

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT  
REGULAR MEETING, BOARD OF TRUSTEES  
Tuesday, September 11, 2012  
5055 Santa Teresa Boulevard, Gilroy, CA 95020  
Student Center, North/South Lounge  
CLOSED SESSION – 6:00 p.m. OPEN SESSION – 7:00 p.m.

MINUTES

I. CALL TO ORDER 6:00 p.m.

The meeting was called to order by Laura Perry at 6:00 p.m.

1. Roll Call

Laura Perry, Mark Dover, Kent Child, Tom Breen, Jonathan Brusco, Walt Glines, Tony Ruiz

2. Comments from the Public

None

3. Recess to Closed Session

The Board recessed to closed session at 6:01 p.m.

II. OPEN SESSION 7:00 p.m.

1. Call to Order

Laura Perry called the meeting to order at 7:00 p.m.

2. Roll Call

Laura Perry, Tony Ruiz, Mark Dover, Kent Child, Tom Breen, Jonathan Brusco, Walt Glines

Dr. Steven M. Kinsella, Superintendent/President

Dr. Kathleen Rose, Executive Vice President, Instructional Services

Joe Keeler, Vice President, Administrative Services

John Pruitt, Vice President, Student Services

Dr. John Lawton-Haehl, Academic Senate

Diana Seelie, Professional Support Staff

Angie Oropeza, Recording Secretary

Others in attendance: Fran Lopez, CJ Dawson, Chris Ramirez, Andrew Herrin, Jan Chargin, Susan E. Alonzo, Bianca Guerra, Sarah Whitney, Anne Ratto, Colette Marie McLaughlin, David Wang, Nancy W., Tom Tu, Terry Newman, Lynda Kerr, Rochelle Arellano, Rachel I. Perez.

3. Pledge of Allegiance

Laura Perry led the pledge of allegiance and asked for a moment of silence in remembrance of the victims of 9/1/1.

4. Report of any Action Taken in Closed Session

No action was taken in closed session.

5. Consent Agenda

(a) Regular Board Meeting Minutes, August 14, 2012, Board Budget Committee Minutes, August 27, 2012

(b) Personnel Actions

(c) Warrants and Electronic Transfers Drawn on District Funds

(d) Ratification of Agreements

MSC (T.Breen/T.Ruiz) 7 ayes, 0 nays, to approve as revised.

6 Approval of Agenda

MSC (K.Child/J.Brusco) 7 ayes, 0 nays, to approve.

7. Comments from the Public

Leah Halper, GCFA President, stated that GCFA is going through the contract ratification process. She has been released from most GCFA duties to work on membership, participation, and getting others involved in leadership roles. Other members are working on Props 30 and 32. She asked the Board to consider doing a resolution on prop 30 and 32. Today's social was a success, many people came to meet new trustee, Jonathan Brusco. They are surveying members for the types of activities they would like the union to host. She congratulated Dr. Oler, who published a book.

8. Recognitions

Fran Lopez introduced decorated veterans and Gavilan students, CJ Dawson and Chris Ramirez, who were chosen to participate in the Stanford University School of Medicine Summer Health Career Opportunity Program. Both aspire to be physicians. Fred Tovar, faculty from the School of Medicine commended both for their service, leadership, accomplishments, and ability to motivate others. CJ and Chris thanked everyone in the college community for their support of veterans. Dr. Kathleen Rose presented Steven Hua with a Congressional Recognition for receiving the highest award for architectural technologies from the California State Fair this summer for his computer generated architectural renderings of a house he designed. She also introduced Dr. Colette McLaughlin who is an instructor in our computer graphic and design program which Steven Hua attends. Dr. McLaughlin received a poster as an award during the end-of-summer celebration at Hewlett Packard for the 165 industry initiatives for science and math education teachers industry mentors and administrators. Dr. McLaughlin stated that it is an honor to work at Gavilan, and hopes we can make a connection with industry.

9. Officers' Reports

(a) Vice Presidents

John Pruitt reported that GECA has 224 enrolled students, down from the 235 last year. We reported first census for Gavilan. We are down by 6% from this time last fall. It indicates that we have brought our schedule back into what the state will fund.

(b) College President

Dr. Steven Kinsella reported that we will be setting up the Expenditure Reduction Task Force in the next couple of weeks. All groups will be represented. We will ask the Task Force to reduce \$2 million from permanent fixed costs. The state revenue for this year will depend on what happens with the ballot measure. If it does not pass, we will need to cut another \$1.5 million. We will bring a packet of recommendation to the Board in November. If the measure passes there may be growth revenue but the state has indicated that they will restore colleges from the 2009/10 fiscal year. We had unfunded FTEs that year so we will get some of those funds. The last budget cycle has driven the point home to most people that state will not provide the same level of service. We have to right size the college after several years of growth. We still have needs and challenges to provide services in San Benito, Coyote Valley, and Morgan Hill. He also reported that he attended the Undersecretary of Education's Roundtable Discussion yesterday. Martha Kantor was a former Chancellor of Foothill De Anza. Community college presidents were invited, as well as people from Google, Lockheed Martin, and others. Personnel from these companies talked about what they do to link students with their programs. They are looking for workers and are offering internships. That is our future market to the north. Hopefully we can fill that demand from Coyote Valley. The market is already changing and companies are interested in working with education, and government is willing to invest in the programs. He will be meeting with several San Benito County Supervisors tomorrow. There seems to be concern regarding what we are doing with our Fairview Corners property. He will tell them that the college continues to

plan for its use. He will also inform them that we plan to take advantage of the space around the Briggs Building to help us establish an education center, but it doesn't preclude us from continuing to plan for Fairview Corners. He will develop written letter laying out what Board has established to date.

