

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT
REGULAR MEETING, BOARD OF TRUSTEES
Tuesday, July 10, 2012
5055 Santa Teresa Boulevard, Gilroy, CA 95020
Social Science Building, Room 206
CLOSED SESSION – 6:00 p.m. OPEN SESSION – 7:00 p.m.

MINUTES

I. CALL TO ORDER 6:00 p.m.

The meeting was called to order by Laura Perry at 6:17 p.m.

1. Roll Call

Trustees: Laura Perry, Tony Ruiz, Mark Dover, Kent Child, Tom Breen, Jonathan Brusco, Walt Glines

2. Comments from the Public – this is a time for the public to address the Board
None

3. Recess to Closed Session

The meeting recessed to closed session at 6:18 p.m.

II. OPEN SESSION 7:00 p.m.

1. Call to Order

The meeting was called to order by Laura Perry at 7:04 p.m.

2. Roll Call

Trustees: Laura Perry, Tony Ruiz, Mark Dover, Kent Child, Tom Breen, Jonathan Brusco, Walt Glines

Dr. Steven M. Kinsella, Superintendent/President

Dr. Kathleen Rose, Executive Vice President, Instructional Services

Joe Keeler, Vice President, Administrative Services

John Pruitt, Vice President, Student Services

Dr. John Lawton-Haehl, Academic Senate

Angie Oropeza, recording secretary

Others in attendance: Susan E. Alonzo, Diane Stone, Fran Lozano, Susan Sweeney, Terry Newman, Jan Bernstein Chargin

3. Pledge of Allegiance

The pledge of allegiance was led by Jonathan Brusco.

4. Report of Any Action Taken in Closed Session

No action was taken in closed session.

5. Consent Agenda

(a) Regular Board Meeting Minutes, June 12, 2012 and Facilities Development and Utilization Committee Minutes, June 27, 2012

(b) Personnel Actions

(c) Warrants and Electronic Transfers Drawn on District Funds

(d) Ratification of Agreements

MSC (M.Dover/K.Child) 7 ayes, 0 nays, to approve

6. Approval of Agenda

MSC (T.Breen/T.Ruiz) 7 ayes, 0 nays, to approve

7. Comments from the Public - this is a time for the public to address the Board.
Diane Stone, Kinesiology Department, invited the Board to the second annual welcome back BBQ for student athletes on August 24.
Leah Halper, GCFA President, congratulated faculty of the year Sabrina Lawrence and Peter Howell. She thanked the Board for their leadership and resolution and everyone who worked on making changes to the Task Force on Student Success recommendations. The advocacy has had an effect on beating back some of the challenges. She reported that a survey on the new evaluation process for part-time faculty indicates that both the full-time faculty doing the evaluations and the part-time faculty have found the process to be positive. She also thanked the Board and others who made it possible for her take a leave in May to travel to Italy. Laura Perry thanked her for taking the lead in working on the student success bill.

8. Officers' Reports

(a) Vice Presidents

Dr. Kathleen Rose reported that the summer session is in full swing. She reviewed the faculty flex reports and stated that faculty are doing amazing things with the ten days of flex time to achieve their professional development goals such as attending and presenting workshops, taking courses, writing curriculum, engaging in key conversations throughout the state, and bringing back that information to their departments. She also reported that the college has been awarded another Title 5 grant. We are one of 19 awarded nation-wide and one of five in California. Thank you to Sherrean Carr and her faculty for their work. Some of the goals of the grant include creating pathways in the Career Technical Education area specifically with CSUMB. The grant is for \$2.7 million over the next five years.

John Pruitt reported that student services received a grant for \$147,000 each year for two years to support student mental health. The focus will be on building partnerships with community partners who can help our students, counseling will do professional development with faculty and staff, and a student mentor program. Thank you to Randy Brown, Anne Ratto, and Alice Dufresne-Reyes who worked on the grant. We are one of nine colleges in the state that was awarded. He also reported that a student welcome center and open lab has been set up in one of the offices off the admissions lobby. It is staffed with the support of financial aid and student workers. Students are greeted and assisted with My Gav, and other information.

(b) College President

Dr. Steve Kinsella reported that we will be hosting the State Chancellor and the Foundation for Community Colleges on July 24. Members of our communities have also been invited. The accreditation process is continuing under the leadership of Kathleen Rose and Ken Wagman. Kathleen Rose presented to Accreditation Commission staff regarding our work on SLOs and the assessment process. Congratulations to Kathleen and everyone who worked on submitting the first report, which was accepted. It all helps us as we go through the accreditation process. He will be heading an accreditation team for Bakersfield College in October. He also reported that the state budget has been signed. If the ballot measure passes in November, we will receive growth funding. If it doesn't pass we will lose funds. Once we start the fiscal year it is difficult to make changes mid-year, but we have lined up the reserves in a way that we can tap them so we can move through the fiscal year. We may make some reductions in 2013-14 through the Expenditure Reductions Task Force if necessary; it is not something we can't handle.

(c) Academic Senate

Dr. John Lawton-Haehl reported that the Senate met today but didn't have a quorum. The next meeting is August 14.

(d) Professional Support Staff

No report

(e) Student Representative
No report

(f) Board Member Comments

Tom Breen reported that he attended a Hollister Downtown Association meeting and worked in their fireworks booth.

