



Transfer Student Checklist 2022-2023

As you begin your transfer planning, be sure to remain engaged in the entire application process.
Missing deadlines could jeopardize your admission.

- Schedule an appointment EARLY with a [Gavilan College Counselor](#) at the beginning of the semester to complete your graduation petition if you will **be receiving a degree or certificate**.
Visit our counseling website at <https://www.gavilan.edu/counseling/> or call (408) 852-2895.

California State University CSU

- Apply August 1st – 31st <https://www2.calstate.edu/apply> for **Spring** admission
- Apply October 1st – November 30th <https://www2.calstate.edu/apply> for **Fall** admission
Universities may decide to extend deadlines, check websites for most updated information.
- Spring Transfer ADT (Associate Degree for Transfer)
Deadline: End of October
*Must meet with a counselor to complete a graduation petition.
- Fall Transfer ADT (Associate Degree for Transfer)
Deadline: End of February
*Must meet with your counselor to complete a graduation petition.
- To find out which CSU campuses are currently accepting applications, which majors are opened or closed, and to read any messages left by the campus, go to [CSU Application Dates and Deadlines](#).

For *Entry Level*, select Upper-Division Transfer or Associate Degree for Transfer, if applicable.
For *Enrollment Term*, select the semester you are interested in applying for.

- If you consider yourself a low-income and first generation student, it is highly encouraged that you apply for [Educational Opportunity Program \(EOP\)](#) to receive additional benefits. Application deadline varies by campus. You will have the opportunity to apply to this program within the CSU admission application.
- Register for the [Writing Skills Test \(WST\)](#) if you are planning to transfer to **San Jose State University (SJSU)**.
*This is a requirement for all CSU students.

University of California (UC)

- Create a [UC Transfer Admission Planner \(TAP\)](#) account.
- It is highly encouraged that you begin this process as early as your first semester in college. Doing so, will pre-populate your UC admissions application and/or Transfer Admissions Guarantee (TAG) when you're ready to transfer.
- Apply for [Transfer Admissions Guarantee \(TAG\)](#) September 1st – September 30th .
To determine your eligibility, go to our [Gavilan College Counseling](#) website and click on Transfer Information under QuickLinks.
- Begin to prepare [Personal insight questions](#). Only three required out of seven.
- Apply to the UC starting August 1st at www.universityofcalifornia.edu/apply . Submit your application November 1st – November 30th.
- To check [campus impaction](#), under application level select Junior transfer.

Private and Independent Institutions

- For information regarding California private and independent institutions, go to <http://www.aiccu.edu/>.
- For information about [admissions requirements](#) and majors for California independent institutions.
- Begin to prepare your [personal statement](#).
- To apply for a private or independent institution, go to [The Common Application](#). Deadlines vary by campus.
- Review an all-inclusive guide for [California colleges](#).

Next Steps After Application

- Once you have applied to the university, check your university's **VIP page or student portal** (Ex: MySJSU) for all of the universities to which you applied for important information regarding your status, deadlines, and "to-do" lists.
- Starting October 1st of each year, **renew your FAFSA** at www.fafsa.ed.gov or **California Dream Act** at <https://dream.csac.ca.gov/> and include school codes of all the universities you are applying to. Priority deadline is March 2nd for Cal Grant and Dream Act. Complete all required documentation and submit to your university's financial aid office.
- Scholarships & Grants:** It is highly encouraged that you apply for [scholarships](#) starting in January.
To be considered for Cal Grant at the University you will attend, you must renew your FAFSA or the Dream Act application by the deadline for the academic year you will attend! Apply for scholarships early!
- Submit your **Intent to Enroll** (Decide where you'll be attending). Deadline varies by campus.
- Register and attend **Orientation**. It is highly recommended you attend, and it is mandatory for transfer students at most universities. At orientation, advising and registration information will be provided. Therefore, sign up EARLY to ensure the best selection of courses. A fee may be required to save your spot.
- Request **General Education Certification** from the Gavilan admissions office **towards the end of your last semester**. See the [semester calendar](#) for dates. To order transcripts log into **MyGav** portal under the Student Tab scroll down to find *Transcripts Plus*.
- Request **final transcripts** to be sent to your transfer institution by logging into your **MyGav** portal under *Transcripts Plus*

For clarification or assistance with any of the above, schedule an appointment with a counselor.

Resources

***Stay organized and create a place or box where all your transfer information can be easily located.
Make copies of your paperwork. Meet with your counselor. Take Care!***

- Check out the [Career/Transfer Center Calendar](#).** Have an opportunity to meet with college/university representatives, attend workshops, and more!
- Check out the [Counseling Transfer Information](#):** Get detailed information about the UC TAP AND TAG Information about college/university articulations and much more!

Marquez/Palacios-Sept. 2021