-3p.m in HU102.**

10026	Lec	HU104	K Warren	3.0	T	0300- 0400
10027	Lec	HU104	K Warren	2.0	T	0300- 0505

<b>ENGL 12C Tutoring Writers: Training / Theory &amp; Practice</b>							
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**Transferable:** CSU

Fundamentals of compositional theory, the writing process, peer-to-peer communication, interacting with faculty and educational institutions and effective responses to writing will be covered. In addition, students will gain an understanding of the basic history, methodology and practice of writing pedagogy while developing a writing community that aids in connecting them to their own writing practice. **ADVISORY:** Eligible for English 1A.

**Required: Students enrolling in CRN below must attend an intensive 3 day seminar from August 22-24 from 9-3p.m in HU102.**

10028	Lec	HU104	K Warren	2.0	T	0300- 0505
10029	Lec	HU104	K Warren	3.0	T	0300- 0505

<b>ENGL 12D Tutoring Writers: Training / Theory &amp; Practice</b>							
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**Transferable:** CSU

Fundamentals of compositional theory, the writing process, peer-to-peer communication, interacting with faculty and educational institutions and effective responses to writing will be covered. In addition, students will gain an understanding of the basic history, methodology and practice of writing pedagogy while developing a writing community that aids in connecting them to their own writing practice. **ADVISORY:** Eligible for English 1A.

**Required: Students enrolling in CRN below must attend an intensive 3 day seminar from August 22-24 from 9-3p.m in HU102.**

10030	Lec	HU104	K Warren	2.0	T	0300- 0505
10031	Lec	HU104	K Warren	3.0	T	0300- 0505

<b>ENGL 22 Field Work and Service</b>							
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**Transferable:** CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. **REQUIRED:** Learning contracts must be filled out and signed by the student and the supervising instructor.

10064	Fld Ex	SS109	K Warren	1.0		
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
<b>ENGL 23 Independent Study</b>							

**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.

10065	Ind	SS109	K Warren	1.0		
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### FINISH YOUR ENGLISH AND MATH PREREQUISITES IN ONLY ONE YEAR

#### WHO SHOULD ENROLL?

Students who want a strong foundation in the basics so they can succeed in their college courses\*

#### What is Jumpstart?

A program that helps you get your required English and math classes quickly and successfully. With these linked courses, you'll be able to complete **two** English classes in the fall and **two** full semesters of math in the spring. **Plus** you'll get the full support of tutors, the Writing Center, Math Lab, counselors, and a core group of classmates studying together.

#### WHEN?

In fall 2012 take English 250P Writing and 260P Reading (6 units), and in spring 2013 take Math 235 (equivalent of Math 205 and 233) for 10 units.

#### WHY?

Focus on one subject at a time with the support of teachers, tutors, and classmates. At the end of the year, you'll be able to take transferrable courses, and you'll be one step closer to your degree or certificate.

\* By spring 2013, students taking this program should be eligible for Math 235 (prerequisite Math 402 or eligibility for Math 205 or Math 235)

### JUMPSTART CLASSES (also part of First Year Experience)

#### ENGL 250P Practical Writing

10066	Lec	SS203	S Sandler	3.0	MW	0810-0930
	Lab	LI120	S Sandler		M	0945-1035

#### ENGL 260P Preparation for College Reading

10106	Lec	SS203	S Sandler	3.0	TR	0810-0930
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or

#### ENGL 250P Practical Writing

10067	Lec	SS203	S Sandler	3.0	MW	0810-0930
	Lab	LI120	S Sandler		W	0945-1035

#### ENGL 260P Preparation for College Reading

10705	Lec	SS203	S Sandler	3.0	TR	0810-0930
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#### ENGL 250P Practical Writing

10068	Lec	SS203	J Hooper	3.0	TR	1250-0210
	Lab	LI171	J Hooper		T	1010-1100

#### ENGL 260P Preparation for College Reading

10104	Lec	SS203	J Hooper	3.0	TR	1120-1240
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or

#### ENGL 250P Practical Writing

10069	Lec	SS203	J Hooper	3.0	TR	1250-0210
	Lab	LI171	J Hooper		R	1010-1100

#### ENGL 260P Preparation for College Reading

10105	Lec	SS203	J Hooper	3.0	TR	1120-1240
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**CRN Type Room Instructor Units Days Times Dates**

**ENGL 250 Practical Writing**

**Transferable:** No

This course covers writing clear, correct, effective essays and learning preliminary research skills. **PREREQUISITE:** English 440 or ESL 563 with a grade of 'C' or better or satisfactory score on the English placement examination.

10070	Lec	HU103	M Fuzie	3.0	TR	0810- 0930
	Lab	LI120	M Fuzie		F	0810- 0900
10071	Lec	HU103	M Fuzie	3.0	TR	0810- 0930
	Lab	LI120	M Fuzie		F	0910- 1000
10072	Lec	MHG11	M Bragger	3.0	MW	0945- 1105
	Lab	MHG11	M Bragger		F	0910- 1000
Above class meets at Morgan Hill Community site.						
10073	Lec	MHG11	M Bragger	3.0	MW	0945- 1105
	Lab	MHG11	M Bragger		F	1010- 1100
Above class meets at Morgan Hill Community site.						
10074	Lec	MA102	C Salvin	3.0	MW	0945- 1105
	Lab	LI120	C Salvin		M	0845- 0935
10075	Lec	MA102	C Salvin	3.0	MW	0945- 1105
	Lab	LI120	C Salvin		W	0845- 0935
10076	Lec	HOL5	C Salvin	3.0	TR	0945- 1105
	Lab	HOL3	C Salvin		T	0845- 0935
Above class meets at the Hollister Briggs site.						
10077	Lec	HOL5	C Salvin	3.0	TR	0945- 1105
	Lab	HOL3	C Salvin		R	0845- 0935
Above class meets at the Hollister Briggs site.						
10078	Lec	SS111	S Sandler	3.0	TR	0945- 1105
	Lab	LI171	S Sandler		T	1115- 1205
This service learning course involves community work.						
10079	Lec	SS111	S Sandler	3.0	TR	0945- 1105
	Lab	LI171	S Sandler		R	1115- 1205
This service learning class involves community work.						

**PUENTE ENGL 250 CLASSES. see ad below.**

10080	Lec	SS111	M Fuzie	3.0	TR	1120- 1240
	Lab	LI120	M Fuzie		T	1255- 0145
10081	Lec	SS111	M Fuzie	3.0	TR	1120- 1240
	Lab	LI120	M Fuzie		R	1255- 0145
10082	Lec	HU102	S White	3.0	MW	1250- 0210
	Lab	LI171	S White		M	0230- 0320
This class is part of a learning community. If you enroll you must also enroll in ENGL 260 #10097.						
10083	Lec	HU102	S White	3.0	MW	1250- 0210
	Lab	LI171	S White		W	0230- 0320
This class is part of a learning community. If you enroll you must also enroll in ENGL 260 #10098.						

**FIRST YEAR EXPERIENCE ENGL 250 CLASSES. see page 56.**

10084	Lec	HU103	K Smith	3.0	MW	0400- 0520
	Lab	LI120	K Smith		M	0700- 0750
This class is part of a learning community. If you enroll you must also enroll in ENGL 260 #10103.						
10085	Lec	HU103	K Smith	3.0	MW	0400- 0520
	Lab	LI120	K Smith		W	0300- 0350
This class is part of a learning community. If you enroll you must also enroll in ENGL 260 #10885.						
10086	Lec	SS111	J Roscher	3.0	TR	0230- 0350
	Lab	LI171	J Roscher		T	0400- 0450
10087	Lec	SS111	J Roscher	3.0	TR	0230- 0350
	Lab	LI171	J Roscher		R	0400- 0450
10088	Lec	SS111	K Diehl	3.0	TR	0600- 0750
	Lab	LI120	K Diehl		T	0800- 0850
10089	Lec	SS111	K Diehl	3.0	TR	0600- 0750
	Lab	LI120	K Diehl		R	0500- 0550
10090	Lec	MHG12	S Arora	3.0	TR	0530- 0650
	Lab	MHG12	S Arora		T	0700- 0750
Above class meets at Morgan Hill Community site.						
10091	Lec	MHG12	S Arora	3.0	TR	0530- 0650
	Lab	MHG12	S Arora		R	0700- 0750
Above class meets at Morgan Hill Community site.						
10092	Lec	SS111	M Oral	3.0	MW	1120- 1240
	Lab	LI171	M Oral		M	1250- 0140
10093	Lec	SS111	M Oral	3.0	MW	1120- 1240
	Lab	LI171	M Oral		W	1010- 1100
10094	Lec	HOL5	K Scimeca	3.0	MW	0230- 0350
	Lab	HOL5	K Scimeca		M	0400- 0450
Above class meets at the Hollister Briggs site.						
10095	Lec	HOL5	K Scimeca	3.0	MW	0230- 0350
	Lab	HOL5	K Scimeca		W	0130- 0220
Above class meets at the Hollister Briggs site.						

**CRN Type Room Instructor Units Days Times Dates**

**ENGL 250P Practical Writing**

**Transferable:** No

This course covers writing clear, correct, effective essays and learning preliminary research skills. This course is pass/no pass. **COREQUISITE:** ENGL 260P

10066	Lec	SS203	S Sandler	3.0	MW	0810- 0930
	Lab	LI120	S Sandler		M	0945- 1035
This class is part of a learning community. If you enroll you must also enroll in ENGL 260P #10106.						
10067	Lec	SS203	S Sandler	3.0	MW	0810- 0930
	Lab	LI120	S Sandler		W	0945- 1035
This class is part of a learning community. If you enroll you must also enroll in ENGL 260P #10705.						
10068	Lec	SS203	J Hooper	3.0	TR	1250- 0210
	Lab	LI171	J Hooper		T	1010- 1100
This class is part of a learning community. If you enroll you must also enroll in ENGL 260P #10104.						
10069	Lec	SS203	J Hooper	3.0	TR	1250- 0210
	Lab	LI171	J Hooper		R	1010- 1100
This class is part of a learning community. If you enroll you must also enroll in ENGL 260P #10105.						

**ENGL 260 Preparation for College Reading**

**Transferable:** No; GAV-GE:A3

This is a course presenting strategies in the technique and practice of college level critical reading and thinking skills. **PREREQUISITE:** Completion of English 420 or ESL 562 with a grade of 'C' or better or Assessment recommendation.

10096	Lec	SS111	H Jahan	3.0	MW	0945- 1105
10097	Lec	HU102	J Gatewood	3.0	MW	1120- 1240
This class is part of a learning community. If you enroll you must also enroll in ENGL 250 #10082.						
10098	Lec	HU102	J Gatewood	3.0	MW	1120- 1240
This class is part of a learning community. If you enroll you must also enroll in ENGL 250 #10083.						
10099	Lec	MHG12	S Arora	3.0	TR	0400- 0520
Above class meets at Morgan Hill Community site.						
10100	Lec	HU102	H Jahan	3.0	F	0910- 1215
10101	Lec	HOL2	I Tracey	3.0	F	0900- 1205
Above class meets at the Hollister Briggs site.						
10102	Lec	MA102	K Hull	3.0	MW	1250- 0210
<b>FIRST YEAR EXPERIENCE ENGL 250 CLASSES. see page 56.</b>						
10103	Lec	HU103	K Smith	3.0	MW	0530- 0650
This class is part of a learning community. If you enroll you must also enroll in ENGL250 #10084.						
10885	Lec	HU103	K Smith	3.0	MW	0530- 0650
This class is part of a learning community. If you enroll you must also enroll in ENGL 250 #10085.						



The Puente Project is a two-semester program that combines three components: writing, counseling and mentoring to support students to transfer to four-year universities and colleges. The Guidance 6 course focuses on life skills for higher education. The English 250 course focuses on Mexican American / Latino literature. The program also includes a student leadership conference, university visits and mentor / student socials. The program is open to all eligible students. For more information, call Celia Marquez, Puente Co-Director at 408-848-4807.

**Required:** Complete a program application with the Puente Counselor prior to registration. Students must attend a mandatory Puente Welcome on Wednesday, August 22, from 8:30 AM - 2:00 PM in SS206.

<b>GUID 6</b>	CRN 10444	C Marquez	W	1120A-0125P
<b>Mentor workshops Mondays 1120A- 1240P.</b>				
<b>ENGL 250</b>	CRN 10080	M Fuzie	TuTh	1120A-1240P
		M Fuzie	T	1255A- 0145P
<b>GUID 6</b>	CRN 10445	C Marquez	W	1120A-0125P
<b>Mentor workshops Mondays 1120A- 1240P.</b>				
<b>ENGL 250</b>	CRN 10081	M Fuzie	TuTh	1120A-1240P
		M Fuzie	Th	1255A- 0145P



**CRN Type Room Instructor Units Days Times Dates**

**ENGL 260P Preparation for College Reading**

**Transferable:** No

This is a course presenting strategies in the technique and practice of college level critical reading and thinking skills. This course is pass/no pass. COREQUISITE: ENGL 250P

10104	Lec	SS203	J Hooper	3.0	TR	1120- 1240	This class is part of a learning community. If you enroll you must also enroll in ENGL 250P #10068.
10105	Lec	SS203	J Hooper	3.0	TR	1120- 1240	This class is part of a learning community. If you enroll you must also enroll in ENGL 250P#10069.
10106	Lec	SS203	S Sandler	3.0	TR	0810- 0930	This class is part of a learning community. If you enroll you must also enroll in ENGL 250P # 10066.
10705	Lec	SS203	S Sandler	3.0	TR	0810- 0930	This class is part of a learning community. If you enroll you must also enroll in ENGL 250P #10067.

**ENGL 420 Reading Improvement**

**Transferable:** No

This is a practical, "how to" course teaching various methods of learning and reading college material. Using group and individual instruction in vocabulary, comprehension, and study skills, the students will increase their ability to survive academically, to profit, grow and succeed in all college courses, and to enjoy reading and learning. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. This course has the option of a letter grade or pass/no pass. PREREQUISITE: Satisfactory score on the English placement examination.

10108	Lec	MA102	S Hirasuna	3.0	TR	0945- 1105
	Lab	MA102	S Hirasuna		T	0845- 0935
10109	Lec	MA102	S Hirasuna	3.0	TR	0945- 1105
	Lab	MA102	S Hirasuna		R	0845- 0935

**FIRST YEAR EXPERIENCE ENGL 250 CLASSES, see page 56.**

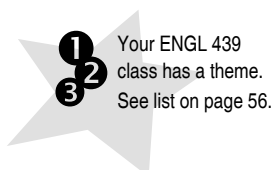
10110	Lec	HU102	J McMillen	3.0	TR	1250- 0210	This class is part of a learning community. If you enroll you must also enroll in ENGL 440 #10124.
	Lab	LI171	J McMillen		W	1120- 1210	
10111	Lec	HU102	J McMillen	3.0	TR	1250- 0210	This class is part of a learning community. If you enroll you must also enroll in ENGL 440 # 10123.
	Lab	LI171	J McMillen		T	0230- 0320	
10112	Lec	HU102	K Hull	3.0	MW	0945- 1105	
	Lab	LI171	K Hull		M	1115- 1205	
10113	Lec	HU102	K Hull	3.0	MW	0945- 1105	
	Lab	LI171	K Hull		W	0845- 0935	
10114	Lec	HOL1	A Shelley	3.0	MW	0530- 0650	Above class meets at the Hollister Briggs site.
	Lab	HOL1	A Shelley		M	0700- 0750	
10115	Lec	HOL1	A Shelley	3.0	MW	0530- 0650	Above class meets at the Hollister Briggs site.
	Lab	HOL1	A Shelley		W	0700- 0750	

**ENGL 439 Basic Grammar and Reading**

**Transferable:** No

This is a remediation course introducing basic reading and writing strategies, as well as study skills. Group and individual instruction will be used to build vocabulary, increase reading comprehension, develop study skills, and apply basic grammar to writing. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. This is a pass/no pass course. ADVISORY: Assessment recommendation.

10116	L/L	SS203	J Hooper	4.0	MW	1120- 1240
	L/L	LI171	J Hooper		F	0900- 1205



**CRN Type Room Instructor Units Days Times Dates**

**ENGL 440 Basic Writing**

**Transferable:** No

This is an intensive study and application of basic grammar, sentence, and essay writing skills within the context of composing short essays. Units earned in this course do not count toward the associate degree and/or certain certificate requirements. PREREQUISITE: Satisfactory score on the English placement examination.

10117	Lec	HU103	E Crook	3.0	MW	1120- 1240
	Lab	LI120	E Crook		T	1120- 1210
10118	Lec	HU103	E Crook	3.0	MW	1120- 1240
	Lab	LI120	E Crook		R	1120- 1210
10119	Lec	HU103	S Sloan	3.0	MW	0945- 1105
	Lab	LI120	S Sloan		M	1120- 1210
10120	Lec	HU103	S Sloan	3.0	MW	0945- 1105
	Lab	LI120	S Sloan		W	1120- 1210
10121	Lec	HU103	E Crook	3.0	TR	1250- 0210
	Lab	LI120	E Crook		T	0230- 0320
10122	Lec	HU103	E Crook	3.0	TR	1250- 0210
	Lab	LI120	E Crook		R	0230- 0320

**FIRST YEAR EXPERIENCE ENGL 250 CLASSES, see page 56.**

10123	Lec	HU102	J McMillen	3.0	TR	1120- 1240	This class is part of a learning community. If you enroll you must also enroll in ENGL 420 #10111.
	Lab	LI171	J McMillen		R	0230- 0320	
10124	Lec	HU102	J McMillen	3.0	TR	1120- 1240	This class is part of a learning community. If you enroll you must also enroll in ENGL 420 #10110.
	Lab	LI171	J McMillen		W	1220- 0110	
10125	Lec	SS111	K Wisdom	3.0	TR	0810- 0930	
	Lab	LI120	K Wisdom		T	0945- 1035	
10126	Lec	SS111	K Wisdom	3.0	TR	0810- 0930	
	Lab	LI120	K Wisdom		R	0945- 1035	
10127	Lec	HOL1	V Parker	3.0	TR	0530- 0620	Above class meets at the Hollister Briggs site.
	Lab	HOL1	V Parker		T	0630- 0720	
10128	Lec	HOL1	V Parker	3.0	TR	0530- 0620	Above class meets at the Hollister Briggs site.
	Lab	HOL1	V Parker		R	0630- 0720	

**NON CREDIT**

**LIFE SKILLS**

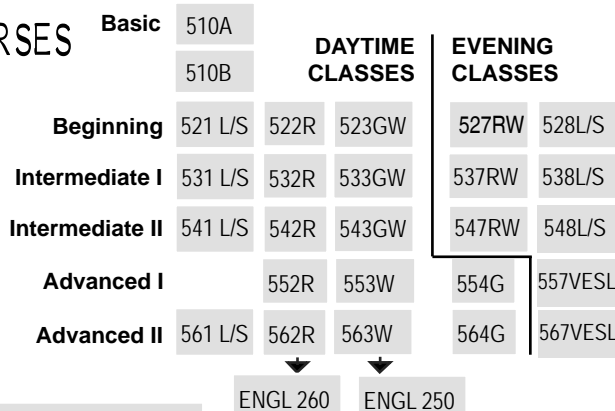
ESL 777	ESL 778
ESL 779	ESL 780
ESL 781	ESL 782

**VOCATIONAL**

VESL ESL 704A/B  
To move from noncredit to credit ESL classes students must take an ESL assessment.

**OVERVIEW of ESL COURSES**

**CREDIT - ACADEMIC TRACK**



**SUPPLEMENTARY ESL COURSES:**

ESL 546	Intro Computers/ESL
ESL 556	Intro Competency/ESL
ESL 581	Pronunciation I
ESL 582	Pronunciation II
ESL 584	Culture through Film
ESL 585	Editing for ESL Writers

**ACADEMIC PROGRAMS**

**VOCATIONAL PROGRAMS**

¿Es el inglés su segundo idioma?  
Consulte la página 99 para información en Español sobre el examen de evaluación de ESL.

**CRN Type Room Instructor Units Days Times Dates**  
**ENGLISH AS A SECOND LANGUAGE**

**ESL 510A Basic ESL I**

**Transferable:** No

This is an intensive, integrated-skill course for students with little English. Through listening, speaking, reading and writing activities, students learn to use the structures of English with increasing accuracy, while gaining basic life skills. ADVISORY: ESL Assessment Recommendation.

10001	Lec	CE500	R Rodriguez	9.0	MTWRF	1130- 0100
	ARR		TBA			

**ESL 510B Basic ESL II**

**Transferable:** No

This course is a continuation of ESL 510A. This is an intensive, integrated-skill program for students who function in a limited way in English. Through listening, speaking, reading and writing activities, students continue learning to use the structures of English with increasing accuracy, while gaining further basic life skills. ADVISORY: ESL 510A or ESL assessment recommendation.

10002	Lec	CE500	K Campbell	9.0	MTWRF	0950- 1120
	ARR		TBA			

**ESL 521 Beginning ESL Listening / Speaking**

**Transferable:** No

This course develops basic listening and speaking skills, moving from a functional survival context to academic readiness. Activities are directed at providing practice through listening exercises, role-play, pair work, small and large group discussion, interviews, and oral presentations. ADVISORY: ESL 510B or ESL Assessment Test Recommendation. Recommended concurrent enrollment in ESL 522 and 523.

10003	Lec	HU104	S STAFF	4.0	MWF	0945- 1055
	ARR		TBA			

**ESL 522 Beginning ESL Reading / Vocabulary**

**Transferable:** No

This course begins the development of reading skills and vocabulary through the application of different reading strategies to a variety of selections on topics of interest to academically-bound students. ADVISORY: ESL 510B or 510C or Assessment recommendation. Recommended concurrent enrollment in ESL 521 and 523.

10005	Lec	HU101	C Hardy	3.0	TR	0940- 1100
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**ESL 523 Beginning ESL Grammar / Writing**

**Transferable:** No

This is a beginning grammar/writing course for students with very basic grammar. The focus is on basic grammatical structures, punctuation and sentence skills. ADVISORY: ESL 510B or ESL Assessment Test recommendation. Recommended concurrent enrollment in ESL 521 and ESL 522.

10006	Lec	HU104	C Gane	5.0	MTWR	0810- 0915
	ARR		TBA			

**ENGL 749 Writers' Workshop**



Take this Noncredit workshop and help ensure success in ENGL 1A!

- Help for Gavilan students in any writing class
  - Activities for kids, teens and parents
  - A supportive, friendly atmosphere
- FREE**
- See listing on page 85.

**CRN Type Room Instructor Units Days Times Dates**  
**ESL 528 Integrated Speaking / Listening I**

**Transferable:** No

This is the first in a series of integrated skills courses designed to develop the listening, speaking and pronunciation skills of beginning ESL students. Activities, which include listening exercises, role-play, pair work, small and large group discussions, interviews, oral presentations and pronunciation drills (focusing on English sounds and rhythm), are presented in the context of relevant, contemporary and intellectually challenging themes. This course is designed especially for students with academic objectives but is highly appropriate for students with personal language goals, as well. PREREQUISITE: ESL 510B or ESL 503 or ESL Assessment recommendation.

10004	Lec	HOL6	N Cisneros	6.0	MTWF	0830- 1000
			Above class meets at the Hollister Briggs site.			
10020	Lec	HU101	S STAFF	6.0	TR	0630- 0930

**ESL 531 Intermediate ESL Listening / Speaking I**

**Transferable:** No

In this course, listening and speaking skills are developed through extended listening exercises, open-ended dialogues, pair and group discussions, oral interviews, and oral reports. PREREQUISITE: ESL 521 or ESL 528 with a grade of 'C' or better or ESL Assessment Recommendation. Recommended concurrent enrollment in ESL 532 and 533.

10007	Lec	HU101	K Baameur	4.0	MWF	1105- 1215
	ARR		TBA			

**ESL 532 Intermediate ESL Reading / Vocabulary I**

**Transferable:** No

This course continues the development of reading skills and vocabulary through the application of different reading strategies to a variety of selections on topics of interest to academically-bound students. PREREQUISITE: ESL 522 with a grade of 'C' or better or ESL assessment recommendation. Recommended concurrent enrollment in ESL 531 and 533.

10008	Lec	HU104	S STAFF	3.0	TR	0940- 1100
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**ESL 533 Intermediate ESL Grammar / Writing I**

**Transferable:** No

This course involves the practice and refinement of sentence and paragraph skills, structure and punctuation. Students will learn basic use of the computer as a writing tool. PREREQUISITE: ESL 523 with a grade of C or better or ESL Assessment Test recommendation. ADVISORY: Recommended concurrent enrollment in ESL 531 and ESL 532.

10009	Lec	HU101	K Campbell	5.0	MTWR	1225- 0130
	ARR		TBA			

**ESL 541 Intermediate ESL Listening / Speaking II**

**Transferable:** No

This course expands listening and speaking skills through extended listening exercises, open-ended dialogues, pair and group discussions, oral interviews, and oral reports. Students broaden vocabulary while listening to and speaking in both formal and informal, conversational and academic situations. PREREQUISITE: ESL 531 or ESL 538 with a grade of 'C' or better or ESL assessment recommendation. Recommended concurrent enrollment in ESL 542 and 543.

10010	Lec	HU104	C Gane	4.0	MWF	1225- 0135
	ARR		TBA			

**ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email [disted@gavilan.edu](mailto:disted@gavilan.edu).

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ESL 542	Intermediate ESL Reading / Vocabulary II						
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**Transferable:** No

This course begins the expansion of reading skills and vocabulary development through the application of different reading strategies to a variety of selections on topics of interest to academically-bound students including selections from literature. PREREQUISITE: ESL 532 with a grade of 'C' or better or ESL Assessment Recommendation. Recommended concurrent enrollment in ESL 541 and 543.

10011	Lec	HU101	L Carrillo	3.0	TR	0810-0930
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ESL 543	Intermediate ESL Grammar / Writing II						
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**Transferable:** No

This course involves the expansion of sentence and paragraph skills, structure, and punctuation. Students will learn basic use of the computer as a writing tool. PREREQUISITE: ESL 533 with a grade of C or better or ESL assessment recommendation. ADVISORY: Recommended concurrent enrollment in ESL 541 and ESL 542.

10012	Lec	LI100	B Lawn	5.0	TWRF	0945-1050
	ARR		TBA			

ESL 552	Advanced ESL Reading / Vocabulary I						
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**Transferable:** No

This course focuses on academic and critical thinking skills needed to increase reading comprehension and efficiency. Emphasis is on analyzing, making inferences, taking notes, supporting opinions, summarizing and expanding vocabulary. Readings are from academic texts and literature. PREREQUISITE: ESL 542 with a grade of 'C' or better or ESL assessment recommendation. Recommended concurrent enrollment in ESL 553 and 554.

10013	Lec	HU101	K Baameur	4.0	MWF	0810-0920
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ESL 553	Advanced ESL Composition I						
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**Transferable:** No

This course is a composition course for ESL students that develops college composition skills through a review of the parts and elements of the English paragraph and an introduction to the essay form. The course focuses on the development of a paragraph and expands to the writing of multiple paragraphs in an essay. Basic rhetorical patterns and methods of organization are covered using the multiple-draft approach to writing. PREREQUISITE: ESL 543 with a grade of C or better or ESL Assessment Test recommendation. ADVISORY: Recommended concurrent enrollment in ESL 552 and ESL 554.

10014	Lec	LI100	B Lawn	5.0	MTWR	1225-0130
	ARR		TBA			

ESL 554	Advanced ESL Grammar I						
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**Transferable:** No

This course is designed to help students improve their grammar usage so that they will be able to expand their use of grammar structures in oral and written communication. Students begin the study of more sophisticated grammar structures such as past and future perfect, passive voice, and modal auxiliaries for past time, and they review perfect and modals for present and future time. Students will enhance their understanding of grammar by comparing and contrasting new and previously encountered structures and better appreciate the subtleties of English grammar. PREREQUISITE: ESL 543 with a grade of 'C' or better or ESL Assessment Test Recommendation. ADVISORY: Recommended concurrent enrollment in ESL 552 and ESL 553.

10015	Lec	HU104	N Cisneros	5.0	MTRF	1110-1215
	ARR		TBA			

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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ESL 562	Advanced ESL Reading / Vocabulary II						
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**Transferable:** No

This course prepares ESL students for mainstream college classes by reviewing a variety of reading skills, strategies, and topics from different academic disciplines. Students expand their academic vocabulary and read short stories or a novel for literary appreciation. PREREQUISITE: ESL 552 with a grade of 'C' or better or ESL assessment recommendation. Recommended concurrent enrollment in ESL 561 and/or ESL 564 and ESL 563.

10016	Lec	LI100	B Lawn	4.0	MWF	1105-1215
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ESL 563	Advanced ESL Composition II						
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**Transferable:** No

This course is a composition course for ESL students that refines and further expands college composition skills through the writing of essays. The course focuses on the structuring and development of an essay with the use of personal examples. Students write in response to a variety of prompts using different rhetorical patterns such as classification, narration, argumentation, and cause/effect. PREREQUISITE: ESL 552, 553, and 554 with a grade of "C" or better or ESL assessment recommendation.

10017	Lec	SS203	K Diehl	5.0	TWRF	0945-1050
	ARR		TBA			

ESL 564	Advanced ESL Grammar II						
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**Transferable:** No

This course is designed to expand grammar usage to include adjective, noun, and adverb clauses in oral and written communication. Students learn the meaning and use of clause connectors and are introduced to conditionals, both real and unreal. These grammar structures constitute some of the most complex structures in English and expose students to a rich variety of structures that can effectively enhance their oral and written expression. PREREQUISITE: ESL 554 with a grade of 'C' or better or ESL Assessment Recommendation. ADVISORY: Recommended concurrent enrollment in ESL 562 and ESL 563.

10018	Lec	LI100	C Hardy	5.0	MTWR	0810-0915
	ARR		TBA			

ESL 567	Vocational English as a Second Language II						
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**Transferable:** No

This is an integrated-skills course for ESL students who wish to expand their job-related communication skills. Students expand their language skills within the realm of the work world while also developing the soft skills needed in the workplace. PREREQUISITE: ESL 552, 553 and 554, or ESL 557, or ESL Assessment Test recommendation.

10019	Lec	HU104	A Shelley	5.0	TR	0630-0900
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## ENVIRONMENTAL SCIENCE

ES 1	Introduction to Environmental Science						
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**Transferable:** CSU

This course is intended to provide students with an introduction to environmental science and critical thinking in areas of informed decision making on issues related to use of natural resources including those related to energy, transportation, land use and waste. The first half of the course is devoted to developing and understanding of how ecosystems operate. During the second half of the course various issues related to use of natural resources by growing human populations are examined.

10700	Lec	LS102	R Morales	4.0	F	0810-1115
	Lab	LS102	R Morales		F	1120-0225

This service learning course involves community work.

**CRN Type Room Instructor Units Days Times Dates**  
**FRENCH**

**FRNH 1A Elementary French**

**Transferable:** CSU, UC; CSU-GE:C2, IGETC:6A; GAV-GE:C2, F  
 French 1A is a multi-skilled beginning level class with emphasis on understanding and speaking French. Students are introduced to the cultures and customs of various French-speaking countries.

10397 Lec CE500 L Quijano 5.0 MTWR 0810- 0915

**FRNH 23 Independent Study**

**Transferable:** CSU  
 Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.

10398 Ind SS104 M Sanidad 1.0  
 10399 Ind SS104 M Sanidad 2.0

**GEOGRAPHY**

**GEOG 1 Physical Geography**

**Transferable:** CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:GEOG6  
 An introductory study of the basic physical elements of geography including climate, land forms, soils, water, and natural vegetation. The laboratory will include the tools and methods of geographers. **ADVISORY:** Eligible for English 250 and English 260.

10170 L/L MHG10 D Willahan 3.0 MW 0945- 1210  
 Above class meets at Morgan Hill Community site.

**GEOLOGY**

**GEOG 1 Introduction to Geology**

**Transferable:** CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:GEOG6  
 A study of the earth and the physical properties which modify the earth; minerals, rocks, geologic structures and processes. **ADVISORY:** Eligible for English 250 and English 260.

10638 L/L SS206 D Willahan 4.0 MW 0230- 0535  
 10703 Lec SS206 P Stoffer 4.0 TR 0400- 0520  
 Lab SS206 P Stoffer F 0230- 0535

**GUIDANCE**

**GUID 1 Self-Assessment and Career Development**

**Transferable:** CSU; CSU-GE:E2; GAV-GE:E2  
 This course is designed to assist the student in learning more about personal values, personality, interests, exploration of career choice, and occupational opportunities through the use of various personal assessment instruments. The delivery options for this course also include online and self-paced formats. This course is also listed as PSYC 5. **ADVISORY:** Eligible for English 250 and English 260. \$12 fee will be charged for career assessment materials.

