

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT  
Citizens' Oversight Committee Meeting  
February 24, 2014 – 6:00 p.m.  
Gavilan College  
5055 Santa Teresa Boulevard, Gilroy, CA 95020  
Student Center, North/South Lounges

MINUTES

I. CALL TO ORDER

1. Roll Call and Introductions

Tim Day called the meeting to order at 6:02 p.m.

Committee Members Present: Suzanne Bulle, Cindy Dalla, Tim Day, Sandy Habr,  
Gene Sakahara, Ryan Shook

Committee Member Absent: Jack Bachofer

Dr. Steven M. Kinsella, Superintendent/President

Terry Newman, Interim Senior Director of Administrative Services

Angie Oropeza, Recorder

Others in attendance: Tina Trice, Crowe Horwath

II. APPROVAL OF AGENDA

MSC (S.Habr/R.Shook) 6 aye, 0 nays, to approve

III. CONSENT AGENDA

1. Minutes – November 25, 2013

MSC (R.Shook/S.Bulle) 6 aye, 0 nays, to approve

IV. COMMENTS FROM THE PUBLIC

Tom Breen, Gavilan College Board of Trustees – acknowledged that in six days it will be ten years since the Measure E Bond was passed. On behalf of the Board, he thanked everyone for this important public service work they do on the committee.

V. INFORMATION ITEM(S)

1. Item(s) presented at board meetings for information or approval by the Board of Trustees:

December 10, 2013

- Lease-Purchase Agreement Between Gilroy Unified School District and Gavilan Joint Community College District

January 14, 2014

- Citizens' Oversight Committee Resignation
- Measure E Bond Program Budget Alignment

February 11, 2014

- Measure E Bond Quarterly Financial Status Report at December 31, 2013
- FY 2012 – 2013 Measure E General Obligation Bond Audit Reports
- Gilbane Building Company Project Assignment Amendments (PAAs)
- BFGC-IBI Group Architecture and Planning Project Assignment Amendments (PAA)

Dr. Steve Kinsella reviewed the Measure E items presented to the Board of Trustees and he, Terry Newman, and Tina Trice from Crowe Horwath gave the following information:

- The college is selling the modular units purchased with Measure E funds that were used for the early college high school and for swing space during the various renovation projects. Some will be kept in anticipation of their use when the PE building is renovated. The proceeds will be deposited back into Measure E funds.
- A Citizens' Oversight Committee member resigned.
- There is nothing new in the program budget alignment; everything is as it should be.
- The FY 2012-2013 Measure E General Obligation Bond Audit reports a clean, unmodified opinion. There were no management comments or findings representing reportable conditions, material weaknesses, or instances of noncompliance to the audit. All reports are posted on the Gavilan webpage.
- Gilbane is a construction maintenance company. They are assisting the college with Lot C, the water tank, and the water replacement system projects. They are the liaison between all construction projects and the early college high school project. BFGC-IBI is an architectural firm that assists the college with designs and getting them approved. The two firms provide the technical services we don't staff. Two bathrooms will be installed in the multi-purposes building for students and staff.

VI. DISCUSSION ITEM(S)

1. Update Measure E Activities

Dr. Steve Kinsella reported that we have approximately \$27 million unexpended Measure E funds. The reason they have not been expended is because we are waiting for habitat mitigation from CEQA (California Environmental Quality Act) for both San Benito County and Coyote Valley. The last major amount of money is match money the state requires to get the PE building funded by the state. It is a \$14 million project and we have \$7 million set aside. We had done the same with the library and the theatre. We can't wait long enough for the library to get funded by the state and can't justify holding the money because we would be too far out from the date we funded the bond. So we've taken that money and the unexpended money to set up the South Bay Public Safety Training Consortium at Coyote Valley. They are currently in year one of a three-year lease. At the end of the three years they need to be in a new location. We are waiting to get the habitat clearance to move on it. We also have \$2 million of equipment purchases and replacements. We are waiting in line for our list of projects to be funded by the state. We need to wait for the state funds because we are not able to fully fund the projects on our own. We must spend Measure E by the end of 2015. After that we must justify why we have not spent it, which we can. The Parking Lot C project will be completed this summer.

VII. ACTION ITEM(S)

1. Set Next Meeting Date(s)

MSC (S.Bulle/S.Habr) 6 ayes, 0 nays to schedule the next meeting at June 23, 6:00 p.m.

VIII. CLOSING ITEMS

1. Adjournment

The meeting was adjourned by consensus at 6:30 p.m.