



# FALL 2008 CLASSES

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**Beginning with the summer and fall 2008 enrollment period social security numbers will no longer be used as student identifiers. Find your new Gavilan Student ID and choose a log-on PIN by going to [www.gavilan.edu](http://www.gavilan.edu) and clicking on the Self-Service Banner icon. You will use your new ID and PIN to log into Self-Service Banner and register for summer and fall classes.**

## Campus under construction ROOM NUMBERS MAY CHANGE!

Check room numbers online before your first class.

CRN Type Room Instructor Hrs. Units Days Begin-End

### ACCOUNTING

#### ACCT 20 Financial Accounting

Transferable: CSU, UC; CAN:BUS2, BUS SEQ A

An introduction to accounting principles and concepts. The course includes the application of accounting theory to accumulate and summarize financial data. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250, English 260 and Mathematics 233. Microsoft Excel or other computer spreadsheet knowledge.

10303	Lec	BU118	Wolowitz J	4.60	4.0	TR	0900A-1105A
10307	Lec	BU118	Wolowitz J	3.30	4.0	W	0235P-0540P
10308	Lec	BU118	Wolowitz J	3.30	4.0	W	0600P-0905P
	Lec	ONLINE	Wolowitz J				



This is a hybrid class that meets on specific dates: 9/3, 9/10, 10/8, 10/15, 11/19, 12/10 and 12/17.

#### ACCT 21 Managerial Accounting

Transferable: CSU, UC; CAN:BUS4, BUS SEQ A

This course covers internal uses of accounting information for managerial decision making. Includes coverage of managerial control methods, cost accounting, cost-volume-profit relationships, variable costing, budgeting, and other related topics. This course has the option of a letter grade or pass/no pass. ADVISORY: Accounting 20. Microsoft Excel or other computer spreadsheet knowledge.

10309	Lec	BU118	Wolowitz J	4.60	4.0	TR	1250P-0255P
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#### ACCT 23 Independent Study

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

10310	Ind	BU123	Wolowitz J		1.0		
10312	Ind	BU123	Wolowitz J		2.0		

**Classroom Locations: Refer to "How to Use This Schedule" on page 6.**

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**ACCT 103 General Office Accounting**

Transferable: CSU

This course is designed to prepare students for entry-level office accounting positions. Emphasis is on practical accounting applications. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 205.

10345	L/L	BU118	College A	3.30	2.0	F	0900A-1205P
ROP class.							

10347	L/L	BU118	Brown R	3.30	2.0	R	0600P-0905P
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**ACCT 105 Payroll Accounting**

Transferable: CSU

An introduction to the calculating, journalizing, paying and reporting of employee earnings, employee withholding and employer payroll tax expenses. The course emphasizes procedures which conform to federal and state legal requirements. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for Mathematics 205, completion of Accounting 101.

10350	Lec	MHG4	Barta M	3.30	2.0	R	0600P-0905P
09/25/08 - 12/11/08 Class meets at Morgan Hill Community site. ROP class.							

**ACCT 111 Introduction to Income Tax**

Transferable: CSU

A study of theory, philosophy, and principles of income tax law and procedures for computing the tax liability. It includes practice in solving typical individual tax problems. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250, English 260 and Mathematics 205.

10354	Lec	MHG4	Barta M	3.30	3.0	T	0600P-0905P
Class meets at Morgan Hill Community site. ROP class.							

**ACCT 120 Computerized Accounting - QuickBooks**

Transferable: CSU

An introduction to computer-assisted accounting. Hands-on use of a microcomputer menu-driven accounting package to do general ledger, sales journal, cash receipts journal, cash payments journal, purchases journal, payroll, receivables, payables and related financial reports. This course has the option of a letter grade or pass/no pass. Repeatable whenever a new software package is adopted. This course is also listed as CSIS 120. ADVISORY: CSIS 1 or CSIS 2 or the equivalent computer experience. ACCT 20 or ACCT 101 or ACCT 103 or ACCT 105 or the equivalent accounting experience.

10359	L/L	MHG5	Brown R	3.30	2.0	M	0600P-0905P
Above class meets at Morgan Hill Community site.							

10364	L/L	HOL3	College A	3.30	2.0	F	0530P-0835P
Above class meets at the Hollister Briggs site. ROP class.							

**ACCT 121 Spreadsheet - MS Excel**

Transferable: CSU

Introduction to the computer spreadsheet software. A hands-on approach to learning terms, commands, and applications of a spreadsheet program. This course will help prepare students for taking the Excel MOUS (Microsoft Office User Specialist) exams. This course has the option of a letter grade or pass/no pass. May be repeated once for credit when the software changes. Also listed as CSIS 121. ADVISORY: CSIS 1 or CSIS 2 or equivalent computer experience.

10866	Lec	BU111	Conrey J	3.00	2.0	T	1120A-0210P
09/23/08 - 12/09/08							

10870	Lec	HOL3	Thompson F	3.30	2.0	T	0600P-0905P
09/23/08 - 12/09/08 Above class meets at the Hollister Briggs site.							

10958	Lec	BU111	Thompson F	3.30	2.0	W	0600P-0905P
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**What is a CRN?**

CRN stands for Course Reference Number. This is the number (used to be called section) that you will use to register for your classes.

**Credit Classes**

<b>CD 35</b>	Establishing Positive Behavior in the Classroom
<b>CSIS 42</b>	Python Programming
<b>ITAL 8A</b>	Conversational Italian
<b>MUS 6</b>	Introduction to World Music
<b>ESL 585</b>	Editing for ESL Writers
<b>GUID 251</b>	College Survival Skills
<b>MKTG 100</b>	Principles of Marketing

**New Noncredit Classes**

See the Noncredit section beginning on page 111.

<b>ENGL 749</b>	Writers' Workshop
<b>ESL 777-782</b>	ESL Lifeskills 1-6

## Certificate of Achievement Computerized Accounting

16 units

Learn Computerized bookkeeping skills for a modern office.

**ACCT/CSIS 120**  
Computerized Accounting

using *QuickBooks Pro*  
Business Accounting Software



Now offered in Morgan Hill and Hollister.

Content includes general ledger, sales journal, cash receipts journal, cash payments journal, purchases journal, payroll, receivables, payables and related financial reports.

CRN Type Room Instructor Hrs. Units Days Begin-End

**ACCT 190 Occupational Work Experience/Accounting**

Transferable: CSU

College credit for learning experience obtained on the job in accordance with a training plan developed cooperatively between the employer, college and student. 75 hours per semester per unit or 60 hours per semester for unpaid experience. This is a pass/no pass course. May be taken for a maximum of 16 work experience units. REQUIRED: Declared vocational major. Concurrent enrollment in seven or more units (including CWE units, except for summer school. For summer school, enrollment in one other class is required). Minimum 2.00 G.P.A.

Mandatory course orientation for the following classes will be conducted Tuesday evening, September 23rd from 5:30-6:30 pm in BU117, Wednesday, Sept. 24th or Thursday Sept. 25th, from 12-1 p.m. in SC 154N. Students need to attend one of the three meetings. Please contact Lynda Kerr, CWE Coordinator at (408) 846-4993 for more information.

10094	Wrk Ex	BU125	Kerr L				1.0
10095	Wrk Ex	BU125	Kerr L				2.0
10096	Wrk Ex	BU125	Kerr L				3.0
10098	Wrk Ex	BU125	Kerr L				4.0

Acting: see Theatre Arts

**AVIATION FLIGHT TECHNOLOGY**

**AFT 134 Aviation Flight Technology**

Transferable: CSU

This course includes all aerodynamics, navigation, regulations, airport and airspace requirements, meteorology, and emergency procedures necessary to qualify for a private pilot certificate. ADVISORY: Completion of English 250 and English 260.

10510	Lec	PB14	Jackson C	3.30	3.0	T	0600P-0905P
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**ALLIED HEALTH**

**AH 3 The Person in the Life Cycle**

Transferable: CSU, UC; CSU-GE:E2; GAV-GE: E2, F

Interaction of social, emotional, intellectual, and physical attributes related to the development and realization of human potential across the life span. PREREQUISITE: Eligible for English 250 and English 260.

10082	Lec	LS106	Logan C	3.30	3.0	R	1250P-0355P
10512	Lec	LS106	Dufresne A	3.30	3.0	R	0400P-0705P
10513	Online	N/A	Bedell K		3.0		


 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

**AH 11 Nutrition**

Transferable: CSU, UC; CSU-GE:E2; GAV-GE: E2, F; CAN:FCS2

This course is designed to meet the needs of the Allied Health student and the general education student alike. The major aim of this course is to help the student acquire relevant information about nutrition which they can use professionally and/or personally. The course will cover the practical aspects of normal nutrition, ways to promote sound eating habits throughout the life cycle, and physiological contribution nutrients make to body structure and function. This course is also listed as BIO 11. PREREQUISITE: Eligible for English 250 and English 260. ADVISORY: Chemistry 30A and Mathematics 205.

10514	Lec	LS106	Akrop M	3.30	3.0	T	1250P-0355P
10516	Lec	LS106	Akrop M	3.30	3.0	T	0400P-0705P
10518	Online	N/A	Akrop M		3.0		

 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class. Dually listed course. Refer to Gavilan College Catalog.

CRN Type Room Instructor Hrs. Units Days Begin-End

**AH 23 Independent Study**

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

10521	Ind	HOB107	Bedell K				1.0
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**AH 32 Basic Cardiac Life Support**

Transferable: CSU

Course designed to teach students skills in adult, child and infant cardiopulmonary resuscitation. Specifically designed for health professionals. Successful completion will result in certification by the American Heart Association or American Red Cross. This is a pass/no pass course. May be repeated up to three times for credit. Additional \$3.00 due upon completion for certification card.

10523	Lec	HOB114	Logan C	18.00	1.0	US	0800A-0500P
10/11/08 - 10/12/08 Short-term classes meet on specified dates. \$12 course material fee. Additional \$3.00 due upon completion for certification card.							

10528	Lec	HOB114	Logan C	18.00	1.0	US	0800A-0500P
09/13/08 - 09/14/08 Short-term classes meet on specified dates. \$12 course material fee. Additional \$3.00 due upon completion for certification card.							

**AH 43 Interactive and Mental Health Nursing**

Transferable: CSU

The dynamics of leadership and management in nursing, including concepts of basic mental health. Progresses from basic mental health knowledge and skills to the refinements involved in psychiatric nursing practice as it relates to all age groups. Incorporates nursing concepts and nursing experiences relative to human sexuality, child abuse and cultural and ethnic diversity. PREREQUISITE: Admission to the RN program and California IV certification. \$100 course material fee, payable at registration.