10441 Lec HU104 C Velarde-Barr 3.0 MW 0400- 0520  
 A \$12 fee will be charged for career assessment materials. Fee is payable at registration.  
 10442 L Tenney 3.0  
 A \$12 fee will be charged for career assessment materials. Fee is payable at registration. I  
 10443 Lec SBHS275 J Caffiero 3.0 TR 0400- 0520  
 A \$12 fee will be charged for career assessment materials. Fee is payable at registration.  
 The above class meets at San Benito High School, room 275. This class is part of the High Step Program. This class is open to all students.

**CRN Type Room Instructor Units Days Times Dates**  
**GUID 6 Life Skills for Higher Education**

**Transferable:** CSU, UC; CSU-GE:E2; GAV-GE:E2  
 Evaluation and application of academic study methods to achieve subject matter mastery. Development of critical thinking skills, and application of reading, writing, note taking and test taking methods to improve personal strategies. Exploration of personal lifestyle and health factors, including the causes and management of stress, as it relates to academic success. Assessment of academic and career goals, selection of majors, and development of education plans. Topics covered include creative and realistic goal setting, academic and life management, college and community resources, library and Internet use, time management, and techniques to reduce math and science anxiety. This class will address a multitude of cultural learning styles, with emphasis on attaining professional, personal and academic goals in a diverse society. Topics from developmental psychology, learning theory and personality theory. **ADVISORY:** Eligible for English 250 and English 260.

10444 Lec LS106 C Marquez 2.0 W 1120- 0125  
 Students enrolled in this course will participate in the PUENTE Project and will need to complete 10 hours of mentoring. **REQUIRED:** attendance of PUENTE Welcome on Wednesday, August 22th, 8:30a to 2:00p in SS 206. Students must meet with a Puente counselor prior to registration. Students enrolling in this course must also enroll in ENG 250 CRN10080  
 10445 Lec LS106 C Marquez 2.0 W 1120- 0125  
 Students enrolled in this course will participate in the PUENTE Project and will need to complete 10 hours of mentoring. **REQUIRED:** attendance of PUENTE Welcome on Wednesday, August 22th, 8:30a to 2:00p in SS 206. Students must meet with a Puente counselor prior to registration. Students enrolling in this course must also enroll in ENG 250 CRN10081  
 10446 R Sharboneau 2.0

**GUID 22 Field Work and Service**

**Transferable:** CSU  
 Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. **REQUIRED:** Learning contracts must be filled out and signed by the student and the supervising instructor.

10306 Fld Ex LI105 J Maringer-Cantu 1.0 Open Entry/Open Exit  
 Make an appointment with the Disability Resource Center (DRC) office (LI 117).

**GUID 191A Workplace Skills**

**Transferable:** CSU  
 Workplace Skills teaches skills vital to workplace success. The topic for 191A is Interpersonal Communication. Need not be taken in sequence. This is a pass/no pass course.

10785 Lec HOL3 F Mendez 1.0 M 0130- 0320 10/08/12 - 12/13/12  
 Above class meets at the Hollister Briggs site.  
 10845 Lec MHG8 F Mendez 1.0 F 1130- 0120 10/12/12 - 12/07/12  
 Above class meets at Morgan Hill Community site.

**GUID 530 Job Readiness**

**Transferable:** No  
 This course is designed to provide a comprehensive, well-organized approach to assist individuals with the identification of occupational choices and the development of job readiness skills necessary to obtain and maintain employment in a competitive or supported work setting. May be repeated twice for credit. This course has the option of a letter grade or pass/no pass.

10307 Lec BU103 L Franklin 3.0 MW 0945- 1105  
 This Service Learning section involves community work.

**ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email [disted@gavilan.edu](mailto:disted@gavilan.edu).

**CRN Type Room Instructor Units Days Times Dates**

**GUID 550 Supervised Tutoring**

**Transferable:** No

Laboratory class emphasizing college learning skills, appropriate study techniques, and learning assistance utilizing one-to-one or small group tutorial.

10706	Lab	Computer Place	S STAFF			
10707	Lab	Digital Media Lab	S STAFF			
10708	Lab	Health Occupations Lab	S STAFF			
10709	Lab	Math Lab	S STAFF			
10710	Lab	Tutoring Center	S STAFF			
10711	Lab	Writing Center	S STAFF			

**GUID 557 Learning Skills Evaluation**

**Transferable:** No

This course provides an evaluation of the student's cognitive/perceptual abilities and basic skills academic achievement. The evaluation results are used to determine the student's eligibility for Learning Disabilities Services, to develop individual educational plans, and to improve the student's understanding of their own learning strengths and weaknesses. The evaluation is conducted on a one-to-one basis by appointment. Students receive skills training to assist them with their learning difficulties. Units earned in this course do not count toward the associate degree and/or certificate requirements. This is a pass/no pass course.

10308	Lab	LI117	L Burgman R Overson	.5		Open Entry/Open Exit Make an appointment with the Disability Resource Center (DRC) office (LI 117).
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**GUID 558 Learning Skills Laboratory**

**Transferable:** No

The Learning Skills Laboratory is designed to assist students who are eligible to receive Learning Disabilities Services and/or have demonstrated academic deficits. The course content is individualized and based on Student Educational Contracts which are developed for each student. Students receive supplemental instruction, academic support, and learning strategy suggestions appropriate for their individual cognitive, perceptual, and academic strengths and weaknesses. Units earned do not count towards the associate degree and/or certificate requirements. This is a pass/no pass course. ADVISORY: Completion of Guidance 557 or demonstrated academic deficit.

10309	Lab		R Overson	.5		Open Entry/Open Exit
10310	Lab	LI116	R Overson L Burgman	.5		Open Entry/Open Exit
10311	Lab	LI116	R Overson L Burgman	1.0		Open Entry/Open Exit
10312	Lab	LI116	R Overson L Burgman	2.0		Open Entry/Open Exit

**GUID 560 Individualized Learning Skills Development**

**Transferable:** No

This class is designed to teach individual learning skills development to students who are eligible to receive learning disability services. The course content includes organizational skills, fundamental critical thinking and basic college survival skills. ADVISORY: Completion of GUID 557 or demonstrated academic deficit.

10313	Lab	BU103	R Overson	1.0	MW	1120- 1240
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**GUID 562 Directed Study Lab in Pre-Algebra**

**Transferable:** No

This course is designed for students who have demonstrated difficulty in mastering basic mathematics or pre-algebra and who are eligible to receive Learning Disability Services. Course content parallels Mathematics 400 and Mathematics 402. Material is presented in a concrete, multi-sensory manner, and the lab environment allows opportunity for immediate practice, questions, repetition, and review. This is a pass/no pass course. COREQUISITE: Concurrent enrollment in MATH 400 or MATH 402 is required. ADVISORY: Completion of GUID 557 and/or a demonstrated deficit in arithmetic. Recommended for students with verified learning disability.

10314	Lab	APE120	L Burgman	1.0	TR	0945- 1105
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**CRN Type Room Instructor Units Days Times Dates**

**GUID 563 Directed Study Lab in Algebra**

**Transferable:** No

This course is designed for students who have demonstrated difficulty mastering elementary algebra and who are eligible to receive Learning Disability Services. Course content parallels Mathematics 205A and 205B. Material is presented in a concrete, multi-sensory manner, and the lab allows opportunity for immediate practice, questions, repetition, and review. This is a pass/no pass course. Concurrent enrollment in Math 205A, Math 205B or Math 205 is required.

10315	Lab	APE120	L Burgman	1.0	MW	0945- 1105
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**GUID 565 Directed Study Lab in Intermediate Algebra**

**Transferable:** No

This course is designed for students who have demonstrated difficulty mastering intermediate algebra and who are eligible to receive Learning Disability Services. Course content parallels Mathematics 233A and 233B. Material is presented in a concrete, multi-sensory manner, and the lab allows opportunity for immediate practice, questions, repetition and review. This is a pass/no pass course. Concurrent enrollment in Math 233A, Math 233B or Math 233 is required.

10316	Lab	BU103	R Overson	1.0	TR	1120- 1240
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**HEALTH EDUCATION**

**HE 1 Health Education**

**Transferable:** CSU, UC; CSU-GE:E2; GAV-GE:E2

This course focuses on attaining individual awareness, critical-thinking skills and self-responsibility relating to personal health. The interaction of individual physical, psychological, social, emotional, spiritual and environmental factors in determining health status is developed through integration of major concepts. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.


10869	Lec	LS106	S Dodd	3.0	TR	0945- 1105
10870	Lec	LS106	S Dodd	3.0	W	0600- 0905

**HE 2 Human Sexuality**

**Transferable:** CSU, UC; CSU-GE:E2; GAV-GE:E2, F

Assists students in gaining increased knowledge, appreciation, and respect for their own sexuality, as well as others. Approved by the Board of Registered Nursing for 54 hours of continuing education credit (Provider #00892). ADVISORY: Eligible for English 250 and English 260

10871	Lec	HOL2	R Monaco	3.0	TR	0800- 0920
			Above class meets at the Hollister Briggs site.			
10872	Lec		S Quatre	3.0		
10873	Lec		R Monaco	3.0	R	0600- 0905



The Puente Project is a two-semester program that combines three components: writing, counseling and mentoring to support students to transfer to four-year universities and colleges. The Guidance 6 course focuses on life skills for higher education. The English 250 course focuses on Mexican American / Latino literature. The program also includes a student leadership conference, university visits and mentor / student socials. The program is open to all eligible students. For more information, call Celia Marquez, Puente Co-Director at 408-848-4807.

**Required:** Complete a program application with the Puente Counselor prior to registration. Students must attend a mandatory Puente Welcome on Wednesday, August 22, from 8:30 AM - 2:00 PM in SS206.

<b>GUID 6</b>	CRN 10444	C Marquez	W	1120A-0125P
	<b>Mentor workshops Mondays 1120A- 1240P.</b>			
<b>ENGL 250</b>	CRN 10080	M Fuzie	TuTh	1120A-1240P
		M Fuzie	T	1255- 0145
<b>GUID 6</b>	CRN 10445	C Marquez	W	1120A-0125P
	<b>Mentor workshops Mondays 1120A- 1240P.</b>			
<b>ENGL 250</b>	CRN 10081	M Fuzie	TuTh	1120A-1240P
		M Fuzie	Th	1255- 0145



CRN	Type	Room	Instructor	Units	Days	Times	Dates
<b>HISTORY</b>							

**HIST 1 United States History through Reconstruction**

**Transferable:** CSU, UC; CSU-GE:C2, D6, IGETC:3B, 4F, 7B; GAV-GE:C2, D2; CAN:HIST8, HIST SEQ B

History of the United States from the time before European contact with the Americas through Reconstruction. Emphasis will be placed on distinctive patterns of political, economic, social, intellectual, and geographic developments within their global context. At the conclusion of the course, the student should understand major themes in the history of the United States, and be able to explain various ways in which ideas about federal vs. state power, ethnicity, class, and gender divisions have influenced the nation's development. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

10171	Lec	SS210	K Canelo	3.0	TR	0230- 0350	
10172	Lec		L Guardino	3.0			
10176	Lec	MHG12	C Mosher	3.0	MW	0945- 1105	
Above class meets at Morgan Hill Community site.							
10177	Lec	HOL2	E Luna	3.0	TR	0945- 1105	
Above class meets at the Hollister Briggs site.							
10180	Lec	SS210	L Guardino	3.0	R	0600- 0905	
10184	Lec	SS210	K Canelo	3.0	F	0900- 1205	

**HIST 2 United States History Reconstruction to the Present**

**Transferable:** CSU, UC; CSU-GE:C2, D6, IGETC:3B, 4F, 7B; GAV-GE:C2, D2; CAN:HIST10, HIST SEQ B

History of the United States from Reconstruction to the present. Emphasis will be placed on distinctive patterns of political, economic, social, intellectual, and geographic developments within their global context. At the conclusion of the course, the student should understand major themes in the history of the United States, and be able to explain various ways in which ideas about federal vs. state power, ethnicity, class, and gender divisions have influenced the nation's development. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 1A.

10186	Lec	HOL2	E Luna	3.0	T	0600- 0905	
Above class meets at the Hollister Briggs site.							
10188	Lec	MHG12	C Mosher	3.0	MW	1120- 1240	
Above class meets at Morgan Hill Community site.							
10191	Lec	HOL2	E Luna	3.0	TR	1120- 1240	
Above class meets at the Hollister Briggs site.							
10192	Lec	SS214	S STAFF	3.0	TR	1120- 1240	
10193	Lec	SS210	E Luna	3.0	MW	0945- 1105	

**HIST 3 History of California**

**Transferable:** CSU, UC; CSU-GE:C2, D6, IGETC:3B, 4F; GAV-GE:C2, D2, F

A study of California's history from pre-contact with Europeans to the present day. Social, cultural, economic, political and environmental issues will be explored towards an understanding of California's history. ADVISORY: Eligible for English 1A and English 260.

10194	Lec	SS205	L Halper	3.0	MW	1120- 1240	
This service learning course involves community work.							

**HIST 4B Global History after 1500**

**Transferable:** CSU, UC; CSU-GE:C2, D6, IGETC:3B, 4F; GAV-GE:C2, D2, F

Beginning with the European Renaissance, this course examines the development of global society after 1500. With attention to the interactions between humans and environment, developing states, cultures, economics, and social structures are examined in global context. The course emphasizes historical, analytical, and research skills. It asks students to analyze the evolution of global values, beliefs, and practices, as well as the conditions and results of social change and globalized human activity. This course has the option of a letter grade or pass/no pass. ADVISORY: English 250 and English 260.

10198	Lec	SS210	C Mosher	3.0	W	0600- 0905	
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
<b>HIST 5 Women's Lives in Early United States History</b>							

**Transferable:** CSU, UC; CSU-GE:C2, D4, D6, IGETC:3B, 4F; GAV-GE:C2, D1, D2, F

This survey course begins with pre-contact peoples and extends to the end of the nineteenth century. The class examines the construction of womanhood through United States history, and the effects of gender, ethnicity, class, and sexual orientation upon women's experiences. Students will study the contributions of various individual women and groups of women in creating the modern United States, and will analyze social, political, economic, and cultural forces affecting women to both join and resist movements for social change. Students will also learn to apply contemporary feminist theory to traditional historical approaches. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

10195	Lec	SS210	L Guardino	3.0	M	0600- 0905	
This service learning course involves community work.							

**HIST 7A History of Western Civilization**

**Transferable:** CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2; CAN:HIST2, HIST SEQ A

A study of major elements in Western heritage from the ancient world to the eighteenth century. Course will survey intellectual, political, social, economic and cultural development of the Western World. ADVISORY: Eligible for English 1A.

10199	Lec	SS205	K Canelo	3.0	TR	0810- 0930	
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**HIST 12 Mexican American Cultural History**

**Transferable:** CSU, UC; CSU-GE:C2, D3, D6, IGETC:3B, 4F; GAV-GE:D2, F

The Mexican American experience as influenced by society in the United States. Emphasis will be on the historical and contemporary contributions made by the Indian, Spanish, Mexican, and Mexican American. Emphasis will also be on the social, economic, and political milieu of the Mexican American within the context of the American society. This course has the option of a letter grade or pass/no pass. This course is also listed as HUM 12. ADVISORY: Eligible for English 1A.

10196	Lec	SS210	E Luna	3.0	MW	1250- 0210	
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**HUMANITIES**

**HUM 3 Introduction to the Cinema**

**Transferable:** CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2

This course provides an introduction to the cinema. It includes a view of the inventors and the technological developments that led to the modern motion picture; an historical perspective on the growth and development of cinema including significant films that contributed to its establishment as an art form, a study of film genres such as the comedy, the musical, and the western; the technology of image and sound; and a look at the basic techniques of filmmakers when they attempt to convey meaning. ADVISORY: Eligible for English 250 and 260.

10137	Lec	SS214	G Richards	3.0	MW	1120- 1240	
10138	Lec	SS214	G Richards	3.0	TR	1250- 0210	

**HUM 4 Introduction to American Cinema**

**Transferable:** CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2

This introductory course in film studies is a survey of the American film industry as an art form, as an industry, and as a system of representation and communication. The course explores how Hollywood films work technically, aesthetically, and culturally to reinforce and challenge America's national self-image. ADVISORY: English 440

10139	Lec		G Richards	3.0			
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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### HUM 12 Mexican American Cultural History

**Transferable:** CSU, UC; CSU-GE:C2, D3, D6, IGETC:3B, 4F; GAV-GE:D2, F  
The Mexican American experience as influenced by society in the United States. Emphasis will be on the historical and contemporary contributions made by the Indian, Spanish, Mexican and Mexican American. Emphasis will also be on the social, economic, and political milieu of the Mexican American within the context of the American society. This course has the option of a letter grade or pass/no pass. Also listed as HIST 12. ADVISORY: Eligible for English 1A.

10197	Lec	SS210	E Luna	3.0	MW	1250- 0210	
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### HUM 23 Independent Study

**Transferable:** CSU  
Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

10136	Ind	HU111	G Richards	1.0			
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## JAPANESE

### JPN 1A Elementary Japanese

**Transferable:** CSU, UC; CSU-GE:C2; GAV-GE:C2, F  
Beginning course with emphasis on understanding and speaking Japanese; introduction to reading and writing Japanese. This course will also introduce students to Japanese culture and institutions. This course has the option of a letter grade or pass/no pass.

10425	Lec	SS111	T Sakai	5.0	MW	0230- 0455	
	ARR		TBA				

### JPN 23 Independent Study

**Transferable:** CSU  
Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The course may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

10426	Ind	SS111	T Sakai	1.0			
10427	Ind	SS111	T Sakai	2.0			

## JOURNALISM

### JOUR 10 Mass Media and Society

**Transferable:** CSU, UC; CSU-GE:C2, D0, IGETC:4J; GAV-GE:C2, D2; CAN:JOUR4  
This course helps students understand the 20th century revolution in mass media by focusing on the history, economics and social impact of the newspaper, book publishing, magazine, film, television, public relations, advertising and music industries. Students will study audience, propaganda and mass communication theory; and discuss new technology, ethnic media in the United States, ethical issues and attempts to regulate or control the media. Honors students will complete more in-depth analysis of media issues and will finish a media-related research project. This course is also listed as SOC 10. This course has the option of a letter grade or pass/no pass. ADVISORY: English 250, English 260.

10153	Lec	AR103	J Janes	3.0	MW	0810- 0930	
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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### JOUR 16A Writing for Media

**Transferable:** CSU; GAV-GE:C1; CAN:JOUR2  
Fundamentals of journalistic writing and analysis of news values and news writing. Stresses organization and structure of news stories; the language and style of news writing; the basic lead and story types for print and broadcast media. ADVISORY: Typing skill; English 1A eligibility.

10400	Lec	HU106	E Montenegro	3.0	TR	1120- 1240	
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### JOUR 18A Working on the Newspaper

**Transferable:** CSU; GAV-GE:C1  
Students interview, write, photograph and do computer assisted design and graphics for the college newspaper, The Gavilan Press. In doing this, they provide the community with an important first amendment forum, learn and educate about the first amendment rights and responsibilities, and acquire journalistic skills, ethics, and habits. ADVISORY: Eligible for English 1A. Typing ability.

10401	Lab	HU106	J Janes	2.0	MW	0230- 0335	
10402	Lab	HU106	J Janes	3.0	MW	0230- 0455	
10403	Lab	HU106	J Janes	4.0	MW	0230- 0455	
	ARR						
10404	Lab	HU106	J Janes	5.0	MW	0230- 0455	
	ARR		TBA				

### JOUR 18B Working on the Newspaper

**Transferable:** CSU; GAV-GE:C1  
Students interview, write, photograph and do computer assisted design and graphics for the college newspaper, The Gavilan Press. In doing this, they provide the community with an important first amendment forum, learn and educate about the first amendment rights and responsibilities and acquire journalistic skills, ethics and habits. ADVISORY: Journalism 18A.

10405	Lab	HU106	J Janes	2.0	MW	0230- 0335	
10406	Lab	HU106	J Janes	3.0	MW	0230- 0455	
10407	Lab	HU106	J Janes	4.0	MW	0230- 0455	
	ARR						
10408	Lab	HU106	J Janes	5.0	MW	0230- 0455	
	ARR		TBA				

### JOUR 18C Working on the Newspaper

**Transferable:** CSU; GAV-GE:C1  
Students interview, write, photograph and do computer assisted design and graphics for the college newspaper, The Gavilan Press. In doing this, they provide the community with an important first amendment forum, learn and educate about the first amendment rights and responsibilities and acquire journalistic skills, ethics and habits. ADVISORY: Journalism 18B.

10409	Lab	HU106	J Janes	2.0	MW	0230- 0335	
10410	Lab	HU106	J Janes	3.0	MW	0230- 0455	
10411	Lab	HU106	J Janes	4.0	MW	0230- 0455	
	ARR						
10412	Lab	HU106	J Janes	5.0	MW	0230- 0455	
	ARR		TBA				

### JOUR 18D Working on the Newspaper

**Transferable:** CSU; GAV-GE:C1  
Students interview, write, photograph and do computer assisted design and graphics for the college newspaper, The Gavilan Press. In doing this, they provide the community with an important first amendment forum, learn and educate about the first amendment rights and responsibilities and acquire journalistic skills, ethics and habits. ADVISORY: Journalism 18C.

10413	Lab	HU106	J Janes	2.0	MW	0230- 0335	
10414	Lab	HU106	J Janes	3.0	MW	0230- 0455	
10415	Lab	HU106	J Janes	4.0	MW	0230- 0455	
	ARR						
10416	Lab	HU106	J Janes	5.0	MW	0230- 0455	
	ARR						

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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JOUR 22 Field Work and Service							
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**Transferable:** CSU; GAV-GE:C1

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. **REQUIRED:** Learning contracts must be filled out and signed by the student and the supervising instructor.

10418	Fld Ex	HU106	J Janes	1.0			
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JOUR 23 Independent Study							
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**Transferable:** CSU; GAV-GE:C1

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.

10419	Ind	HU106	J Janes	1.0			
10420	Ind	HU106	J Janes	2.0			

JOUR 190 Occupational Work Experience / Journalism							
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**Transferable:** CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. **REQUIRED:** Declared vocational major.

10759	Wrk Ex	LI101A	S Sweeney	1.0			
10760	Wrk Ex	LI101A	S Sweeney	2.0			
10761	Wrk Ex	LI101A	S Sweeney	3.0			
10762	Wrk Ex	LI101A	S Sweeney	4.0			

## KINESIOLOGY

KIN 2 Introduction to Kinesiology							
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**Transferable:** CSU, UC

This course is designed to examine the field of Kinesiology from a historical and contemporary viewpoint. The broad spectrum of Kinesiology as a discipline will be discussed. Goals and objectives of Kinesiology as well as other career options will be introduced. This course has the option of a letter grade or pass/no pass. Previously listed as PE 2. **ADVISORY:** Eligible for English 250 and English 260.

10211			J Lango	3.0			
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KIN 7 Theory of Sports Management							
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**Transferable:** CSU

This course introduces the theory of organizing, planning, directing and controlling a sports program. Areas such as budgeting, fundraising, advertising, marketing, and studying contract law will also be included. Previously listed as PE 7.

10212	Lec	BU103	N Dequin	3.0	TR	0945- 1105	
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KIN 10A Fundamentals of Softball							
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**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Basic theory, strategy, technique, practice and conditioning of softball to prepare the individual student in all aspects of playing and coaching the sport. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 10A.

10544	L/L	ATHFLDSFT	N Dequin	2.0	MTWR	0230- 0430	
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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KIN 10B Fundamentals of Softball							
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**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This course offers review and advanced instruction in the theory, strategies, and techniques of softball for the purposes of preparing the individual student in all aspects of playing and coaching the sport. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 10B. **ADVISORY:** PE 10A or KIN 10A.

10546	L/L	ATHFLDSFT	N Dequin	2.0	MTWR	0230- 0430	
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KIN 11A Fundamentals of Baseball							
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**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Theory, strategy, technique, practice and conditioning of baseball to prepare the individual student in all aspects of playing and coaching the sport. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 11A.

10548	L/L	ATHFLDBAS	N Andrade	2.0	MTWR	0230- 0430	
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KIN 11B Fundamentals of Baseball							
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**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This course offers review and advanced instruction in the theory, strategies, and techniques of baseball for the purpose of preparing the individual student in all aspects of playing and coaching the sport. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 11B. **ADVISORY:** PE 11A or KIN 11A.

10550	L/L	ATHFLDBAS	N Andrade	2.0	MTWR	0230- 0430	
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KIN 12A Fundamentals of Football							
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**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Basic organization and administration of a football program involving equipment, practice schedules, personnel, conditioning, scouting, weight training, and football specific drills. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 12A.

10517	L/L	APE120	S Gilford	2.0	MTWRF	0330- 0430	
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KIN 12B Fundamentals of Football							
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**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

The administration and organization of a football program involving practice schedules, personnel, equipment scouting, conditioning, weight training, and football drills. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 12B. **ADVISORY:** PE 12B or KIN 12B.

10518	L/L	APE120	S Gilford	2.0	MTWRF	0330- 0430	
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KIN 14A Fundamentals of Basketball							
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**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Basic theory, strategy, technique, practice, and conditioning involved in basketball to prepare the individual student in all aspects of playing and coaching the sport. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 14A.

10519	L/L	APE120	T Addison	2.0	MW	0430- 0620	This class is designed for members of the Men's Intercollegiate Basketball team.
10696	Lab	APE120	S STAFF	2.0	TR	0430- 0620	This class is designed for members of the Women's Intercollegiate Basketball team.

**CRN Type Room Instructor Units Days Times Dates**

**KIN 14B Fundamentals of Basketball**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

More in-depth and advanced instruction in the theory, strategy, practice, and conditioning in basketball to better prepare the individual student in all aspects of playing and coaching the sport. Designed for the student who has already completed KIN 14A. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 14B. **ADVISORY:** KIN 14A or PE 14A.

10520	L/L	APE120	T Addison	2.0	MW	0430- 0620
This class is designed for members of the Men's Intercollegiate Basketball team.						
10701	Lab	APE120	S STAFF	2.0	TR	0430- 0620
This class is designed for members of the Women's Intercollegiate Basketball team.						

**KIN 16 Swimming**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for all skill levels. The course teaches the techniques of a variety of strokes and includes conditioning activities. Instruction is tailored to meet individual and group needs. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 16.

10213	Lab	GYPOOL	S Dodd	1.0	MW	1120- 1240
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**KIN 17 Golf**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for all skill levels. Fundamentals, techniques, rules and the etiquette of golf will be covered. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 17.

10220	Lab	GGOLF COUR	N Andrade	1.0	F	1040- 0135
A facility use fee will be charged. Details at the first meeting.						

**KIN 18 Tennis**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity stressing fundamentals of tennis such as forehand, backhand, serve, and volley, along with the rules, etiquette and strategies of the game. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 18.

10221	Lab	ATHFLDTEN	K Kramer	1.0	MW	1250- 0210
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**KIN 20 Bowling**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for beginning and intermediate bowlers; fundamentals and techniques of bowling. Scoring, bowling etiquette, terminology and team bowling are included. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 20.

10222	Lab	GIBOWL	J Lango	1.0	TR	0810- 0930
Above class meets off-campus: Class meets at Gilroy Bowl, 7554 Monterey Street, Gilroy. A facility use fee of \$1.50 per session is required.						

**KIN 21 Volleyball**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for beginning and intermediate volleyball students; rules, strategy and fundamentals of volleyball. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 21.

10223	Lab	GYGYM	K Kramer	1.0	TR	1250- 0210
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**CRN Type Room Instructor Units Days Times Dates**

**KIN 22 Field Work and Service**

**Transferable:** CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. **REQUIRED:** Learning contracts must be filled out and signed by the student and the supervising instructor. Previously listed as PE 22.

10224	ARR	GY116	S Dodd	.5		
Hours by Arrangement. Interested students must meet with Dept. Chair Susan Dodd to determine student suitability/ eligibility for this class.						
10225	ARR	GY116	S Dodd	1.0		
Hours by Arrangement. Interested students must meet with Dept. Chair Susan Dodd to determine student suitability/ eligibility for this class.						

**KIN 23 Independent Study**

**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. Previously listed as PE 23. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.

10226	ARR	GY116	S Dodd	2.0		
This course is designed for Kinesiology majors who have completed their course work and would like to do a semester-long written project.						

**KIN 24 Individualized Weight Training**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

An open laboratory for those who desire an individualized strength program using exercise machines and free weights. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 24.

10227	Lab	GYFITCNTR	S Dodd	1.0		
In the first week of the semester during lab hours, students should go to the Fitness Center located in the Gym area. Students will check-in with the Fitness Center Instructor. Fitness Center Lab Hours: MWF: 7am-2:00pm, T-TH: 8am-2pm, MTWTH: 4:30-6:30pm.						
10521	Lab	GYFITCNTR	S Dodd	.5		
In the first week of the semester during lab hours, students should go to the Fitness Center located in the Gym area. Students will check-in with the Fitness Center Instructor. Fitness Center Lab Hours: MWF: 7am-2:00pm, T-TH: 8am-2pm, MTWTH: 4:30-6:30pm.						

**KIN 61 Swim for Fitness**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Designed to develop endurance and swimming skills in order to maintain good cardiovascular/physical fitness. Intermediate swimming ability recommended. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 61.

10534	Lab	GYPOOL	S Dodd	.5	TR	0515- 0635
08/29/12 - 10/18/12						

**KIN 62 Yoga**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Coeducational activity designed for beginning and intermediate yoga students. A program designed to improve flexibility and reduce stress by learning a series of poses and focusing on proper breathing techniques. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 62.

10022	Lab	MHG10	M Watson	1.0	MW	0500- 0620
Above class meets at Morgan Hill Community site.						
10513	Lab	APE101	E Falvey	1.0	TR	1250- 0210
10704	Lab	PORTHL	D Muscari	1.0	MW	0715- 0835
Above class meets off-campus: Class location: Portuguese Hall, 695 Seventh Street, Hollister, CA.						

**CRN Type Room Instructor Units Days Times Dates**

**KIN 64 Individualized Cardiovascular Fitness**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

A fitness program which develops cardiovascular endurance through and individualized open lab format. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 64.

10531	Lab	GYFITCNR	S Dodd	1.0		
In the first week of the semester during lab hours, students should go to the Fitness Center located in the Gym area. Students will check-in with the Fitness Center Instructor. Fitness Center Lab Hours: MWF: 7am-2:00pm, T-TH: 8am-2pm, MTWTH: 4:30-6:30pm.						
10532	Lab	GYFITCNR	S Dodd	.5		
In the first week of the semester during lab hours, students should go to the Fitness Center located in the Gym area. Students will check-in with the Fitness Center Instructor. Fitness Center Lab Hours: MWF: 7am-2:00pm, T-TH: 8am-2pm, MTWTH: 4:30-6:30pm.						

**KIN 66 Dance Fundamentals**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Designed to introduce and develop movement principles and skills necessary to perform modern dance and ballet. May also include jazz and/or tap dance. Emphasizes enjoyment of dance as a form of exercise and will include some conditioning. Basic choreography skills will be included. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 66.

10514	Lab	APE101	E Falvey	1.0	TR	1120- 1240
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**KIN 70 Pilates**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This class utilizes the Pilates exercise system focused on improving flexibility and strength for the total body through a series of controlled movements. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 70.

10515	Lab	APE101	D Muscari	1.0	MW	1250- 0210
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**KIN 74 Hiking**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

Introduces the Santa Clara and San Benito County parks, trails, and surrounding areas. Includes fun, challenging hikes which average 5 - 8 miles on moderate to steep terrain. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 74.

10536	Lab	GYGYM	N Dequin	1.0	F	0810- 1100
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**KIN 75 Sports Conditioning**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This activity class is designed to improve the physical condition of our male and female student athletes. It includes strength training, cardiovascular endurance, plyometric training, and sport specific techniques through an open lab format. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 75.

10538	Lab	GYFITCNR	J Lango	1.0		
This class is designed for members of intercollegiate athletic teams at Gavilan College. Student-athletes must check in during the first week of the semester with their team's head coach. Work-out hours will vary by sport.						
10539	Lab	GYFITCNR	J Lango	.5		
This class is designed for members of intercollegiate athletic teams at Gavilan College. Student-athletes must check in during the first week of the semester with their team's head coach. Work-out hours will vary by sport.						

**KIN 81 Kickboxing for Fitness**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This course utilizes basic kickboxing techniques and physical conditioning in a cardio exercise program. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 81.

10540	Lab	GYGYM	N Dequin	1.0	MW	1120- 1240
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**CRN Type Room Instructor Units Days Times Dates**

**KIN 82 Circuit Training**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This class is a combination of aerobic exercise and resistance training designed to simultaneously improve mobility, strength, and stamina. Students will rotate from station to station, alternating between cardio and muscle toning exercises. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. Previously listed as PE 82.