Tony Ruiz – no report

Walt Glines congratulated staff on the mental health grant. A task will be how we can continue the work after the two years of the grant. He reported that he worked at the fireworks booth benefiting Gavilan and Christopher High School baseball. He also reported that according to Dave Dilorenzo, the First Tee summer program at Gavilan has more kids than the ones in Palo Alto and San Jose.

Kent Child thanked Sherrean Carr, Kathleen Rose, and everyone who worked on the third Title 5 grant. It speaks well of how this college is succeeding. He reported that he will be absent at August Board meeting; he will be at his annual ceramics wood firing in northern California.

Mark Dover – no report

Jonathan Brusco thanked everyone for their continued assistance. Congratulations to everyone who worked on the grants. He reported that he recently met with Supervisor Mike Wasserman who was very interested and supportive of the college.

(g) Board President

Laura Perry congratulated Terry Newman for the summer camps; her grandson had a great experience. She reported that she recently met a graduate who told her she loved Gavilan and had a great experience and is now heading to SJSU. She wanted to pass that along to the Board in light of what is going on in the state and the bottom line is, that truly is the reason we are all here; to turn out students like that.

9. Board Committee Reports

Tom Breen reported that the Facilities Development and Utilization Committee met on June 27, minutes are in the packet. Kent Child reported that the Policy Committee met earlier today and reviewed and approved the policies and procedures that are on the Board agenda for information.

10. Information/Staff Reports

(a) Policies and Procedures

Steve Kinsella reported that we are at a point where a lot of changes have come through the Community College League Policy service. We are picking up the regulatory changes that include the ed. code, title 5, accreditation, etc. Administrative Procedures are approved by the Superintendent/President and come to the Board for information and input. Board Policies come to the Board for a first reading as information and a second reading for action. All policies and procedures have gone through the shared governance process and the Board Policy Subcommittee reviewed and approved them at their earlier meeting tonight.

(b) Redistricting Update

Steve Kinsella reported that a workshop will be scheduled for the Board with an attorney and demographer to continue to review redistricting information.

(c) Proposed Legislation and State Budget

Steve Kinsella reported that several items from the Student Success Task Force have been cleared by Board of Governors. Some of the recommendations require a lot of resources. Without a change of resources it will be difficult. He has expressed those concerns and will continue to work on it. The grants have helped to ease some costs from the general fund. We continue to work to keep the capacity. We are in a good position as we move forward in the next year. In response to Walt Glines, John Pruitt stated that our fall enrollment is trending at approximately 1-2% down as the same as last year.

(d) Santa Clara County Treasury Investment Portfolio Status as of March 31, 2012
Joe Keeler reported that this report is the status of the portfolio as of March 31.

(e) Monthly Financial Report

Joe Keeler reported that this report is as of June 15, everything is trending as it should.

III. ACTION ITEM

1. New Business

- * (a) Child Development Contract # CCTR-2299, General Child Care and Development Programs, Project #43-6947-00-2 and Resolution #943
MSC (T.Breen/M.Dover) roll call vote: 7 ayes: Laura Perry, Tony Ruiz, Mark Dover, Kent Child, Tom Breen, Jonathan Brusco, Walt Glines, 0 nays, to approve
- * (b) Child Development Contract # CSPP-2556, Program Type: California State Preschool Program, Project Number: 43-6947-00-2 and Resolution #944
MSC (M.Dover/K.Child) roll call vote: 7 ayes: Laura Perry, Tony Ruiz, Mark Dover, Kent Child, Tom Breen, Jonathan Brusco, Walt Glines, 0 nays, to approve
- (c) Subsidized and Community Preschool Programs Enrollment Handbook
MSC (W.Glines/M.Dover) 7 ayes, 0 nays, to approve
- (d) Authorization to Identify and/or Increase Other Postemployment Benefit (OPEB) Annual Required Contributions (ARC)
Joe Keeler reported that we are able to withdraw from the trust to reimburse us for the pay as you go amounts for current retirees. In talking to auditors about how to increase our payment, they asked that we take an action item to the Board authorizing that flexibility when we know more about how we need to accommodate these calculations.
MSC (W.Glines/K.Child) 7 ayes, 0 nays, to approve
- (e) Budget Adjustments
MSC (T.Breen/W.Glines) 7 ayes, 0 nays, to approve
- * (f) Five Year Capital Construction Plan and Final and Initial Project Proposals, Resolution Nos. 941 and 942
MSC (W.Glines/M.Dover) 7 ayes: Laura Perry, Tony Ruiz, Mark Dover, Kent Child, Tom Breen, Jonathan Brusco, Walt Glines, 0 nays to approve Resolution #941
MSC (W.Glines/M.Dover) 7 ayes: Laura Perry, Tony Ruiz, Mark Dover, Kent Child, Tom Breen, Jonathan Brusco, Walt Glines, 0 nays to approve Resolution #942
- (g) BFGC-IBI Group Architecture and Planning (BFGC) Project Assignment Amendments (PAAs) for the HVAC Control Replacement Project, Electrical Transformer Loop Project, and STEM Grant Consulting
MSC (T.Breen/T.Ruiz) 7 ayes, 0 nays, to approve

IV. CLOSING ITEMS

1. The next regularly scheduled Board meeting is August 14, 2012, Gavilan College, Social Science Building, Room 206
2. Adjournment
The meeting was adjourned by consensus at 7:57 p.m.

*Roll Call Vote