10063	L/L	HOB102	Turner S	13.80	0.0	MT	0130P-0815P
	L/L	HOB102	TBA	13.80		MT	0300P-0945P
	L/L	HOB102	Turner S	6.00		WR	1010A-0100P

**AH 61 Medical-Surgical Nursing**

Transferable: CSU

Course is designed to provide a basic introduction to patient care within the role of the vocational nurse. Emphasizes principles and skills necessary for safe, effective care. Content includes introduction to health care, effective communication, client rights and needs, asepsis, personal care, safety, and gerontology. Related pharmacology is included. PREREQUISITE: Admission to the LVN Program. \$100 course material fee, payable at registration.

10575	L/L	HOB102	Stubblefield L	15.60	1.0	MT	0630A-0200P
	L/L	HOB102	TBA	15.60		MT	0630A-0200P
	L/L	HOB102	Stubblefield L	6.00		WR	0710A-1000A

**AH 63 Medical-Surgical/Maternal-Neonatal Nursing**

Transferable: CSU

Course contains two components to provide theoretical and clinical experience in medical-surgical and maternal-neonatal nursing. Content includes care of clients with disorders of the circulatory, urinary and reproductive systems, normal pregnancy and birth, common or major complications, care of the normal newborn, and neonate with special problems. Related pharmacology is included. PREREQUISITE: Successful completion of Allied Health 61 and 62 with a grade of C or better or equivalent. Equivalency determined by written and performance exams. \$100 course material fee, payable at registration.

10576	L/L	HOB102	Amaro D	15.60	1.0	MT	0630A-0200P
	L/L	HOB102	TBA	15.60		MT	0200P-0930P
	L/L	HOB102	Amaro D	6.00		WR	0110P-0400P

**APPLY & REGISTER Online**

Go to [www.gavilan.edu](http://www.gavilan.edu) and click on the Self-Service Banner icon.

Classroom Locations: Refer to "How to Use This Schedule" on page 6.

CRN Type Room Instructor Hrs. Units Days Begin-End

**AH 170 Basic Clinical Medical Assisting**

Transferable: CSU

Course provides a basic introduction to clinical medical assisting. Emphasizes principles, understanding of skills necessary to perform basic clinical medical assisting procedures safely and effectively. PREREQUISITE: Eligible for English 250, English 260 and Mathematics 205.

10577 L/L HOB114 Kearbey A 13.20 6.0 TWR 1250P-0430P  
ROP class.

**AH 180 Fundamentals of Nursing--Convalescent**

Transferable: CSU

A course to provide a basic introduction to patient care in the convalescent setting. Emphasizes principles, understanding and skills necessary to perform basic nursing procedures safely and effectively. Includes introduction to health care, planning, safety, infection control, personal care, basic procedures, rehabilitation, nutrition and clients' rights and needs. At the completion of this course students will qualify for state certification as a nursing assistant. PREREQUISITE: Eligible for English 250 and English 260. Clearance from the Department of Health Services (Form HS283), fingerprint card, and health clearance required prior to clinical placement. Health and fingerprint clearance required prior to clinical placement. Uniform, shoes, watch, and stethoscope required. Clinical in Morgan Hill or Hollister, as assigned.

10578 L/L HOB114 Machado M 6.00 8.0 MT 0910A-1200P  
L/L HOB114 Machado M 7.00 W 0630A-0130P  
ROP class.

10580 L/L HOB114 Machado M 6.00 8.0 MT 0910A-1200P  
L/L HOB114 Machado M 7.00 R 0630A-0130P  
ROP class.

**AH 182 Home Health Care**

Transferable: CSU

Course is designed to prepare students to provide basic health care in the home. Includes interpretation of medical/social needs, personal care services, cleaning tasks, nutrition, and the scope of limitations of a home health aide. All students who achieve a grade of "C" or better will be eligible for a Home Health Aide certificate from the State of California. PREREQUISITE: California CNA certification or concurrent enrollment in AH 180 or equivalent. Equivalency determined by written and performance exams. Also, eligible for English 250 and English 260. Clearance from the Department of Health Services (Form HS283), fingerprint card, and health clearance required prior to clinical placement.

10582 L/L HOB114 Machado M 7.00 2.0 S 0630A-0130P  
10/11/08 - 11/15/08 Short-term class meets on specified dates. ROP class.

**AH 190 Occupational Work Experience/Allied Health**

Transferable: CSU

College credit for learning experience obtained on the job in accordance with a training plan developed cooperatively between the employer, college and student. 75 hours per semester per unit or 60 hours per semester for unpaid experience. This is a pass/no pass course. May be taken for a maximum of 16 work experience units. REQUIRED: Declared vocational major. Concurrent enrollment in seven or more units (including CWE units, except for summer school. For summer school, enrollment in one other class is required). Minimum 2.00 G.P.A. Please contact the Allied Health Department at (408) 848-4883 for more information.

10586 Wrk Ex HOB114 Bedell K 1.0  
10590 Wrk Ex HOB114 Bedell K 2.0  
10594 Wrk Ex HOB114 Bedell K 3.0  
10595 Wrk Ex HOB114 Bedell K 4.0

What is a **CRN?**

CRN stands for Course Reference Number. This is the number (used to be called section) that you will use to register for your classes.

**GAVILAN COLLEGE BOOKSTORE**

Student Center

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- NEW BOOKS
- USED BOOKS (25% LESS THAN NEW)
- BOOK BUY BACK

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Order your textbooks @ [www.gavilan.BKSTR.com](http://www.gavilan.BKSTR.com)

RETURN Policy: Refunds given UP TO SEVEN DAYS from start of class.  
Always have your receipt.  
Always make sure new books have not been written in.  
Shrink wrap sets should be returned with all enclosures.

We accept all major credit cards and checks with ID

**HOURS**  
Mon-Tues 8:00 am - 7:00 pm  
Wed-Thurs 8:00 am - 5:00 pm  
Friday 8:00 am - 1:00 pm

**EXTENDED FALL HOURS**  
During the first two weeks of fall semester the bookstore will remain open Monday-Thursday until 7 pm, Friday until 5:30 pm and Saturday (Sept. 6 only) from 9 am - 2 pm.

**Get College Credit for Working or Volunteering!**



**Cooperative Work Experience**

is available to day, evening, full-time and part-time students.

If your job or volunteer work is directly related to your education or occupational goals sign up for:

**CWE 190: Occupation Work Experience Education**

If your job or volunteer work is not directly related to your educational goals sign up for:

**CWE 192: General Work Experience Education**

Call 408-846-4993 for more information.

CRN Type Room Instructor Hrs. Units Days Begin-End

**ADMINISTRATION OF JUSTICE**

**AJ 10 Introduction to the Administration of Justice**

Transferable: CSU, UC; CAN:AJ2

The history and philosophy of justice as it evolved throughout the world; in-depth study of the American system and various sub-systems; roles and role expectations of criminal justice agents in their interrelationships in society; concepts of crime causations, punishments and rehabilitation; ethics, education and training for professionalism in the social system. ADVISORY: Eligible for English 250 and English 260.

10252	Lec	BU118	Smith S	3.20	3.0	MW	1120A-1240P
10278	Lec	BU120	Smith S	3.20	3.0	MW	0810A-0930A

**AJ 12 Criminal Procedures**

Transferable: CSU

Legal processes from pre-arrest, arrest through trial, sentencing and correctional procedures; a review of the history of case and common law; conceptual interpretations of law as reflected in court decisions; a study of case law methodology and case research as the decisions impact upon the procedures of the justice system. ADVISORY: Eligible for English 250 and English 260.

10256	Lec	MHG12	Smith S	3.30	3.0	T	0250P-0555P
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Above class meets at Morgan Hill Community site.

**AJ 14 Criminal Law**

Transferable: CSU, UC; CAN:AJ4

Historical development, philosophy of law and constitutional provisions; definitions, classifications of crime, and their applications to the system of administration of justice; legal research, review of case law, methodology, and concepts of law as a social force. Explores crimes against persons, property, and the state. ADVISORY: Eligible for English 250 and English 260.

10280	Lec	BU120	Smith S	3.20	3.0	MW	1250P-0210P
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**AJ 16 Introduction to Evidence**

Transferable: CSU

Origin, development, philosophy and constitutional basis of evidence; constitutional and procedural considerations affecting arrest, search and seizure; kinds and degrees of evidence and rules governing admissibility; judicial decisions interpreting individual rights and case studies viewed from a conceptual level. ADVISORY: Eligible for English 250 and English 260.

10291	Lec	BU118	Campos E	3.20	3.0	TR	1120A-1240P
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**AJ 18 Community and Human Relations**

Transferable: CSU, UC

The relationship of criminal justice agents and the community; causal and symptomatic aspects of community understanding; lack of cooperation and mistrust; study of behavioral causes; ways to develop and maintain amicable relationships. ADVISORY: Eligible for English 250 and English 260.

10286	Lec	MHG10	Jones W	3.30	3.0	W	0630P-0935P
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Above class meets at Morgan Hill Community site.

**AJ 19 Introduction to Investigation**

Transferable: CSU

Fundamentals of investigation; techniques of crime scene search and recording; collection and preservation of physical evidence; modus operandi processes; sources of information; interview and interrogation, and follow-up investigation. ADVISORY: Eligible for English 250 and English 260.

10288	Lec	MHG3	Jones W	3.30	3.0	M	0630P-0935P
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Above class meets at Morgan Hill Community site.

**AJ 20 Juvenile Law and Procedure**

Transferable: CSU

Techniques of handling juvenile offenders and victims; prevention and repression of delinquency; diagnosis and referral; organization of community resources. Juvenile law and juvenile court procedure. ADVISORY: Eligible for English 250 and English 260.

10271	Lec	BU118	Campos E	3.20	3.0	TR	0945A-1105A
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CRN Type Room Instructor Hrs. Units Days Begin-End

**AJ 21 Narcotics and Drug Abuse**

Transferable: CSU

Designed to explore the Administration of Justice system and drug problems: drug identification, drug user recognition, drug effects, narcotic enforcement, drug prosecution, drug treatment, rehabilitation and education. ADVISORY: Eligible for English 250 and English 260.

10295	Lec	MHG3	Smith S	3.30	3.0	R	0300P-0605P
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Above class meets at Morgan Hill Community site.

**AJ 32 Crime and Delinquency**

Transferable: CSU

An introduction to major types of criminal behavior, characteristics of offenders, factors which contribute to crime and delinquency; the criminal justice process: the function of law enforcement, the courts, probation, parole and institutions; changes in crime control and treatment processes, the role of society. ADVISORY: Eligible for English 250 and English 260.

10296	Lec	MHG11	Pulido D	3.30	3.0	T	0630P-0935P
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Above class meets at Morgan Hill Community site.

**AJ 173 Fundamentals of Probation and Parole**

Transferable: CSU

Theory and techniques of probation/parole supervision, including historical development with emphasis on recent programs, research, and development in the field. ADVISORY: Eligible for English 250 and English 260.