10541	Lab	GYGYM	N Andrade	1.0	TR	1120- 1240
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**KIN 83 Karate**

**Transferable:** CSU

An introduction to the basic skills and techniques of Japanese Karate. Emphasis will be on the fundamentals of martial arts, including safety skills and etiquette, kicking, punching, striking, blocking, and Kata forms. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit.

10512	Lab	APE101	I Ploke	1.0	TR	0700- 0820
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**INTERCOLLEGIATE ATHLETICS**

**ATH 35 Intercollegiate Basketball**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This course provides practice and competition in intercollegiate basketball. Before participating, students must have completed a physical exam and their athletic eligibility paperwork. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

10551	Lab	GYGYM	T Addison	2.0	MTWRF	0230- 0430
This course is Men's Intercollegiate Basketball.						
10690	Lab	GYGYM	S STAFF	2.0	MTWRF	
This course is Women's Intercollegiate Basketball.						

**ATH 42 Intercollegiate Football**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This course provides practice and competition in intercollegiate football. Before participating, students must have completed a physical exam and their athletic eligibility paperwork. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

10552	Lab	ATHFLDFTB	S Gilford	2.0	MTWRF	0430- 0630
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**ATH 46 Intercollegiate Volleyball**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This course provides practice and competition in intercollegiate volleyball for women. Before participating, students must have completed a physical exam and their athletic eligibility paperwork. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

10553	Lab	GYGYM	K Kramer	2.0	MTWRF	0430- 0630
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**ATH 47 Intercollegiate Soccer**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This course provides practice and competition in intercollegiate soccer. Before participating, students must have completed a physical exam and their athletic eligibility paperwork. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

10554	Lab	ATHFLDSOC	J Johnson	2.0	MTWRF	0230- 0430
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**CRN Type Room Instructor Units Days Times Dates**

### LIBRARY

#### LIB 3 Research Skills

**Transferable:** CSU

Research and evaluation skills using the Internet and other electronic resources, as well as traditional printed materials. Also listed as CSIS 3. This course has the option of a letter grade or pass/no pass. May be repeated once for credit. ADVISORY: Eligible for English 250 and 260.

10829			A Sargent	2.0		09/10/12 - 11/03/12
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#### LIB 6 Web Page Authoring I

**Transferable:** CSU; GAV-GE:E2

A introduction to using Hypertext Mark-Up Language (HTML) and Extensible HTML (XHTML) to create web pages which can be uploaded and displayed on the World Wide Web. Students will use HTML/XHTML to create web pages with text in various sizes and colors, links to other sites, background color or patterns, graphics, tables, and mailto links. Principles of design and color as they apply to screen presentations will be included. This course has the option a letter grade or pass/no pass. May be repeated three times for credit. Also listed as CSIS 6 and DM 6. ADVISORY: CSIS 1 or CSIS 2 or CSIS/LIB 3 advised.

10842			J Howell	2.0		08/29/12 - 10/23/12
10936			J Howell	2.0		10/17/12 - 12/11/12

### MANAGEMENT

#### MGMT 101 Introduction to Management

**Transferable:** CSU; GAV-GE:F

This is a basic course in management introducing a variety of modern management concepts. This course includes the basic management functions of planning, organization, staffing, leadership, and control. In addition, such concepts as team development, communication, business ethics, and global management perspectives will be discussed. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

10627	Lec	PB8	S Kurtz	3.0	M	0600-0905
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#### MGMT 190 Occupational Work Experience / Management-Supervision

**Transferable:** CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

10628	Wrk Ex	LI101A	S Sweeney	1.0		
10629	Wrk Ex	LI101A	S Sweeney	2.0		
10630	Wrk Ex	LI101A	S Sweeney	3.0		
10631	Wrk Ex	LI101A	S Sweeney	4.0		

### MARKETING

#### MKTG 100 Principles of Marketing

**Transferable:** CSU

An introduction to the economic and social problems involved with moving goods and services from the producer to the consumer. This course covers topics such as marketing institutions, channels of distribution, pricing, and government relationships. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

10804	Lec	PB7	D McCormick	3.0	TR	1120-1240
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**CRN Type Room Instructor Units Days Times Dates**

#### MKTG 190 Occupational Work Experience / Marketing

**Transferable:** CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. REQUIRED: Declared vocational major.

10781	Wrk Ex	LI101A	S Sweeney	1.0		
10782	Wrk Ex	LI101A	S Sweeney	2.0		
10783	Wrk Ex	LI101A	S Sweeney	3.0		
10784	Wrk Ex	LI101A	S Sweeney	4.0		

### MASS COMMUNICATIONS & TELEVISION

#### MCTV 16 Television History and Practice

**Transferable:** CSU

This course examines theories, history and development of television technology and current distribution practices. Programming genres and production techniques are analyzed, evaluated and compared with other societies as tools of mass communication. This course is also listed as THEA 16. ADVISORY: Eligible for English 250 and 260.

10428	Lec	LI140	T Widdowson	3.0	MW	1120-1240
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#### MCTV 17A Television and Video Workshop

**Transferable:** CSU

An introduction to television and video technology, including pre-production, production and post-production techniques such as: camera work, studio equipment, lighting, audio plus off-line and on-line editing. This course is also listed as THEA 17A. ADVISORY: Theatre Arts 16 Intro to TV or consent of instructor.

10430	L/L	LI140	E Montenegro L Valdez	3.0	TR	1250-0315
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#### MCTV 17B Television and Video Workshop

**Transferable:** CSU

Emphasis placed on production and post-production techniques in video production. Student knowledge and skills are increased by participating in live to tape projects. May be repeated twice for credit. This course is also listed as THEA 17B. ADVISORY: Completion of Theatre Arts 17A.

10431	L/L	LI140	E Montenegro L Valdez	3.0	TR	1250-0315
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#### MCTV 19 Television and Film Acting

**Transferable:** CSU, UC

Theory and practice of acting for film and television. Students will learn basic performance techniques for the camera. Learning experiences include projects in broadcasting, reporting, commercials, public service announcements (PSA), comedy and drama. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. This course is also listed as THEA 19.

10436	L/L	LI140	R Gonzalez J James	3.0	TR	1120-1240
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**ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email [disted@gavilan.edu](mailto:disted@gavilan.edu).

CRN Type Room Instructor Units Days Times Dates

**MATHEMATICS**

**MATH 1A Single-Variable Calculus and Analytic Geometry**

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MATH18, MATH SEQ BC

Limits and continuity, analyzing the behavior and graphs of functions, derivatives, implicit differentiation, higher order derivatives, related rates and optimization word problems, Newton's Method, Fundamental Theorem of Calculus, and definite and indefinite integrals. **PREREQUISITE:** Mathematics 10 or Mathematics 8B with a grade of 'C' or better.

10676 Lec PS105 K Wagman 4.0 MWF 1250- 0200

**MATH 1B Single-Variable Calculus and Analytic Geometry**

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MATH20, MATH SEQ BC

This course is a standard second semester Calculus course covering methods of integration, applications of the integral, differential equations, parametric and polar equations, and sequences and series. **PREREQUISITE:** Mathematics 1A with a grade of 'C' or better.

10677 Lec LS101 L Wolff 4.0 MW 0600- 0805

**MATH 1C Multivariable Calculus**

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MATH22, MATH SEQ BC

A standard third semester Calculus course covering functions of several variables, vectors, surfaces, vector-valued functions, partial derivatives, multiple and line integrals, Green's Theorem, Stokes' Theorem, and the Divergence Theorem. **PREREQUISITE:** Mathematics 1B with a grade of 'C' or better.

10678 Lec PS102 P Reuschling 4.0 MWF 1250- 0200

**MATH 5 Introduction to Statistics**

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:STAT2

Descriptive analysis and presentation of either single-variable data or bivariate data, probability, probability distributions, normal probability distributions, sample variability, statistical inferences involving one and two populations, analysis of variance, linear correlation and regression analysis. Statistical computer software will be extensively integrated as a tool in the description and analysis of data. **PREREQUISITE:** Mathematics 233 with a grade of 'C' or better. The instructor will be using and supporting a TI-83 Plus graphing calculator in all classroom demonstrations.

10639	L/L	MA103	H Jukl	3.0	M	0240- 0445
	L/L	MA103	H Jukl		W	0240- 0345
	L/L	MA101	H Jukl		W	0355- 0445
10640	Lec	PS105	T Sanford	3.0	TR	0810- 0930
	Lab	MA101	T Sanford		F	0810- 0900
10641	L/L	MA102	N Wadia	3.0	TR	0600- 0805
10642	L/L	MHG12	A Viarengo	3.0	MW	0600- 0805
	Above class meets at Morgan Hill Community site.					
10643			R Knight	3.0		

**MATH 6 Calculus for Business / Social Science**

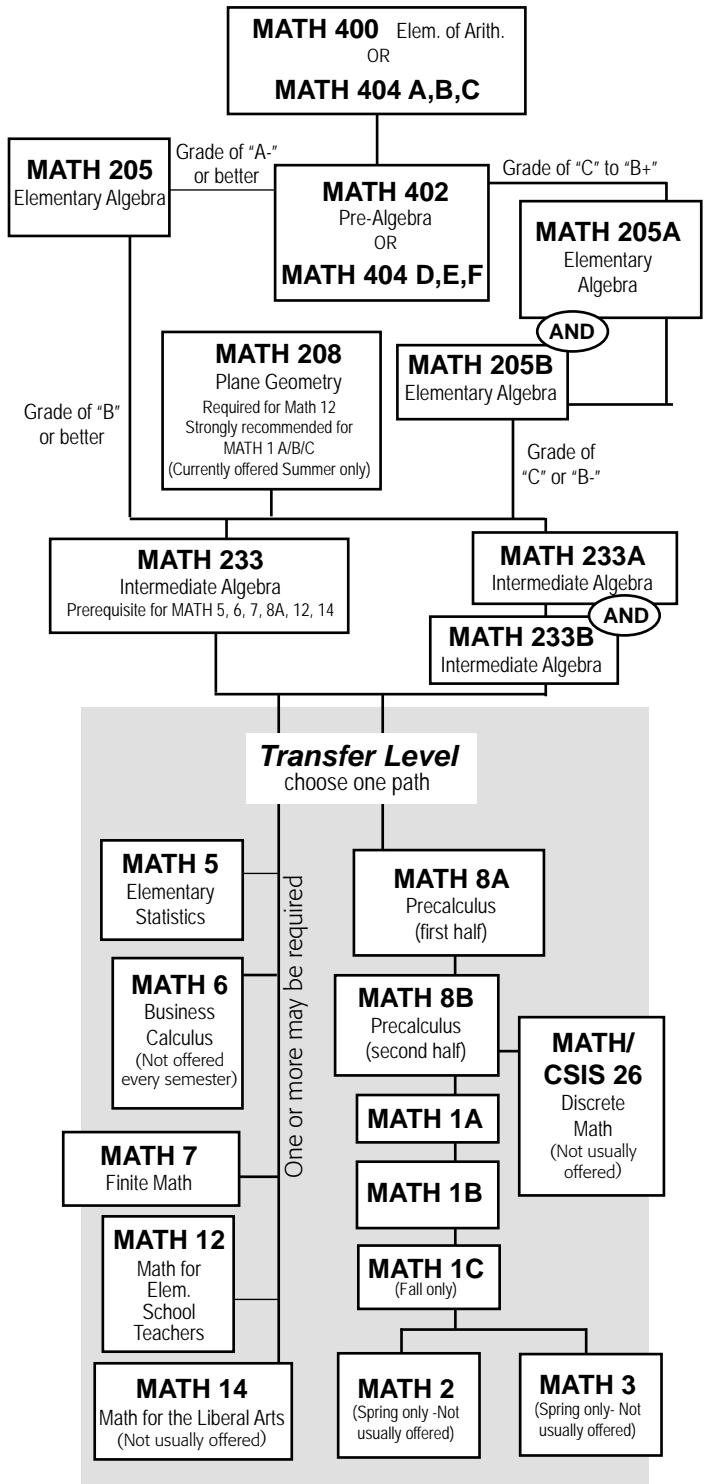
**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MATH34

This course applies the fundamental principles and techniques of calculus to problems in business, economics, the life sciences and the social sciences. Topics will include limits, and differentiation and integration of linear, quadratic, polynomial, exponential and logarithmic functions. This course is not intended for students majoring in engineering, the physical sciences or math. Using a calculator is required. Graphing calculator is recommended. **PREREQUISITE:** Mathematics 233 with a grade of 'C' or better.

10702 Lec PS105 L Hilden 3.0 MW 0400- 0520

Gavilan College  
Overview of Math Courses

Grade of "C" or better required in order to progress to the next course



Multiple measures will be considered to determine your final course. Consult with a counselor to select the appropriate course.

**CRN Type Room Instructor Units Days Times Dates**

**MATH 7 Finite Mathematics**

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4; CAN:MATH12  
Systems of linear equations and matrices, introduction to linear programming, finance, counting techniques and probability, properties of probability and applications of probability. **PREREQUISITE:** Mathematics 233 with a grade of 'C' or better.

10644 Lec PS102 S STAFF 3.0 TR 0810- 0930

**MATH 8A First Half of Precalculus**

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4  
Math 8A prepares the student for the study of calculus by providing important skills in algebraic manipulation, interpretation, and problem solving at the college level. Topics will include basic algebraic concepts, complex numbers, equations and inequalities of the first and second degree, functions, and graphs, linear and quadratic equations, polynomial functions, exponential and logarithmic functions, systems of equations, matrices and determinants, right triangle trigonometry, and the Law of Sines and Cosines. **PREREQUISITE:** Mathematics 233 with a grade of 'C' or better. The instructor will be using and supporting TI-83 Plus graphing calculator in all classroom demonstrations.

10688 Lec PS105 J Nari 4.0 TR 0945- 1055  
Lec SS206 J Nari F 0945- 1055  
10689 Lec PS105 M Dresch 4.0 TR 1251- 0200  
Lec LS101 M Dresch M 1250- 0200

**MATH 8B Second Half of Precalculus**

**Transferable:** CSU, UC; CSU-GE:B4, IGETC:2A; GAV-GE:B4  
Math 8B prepares students for the study of calculus by providing important skills in algebraic manipulation, interpretation, and problem solving at the college level. Topics will include trigonometric functions, identities, inverse trigonometric functions, and equations; applications of trigonometry, vectors, complex numbers, polar and parametric equations; conic sections; sequences, series, counting principles, permutations, mathematical induction; analytic geometry, and an introduction to limits. **PREREQUISITE:** Mathematics 8A with a grade of 'C' or better. **ADVISORY:** Math 208 Survey of Practical Geometry.

10691 Lec PS105 A Washburn 4.0 MW 0600- 0805

**MATH 12 Mathematics for Elementary Teachers**

**Transferable:** CSU, UC; CSU-GE:B4; GAV-GE:B4  
This course is intended for students preparing for a career in elementary school teaching. Emphasis will be on the structure of the real number system, numeration systems, elementary number theory, and problem solving techniques. Technology will be integrated throughout the course. **PREREQUISITE:** High School Geometry and Math 233 (Intermediate Algebra), or, Math 208 (Plane Geometry) and Math 233 (Intermediate Algebra). All courses must be completed with a grade of 'C' or better.

10645 Lec MHG10 S STAFF 3.0 M 0630- 0935  
Above class meets at Morgan Hill Community site.

**PRECALCULUS BOOT CAMP IN AUGUST!**

This FREE seminar meets August 13-17 from 9:00 AM - 3:00 PM.

*Get ready for your fall classes.*

Whether you are a student who needs more practice in understanding foundational elements of precalculus and trigonometry or you just need a brush up on the basics of precalculus, this boot camp is for you.

This seminar is a one week, six hour a day, math boot camp, where students will develop or redevelop a solid understanding of precalculus and trigonometric concepts.

Space is limited to the first 25 people. To save a spot, email [jnari@gavilan.edu](mailto:jnari@gavilan.edu) before July 27.

**CRN Type Room Instructor Units Days Times Dates**

**MATH 205 Elementary Algebra**

**Transferable:** No  
This course is a standard beginning algebra course, including algebraic expressions, linear equations and inequalities in one variable, graphing, equations and inequalities in two variables, integer exponents, use of a scientific calculator, polynomials, rational expressions and equations, radicals and rational exponents, and quadratic equations. Mathematics 205, 205A and 205B, and 206 have similar course content. This course may not be taken by students who have completed Mathematics 205B or 206 with a grade of "C" or better. This course may be taken for Mathematics 205B credit (2.5 units) by those students who have successfully completed Mathematics 205A with a grade of "C" or better. **PREREQUISITE:** MATH 402 with a grade of 'Pass' or with a 'C' or better, or assessment test recommendation.

10646 Lec MA103 S STAFF 5.0 MTWR 0810- 0915  
10647 Lec MHG13 S Kercheval 5.0 MTWR 1250- 0155  
Above class meets at Morgan Hill Community site.  
10648 Lec MA103 G Fuller 5.0 MTWR 0945- 1050  
10649 Lec PS101 STAFF 5.0 MTR 1250- 0155  
Lec HU103 STAFF F 1250- 0155  
10650 Lec HOL4 STAFF 5.0 MTWR 1250- 0155  
Above class meets at the Hollister Briggs site.  
10651 Lec PS105 R Potter 5.0 MTWR 1120- 1225  
10652 Lec HOL4 R Bates 5.0 TR 0600- 0825  
Above class meets at the Hollister Briggs site.  
10653 Lec MHG13 D Wisneski 5.0 TR 0600- 0825  
Above class meets at Morgan Hill Community site.  
10654 Lec MA103 STAFF 5.0 MTWR 1250- 0155

**MATH 205A First Half of Elementary Algebra**

**Transferable:** No  
This course is the first half of the Elementary Algebra course. It will cover signed numbers, evaluation of expressions, ratios and proportions, solving linear equations, and applications. Graphing of lines, the slope of a line, graphing linear equations, solving systems of equations, basic rules of exponents, and operations on polynomials will be covered. **PREREQUISITE:** Math 402 with a grade of 'Pass' or with a 'C' or better, or assessment test recommendation. **ADVISORY:** Concurrent enrollment in Guidance 563A is advised.

10679 Lec PS102 D Lawson 2.5 MWF 0810- 0930  
10680 Lec MA103 L Wills 2.5 TR 1120- 1230  
Lec PS101 L Wills F 1120- 1230  
10681 Lec MA103 A Arid 2.5 MW 0600- 0805

**MATH 205B Second Half of Elementary Algebra**

**Transferable:** No  
This course contains the material covered in the second half of the Elementary Algebra Course. It will cover factoring polynomials, solving quadratic equations by factoring, rational expressions, radicals, and solving quadratic equations. In addition, the course will review applications involving linear equations of one and two variables, finding slopes and graphing linear equations, solving systems of equations with two variables, and solving linear inequalities. Math 205, 205A and 205B, and 206 have similar course content. This course may not be taken by students who have completed Math 205 or 206 with a grade of 'C' or better. **PREREQUISITE:** Math 205A with a grade of 'C' or better. **ADVISORY:** Concurrent enrollment in Guidance 563B is advised.

10682 Lec LS102 E Dachkova 2.5 MW 1250- 0200  
Lec MA103 E Dachkova F 1250- 0200

**BASIC SKILLS BOOT CAMP IN AUGUST!**

Math 414: 2 units, Tues. - Friday, Aug. 14 - 17 from 8 am - 4:40 pm.

Whether you are a student who needs more practice in understanding foundational elements of math such as fractions, percents, signed numbers and/or word problems or you just need a brush up on the basics, Math 414 is for you. Students will develop or redevelop a solid understanding of basic math concepts.

Math 414 is a remedial mathematics course designed for those students who need to learn, or re-learn, the basic concepts of math. The primary emphasis is on whole numbers, fractions, decimals, percents, and measurements.

**CRN Type Room Instructor Units Days Times Dates**

**MATH 233 Intermediate Algebra**

**Transferable:** No; GAV-GE:B4

Review of basic concepts, linear equations and inequalities, graphs and functions, systems of linear equations, polynomials and polynomial functions, factoring, rational expressions and equations, roots, radicals, and complex numbers, solving quadratic equations, exponential and logarithmic functions, and problem solving strategies. Mathematics 233, 233A, and 233B have similar course content. This course may not be taken by students who have completed Mathematics 233B with a grade of 'C' or better. This course may be taken for Mathematics 233B credit (2.5) units by those students who have successfully completed Mathematics 233A with a grade of 'C' or better. PREREQUISITE: Mathematics 205 or Mathematics 205A and 205B or Mathematics 206 with a grade of 'C' or better. The instructor will be using and supporting TI-83 Plus graphing calculator in all classroom demonstrations.

10655	Lec	SS206	G Fuller	5.0	MTWR	0810-0905
10656	Lec	MHG5	R Knight	5.0	MTWR	1250-0155
Above class meets at Morgan Hill Community site.						
10657	Lec	SS206	L Wills	5.0	MTWR	0945-1050
10658	Lec	HOL2	R Bates	5.0	MTWR	1250-0155
Above class meets at the Hollister Briggs site.						
10659	Lec	SS206	R Potter	5.0	MTWR	1250-0155
10661	Lec	MA103	M Grover	5.0	TR	0600-0825
10662	Lec	SS206	M Dresch	5.0	MWR	1120-1235
	Lec	SS206	M Dresch		T	1120-1155
	Lec	SS206	M Dresch		T	1156-1245
	Lec	SS206	M Dresch		F	1120-1235
PLEASE NOTE: Tuesday 11:56-12:45pm and Friday 11:20-12:35pm are Optional Tutoring sessions.						

**MATH 233A First Half of Intermediate Algebra**

**Transferable:** No

The course will start with a review of basic concepts and then cover the following topics with an emphasis on applications and problem solving strategies: solving linear and absolute value equations; solving linear and compound inequalities; equations and graphs of lines; functions and function notation including composition of functions; solving systems of linear equations and inequalities; operations with polynomials; factoring polynomials; and solving polynomial equations. PREREQUISITE: Completion of Mathematics 205 or the equivalent with a grade of 'C' or better.

10683	Lec	LS101	K Wagman	2.5	MWF	0230-0340
10684	Lec	SS206	M Buchanan	2.5	MW	0600-0805
10685	Lec	MHG11	J Phillips	2.5	TRF	1250-0200
Above class meets at Morgan Hill Community site.						

**MATH 233B Second Half of Intermediate Algebra**

**Transferable:** No; GAV-GE:B4

This course will start with a review factoring polynomials, and then cover the following topics with an emphasis on applications and problem solving strategies: solving polynomial equations by factoring; adding, subtracting, multiplying, dividing and simplifying rational expressions and solving rational equations; adding, subtracting, multiplying, dividing and simplifying roots, radicals and complex numbers and solving radical equations; working with composition of functions and inverse functions, working with exponential and logarithmic functions, equations and expressions; employing various methods of solving quadratic equations and inequalities; and graphing quadratic functions. PREREQUISITE: Completion of MATH 233A with a grade of 'C' or better.

10686	Lec	LS101	M Buchanan	2.5	TR	0230-0340
	Lec	SS206	M Buchanan		F	1250-0200
10687	Lec	LS101	K Wagman	2.5	MWF	1120-1230



**ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email [disted@gavilan.edu](mailto:disted@gavilan.edu).

**CRN Type Room Instructor Units Days Times Dates**

**MATH 400 Elements of Arithmetic**

**Transferable:** No

This course covers essential arithmetic operations, whole numbers, integers, fractions, decimals, ratio, proportion, percent, applications of arithmetic, and critical thinking, as well as math-specific study skills. This is a pass/no pass course, with pass being given for mastery of the content. Units earned in this course do not count toward the associate degree and/or other certain certificate requirements.

10663	L/L	MA102	S STAFF	3.0	MW	0810-0905
	L/L	LS103	S STAFF		TR	0810-0905
10664	L/L	PS101	D Lawson	3.0	MWF	0945-1055
10665	L/L	SS206	A Arid	3.0	TR	0600-0805

**MATH 402 Pre-Algebra**

**Transferable:** No

This course covers operations with integers, fractions and decimals and associated applications, percentages, ratio, and geometry and measurement, critical thinking and applications. Elementary algebra topics such as variables, expressions, and solving equations are introduced. This is a pass/no pass course where pass is given for mastery of the above topics. PREREQUISITE: Completion of Math 400 with a grade of 'Pass' or with a 'C' or better, or assessment test recommendation.

10671	L/L	LS101	T Sanford	3.0	TR	1120-1249
	L/L	PS105	T Sanford		F	1120-1249
10672	Lec	MA103	E Dachkova	3.0	MW	1120-1249
	Lab	PS102	E Dachkova		F	1120-1249
10673	L/L	MA102	L Robledo	3.0	MW	0600-0825
10674	L/L	LS101	J Phillips	3.0	MTWR	1005-1110
10675	L/L	PS105	J Nari	3.0	MW	0230-0335
	L/L	SS206	J Nari		TR	0230-0335

**MUSIC**

**MUS 1A Music History and Literature**

**Transferable:** CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1; CAN:MUS8

A survey of the development of music in western civilization including representative composers from the Medieval to the present. Music 1A will study the music and styles from the Medieval to the Romantic period. ADVISORY: Eligible for English 250 and English 260.

10463	Lec	MU101	P Collins	3.0	MW	0945-1105
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**ALGEBRA BOOT CAMP IN AUGUST!**

This free seminar meets Aug. 13-17 from 9:00 am - 3:00 pm.

Get ready for your fall classes.

Whether you are a student who needs more practice in understanding foundational elements of algebra or you just need a brush up on the basics of algebra, this boot camp is for you.

This seminar is a one week, six hour a day, math boot camp, where students will develop or redevelop a solid understanding of algebraic concepts. It is designed for those students who want to learn, or re-learn, the basic concepts of algebra. The primary emphasis is on solving equations, graphing, factoring, and word problems.

This is an absolutely free, fun summer math program. To save a space, please email [edachkova@gavilan.edu](mailto:edachkova@gavilan.edu) before May 27th. First 25 students will be registered.

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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MUS 3A Harmony - Theory - Musicianship							
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**Transferable:** CSU, UC; CSU-GE:C1; GAV-GE:C1

Fundamentals of music, beginning harmony. ADVISORY: Must be taken in sequence.

10483	L/L	MU101	N Vasallo	4.0	TR	0945- 1150	
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MUS 4A Beginning Piano							
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**Transferable:** CSU, UC; CSU-GE:C1; GAV-GE:C1

Introduction to music fundamentals and keyboard technique. Development of beginning keyboard skills including note reading in bass and treble clef, fingering, rhythm, key signatures, primary chords and inversions. ADVISORY: Must be taken in sequence.

10484	L/L	MU102	M Amirkhanian	3.0	MW	0900- 1105	
10485	L/L	MU102	M Amirkhanian	3.0	TR	0900- 1105	
10486	L/L	MU102	M Amirkhanian	3.0	MW	1120- 0125	

MUS 4B Beginning Piano							
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**Transferable:** CSU, UC; GAV-GE:C1

Continuation of Music 4A. ADVISORY: Music 4A

10488	L/L	MU102	M Amirkhanian	2.0	TR	1120- 1240	
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MUS 5A Intermediate Piano							
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**Transferable:** CSU, UC; GAV-GE:C1

Development of intermediate keyboard skills through means of scales, chords, and technical studies. Continuation of music fundamentals and beginning keyboard harmony; introduction of easier classical and standard piano literature. ADVISORY: Music 4B

10489	L/L	MU102	M Amirkhanian	2.0	TR	1120- 1240	
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MUS 5B Intermediate Piano							
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**Transferable:** CSU, UC; GAV-GE:C1

Development of intermediate keyboard skills through means of scales, chords and technical studies. Continuation of music fundamentals and beginning keyboard harmony; introduction of easier classical and standard piano literature. ADVISORY: Music 5A

10490	L/L	MU102	M Amirkhanian	2.0	TR	1120- 1240	
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MUS 5C Advanced Piano							
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**Transferable:** CSU, UC; GAV-GE:C1

Development of advanced keyboard skills through means of scales, chords and technical studies. Continuation of music fundamentals and keyboard harmony; introduction of moderately difficult classical and standard piano literature. ADVISORY: Music 5B

10491	L/L	MU102	M Amirkhanian	2.0	TR	1120- 1240	
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MUS 5D Advanced Piano							
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**Transferable:** CSU, UC; GAV-GE:C1

Development of advanced keyboard skills through means of scales, chords and technical studies. Continuation of music fundamentals and keyboard harmony; introduction of moderately difficult classical and standard piano literature. ADVISORY: Music 5C

10492	L/L	MU102	M Amirkhanian	2.0	TR	1120- 1240	
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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MUS 6 Introduction to World Music							
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**Transferable:** CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1, F

This course explores a broad and diverse survey of different non Western music cultures, helping students develop listening skills to identify, distinguish and appreciate the elements and richness of each culture's music. The course will cover a rich diversity of styles through informed listening, analysis and discernment of musical elements, form and repertoire. Music of various cultures will be explored, for example: India, China, Japan, the Middle East, Indonesia, Africa, Europe and the Americas.

10493	Lec	MU101	P Collins	3.0	MW	0810- 0930	
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MUS 7 Songwriting and Composition							
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**Transferable:** CSU, UC

This course is an introduction to modern song writing techniques. Students will learn to create their own musical compositions. Approaches to contemporary issues in song writing including development of melodic, lyrical, and rhythmic ideas will be studied. In addition, students will learn strategies for promoting their songs in the contemporary music marketplace as well as basic concepts of intellectual property right protection. While recommended, no prior formal musical education is required.

10494	Lec	MU102	N Vasallo	3.0	TR	1250- 0210	
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MUS 8A Beginning Voice							
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**Transferable:** CSU, UC; GAV-GE:C1

Development of techniques in the art of singing and interpreting serious music in various styles. Study of the basic techniques of tone production, breathing and related skills. Basic repertoire development. ADVISORY: Continues in sequence or by demonstrated proficiency.

10495	L/L	MU101	N Pruitt	2.0	TR	1250- 0210	
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MUS 8B Beginning Voice							
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**Transferable:** CSU, UC; GAV-GE:C1

Development of techniques in the art of singing and interpreting serious music in various styles. Study of the basic techniques of tone production, breathing and related skills. Basic repertoire development. ADVISORY: Music 8A or demonstrated proficiency.

10496	L/L	MU101	N Pruitt	2.0	TR	1250- 0210	
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MUS 8C Intermediate Voice							
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**Transferable:** CSU, UC; GAV-GE:C1

Development of techniques in the art of singing and interpreting serious music in various styles. Study of the basic techniques of tone production, breathing and related skills. Basic repertoire development. ADVISORY: Music 8B or demonstrated proficiency.

10497	L/L	MU101	N Pruitt	2.0	TR	1250- 0210	
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MUS 8D Intermediate Voice							
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**Transferable:** CSU, UC; GAV-GE:C1

Development of techniques in the art of singing and interpreting serious music in various styles. Study of the basic techniques of tone production, breathing and related skills. Basic repertoire development. ADVISORY: Music 8C or demonstrated proficiency.

10498	L/L	MU101	N Pruitt	2.0	TR	1250- 0210	
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**CRN Type Room Instructor Units Days Times Dates**

**MUS 9A Guitar**

**Transferable:** CSU, UC; GAV-GE:C1

An introduction to playing the guitar. Basic staff notation, correct fingering and chord arpeggios are covered. Emphasis is also placed on developing musical listening skills. Students must provide their own guitars. May be repeated once for credit. **ADVISORY:** Students must provide their own guitars.

10500	Lab	AR103	A Marques	1.0	T	0600- 0905
10501	Lab	TH125	T Montoya	1.0	MW	0945- 1105

**MUS 9B Guitar**

**Transferable:** CSU, UC; GAV-GE:C1

An introduction to playing the guitar. Basic staff notation, correct fingering and chord arpeggios are covered. Emphasis is also placed on developing musical listening skills. Students must provide their own guitars. May be repeated once for credit. **ADVISORY:** Music 9A; students must provide their own guitars.

10502	Lab	TH125	T Montoya	1.0	MW	0945- 1105
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**MUS 12 Vocal Ensemble**

**Transferable:** CSU, UC; GAV-GE:C1

The day Vocal Ensemble will focus on individual and group performance of popular and alternative commercial music, and will rehearse and perform with a backup band. The evening Vocal Ensemble will study, rehearse and perform choral music in a broad spectrum of musical genre and styles. Included will be the study of vocal and rehearsal techniques as they relate to ensemble performance. Course may be repeated three times for credit.

