

Eligible students that intend to become residents of California must fulfill both the Physical Presence and Intent requirements listed below. Please note that if you are claimed as a dependent on your parents' income tax returns filed in a state other than California, you are NOT eligible to establish California residency.

## Physical Presence

The eligible student must be physically present in the State of California for one (1) year prior to the start of the term for which the student is applying or enrolling for. The one-year period begins when the student is not only present in California but also has demonstrated clear intent to become a permanent resident of California. Students will be required to provide proof of continuous presence in California for the past (12) months. This may be accomplished by providing a rental/lease agreement, utility bills, employment pay stubs, etc. for the past (12) months in the student's name.

## Intent

Eligible students must clearly verify intent to make California their permanent place of residency by (no one factor is controlling):

- Living in California for two consecutive years
- Paying California State tax as a resident
- Establishing and maintaining an active California bank account
- Registered to vote in the State of California
- Owning residential property
- Possessing a California ID or Drivers License

Non-resident students that wish to change their status or students that feel they have been classified as non-residents in error will need to apply for reclassification of residency status. To change status, students must complete the Residency Reclassification Form and submit it along with supporting documentation to the Admissions & Records office; incomplete forms will not be accepted.

Supporting documentation consists of three proofs of residency demonstrating physical presence and intent. Two items must be dated at least one year and one day prior to the start of the term for which you are applying for. These items must not be older than two years prior to the start of the term. The third item must show that the student is currently a resident of California.

To be considered for resident classification students must:

- provide clear and convincing evidence that you have satisfied all residency requirements.
- complete a residency reclassification request before the deadline; if you miss the deadline, you will be classified as a nonresident and will be responsible for all nonresident fees.

## EXAMPLES OF ACCEPTABLE DOCUMENTATION ARE:

### **CATEGORY A**

- California driver's license or California ID
- A resident California Tax Form (540)
- valid California vehicle registration
- documentation of CA voters' registration
- licensing from CA for professional practice
- CA income tax returns
- Proof of jury duty in CA

### **CATEGORY B**

- Rental/Lease agreement
- bank statement
- Military records
- Petition for divorce in CA
- Utility bills
- documentation of public assistance/unemployment or other state assistance/benefits issued from a CA agency