10299	Lec	MHG10	Pulido D	3.30	3.0	R	0600P-0905P
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Above class meets at Morgan Hill Community site.

**AJ 190 Occupational Work Experience/Administration of Justice**

Transferable: CSU

College credit for learning experience obtained on the job in accordance with a training plan developed cooperatively between the employer, college and student. 75 hours per semester per unit or 60 hours per semester for unpaid experience. This is a pass/no pass course. May be taken for a maximum of 16 work experience units. REQUIRED: Declared vocational major. Concurrent enrollment in seven or more units (including CWE units, except for summer school. For summer school, enrollment in one other class is required). Minimum 2.00 G.P.A.

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10058	Wrk Ex	BU125	Kerr L		1.0		
10059	Wrk Ex	BU125	Kerr L		2.0		
10061	Wrk Ex	BU125	Kerr L		3.0		
10062	Wrk Ex	BU125	Kerr L		4.0		

**Anatomy: see Biological Sciences**

**ANTHROPOLOGY**

**ANTH 1 Introduction to Physical Anthropology**

Transferable: CSU, UC; CSU-GE:B2; IGETC:5B; GAV-GE:B2; CAN:ANTH2

Survey study of human biological, social and cultural development over the last several million years. The implications of evolutionary theory for the world today are also considered. Principal topics are evolutionary theory, Mendelian and molecular genetics, the fossil record, primatology, the nature of human diversity "race", and the question of continuing evolution. ADVISORY: English 250, English 260 and Mathematics 205.

10205	Online	N/A	Klein D		3.0		
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This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

10207	Lec	SS210	Klein D	3.20	3.0	MW	1250P-0210P
10209	Lec	HOL2	Etier D	3.30	3.0	M	0600P-0905P

Above class meets at the Hollister Briggs site.

**Classroom Locations: Refer to "How to Use This Schedule" on page 6.**

CRN Type Room Instructor Hrs. Units Days Begin-End

**ANTH 2 Introduction to Archaeology**

Transferable: CSU, UC; CSU-GE:D1; IGETC:4A; GAV-GE:D2

Introduction to history and development of the concepts and methods of anthropological archaeology, a survey of selected prehistoric cultures, and some training in archaeological survey methods, site recognition, recordation and preservation as well as cultural resource management. ADVISORY: Recommended English 250 and English 260.

10210 Lec SS216 Etler D 3.20 3.0 MW 0945A-1105A

**ANTH 3 Introduction to Cultural Anthropology**

Transferable: CSU, UC; CSU-GE:D1; IGETC:4A; GAV-GE:F; CAN:ANTH4

The comparative study of human societies and cultures. Emphasis is placed on the analysis of small scale non-western societies. Specific topics include the nature of culture, the enculturation process, kinship systems and the cross-cultural analysis of religious, political and economic institutions. Culture change and the relevance of anthropology for understanding the modern world are also considered. ADVISORY: Eligible for English 250 and English 260.

10211 Lec SS205 Klein D 3.20 3.0 TR 0945A-1105A

10213 Lec SS205 Klein D 3.20 3.0 MW 0230P-0350P

This service learning course section involves community work

**ANTH 5 Magic/Witchcraft and Religion**

Transferable: CSU, UC; CSU-GE:D1; IGETC:4A; GAV-GE:D2

Cross cultural study of beliefs and practices with respect to the supernatural, health/wellness and healing, myth, ritual, witchcraft, magic, symbolism, altered states of consciousness, and revitalization. Also connection and reflection of cultural contexts in which they are found. ADVISORY: English 250 and English 260.

10214 Lec SS205 Klein D 3.20 3.0 TR 1120A-1240P

**ANTH 9 Cultural Context of Childhood**

Transferable: CSU; CSU-GE:D7; GAV-GE:D2, F

This course examines cultural influences on child-rearing practices, family values, and human development. Perspectives from the social sciences will be used to explore what is common to all Homo sapiens and what is specific to the culture of the United States. Students will explore their personal assumptions and attitudes towards diversity, and practice implementing non-stereotypical, developmentally appropriate, anti-bias activities, interactions and environments in order to respond to and intervene against prejudice among children. This course is also listed as CD 7 and PSYC 7.

10170 Lec MHG4 Bumgarner M 3.20 3.0 MW 1120A-1240P

Above class meets at Morgan Hill Community site.

**ART**

**ART 1A Art History**

Transferable: CSU, UC; CSU-GE:C1; IGETC:3A; GAV-GE:C1; CAN:ART2, ART SEQ A

A critical survey of the influences and development of painting, architecture, sculpture, and minor arts from pre-history to the Byzantine/Romanesque eras, including the art of primitive people. ADVISORY: Eligible for English 250 and English 260.

10538 Lec PB5 Martinez E 3.30 3.0 T 0600P-0905P

**ART 1B Art History**

Transferable: CSU, UC; CSU-GE:C1; IGETC:3A; GAV-GE:C1; CAN:ART4, ART SEQ A

The history of western painting, sculpture, architecture and minor arts from the Romanesque, the Gothic and Renaissance eras to the present. ADVISORY: Eligible for English 250 and English 260.

10541 Lec MHG12 Crispi I 3.30 3.0 R 0600P-0905P

Above class meets at Morgan Hill Community site.

**ART 2A Two-Dimensional Design**

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1; CAN:ART14

An introduction to the basic elements and principles of two-dimensional design. Lettering and graphics applications of design are included. Traditional and experimental materials and techniques are applied to a variety of individual projects and exercises.

10542 L/L PB7 Thomas B 6.60 3.0 TR 0810A-1115A

**ALUMNI**

**Laleh Esmali**



I found a lot of support at Gavilan College, especially after joining the MESA program on campus. I was intimidated by school at first, but learned to adapt by becoming very involved. I worked as a tutor, formed friendships with my teachers, and helped out at events like Science Alive! My teachers also supported me by writing letters of recommendations for my applications to internships, and now I'm preparing for my second summer of working at a research laboratory.

My advice to students in all majors is to examine all of the opportunities available to you until you find something that you're really passionate about. And then give back by mentoring other students on similar paths.



Gavilan College has been providing quality Administration of Justice education and training for over 39 years. So, when you want to begin your career in Law Enforcement, you can go to the same place where thousands of Northern California law enforcement officers got their start!

Gavilan College is a member of the South Bay Regional Public Safety Training consortium. This consortium is funded by all colleges regionally to provide vocational specific training which may require special facilities, special training conditions or is presented outside of schedules of regular college classes.

Careers in:

- Law Enforcement
- Probation Officer
- Corrections Officer
- Fire Technology
- Dispatcher
- Juvenile Hall Counselor



[www.gavilan.edu/aj](http://www.gavilan.edu/aj)  
or call (408) 270-6458

CRN Type Room Instructor Hrs. Units Days Begin-End

**ART 3A Drawing and Composition**

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1; CAN:ART8

A course that can teach you how to draw. Students learn basic drawing skills through the exploration of a variety of drawing materials such as pencil, inks, charcoal and pastels; processes include doodling, gesture and schematic drawing.

10543	L/L	PB8	Rosette A	6.60	3.0	MW	0810A-1115A
10544	L/L	PB8	Rosette A	6.60	3.0	TR	0810A-1115A

**ART 6 Art Appreciation**

Transferable: CSU, UC; CSU-GE:C1; IGETC:3A; GAV-GE:C1

An illustrated lecture course that surveys and introduces the visual arts from historical to contemporary times, and teaches students the basic concepts of seeing and appreciating art. ADVISORY: English 250 and English 260.

10547	Lec	PB7	Edberg J	3.20	3.0	MW	1120A-1240P
10548	Online	N/A	Edberg J	3.0			

This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

**ART 8A Beginning Photography from Analog to Digital**

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1; CAN:ART18

A beginning photography course focused on the technical and historical aspects of photography from analog to digital. This course includes the development of personal artistic expression and visual perception through the use of various photographic medium. The course will include lectures and discussions about composition and content, analog and digital camera use, lighting and exposure, various photographic processes, and photographic presentation techniques. Alternative methods, mixed media and experimental forms of photography will also be discussed. Students will be required to provide their own camera, and film.

10549	L/L	PB7	Edberg J	6.60	3.0	TR	1120A-0225P
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**ART 10A Cultural History of Ceramics**

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:F; CAN:ART6

An introduction to the historical developments and cultural influences of ceramic art. Development of a personal expression is realized through the combination of historical elements, observation and actual creations in clay.

10550	L/L	PB9	Rekedal J	5.40	3.0	MW	0845A-1110A
10551	L/L	PB9	Rekedal J	5.40	3.0	MW	1120A-0145P
10552	L/L	PB9	Gonzales K	5.40	3.0	TR	0600P-0825P

**ART 10B Ceramics**

Transferable: CSU, UC; GAV-GE:C1

Emphasis on development of wheel throwing and advanced ceramic techniques. Glaze testing, clay body development, kiln stacking and firing are introduced. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 10A

10553	L/L	PB9	Gonzales K	6.60	3.0	TR	0600P-0905P
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**ART 11 Creativity/Imagination and Innovation**

Transferable: CSU; CSU-GE:C2; GAV-GE:F

This course is designed to explore the variety of ways in which humans demonstrate their creative, imaginative and innovative abilities. This course will examine the creative process, visual literacy, the development of creative and imaginative performance and theories pertaining to insight, inspiration, intuition, originality and genius. This class draws on materials from a variety of sources including, biographies, intellectual histories, psychological studies, and educational research. Studies will include ideas and beliefs about creativity from a diverse range of disciplines and cultures. Students will be encouraged to explore and express their own creativity. ADVISORY: English 250 and English 260.

10554	Lec	PB8	Juncker A	3.20	3.0	TR	1120A-1240P
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CRN Type Room Instructor Hrs. Units Days Begin-End

**ART 13 Three-Dimensional Design**

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1

A fundamental course focused on the technical and historical aspects of three dimensional design and sculpture. Development of personal artistic expression and visual perception through the use of various sculpting media such as plaster, paper, wood, clay, metal, etc. Introduction to the design elements and principles as they relate to space and form in visual art and design will be studied. ADVISORY: English 250 and English 260.

10556	L/L	PB9	Allen F	6.60	3.0	TR	1120A-0225P
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**ART 14 Beginning Mural Painting**

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1

Studio practice in the design, methods and materials of mural painting through the production of individual and collaborative murals. The course will also provide a historical survey of mural painting, from pre-historic cave painting to contemporary urban murals, with particular focus on the muralists of Mexico. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass.

10563	L/L	PB8	Rosette A	4.30	3.0	F	0900A-0105P
	ARR		Rosette A	2.30			

This service learning course section involves community work

**ART 15A Beginning Painting: Form and Composition**

Transferable: CSU, UC; GAV-GE:C1

This is an introductory painting course. Students will study traditional, contemporary and experimental painting techniques using acrylics and/or oils as the primary media. Emphasis will be placed on foundational concepts and approaches including color, form and composition. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 2A or 3A, or portfolio review of student's work.

