



# Fall 2008

## REGISTRATION

### WHEN?

#### **PRIORITY REGISTRATION FOR CONTINUING STUDENTS**

May 5 - 9

#### **NEW TRANSFER INSTITUTE STUDENTS**

May 12 - 11

#### **NEW, RETURNING\* & HIGH SCHOOL CONTRACT STUDENTS**

May 12 - Sept 2

High School Contract Students: May 12 - Aug. 29

#### **LATE REGISTRATION** (New, Continuing, Returning or High School Students)

Sept 3 - 9

#### **OPEN ENTRY & LATE-START CLASSES**

Consult the "Short-term Courses & Late Start Course List" online. Students must be registered before the first day of a late-start course.

\* A **"returning" student** is a student who has been absent from Gavilan College for a semester or more.

## REGISTER IN PERSON

### WHERE?

#### **MAIN CAMPUS**

May 5 - 30 Mon-Thurs, 8 am - 4:30 pm; Fri, 9 am - 4:30 pm

*Note: No in-person registration on Monday, May 26 (Memorial Day Holiday)*

June 2 - Aug 15 Mon-Thurs, 8 am - 5 pm; Fri, 9 am - 11:30 am

*Note: No in-person registration on Friday, July 4 (Independence Day Holiday)*

Aug 18 - 22 Mon - Thurs, 8 am - 6 pm, Fri 9 am - 11:30 am

Aug 25 - 29 Mon - Thurs, 8 am - 7 pm; Fri, 9 am - 4:30 pm

*Note: No in-person registration on Monday, Sept 1 (Labor Day Holiday) or Tuesday, Sept. 2 (Staff Development Day)*

Sept 3 - 9 Mon - Thurs, 8 am - 7 pm, Fri, 8 am - 4:30 pm

#### **MORGAN HILL AND HOLLISTER SITES**

May 5 - 22 Mon-Thurs: 8 am - 8 pm, Fri: 8 am - 5 pm

May 27 - June 13 Mon-Thurs: 8 am - 5:30 pm, Fridays 8 am - 12 noon

June 16 - July 25 Mon-Thurs. 8 am - 8 pm; Fri. 8 am - 12 noon

July 28 - Sept 9 8 am to 5:30 p.m. M - Th., Fri. 8 am - 12 noon.

**Notes:** Sites are open on Fridays beginning May 30 from 8 am to 12 noon.

May 23 - Closed for Graduation

May 26 - Closed for Memorial Day

July 4 - Friday - Closed for Independence Day Holiday

July 11 - Hollister site will be closed

#### **Register Online if:**

1. You are a continuing student or have submitted an application to the Admissions & Records Office or at one of the sites at least 48 hours prior to registering.
2. You have no "holds".
3. You are signing up for courses with prerequisites that you have successfully completed at Gavilan or have been verified by placement assessment or evaluation of official transcripts from another college.
4. You are not in "dismissed" status.

## APPLY & REGISTER ONLINE!

Go to [www.gavilan.edu](http://www.gavilan.edu)  
and click on the Self-Service Banner icon

Beginning with the summer 2008 enrollment period, social security numbers will no longer be used as student identifiers. Find your new Gavilan Student ID and choose a log-on PIN by going to [www.gavilan.edu](http://www.gavilan.edu) and clicking on the Self-Service Banner icon. You will use your new ID and PIN to log into Self-Service Banner and register for summer and fall classes.

- ✓ Register/Add/Drop Classes
- ✓ Check Class Availability and Fees
- ✓ Choose Pass/No Pass Options
- ✓ Check Prerequisites
- ✓ Print an Unofficial Transcript
- ✓ Check out classes sorted by day, start date, method of instruction and more on the web!

#### **CREDIT CARDS accepted:**

American Express, Discover, MasterCard or Visa

#### **Online Help**

During in-person registration hours- (408) 848-4733



**NEW - Pay in person with credit card or electronic check at the Admissions & Records office or at either site or by calling toll-free 1-866-255-1801.**

**Registration fee payment schedule**

*see page 7.*

#### **Policies have changed regarding:**

- ◆ repeatability of classes
- ◆ calculation of grades after multiple repeats
- ◆ withdrawal policy
- ◆ naming of Certificates

Check the Catalog online at [www.gavilan.edu/catalog](http://www.gavilan.edu/catalog)

**Fall Semester Calendar** - see page 4