10438	L/L	MU101	B Ruggles	2.0	T	0655- 1000
10439	L/L	MU101	N Pruitt	2.0	M	0130- 0435

**MUS 13 Concert Choir**

**Transferable:** CSU, UC; GAV-GE:C1

The Concert Choir will study, rehearse and perform choral music from the 15th century to the present in a variety of musical styles with emphasis on the larger choral works and their preparation for public concert. Course may be repeated three times for credit. **ADVISORY:** Previous choral experience is preferred but not required. The student should have the ability to match a given pitch.

10453	L/L	MU101	B Ruggles	2.0	T	0655- 1000
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**MUS 14A Instrumental Ensemble**

**Transferable:** CSU; GAV-GE:C1

Instruction for the experienced musician with emphasis on the study and performance of a wide variety of musical styles from Renaissance to 20th century music for traditional ensembles, and extensive consideration of contemporary commercial and alternative repertoire, and performance techniques for popular ensembles.

10454	L/L	MU101	S Sotelo	2.0	M	0130- 0435
10455	L/L	SOLB7	A Quartuccio	2.0	W	0655- 1000

Above class meets off-campus:

**MUS 14B Instrumental Ensemble**

**Transferable:** CSU; GAV-GE:C1

Instruction for the experienced musician with emphasis on the study and performance of a wide variety of musical styles from Renaissance to 20th century music for traditional ensembles, and extensive consideration of contemporary commercial and alternative repertoire, and performance techniques for popular ensembles.

10456	L/L	MU101	S Sotelo	2.0	M	0130- 0435
10457	L/L	SOLB7	A Quartuccio	2.0	W	0655- 1000

Above class meets off-campus:

**CRN Type Room Instructor Units Days Times Dates**

**MUS 14C Instrumental Ensemble**

**Transferable:** CSU; GAV-GE:C1

Instruction for the experienced musician with emphasis on the study and performance of a wide variety of musical styles from Renaissance to 20th century music for traditional ensembles, and extensive consideration of contemporary commercial and alternative repertoire, and performance techniques for popular ensembles.

10458	L/L	MU101	S Sotelo	2.0	M	0130- 0435
10459	L/L	SOLB7	A Quartuccio	2.0	W	0655- 1000

Above class meets off-campus:

**MUS 14D Instrumental Ensemble**

**Transferable:** CSU; GAV-GE:C1

Instruction for the experienced musician with emphasis on the study and performance of a wide variety of musical styles from Renaissance to 20th century music for traditional ensembles, and extensive consideration of contemporary commercial and alternative repertoire, and performance techniques for popular ensembles.

10460	L/L	MU101	S Sotelo	2.0	M	0130- 0435
10461	L/L	SOLB7	A Quartuccio	2.0	W	0655- 1000

Above class meets off-campus:

**MUS 16A Introduction to Audio Recording Techniques**

**Transferable:** CSU

Survey of basic audio recording techniques and materials including acoustics, signal flow, block diagrams, cue systems, punch-ins, microphones and mic placement, frequency response, reverb, delay and outboard effects, stereo mixing, pre-mixing and actual recording. May be repeated once for credit.

10462	Lec	MU101	S Sotelo	3.0	W	0130- 0435
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**MUS 21 Electronic Music / Sound Design**

**Transferable:** CSU; GAV-GE:C1

Fundamentals of electronic music synthesis using computers. Midi sequencing, digital sound processing, sampling, digital multi-track recording utilizing the college's state of the art midi studio. May be repeated three times for credit. **ADVISORY:** Eligible for English 250, 260 and Mathematics 205.


10464	Lec	LI128	S Sotelo	3.0	MW	0810- 0930
	Lab	LI128	S Sotelo		F	0800- 0955

**MUS 22 Field Work and Service**

**Transferable:** CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. **REQUIRED:** Learning contracts must be filled out and signed by the student and the supervising instructor.

10465	Fld Ex	MU101	A Quartuccio	1.0		
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 **ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email [disted@gavilan.edu](mailto:disted@gavilan.edu).



**CRN Type Room Instructor Units Days Times Dates**

**MUS 23 Independent Study**

**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.

10466	Ind	MU101	S Sotelo	1.0		
10467	Ind	MU101	N Vasallo	1.0		
10468	Ind	MU101	B Ruggles	1.0		
10469	Ind	MU101	N Pruitt	1.0		
10470	Ind	MU101	T Montoya	1.0		
10471	Ind	MU101	A Quartuccio	1.0		
10472	Ind	MU101	M Amirkhanian	1.0		
10473	Ind	MU101	P Collins	1.0		
10474	Ind	MU101	S Sotelo	2.0		
10475	Ind	MU101	N Vasallo	2.0		
10476	Ind	MU101	B Ruggles	2.0		
10477	Ind	MU101	N Pruitt	2.0		
10478	Ind	MU101	T Montoya	2.0		
10479	Ind	MU101	A Quartuccio	2.0		
10480	Ind	MU101	M Amirkhanian	2.0		
10481	Ind	MU101	P Collins	2.0		

**MUS 26 Symphony**

**Transferable:** CSU, UC; GAV-GE:C1

Study and performance of orchestral literature. Individual and sectional skills development. Perform in public concerts each semester. May be repeated until a maximum of 8 units are accrued. **ADVISORY:** Demonstrated proficiency on individual's instrument and ability to read music.

10482	L/L	SOLB7	A Quartuccio	2.0	W	0655- 1000
Above class meets off-campus:						

**MUS 98 Special Topics**

**Transferable:** CSU; GAV-GE:C1

Special topics courses examine current problems or issues of interest to students within a specific discipline area. For topical content information, consult with appropriate department chairperson. For transfer status, check with a counselor. This course may have the option of a letter grade or pass/no pass.

10499	Lec	SOLB7	A Quartuccio	3.0	W	0655- 1000
Above class meets off-campus:						

**MUS 190 Occupational Work Experience / Commercial Music**

**Transferable:** CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. **REQUIRED:** Declared vocational major.

10777	Wrk Ex	LI101A	S Sweeney	1.0		
10778	Wrk Ex	LI101A	S Sweeney	2.0		
10779	Wrk Ex	LI101A	S Sweeney	3.0		
10780	Wrk Ex	LI101A	S Sweeney	4.0		

**CRN Type Room Instructor Units Days Times Dates**

**PHILOSOPHY**

**PHIL 1 Introduction to Philosophy**

**Transferable:** CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2; CAN:PHIL2

Philosophy 1 is intended as a survey of the major areas and traditions of philosophy. The course examines central and significant questions about the meaning of life, who determines what is morally right or wrong, the ideal society, the various notions social justice, what is reality, and many other ideas. In pursuing these questions, students will be asked to read texts from writers around the world, both contemporary and ancient, discuss current events, and apply 'theory' to movies such as "The Matrix" trilogy, novels, and any other relevant application of the student's own choice. **ADVISORY:** Eligible for English 1A.

10503	Lec	MHG13	G Grudzen	3.0	MW	0230- 0350
Above class meets at Morgan Hill Community site.						
10504			T Le	3.0		

**PHIL 2 Logic**

**Transferable:** CSU, UC; CSU-GE:A3; GAV-GE:C2; CAN:PHIL6

Philosophy 2, Introduction to Logic, is intended as a survey of the primary approaches to argumentation and what has been traditionally called 'correct' reasoning. Learners will learn techniques of both deductive and inductive argumentation, how to spot a fallacy, as well as how to apply these techniques to other aspects of their lives outside the classroom. While logic is often quite formal, the goal is to see the practical application of this discipline. Additionally, learners will become acquainted with the cultural variations to reasoning in addition to the standard Western focal approach **ADVISORY:** Eligible for English 1A.

10505	Lec	AR103	S STAFF	3.0	W	0600- 0905
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**PHIL 3A Ethics**

**Transferable:** CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2; CAN:PHIL4

Philosophy 3 is intended as a survey of the major areas and traditions of ethical and moral theories. The course examines central and significant questions about who determines what is morally right or wrong, the ideal society, the various notions social justice, moral agency and action in our lives and community, as well as many other topics. In pursuing these questions, students will be asked to read texts from writers around the world, both contemporary and ancient, discuss current events, and apply 'theory' to movies, novels, and any other relevant application of the student's own choice. **ADVISORY:** Eligible for English 1A.

10508	Lec	AR103	J Provost	3.0	MW	1120- 1240
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**PHIL 4 Critical Thinking and Writing**

**Transferable:** CSU, UC; CSU-GE:A3, IGETC:1B; GAV-GE:C2

This course is designed to introduce the relationship between critical thinking and critical writing in a way that will be both enjoyable to the student and helpful in other aspects of life. The student will learn techniques of critical thinking, playing close attention to the current events, movies and popular media, music lyrics, as well as the textbook. Students will learn to identify deductive and inductive arguments and be able to evaluate their strength, create a strong argument of their own on a given topic, as well become experts in the area of critical analysis. The goal is to enable students to become strong, well informed, articulate members of the community as well as individuals with an empowered sense of self as an agent of change. **PREREQUISITE:** English 1A

10509	Lec	HOL4	C Kinney	3.0	TR	1120- 1240
Above class meets at the Hollister Briggs site.						
10510	Lec	AR103	J Provost	3.0	MW	0945- 1105

**CRN Type Room Instructor Units Days Times Dates**

**PHIL 6 Comparative Religions**

**Transferable:** CSU, UC; CSU-GE:C2, IGETC:3B; GAV-GE:C2, F

Religion is a topic that ignites controversy -- most societies engage in religious practices, believe strongly in that tradition, and find a sense of identity within it. The controversy arises when differences are misunderstood, misrepresented, or placed in a hierarchy of assumed supremacy of one religion as superior to others. In this class, students explore the underlying commonality of various religious traditions, explore the uniqueness of the religions with which they are unfamiliar, and learn to see that diversity among beliefs doesn't have to create hostility. Students will explore religions from Indigenous Peoples throughout the world, East Asia (e.g. India), China, the Middle East, as well as some more recent trends in religion. Previously known as PHIL 6A. **ADVISORY:** Eligible for English 1A.

10511	Lec	HU102	C Kinney	3.0	TR	0230- 0350
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**PHIL 23 Independent Study**

**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.

10506	Ind	SS	C Kinney	1.0		
10507	Ind	SS	C Kinney	2.0		

**PHYSICAL EDUCATION - ADAPTED**

**APE 34 Adapted Aquatic Exercise**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

This course is designed to help individuals who by the nature of their disability such as wheelchair use, back injury, cardiovascular impairment, multiple sclerosis or other disabling condition require a specific aquatic exercise program that will contribute to their physical well-being. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This course has the option of a letter grade or pass/no pass. Previously known as PE 34.

10267	Lab	GYPOOL	K Sato	1.0	MW	0810- 0930
10268	Lab	GYPOOL	K Sato	1.0	MW	1250- 0210
10269	Lab	GYPOOL	K Sato	1.0	TR	1120- 1240

**APE 35 Adapted Swimming for Total Fitness**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

An individualized program of activities designed for students with physical disabilities to improve flexibility and range-of-motion, increase joint movement, improve circulation, and improve control of body movement through water adjustment and activities. Develops an appreciation of physical activity as a regular planned contribution to one's basic overall well-being. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This course has the option of a letter grade or pass/no pass. Previously known as PE 35.

10270	Lab	GYPOOL	K Sato	1.0	MW	0810- 0930
10271	Lab	GYPOOL	K Sato	1.0	MW	1250- 0210
10272	Lab	GYPOOL	K Sato	1.0	TR	1120- 1240

**APE 36 Adapted Physical Education**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

An individualized program of adaptive physical education activities designed to meet the needs of students with physical disabilities. Develops an appreciation of physical activity as a regular planned contribution to one's overall well-being. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This course has the option of a letter grade or pass/no pass. Previously known as PE 36.

10273	Lab	APE108	K Sato	1.0	MW	0945- 1105
10274	Lab	APE108	K Sato	1.0	MW	1120- 1240
10275	Lab	APE108	K Sato	1.0	TR	0945- 1105
10276	Lab	APE108	K Sato	1.0	TR	1250- 0210

**CRN Type Room Instructor Units Days Times Dates**

**APE 38 Adapted Cardiovascular Conditioning and Training**

**Transferable:** CSU, UC; CSU-GE:E1; GAV-GE:E1

An individualized program of adapted exercises in weight training, stretching and cardiovascular conditioning for those individuals who have been disabled through stroke, cardiovascular accident, arthritis, multiple sclerosis, or other condition. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This course has the option of a letter grade or pass/no pass. Previously known as PE 38.

10277	Lab	APE108	K Sato	1.0	MW	0945- 1105
10278	Lab	APE108	K Sato	1.0	MW	1120- 1240
10279	Lab	APE108	K Sato	1.0	TR	0945- 1105
10280	Lab	APE108	K Sato	1.0	TR	1250- 0210

**APE 534 Adapted Aquatic Exercise**

**Transferable:** No

Designed to help individuals who by the nature of their disability such as wheelchair use, back injury, cardiovascular impairment, multiple sclerosis or other disabling condition require a specific aquatic exercise program that will contribute to their physical well being. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This is a pass/no pass course. Previously known as PE 534.

10281	Lab	GYPOOL	K Sato	1.0	MW	0810- 0930
10283	Lab	GYPOOL	K Sato	1.0	MW	1250- 0210
10284	Lab	GYPOOL	K Sato	1.0	TR	1120- 1240

**APE 535 Adapted Swimming for Total Fitness**

**Transferable:** No

An individualized program of activities designed for students with physical disabilities to improve flexibility and range-of-motion, increase joint movement, improve circulation, and improve control over body movement through water adjustment and activities. Develops an appreciation of physical activity as a regular planned contribution to one's overall well-being. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This course is pass/no pass. Previously known as PE 535.


10285	Lab	GYPOOL	K Sato	1.0	MW	0810- 0930
10286	Lab	GYPOOL	K Sato	1.0	MW	1250- 0210
10287	Lab	GYPOOL	K Sato	1.0	TR	1120- 1240

**APE 536 Adapted Physical Education**

**Transferable:** No

An individualized program of adaptive physical education activities designed to meet the needs of students with physical disabilities. Develops an appreciation of physical activity as a regular planned contribution to one's physical well-being. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This is a pass/no pass course. Previously known as PE 536.

10288	Lab	LOADCS1	K Sato	1.0	MWF	0945- 1055
J Maringer-Cantu						
Above class meets off-campus: Live Oak Adult Day Services, 651 West Sixth St., Gilroy.						
10289	Lab	APE101	K Sato	1.0	MW	0945- 1105
10290	Lab	APE101	K Sato	1.0	MW	1120- 1240
10291	Lab	APE101	K Sato	1.0	TR	0945- 1105
10292	Lab	APE101	K Sato	1.0	TR	1250- 0210

 **ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email [disted@gavilan.edu](mailto:disted@gavilan.edu).

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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**APE 538 Adapted Cardiovascular Conditioning and Training****Transferable:** No

An individualized program of adapted exercises in weight training, stretching and cardiovascular conditioning for those individuals who have been disabled through stroke, cardiovascular accident, arthritis, multiple sclerosis, or other condition. May be repeated as necessary based on measurable progress as documented in the student's educational contract. This is a pass/no pass course. Previously known as PE 538.

10293	Lab	LOADCS1	J Maringer-Cantu	1.0	TR	0945- 1105	
Above class meets off-campus: Live Oak Adult Day Services, 651 West Sixth St., Gilroy.							
10295	Lab	APE101	K Sato	1.0	MW	0945- 1105	
10296	Lab	APE101	K Sato	1.0	MW	1120- 1240	
10297	Lab	APE101	K Sato	1.0	TR	0945- 1105	
10298	Lab	APE101	K Sato	1.0	TR	1250- 0210	

**PHYSICAL SCIENCE****PSCI 1 Principles of Physical Science****Transferable:** CSU, UC; CSU-GE:B1, IGETC:5A; GAV-GE:B1

An introduction to the physical sciences for the non-science major. Attention is focused on fundamental laws of nature, their development and relation to the physical world. ADVISORY: Mathematics 205 and eligible for English 250 and 260.

10695	Lec	PS105	A Van Tuyl	3.0	T	0600- 0905	
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**PSCI 2 Introduction to Meteorology****Transferable:** CSU, UC; CSU-GE:B1, IGETC:5A; GAV-GE:B1

An introductory course in Meteorology that is both descriptive and analytical on the physical principles affecting the earth's weather. Topics covered include the nature of the atmosphere, solar energy, heat, temperature, pressure, stability, moisture, wind, storms, severe weather and forecasting. The course introduces climatology as a scientific study and will look at the earth's climatic history, current research in climate modeling and the possibility of global climate change. ADVISORY: MATH 205.

10697	Lec		A Van Tuyl	3.0			
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**PHYSICS****PHYS 1 Introduction to Physics****Transferable:** CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3

This course is an introduction to the fundamental physical principles that control the world around us. Students will explore the fundamental principles of physics, their historical development, their application to everyday phenomena, and their impact upon political, social, and environmental issues. Laboratory exercises will explore the everyday world. ADVISORY: Mathematics 205.

10692	L/L	PS102	S STAFF	4.0	TR	0945- 1249	
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**PHYS 2A General Physics****Transferable:** CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:PHYS2, PHYS SEQ A

An introduction to the principles of physics using algebra and trigonometry. Topics include kinematics in one and two dimensions, vectors, equilibrium and non-equilibrium applications of Newton's Laws, work and energy, momentum, rotational kinematics and dynamics, simple harmonic motion, elasticity, thermal physics, thermodynamics, and waves. PREREQUISITE: MATH 8A or MATH 9. ADVISORY: Eligible for English 250 and English 260.

10693	Lec	PS102	R Lee	4.0	MW	1120- 1240	
	Lab	PS102	R Lee		W	0230- 0535	

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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**PHYS 4B Physics for Science and Engineering - Electricity and Magnetism****Transferable:** CSU, UC; CSU-GE:B1, B3, IGETC:5A; GAV-GE:B1, B3; CAN:

An introduction to the principles of physics using calculus. Topics include charge, electric fields, Gauss' Law, electric potential, capacitance, current and resistance, circuit analysis, magnetic fields, Ampere's Law, Faraday's Law, and electromagnetic waves. PREREQUISITE: Completion of MATH 1B with a grade of 'C' or better, AND completion of PHYS 4A with a grade of 'C' or better.

10694	Lec	PS102	R Lee	4.0	TR	1250- 0210	
	Lab	PS102	R Lee		T	0230- 0535	

**POLITICAL SCIENCE****POLS 1 Introduction to American Government****Transferable:** CSU, UC; CSU-GE:D8, IGETC:4H, 7A; GAV-GE:D1, D2; CAN:GOVT2

Explores the development of American political institutions and their utilization in dealing with issues arising at the international, national and state levels. Emphasis is placed on those problems which have defined our federal system of government. California government and appropriate state institutions will be included as a vital part of our federal system of government. ADVISORY: Eligible for English 250 and English 260.

10200	Lec	HOL4	S Pinnell	3.0	TR	0230- 0350	
Above class meets at the Hollister Briggs site.							
10201	Lec		M Turetzky	3.0			
10202	Lec	SS210	M Turetzky	3.0	MW	0810- 0930	
10203	Lec	SS210	M Turetzky	3.0	TR	0810- 0930	
10204	Lec	MHG13	S Banks	3.0	MW	1120- 1240	
Above class meets at Morgan Hill Community site.							

**POLS 3 Introduction to Comparative Politics****Transferable:** CSU, UC; CSU-GE:D8, IGETC:4H; GAV-GE:D2, F

Comparative survey of political institutions and processes around the globe. Selected nations may include, but are not restricted to: the United Kingdom, France, Germany, Japan, Russia, India, Nigeria, and Mexico. ADVISORY: Eligible for English 250 and English 260.

10205	Lec		M Turetzky	3.0			
	Lec	SS210	M Turetzky		T	0945- 1105	
This HYBRID lecture/online class will be delivered partially over the internet.							

**POLS 4 Introduction to International Relations****Transferable:** CSU, UC; CSU-GE:D8, IGETC:4H; GAV-GE:D2, F

This course provides an introduction to key contemporary international problems and the means to analyze them. Major parts of the course cover such topics as war and peace, foreign policymaking, the international economy, and future trends in world politics.

10206	Lec		M Turetzky	3.0			
	Lec	SS205	M Turetzky		T	0230- 0350	
This HYBRID lecture/online class will be delivered partially over the internet.							

**POLS 6 Introduction to Conflict Resolution****Transferable:** CSU; CSU-GE:D7; GAV-GE:D2

Introduction to Conflict Resolution introduces students to conflict resolution and mediation. Integrating theory and practice, students will assess core concepts about the causes and resolution of conflict, and will practice communication skills for conflict resolution. Students will examine how ethnicity, gender, and class affect power in conflict situations. They will be able to formulate appropriate conflict resolution strategies, and will develop and practice various basic co-mediation skills. This course has the option of a letter grade or pass/no pass. This course is also listed as PSYC 6 and CMUN 6. ADVISORY: English 250 and English 260.

10208	Lec	SS205	L Halper	3.0	TR	1250- 0210	
This service learning course involves community work.							

**CRN Type Room Instructor Units Days Times Dates**

**POLS 27 Contemporary Leadership**

**Transferable** CSU; GAV-GE:E2

A cross-disciplinary approach to the theory and practice of leadership. Includes effective communication styles such as issues related to gender and culture. Class includes topics on ethics, power, and how to run effective meetings, including the use of parliamentary procedure. Skills directly applicable to work, personal and college environments. May be repeated for a maximum of 10 units. Also listed as PSYC 27 CRN 10941. **ADVISORY:** Eligible for English 250 and English 260

10940 Lec SC154N J Stewart 3.0 TR 0945- 1105

**PSYCHOLOGY**

**PSYC 1A Introduction to Psychology**

**Transferable:** CSU, UC; CSU-GE:D9, IGETC:4I; GAV-GE:D2; CAN:PSY2

The nature, scope, methods, presuppositions, history, and fields of psychology together with the scientific study of factors influencing human behavior, human development, perception, learning, memory, emotion, personality, frustration, and psychotherapy. **ADVISORY:** Eligible for English 250 and English 260. C-ID: PSY 110

10143 Lec SS214 G Hinn 3.0 TR 0810- 0930  
 10144 Lec HOL5 C Oler 3.0 MW 1120- 1240  
Above class meets at the Hollister Briggs site.  
 10145 Lec SS210 J Campilli 3.0 TR 1250- 0210  
 10146 Lec SS214 C Oler 3.0 MW 0810- 0930  
 10147 Lec HOL2 C Oler 3.0 R 0600- 0905  
Above class meets at the Hollister Briggs site.  
 10148 Lec SS214 J Campilli 3.0 MW 1250- 0210  
 10169 Lec SS214 C Oler 3.0 TR 0230- 0350

**PSYC 1B Introduction to Psychology**

**Transferable:** CSU, UC; CSU-GE:D9, IGETC:4I; GAV-GE:D2


Continuation of Psychology 1A. This course stresses the biological basis of behavior including: neuroanatomy, the senses, perception, learning, thinking, and psychological disorders. **PREREQUISITE:** Completion of Psychology 1A with a grade of 'C' or better.

10149 Lec SS210 C Oler 3.0 TR 1120- 1240

**PSYC 2 Early Child Development**

**Transferable:** CSU, UC; CSU-GE:D9, E, IGETC:4I; GAV-GE:D2

This course examines typical and atypical development within the psychosocial, cognitive, and physical domains from conception through the preschool years. Upon completion of this course, students will be able to evaluate theories and research of child development and effectively apply and communicate their understanding through observation and evaluation. This course is also listed as CD 2. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 1A; transfer student consult with advisor.


10384 Lec MHG4 M Bumgarner 3.0 MW 0945- 1105  
Above class meets at Morgan Hill Community site.  
 10529  M Bumgarner 3.0  
 10533 Lec CHS J Weiler 3.0 M 0330- 0630  
Above class meets off-campus.

**CRN Type Room Instructor Units Days Times Dates**

**PSYC 3 Child Growth and Development During the School Years**

**Transferable:** CSU, UC; CSU-GE:D9, E, IGETC:4I; GAV-GE:D2


This course examines typical and atypical development within the psychosocial, cognitive and physical domains from middle childhood through adolescence. Upon completion of this course, students will be able to evaluate theories and research of child development and effectively apply and communicate their understanding through observation and evaluation. This course has the option of a letter grade or pass/no pass. This course is also listed as CD 3. **ADVISORY:** Eligible for English 1A; transfer students consult with advisor.

10594  M Bumgarner 3.0  
 10607 Lec MHG4 M Bumgarner 3.0 MW 1120- 1240  
Above class meets at Morgan Hill Community site.  
 10924 Lec GHS D Muscari 3.0 W 0330- 0630  
Above class meets off-campus. Above class meets off-campus. This class is part of the High-Step Program. It will be offered at Gilroy High School. This class is open to all students.

**PSYC 5 Self-Assessment and Career Development**

**Transferable:** CSU; CSU-GE:E2; GAV-GE:E2

This course is designed to assist the student in learning more about personal values, personality, interests, exploration of career choice, and occupational opportunities through the use of various personal assessment instruments. The delivery options for this course also include online and self-paced formats. This course is also listed as PSYC 5. **ADVISORY:** Eligible for English 250 and English 260. \$12 fee will be charged for career assessment materials.

10943 Lec HU104 C Velarde-Barr 3.0 MW 0400- 0520  
A \$12 fee will be charged for career assessment materials. Fee is payable at registration.  
 10944  L Tenney 3.0  
A \$12 fee will be charged for career assessment materials. Fee is payable at registration. I  
 10945 Lec SBHS275 J Caffiero 3.0 TR 0400- 0520  
A \$12 fee will be charged for career assessment materials. Fee is payable at registration. The above class meets at San Benito High School, room 275. This class is part of the High Step Program. This class is open to all students.

**PSYC 6 Introduction to Conflict Resolution**

**Transferable:** CSU; CSU-GE:D7; GAV-GE:D2

Introduction to Conflict Resolution introduces students to conflict resolution and mediation. Integrating theory and practice, students will assess core concepts about the causes and resolution of conflict, and will practice communication skills for conflict resolution. Students will examine how ethnicity, gender, and class affect power in conflict situations. They will be able to formulate appropriate conflict resolution strategies, and will develop and practice various basic co-mediation skills. This course has the option of a letter grade or pass/no pass. This course is also listed as POLS 6 and CMUN 6. **ADVISORY:** English 250 and English 260.


10209 Lec SS205 L Halper 3.0 TR 1250- 0210  
This service learning course involves community work.

**PSYC 7 Cultural Context of Child and Family in a Diverse Society**

**Transferable:** CSU; CSU-GE:D7; GAV-GE:D2, F

Examines cultural influences on child-rearing practices, family values, and human development. Perspectives from social sciences are used to critique and review theoretical and practical implications of oppression and privilege as they apply to families, schools, and communities, including historical and socio-cultural factors. The processes of socialization and identity development, and the importance of respectful, reciprocal relationships that support and empower families. Self-examination and reflection on issues related to social identity, stereotypes and bias, social and educational access, media and schooling. Also listed as CD 7. **ADVISORY:** Eligible for English 250 and English 260.

10925  M Bumgarner 3.0

 **ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email [disted@gavilan.edu](mailto:disted@gavilan.edu).

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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**PSYC 22 Field Work and Service**

**Transferable:** CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. **REQUIRED:** Learning contracts must be filled out and signed by the student and the supervising instructor.

10141	Fld Ex	SS107	C Oler				1.0
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**PSYC 23 Independent Study**

**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.

10142	Ind	SS107	C Oler				1.0
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**PSYC 27 Contemporary Leadership**

Transferable CSU; GAV-GE:E2

A cross-disciplinary approach to the theory and practice of leadership. Includes effective communication styles such as issues related to gender and culture. Class includes topics on ethics, power, and how to run effective meetings, including the use of parliamentary procedure.

Skills directly applicable to work, personal and college environments. May be repeated for a maximum of 10 units. Also listed as POLS 27 10940

**ADVISORY:** Eligible for English 250 and English 260

10941	Lec	SC 154N	J Stewart				3.0 TR 0945- 1105
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## SOCIOLOGY

**SOC 1A Introduction to Sociology**

**Transferable:** CSU, UC; CSU-GE:D0, IGETC:4J; GAV-GE:D2; CAN:SOC2

Analysis of the structure and dynamics of human society focusing on the development of culture, the socialization process, group behavior, social inequality, deviance, sexism, racism, and ageism, major social institutions, and human ecology. Emphasizes contemporary American society. **ADVISORY:** Eligible for English 250 and English 260. C-ID: SOCI 110

10155	Lec	MHG3	M Chap				3.0 M 0600- 0905
Above class meets at Morgan Hill Community site.							
10156	Lec	SS214	E Cervantes				3.0 W 0600- 0905
10157	Lec	HOL1	H Jimenez				3.0 TR 0945- 1105
Above class meets at the Hollister Briggs site.							
10158	Lec		L Padilla				3.0
10159	Lec	SS210	M Chap				3.0 MW 0400- 0520

**SOC 1B Introduction to Sociology: Social Problems**

**Transferable:** CSU, UC; CSU-GE:D0, IGETC:4J; GAV-GE:D2; CAN:SOC4

This course provides an overview of how sociologists understand, identify, and address social problems. Students will be introduced to and critically evaluate various theories to explain and analyze social problems, their presence in our lives, and the extent to which they can be defined as social problems. In addition to identifying contemporary social problems, students will explore the root causes of these social problems and search for potential solutions. Some issues that may be examined are: economic globalization, immigration, poverty, inequalities in educational and employment opportunities, race and gender inequality, and the decline in social connections. **ADVISORY:** Sociology 1A. C-ID: SOCI 115

10160	Lec	SS214	L Padilla				3.0 MW 0945- 1105
This service learning course involves community work.							

CRN	Type	Room	Instructor	Units	Days	Times	Dates
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**SOC 3 Sociology of Race, Ethnicity and Cultural Identity**

**Transferable:** CSU, UC; CSU-GE:D0, D3, IGETC:4J; GAV-GE:D2, F

This course is designed to introduce students to the basic sociological concepts and theories of race, ethnicity and cultural identity in U.S. society. Students will examine race, ethnicity and cultural identity as social constructs that permeate social structures and institutions, and how they change over time and space. Over the semester students will critically analyze the ways which race, ethnicity, class, and gender/sexuality continually shape people's lives and experiences. While the class focuses on U.S. societies, students will also critically compare and contrast race and ethnicity in other societies. **ADVISORY:** Eligible for English 250 and English 260.

10150	Lec	HOL5	H Jimenez				3.0 TR 0810- 0930
Above class meets at the Hollister Briggs site.							

**SOC 4 Sociology of Women and Men**

**Transferable:** CSU, UC; CSU-GE:D0, D4, IGETC:4J; GAV-GE:D2

This course is designed to introduce students to gender as a basic organizing principle of social life. Students will examine how gender is socially constructed and how these constructions affect self identity, interpersonal interactions, and inequality in society. Students will critically analyze the interactions of gender with race, class, and sexuality. **ADVISORY:** Eligible for English 250 and English 260.

10151	Lec	SS210	M Chap				3.0 MW 0230- 0350
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**SOC 10 Mass Media and Society**

**Transferable:** CSU, UC; CSU-GE:C2, D0, IGETC:4J; GAV-GE:C2, D2

This course helps us understand the 20th century revolution in mass media by focusing on the history, economics and social impact of the newspaper, book publishing, magazine, film, television, public relations, advertising and music industries. We will study audience, propaganda and mass communication theory; we will discuss new technology, ethnic media in the U.S., ethical issues and attempts to regulate or control the media. Honors students will complete more in-depth analysis of media issues, and will finish a media-related research project. This course is also listed as JOUR 10. This course has the option of a letter grade or pass/no pass. **ADVISORY:** English 250, English 260

10152	Lec	AR103	J Janes				3.0 MW 0810- 0930
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**SOC 21 Marriage and the Family**

**Transferable:** CSU; CSU-GE:E2; GAV-GE:E2

Survey of information for preparation for marriage, including dating, courtship, engagement, mate selection, gender roles and rules, adjustment and parenthood. The course will also cover the study of families and how they function. Special attention will be given to how our changing culture and work demands bring about added stress and change to the family, causing increased dysfunction and crisis. **ADVISORY:** Eligible for English 250 and English 260.

10154	Lec	SS214	G Hinn				3.0 TR 0945- 1105
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## SPANISH

**SPAN 1A Elementary Spanish**

**Transferable:** CSU, UC; CSU-GE:C2; GAV-GE:C2, F; CAN:SPAN2, SPAN SEQ A

Beginning course with emphasis on understanding and speaking Spanish; introduction to reading and writing Spanish. This course will also introduce students to Hispanic culture and institutions. This course has the option of a letter grade or pass/no pass.