10564	L/L	PB8	Webster E	6.60	3.0	MW	1120A-0225P
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**ART 15B Beginning Painting: Imagination and Expression**

Transferable: CSU, UC; GAV-GE:C1

This is an introductory painting course. Students will study traditional, contemporary and experimental painting techniques and media. Social, cultural and historical awareness are integrated with classroom explorations of expressive painting. Students develop a variety of painting approaches and a greater understanding of personal expression. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 2A or Art 3A or Portfolio Review

10565	L/L	PB8	Webster E	6.60	3.0	MW	1120A-0225P
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**ART 21 Ancient Americas: A History through Art**

Transferable: CSU, UC; CSU-GE:C2, C1; IGETC:3A; GAV-GE:C2, F

A critical survey of history through the arts of pre-Columbian natives of North, Central and South America. The course will cover major societies and events from the appearance of major civilizations through the initial colonization efforts of European nations. Due to the distinct history of the Americas, this course uses the arts - architecture, sculpture, ceramics and painting, among others - of ancient societies as a primary source material. This course has the option of a letter grade or pass/no pass. This course is also listed as HIST 21. ADVISORY: Eligible for English 250.

10567	Lec	HOL5	Martinez E	3.20	3.0	TR	0230P-0350P
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Above class meets at the Hollister Briggs site.

**ART 22 Field Work and Service**

Transferable: CSU

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. REQUIRED: Learning contracts must be filled out and signed by the student and the supervising instructor.

10571	Fld Ex	PB7	Edberg J	1.0			
10573	Fld Ex	PB11-Q	Gonzales K	1.0			
10579	Fld Ex	PB8	Rosette A	1.0			
10581	Fld Ex	PB11-Q	Rekedal J	1.0			

CRN Type Room Instructor Hrs. Units Days Begin-End

**ART 23 Independent Study**

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean.

10583	Ind	PB7	Edberg J	1.0
10584	Ind	PB7	Edberg J	2.0
10585	Ind	PB11-Q	Rekedal J	1.0
10587	Ind	PB11-Q	Rekedal J	2.0
10588	Ind	PB8	Rosette A	1.0
10589	Ind	PB8	Rosette A	2.0
10591	Ind	PB11-Q	Gonzales K	1.0

**ART 25A Art Methods**

Transferable: CSU; CSU-GE:C1; GAV-GE:C1

Art methods and learning theory for those planning to work with preschool, elementary and secondary school students. Includes art therapy as well as gifted and special learner projects. Two dimensional work in printing, drawing, collage. Also listed as CD 25A.

10190	L/L	HOL1	McGinnis R	4.30	3.0	F	0400P-0805P
	ARR		McGinnis R	2.30			
Above class meets at the Hollister Briggs site.							
10592	L/L	PB7	Webster E	4.30	3.0	F	0900A-0105P
	ARR		Webster E	2.30			

**ART 25B Art Methods**

Transferable: CSU; GAV-GE:C1

Art methods, creativity and learning theory for those planning to work with preschool, elementary, and secondary school students. Includes art therapy as well as gifted and special learner projects. Three dimensional work in sculpture, bas relief, mobiles, paper mache', plaster, and various 3-D materials. Also listed as CD 25B.

10192	L/L	HOL1	McGinnis R	4.30	3.0	F	0400P-0805P
	ARR		McGinnis R	2.30			
Above class meets at the Hollister Briggs site.							

**ART 34A Life Drawing**

Transferable: CSU, UC; GAV-GE:C1; CAN:ART24

Fundamentals of anatomy and representation of the human figure. Drawing from life. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 3A or review of student's portfolio.

10545	L/L	PB8	Adkins J	6.30	3.0	F	0200P-0805P
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**ART 34B Life Drawing**

Transferable: CSU, UC; GAV-GE:C1

Further studies of the fundamentals of anatomy and representation of the human figure. Emphasis is placed on personal expression; abstract and experimental processes. May be repeated once for credit. This course has the option of a letter grade or pass/no pass. ADVISORY: Art 34A or review of student's portfolio.

10546	L/L	PB8	Adkins J	6.30	3.0	F	0200P-0805P
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**ART 40 Art Gallery Assistance**

Transferable: CSU; GAV-GE:C1

Individualized course in art gallery exhibition techniques and procedures. Students assist in design, installation, publicity, cataloguing and removal of exhibitions in the college gallery. May be taken until 4 units are accrued.

10593	Fld Ex	PB8	Rosette A	1.0
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**GET INVOLVED!**

Help paint murals in your own community!

**ART 14 Beginning Mural Painting**



This class offers studio practice in the design, methods and production of individual and collaborative murals and a historical survey of mural painting.

Satisfies CSU General Education (Area C-1) and the ARTS Gavilan College graduation requirement (AREA C-1)

**ART 21**

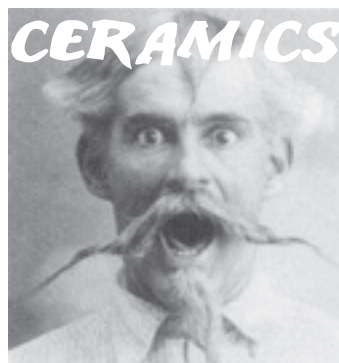
**Ancient America:  
A History Through Art**



Also listed as History 21

ART 21 Satisfies the CSU Humanities requirement (AREA C-2) and the UC/CSU ARTS requirement under the IGETC pattern.

**ART 10A/B**



Get Your Groove On  
Learn How to Throw Pots  
Like me, The World's  
Greatest Potter!  
George Ohr  
AKA: Mad Potter of Biloxi

ART 10A CRN# 10550 MW 8:45-11:10am  
CRN# 10551 MW 11:20am-1:45pm  
CRN#10552 TTh 6:00pm-8:25pm

ART 10B CRN# 10553 TTh 6:00pm- 9:05pm



CRN Type Room Instructor Hrs. Units Days Begin-End

**ART 74 Advanced Photoshop**

Transferable: CSU; GAV-GE:C1

This course is for the PhotoShop-experienced student and explores PhotoShop's advanced features in depth. Students work on projects, which challenge their creativity and technical ability, and will be encouraged to develop complex projects for the web and for the printed page. May be repeated three times for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as CSIS 74 and DM 74. ADVISORY: CSIS 75 PhotoShop I

10614	Lec	MHG5	Grzan R	3.30	3.0	R	0630P-0935P
Above class meets at Morgan Hill Community site.							

**ART 75 PhotoShop I**

Transferable: CSU; GAV-GE:C1

This course is based on the software Adobe PhotoShop. Students learn to scan photographs and manipulate them using PhotoShop tool box and special effects filters. They will learn to color correct photos; mask image using channels; create duotone, tritone, and quadtone images; prepare photos for use in printing and on the web. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: CSIS 124 (Windows Fundamentals), CSIS 2L

10617	L/L	LI128	Beede R	3.20	3.0	MW	0945A-1105A
10624	L/L	MHG5	Grzan R	3.30	3.0	T	0630P-0935P
Above class meets at Morgan Hill Community site.							

**ART 77 Introduction to Digital Media**

Transferable: CSU, UC; GAV-GE:C1

An introduction to the field of digital media, including history, social impact, concepts, career options and industry trends. Applying learned visual and aural design principles, students will explore the use of computer-based tools in the design and production of digital media by creating and editing digital images, sounds, video, animation and text. A comprehensive term project for publication on the web or CD ROM will be required. This course is also listed as CSIS 77 and DM 77. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. ADVISORY: CSIS 124, CSIS 1, CSIS 2.2L, CSIS 3, or familiarity using the Macintosh or Windows operating systems.

10633	L/L	LI128	Beede R	3.20	3.0	TR	1120A-1240P
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**ART 80 Digital Photography**

Transferable: CSU, UC; GAV-GE:C1

The study of digital photography from digital camera to the computer-based printer or digital media. Artistic, theoretical, and technical aspects will be considered. Topics include information about types and purchasing of digital cameras; theory, mechanics, and art of digital imagery; digital darkroom; eccentricities of digital photo taking; stitching photos for virtual reality; and preparing digital images for print, World Wide Web and other digital media. This course has the option of a letter grade or pass/no pass. This course is also listed as DM 80 and CSIS 80. ADVISORY: CSIS 1 or CSIS 2/2L or ART 8A or equivalent computer experience. \$20 materials fee, payable at registration.

10640	L/L	LI128	Edberg J	5.40	3.0	MW	1250P-0315P
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**ART 85 Web Design I: Dreamweaver**

Transferable: CSU; GAV-GE:C1

Basic and intermediate principles of designing Web pages/sites using the Dreamweaver web design software and HTML. Emphasis will be on good design and the use of tables, frames, forms, rollovers, DHTML, XHTML, behaviors, and CSS. Also includes site maintenance and the integration of multimedia components such as graphics, sound, animation, and video. This course is for the content person to design, develop, and maintain effective Web sites. This course is also listed as CSIS 85 and DM 85. This course has the option of a letter grade or pass/no pass. May be repeated twice for credit. ADVISORY: CSIS 6 or basic knowledge of HTML.

10662	Lec	MHG8	Conrey J	3.30	2.0	W	0600P-0905P
09/24/08 - 12/10/08 Above class meets at Morgan Hill Community site.							

**ART 110 Interactive Animation: Flash**

Transferable: CSU; GAV-GE:C1

The production of vector graphics, animation, and interactive multimedia in Shockwave-Flash format for web pages and other digital media. Design of highly interactive web site interfaces and animated games using Flash actions (scripting). Useful for web designers/developers, animators, and multimedia authors. This course has the option of a letter grade or pass/no pass. Also listed as CSIS 110 and DM 110. May be repeated three times for credit. ADVISORY: CSIS 1, CSIS 2/2L, CSIS 124 or basic computer knowledge.

10682	L/L	LI128	Beede R	3.20	3.0	MW	1120A-1240P
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CRN Type Room Instructor Hrs. Units Days Begin-End

**ART 113 Introduction to Digital Video**

Transferable: CSU; GAV-GE:C1


Introduction to the aesthetic and technical aspects of digital video recording, non-linear editing, special effect generation, and production of video (and associated audio) using the personal computer equipped with specialized software such as iMovie, Final Cut Pro, and After Effects. Also considered will be the preparation of digital video for use in interactive media such as CD, DVD, and the World Wide Web. Students will produce a final digital video project on DVD. This course has the option of a letter grade or pass/no pass. May be repeated two times for credit. Also listed as CSIS 113 and DM 113. ADVISORY: CSIS 1 or CSIS 2/2L or equivalent computer experience

10731	L/L	LI128	Beede R	3.20	3.0	TR	0945A-1105A
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**ART 140 Basic Digital Film/Video Production**

Transferable: CSU, UC; GAV-GE:C1

An on-line self-paced course covering the basics of film/video production and post production (editing) using "easy to use" computer software such as Apple's iMovie. Beneficial for students who are producing a video/film project as a requirement for another college course, extra skills development, or for self interest. Completion of the associated class or personal project in DVD format using either personal video equipment or the equipment in the Digital Media Studio is required. May be repeated twice for credit. This course has the option of a letter grade or pass/no pass. This course is also listed as DM 140 and CSIS 140.

