

Treatment of Title IV Aid When a Student Withdrawals (R2T4)

The Gavilan College Financial Aid Office is required by Federal Regulation to recalculate federal financial aid funds for all students who withdraw during the semester. The recalculation process is known as Return to Title IV or R2T4. This policy applies to students who withdraw from one, or all classes, on or after the first day of the semester.

Any financial aid student who withdraws from courses in a term will be evaluated to determine if one of the following must occur:

- If you withdraw from ALL classes before completing more than 60% of the semester, you will be required to return any “unearned” Federal Funds.
- If you withdraw from ALL classes before completing more than 60% of the semester or receive all “F, W, I, and/or NP”, you will be required to return any unearned federal funds.
- You will be notified by mail of any funds you may owe, or any funds that may be offered that were not disbursed.
- If you drop all classes before the 60% mark you will need to repay some or all of your federal financial aid funds. If you officially drop your classes after these dates, you will not need to repay federal financial aid, but you may still be impacted by the Satisfactory Academic Progress (SAP) policy.
- If you withdrew from school early and did not receive all of the federal financial aid for which you were eligible, we will automatically process federal funds and release them to you via check.

Students who owe a balance to the college will have holds placed on their records which will prevent the student from registering. After 45 days, the amount owed to Title IV will be reported to the National Student Loan Data System (NSLDS) as an overpayment which will prevent any further payment of federal financial aid until the debt has been resolved.

Students planning to drop their classes should contact the Gavilan College Financial Aid Office to see how their financial aid may be affected.