10523	Lec	HOL4	D Perez				5.0 MTWR 0945- 1050
ARR TBA							
Above class meets at the Hollister Briggs site.							
10524	Lec	HU105	A Marques				5.0 MTWR 0830- 0935
ARR TBA							
10525	Lec	HU105	S Malone				5.0 MTWR 0230- 0335
ARR TBA							
10526	Lec	HU105	A Marques				5.0 MTWR 1120- 1225
ARR TBA							
10527	Lec	HU101	C Schalesky				5.0 MTWR 0400- 0505
ARR TBA							

**CRN Type Room Instructor Units Days Times Dates**

**SPAN 1B Elementary Spanish**

**Transferable:** CSU, UC; CSU-GE:C2, IGETC:6A; GAV-GE:C2, F; CAN:SPAN4, SPAN SEQ A

Continuation of Spanish 1A. Further development of the four skills of understanding, speaking, reading and writing Spanish. This course will continue to emphasize the study of Hispanic culture and institutions. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Spanish 1A or equivalent.

10542	Lec	HU105	S Malone	5.0	MTWR	0400-0505
	ARR		TBA			
10543	Lec	HOL4	D Perez	5.0	MTWR	0830-0935
	ARR		TBA			
Above class meets at the Hollister Briggs site.						
10545	Lec	HU105	A Marques	5.0	MTWR	0945-1050
	ARR		TBA			

**SPAN 2A Intermediate Spanish**

**Transferable:** CSU, UC; CSU-GE:C2, IGETC:3B, 6A; GAV-GE:C2, F; CAN:SPAN8, SPAN SEQ B

Review of basic structures through conversation and selected works of literature. Further expansion of patterns, vocabulary and idioms. Creative expression through discussion and composition. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Spanish 1B or equivalent.

10557	Lec	HU105	D Perez	5.0	MTWR	1250-0155
	ARR		TBA			

**SPAN 8A Conversational Spanish**

**Transferable:** CSU; GAV-GE:C2

This course is a beginning Spanish course, focusing on the Spanish sound system, basic grammar and vocabulary, and cultural elements. Although emphasis is on listening and speaking, basic reading and writing skills will be developed. This course has the option of a letter grade or pass/no pass.

10558	Lec	HOL2	I Polo	3.0	M	0600-0905
Above class meets at the Hollister Briggs site.						
10559	Lec	HU105	P Adams	3.0	W	0600-0905

**SPAN 12A Spanish for Spanish Speakers**

**Transferable:** CSU, UC; CSU-GE:C2, IGETC:6A; GAV-GE:C2, F

Through comparative analysis of selected literary works, the course develops an awareness of cultural and literary contributions from Mexico and other Spanish speaking societies. The course is taught in Spanish with emphasis on composition as a medium of expression. **ADVISORY:** Basic Spanish reading and writing skills.

10522			D Perez	5.0		
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**SPAN 23 Independent Study**

**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.

10547	Ind	HU110	A Marques	1.0		
10549	Ind	HU108	D Perez	1.0		
10555	Ind	HU110	A Marques	2.0		
10556	Ind	HU108	D Perez	2.0		

**ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you MUST log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email [disted@gavilan.edu](mailto:disted@gavilan.edu).

# Study in Spain this Summer!



**June 4 - June 29**

- Study the language and culture while living with a host family in Seville, Spain.
- Earn up to 5 units
- Approximately \$1,500 + airfare.

**For more information, visit [www.gavilan.edu/spanish](http://www.gavilan.edu/spanish), call (408) 848-4794 or email [amarques@gavilan.edu](mailto:amarques@gavilan.edu)**

**THEATRE ARTS / DRAMA / TELEVISION**

**THEA 2A Children's Theatre Repertory**

**Transferable:** CSU; GAV-GE:C1

This course focuses on formal dramatic presentations for child audiences. Activities will include acting, set design, costuming and makeup. **ADVISORY:** None. May be taken out of sequence.

10572	L/L	TH125	J Lawton-Haehl	2.0	TR	0900-1105
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**THEA 2B Children's Theatre Repertory**

**Transferable:** CSU; GAV-GE:C1

Preparation and performance of touring plays for young audiences. Special activities in creative dramatization, improvisation and script development will be studied. **ADVISORY:** None. May be taken out of sequence.

10573	L/L	TH125	J Lawton-Haehl	2.0	TR	0900-1105
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**THEA 3 El Teatro Campesino**

**Transferable:** CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1, F

Reading, viewing and discussing the work of writer/director Luis Valdez and El Teatro Campesino (The Farmworkers Theatre) is the focus of this course. It traces the historical development of the theatrical company from its creation in 1965 to the present. Students will read actos, plays and view theatrical productions performed by El Teatro Campesino. This course has the option of a letter grade or pass/no pass. **ADVISORY:** Eligible for English 250 and English 260.

10574			R Gonzalez	3.0		10/08/12 - 12/15/12
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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**THEA 4 Oral Interpretation****Transferable:** CSU, UC; CSU-GE:C1; GAV-GE:C1

An introduction to the analysis, preparation and dramatic presentation of literature, including classical and contemporary prose, poetry and drama. Students prepare, analyze, interpret and present great works of theatre and literature for an audience. This course is also listed as CMUN 2. ADVISORY: Eligible for English 250 and English 260.

10390	Lec	TH125	J Lawton-Haehl	3.0	TR	1120- 1240	
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**THEA 7 Theatre Appreciation****Transferable:** CSU, UC; CSU-GE:C1, IGETC:3A; GAV-GE:C1

This learning experience examines how theatre productions are staged and created. Elements of theatrical production including: writing, producing, directing, designing, and acting will be explored.

10575	Lec	TH125	C Booth	3.0	TR	0400- 0520	
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**THEA 12A Fundamentals of Acting and Performance****Transferable:** CSU, UC; CSU-GE:C1; GAV-GE:C1; CAN:DRAM8

This course explores the physical and psychological resources of the actor. Students achieve proficiency in individual and group contact, collaboration, theatre games, improvisation, basic theatre vocabulary, and sound and movement dynamics. Students emerge in formal scene presentations as well as critique live theatrical productions.

10560	L/L	TH125	J James	3.0	TR	1255- 0300	
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**THEA 12B Fundamentals of Acting and Performance****Transferable:** CSU, UC; GAV-GE:C1

This course explores the physical and psychological resources of the actor. Students achieve proficiency in individual and group contact, collaboration, theatre games, improvisation, basic theatre vocabulary, and sound and movement dynamics. Students engage in formal scene presentations as well as critique live theatrical productions. This course has the option of a letter grade or pass/no pass. May be repeated two times for credit. ADVISORY: Theatre Arts 12A.

10561	L/L	TH125	J James	3.0	TR	1255- 0300	
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**THEA 14 Stage Production****Transferable:** CSU, UC; GAV-GE:C1

An individualized course in technical theatre production for the performing arts. Areas of study include: scenery, lighting, props, costumes, sound, make-up, public relations/box office management or stage management. May be repeated until a maximum of 9 units are accrued. ADVISORY: Eligible for English 250 and English 260.

10562	Lab	TH125	W Klipstine	1.0	MW	1250- 0210	
10563	Lab	TH125	W Klipstine	2.0	MW	1250- 0250	
10564	Lab	TH125	W Klipstine	3.0	MW	1250- 0355	

**THEA 16 Television History and Practice****Transferable:** CSU; GAV-GE:C1

This course examines theories, history and development of television technology and current distribution practices. Programming genres and production techniques are analyzed, evaluated and compared with other societies as tools of mass communication. This course is also listed as MCTV 16. ADVISORY: Eligible for English 250 and 260.

10429	Lec	L1140	T Widdowson	3.0	MW	1120- 1240	
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CRN	Type	Room	Instructor	Units	Days	Times	Dates
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**THEA 17A Television and Video Workshop****Transferable:** CSU; GAV-GE:C1

An introduction to television and video technology, including pre-production, production and post-production techniques such as: camera work, studio equipment, lighting, audio plus off-line and on-line editing. This course is also listed as MCTV 17A. ADVISORY: Theatre Arts 16 Intro to TV or consent of instructor.

10434	L/L	L1140	E Montenegro L Valdez	3.0	TR	1250- 0315	
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**THEA 17B Television and Video Workshop****Transferable:** CSU; GAV-GE:C1

Emphasis placed on production and post-production techniques in video production. Student knowledge and skills are increased by participating in live to tape projects. May be repeated twice for credit. This course is also listed as MCTV 17B. ADVISORY: Completion of Theatre Arts 17A.

10435	L/L	L1140	E Montenegro L Valdez	3.0	TR	1250- 0315	
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**THEA 19 Television and Film Acting****Transferable:** CSU, UC; GAV-GE:C1

Theory and practice of acting for film and television. Students will learn basic performance techniques for the camera. Learning experiences include projects in broadcasting, reporting, commercials, public service announcements (PSA), comedy and drama. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. This course is also listed as MCTV 19.

10437	L/L	L1140	R Gonzalez J James	3.0	TR	1120- 1240	
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**THEA 20 Introduction to Scriptwriting****Transferable:** CSU; CSU-GE:C1

An introductory course on script development, writing and formatting for broadcast television and film production. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: English 250

10565			R Gonzalez	3.0		10/08/12 - 12/15/12	
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**THEA 21 Mexican Dance and Folklore****Transferable:** CSU, UC; GAV-GE:C1, F

Selected regional dances of Mexico, taught for technical and cultural understanding. Emphasis is given to the origin, development and styling of the material. Students are afforded the opportunity of appearing in performances. May be repeated until a maximum of 8 units are accrued.

10566	L/L	TH125	J Lawton-Haehl B Valles	2.0	S	0930- 1230	
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**THEA 22 Field Work and Service****Transferable:** CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. REQUIRED: Learning contracts must be filled out and signed by the student and the supervising instructor.

10567	Fld Ex	L1140	M Abad	1.0			
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**CRN Type Room Instructor Units Days Times Dates**

**THEA 23 Independent Study**

**Transferable:** CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. **REQUIRED:** The study outline prepared by the student and the instructor must be filed with the department and the dean.

10568	Ind	TH125	M Abad	1.0
10569	Ind	TH125	J Lawton-Haehl	1.0
10570	Ind	TH125	M Abad	2.0
10571	Ind	TH125	J Lawton-Haehl	2.0

**THEA 98 Special Topics**

**Transferable:** CSU

Special topics courses examine current problems or issues of interest to students within a specific discipline area. For topical content information, consult with the appropriate department chairperson. For transfer status, check with a counselor. This course may have the option of a letter grade or pass/no pass.

10576	Lec	LI140	E Montenegro	1.0
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**VOCATIONAL PREP STUDENTS: DISABILITY**

**AE 600 Vocational Training I**

**Transferable:** No

Prevocational skills for adults with impaired cognitive functioning. Entry level work preparation is emphasized. Skills taught include basic work routine orientation, communication skills, job ability assessment, and self-management skills.

10249	Lab	HOPEH	C Brown		Open Entry/Open Exit
Above class meets off-campus: HOPE Services, 650 San Benito St. Suite #120, Hollister.					
10251	Lab	LI117	L Franklin		Open Entry/Open Exit
10252	Lab	HOPEG	T Merrill		Open Entry/Open Exit
Above class meets off-campus: HOPE Services, 8855 Murray Ave., Gilroy.					
10253	Lab	MHG3	T Merrill	M	0810- 1115
Above class meets at Morgan Hill Community site. Students are required to register with a DRC Counselor for this section. Contact the Disability Resource Center office (LI 117).					
10254	Lab	LI171	T Merrill	TR	0910- 1010
Students are required to register with a DRC Counselor for this section. Contact the Disability Resource Center office (LI 117).					
10255	Lab	LI117	C Brown	W	0910- 0400
Students are required to register with a DRC Counselor for this section. Contact the Disability Resource Center office (LI 117).					
10256	Lab	APE101	K Sato	TR	1010- 1110
Students are required to register with a DRC Counselor for this section. Contact the Disability Resource Center office (LI 117).					
10257	Lab	APE120	C Brown	TR	1120- 1240
Students are required to register with a DRC Counselor for this section. Contact the Disability Resource Center office (LI 117).					

**AE 602 Vocational Training III**

**Transferable:** No

Practical training and on-the-job work experience for students with disabilities. This course also provides preparation for entry level employment utilizing a number of work alternatives and settings.

10258	Lab	HOPEG	T Merrill		Open Entry/Open Exit
Above class meets off-campus: HOPE Services, 8855 Murray Ave., Gilroy. Open Entry/Open Exit					
10259	Lab	HOPEH	C Brown		Open Entry/Open Exit
Above class meets off-campus: HOPE Services, 650 San Benito St. Suite #120, Hollister. Open Entry/Open Exit					
10260	Lab	LI117	L Franklin		Open Entry/Open Exit

**CRN Type Room Instructor Units Days Times Dates**

**AE 603 Vocational Training IV**

**Transferable:** No

AE 603 is a job readiness course which provides opportunities for individuals with disabilities to participate in service-learning activities and job readiness training leading to job development and placement in a community setting.

10261	Lab	MHG5	T Merrill	F	0945- 1250
Above class meets at Morgan Hill Community site. Students are required to register with a DRC Counselor for this section. Contact the Disability Resource Center office (LI 117). Open Entry/Open Exit					

**AE 605 Vocational Training VI**

**Transferable:** No

This course is designed for students with disabilities. The purpose of this course is to improve the student's ability to participate in the community, by increasing independence through acquisition of survival vocabulary, structured practice in functional reading utilizing phonics and content recognition, and increased enjoyment in reading for pleasure. Students will read stories written or revised specifically for adults with limited reading skills.

10262	L/L	APE120	C Brown	R	1250- 0210
Students are required to register with a DRC Counselor for this section. Contact the Disability Resource Center office (LI 117).					

**AE 613 Independence Training IV**

**Transferable:** No

This course is designed for students with disabilities. The purpose of this course is to improve the student's ability to build math competencies related to independence in daily living and the work site. The focus of the class is basic computation, consumer awareness, money management, banking and purchasing.

10263	L/L	APE120	C Brown	T	1250- 0210
Students are required to register with a DRC Counselor for this section. Contact the Disability Resource Center office (LI 117).					

**AE 636 Adapted Physical Education**

**Transferable:** No

An individualized program of adapted physical education activities designed to meet the needs of students who have physical limitations or disabilities. The course assists in the development and appreciation of physical activity as a regular planned contribution to one's overall well-being. This course is for the non-matriculating student, is not graded and is without college credit. **ADVISORY:** Students must be able to document a physical disability.

10264	Lab	GYPOOL	K Sato		Open Entry/Open Exit
10265	Lab	LOADCS1	J Maringer-Cantu	MWF	0945- 1055
K Sato Open Entry/Open Exit					
Above class meets off-campus: Live Oak Adult Day Services, 651 West Sixth St., Gilroy.					
10266	Lab	LOADCS1	J Maringer-Cantu	TR	0945- 1105
Above class meets off-campus: Live Oak Adult Day Services, 651 West Sixth St., Gilroy. Open Entry/Open Exit					

**WATER RESOURCES MANAGEMENT**

**WTRM 102 Beginning Water / Wastewater / Distribution Math**

**Transferable:** CSU

This course covers basic math concepts used in the water- wastewater-distribution industry. Topics include industry standard formulas, conversion factors, fractions, decimals, percentages, ratios, area and volume. **ADVISORY:** Eligible for Mathematics 205.

10830	Lec	PB7	L Simmers	3.0	W	0600- 0905
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**CRN Type Room Instructor Units Days Times Dates**

**WTRM 105 Water Distribution 1**

**Transferable:** CSU

This is a comprehensive course that teaches basic principles of operation and maintenance of a water distribution system. It course covers the sources of water; principles of design; installation, operation and maintenance of pipes, pumps, valves, meters, and other regulated hydraulic units. Operation and maintenance safety considerations are emphasized. This course is designed to prepare the student to take the State of California Water Distribution Operator exam. **ADVISORY:** WTRM 101 Introduction to Water-Wastewater Technology; WTRM 102 Beginning Water-Wastewater Mathematics.

10832	Lec	PB7	M Magretto	3.0	T	0600-0905
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**WTRM 107 Beginning Wastewater Treatment Operations**

**Transferable:** CSU

This course covers an introduction to the operations and maintenance of a wastewater treatment facility. Topics include industry careers, certifications, advanced wastewater treatment methods, valves and equipment, as well as industry standard math formulas and conversion factors. **ADVISORY:** Eligible for Math 205.

10833	Lec	PB7	J Hartley	3.0	R	0600-0905
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**WTRM 118 Introduction to Occupational Health and Safety**

**Transferable:** CSU

This course covers the fundamentals of the health and safety associated with water treatment, distribution and waste water treatment operations. Subjects covered include introduction to safety, confined space, lockout- tagout, respiratory protection, heat stress, fall protection and traffic control. Each section will satisfy existing Cal OSHA and other water industry related training requirements.

10888	Lec	PB7	T Dashell	3.0	M	0600-0905
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**WORK EXPERIENCE**

**CWE 190 Occupational Work Experience**

**Transferable:** CSU

Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA. **REQUIRED:** Declared vocational major.

10230	Wrk Ex LI101A	S Sweeney	1.0
10763	Wrk Ex LI101A	S Sweeney	2.0
10764	Wrk Ex LI101A	S Sweeney	3.0
10765	Wrk Ex LI101A	S Sweeney	4.0

**CWE 192 General Work Experience Education**

**Transferable:** CSU

General work experience for students who have a job unrelated to their major. General work experience is supervised employment which is intended to assist students in acquiring desirable work habits, attitudes and career awareness. A training plan is developed cooperatively between the employer, college and student. (P/NP grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA.

10766	Wrk Ex LI101A	S Sweeney	1.0
10768	Wrk Ex LI101A	S Sweeney	2.0
10769	Wrk Ex LI101A	S Sweeney	3.0
10770	Wrk Ex LI101A	S Sweeney	4.0

**Public Safety Careers**



Gavilan College is a member of the South Bay Regional Public Safety Training Consortium. This consortium is funded by all colleges regionally to provide vocational specific training which may require special facilities, special training conditions or is presented outside of schedules of regular college classes.

Gavilan College, in partnership with the County of Santa Clara offers public safety training for careers in Law Enforcement and Probation. Classes are held at the Harold Holden Justice Training Center in Morgan Hill.

For more information contact:

Clay Fontes, Sr. Training Specialist  
Santa Clara County Sheriff's Office  
(408) 201-7643



- CAREERS IN:**
- LAW ENFORCEMENT PROBATION OFFICER
  - CORRECTIONS OFFICER
  - FIRE TECHNOLOGY DISPATCHER
  - JUVENILE HALL COUNSELOR

[www.gavilan.edu/aj](http://www.gavilan.edu/aj)  
or call (408) 270-6458

Gavilan College has been providing quality Administration of Justice education and training for over 40 years. If you want to begin your career in Law Enforcement, go to the same place where thousands of Northern California law enforcement officers got their start!

[www.theacademy.ca.gov](http://www.theacademy.ca.gov)

**GED Preparation class now offered on campus**

In order to receive federal financial aid, students must have a high school diploma, or GED. Sign up today, see page 85 for details.

This class is open entry/open exit and **FREE** of charge.



CRN Type Room Instructor Units Days Times Dates

# Noncredit Classes

ALL NONCREDIT CLASSES ARE OPEN ENTRY / EXIT AND **FREE** OF CHARGE.

**NO QUIZZES!  
NO TESTS!  
NO LETTER GRADES!  
NO FEES!**

## ALLIED HEALTH

**AH 793 Personal and Career Development**

**Transferable:** No

A wide variety of lectures on general themes offered to students throughout the academic year who want short-formatted content to augment their personal, academic and career development. General themes to be explored are: Communication, Interpersonal Skills, Pre-employment, Decision-Making, Financial Literacy, Career and Personal Development and Self-Management with Nutrition. This noncredit course is a combination of lecture, self-assessments, group activities and individual modules.

10905 Lab CLASS S Sweeney

## ENGLISH

**ENGL 749 Writers' Workshop**

**Transferable:** No

Writers' Workshop is an open enrollment class that allows community members and students from all disciplines to participate in a regularly scheduled, instructor-facilitated writing response group. Activities include focused response to participants' writing, generative writing games and prompts and interaction with visiting writers and scholars.

10910 Lec LI120 K Smith W 0130- 0230

**ENGL 756 GED Preparation**

**Transferable:** No

This course is designed to prepare the student to pass the five General Education Development (GED) tests in Writing, Social Studies, Science, Literature and Mathematics. English grammar and usage, reading comprehension, writing, vocabulary and computational skills are emphasized. The course is designed for students who are 18 years of age or older and elect to take the High School Equivalency Examination. This course may be repeated three times.

10897 Lab HOL1 M Serrano S 0830- 1230  
Above class meets at the Hollister Briggs site.  
10898 Lab HOL4 STAFF S 0830- 1230  
Above class meets at the Hollister Briggs site. This class is taught in Spanish.  
10911 Lab SS 205 E Yu Costa T 0500- 0900  
Lab SS 205 E Yu Costa S 0800- 1200

CRN Type Room Instructor Units Days Times Dates

THIS PROGRAM IS OPEN TO ALL STUDENTS AND CURRENTLY OFFERS VARIOUS CLASSES OF INTEREST TO THE COMMUNITY.

REGISTRATION WILL TAKE PLACE IN THE ADMISSIONS & RECORDS OFFICE OR IN CLASS ON THE FIRST DAY OF THE COURSE. STUDENTS SHOULD CONTACT

DEBRA CASELLA IN THE NONCREDIT OFFICE DIRECTLY WITH ANY QUESTIONS AT (408) 852-2824.

## ENGLISH AS A SECOND LANGUAGE

**ESL 702A ESL Citizenship**

**Transferable:** No

This course is designed for second language learners that want to prepare for the United States Citizenship test given by the Department of Immigration and U. S. Naturalization Services. The focus will be on communicative English skills and knowledge of American History and Government required for passing the test to become a citizen of the United States. Readings are at the high-beginning/ low-intermediate ESL level and will focus on the historical period beginning in the 1600's on through to 1980.

10877 Lec HOL6 D McMullen T 0600- 0900  
Above class meets at the Hollister Briggs site.  
10878 Lec STF1 D Stuker TR 0600- 0730  
Above class meets off-campus at the St. Frances Building in Gilroy.  
10879 Lec MHG3 E Yu-Costa R 0600- 0900  
Above class meets at Morgan Hill Community site.

**ESL 704A ESL for the Workplace**

**Transferable:** No

This is part A of a content-based integrated skills course for ESL students who want to prepare for immediate entry into the job force. Students expand their language skills within the realm of the work world and specific vocational career of interest while also developing the soft skills needed in the workplace. This course is a combination of lecture, lab, and self-paced instruction. This course may be repeated three times.

10907 Lab CTC1 L Rivoallon MWF 0900- 1100  
Above class meets off campus at the GUSD/Gavilan Computer Tech Center Room 1 in Gilroy.  
10908 Lab SVALLYE7 M Vargas-Padilla TR 0600- 0900  
Above class meets off-campus at the South Valley Middle School in Gilroy. Call (408) 852-2824 for room information.

**ESL 775 ESL Literacy I**

**Transferable:** No

This is a pre-ESL survival course that is designed for students with very limited reading/writing skills. The focus is on letter formation, sight-sound recognition and decoding skills. ADVISORY: Placement by the CASAS test.

10894 Lec LLC E Yu-Costa MWF 0815- 0945  
Above class meets off-campus at the Learning and Loving Center in Morgan Hill.  
10895 Lec ROH M Rodriguez-Juarez MW 0600- 0830  
Above class meets off-campus at R.O. Hardin School in Hollister. Call (408) 852-2824 for room information.



**ONLINE CLASSES:** You must have an email account to take this course. Start your course by going to <http://www.gavilan.edu/disted>. Unless you have made prior arrangements with the instructor, you **MUST** log on by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email [disted@gavilan.edu](mailto:disted@gavilan.edu).



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**CRN Type Room Instructor Units Days Times Dates**

**ESL 777 ESL Lifeskills 1**

**Transferable:** No

This is the first course in a series of survival English classes for students with very little oral or written English competency. It will give students basic vocabulary and familiarity in life skill areas such as the family, food, health, and occupations to manage in the real world. The course emphasizes oral communication and integrates listening, speaking, reading, and writing. **ADVISORY:** Placement into ESL Lifeskills by the CASAS placement test.

10880	Lec	ROH	C Annotti		MW	0600- 0830
Above class meets off-campus at R.O. Hardin Elementary School in Hollister. Call (408) 852-2824 for room information.						
10881	Lec	HOL1	H Manson		WF	0900- 1130
Above class meets at the Hollister Briggs site.						
10882	Lec	CALAVR	J Villicana		MF	0600- 0730
	Lec	CALAVR	J Villicana		W	0530- 0730
Above class meets off-campus at Calaveras Elementary School in Hollister. Call (408) 852-2824 for room information.						
10883	Lec	MHG4	L Bowles Hasbany		TR	0630- 0900
Above class meets at Morgan Hill Community site.						
10884	Lec	CTC1	M Rodriguez-Juarez		TR	0900- 1130
Above class meets off-campus at the Gavilan/GUSD Computer Tech Center Room 1 in Gilroy.						

**ESL 778 ESL Lifeskills 2**

**Transferable:** No

This is the second course in a series of classes in survival English for students with very little oral or written English competency. It will give students basic vocabulary and familiarity in life skill areas such as the family, food, health, and occupations to manage in the real world. The course emphasizes oral communication and integrates listening, speaking, reading, and writing. **ADVISORY:** Placement into ESL Lifeskills by the CASAS placement test and successful completion of ESL 777.

10886	Lec	SBCL	G Segovia-Avalos		TR	0900- 1130
Above class meets off-campus at the San Benito County Library in Hollister.						
10887	Lec	SUNNY	M Rodriguez-Juarez		TR	0600- 0830
Above class meets off-campus at Sunnyslope Elementary School in Hollister. Call (408) 852-2824 for room information.						

**ESL 779 ESL Lifeskills 3**

**Transferable:** No

This is the third in a series of classes in survival English for students with little oral or written English competency. It will give students expanded basic vocabulary and familiarity in life skill areas such as the weather, transportation, employment, and American holidays and customs to manage in the real world. The course emphasizes oral communication and integrates listening, speaking, reading, and writing. **ADVISORY:** Placement into ESL Lifeskills by the CASAS placement test and successful completion of ESL 778.

10889	Lec	MHG8	L Bowles Hasbany		TR	0900- 1130
Above class meets at Morgan Hill Community site.						
10890	Lec	CTC3	S Morley		MW	0630- 0900
Above class meets off-campus at the Gavilan/GUSD Computer Tech Center Room 3 in Gilroy.						
10891	Lec	CTC3	S Morley		MW	0900- 1130
Above class meets off-campus at the Gavilan/GUSD Computer Tech Center Room 3 in Gilroy.						
10892	Lec	CALAVR	J Villicana		MF	0730- 0900
	Lec	CALAVR	J Villicana		W	0730- 0930
Above class meets off-campus at Calaveras Elementary School in Hollister. Call (408) 852-2824 for room information.						

**ESL 780 ESL Lifeskills 4**

**Transferable:** No

This is the fourth course in a series of survival English for students with little oral or written English competency. It will give students expanded basic vocabulary and familiarity in life skill areas such as weather, transportation, employment, and American holidays and customs to manage in the real world. The course emphasizes oral communication and integrates listening, reading, writing. **ADVISORY:** Placement into ESL Lifeskills by the CASAS placement test and successful completion of ESL 779.

10893	Lec	HOL2	C Coutu		WF	0630- 0900
Above class meets at the Hollister Briggs site.						

**CRN Type Room Instructor Units Days Times Dates**

**GUIDANCE**

**GUID 700 Online Basic Academic Skills**

**Transferable:** No

This course is designed for elementary students who want to improve their basic academic skills through the use of appropriate online software. The online program is a comprehensive resource for diagnosing and remediating students' basic skill. Modules include: Reading (Comprehension and Vocabulary), Language Arts, Math, Science, and Writing. Course content is based on individual student need. This course may be repeated.

10903			J Maringer-Cantu			Open Entry/Open Exit
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**HUMANITIES**

**HUM 767 Film Classics**

**Transferable:** No

This class is designed to study the facts, fantasy, history and trivia of classic and modern films. The background and history of each film and its performance will be compared and contrasted.

10896	Lab	PLY	G Richards		W	0200- 0500
Above class meets off-campus at the Morgan Hill Playhouse.						

**LIBRARY**

**LIB 732 Introduction to Online Gavilan**

**Transferable:** No

Introduction to the online classes and student services at Gavilan College. This course will show students how to log into their online courses, find lectures, assignments and exams, take part in online class discussions, submit attachments, and view their grades. The course will also cover all the online student services available to the distant student, including counseling, library resources, records and grades, financial aid, tutoring and technical support.

10900			S Lawrence			Open Entry/Open Exit
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**MUSIC**

**MUS 763 Music Encounters**

**Transferable:** No

A class for older adults that provides musical activities to stimulate and sustain their auditory function, discernment of sounds and manual dexterity. Students will enjoy music, new and old, by listening, singing, playing and creating music in a group setting.

10901	Lec	SOLB7	A Quartuccio		W	0655-1000
Above class meets off-campus at Solorsano Middle School room B7 in Gilroy.						
10902	Lec	MU101	B Ruggles		T	0655-1000

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# ROP 408-848-4816

Regional Occupational Program (ROP) training is offered to residents of Santa Clara and San Benito Counties by the Santa Clara County Office of Education. Some classes are offered at Gavilan College, through which you may earn high school or college credit, and upon completion may be eligible for advanced placement at Gavilan College. ROP provides students with training to secure jobs, upgrade skills, or prepare for advanced career education. Students must be 16 years of age or older to participate. Classes are free for both high school students and adults. Gavilan College fees are charged for Gavilan College credit. ROP classes may have additional fees for textbooks and supplies. Students enrolled in ROP classes do not qualify for Financial Aid.



## Fall Classes

### ROP Accounting

#### General Office Accounting

This course is designed to prepare students for entry-level office accounting positions. Emphasis is on practical accounting applications. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 205. For college credit, enroll in Gavilan's ACCT 103.

Room	Instructor	Day	Time
BU 103	T Ratchford	W	0220-0525

#### Payroll Accounting

This is an introductory course in payroll accounting. Topics include: payroll laws and regulations, computation of wages and salaries, Social Security taxes, income tax withholding, employer taxes, payroll tax filing and reporting, and other related topics. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 205, completion of Accounting 101. For college credit, enroll in Gavilan's ACCT 105.

Room	Instructor	Day	Time
MHG 5	W. Fachner	T	0600-0905

Class meets at Morgan Hill Community Center

#### Computerized Accounting - QuickBooks

An introduction to computer-assisted accounting. Hands-on use of a microcomputer menu-driven accounting package to do general ledger, sales journal, cash receipts journal, cash payments journal, purchases journal, payroll, receivables, payables and related financial reports. This course has the option of a letter grade or pass/no pass. Repeatable whenever a new software package is adopted. This course is also listed as CSIS 120. ADVISORY: CSIS 1 or CSIS 2 or the equivalent computer experience. ACCT 20 or ACCT 101 or ACCT 103 or ACCT 105 or the equivalent accounting experience. For college credit, enroll in Gavilan's ACCT 120.

Room	Instructor	Day	Time
BU 111	T. Rachford	R	0600-0905

### ROP Business Office Technology

#### Medical Terminology for the Office

This course introduces fundamentals of medical word building used in the health profession (prefixes, word roots, suffixes and abbreviations) as well as review of body systems, with emphasis on analysis, definition, spelling and pronunciation. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260. For college credit, enroll in Gavilan's BOT 180.

Room	Instructor	Day	Time
MHG3	D.Knapp	T	0300-0555

Class meets at Morgan Hill Community Center

BU120	D Knapp	R	0600-0905
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#### Medical Billing - MediSoft

This course in computerized billing procedures for a medical office uses MediSoft software. Students will learn the patient billing features of this software and complete a capstone simulation giving them hands-on realistic medical front office practice. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: Eligible for English 250. Some computer experience. For college credit, enroll in Gavilan's BOT 181.

Room	Instructor	Day	Time
BU110	D Knapp	W	0600-0905

## ROP Dental Assisting Short-term Training Program

#### Location:

ROP-South, 700 West 6th Street, Ste. F, Gilroy

#### Online Registration ONLY: 25 spaces available

Wednesday, August 1, 2012 at 8 a.m.

Follow link from <http://sccoe.org/depts/scrop/>

#### Class dates and times:

September 4, 2012-January 25, 2012

Mon-Fri, 9:30 am - 3:00 pm

**Vaccine Requirement:** At the time of payment, you must provide documentation that indicates the Hepatitis B injection series has been completed or started. You will not be admitted into the program without documentation.

#### Call the ROP Main Office at

**(408) 842-0361**

for more information.