10908	Online	N/A	Beede R		1.0		
 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <a href="http://www.gavilan.edu/disted">http://www.gavilan.edu/disted</a> , and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.							

**ART 190 Occupational Work Experience/Commercial Art**

Transferable: CSU; GAV-GE:C1

The application of learned theory, knowledge, and skills to a practical job setting related to the student's educational/occupational goal. Employment must be directly related to the student's college educational/occupational goal. Periodic interviews of the students and employers or their representatives will be required. Each student shall be assisted in the development of individualized performance objectives, toward which the learning experience shall be directed. REQUIRED: Enrollment in a minimum of seven (7) units, including Cooperative Work Experience, during regular semesters; enrollment in at least one other class in summer session.

Mandatory course orientation for the following classes will be conducted Tuesday evening, September 23rd from 5:30-6:30 pm in BU117, Wednesday, Sept. 24th or Thursday Sept. 25th, from 12-1 p.m. in SC 154N. Students need to attend one of the three meetings. Please contact Lynda Kerr, CWE Coordinator at (408) 846-4993 for more information.

10132	Wrk Ex	BU125	Kerr L		1.0		
10133	Wrk Ex	BU125	Kerr L		2.0		
10134	Wrk Ex	BU125	Kerr L		3.0		
10135	Wrk Ex	BU125	Kerr L		4.0		

**ASTRONOMY**

**ASTR 1 Introduction to General Astronomy**

Transferable: CSU, UC; CSU-GE:B1; IGETC:5A; GAV-GE:B1

An introduction to the realm of astronomy and space science. Topics to be covered include the historical development of astronomy, the physics of gravitation and radiation, the solar system, stellar astronomy, galactic and extragalactic astronomy, and cosmology. ADVISORY: Mathematics 205 and eligible for English 250 and English 260.

10788	Lec	CH102	Bumgarner J	3.30	3.0	T	0230P-0535P
10789	Lec	MHG13	Bumgarner J	3.30	3.0	T	0600P-0905P
Above class meets at Morgan Hill Community site.							
10790	Lec	HOL1	Snyder J	3.30	3.0	M	0600P-0905P
Above class meets at the Hollister Briggs site.							

**The Final Word!**

Look for the Final Exams schedule on page 117 of this schedule.

**Classroom Locations: Refer to "How to Use This Schedule" on page 6.**

CRN Type Room Instructor Hrs. Units Days Begin-End

Athletics: see Physical Education (PE)

Beauty School: see Cosmetology

**AVIATION MAINTENANCE TECHNOLOGY**

*Aviation classes begin early: Check start dates below*

**AMT 100 General Aircraft Technology**

Transferable: CSU

This course will provide the student with a thorough understanding of the use of basic hand tools and measuring devices, aircraft hardware, materials, and processes, mathematics and physical science for aircraft, aircraft weight and balance, aircraft drawing and blueprint reading. Both theory and practical application to aircraft systems is taught. ADVISORY: Mathematics 205 Meets at Gavilan College Aviation Department, 490 Skylane Drive, Hollister Airport, Hollister. Basic hand tools required. Details at the first class meeting.

10534 L/L AV102 Connal D 14.00 7.5 MTWRF 0800A-1030A  
08/13/08 - 12/19/08 Above class meets at the Hollister Airport.

**AMT 110 Airframe Maintenance Technology**

Transferable: CSU

Study of aircraft aerodynamics, rigging and assembly, aircraft sheet metal structures and welding technology. Also the study of cabin atmosphere systems, fuel systems, and line maintenance, level information on aircraft instruments. Each of these areas will be accompanied with appropriate laboratory time. Meets at Gavilan College Aviation Department, 490 Skylane Drive, Hollister Airport, Hollister. Basic hand tools required. Details at the first class meeting.

10557 L/L AV102 Hall C 10.00 3.5 MT 1030A-0330P  
L/L AV102 Connal D 15.00 WRF 1030A-0330P  
08/13/08 - 12/19/08 Above class meets at the Hollister Airport.

**AMT 120 Aviation Powerplant Technology**

Transferable: CSU

This course is part of the curriculum required by the Federal Aviation Administration to obtain certification as an aircraft powerplant maintenance technician. This certificate allows the rated technician to perform maintenance, preventive maintenance repairs and alterations to USA FAA certificated aircraft powerplants. This Section covers the theory and practical application of operation, overhaul practices, inspection, installation, testing and troubleshooting techniques covering the subject areas of reciprocating and turbine engines, ignition, induction, supercharging, cooling and exhaust systems. ADVISORY: Successful completion of AMT 101 and AMT 111. Basic hand tools required. Details at the first class meeting.

10537 L/L AV102 Flippen T 27.20 4.0 TWRF 0830A-0300P  
08/13/08 - 12/19/08 Above class meets at the Hollister Airport.

**AMT 123 Independent Study**

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be filed with the department and the dean. Meets at Gavilan College Aviation Department, 490 Skylane Drive, Hollister Airport, Hollister.

10539 Ind AV102 Flippen T 1.0  
08/13/08 - 12/19/08 Above class meets at the Hollister Airport..

10540 Ind AV102 Flippen T 2.0  
08/13/08 - 12/19/08 Above class meets at the Hollister Airport. .

**Campus under construction  
ROOM NUMBERS MAY CHANGE!**

Check room numbers online before your first class.

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Department at the Hollister Airport (831) 637-1151 or the  
Technical and Public Services Division at Gavilan (408) 848-4719.

*We have now made it easier for you to find out what is  
happening at Gavilan College.*

*Gav Arts + Events*

Art Dinner Music Theater Sports Gym Events

Log on to <http://www.gavilan.edu/pio/GavArts.html> to see  
what entertainment and events Gavilan has to offer!

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**AMT 190 Occupational Work Experience/Aviation**

Transferable: CSU

College credit for learning experience obtained on the job in accordance with a training plan developed cooperatively between the employer, college and student. 75 hours per semester per unit or 60 hours per semester for unpaid experience. This is a pass/no pass course. May be taken for a maximum of 16 units of work experience units. REQUIRED: Declared vocational major. Concurrent in seven or more units (including CWE units, except for summer school. For summer school, enrollment in one other class is required). Minimum 2.00 G.P.A. Meets at Gavilan College Aviation Department, 490 Skylane Drive, Hollister Airport, Hollister.

Mandatory course orientation for the following classes will be conducted Tuesday evening, September 23rd from 5:30-6:30 pm in BU117, Wednesday, Sept. 24th or Thursday Sept. 25th, from 12-1 p.m. in SC 154N. Students need to attend one of the three meetings. Please contact Lynda Kerr, CWE Coordinator at (408) 846-4993 for more information.

10069	Wrk Ex	BU125	Kerr L		1.0		
10071	Wrk Ex	BU125	Kerr L		2.0		
10078	Wrk Ex	BU125	Kerr L		3.0		
10081	Wrk Ex	BU125	Kerr L		4.0		

**BIOLOGICAL SCIENCE****BIO 1 General Biology**

Transferable: CSU, UC; CSU-GE:B3, B2; IGETC:5B; GAV-GE:B2, B3; CAN:BIOL2, BIOL SEQ A

A general biology course with an emphasis on the structure and function of cells, cell respiration, photosynthesis, cell cycle, Mendelian and non-classical genetics, evolution and diversity of life. The course is required for students majoring in biology and/or its subcategories (e.g., plant or animal sciences). PREREQUISITE: Biological Science 10 with a grade of 'C' or better and Mathematics 233 with a grade of 'C' or better. ADVISORY: Chemistry 30A; eligible for English 250 and English 260.

10791	Lec	LS102	Morales R	3.20	4.0	TR	0230P-0350P
	Lab	LS102	Morales R	3.30		F	0810A-1115A

**BIO 4 General Zoology**

Transferable: CSU, UC; CSU-GE:B3, B2; IGETC:5B; GAV-GE:B2, B3; CAN:BIOL4, BIOL SEQ A

The classification, ecology, evolution and systems analysis of biological functions in major taxonomic groups of animals from Protists through to Chordata. PREREQUISITE: Mathematics 233 with a grade of 'C' or better. ADVISORY: Eligible for English 250 and English 260.

10792	Lec	LS102	Morales R	3.20	4.0	TR	0945A-1105A
	Lab	LS103	Morales R	3.30		M	0230P-0535P

**BIO 7 Human Anatomy**

Transferable: CSU, UC; CSU-GE:B2, B3; IGETC:5B; GAV-GE:B3, B2; CAN:BIOL10, BIOL SEQ B

A functional approach to the gross and microscopic structure of the major systems of the human body. Includes dissection in lab. A cadaver is observed in this course. PREREQUISITE: Biological Science 10 or 15 with a grade of credit or C or better. ADVISORY: Eligible for English 250, English 260 and Mathematics 205.

10793	L/L	LS103	McKenna M	8.60	4.0	TR	0945A-0150P
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**BIO 8 General Microbiology**

Transferable: CSU, UC; CSU-GE: B2, B3; IGETC:5B; GAV-GE: B2, B3; CAN:BIOL14

An introduction to microbiology with an emphasis on bacteriology. Includes the study of morphology, physiology and classification of microorganisms, a survey of infectious disease, immunology and techniques for culture and control of microorganisms. This course is also listed as Allied Health 8. PREREQUISITE: Biological Science 10 or 15 with a grade of credit or C or better. ADVISORY: Chemistry 30A; eligible for English 250, English 260 and Mathematics 205.

10854	Lec	LS101	McKenna M	4.60	5.0	WF	0945A-1150A
							If you enroll in this class you must enroll in CRN 10856, 10857 or 10858.
10856	Lab	LS103	McKenna M	3.20	5.0	WF	0810A-0930A
							If you enroll in this class you must enroll in CRN 10854.
10857	Lab	LS103	McKenna M	3.20	5.0	WF	1250P-0210P
							If you enroll in this class you must enroll in CRN 10854.
10858	Lab	LS103	Smith M	3.20	5.0	TR	0430P-0550P
							If you enroll in this class you must enroll in CRN 10854.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**BIO 9 Human Physiology**

Transferable: CSU, UC; CSU-GE:B2, B3; IGETC:5B; GAV-GE:B2, B3; CAN:BIOL12, BIOL SEQ B

A study of the functions of the major organs and organ systems of the human body, emphasizing control at the cellular level, integration of systems and homeostasis of the human body. This course is also listed as Allied Health 9. PREREQUISITE: Biological Science 7 or 15 with a grade of credit or C or better. ADVISORY: Chemistry 30A; eligible for English 250, English 260 and Mathematics 205.

