

FALL 2006 REGISTRATION

High School students: Please refer to the registration checklist for concurrently enrolled high school students is on page 13.

REGISTRATION SCHEDULE

• CONTINUING STUDENTS

May 1 - August 30

• TRANSFER INSTITUTE

May 11 - August 30

• NEW, RETURNING & HIGH SCHOOL CONTRACT STUDENTS

May 15 - August 30

• LATE REGISTRATION

New, Continuing, Returning or High School Students
September 5-8: in person
September 5-10: by phone (GavNOW)
Add codes accepted until September 10 at 10:00 pm
Semester begins September 5. Add codes required for all closed (full) classes.

• REGISTRATION FOR OPEN ENTRY AND LATE-START CLASSES

Consult the "Short-term Courses & Late Start Course List" on page 43. Students must be registered before the first day of a late-start course.

ADD CODES

Students may add courses during the first four days of the semester provided there is space available. Add codes must be obtained from the instructor for any closed (full) class a student wishes to add. Add codes obtained during these four days of late registration will be accepted for in-person registration until 4:30 on Friday, September 8 and until Sunday, September 10 at 10:00 pm on phone registration.

A "new" student is any student who has not previously attended Gavilan College. New students must have an application on file 48 hours prior to registering.

A "continuing" student is any student who was enrolled in the previous semester. A continuing student who misses priority registration may register with new & returning students or during late registration.

A "returning" student is a student who has been absent from Gavilan College for a semester or more.

A "high school contract" student is a student currently enrolled in grades 9-12.

REGISTER IN PERSON

REGISTER
BY PHONE
See page 136.

MAIN CAMPUS

- Through August 25: Monday - Thursday, 8 am - 5 pm, Friday, 9 am - 11:30 am
- August 28, 29, 30: Monday - Wednesday, 8 am - 7 pm
- August 31: Thursday, No In-Person Registration (College Closed for Staff Development Day)
- September 1: Friday, No In-Person Registration
- September 4: Monday, No In-Person Registration (College Closed for Labor Day Holiday)
- September 5, 6, 7: Tuesday - Thursday, 8 am - 7 pm
- September 8: Friday, 9 am - 4:30 pm

MORGAN HILL AND HOLLISTER SITES

- Through July 28: Monday - Thursday, 8 am - 2 pm and 6 pm - 8 pm, Friday, Closed
- July 31 - August 18: Monday - Thursday, 8 am - 12 pm and 1 - 5 pm, Friday, Closed
- August 21 - 25: Monday - Thursday, 8 am - 2 pm and 6 - 8 pm, Friday, 8 am - 12 pm and 1 pm - 5 pm
- August 28, 29, 30: Monday - Wednesday, 8 am - 2 pm and 6 pm - 8 pm
- August 31: Thursday, No In-Person Registration (College Closed for Staff Development Day)
- September 1: Friday, No In-Person Registration
- September 4: Monday, No In-Person Registration (College Closed for Labor Day Holiday)
- September 5, 6, 7: Tuesday - Thursday, 8 am - 2 pm and 6 pm - 8 pm
- September 8: Friday, 8 am - 12 pm and 1 pm - 5 pm

REGISTER BY PHONE

Call GavNOW at 408-846-3729

See step-by-step instructions on page 136.

- May 1 - Sept. 10: Mon - Fri, 9 a.m. - 10 p.m.

New and returning students must file an application 48 hours prior to registering by phone. No application necessary for students who were enrolled the preceding semester.

Pay by credit card (MasterCard or Visa) or mail your check within 5 days to: Cashier, Business Office, Gavilan College, 5055 Santa Teresa Blvd., Gilroy, CA 95020.

Helpline available Mon - Thurs, 8 am - 5 pm and Fri, 9 am - 5 pm @ 408-848-4733.

Adding and Dropping Courses

Students may add and/or drop courses by calling GavNOW at 408-846-3729 or in-person by completing a Change-of-Program (pink card).

Add codes obtained from an instructor during late registration for closed (full) will be accepted for in-person until 4:30 pm on Friday, September 8 or phone registration through Sunday, September 10.

A student who stops attending and does not officially drop is not automatically dropped from a course and may receive a final grade of "F." If a refund is desired, a Refund Form must be submitted to Admissions and Records before the deadline. No refunds are issued for courses dropped after the deadline.