*This course includes instruction in chairside assisting as well as x-ray certification.*

#### Cost:

Textbook: 80.00  
Course Fee 595.00  
Total Cost of program: \$ 675.00

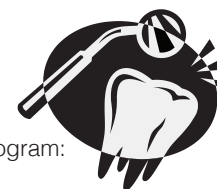
No refunds

Price subject to change

Students must provide 2 smocks and appropriate shoes

Cash, check, MasterCard and Visa accepted.

Students who have a check returned for insufficient funds will be dropped.





**ROP Clinical Medical Assisting**

**Basic Clinical Medical Assisting**

Course provides instruction to clinical medical assisting. Emphasizes principles, understanding of skills necessary to perform basic clinical medical assisting procedures safely and effectively. PREREQUISITE: Eligible for English 250, English 260, and Mathematics 205.

Room	Instructor	Day	Time
HOB114	D Comella-Hilde	MTW	1250-0420

**ROP Computer Applications**

**Computer Literacy - MS Office**

An introduction to terminology, design, operation for the novice user. Student will gain experience using the Internet for searches and email. They will complete projects using various software including word processing, spreadsheets, database, presentation graphics, and integration. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260; completion of CSIS 122. For college credit, enroll in Gavilan's CSIS 1.

Room	Instructor	Day	Time
BU111	S Gaffney	MW	0900-1105 10/17/12 - 12/05/12
BU110	S Gaffney	T	0630-0830 09/20/12-12/06/12

**Spreadsheet - MS Excel**

Introduction to the computer spreadsheet software. A hands-on approach to learning terms, commands, and applications of a spreadsheet program. This course will help prepare students for taking the Excel MOUS (Microsoft Office User Specialist) exams. This course has the option of a letter grade or pass/no pass. May be repeated once for credit when the software changes. Also listed as ACCT 121. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience. For college credit, enroll in Gavilan's CSIS 121.

Room	Instructor	Day	Time
HOL3	F Mendez	W	0400-0600 Class meets at the Hollister Briggs site.

**Word Processing - MS Word**

This introductory course for word processing with Windows is designed for business and non-business majors. Students will develop word processing skills to create a document, select and edit text, move and copy text, use the spelling, grammar, and thesaurus features, format text, and create headers and footnotes for a research paper. This course has the option of a letter grade or pass/no pass and may be repeated for credit when the software changes. ADVISORY: Eligible for English 260 and basic keyboarding skills. For college credit, enroll in Gavilan's CSIS 126.

Room	Instructor	Day	Time
HOL3	F Mendez	M	0600-0905 Class meets in Hollister, Briggs Building
MHG8	F Mendez	F	0900-1050 Class meets at Morgan Hill Community Center

**ROP Nursing Assistant**

**Fundamentals of Nursing-Convalescent**

A course to provide a basic introduction to patient care in the convalescent setting. Emphasizes principles, understanding and skills necessary to perform basic nursing procedures safely and effectively. Includes introduction to health care, planning, safety, infection control, personal care, basic procedures, rehabilitation, nutrition and clients' rights and needs. At the completion of this course students will qualify for state certification as a nursing assistant. PREREQUISITE: Eligible for English 250 and English 260. Clearance from the Department of Health Services (Form HS283), fingerprint card, and health clearance required prior to clinical placement. Health and fingerprint clearance required prior to clinical placement. Uniform, shoes, watch, and stethoscope required. Clinical in Morgan Hill or Hollister, as assigned. For college credit, enroll in Gavilan's AH 180.

Room	Instructor	Day	Time
HOB114	M Machado	MT	0900-1200 (Lec)
HOB114	M Machado	W	0630am-0100pm (Lab)
HOB114	M Machado	MT	0900-1200 (Lec)
HOB114	M Machado	R	0630am-0100pm (Lab)

**ROP Additional locations**

All day classes offered at high school locations are part of the regular high school schedule. Adults are admitted on a space-available basis by contacting the high schools.

**ROP Instructional Services  
Gilroy - 408-842-0361**  
Dental Assisting

**San Andreas High School  
831-637-9269**  
Computer Bus. Applications

**Anzar High School  
831-623-7660**  
Audio Video Publishing/Multi-Media, Photography

**Central Continuation  
High School  
408-201-6300**  
Computer Business Apps

**San Benito High School  
831-637-5831, ext. 185**

Advanced Art AP  
Advanced Multi-Media  
Ag. Fabrication-Construction  
Architectural Design  
Art Metal Design  
Auto Mechanics  
Cabinet Making  
Careers w/Children  
Child Development/Vocational  
Commercial Art  
Computer Aided Drafting/C.A.D.  
Computer Applications  
Computer Maintenance  
Floriculture  
Food Service/Restaurant  
Careers  
Metals Fabrication  
Sales Marketing  
Sports Medicine

**Ann Sobrato High School  
408-201-6200**

Advanced Multi-Media  
Agriculture Construction  
Art & History of Floral Design  
Commercial Advanced  
Photography  
Commercial Art  
Environmental Horticulture  
Graphic Design  
Veterinary Science  
Visual Communications  
(Digital Media)

**Christopher High School  
408-843-4124**

Digital Design & Animation I & II  
Professional Dance

**Gilroy High School  
408-847-2424**

Advanced Auto Technology  
Art & History of Floral Design  
Biotechnology  
Culinary Arts  
Commercial Photography  
Computer Business Applications  
Criminal Justice  
Marketing & Merchandising  
Sports Medicine I & II  
Veterinary Science

**Live Oak High School  
408-201-6129 or 408-201-6111**

Advanced Multi-Media  
Art & History of Floral Design  
Cabinetmaking  
Construction Technology  
Fashion Design  
General Merchandising & Mktg  
Graphics Technology  
Veterinary Science  
Visual Comm. (Digital Media)  
Technical Writing  
Wood Sculpture/Design

**GAVILAN COLLEGE**  
  
**COMMUNITY EDUCATION**

- **Short-term**
- **Not-for-credit**
- **in-person and online**



[www.GavilanCE.com](http://www.GavilanCE.com)

**408-852-2801**

**Room CJ 500**

## Career Training Programs

- Advanced Water Distribution
- Basic Water Distribution
- Backflow Prevention
- Paralegal
- Pharmacy Technician
- Fundamentals of Supervision
- Veterinary Technician
- Personal Trainer

.....**plus a great variety of activity, skills, and just-for-fun classes, including.....**

- Motorcycle Training*
- Notary Public*
- Cooking*

## San Jose State University Fall Telecourses

**408-924-3624, 408 848-4719**

- These courses are offered by San Jose State University, and take place on the Gavilan College campus.
- There is a \$25 site fee per class to be paid to Gavilan College.
- Classes meet in Li100.
- Orientation via video conference will be held in Li100.

Course #	Title	Day	Time	Instructor
EDCO 215	Introduction to Counseling & Guidance	M	1600-1845	Beach
EDCO 266	Education & Career Planning	M	1900-2145	Williams
EDCO 267	Practicum in Lifespan and Career Development	T	1600-1845	Ogimachi
EDCO 227	Dynamics of Community & School Relations	T	1900-2145	Gonzales
EDCO 248	Dynamics of Behavior & Development	W	1600-1845	Davidson-Cathey
EDCO 288	Seminar: Counseling Theory & Practice	W	1900-2145	Mrasz
EDCO 286	Theory of Organizational Change	R	1600-1845	Berta
EDCO 221	Research Seminar in Education	R	1900-2145	Beach

**Important Dates:**

Wednesday, August 22  
 Monday, December 10

First Day of Instruction  
 Last Day of Instruction

## Fall 2012 Short Term classes

CRN	Crse	Title	Units	Days	Time	Dates	Instructor
10725	CSIS 1	COMPUTER LITERACY	BU 111	2 MW	9:00A - 11:05A	Aug 29 - Oct 15	Gaffney
10839	CSIS 6	WEBPAGE AUTH I	ONLINE	2		Aug 29,- Oct 23,	Howell
10849	CSIS 8	INTRO TO INTERNET	ONLINE	1		Aug 29 - Oct 19	Venable
10841	DM 6	WEBPAGE AUTH I	ONLINE	2		Aug 29,- Oct 23	Howell
10382	CMUN 1A	INTRO PUBLIC SPEAK	PB 1	3 TuWTh	2:20P -5:55P	Aug 29- Sept 27	Besson-Silvia
10534	KIN 61	SWIM FOR FITNESS	GY POOL	0.5 TuTh	5:15P -6:35P	Aug 29 - Oct 18	Dodd
10842	LIB 6	WEBPAGE AUTH I	ONLINE	2		Aug 29,- Oct 23	Howell
10616	CD 219	SPANISH INTRO TO CD	BU 103	1 Tu	6:00P -9:05P	Sept 6 - Oct 11	Hori-Garcia
10788	CSIS 124	WINDOWS FUND	HOL 3	1 MW	9:00A -11:05A	Sept 10 - Oct 3	Bryson
10720	CSIS 2L	COMP/BUSNS LAB	HOL 3	1 MW	11:20A -1:20P	Sept 10 - Dec 5	Bryson
10831	CSIS 3	RESEARCH SKILLS	ONLINE	2		Sept 10 - Nov 3	Sargent
10829	LIB 3	RESEARCH SKILLS	ONLINE	2		Sept 10 - Nov 3	Sargent
10234	ACCT 121	SPREADSH-MS EXCL	BU 111	2 W	11:20A -2:10P	Sept 12 - Dec 5	Conrey
10235	CSIS 121	SPREADSH-MS EXCL	BU 111	2 W	11:20A - 2:10P	Sept 12 - Dec 5	Conrey
10738	CSIS 1	COMPUTER LITERACY	BU 110	2 Tu	6:30P - 8:30P	Sept 20 - Dec 6	Gaffney
10728	CSIS 10	BASIC PROGRAMMING	HOL 3	2 F	9:00A - 12:05P	Sept 21 - Dec 14	Thompson
10787	CSIS 124	WINDOWS FUND	BU 111	1 Tu	12:50P - 2:25P	Sept 25 - Nov 20	Milar
10376	CMUN 1A	INTRO PUBLIC SPEAK	PB 1	3 TuWTh	2:30P - 5:50P	Oct 2 - Nov 1	Waddell
10712	AH 16	IV THERAPY	HOB 102	1 F	9:00A - 4:30P	Oct 4 - Oct 5	Amaro
10423	CD 16	EXPLO MATH W/CHLD	CDC 100	1 F	6:00P - 9:05P	Oct 5 - Oct 13	Muscari
10423	CD 16	EXPLO MATH W/CHLD	CDC 100	0 Sat	9:00A - 4:30P	Oct 5 - Oct 13	Muscari
10767	BOT 191A	WORKPLACE SKILLS	HOL 3	1 M	1:30P - 3:20P	Oct 8 - Dec 3	Mendez
10565	THEA 20	INTRO SCRIPTWRIT	ONLINE	3		Oct 8 - Dec 15	Gonzalez
10574	THEA 3	EL TEATRO CAMPESINO	ONLINE	3		Oct 8 - Dec 15	Gonzalez
10785	GUID 191A	WORKPLACE SKILLS	HOL 3	1 M	1:30P - 3:20P	Oct 8 - Dec 13	Mendez
10789	CSIS 124	WINDOWS FUND	HOL 3	1 W	1:30P - 3:35P	Oct 10 - Dec 5	Mendez
10791	CSIS 126	WORD PROC-MS WRD	HOL 3	2 MW	9:00A - 11:05A	Oct 10 - Dec 5	Bryson
10844	BOT 191A	WORKPLACE SKILLS	MHG 8	1 F	11:30A - 1:20P	Oct 12 - Dec 14	Mendez
10845	GUID 191A	WORKPLACE SKILLS	MHG 8	1 F	11:30A - 1:20P	Oct 12 - Dec 7	Mendez
10727	CSIS 1	COMPUTER LITERACY	BU 111	2 MW	9:00A - 11:05A	Oct 17 - Dec 5	Gaffney
10840	CSIS 6	WEBPAGE AUTH I	ONLINE	2		Oct 17 - Dec 11	Howell
10935	DM 6	WEBPAGE AUTH I	ONLINE	2		Oct 17 - Dec 11	Howell
10936	LIB 6	WEBPAGE AUTH I	ONLINE	2		Oct 17 - Dec 11	Howell
10422	CD 15	CHILD MUSIC	BU 103	1 Tu	6:00P - 9:05P	Oct 18 - Nov 29	Hori-Garcia
10850	CSIS 8	INTRO TO INTERNET	ONLINE	1		Oct 22 - Dec 14	Venable
10827	CSIS 85	WEB DESIGN I: DREAM	ONLINE	2		Oct 22 - Dec 14	Lawrence
10826	DM 85	WEB DESIGN I: DREAM	ONLINE	2		Oct 22 - Dec 14	Lawrence
10828	ART 85	WEB DESIGN I: DREAM	ONLINE	2		Oct 22 - Dec 14	Lawrence
10858	AH 16	IV THERAPY	HOB 114	1 F	9:00A - 4:30P	Oct 26 - Nov 9	Stubblefield
10383	CMUN 1A	INTRO PUBLIC SPEAK	PB 1 3	TuWTh	2:20P - 5:55P	Nov 6 - Dec 6,	Besson-Silvia
10424	CD 17	EXP SCIENCE/CHLD	CDC 100	1 F	6:00P - 9:05P	Nov 30 - Dec 8	Muscari
10424	CD 17	EXP SCIENCE/CHLD	CDC 100	0 Sat	9:00A - 4:30P	Nov 30 - Dec 8	Muscari

## Online and Hybrid Courses

Use your smartphone to visit our website!



Thinking of online courses at Gavilan College?

Take LIB 732 first!

A FREE introduction to the world of online education...

...ONLINE!



### Introduction to Online Gavilan

[www.gavilan.edu/disted/](http://www.gavilan.edu/disted/)

Tour the classroom and all the other services available to distance learners - financial aid, library services, tutoring and counseling.

Open entry/open exit means you can jump in or out of class any time you want.

Class is listed in the Noncredit section of this schedule.

**(408)848-4885**



### Online courses

are delivered entirely over the internet. You must have an email account before registering for an online course. You will meet your instructors and classmates online. Your instructor may schedule one or more optional meetings on campus.



### Hybrid

courses are delivered partially online and meet face to face at certain times. You must have an email account to take a hybrid course. Unless you have made prior arrangements with the instructor, come to class in person on the first day of the semester or the first day of class for short-term courses. If you do not show up on the first day you may be dropped. For help, contact your instructor or email [disted@gavilan.edu](mailto:disted@gavilan.edu).



### Summer 2012 Online

[www.gavilan.edu/disted/](http://www.gavilan.edu/disted/)

**(408)848-4885**

CRN	Course	Title	Units	Dates	Instructor
80062	AH 11	NUTRITION	3	June 11 - July 20	Akrop
80064	AH 11	NUTRITION	3	June 11 - July 20	Akrop
80140	AH 793	PERS/CAREER DEVEL	0	June 11 - July 20	STAFF
80018	ANTH 1	INTRO PHYSICAL ANTH	3	June 11 - July 20	Etler
80083	ART 6	ART APPRECIATION	3	June 11 - July 20	Edberg
80084	ART 6	ART APPRECIATION	3	June 11 - July 20	Edberg
80063	BIO 11	NUTRITION	3	June 11 - July 20	Akrop
80065	BIO 11	NUTRITION	3	June 11 - July 20	Akrop
80054	CD 2	EARLY CHILD DEVELOP	3	June 11 - July 20	Bumgarner
80056	CD 3	CHILD GROWTH/ DEVEL	3	June 11 - July 20	Bumgarner
80166	CSIS 12	ASSEMBLY LANGUAGE	3	June 11 - July 20	Van Tassel
80167	CSIS 12L	ASSEMBLY LANG LAB	1	June 11 - July 20	Van Tassel
80195	CSIS 3	RESEARCH SKILLS	2	June 11 - July 20	Sargent
80142	CSIS 45	C++ PROGRAMMING I	4	June 11 - July 20	Van Tassel
80197	CSIS 7	WEB PAGE AUTHOR II	2	June 11 - July 20	Van Tassel
80116	CSIS 8	INTRO TO INTERNET	1	June 11 - July 20	Venable
80144	CSIS 84	JAVASCRIPT PROGRAM	2	June 11 - July 20	Van Tassel
80198	DM 7	WEB PAGE AUTHOR II	2	June 11 - July 20	Van Tassel
80070	ECON 1	PRIN MACROECONOMICS	3	June 11 - July 20	Kearns
80075	ENGL 1A	COMPOSITION	3	June 11 - July 20	Frazier
80077	ENGL 1A	COMPOSITION	3	June 11 - Aug 3	Schessler
80080	ENGL 1B	COMPOSITION & LIT	3	June 11 - Aug 3	Hull
80082	ENGL 1C	CRITIC REASON/WRITE	3	June 11 - Aug 3	Chaffin
80035	GUID 1	SELF ASSESSMENT	3	June 11 - July 20	Tenney
80199	GUID 1	SELF ASSESSMENT	3	June 11 - July 20	Sharboneau
80183	GUID 700	ONLINE BASIC ACAD SK	0	June 11 - July 20	Maringer-Cantu
80021	HIST 1	US HISTORY	3	June 11 - July 20	Guardino
80194	LIB 3	RESEARCH SKILLS	2	June 11 - July 20	Sargent
80141	LIB 732	INTRO TO ONLINE GAV	0	June 11 - July 20	Lawrence
80023	POLS 1	INTRO AMERICAN GOV	3	June 11 - July 20	Turetzky
80025	POLS 1	INTRO AMERICAN GOV	3	June 11 - July 20	Turetzky
80055	PSYC 2	EARLY CHILD DEVELOP	3	June 11 - July 20	Bumgarner
80057	PSYC 3	CHILD GROWTH / DEVEL	3	June 11 - July 20	Bumgarner
80034	PSYC 5	SELF ASSESSMENT	3	June 11 - July 20	Sharboneau
80036	PSYC 5	SELF ASSESSMENT	3	June 11 - July 20	Tenney
80028	SOC 1A	INTRO TO SOCIOLOGY	3	June 11 - July 20	Kreider

*CAUTION: Exercise the same caution in a distance learning class that you would in an on-site class. Do not share personal information about yourself; do not give a stranger or new acquaintance your home phone number or address.*

*NOTE THE STARTING DATE OF YOUR CLASS. Unless you have made prior arrangements with the instructor, you MUST login by 11:59 pm on the first day of the course. Late adds must login within 24 hours of adding this course. If you miss the deadline you may be dropped. For help, contact your instructor or email [disted@gavilan.edu](mailto:disted@gavilan.edu)*

### Summer 2012 Hybrid

CRN	Course	Title	Bldg	Room	Units	Days	Times	Dates	Instructor
80039	BIO 10	PRIN BIOLOGY	L/L	0	6			June 11 - July 20	Keys
	BIO 10	PRIN BIOLOGY L/L	LS	102	0	TuThF	8:10A - 10:00A	June 11 - July 20	Keys
80040	BIO 10	PRIN BIOLOGY L/L	ONLINE		4			June 11 - July 20	Keys
	BIO 10	PRIN BIOLOGY L/L	LS	102	0	TuThF	10:10A - 12:00P	June 11 - July 20	Keys
80031	BIO 15	SURVEY ANAT/PHYSIOL	ONLINE		5			June 11 - July 20	Malley
	BIO 15	SURVEY ANAT/PHYSIOL	LS	103	0	TuWTh	3:10P - 6:15P	June 11 - July 20	Malley
80032	BIO 15	SURVEY ANAT/PHYSIOL	ONLINE		5			June 11 - July 20	Malley
	BIO 15	SURVEY ANAT/PHYSIOL	LS	103	0	TuWTh	6:30P - 9:35P	June 11 - July 20	Malley
80037	GUID 6	LIFE SKILLS HIGHER ED	ONLINE		2			June 11 - July 20	Marquez
	GUID 6	LIFE SKILLS HIGHER ED	BU	103	0	M	9:00A - 11:00A	June 11	Marquez
	GUID 6	LIFE SKILLS HIGHER ED	BU	103	0	F	9:00A - 11:00A	July 20	Marquez



**Fall 2012 Online****Fall classes run August 29 - December 15 unless otherwise indicated**

CRN	Course	Title	Units	Dates	Instructor
10246	ACCT 20	FINANCIAL ACCT	4		Wolowitz
10666	AH 11	NUTRITION	3		Akrop
10669	AH 11	NUTRITION	3		Akrop
10162	ANTH 1	INTRO PHYSICAL ANTH	3		Etler
10163	ANTH 1	INTRO PHYSICAL ANTH	3		Etler
10730	ART 110	INTERACT ANIM FLASH	0		Powers
10324	ART 14	MURAL PAINTING	3		Aranda
10828	ART 85	WEB DESIGN I: DREAM	2	Oct 22 - Dec 14	Lawrence
10667	BIO 11	NUTRITION	3		Akrop
10670	BIO 11	NUTRITION	3		Akrop
10421	CD 14A	WORK W/SCH AGE CHLD	3		Hoshiko-Haugey
10528	CD 2	EARLY CHILD DEVELOP	3		Bumgarner
10593	CD 3	CHILD GROWTH / DEVEL	3		Bumgarner
10613	CD 7	CHILD FAMILY DIVERSE SOC	3		Bumgarner
10808	CSIS 126	WORD PROCESS-MS WRD	2		Conrey
10805	CSIS 151	INTRO XML AUTHOR	3		Van Tassel
10817	CSIS 18	UNIX/C++ PROG	3		Van Tassel
10822	CSIS 18L	UNIX/C++ PROG LAB	1		Van Tassel
10806	CSIS 20	COBOL PROGRAMMING	4		Van Tassel
10932	CSIS 24	JAVA PROGRAMMING I	4		Stoykov
10831	CSIS 3	RESEARCH SKILLS	2	Sept 10 - Nov 3	Sargent
10835	CSIS 45	C++ PROGRAMMING I	4		Van Tassel
10837	CSIS 48	UNIX/LINUX OP. SYS	4		Van Tassel
10838	CSIS 49	UNIX SHELL PROGRAM	4		Van Tassel
10839	CSIS 6	WEBPAGE AUTHORIZING I	2	Aug 29 - Oct 23	Howell
10840	CSIS 6	WEBPAGE AUTHORIZING I	2	Oct 17 - Dec-11	Howell
10849	CSIS 8	INTRO TO INTERNET	1	Aug 29 - Oct 19	Venable
10850	CSIS 8	INTRO TO INTERNET	1	Oct 22 - Dec 14	Venable
10827	CSIS 85	WEB DESIGN I: DREAM	2	Oct 22 - Dec 14	Lawrence
10301	CSIS 571	COMPUT ASST INSTRUC	0.5		Maringer-Cantu
10841	DM 6	WEBPAGE AUTHORIZING I	2	Aug 29 - Oct 23	Howell
10935	DM 6	WEBPAGE AUTHORIZING I	2	Oct 17 - Dec-11	Howell
10826	DM 85	WEB DESIGN I: DREAM	2	Oct 22 - Dec 14	Lawrence
10621	ECON 1	PRIN MACROECONOMICS	3		Kearns
10625	ECON 1	PRIN MACROECONOMICS	3		Kearns
10042	ENGL 1A	COMPOSITION	3		Raimondo
10045	ENGL 1A	COMPOSITION	3		Luoma
10049	ENGL 1B	COMPOSITION & LIT	3		Hooper
10050	ENGL 1B	COMPOSITION & LIT	3		Warren
10059	ENGL 1C	CRITIC REASON/WRITE	3		Schessler
10107	ENGL 2F	CHILDREN'S LIT	3		Crook
10442	GUID 1	SELF ASSESSMENT	3		Tenney
10446	GUID 6	LIFE SKILLS HIGHER ED	2		Sharboneau
10903	GUID 700	ONLINE BASIC ACAD SKILLS	0		Maringer-Cantu
10309	GUID 558	LEARN SKILLS LAB	0.5		Overson
10872	HE 2	HUMAN SEXUALITY	3		Quatre
10172	HIST 1	US HISTORY	3		Guardino
10139	HUM 4	INTRO AMER CINEMA	3		Richards
10211	KIN 2	INTRO TO KINESIOLOGY	3		Lango
10829	LIB 3	RESEARCH SKILLS	2	Sep 10 - Nov 3	Sargent
10842	LIB 6	WEBPAGE AUTHORIZING I	2	Aug 29 - Oct 23	Howell
10936	LIB 6	WEBPAGE AUTHORIZING I	2	Oct 17 - Dec-11	Howell
10900	LIB 732	INTRO TO ONLINE GAVILAN	0		Lawrence
10643	MATH 5	INTRO STATISTICS	3		Knight
10504	PHIL 1	INTRO PHILOSOPHY	3		Le
10697	PSCI 2	INTRO METEOROLOGY	3		Van Tuyl
10201	POLS 1	INTRO AMERICAN GOV	3		Turetzky
10529	PSYC 2	EARLY CHILD DEVELOP	3		Bumgarner
10594	PSYC 3	CHILD GROWTH / DEVEL	3		Bumgarner
10944	PSYC 5	SELF ASSESSMENT	3		Tenney
10925	PSYC 7	CHILD FAMILY DIVERSE SOC	3		Bumgarner
10158	SOC 1A	INTRO TO SOCIOLOGY	3		Padilla
10522	SPAN 12A	SPAN/SPAN SPEAKERS	5		Perez
10565	THEA 20	INTRO SCRIPTWRITING	3	Oct 8 - Dec-15	Gonzalez
10574	THEA 3	EL TEATRO CAMPESINO	3	Oct 8 - Dec-15	Gonzalez

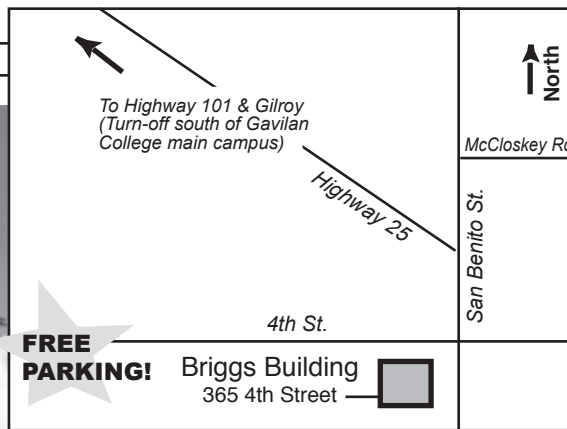
**H Fall 2012 Hybrid** *Fall classes run August 29 - December 15 unless otherwise indicated*

CRN	Course	Title	Bldg/Room	Units	Days	Times	Dates	Instructor
10245	ACCT 20	FINANCIAL ACCT	BU 118	4	W	4:00P - 5:50P		Wolowitz
	ACCT 20	FINANCIAL ACCT	ONLINE	0				Wolowitz
10247	ACCT 21	MANAGERIAL ACCT	BU 118	4	TuTh	11:20A - 12:40P		Wolowitz
	ACCT 21	MANAGERIAL ACCT	ONLINE	0				Wolowitz
10730	ART 110	INTERACT ANIM FLASH	LI 128	3	W	4:00P - 6:50P		Powers
	ART 110	INTERACT ANIM FLASH	ONLINE	0				Powers
10324	ART 14	MURAL PAINTING	ONLINE	3				Aranda
	ART 14	MURAL PAINTING	AR 102	0	F	9:00A - 1:05P		Aranda
10350	ART 25A	ART METHODS	ONLINE	3			Rosette	
	ART 25A	ART METHODS	AR 102	0	TuTh	8:10A - 10:15A		Rosette
10351	ART 25A	ART METHODS	ONLINE	3				McGinnis
	ART 25A	ART METHODS	HOL 1	0	F	4:00P - 8:05P		McGinnis
10352	ART 25B	CONCEPT ART MDS	ONLINE	3				McGinnis
	ART 25B	CONCEPT ART MDS	HOL 1	0	F	4:00P - 8:05P		McGinnis
10596	BIO 15	SURVEY ANAT/PHYSIOL	ONLINE	5				Malley
	BIO 15	SURVEY ANAT/PHYSIOL	LS 103	0	W	6:30P - 9:35P		Malley
10353	CD 25A	ART METHODS	ONLINE	3				McGinnis
	CD 25A	ART METHODS	HOL 1	0	F	4:00P - 8:05P		McGinnis
10875	CD 25A	ART METHODS	ONLINE	3				Rosette
	CD 25A	ART METHODS	AR 102	0	TuTh	8:10A - 10:15A		Rosette
10354	CD 25B	CONCEPT ART MDS	ONLINE	3				McGinnis
	CD 25B	CONCEPT ART MDS	HOL 1	0	F	4:00P - 8:05P		McGinnis
10818	CSIS 18	UNIX C++ PROG	MHG 8	3	Tu	6:00A - 9:05P		Van Tassel
	CSIS 18	UNIX C++ PROG	ONLINE	0				Van Tassel
10823	CSIS 2	COMPUTERS IN BUSNS		0				Bryson
	CSIS 2	COMPUTERS IN BUSNS	BU 111	0	F	9:45 A- 11:05A		Venable
10824	CSIS 2	COMPUTERS IN BUSNS		0				Bryson
	CSIS 2	COMPUTERS IN BUSNS	BU 111	0	T	9:45 A- 11:05A		Venable
10729	CSIS 110	INTERACT ANIM FLASH	LI 128	3	W	4:00P - 6:50P		Powers
	CSIS 110	INTERACT ANIM FLASH	ONLINE	0				Powers
10825	CSIS 24	JAVA PROGRAMMING I	BU 118	4	T	2:00P-5:00P		Stoykov
	CSIS 24	JAVA PROGRAMMING I		0				Stoykov
10834	CSIS 45	C++ PROGRAMMING I	MHG 8	4	Tu	6:00A - 9:05P		Van Tassel
	CSIS 45	C++ PROGRAMMING I	ONLINE	0				Van Tassel
10836	CSIS 48	UNIX/LINUX OP. SYS	LI 126	4	MW	9:45A - 11:05A		Van Tassel
	CSIS 48	UNIX/LINUX OP. SYS	ONLINE	0				Van Tassel
10933	CSIS 49	UNIX SHELL PROGRAM	MHG 8	4	M	6:00P - 9:05P		Van Tassel
	CSIS 49	UNIX SHELL PROGRAM	ONLINE	0				Van Tassel
10732	DM 110	INTERACT ANIM FLASH	LI 128	3	W	4:00P - 6:50P		Powers
	DM 110	INTERACT ANIM FLASH	ONLINE	0				Powers
10041	ENGL 1A	COMPOSITION	ONLINE	3				Osikomaiya
	ENGL 1A	COMPOSITION	HU 102	0	Tu	4:00P - 5:20P		Osikomaiya
10205	POLS 3	INTRO COMP POLITIC	ONLINE	3				Turetzky
	POLS 3	INTRO COMP POLITIC	SS 210	0	Tu	9:45A - 1:05A		Turetzky
10206	POLS 4	INTRO/INTL RELATION	ONLINE	3				Turetzky
	POLS 4	INTRO/INTL RELATION	SS 205	0	Tu	2:30P - 3:50P		Turetzky

# Distance Learning

**H Hybrid** courses are delivered partially online and meet face to face at certain times. You must have an email account to take a hybrid course. Unless you have made prior arrangements with the instructor, come to class in person on the first day of the semester or the first day of class for short-term courses. If you do not show up on the first day you may be dropped. For help, contact your instructor or email [disted@gavilan.edu](mailto:disted@gavilan.edu).





Briggs Building  
365 Fourth St.  
Hollister, CA 95023  
(831) 636-3783



Judy Rodriguez,  
Instructional Site  
Director  
Natalie Juarez,  
Program Service  
Specialist

County Express...from Hollister to the **Ride the Bus!**  
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### Many Student Services are available in Hollister!

**You can:**

- Turn in applications for admission
- Get catalogs and class schedules.
- Register and pay for classes, Add and drop classes
- Get assessment test results
- Get your Student Body (ASB) Cards
- Pick up forms: Transcript Requests, Repeated Course Requests, Prerequisite Challenge Forms, etc.

**Placement/Assessment**

- Assessment tests offered on a regular basis .

**Disability Resource Center:** 408 848-4767.

**Tutoring**

- Every Thursday from 3-6 pm - all levels of math, including accounting.
- Free to all Gavilan students. Call (408) 782-2873.

**Counseling** See page 7 for drop-in and appointment schedule or go to [www.gavilan.edu/counseling](http://www.gavilan.edu/counseling).

**Financial Aid**

- Assistance with BOG Fee Waiver forms.

**Bookstore**

- Buy textbooks for your Hollister classes during the first week of the semester.
- Order textbooks online at [efollett.com](http://efollett.com).
- Purchase scantrons and green books.

**Health Services**

- First aid supplies and health education materials

**Library**

- Research assistance via email, chat and phone.
- Search e-books and databases, and much more.

**Career/Transfer**

- College catalogs,
- EUREKA career assessment.