10957	Lec	LS103	TBA	4.30	5.0	M	0550P-0955P
	Lab	LS101	TBA	3.30		W	0600P-0905P

**BIO 10 Principles of Biology**

Transferable: CSU, UC; CSU-GE:B3, B2; IGETC:5B; GAV-GE:B2, B3

An introductory biology course covering functions at the cellular and organismal levels. Includes study of the basic principles of metabolism, heredity, evolution and ecology. Primarily for non-biological science majors. ADVISORY: Eligible for English 250, English 260 and Mathematics 205.

10859	Lec	PB3	TBA	3.20	4.0	TR	0810A-0930A
							If you enroll in this class you must enroll in CRN 10860 or 10861.

10860	Lab	LS102	TBA	2.30		M	0810A-1015A
							If you enroll in this class you must enroll in CRN 10859.

10861	Lab	LS102	TBA	2.30		W	0810A-1015A
							If you enroll in this class you must enroll in CRN 10859.

10863	Lec	SS214	TBA	3.20	4.0	MW	0230P-0350P
							If you enroll in this class you must enroll in CRN 10864, 10865, 10867, or 10868.

10864	Lab	LS102	TBA	2.30		M	1120A-0125P
							If you enroll in this class you must enroll in CRN 10863.

10865	Lab	LS102	TBA	2.30		W	1120A-0125P
							If you enroll in this class you must enroll in CRN 10863.

10867	Lab	LS102	TBA	2.30		W	0400P-0605P
							If you enroll in this class you must enroll in CRN 10863.

10868	Lab	LS102	TBA	2.30		M	0400P-0605P
							If you enroll in this class you must enroll in CRN 10863.

10794	L/L	LS102	Gemar A	4.60	4.0	MW	0630P-0835P
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**BIO 11 Nutrition**


Transferable: CSU, UC; CSU-GE:E2; GAV-GE:E2, F; CAN:FCS2

This course is designed to meet the needs of the Allied Health student and the general education student alike. The major aim of this course is to help the student acquire relevant information about nutrition which they can use professionally and/or personally. The course will cover the practical aspects of normal nutrition, ways to promote sound eating habits throughout the life cycle, and physiological contribution nutrients make to body structure and function. This course is also listed as Allied Health 11. PREREQUISITE: Eligible for English 250 and English 260 ADVISORY: Chemistry 30A and Mathematics 205.

10515	Lec	LS106	Akrop M	3.30	3.0	T	1250P-0355P
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10517	Lec	LS106	Akrop M	3.30	3.0	T	0400P-0705P
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10519	Online	N/A	Akrop M		3.0		
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 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

**BIO 15 Survey of Human Anatomy and Physiology**

Transferable: CSU, UC; CSU-GE:B3, B2; IGETC:5B; GAV-GE:B3, B2

An introductory study of the structure and function of the human body. Includes study at the cellular and organ system levels, emphasizing integration of systems. Note that a cadaver will be observed in this course. This course is also listed as Allied Health 15. ADVISORY: Biological Science 10, Eligible for English 250, English 260 and Mathematics 205. Course will include the viewing of a cadaver.

10876	Lec		Morales R		5.0		
	Lab	LS103	Morales R	3.30		W	0400P-0705P

 This HYBRID section will meet Face-to-Face every Wednesday on campus for Lab and Online for Lecture throughout the week. An orientation to this class will be held the first lab meeting and anyone who does not attend this first lab session will be dropped from the class. It is highly recommended that students are computer/internet competent and keyboard skills and an e-mail account will be necessary to converse on-line and be successful in the class.

10884	L/L	LS103	Johnson B	8.00	5.0	TR	0600P-0940P
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**Classroom Locations: Refer to "How to Use This Schedule" on page 6.**

CRN Type Room Instructor Hrs. Units Days Begin-End

**BIOTECHNOLOGY**

**BIOT 103 Biotechnology Lab Skills and Instrumentation**

Transferable: CSU

Introduction to biotechnology laboratory skills. Techniques will include measuring, aseptic technique and transfer skills, preparation of buffers and other solutions, basic media preparation and dilutions, electrophoresis. Includes use and care of instruments such as microscope, spectrophotometer, centrifuge, pH meter, mechanical and micropipettes, autoclave, and electronic balance. Will also include keeping of a notebook, report writing and calculations. ADVISORY: Completion of any high school science course with a grade of 'C' or better; eligible for English 250; eligible for Math 205.

10795	L/L	LS102	TBA	8.60	4.0	TR	0530P-0935P
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**Business Accounting: see Accounting**

**BUSINESS OFFICE TECHNOLOGY**

**BOT 112 Business Computations with Machines**

Transferable: CSU

Self-paced course in the operation of the electronic printing calculator. This course provides theory and practice in business applications with emphasis on mathematical problem solving. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: Eligible for Mathematics 402.

10411	Lab	BU110	Gaffney S	.5			
Orientation required. Schedule available in BU 110. Open entry-open exit.							

**BOT 180 Medical Terminology for the Office**

Transferable: CSU

This course introduces fundamentals of medical word building used in the health profession (prefixes, word roots, suffixes and abbreviations) as well as review of body systems, with emphasis on analysis, definition, spelling and pronunciation. This course had the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

10413	Lec	HOL1	Hardcastle C	3.00	3.0	M	0945A-1240P
Above class meets at the Hollister Briggs site.							
10415	Lec	MHG4	Knapp D	3.00	3.0	R	0300P-0555P
Class meets at Morgan Hill Community site. ROP class.							

**BOT 181 Medical Billing - MediSoft**

Transferable: CSU

This course in computerized billing procedures for a medical office uses MediSoft software. Students will learn the patient billing features of this software and complete a capstone simulation giving them hands-on realistic medical front office practice. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: Eligible for English 250. Some computer experience.

10418	L/L	BU110	Knapp D	3.30	2.0	W	0600P-0905P
ROP class.							

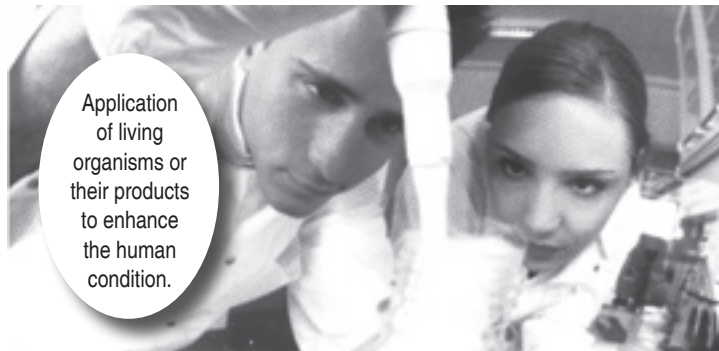
**BOT 183 Medical Coding**

Transferable: CSU

This course will introduce the student to the theory and procedure of coding for medical diagnoses, an increasingly essential and specialized healthcare communication system. The course is not a certification course. CPT coding is covered, with an overview of ICD-9 coding. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. ADVISORY: BOT 180.

10422	L/L	LS106	Hardcastle C	3.00	2.0	F	0945A-1240P
ROP class.							

**Train for a Career in Biotechnology**



In addition to the biotechnology industry, jobs for lab technicians can be found in:

- ◆ Environmental testing
- ◆ Forensics
- ◆ Hospitals
- ◆ Plant pathology
- ◆ Research

This semester take

**BIOT 103**  
Biotechnology Lab Skills



**Certificate of Achievement in Biotechnology (17 units)**

- BIOT 103 Biotechnology Lab Skills and Instrumentation (4 units)
- BIOT 104 Seminar in Biotechnology (1 unit)
- BIO 10 Principles of Biology (4 units)
- CHEM 30A Elementary Chemistry (4 units)
- CHEM 30B Elementary Organic and Biochemistry (4 units)

[www.gavilan-sjbc.org](http://www.gavilan-sjbc.org)

CRN Type Room Instructor Hrs. Units Days Begin-End

**BOT 190 Occupational Work Experience/Business Office Technology**

Transferable: CSU

College credit for learning experience obtained on the job in accordance with a training plan developed cooperatively between the employer, college and student. 75 hours per semester per unit or 60 hours per semester for unpaid experience. This is a pass/no pass course. May be taken for a maximum of 16 work experience units. REQUIRED: Declared vocational major. Concurrent enrollment in seven or more units (including CWE units, except for summer school. For summer school enrollment in one other class is required). Minimum 2.00 G.P.A.

Mandatory course orientation for the following classes will be conducted Tuesday evening, September 23rd from 5:30-6:30 pm in BU117, Wednesday, Sept. 24th or Thursday Sept. 25th, from 12-1 p.m. in SC 154N. Students need to attend one of the three meetings. Please contact Lynda Kerr, CWE Coordinator at (408) 846-4993 for more information.

10100	Wrk Ex	BU125	Kerr L		1.0		
10102	Wrk Ex	BU125	Kerr L		2.0		
10103	Wrk Ex	BU125	Kerr L		3.0		
10105	Wrk Ex	BU125	Kerr L		4.0		

CRN Type Room Instructor Hrs. Units Days Begin-End

**BUSINESS, GENERAL**

**BUS 1 Fundamentals of Business**

Transferable: CSU, UC; GAV-GE:D2

This course introduces students to business and the array of opportunities that it offers. The course will help students recognize careers that will be of interest to them with consideration of their own skills and aptitudes. Different facets of business will be covered and students will learn about establishing their own business. This course has the option of a letter grade or pass/no pass. Previously listed as GBUS 1. ADVISORY: Eligible for English 250 and English 260.

10426 Lec BU120 Robinson V 3.20 3.0 MW 1120A-1240P

10429 Lec HOL1 Ross Y 3.20 3.0 TR 1250P-0210P  
Above class meets at the Hollister Briggs site.

10431 Lec MHG3 Kurtz S 3.30 3.0 W 0600P-0905P  
Above class meets at Morgan Hill Community site.

**BUS 14 Personal Finance**

Transferable: CSU

This course is designed to assist individuals to analyze their financial affairs for lifelong decision making. Elements and concepts of financial planning and decision making in the areas of budgeting, taxes, borrowing, money management, insurance, investments, retirement, and estate planning will be examined. This course is also listed as ECON 14. This course has the option of a letter grade or pass/no pass. Previously listed as GBUS 14. ADVISORY: Math 400

10435 Lec HOL2 Ross Y 3.30 3.0 S 0800A-1105A  
Above class meets at the Hollister Briggs site.

**BUS 80 Business Law**

Transferable: CSU, UC; CAN:BUS12

Introduction to the law applicable to business institutions and their operations; social forces and their effect upon the development of law; sources of law, agencies for enforcement, and court procedure and administration agencies. Substantive law, that law which includes rights and duties, will include contracts, agency employment relationships, torts and crimes. This course has the option of a letter grade or pass/no pass. Previously listed as GBUS 80. ADVISORY: Eligible for English 250 and English 260.