(c) Academic Senate

John Lawton-Haehl congratulated John Pruitt and everyone who worked on the staff development day. He reported that Academic Senate includes several new senators. They have been reviewing Board Policies and Administrative Procedures revisions. He announced that the theatre is presenting a Folklorico Festival the first week of October.

(d) Professional Support Staff

Diane Seelie reported that the first CSEA meeting of the semester is September 19. Members will be voting on the tentative agreement. CSEA members are working on communicating and educating on the importance of Proposition 30 and 32.

(e) Student Representative

No report

(f) Board Member Comments

Tony Ruiz reported that he attended the staff development day, it was very interesting. Kent Child reported that he was absent from last month's Board meeting due to his attendance at the annual gathering of ceramic artists in northern California. Almost all participants are former or retired faculty. They spent time discussing what is happening to education in California. After that trip he spent a week in Alaska. When he returned, an older gentleman knocked on his door who was born in his house 82 years ago. The gentleman's step father had been the original head of maintenance at Gavilan and his sister was one of the original Gavilan cafeteria workers.

Walt Glines thanked John Pruitt for the GECA enrollment report. It is an impressive program. He received an email from Debbie Klein who is on sabbatical in Nigeria. A quote from her email stands out how Gavilan is having a world-wide impact as she states to an audience: "I drew upon my experiences teaching at Gavilan the last seven years. Over the years my students have challenged me to communicate effectively in the classroom. If I don't get my message across, they let me know. They have pushed me to become a better teacher." That sums up what Gavilan is about.

Jonathan Brusco thanked all those who work on the budget. He thanked the faculty association for the reception today. He met people, got feedback, and looks forward to more events.

(g) Board President

No report

10. Board Committee Reports

Kent Child reported that the minutes of the board budget committee are in the packet. He thanked everyone who works on the budget. He also reported that the self-evaluation committee met today. They reviewed the materials, process, evaluation instrument, and timeline. The draft evaluation instrument and the proposed revision of BP 2745 Board Self-Evaluation will be presented to the Board at the September meeting for information and for action at the November meeting. The Board will be asked to fill out the survey in November and a retreat will be scheduled in December. Tom Breen reported that a facilities committee meeting is scheduled September 18, 5:30 p.m.

11. Information/Staff Reports

(a) Community Education Fall 2012 Classes

Terry Newman reviewed the classes and programs available in fall, 2012.

- (b) Board Policy 2220 Committees of the Board  
Steve Kinsella reported that the changes to the policy updates the number of committees and includes the requirement to add the names of the assigned Board members. It will be brought back to the Board for action at the October meeting.
- (c) Gavilan College Community Spirit Awards  
Jan Chargin read the recommendations for each of the district areas as follows:  
Morgan Hill - Individuals: Mike and Mary Cox, Organization: Community Law Enforcement Foundation, Business: Commonwealth Central Credit Union  
Gilroy - Individual: Diana Dufer, Organization: C.H.E.E.R, Business: Dutchman's Pizza  
Hollister - Individual: Joan Sadler, Organization: San Benito Friends of the Library, Business: Off the Chain Bikes
- (d) Santa Clara County Treasury Investment Portfolio Status as of June 30, 2012  
Joe Keeler reported that this is the activity and results as of June 30 2012.
- (e) Measure E Bond Quarterly Preliminary Financial Status Report at June 30, 2012  
Joe Keeler reported that this is the comparison of the current budget for Measure E to what has been expended to date. There are a number of adjustments we plan to make, and introduce other projects, and will work through the Board facilities committee.

### III. ACTION ITEM

#### 1. New Business

- (a) Final Strategic Plan FY 2012 – 2013 through 2016 – 2017  
Steve Kinsella reported that this is the final Strategic Plan that incorporates the Board goals. MSC (J.Brusco/M.Dover) 7 ayes, 0 nays to approve.  
Tony Ruiz stated that the plan is excellent; there is one item he disagrees with.
- \* (b) Child Development Contract #CSPP-2556, Amendment 01, Program Type: California State Preschool Program, Project #: 436947-00-2 and Resolution #947  
MSC( T.Breen/T.Ruiz) roll call vote: 7 ayes: Laura Perry, Tony Ruiz, Mark Dover, Kent Child, Tom Breen, Jonathan Brusco, Walt Glines, 0 nays, to approve.
- (c) Budget Adjustments  
MSC (W.Glines/J.Brusco) 7 ayes, 0 nays to approve.
- \*\* (d) Public Hearing and Approval of the Final Budget FY 2012/13  
Laura Perry opened the public hearing for the public to comment on the budget FY 2012/13.  
No comments  
Laura Perry closed the public hearing for the public to comment on the budget FY 2012/13.  
MSC (T.Ruiz/K.Child) 7 ayes, 0 nays to approve.

### IV. CLOSING ITEMS

- 1. The next regularly scheduled Board meeting is October 9, 2012, Morgan Hill Community and Cultural Center, Morgan Hill

#### 2. Adjournment

The meeting was adjourned by consensus at 7:56 p.m.

\* Roll Call Vote

\*\* Open and Close Public Hearing Prior to Approval of Adopted Budget