**Computer drop-in lab**

- Available to all students registered at Gavilan College. Open during office hours.
- Purchase GoPrint cards and reloads.

## Summer 2012

CRN	Course	Title	Bldg	Room	Units	Days	Time	Dates	Instructor
80041	BIO 21	FIELD ECOLOGY	HOL	1	4	W	6:30P - 8:35P	Aug 15	Morales
80124	CSIS 122	COMPUTER KEYBOARD	HOL	3	0.5	F	5:30P - 8:15P	June 11 - July 20	Mendez
80120	CSIS 124	WINDOWS FUNDL	HOL	3	1	Tu	6:00P - 9:05P	July 10 - Aug 14	Thompson
80078	ENGL 1A	COMPOSITION	HOL	2	3	MWTh	6:00P - 8:05P	June 11 - Aug 3	Mora
80136	ESL 778	ESL LIFESKILLS 2	HOL	4	0	TuTh	6:00P - 8:30P	June 11 - July 20	STAFF
80139	ESL 780	ESL LIFESKILLS 4	HOL	5	0	TuTh	6:00P - 8:30P	June 11 - July 20	STAFF
80128	MATH 205A	FIRST HALF ALGEBRA	HOL	2	2.5	MTuWThF	12:00P - 3:20P	June 11 - July 6	Arid
80129	MATH 205B	2nd HALF ALGEBRA	HOL	2	2.5	MTuWThF	12:00P - 3:20P	July 9 Aug 3	Wagman
80130	MATH 233A	FIRST HALF INT ALG	HOL	2	2.5	MTuWThF	8:00A - 11:20A	June 11 - July 6	Bates
80131	MATH 233B	SECOND HALF INT ALG	HOL	2	2.5	MTuWThF	8:00A - 11:20A	July 9 - Aug 3	Wagman

## Fall 2012

CRN	Course	Title	Bldg	Room	Units	Days	Time	Dates	Instructor
10238	ACCT 121	SPREADSHEET-MS EXCL	HOL	3	2	W	4:00P - 6:00P		Mendez
10328	ART 1A	ART HISTORY	HOL	4	3	M	6:00P - 9:05P		STAFF
10351	ART 25A	ART METHODS	HOL	1	0	F	4:00P - 8:05P		McGinnis
10352	ART 25B	CONCEPT ART METHODS	HOL	1	0	F	4:00P - 8:05P		McGinnis

CRN	Course	Title	Bldg	Room	Units	Days	Time	Dates	Instructor
10767	BOT 191A	WORKPLACE SKILLS	HOL	3	1	M	1:30P - 3:20P	Oct 8 - Dec 3	Mendez
10353	CD 25A	ART METHODS	HOL	1	0	F	4:00P - 8:05P		McGinnis
10354	CD 25B	CONCEPT ART MTDS	HOL	1	0	F	4:00P - 8:05P		McGinnis
10370	CMUN 10	SMALL GROUP CMUN	HOL	2	3	MW	9:45A - 11:05A		Andrade
10387	CMUN 1A	INTRO PUBLIC SPEAK	HOL	2	3	MW	8:10A - 9:30A		Andrade
10734	CSIS 1	COMPUTER LITERACY	HOL	3	2	Th	6:00P - 8:05P	Sep 20 - Dec 6	Thompson
10728	CSIS 10	BASIC PROGRAMMING	HOL	3	2	F	9:00A - 12:05P	Sep 21 -Dec 14	Thompson
10239	CSIS 121	SPREADSHEET-MS EXCL	HOL	3	2	W	4:00P - 6:00P		Mendez
10811	CSIS 122	COMPUTER KEYBOARD	HOL	3	0.5	MW	9:45A - 11:05A		Bryson
10812	CSIS 122	COMPUTER KEYBOARD	HOL	3	1	MW	9:45A - 12:40P		Bryson
10813	CSIS 122	COMPUTER KEYBOARD	HOL	3	0.5	MW	11:20A - 12:40P		Bryson
10814	CSIS 122	COMPUTER KEYBOARD	HOL	3	1	MW	11:20A - 1:25P		Bryson
10847	CSIS 122	COMPUTER KEYBOARD	HOL	3	0.5	Tu	6:00P - 7:35P		Hampton
10848	CSIS 122	COMPUTER KEYBOARD	HOL	3	1	Tu	6:00P - 9:05P		Hampton
10788	CSIS 124	WINDOWS FUND	HOL	3	1	MW	9:00A - 11:05A	Sep 10 - Oct 3	Bryson
10789	CSIS 124	WINDOWS FUND	HOL	3	1	W	1:30P - 3:35P	Oct 10 - Dec 5	Mendez
10790	CSIS 126	WORD PROC-MS WRD	HOL	3	2	M	4:00P - 6:00P		Mendez
10791	CSIS 126	WORD PROC-MS WRD	HOL	3	2	MW	9:00A - 11:05A	Oct 10 - Dec 5	Bryson
10720	CSIS 2L	COMPUTRS/BUSNS LAB	HOL	3	1	MW	11:20A - 1:20P	Sep 10 - Dec 5	Bryson
10037	ENGL 1A	COMPOSITION	HOL	5	3	TuTh	11:20A - 12:40P		Salvin
10047	ENGL 1A	COMPOSITION	HOL	5	3	Tu	6:00P - 9:05P		Scimeca
10048	ENGL 1A	COMPOSITION	HOL	5	3	F	9:00A - 12:05P		Mora
10057	ENGL 1B	COMPOSITION & LIT	HOL	2	3	MW	4:00P - 5:20P		Mora
10076	ENGL 250	PRACTICAL WRITING	HOL	5	3	TuTh	9:45A - 11:05A		Salvin
10076	ENGL 250	PRACTICAL WRITING	HOL	3	0	Tu	8:45A - 9:35A		Salvin
10077	ENGL 250	PRACTICAL WRITING	HOL	5	3	TuTh	9:45A - 11:05A		Salvin
10077	ENGL 250	PRACTICAL WRITING	HOL	3	0	Th	8:45A - 9:35A		Salvin
10094	ENGL 250	PRACTICAL WRITING	HOL	5	3	MW	2:30P - 3:50P		Scimeca
10094	ENGL 250	PRACTICAL WRITING	HOL	5	0	M	4:00P - 4:50P		Scimeca
10095	ENGL 250	PRACTICAL WRITING	HOL	5	3	MW	2:30P - 3:50P		Scimeca
10095	ENGL 250	PRACTICAL WRITING	HOL	5	0	W	1:30P - 2:20P		Scimeca
10101	ENGL 260	PREP/COLLEGE READNG	HOL	2	3	F	9:00A - 12:05P		Tracey
10114	ENGL 420	READING IMPROVE	HOL	1	3	MW	5:30P - 6:50P		STAFF
10114	ENGL 420	READING IMPROVE	HOL	1	0	M	7:00P - 7:50P		STAFF
10115	ENGL 420	READING IMPROVE	HOL	1	3	MW	5:30P - 6:50P		STAFF
10115	ENGL 420	READING IMPROVE	HOL	1	0	W	7:00P - 7:50P		STAFF
10127	ENGL 440	BASIC WRITING	HOL	1	3	TuTh	5:30P - 6:20P		Parker
10127	ENGL 440	BASIC WRITING	HOL	1	0	Tu	6:30P - 7:20P		Parker
10128	ENGL 440	BASIC WRITING	HOL	1	3	TuTh	5:30P - 6:20P		Parker
10128	ENGL 440	BASIC WRITING	HOL	1	0	Th	6:30P - 7:20P		Parker
10897	ENGL 756	GED PREPARATION	HOL	1	0	Sat	8:30A - 12:30P		Yu-Costa
10898	ENGL 756	GED PREPARATION	HOL	4	0	Sat	8:30A - 12:30P		Serrano
10877	ESL 702A	ESL CITIZENSHIP	HOL	1	0	Tu	6:00P - 9:00P		McMullen
10881	ESL 777	ESL LIFESKILLS 1	HOL	1	0	WF	9:00A - 11:30A		Manson
10893	ESL 780	ESL LIFESKILLS 4	HOL	2	0	WF	6:30P - 9:00P		Coutu
10004	ESL 528	LISTEN-SPEAK I	HOL	6	6	MTuThF	8:30A - 10:00A		Cisneros
10785	GUID 191A	WORKPLACE SKILLS	HOL	3	1	M	1:30P - 3:20P	Oct 8 - Dec 13	Mendez
10871	HE 2	HUMAN SEXUALITY	HOL	2	3	TuTh	8:00A - 9:20A		Monaco
10177	HIST 1	US HISTORY	HOL	2	3	TuTh	9:45A - 11:05A		Luna
10186	HIST 2	U.S. HISTORY	HOL	2	3	Tu	6:00P - 9:05P		Luna
10191	HIST 2	U.S. HISTORY	HOL	2	3	TuTh	11:20A - 12:40P		Luna
10650	MATH 205	ELEM ALGEBRA	HOL	4	5	MTuWTh	12:50P - 1:55P		Hilden
10652	MATH 205	ELEM ALGEBRA	HOL	4	5	TuTh	6:00P - 8:25P		Bates
10658	MATH 233	INTERMED ALGEBRA	HOL	2	5	MTuWTh	12:50P - 1:55P		Bates
10509	PHIL 4	CRITICAL THINK/WRIT	HOL	4	3	TuTh	11:20A - 12:40P		Kinney
10200	POLS 1	INTRO AMERICAN GOV	HOL	4	3	TuTh	2:30P - 3:50P		Pinnell
10144	PSYC 1A	INTRO TO PSYCHOLOGY	HOL	5	3	MW	11:20A - 12:40P		Oler
10147	PSYC 1A	INTRO TO PSYCHOLOGY	HOL	2	3	Th	6:00P - 9:05P		Oler
10523	SPAN 1A	ELEMENTARY SPANISH	HOL	4	5	MTuWTh	9:45A - 10:50A		Perez
10543	SPAN 1B	ELEMENTARY SPANISH	HOL	4	5	MTuWTh	8:30A - 9:35A		Perez
10558	SPAN 8A	CONVER SPANISH	HOL	2	3	M	6:00P - 9:05P		Polo
10157	SOC 1A	INTRO TO SOCIOLOGY	HOL	1	3	TuTh	9:45A - 11:05A		Jimenez
10150	SOC 3	RACE AND ETHNICITY	HOL	5	3	TuTh	8:10A - 9:30A		Jimenez

**Fall classes meet August 29 - December 15 unless otherwise indicated**

**Hollister**



Gavilan College  
**Morgan Hill Site**  
 17060 Monterey Rd.  
 Morgan Hill, CA  
 95037  
 (408) 782-2873

Lorraine Welk, Director  
 Irma Banuelos, Program Service Specialist

## Many Student Services are available in Morgan Hill!

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- EUREKA career assessment.

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- Purchase GoPrint cards and reloads.

All other services, including services for veterans, international students, basic skills students, CalWORKs, CARE, EOPS, MESA, STEM, TRIO, etc. are available at the Gilroy main campus. Call 408-848-4800. Check catalog or website for complete listings - [www.gavilan.edu](http://www.gavilan.edu).

## Summer 2012

CRN	Course	Title	Bldg	Room	Units	Days	Time	Dates	Instructor
80117	CSIS 10	BASIC PROGRAMMING	MHG	8	2	MWTh	7:00P - 9:05P	June 11 - July 5	Van Tassel
80114	CSIS 6	WEBPAGE AUTHORIZING I	MHG	8	2	MWTh	4:10P - 6:55P	June 11 - July 5	Van Tassel
80115	CSIS 7	WEB PAGE AUTHOR II	MHG	8	2	MWTh	4:10P - 6:55P	June 11 - July 5	Van Tassel
80147	DM 6	WEBPAGE AUTHORIZING I	MHG	8	2	MWTh	4:10P - 6:55P	June 11 - July 5	Van Tassel
80149	DM 7	WEB PAGE AUTHOR II	MHG	8	2	MWTh	4:10P - 6:55P	June 11 - July 5	Van Tassel
80076	ENGL 1A	COMPOSITION	MHG	11	3	MTuTh	10:30A - 12:35P	June 11 - Aug 3	Gatewood
80096	CMUN 1A	INTRO PUBLIC SPEAK	MHG	11	3	TuWTh	6:00P - 9:10P	June 11 - July 20	Waddell
80146	LIB 6	WEBPAGE AUTHORIZING I	MHG	8	2	MWTh	4:10P - 6:55P	June 11 - July 13	Van Tassel
80137	ESL 779	ESL LIFESKILLS 3	MHG	13	0	TuTh	6:00P - 8:30P	June 11 - July 20	STAFF
80137	ESL 779	ESL LIFESKILLS 3	MHG	13	0	TuTh	6:00P - 8:30P	June 11 - July 20	Vargas
80045	MATH 5	INTRO STATISTICS	MHG	12	3	MTuWTh	6:00P - 8:50P	June 11 - July 20	Wadia
80121	CSIS 2L	COMPUTRS/BUSNS LAB	MHG	5	1	MWTh	6:00P - 9:05P	July 9 - Aug 9	Thompson

CRN	Course	Title	Bldg	Room	Units	Days	Time	Dates	Instructor
10714	ACCT 105	PAYROLL ACCOUNTING	MHG		3	Tu	6:00P - 9:05P		Fachner
10253	AE 600	VOC TRAIN I	MHG	3		M	12:40P -1:30P		Brown
10253	AE 600	VOC TRAIN I	MHG	3	0	M	12:40P -1:30P		Merrill
10253	AE 600	VOC TRAIN I	MHG	3	0	M	8:10A -11:15A		Brown
10253	AE 600	VOC TRAIN I	MHG	3	0	M	8:10A - 11:15A		Merrill
10253	AE 600	VOC TRAIN I	MHG	5	0	M	11:20A - 12:30P		Brown
10253	AE 600	VOC TRAIN I	MHG	5	0	M	11:20A - 12:30P		Merrill
10261	AE 603	VOC TRAIN IV	MHG	5	0	F	9:45A - 12:50P		Merrill
10179	AJ 16	INTRO TO EVIDENCE	MHG	4	3	TuTh	3:30P - 4:50P		Campos
10181	AJ 173	FUND OF PROBA/PAROL	MHG	10	3	Tu	6:00P - 9:05P		Pulido
10185	AJ 20	JUVENILE LAW/PROCED	MHG	4	3	TuTh	2:00P - 3:20P		Campos
10189	AJ 32	CRIME & DELINQUENCY	MHG	11	3	Th	6:00P - 9:05P		Pulido
10164	ANTH 1	INTRO PHYSICAL ANTH	MHG	3	3	W	6:00P - 9:05P		Etler
10330	ART 1B	ART HISTORY	MHG	4	3	W	6:00P - 9:05P		Harris-Sintamarian
10927	ART 75	PHOTOSHOP I	MHG	5	3	Tu	6:00P - 9:05P		Grzan
10578	ASTR 1	INTRO GEN ASTRONOMY	MHG	3	3	Tu	6:30P - 9:35P		Snyder
10294	BOT 180	MEDICAL TERM/OFFICE	MHG	3	3	Tu	3:00P - 5:55P		Knapp
10844	BOT 191A	WORKPLACE SKILLS	MHG	8	1	F	11:30A -1:20P	Oct 12 - Dec 14	Mendez
10348	BUS 14	PERSONAL FINANCE	MHG	5	3	Th	6:30P - 9:30P		Kurtz
10417	CD 11A	ADMIN/PROGRAM CHILD	MHG	11	3	Tu	6:00P - 9:05P		Malaspina
10375	CD 2	EARLY CHILD DEVELOP	MHG	4	3	MW	9:45A - 11:05A		Bumgarner
10605	CD 3	CHILD GROWTH / DEVEL	MHG	4	3	MW	11:20A - 12:40P		Bumgarner
10371	CMUN 10	SMALL GROUP CMUN	MHG	10	3	TuTh	11:20A - 12:40P		Cowan
10381	CMUN 1A	INTRO PUBLIC SPEAK	MHG	10	3	TuTh	9:45A - 11:05A		Cowan
10386	CMUN 1A	INTRO PUBLIC SPEAK	MHG	13	3	M	6:00P - 9:05P		Avila
10786	CSIS 126	WORD PROCESS-MS WRD	MHG	8	2	F	9:00A - 10:50A		Mendez
10818	CSIS 18	UNIX/C++ PROG	MHG	8	3	Tu	6:00P - 9:05P		Van Tassel
10834	CSIS 45	C++ PROGRAMMING I	MHG	8	4	Tu	6:00P - 9:05P		Van Tassel
10933	CSIS 49	UNIX SHELL PROGRAM	MHG	8	4	M	6:00P - 9:05P		Van Tassel
10926	CSIS 75	PHOTOSHOP I	MHG	5	3	Tu	6:00P - 9:05P		Grzan
10928	DM 75	PHOTOSHOP I	MHG	5	3	Tu	6:00P - 9:05P		Grzan
10349	ECON 14	PERSONAL FINANCE	MHG	5	3	Th	6:30P - 9:30P		Kurtz
10624	ECON 2	PRIN MICROECONOMICS	MHG	5	3	TuTh	9:45A - 11:05A		Kearns
10033	ENGL 1A	COMPOSITION	MHG	11	3	MW	8:10A - 9:30A		
10036	ENGL 1A	COMPOSITION	MHG	10	3	F	9:00A - 12:05P		Schessler
10046	ENGL 1A	COMPOSITION	MHG	13	3	W	6:00P - 9:05P		Sloan
10061	ENGL 1C	CRITIC REASON/WRITE	MHG	11	3	MW	2:30P - 3:50P		Oral
10072	ENGL 250	PRACTICAL WRITING	MHG	11	3	MW	9:45A - 11:05A		Bragger
10072	ENGL 250	PRACTICAL WRITING	MHG	11	0	F	9:10A - 10:00A		Bragger
10073	ENGL 250	PRACTICAL WRITING	MHG	11	3	MW	9:45A - 11:05A		Bragger
10073	ENGL 250	PRACTICAL WRITING	MHG	11	0	F	10:10A - 11:00A		Bragger
10090	ENGL 250	PRACTICAL WRITING	MHG	12	3	TuTh	5:30P - 6:50P		Arora
10090	ENGL 250	PRACTICAL WRITING	MHG	12	0	Tu	7:00P - 7:50P		Arora
10091	ENGL 250	PRACTICAL WRITING	MHG	12	3	TuTh	5:30P - 6:50P		Arora
10091	ENGL 250	PRACTICAL WRITING	MHG	12	0	Th	7:00P - 7:50P		Arora
10099	ENGL 260	PREP/COLLEGE READNG	MHG	12	3	TuTh	4:00P - 5:20P		Arora
10879	ESL 702A	ESL CITIZENSHIP	MHG	3	0	Th	6:00P - 9:00P		Yu-Costa
10909	ESL 704A	ESL FOR THE WORKPLACE	MHG		0	MTu	5:00P - 8:00P		Vargas
10883	ESL 777	ESL LIFESKILLS 1	MHG	4	0	TuTh	6:30P -9:00P		Bowles Hasbany
10889	ESL 779	ESL LIFESKILLS 3	MHG	8	0	TuTh	9:00A - 11:30A		Bowles Hasbany
10170	GEOG 1	PHYSICAL GEOG L/L	MHG	10	3	MW	9:45A - 12:10P		Willahan
10845	GUID 191A	WORKPLACE SKILLS	MHG	8	1	F	11:30A - 1:20P	Oct 12 -Dec 7	Mendez
10176	HIST 1	US HISTORY	MHG	12	3	MW	9:45A - 11:05A		Mosher
10188	HIST 2	U.S. HISTORY	MHG	12	3	MW	11:20A - 12:40P		Mosher
10022	KIN 62	YOGA	MHG	10	1	MW	5:00P -6:20P		Watson
10645	MATH 12	MATH FOR TEACHERS	MHG	10	3	M	6:30P - 9:35P		STAFF
10647	MATH 205	ELEM ALGEBRA	MHG	13	5	MTuWTh	12:50P - 1:55P		Kercheval
10653	MATH 205	ELEM ALGEBRA	MHG	13	5	TuTh	6:00P - 8:25P		Wisneski
10656	MATH 233	INTERMED ALGEBRA	MHG	5	5	MTuWTh	12:50P - 1:55P		Knight
10685	MATH 233A	FIRST HALF INT ALG	MHG	11	2.5	TuThF	12:50P - 2:00P		Phillips
10642	MATH 5	INTRO STATISTICS	MHG	12	3	MW	6:00P - 8:05P		Viarengo
10503	PHIL 1	INTRO PHILOSOPHY	MHG	13	3	MW	2:30P - 3:50P		Grudzen
10204	POLS 1	INTRO AMERICAN GOV	MHG	13	3	MW	11:20A - 2:40P		Banks
10384	PSYC 2	EARLY CHILD DEVELOP	MHG	4	3	MW	9:45A - 11:05A		Bumgarner
10607	PSYC 3	CHILD GROWTH/DEVEL	MHG	4	3	MW	11:20A - 12:40P		Bumgarner
10155	SOC 1A	INTRO TO SOCIOLOGY	MHG	3	3	M	6:00P - 9:05P		Chap

Fall classes meet August 29 - December 15 unless otherwise indicated

Morgan Hill



**Summer 2012 Short Term classes**

CRN	Crse	Title	Units	Days	Time	Dates	Instructor
80191	AH 191B	WKPLACE SKILLS	1	MTuWTh	8:30A - 11:30A	May 29 - June 7	Arteaga
80164	BOT 191B	WORKPLACE SKILLS	1	MTuWTh	8:30A - 11:30A	May 29 - June-7	Arteaga
80192	COS 191B	WORKPLACE SKILLS	1	MTuWTh	8:30A - 11:30A	May 29 - June-7	Arteaga
80165	GUID 191B	WKPLACE SKILLS	1	MTuWTh	8:30A - 11:30A	May 29 - June 7	Arteaga
80061	COS 207	CONTEMPORARY STYLE	4.5	MTuWTh	8:00A - 4:30P	June 4 - June 14	Hernandez
80154	COS 207	CONTEMPORARY STYLE	4.5	MTuWTh	8:00A - 4:30P	June 4 - June 14	Andre
80154	COS 207	CONTEMPORARY STYLE	4.5	MTuWTh	8:00A - 4:30P	June 4 - June 14	Khanna
80154	COS 207	CONTEMPORARY STYLE	4.5	MTuWTh	8:00A - 4:30P	June 4 - June 14	Ramirez
80189	GUID 28	TUTORING TECHNIQUE	1	MTuW	10:00A - 1:00P	June 4 - June 13	Cribb
80151	CSIS 108	DIGITAL MEDIA LAB	0.5	MTuWTh	10:00A - 2:00P	June 11 - June 21	Powers
80118	DM 108	DIGITAL MEDIA LAB	0.5	MTuWTh	10:00A - 2:00P	June 11 - June 21	Powers
80152	ART 108	DIGITAL MEDIA LAB	0.5	MTuWTh	10:00A - 2:00P	June 11 - June 21	Powers
80146	LIB 6	WEBPAGE AUTHORIZING I	2	MWTh	4:10P - 6:55P	June 11 - July 5	Van Tassel
80128	MATH 205A	FIRST HALF ALGEBRA	2.5	MTuWThF	12:00P - 3:20P	June 11 - July 6	Arid
80130	MATH 233A	FIRST HALF INT ALG	2.5	MTuWThF	8:00A - 11:20A	June 11 - July 6	Bates
80168	CSIS 124	WINDOWS FUND	1	MTuWTh	9:00A - 1:00P	June 18 - June 25	Milar
80154	COS 207	CONTEMPORARY STYLE	0	MTuWTh	8:00A - 4:30P	June 18 - June 28	Andre
80154	COS 207	CONTEMPORARY STYLE	0	MTuWTh	8:00A - 4:30P	June 18 - June 28	Khanna
80154	COS 207	CONTEMPORARY STYLE	0	MTuWTh	8:00A - 4:30P	June 18 - June 28	Ramirez
80158	CD 28A	CHILD DEV AND GUID	1	F	6:00P - 9:35P	June 22 - June 30	Alonzo
80158	CD 28A	CHILD DEV AND GUID	0	F	9:00A - 3:30P	June 22 - June 30	Alonzo
80123	CSIS 126	WORD PROC-MS WRD	2	MTuWTh	9:00A - 1:00P	June 26 - July 5	Gaffney
80154	COS 207	CONTEMPORARY STYLE	0	MTuWTh	8:00A - 4:30P	July 2 - July 12	Andre
80154	COS 207	CONTEMPORARY STYLE	0	MTuWTh	8:00A - 4:30P	July 2 - July 12	Khanna
80154	COS 207	CONTEMPORARY STYLE	0	MTuWTh	8:00A - 4:30P	July 2 - July 12	Ramirez
80159	CD 28B	DEV LEARNING ACTIVI	1	F	6:00P - 9:05P	July 2 - July 14	Alonzo
80159	CD 28B	DEV LEARNING ACTIVI	0	Sat	9:00A - 3:30P	July 6 - July 14	Alonzo
80112	BOT 112	BUS COMP/MACHINES	0.5	MTuWTh	10:00A - 1:00P	July 9 - July 19	Gaffney
80121	CSIS 2L	COMPUTRS/BUSNS LAB	1	MWTh	6:00P - 9:05P	July 9 - Aug 9	Thompson
80129	MATH 205B	2nd HALF ALGEBRA	2.5	MTuWThF	12:00P - 3:20P	July 9 - Aug 3	Wagman
80131	MATH 233B	2nd HALF INT ALG	2.5	MTuWThF	8:00A - 11:20A	July 9 - Aug 3	Wagman
80004	KIN 25	SOCCER	0.5	TuWTh	12:00P - 3:00P	July 10 - Aug 9	Johnson
80169	CMUN 129	PRESENTATN GRAPHICS	1	MTuWTh	9:00A - 1:00P	July 11 - July 19	Gaffney
80003	KIN 21	VOLLEYBALL	0.5	MTuWTh	9:00A - 11:30A	July 16 - Aug 14	Kramer
80160	CD 28C	ADMIN CHLD CARE HOM	1	F	6:00P - 9:05P	July 20 - July 28	Alonzo
80160	CD 28C	ADMIN CHLD CARE HOM	0	Sat	9:00A - 3:30P	July 20 - July 28	Alonzo
80196	CMUN 10	SMALL GROUP CMUN	3	MTuWTh	12:00P - 2:25P	July 23 - Aug 23	STAFF
80026	GUID 1	SELF ASSESSMENT	3	MTuWTh	8:30A - 10:55A	July 23 - Aug 23	Arteaga
80014	KIN 77	FOOTBALL	1	MTuWThF	3:00P - 6:00P	Aug 6 - Aug 24	Gilford
80001	KIN 1	ORIENT ATHLETE-SUCC	1	MTuWTh	11:30A - 1:00P	Aug 9 - Aug 23	Del Carmen
80132	MATH 414	MATH BOOT CAMP 1	2	TuWThF	8:00A - 4:40P	Aug 14 - Aug 17	Dachkova
80041	BIO 21	FIELD ECOLOGY	4	W	6:30P - 8:35P	August 15	Morales
80041	BIO 21	FIELD ECOLOGY	0	WThFSat	6:00A - 5:00P	Aug 22 - Aug 25	Morales
80041	BIO 21	FIELD ECOLOGY	0	Sun	6:00A - 11:00A	August 26	Morales

**Purchase Parking Permits ONLINE!**

(login to Self-Service Banner,, click on "Students", click on "Registration," then click on "Purchase a Parking Permit.")

Pay online and get your pass in the mail in less than a week!

**Summer passes (on sale May 21 - July 20) \$20**

**Fall passes (on sale August 1 - December 17) \$40 days, \$20 evenings**



# Información en Español

## **ESL (English as a Second Language)**

New students who want to take ESL classes at the Gilroy campus will register at the Admissions & Records Office for a placement assessment appointment when completing an application. **Call 408-848-4737 or 408-848-4751** to make an appointment or come into Admissions & Records at the Gilroy main campus.

*Students interested in taking ESL courses in Hollister should register and take the placement test at the Briggs Building in Hollister.*

### **Who Should Take the ESL Assessment?**

- Students who do not know any English.
- Students who know some English but have not received formal classes in the English language or who took ESL classes more than three years ago.
- Students who attended high school in this country for less than a year.
- Students who attended high school in this country for a few years but are unsure about their level of proficiency in English.

### **Placement Assessment and Orientation for ESL Applicants**

Students who want to enroll in ESL classes must:

- Complete a Gavilan College application at Admissions & Records or at the sites.
- Sign up for a testing appointment at Admissions & Records (Gilroy).
- Return for testing, which includes oral and written exams.

The interview information and the test results will be used to advise and place students into the ESL classes that best match their needs. Students will be ready to register for ESL classes at the end of this three-hour placement assessment appointment.

Orientation for new ESL students will be offered several times during the first two weeks of the semester and will be given in English and Spanish in the classroom setting. New students will be contacted for orientation by their ESL instructors.



**CalWORKs** sirve a estudiantes quienes reciben asistencia pública para llegar a ser autosuficientes, a través de educación, empleo y servicios de apoyo. Los programas laborales para los estudiantes de CalWORKs, están vinculados a las demandas del

mercado laboral y pueden ayudarlos a trabajar en una trayectoria de carrera que los lleve a obtener un ingreso suficiente para poder sostener a sus familias. Los servicios de apoyo que CalWORKs ofrece incluyen asesoría, libros, asistencia y colocación de empleo, servicios de apoyo y enlace con los departamentos de servicios sociales del condado

El personal de CalWORKs es cordial y apoya a los estudiantes para que puedan lograr y alcanzar sus metas. La oficina se encuentra en LI 101, junto a la biblioteca y está abierta de lunes a viernes de 8 a.m. a 5 p.m. Los estudiantes interesados pueden llamar al 408-848-4813.

## **ESL (Inglés Como Segundo Idioma)**

Los nuevos estudiantes que deseen tomar clases de Inglés como Segundo Idioma (ESL) en Gilroy deben inscribirse en la Oficina de Admisiones y Archivos para hacer una cita y tomar la evaluación apropiada después de llenar una solicitud. **Llame 408-848-4737 o 408-848-4751** para hacer una cita o venga a la Oficina de Admisiones y Archivos en Gilroy.

*Para aquellos estudiantes que desean estudiar en Hollister, deben hacer una cita para tomar el examen de nivelación en la oficina en Hollister en el Briggs Building.*

### **¿Quién debería tomar el examen de evaluación de ESL?**

- Los estudiantes que no saben nada de inglés.
- Los estudiantes que saben un poco de inglés pero que no han tomado clases formalmente o que tomaron clases hace más de tres años.
- Los estudiantes que asistieron a la secundaria (high school) en este país por menos de un año.
- Los estudiantes que asistieron a la secundaria (high school) en este país por algunos años pero que no están seguros de su nivel de proficiencia en el inglés.

### **Asesoramiento, Colocación y Orientación para Estudiantes ESL**

Los estudiantes que deseen inscribirse en clases de ESL (Inglés como Segundo Idioma) deben hacer lo siguiente:

- Completar una solicitud de admisión en la Oficina de Admisiones y Archivos.
- Obtener una cita para el examen de nivelación en la Oficina de Admisiones y Archivos (Gilroy).
- Presentarse al examen de nivelación de acuerdo con la cita obtenida para tomar el examen escrito y oral.

Los resultados del examen y la información de la entrevista serán usados para recomendar y colocar a los estudiantes en las clases de Inglés como Segundo Idioma (ESL) que mejor les convengan. Los estudiantes estarán listos para inscribirse en las clases adecuadas al final de esta evaluación de tres horas. Los nuevos estudiantes en el Programa de Inglés como Segundo Idioma (ESL) recibirán una orientación sobre los servicios y regulaciones del Colegio Gavilán en sesiones ofrecidas durante las primeras dos semanas del semestre. Las orientaciones serán dadas en inglés y en español y los maestros se comunicarán con los nuevos estudiantes para asistirlos en seleccionar la sesión más conveniente.



La oficina de Programas y Servicios de Oportunidades Extendidas (EOPS) provee apoyo a estudiantes que experimentan desafíos económicos, sociales, y educativos. La intención del programa es asistir a estos estudiantes a alcanzar sus metas educativas incrementando el acceso, la retención, y la transferencia a otras instituciones de enseñanza.

Para calificar para el programa de EOPS, los estudiantes deben demostrar necesidad financiera y educativa y matricularse en un mínimo de 12 unidades cada semestre.

Servicios y beneficios disponibles para estudiantes: Consejería personal y académica, asistencia para la compra de libros, prioridad de inscripción a clases, tutoría, visita a universidades, talleres de enriquecimiento, becas y mucho más.



**NUESTRA MISIÓN** En un ambiente que cultiva la creatividad, estimula la curiosidad y hace énfasis en el aprendizaje del estudiante, Gavilán College sirve a su comunidad, ofreciendo servicios de gran calidad y apoyo, que preparan a los estudiantes para carreras de transferencia a la universidad o técnicas y de servicio público, educación para toda la vida y la participación en una sociedad global y diversa.