10441 Lec SS205 Banks S 3.30 3.0 T 0600P-0905P

Ceramics: see Art

**CHEMISTRY**

**CHEM 1A General Chemistry**

Transferable: CSU, UC; CSU-GE:B3, B1; IGETC:5A; GAV-GE:B3, B1; CAN:CHEM2, CHEM SEQ A

This is the first semester of a year-long general chemistry course designed for science, engineering and pre-professional majors. Topics include properties of matter, atomic structure, the Periodic Table, stoichiometry, elements and compounds, bonding, molecular structure, chemical reactions, states of matter, as well as the properties of gases and solutions. PREREQUISITE: Chemistry 30A with a grade of 'C' or better, or high school chemistry with a grade of 'B' or better completed within the last five years, and Mathematics 233 with a grade of 'C' or better. ADVISORY: Eligible for English 250 and English 260.

10895 Lec CH109 Clark D 3.20 5.0 MW 0945A-1105A  
Lec CH109 Clark D 1.00 F 1030A-1120A  
If you enroll in this class you must enroll in CRN 10896 or 10897.

10896 Lab CH101 Clark D 3.30 R 0945A-1250P  
If you enroll in this class you must enroll in CRN 10895.

10897 Lab CH101 Clark D 3.30 R 0600P-0905P  
If you enroll in this class you must enroll in CRN 10895.

CRN Type Room Instructor Hrs. Units Days Begin-End

**CHEM 12A Organic Chemistry**

Transferable: CSU, UC; CSU-GE:B3, B1; IGETC:5A; GAV-GE:B3, B1

This is the first semester of a year-long organic chemistry course designed for chemistry majors, pre-professional medical, biology, and science majors. Topics include nomenclature, stereochemistry, mechanisms, reactions and spectroscopic studies of organic compounds. Lecture and laboratory methods will focus on synthesis, isolation, purification, elucidation, and identification of organic structures, as well as instrumental methods and data interpretation. PREREQUISITE: Chemistry 1B

10796 Lec LS102 Clark D 3.20 5.0 TR 1250P-0210P  
Lab CH101 Clark D 6.60 TR 0230P-0535P

**CHEM 30A Elementary Chemistry**

Transferable: CSU, UC; CSU-GE:B3, B1; IGETC:5A; GAV-GE:B3, B1; CAN:CHEM6, CHEM SEQ B

This is a first semester college chemistry course designed for majors preparing to take Chemistry 1A, nursing and allied health students, as well as general education. The course will cover the principles of chemistry including properties of matter, energy, atomic theory, the Periodic Table, stoichiometry, elements and compounds, the properties of bonding, molecular structure, chemical reactions, states of matter, acidity, solutions and gases, as well as an introductory to organic chemistry. ADVISORY: Mathematics 205; eligible for English 250 and English 260.

10905 Lec CH109 Clark D 3.20 4.0 MW 0810A-0930A  
If you enroll in this class you must enroll in CRN 10906 or 10907.

10906 Lab CH101 Clark D 3.30 T 0945A-1250P  
If you enroll in this class you must enroll in CRN 10905.

10907 Lab CH101 Clark D 3.30 T 0600P-0905P  
If you enroll in this class you must enroll in CRN 10905.

**CHILD DEVELOPMENT**

**CD 1 Principles and Philosophies of Early Childhood Education**

Transferable: CSU

An overview of current educational theories and research, as well as an historical perspective on the development of early childhood education. Observations in schools are to be arranged. ADVISORY: Eligible for English 250 and English 260.

10149 Lec LS101 Clabaugh D 3.20 3.0 TR 0945A-1105A

10152 Lec MHG3 Segal M 3.30 3.0 T 0600P-0905P  
Above class meets at Morgan Hill Community site.

**CD 2 Early Child Development**

Transferable: CSU, UC; CSU-GE:E; IGETC:4I; GAV-GE:D2

A systematic study of the child from prenatal life through the preschool years. The course integrates the basic concepts of physical, cognitive and psychosocial development at each major stage of life during this period. This course is also listed as PSYC 2. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260; transfer students consult with advisor.

10154 Lec MHG4 Bumgarner M 3.20 3.0 MW 0945A-1105A  
Above class meets at Morgan Hill Community site.


10159 Lec HOL2 Muscari D 3.30 3.0 W 0600P-0905P  
Above class meets at the Hollister Briggs site.

**CD 3 Child Growth and Development During the School Years**

Transferable: CSU, UC; CSU-GE:E; IGETC:4I; GAV-GE:D2

Continuation of the study of the principles of child development with emphasis on children from six years through adolescence. Includes developmental theories and topics relevant to these ages. This course is also listed as PSYC 3. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260; Child Development 2; transfer students consult with advisor.

10972 Online N/A Bumgarner M 3.0

 This online class will be delivered entirely over the Internet. After enrolling, start the class by going to <http://www.gavilan.edu/disted>, and log into the system. Students who have not logged in by 5 pm on the 3rd day may be dropped from the class.

Classroom Locations: Refer to "How to Use This Schedule" on page 6.

CRN	Type	Room	Instructor	Hrs.	Units	Days	Begin-End
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**CD 5 Child/Family and Community**

Transferable: CSU

Patterns of child-rearing in contemporary society. Interaction of family, school and community. Significance of personal and social values in family life and community action. Individual and social resources for family life including health, welfare and improving child development. ADVISORY: Eligible for English 250 and English 260.

10166	Lec	LS106	TBA	3.30	3.0	M	0600P-0905P
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**CD 7 Cultural Context of Childhood**

Transferable: CSU; CSU-GE:D7; GAV-GE:F

This course examines cultural influences on child-rearing practices, family values, and human development. Perspectives from the social sciences will be used to explore what is common to all Homo sapiens and what is specific to the culture of the U.S. Students will explore their own personal assumptions and attitudes towards diversity, and practice implementing non-stereotypical, developmentally appropriate, anti-bias activities, interactions and environments in order to respond to and intervene against prejudice among children. This course is also listed as PSYC 7 and ANTH 9. ADVISORY: Eligible for English 250 and English 260.

10168	Lec	MHG4	Bumgarner M	3.20	3.0	MW	1120A-1240P
Above class meets at Morgan Hill Community site.							

**CD 8A American Education in a Changing World**

Transferable: CSU

This course provides an overview of education in the United States. It examines the issues, problems, and solutions to teaching in a pluralistic society by viewing schools as social institutions that reflect the values and dynamics of a society. It focuses on the history, politics, theories and approaches to teaching culturally and linguistically diverse children and analyzes career opportunities and new directions in education. For students who wish to expand their knowledge of education in America, and those who wish to explore careers in teaching. This course includes a Service Learning component that will encourage students to explore and apply concepts from the class. This course has the option of a letter grade or pass/no pass.

10975	Lec	MHG11	Malaspina B	3.30	3.0	R	0600P-0905P
Above class meets at Morgan Hill Community site.							

**CD 9 Child Health/Nutrition and Safety**

Transferable: CSU

Health, Safety and Nutrition promotion in young children is studied. Course covers illness and accident prevention, quality food programs and community resources for health, safety and nutrition. Students will learn to promote making healthier choices by teaching hygiene, safety practices and nutritious food choices. Poison prevention, fire and earthquake safety and emergency preparedness is covered. Students learn to design lesson plans to teach children and their parents to make healthy, safe and nutritious choices. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

10172	Lec	LS106	Clabaugh D	3.40	3.0	TR	1120A-1245P
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**CD 11A Administration of Programs for Young Children**

Transferable: CSU

The principles and practices of the organization and administration of facilities for preschool aged children. Areas covered include organizational structure, budgeting, personnel policies and practices, records, statistics, reporting, relationship with community resources, regulatory agencies, and parents. ADVISORY: Child Development 1 and 2.

10173	Lec	LS106	Alonzo S	3.30	3.0	W	0600P-0905P
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**CD 13 Infant and Toddler Development and Care**

Transferable: CSU

Students will study the developmental stages of growth specific to infants and toddlers and learn how to foster positive techniques for nurturing infants and toddlers in group settings. Students will study the RIE philosophy and learn how to observe children in child care and home day care settings. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260. Child Development 2.

10174	Lec	PB3	Alonzo S	3.30	3.0	M	0600P-0905P
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**Begin your year of Organic or General Chemistry here at Gavilan College!**

**CHEM 1A General Chemistry**

The first semester of a year-long General Chemistry course designed for science, engineering and pre-professional majors.

Chem 1A is a prerequisite for Chem 1B (taught in the spring semester)

**CHEM 12A Organic Chemistry**

The first semester of a year-long Organic Chemistry course designed for science, engineering and pre-professional majors.

Chem 12A is a prerequisite for Chem 12B (taught in the spring semester)

The above two courses satisfy Science major prerequisites and the Physical Science requirement for transfer to both the California State University and the University of California systems.

**CHEM 30A Elementary Chemistry**

The first semester chemistry course designed for majors preparing to take Chemistry 1A, nursing and allied health students, as well as general education.

Chem 30A is a prerequisite for Chem 30B (taught in the spring semester)

CHEM 30A satisfies the Physical Science requirement for transfer to both the California State University and the University of California systems. It may satisfy Science major prerequisites. See a counselor.

Instructor for all courses: Dr. Dale Clark

All of the above courses satisfy Science major prerequisites and the Physical Science requirement for transfer to both the California State University and the University of California systems.

**ECON/BUS 14 Personal Finance**

3 Units

Learn to analyze your financial affairs for lifelong decision making!



budgets  
taxes  
borrowing  
money management  
insurance  
investments  
retirement  
estate planning

CRN Type Room Instructor Hrs. Units Days Begin-End

**CD 14A Working with School Age Children**

Transferable: CSU

Students will learn the developmental characteristics of school aged children, issues relating to before and after school programs for children from kindergarten to grade eight, and specific details of administering and leading such a program. Other topics include recreation versus academic enrichment, staffing requirements, age groupings, program content, and community resources. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and 260. Child Development 3.

10177	Lec	PB13	Bumgarner M	3.30	3.0	T	0600P-0905P
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**CD 20 Children's Language and Literature**

Transferable: CSU

A developmental view of children's language and literacy learning in a framework of children's literature. Students will be presented with steps in children's literacy learning in order to help them organize classrooms and plan activities to support the growth of writing and reading. Students will study historical trends in children's literature and participate in practical experiences and activities that use a wide range of techniques and materials for advancing language comprehension and usage. This course has the option of a letter grade or pass/no pass. ADVISORY: Eligible for English 250 and English 260.

10179	Lec	MHG4	TBA	3.30	3.0	W	0600P-0905P
Above class meets at Morgan Hill Community site.							

**CD 23 Independent Study**

Transferable: CSU

Designed to afford selected students specialized opportunities for exploring areas at the independent study level. The courses may involve extensive library work, research in the community, or special projects. May be repeated three times or until six units of credit are accrued. This course has the option of a letter grade or pass/no pass. REQUIRED: The study outline prepared by the student and the instructor must be approved by the department and the dean.

10181	Ind	SS202B	Bumgarner M	1.0			
10976	Ind	SS202B	Bumgarner M	2.0			

**CD 25A Art Methods**

Transferable: CSU; CSU-GE:C1; GAV-GE:C1

Art methods and learning theory for those planning to work with preschool, elementary and secondary students. Includes art therapy as well as gifted and special learner projects. Two dimensional work in printing, painting, drawing, collage. Also listed as ART 25A.

10189	L/L	HOL1	McGinnis R	4.30	3.0	F	0400P-0805P
	ARR		TBA	2.00			
Above class meets at the Hollister Briggs site. This class requires an additional 2 arranged hours per week.							

**CD 25B Art Methods**

Transferable: CSU; GAV-GE:C1

Art methods, creativity and learning theory for those planning to work with preschool, elementary, and secondary school students. Includes art therapy as well as gifted and special learner projects. Three dimensional work in sculpture, bas relief, mobiles, paper mache', plaster, and various 3-D materials. Also listed as ART 25B.

10191	L/L	HOL1	McGinnis R	4.30	3.0	F	0400P-0805P
	ARR		TBA	2.00			
Above class meets at the Hollister Briggs site. This class requires an additional 2 arranged hours per week.							

**CD 30A Teaching Practices and Techniques**

Transferable: CSU

Designing, developing and implementing contemporary curriculum and instructional methods for early childhood education. Completion of 30A and 30B satisfies the associate degree requirement for student teaching. ADVISORY: Completion of Child Development 1 and 2 with a "C" or higher. Concurrent enrollment in CD 190.

10193	Lec	PB13	Segal M	3.30	3.0	M	0600P-0905P
In order to obtain Field Work Credit for the Occupational Work Experience placement, students must enroll in CD30A or 30B.							

CRN Type Room Instructor Hrs. Units Days Begin-End



**CD 35 Establishing Positive Behavior in the Classroom**

Transferable: CSU

Introduces the student to realistic and effective strategies for guiding all young children's behavior. This course demonstrates best practices for establishing and maintaining age and developmentally- appropriate productive behaviors among all children in a classroom setting. Course topics include environmental, developmental and special needs sources of maladaptive and challenging behaviors, guidelines for selecting and implementing strategies for positive behavior change for all children, and developing healthy communication strategies with families, program staff and children. ADVISORY: Eligible for English 1A.

10195	Lec	PB3	Clabaugh D	3.30	3.0	T	0600P-0905P
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**CD 190 Occupational Work Experience/Child Development**

Transferable: CSU

College credit for learning experience obtained on the job in accordance with a training plan developed cooperatively between the employer, college and student. 75 hours per semester per unit or 60 hours per semester for unpaid experience. This is a pass/no pass course. May be taken for a maximum of 16 work experience units. REQUIRED: Declared vocational major. Concurrent enrollment in seven or more units (including CWE units, except for summer school. For summer school, enrollment in one other class is required). Minimum 2.00 G.P.A.

**For all four following classes: In order to obtain Field Work Credit for the Occupational Work Experience placement, students must enroll in CD30A or 30B.**

10196	Wrk Ex	CD100	Segal M	1.0			
10197	Wrk Ex	CD100	Segal M	2.0			
10198	Wrk Ex	CD100	Segal M	3.0			
10200	Wrk Ex	CD100	Segal M	4.0			

**COMMUNICATION STUDIES**

**CMUN 1A Introduction to Public Speaking**

Transferable: CSU, UC; CSU-GE:A1; IGETC:1C; GAV-GE:A1; CAN:SPCH4

Basic principles of effective human communication and their function in contemporary public settings; emphasis is on the speech to inform, with special consideration given to fundamental communication skills, including organization, reasoning, explanation and listening. ADVISORY: Eligible for English 250 and English 260.

10600	Lec	PB1	Giacalone S	3.20	3.0	TR	0810A-0930A
10602	Lec	PB1	Besson D	3.20	3.0	TR	1120A-1240P
10603	Lec	PB1	Besson D	3.20	3.0	TR	1250P-0210P
10604	Lec	PB1	Giacalone S	3.00	3.0	W	0235P-0535P
10605	Lec	MHG12	Ehrler D	3.30	3.0	M	0600P-0905P
Above class meets at Morgan Hill Community site.							
10607	Lec	HOL2	Andrade A	3.30	3.0	R	0600P-0905P
Above class meets at the Hollister Briggs site.							

**CMUN 2 Oral Reading**

Transferable: CSU, UC; CSU-GE:C1; GAV-GE:C1

An introduction to the analysis, preparation and dramatic reading of literature, including classical and contemporary prose, poetry and drama. Students will prepare, analyze and orally present and interpret great works of drama and literature for an audience. This course is also listed as THEA 4. ADVISORY: Eligible for English 250 and English 260.

10608	Lec	TH125	Lawton-Haehl J	3.20	3.0	TR	1120A-1240P
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**CMUN 4 Intercultural Communication**

Transferable: CSU, UC; CSU-GE:D7, D3; IGETC:4G; GAV-GE: D2, F

This course will explore the dynamics of communication as it applies to people from different cultures. Course content focuses on the application of theory and research to intercultural communication contexts. Increasing the awareness and understanding of diversity, the perception process, culture, verbal and non-verbal communication and the obstacles that prevent one from becoming a competent intercultural communicator will be examined.

10610	Lec	PB1	Giacalone S	3.20	3.0	MW	0945A-1105A
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**Classroom Locations: Refer to "How to Use This Schedule" on page 6.**

CRN Type Room Instructor Hrs. Units Days Begin-End

**CMUN 5 Fundamentals of Communication Studies**

**Transferable:** CSU, UC; CSU-GE:A1; IGETC:1C; GAV-GE:A1  
 This course provides instruction and application of theory and practice in various communication contexts including the self concept, interpersonal, interviewing skills, small group dynamics, and public speaking. Emphasis is placed on analytical and organizational skills, listening, nonverbal and verbal communication, and public speaking communication methodology. **ADVISORY:** English 250 and English 260.

10620 Lec HOL2 Waddell E 3.20 3.0 MW 0810A-0930A  
 Above class meets at the Hollister Briggs site.

**CMUN 8 Interpersonal Communication**

**Transferable:** CSU, UC; CSU-GE:A1; IGETC:1C; GAV-GE:A1  
 This course studies the communication process in an interpersonal (dyadic) setting. This class will explore the ways in which we can improve our communication with others. Verbal and nonverbal messages, self-concept, cultural differences, gender differences, perception, listening and conflict management will be explored.

10621 Lec PB1 Besson D 3.20 3.0 MW 1120A-1240P  
 10622 Lec PB1 Besson D 3.20 3.0 MW 1250P-0210P  
 10623 Lec PB1 Waddell E 3.30 3.0 T 0600P-0905P

**CMUN 10 Small Group Communication**

**Transferable:** CSU, UC; CSU-GE:A1; IGETC:1C; GAV-GE:A1; CAN:SPCH10  
 An introductory course that develops basic individual reasoning skills, insights and experiences in information-sharing, interacting, decision-making, problem-solving, resolution of disputes and other issues central to group processes. **ADVISORY:** Eligible for English 250 and English 260.

10626 Lec PB1 Giacalone S 3.20 3.0 MW 0810A-0930A  
 This service learning course section involves community work.  
 10627 Lec PB1 Giacalone S 3.20 3.0 TR 0945A-1105A  
 This service learning course section involves community work.  
 10625 Lec PB1 Besson D 3.30 3.0 T 0230P-0535P  
 This service learning course section involves community work.  
 10628 Lec HOL2 Waddell E 3.20 3.0 MW 0945A-1105A  
 Above class meets at the Hollister Briggs site.  
 10632 Lec PB1 Cowan D 3.30 3.0 M 0230P-0535P  
 10631 Lec MHG12 Cowan D 3.30 3.0 W 0600P-0905P  
 Above class meets at Morgan Hill Community site.

**CMUN 129 Presentation Graphics - MS Powerpoint**

**Transferable:** CSU  
 This introductory course in presentation graphics will use Microsoft Office's "PowerPoint" software to create a computerized presentation with text and objects. This course has the option of a letter grade or pass/no pass. May be repeated three times for credit. This course is also listed as CSIS 129. **ADVISORY:** CSIS 126 or word processing skills in the Windows environment.

10902 Lec HOL3 Bryson M 4.60 1.0 MW 1120A-0125P  
 11/24/08 - 12/08/08 Above class meets at the Hollister Briggs site.  
 10990 Lec BU111 Venable E 2.00 1.0 F 1200P-0200P  
 10/03/08 - 12/12/08

**Computer Art: see ART 48A/B, CSIS or Digital Media**

**APPLY & REGISTER Online**

Go to [www.gavilan.edu](http://www.gavilan.edu) and click on the Self-Service Banner icon.



Come on a voyage of self-discovery and become more culturally fluent.

Take... **CMUN 4 Intercultural Communication**

- ☞ Learn about people from different cultures.
- ☞ Increase your awareness and understanding of diversity.
- ☞ Study verbal and nonverbal communication.
- ☞ Become a competent communicator in an intercultural society.

CMUN 4 satisfies the Social Science requirement for the Gavilan AA/AS Degree and for transfer to UC and CSU.

*Expand your horizons!*

Take ... **CMUN 5 Fundamentals of Communication Studies**



Learn about various topics in the communication studies field:

- ▶ The self concept
- ▶ Interpersonal communication
- ▶ Interviewing skills
- ▶ Small group dynamics
- ▶ Public speaking

Satisfies the Social Science requirement for the AA/AS Degree and for transfer to CSU. Also satisfies the Oral Communications requirement for the AA/AS Degree and CSU.

**Earn a Certificate of Achievement in Communication Studies**

You're only four classes away. Get started today!

Complete 12 units. Classes applicable:

- CMUN 1A
- CMUN 2
- CMUN 4
- CMUN 5
- CMUN 8
- CMUN 10
- CMUN 11
- CMUN 129



Contact Denise Besson-Silvia at 408-848-4831 for further information.

**CMUN 8 Interpersonal Communication**

Study the ways in which we can improve our communication with others. Verbal and nonverbal messages, self-concept, cultural differences, gender differences, perception, listening and conflict management are explored.



Fulfills CSU and UC Oral Communication transfer requirements



The people of old had their own signals. Here's one that has meant "Attention" through all ages.