**POLIZAS Y PROCEDIMIENTOS** Pendiente a la Mesa Directiva. La Política y Procedimientos del Colegio están disponibles a través de acceder la página de Internet del Gavilan College en [www.gavilan.edu](http://www.gavilan.edu) (Seleccione el "College Catalog" bajo el menú de "Academics".) o visitando la Oficina del Vicepresidente de Servicios Estudiantiles (SC128).

**Formas Alternativas** El Catalogo y el Horario de Clases del Colegio Gavilán está disponible en formato de medios alternos. Por favor de contactar El Centro de Recursos para estudiantes inhabilitados (DRC) en (408) 848-4865 o la Oficina del Vicepresidente de Servicios de Estudiante en (408) 848-4738.

**Servicios para los Estudiantes con Inhabilidades**

Los estudiantes que requieren servicios o arreglos especiales debido a inhabilidad auditivas, visuales o alguna otra inhabilidad verificada deberán ponerse en contacto con su instructor, consejero, asesor o El Centro de Recursos para Inhabilitados (DRC).

**Discriminación**

**NO DISCRIMINACIÓN** El Distrito está comprometido a proveer igualdad de oportunidades en programas educativos, empleo, y acceso a programas y actividades de la institución.

**PROHIBICIÓN DE ABUSO Y OFENSAS POR DISCRIMINACIÓN**

*Referencia: Secciones 212.5; 66252; 66281.5 del Código Educativo*

El Distrito está comprometido a proveer un ambiente de enseñanza y de trabajo que respete la dignidad de los individuos y grupos. El Distrito estará libre de ofensa y persecución sexual y todas la formas de intimidación sexual y abuso. También estará libre de otros abusos y ofensas por discriminación incluyendo aquellas ofensas basadas en cualquiera de los siguientes estados: raza, religión, ancestro, origen,

impedimento, sexo (género), orientación sexual, o la percepción de que una persona tenga alguna de las características mencionadas.

**TÍTULO VI, TÍTULO IX, Y NORTEAMERICANOS CON IMPEDIMENTO/SECCIÓN 504/508**

Para presentar una queja en cualquiera de las siguientes areas, por favor comuníquese con el Oficial de Igualdad de Oportunidades, Joseph D. Keeler, Vicepresidente de Servicios Administrativos, HR 101 (408-848-4731) o el Director de Recursos Humanos, HR103 (408-848-4753).

Las areas son las siguientes: quejas por violación de derechos civiles (Título VI), quejas por violación de igualdad de género, discriminación sexual, o abuso (Título IX) y quejas por violación contra personas con impedimentos (ADA/Sección 504/508)

**Cumplimiento de ADA** Si usted tiene un impedimento verificado y necesita materiales o servicios de estudio en un formato alternativo, contacte El Centro de Recursos para Estudiantes Inhabilitados (DRC) o al Vice Presidente de Servicios Estudiantiles para obtener ayuda. Hay servicios para estudiantes con impedimentos verificados a través de DRC o a través del Vicepresidente de Servicios Educativos.

**Derechos Educativos y Privacidad**

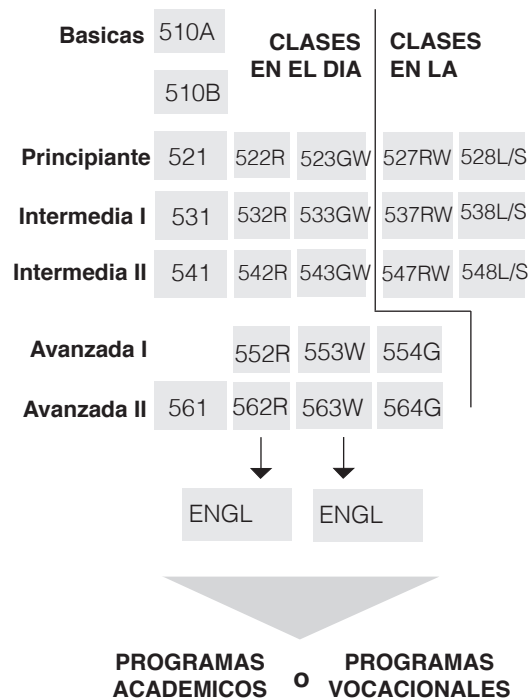
Gavilan College está en cumplimiento de los Derechos Educativos Federales y Acto de 1974 (también llamado el Buckley Amendment) y las regulaciones del Título V de California (SB 182). Las siguientes reglas están en efecto:

1. Toda la documentación académica, documentación relacionada con problemas disciplinarios, y cualquiera otra documentación oficial es mantenida para todos los estudiantes que han solicitado admisión a Gavilan College.
2. La documentación oficial es mantenida por y localizada en la Oficina de Admisiones y Archivos.
3. La documentación oficial será proveida únicamente cuando la solicitud o permiso sea hecha por escrito por parte del estudiante previo pago de cualquier cargo o costo a la institución, excepto en los casos provistos en ley.
4. La siguiente información puede ser proveida por Gavilan College sin consentimiento escrito por parte del estudiante:
  - a. el nombre del estudiante
  - b. las fechas de matriculación/asistencia a Gavilan College
  - c. la fecha de graduación y título o

**VISTA DE CLASES DE INGLES COMO SEGUNDO IDIOMA (ESL)**

SIN CREDITO		
HABILIDADES PARA VIVIR		VOCACIONALES
ESL 777	ESL 778	ESL 704A/B
ESL 779	ESL 780	Para progresar de clases de ESL, el estudiante deberá tomar el asesora-
ESL 781	ESL 782	

**CREDITO - RUTA ACADEMICA**



**CLASES SUPLEMENTALES DE ESL:**

- ESL 546 Intro Computers/ESL
- ESL 556 Intro Competency/ESL
- ESL 581 Pronunciation I
- ESL 582 Pronunciation II
- ESL 584 Culture through Film
- ESL 585 Editing for ESL Writers

certificado recibido

La entrega de cualquier otra información requerirá consentimiento escrito del estudiante, excepto en los casos previstos en ley. Los estudiantes pueden notificar su deseo por escrito a la Oficina de Admisiones y Archivos durante la primera semana de cada sesión de estudios que no desean que los puntos ennumerados en a), b) y c) pueden ser entregados.

- Los estudiantes tienen derecho a revisar sus propios archivos y la documentación que esté en ellos. Cualquier objeción a éstos archivos debe ser presentada por escrito al Vicepresidente de Instrucción y Servicios Estudiantiles. Las objeciones serán resueltas por dicho vicepresidente, y la resolución será inserta en el archivo del estudiante pero no entregada con el resto de la documentación. En caso de desacuerdo sobre éste punto, la Política de Quejas de la institución estará en efecto.

Copias de las regulaciones federales y estatales y del Proceso de Resolución de Problemas Estudiantiles son disponibles a través de la Oficina de Admisiones y Archivos y pueden ser revisadas por los estudiantes haciendo una cita con el Vicepresidente de Instrucción y Servicios Estudiantiles o el Director de Admisiones y Archivos. El Proceso de Resolución de Problemas Estudiantiles también está disponible en éste catálogo, online, y en el Manual Estudiantil.

### Habilidad en Inglés para Estudios Vocacionales

Habilidad limitada en Inglés no será obstáculo para ser admitido y participante en programas educativos vocacionales.

## SERVICIOS ESTUDIANTILES Y PROGRAMAS DE APOYO PARA LA INSTRUCCIÓN

**Servicios de Asesoría** Inscribirse y tener éxito en clases a nivel post-secundario requieren dedicación y tiempo. A veces ocurren problemas personales y familiares que distraen a los estudiantes de sus tareas y clases y en estos casos, la única solución parece ser abandonar los estudios. Antes de tomar esta decisión tan difícil, por favor consulte a un consejero. Una buena plática puede ayudar a poner la situación en perspectiva, identificar posibles soluciones, y dar el apoyo necesario para hacer modificaciones necesarias en el horario y las

clases. Gavilán College provee consejeros que hablan español y las citas con ellos pueden ser hechas para el día o para la tarde. No hay que pagar por este servicio. Para mas informacion o para hacer una cita con un consejero, visite la Oficina de Consejeros, localizada en el cuarto numero SC 113 en el Centro de Estudiantes (Student Center) o visite [www.gavilan.edu/counsel](http://www.gavilan.edu/counsel).

**Centro de Desarrollo de Niños** El Centro de Desarrollo de Niños provee cuidado para niños de dos a cinco años de edad. Este programa es para familias con ingresos mensuales que satisfacen el criterio de elegibilidad. Estos programas sirven a niños con discapacidades y necesidades especiales y que no hablan inglés. Todos los programas requieren que los padres inviertan ciertas horas como voluntarios.

**El Centro de Recursos para Estudiantes Inhabilitados (DRC)** ofrece asesoría individual para evaluar las destrezas de los estudiantes en las áreas de lectura, matemáticas, escritura, razonamiento, lenguaje oral, percepción y memoria. Los estudiantes que requieren servicios o arreglos especiales debido a incapacidades auditivas, visuales o alguna otra incapacidad deberán ponerse en contacto con su instructor, consejero, asesor o la oficina del DRC.

## SERVICIOS DE AYUDA ECONÓMICA PARA ESTUDIANTES

La ayuda económica para costos del colegio, están disponibles para estudiantes de cualquier tipo de ingreso.

### OFICINA DE AYUDA ECONÓMICA

[www.gavilan.edu/finaid/](http://www.gavilan.edu/finaid/)  
Oficina SC 124

Abierto: Lunes-jueves: 8 am a 5 pm  
viernes: Cerrado al publico.

Horario de la Tarde: Las horas son extendidas de 5 a 7 pm durante el período de matriculación.

### CÓDIGO ESCOLAR DEL COLEGIO GAVILÁN ES: 001202

El colegio Gavilán participa en varios programas de ayuda económica, que están diseñados para proporcionar ayuda a los estudiantes de necesidad económica. Esta ayuda es proporcionada por diferentes instituciones incluyendo agencias federales, estatales y privadas.

Si está interesado en solicitar ayuda

económica, adquiera una solicitud (FAFSA) en la oficina SC 124 o solicítela usando el Internet en la página [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Si llena la solicitud usando el Internet, imprima y mande la página con su firma (signature page) o use su número secreto (PIN) para firmar la solicitud electrónicamente. Si desea aplicar para obtener su número secreto (PIN) ingrese a [www.PIN.ed.gov](http://www.PIN.ed.gov). Las solicitudes también se pueden obtener por medio de los Consejeros de las Preparatorias (High School), Centro de Carreras de la Preparatoria y Bibliotecas Públicas.

Los requisitos para ayuda económica de parte de FAFSA son:

- Tienen que comprobar que necesitan ayuda económica y que cumplen con las reglas de cada programa.
- Tienen que ser ciudadanos, o ser residentes permanentes de los EE.UU.
- Tienen que tener buen historial en préstamos estudiantiles, y no deber nada a la oficina de ayuda económica.
- Tienen que ser elegibles para recibir los beneficios de una educación superior.
- Hombres entre 18 y 25 años de edad tienen que registrarse en el servicio selectivo (militar).

**NOTA:** Si ha estado encarcelado por usar o vender drogas ilegales, usted no sera elegible para algunos programas de ayuda económica.

**PÓLIZA DE PROGRESO SATISFACTORIO ACADÉMICO (SAP)** La oficina de ayuda económica requiere medir su progreso académico hacia un certificado, asociado, o un programa de transferencia a la universidad. Si sus metas no son uno de estos programas, no califica para ayuda económica. Su progreso será evaluado por lo mínimo una vez por año.

Si ustedes han tenido circunstancias extenuantes durante su último término en el Gavilan College y fueron colocados en descalificación, podrán someter una Apelación y un Cuestionario SAP para su consideración.

### PROGRAMAS DE AYUDA ECONÓMICA

Ayuda Pagando la Matriculación: El programa (Board of Governor's Fee Waiver/BOG), ayuda a pagar parte de la registracion. Este programa es solamente para residentes de California. Es para estudiantes de bajo ingreso familiar. La solicitud para el BOG se encuentra en la página de Internet en: [www.gavilan.edu/finaid/](http://www.gavilan.edu/finaid/)

## Becas Gratuitas Federales y Estatales:

Federal Pell Grant • Federal SEO Grant • Federal Work Study Grant • Cal Grant • Chafee Grant • Child Development Grant

## Becas Federales de Trabajo y Estudio:

Proporcionan a los estudiantes de Gavilan Collage empleos temporales mientras obtienen valiosa experiencia laboral. Para ser considerados para el programa de trabajo y estudio federal, se requiere que los estudiantes llenen la solicitud de FAFSA que indiquen que están interesados en el Programa de Trabajo y Estudio que alcancen los requisitos del programa y que reciban ayuda financiera. Puesto que los fondos para el programa Federal de Trabajo y Estudio son limitados, se sugiere que los estudiantes sometan su solicitud FAFSA.

**Becas:** Las becas son otorgadas basadas en el aprovechamiento académico y/o la necesidad financiera. La elegibilidad varía y se establece dependiendo del donador de dicha beca. Las solicitudes para becas privadas las encuentran durante el año en la página de Internet de Ayuda Financiera en [www.gavilan.edu/finaid](http://www.gavilan.edu/finaid). Les recomendamos que busquen becas en línea varias veces durante el semestre. Durante el ciclo escolar se anuncian becas en cuanto están disponibles.

## Servicios Para Miembros de las Fuerzas Armadas (Veteranos):

Gavilan College ofrece asistencia especial a estudiantes que son veteranos o hijos de veteranos deshabilitados que asisten al colegio, para lograr una meta. Estudiantes que tengan preguntas sobre si califican, beneficios y el procedimiento de las solicitudes o cualquier otra pregunta sobre veteranos, por favor de contactar la oficina de ayuda económica al 408-848-4734.

## Préstamos Estudiantiles Federales:

El Colegio Gavilán participa en el Federal Direct Loan Program. Préstamos estudiantiles federales, ofrecen un interés bajo y planes de pago flexibles. Si están interesados en solicitar un préstamo complete la FAFSA y atienda al taller de consejería de préstamo. Solicitudes para el préstamo serán distribuidas en el taller de consejería.

**Becas Privadas:** Becas privadas son fundadas por organizaciones y agencias privadas. Estos fondos se otorgan al estudiante dependiendo de las notas académicas o dependiendo de la necesidad económica del estudiante. Para ser considerado para una beca privada, el estudiante necesita completar una solicitud por cada beca privada a la que se aplique. Visite nuestra oficina para más información.

Solicitudes para la beca privada llamada "Gavilan College Scholarship Application" están disponibles en nuestra oficina.

## **NECESITA AYUDA FINANCIERA PERO NO TIENE DIPLOMA DE ESCUELA SECUNDARIA (HIGH SCHOOL)?**

Regulaciones federales requieren a aquellos estudiantes que no poseen un diploma de escuela secundaria (high school), certificado de Desarrollo de Educación General (GED), o Examen de Proficiencia de High School de California (CHSPE), y que estén aplicando para ayuda financiera, que tomen un asesoramiento de Habilidad para Beneficiarse. Usted estará exento, si tiene un diploma de escuela secundaria (o algo equivalente) de otro país.

Estudiantes con habilidad limitada en el idioma de Inglés, que estén inscritos en clases de Inglés como Segundo Idioma (ESL) y que no tengan diploma de escuela secundaria o examen de GED, y que estén aplicando para ayuda financiera, deberán de tomar el asesoramiento de Habilidades del idioma Inglés Combinado (CELSA). El examen CELSA es ofrecido una vez al mes. Por favor llame a la Oficina de Ayuda Financiera (408-848-4727) para una referencia.

Inscribese para una sesión de examen a través de la Oficina de Ayuda Financiera: Teléfono 408-848-4727, oficina numero SC 124. Las sesiones comienzan puntualmente a la hora anunciada. Para ahorrar tiempo, haga favor de presentarse media hora antes de la hora indicada. Nadie será admitido después de que haya comenzado la sesión.

Para fin de ser admitido en el cuarto de examen, usted deberá proveer una identificación válida\* con retrato, número de identificación estudiantil de Gavilán College, una copia de su horario de clases y la nota de referencia de la Oficina de Ayuda Financiera.

Visite la Oficina de Asesoramiento, cuarto MP100, o llame al teléfono 408-846-4992, por lo menos dos días antes de su cita, para confirmar la hora y la localidad de su cita. Hay la posibilidad de que cambien la hora y/o la localidad del examen.

\* Una identificación con retrato válida incluye una Licencia de Manejar del Estado de California, identificación de California, pasaporte, Tarjeta de Miembro del Cuerpo Estudiantil (ASB), identificación militar o Tarjeta de Registro de Extranjero. Comuníquese con la Oficina de Asesoramiento, cuarto numero MP100, o llame al teléfono 408-846-4992, si no tiene una identificación válida.

## **PROGRAMA DE NO-CREDITO**

Clases de No-Crédito son ofrecidas y diseñadas para responder a las necesidades específicas e intereses de aquellos estudiantes que no desean obtener créditos por unidades. Estas clases ofrecen oportunidades para mejorar en materias, crecimiento del desarrollo, poder aprender ocupaciones y para aprender otras áreas de educación general. Estos cursos y programas están definidos categóricamente bajo el Código de Educación, Sección 84711, mientras que los fondos del estado se permiten en nueve categorías específicas.

Programa para el Bienestar de Gente que esta Empleada Este programa está diseñado para responder a las necesidades de los adultos que trabajan. Las clases están abiertas para todos los miembros del personal y de la comunidad.

Programa de Educación Básica Para Adultos - Este programa esta diseñado para adultos que desean tomar clases de Inglés como Segundo Idioma (ESL). Ofrecemos clases para preparación de Ciudadanía, clases para mejorar sus habilidades en lectura, escritura, y matemáticas. El programa también ofrece clases para los estudiantes que están interesados en preparación de Educación General (GED) y CAHSEE (Examen de Egreso de las Preparatorias de California).

Todas las clases son gratuitas. No se requieren pruebas, exámenes ni tampoco se otorgan calificaciones. Las inscripciones se realizan a través de la Oficina de Admisiones y Archivos o en el lugar en donde se vaya a impartir la clase, durante la primera sesión de la clase. Los estudiantes que tengan preguntas adicionales o necesiten más información, deberán llamar al teléfono (408) 852-2824.



**Rente un Libro!**

Los estudiantes ahora pueden ahorrar 50% o más rentando libros!

Vaya a [rent-a-text.com](http://rent-a-text.com) para ver los detalles de la tienda..





## Calendar of Events Summer / Fall 2012

### July

STAR -- Gilroy Performance

### August

STAR - San Juan Bautista performance

### September

Welcome Week

### October

High on Health Fair  
California Folklorico Festival  
Halloween Bash

### November

Transfer Day  
Historias de Mis Madres

### December

Children's Theater Production

[www.gavilan.edu/pio/gavarts.html](http://www.gavilan.edu/pio/gavarts.html)

## Final Exam Schedule

### Sunday, December 9 — Saturday, December 15, 2012

This schedule provides dates and two-hour blocks of time for Final Exams in credit courses. Classes meeting prior to 8 a.m. will take their exams during the same week, for a two-hour period beginning at the class starting hour.

All finals will be given at the scheduled time, and in the room in which the class has regularly met during the semester. Exceptions can be granted only by the department chair and the area dean.

If a class does not have a time scheduled according to the chart below, please see the instructor, department chair or area dean. Instructors' office hours will be changed to accommodate the final exam schedule. Please check your instructor's office for the revised schedule.

#### If your class meets on these days:

Daily, M, MTuW, MTuWF, MW, MWTh, MWThF, MWF, MTh, MThF, MF, W, WTh, WThF, WF

Starts at any time between:	Your final exam will be:
08:00 - 09:40	Wed. Dec 12 08:00 - 10:00
09:45 - 11:00	Mon. Dec 10 08:00 - 10:00
11:05 - 12:20	Wed. Dec 12 10:30 - 12:30
12:25 - 01:40	Mon. Dec 10 10:30 - 12:30
01:45 - 03:00	Wed. Dec 12 01:00 - 03:00
03:05 - 04:30	Mon. Dec 10 01:00 - 03:00

#### If your class meets on these days:

MTu, MTuWTh, MTuTh MTuThF, MTuF, Tu, TuW, TWTh, TuWThF, TuWF, TuTh, TuThF, TuF, Th, ThF

Starts at any time between:	Your final exam will be:
8:00 - 9:10	Tues. Dec 11 08:00 - 10:00
9:15 - 10:25	Thur. Dec 13 08:00 - 10:00
10:30 - 11:40	Tues. Dec 11 10:30 - 12:30
11:45 - 12:55	Thur. Dec 13 10:30 - 12:30
1:00 - 2:10	Tues. Dec 11 01:00 - 03:00
2:15 - 3:25	Thur. Dec 13 01:00 - 03:00
3:30 - 4:55	Tues. Dec 11 03:30 - 05:30

#### Fri or Fri/Sat classes:

- Start time: between 8-10:55 am,  
Final exam: Fri, Dec 14 from 8:00-10:00 am.
- Start time: between 11:00 am - 1:55 pm,  
Final exam: Fri, Dec 14 from 10:30 am - 12:30 pm.
- Start time: between 2 pm - 7:00 pm  
Final exam: Fri, Dec 14 from 1 pm - 3 pm.

Make-ups and Conflicts:	Mon. Dec 10	03:30 - 05:30
	Wed. Dec 12	03:30 - 05:30
	Thur. Dec 13	03:30 - 05:30

#### Exams for classes held on Saturdays, Sundays & Evenings

All classes held on:

Monday evenings	Mon. Dec 10
Tuesday evenings	Tues. Dec 11
Wednesday evenings	Wed. Dec 12
Thursday evenings	Thurs. Dec 13
Friday evenings	Fri. Dec 14
Monday/Wednesday evenings	Mon. Dec 10
Tuesday/Thursday evenings	Tues. Dec 11
Saturday	Sat. Dec 15
Sunday	Sun. Dec 9

# RHO ALPHA MU



## HONOR SOCIETY

Gain eligibility for special scholarships and awards!

Meet other honors students!

Serve the community!

Faculty Advisor,  
Jennifer Nari  
(408) 848-4897

Must have a GPA of at least 3.0 for twelve units. Incoming freshmen must have attained a 3.5 cumulative GPA from high school.

# Telephone Directory

## Emergencias

1. Dial '911' (On campus, dial '8' first.)  
*/Emergencias: el 911. (desde el Campus marque primero el "8".)*
2. Dial '10' for campus emergency support from a campus phone.  
*/Segundo: Marque el '10' para apoyo de emergencias en el campus.*
3. From cell or pay phone: Dial 408-710-7490.  
*/Desde un teléfono público del campus: marque 408-710-7490.*

<b>Main Number/Numero Principal</b> . . . . .	408-848-4800
from Hollister, call toll free/ <i>desde Hollister llame gratis al</i> . . . . .	637-1158
<b>Morgan Hill Site/Campus Morgan Hill</b> . . . . .	408-782-2873
<b>Hollister Site</b> , Briggs Building/ <i>Campus Hollister, Edificio Briggs</i> . . . . .	831-636-3783
<b>Campus Security</b> (non-emergency)/ <i>Seguridad del Campus (no emergencias)</i>	408-848-4703
<b>TTY</b> (for Deaf or Hard of Hearing)/ <i>TTY (para Discapacitados Auditivos)</i> . . . . .	408-846-4924

**Admissions & Records/Oficina de Admisiones y Archivos** . . . . .  
408-848-4735 or 846-4954

<b>Student Accounts</b> Cashier/Cajero de las Cuentas del Estudiante . . . . .	408-852-2840
<b>Transcripts/Expedientes Académicos</b> . . . . .	408-848-4733
<b>Grading/Calificaciones</b> . . . . .	408-848-4751
<b>Enrollment Verifications/Verificación de Registro</b> 408-846-4954	
<b>Graduation/Graduación</b> . . . . .	408-848-4737

<b>ASB Advisor/Asesor ASB</b> . . . . .	408-852-2849
<b>ASB Office/Oficina de ASB</b> . . . . .	408-848-4777
<b>Assessment Office/Oficina de Evaluaciones</b> . . . . .	408-846-4992
<b>Athletics/Kinesiology/Deportes, Educación Física</b>	408-848-4876
<b>Bookstore/Librería</b> . . . . .	408-848-4742
<b>CalWORKs/Programa de Experiencia de Trabajo en el área que se requiera</b> . . . . .	408-848-4740
<b>CARE</b> - Cooperative Agencies Resources for Education/Agencias Cooperativas para Recursos de Educación . . . . .	408-848-4790
<b>Career/Transfer Resource Center/Centro de Recursos para Carreras y Transferencias</b> . . . . .	408-848-4818
<b>Carpenter Training Center</b> Apprenticeship Program/Centro de Entrenamiento en Carpintería, Aprendizaje . . . . .	408-852-2815
<b>Cashier</b> (Business Office)/Cajero (Oficina de Negocios) . . . . .	408-848-4714
<b>Cashier</b> (Student Accounts)/Cajero (Cuentas de Estudiantes) . . . . .	408-852-2840
<b>Child Development Center/Centro de Desarrollo de Niños</b> . . . . .	408-848-4815

<b>Community/Contract Education/Educación en la Comunidad/Contrato</b>	408-852-2801
<b>Cosmetology Appointment line/Cosmetología/Teléfono para Citas</b> . . . . .	408-842-5055
<b>Counseling Office/Oficina de Asesoría</b> . . . . .	408-848-4723
<b>Disability Resource Center/Centro de Recursos para Discapacitados DRC</b> . . . . .	408-848-4865
<b>Discrimination-Harassment Complaints/Oficina de Quejas por Discriminación y Acoso</b> . . . . .	408-848-4731
<b>Distance Education/Educación a Distancia</b> . . . . .	408 848-4885
<b>EOPS</b> - Extended Opportunity Programs & Services/Programas y Servicios de Oportunidades Extendidas. . . . .	408-848-4740
<b>Financial Aid/Ayuda Financiera</b> . . . . .	408-848-4727
<b>First Year Experience/Experiencia del Primer Año</b>	408-848-4701
<b>Gavilan Press/Periódico "The Gavilan Press"</b> . . . . .	408-848-4837
<b>GECA</b> - TJ Owens Early College Academy/Academia de Universidad Temprana GECA TJ Owens . . . . .	408-846-4909
<b>Health Services/Servicios de Salud</b> . . . . .	408-848-4791
<b>HOPE Services/Servicios HOPE</b> . . . . .	408-846-6946
<b>International Students/Estudios Internacionales</b> . . . . .	408-848-4754
<b>Library/Biblioteca</b> . . . . .	408-848-4810 or 408-848-4806
<b>MESA Program</b> - Math, Engineering, Science Achievement/El Programa de Superación en Matemáticas, Ingeniería y Ciencias. . . . .	408-846-4968
<b>Noncredit Program</b> (Community Development)/Programa sin Créditos (Desarrollo en la Comunidad) . . . . .	408-852-2824
Sign up/Registrarse . . . . .	408-846-4954
<b>Online//Cursos por Internet/</b> . . . . .	408 848-4885
<b>Outreach &amp; Recruitment/Tours/Oficina de Inscripciones/ Visitas al Campus</b> . . . . .	408-846-4993
<b>President's Office/Oficina del Presidente</b> . . . . .	408-848-4711
<b>Puente Program/Programa "Puente"</b> . . . . .	408-848-4807
<b>R.O.P.</b> - Regional Occupational Programs/Programas Regionales Laborales . . . . .	408-848-4816
<b>STAR</b> -Summer Theatre Arts Repertory/Repertorio de Artes Teatrales de Verano . . . . .	408-612-2057
<b>Theatre Box Office/Taquilla del Teatro</b> . . . . .	408-846-4973
<b>Transfer</b> (Career/Transfer Resource Center)/Trasferencias (Centro de Recursos para Transferencias y Carreras) . . . . .	408-848-4818
<b>TRIO</b> Student Support Services/Servicios de Apoyo Estudiantil . . . . .	408-846-4981
<b>Tutoring Center/Centro de Tutoría</b> . . . . .	408-848-4838
<b>Veterans' Services/Servicios a los Veteranos</b> . . . . .	408-848-4734
<b>Vice President's Office/Oficina del Vice Presidente:</b>	
<b>Student Services/Servicios Estudiantiles</b> . . . . .	408-848-4738
<b>Instructional Services/Servicios de Instrucción</b>	408-848-4761



# MAIN CAMPUS, GILROY

5055 Santa Teresa Blvd.  
 Gilroy, CA 95020  
 408-848-4800 or  
 831-637-1158 (from Hollister)



## Building Guide

- APE Adapted Physical Education
- AR Art
- BOB Business Office Building
- BU Business
- CDC Child Development
- CE Community Education
- CHP Chapel
- COS Cosmetology
- GY Gym
- HOB Health Occupations Building
- HR Human Resources
- HRC Human Resources Conference Center
- HU Humanities
- LI Library
- LS Life Science
- MA Mathematics
- MAY Mayock House
- MP Multipurpose Building
- MU Music Hall
- PB Portable Buildings
- PS Physical Science
- SC Student Center/Administration
- SF Security/Facilities
- SS Social Science
- TH Theater

## Parking Lots

- A Student/Staff/Disabled Access/30 min. spaces
- B Student/Staff/Disabled Access/Visitor/30 min. spaces
- C Student/Staff/Disabled Access/15 min. spaces/30 min. spaces
- D Staff/Disabled Access
- E Student/Staff/Motorcycle
- F Staff/Disabled Access/Visitor/Motorcycle/30 min. spaces
- G Staff/Disabled Access
- H Student/Staff/Disabled Access/Motorcycle/30 min. spaces



## Key to Gavilan

- Administration . . . . . SC
- Admissions & Records . . . SC111
- Art Gallery . . . . . LI
- ASB . . . . . SC158
- Assessment Center . . . . . MP100
- Athletics Office . . . . . GY
- Aviation . . . . . MP129
- Bookstore . . . . . SC
- Business Office . . . . . BOB
- Cafeteria . . . . . SC
- CalWORKs . . . . . LI101A
- Career/Transfer Ctr. . . . . SC101
- Cashier . . . . . BOB
- Cashier (Student Accounts) . SC
- Child Development Center . CDC
- Children's Preschool . . . . . CDC
- Community Ed . . . . . CE
- Computer Graphics & Design LI26
- Computer Place . . . . . LI168
- Coop. Work Exp. . . . . LI101A
- Cosmetology . . . . . COS
- Counseling Secretary . . . . . SC113
- Disability Resource Center LI117
- Early College Academy . . . PB17
- English . . . . . PB11-J
- ESL . . . . . PB11-L
- EOPS/Special Services . . . LI101A
- Financial Aid Office . . . . . SC124
- GavTV . . . . . LI135
- Lounges, North and South . . . . . SC154N/S
- Math Lab . . . . . MA101
- MESA . . . . . MA115
- Noncredit Program . . . . . PB2
- Nursing . . . . . HOB
- Payroll . . . . . BOB
- Physical Education . . . . . GY
- Police Academy . . . . . MP
- Public Information Office . . . PB2
- ROP . . . . . BU124
- Security . . . . . SF
- Student Success Center . . . PB11
- Teaching and Learning Center LI
- Student Health Nurse . . . . . SC118
- Student Senate Office . . . . . SC
- TRIO Program . . . . . LI109
- Tutoring Center Services . . . LI116
- TV Studio . . . . . LITV

**DON'T GO TO THE WRONG CITY!**  
 MHG = Morgan Hill  
 HOL = Hollister



Mesa Rd.

Santa Teresa Blvd.





**Parents!**

Take advantage of the  
Gavilan College

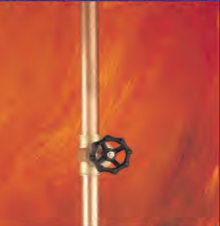
## Child Development Center

- 2-5 years old
- 7am-6 pm weekdays
- Flexible schedules
- Highly trained staff
- Preschool curriculum-  
Read, Play and Learn
- Play-Based Curriculum;  
age and developmentally  
appropriate.
- Parents do not have to be  
Gavilan College students.

408 848-4815

[www.gavilan.edu/cdc](http://www.gavilan.edu/cdc)

## GAVILAN COLLEGE WATER INDUSTRY TRAINING



### GavH<sub>2</sub>O

Careers in Water, Water  
Distribution, Water Treatment,  
Waste Water, Backflow,  
and more

[www.gavilan.edu/gavH2O](http://www.gavilan.edu/gavH2O)

#### FALL CLASSES:

Water Distribution  
Beginning Wastewater Treatment  
Intro to Occupational Health  
and Safety



AVIATION  
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TECHNOLOGY  
\* AIRFRAME  
\* POWERPLANT

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