GAVILAN 🕊 COLLEGE

View Program Plan
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Department:	Hollister Site
Academic Year:	Academic Year 2011-2012

Vision / Narrative

The Mission of the Hollister site of Gavilan Community College is to provide a nurturing and inviting environment where students and the community can receive quality customer service, programs and support to encourage life-long learning through education, career and vocational training.

Program Objective 1: To expand tutoring services to better serve students with varied schedules.   [*rank*]

Primary Strategy and Goal(s):	Strategy #2: Improve student services and enhance curriculum and programs in order to help students meet their educational, career, and personal goals. Goal #4: Improve and maximize student support services to encourage student engagement, with special attention to off-site campuses.
IEC Program Review:	Yes: This Objective is based from the last IEC Program Review.
SLO Data:	No:
Progress:	Closed: RESUBMITTED: See Academic Year 2012-2013 Program Plan

Activities	Costs
Discuss expansion with tutoring center and come up with a plan for additional services.	No Cost
Explore other options to offer tutoring to students ie white board	No Cost

Program Objective 2: Increase Bookstore Services at the beginning of each semester for Hollister Courses offered.   [*rank*]

Primary Strategy and Goal(s):	Strategy #2: Improve student services and enhance curriculum and programs in order to help students meet their educational, career, and personal goals. Goal #4: Improve and maximize student support services to encourage student engagement, with special attention to off-site campuses.
IEC Program Review:	No: Data collected from Hollister Student Survey suggest a need for increased bookstore svc.
SLO Data:	No:
Progress:	Closed: Bookstore services were extended to 3 weeks in comparison to 2 weeks the prior year. RESUBMITTED: See Academic Year 2012-2013 Program Plan

Activities	Costs
Coordinate with Bookstore Manager hours and times.	No Cost
Supply a secure area for book storage and sales	No Cost

Program Objective 3: To have a Financial Aid Technician come to the Hollister Site and assist students with all aspects of financial aid.   [*rank*]

Primary Strategy and Goal(s):	Strategy #2: Improve student services and enhance curriculum and programs in order to help students meet their educational, career, and personal goals. Goal #4: Improve and maximize student support services to encourage student engagement, with special attention to off-site campuses.
IEC Program Review:	Yes: This Objective is based from the last IEC Program Review.
SLO Data:	No:
Progress:	Closed: RESUBMITTED: See Academic Year 2012-2013 Program Plan

Activities	Costs
Coordinate meeting with Financial Aid Director to provide services at Hollister Site.	No Cost
To hire Financial Aid Technician for the Hollister Site.	View Budget Request
Provide office space for Financial Aid Technician to assist students with financial aid services.	No Cost

Program Objective 4: Maintain current level of student services i.e. Counseling, EOPS, Calworks/Care, DRC, Tutoring, Library, Career Transfer, Placement Assessment.   [*rank*]

Primary Strategy and Goal(s):	Strategy #2: Improve student services and enhance curriculum and programs in order to help students meet their educational, career, and personal goals. Goal #7: Provide appropriate technology and support for teaching, student success, and administrative services.
IEC Program Review:	Yes: This Objective is based from the last IEC Program Review.
SLO Data:	No:
Progress:	Closed: Limited student services continue being offered periodically. In addition, San Benito County Behavioral Health is now offering services for Calwork Students once a week at the Hollister Site. RESUBMITTED: See Academic Year 2012-2013 Program Plan

Activities	Costs
Continue coordinating with each department to provide such listed Student Services.	No Cost

Program Objective 5: Mount Data Projectors on ceiling in classrooms and wire systems to eliminate computers on carts to create more of a "Smart Classroom" setting. [*rank*]

Primary Strategy and Goal(s):	Strategy #2: Improve student services and enhance curriculum and programs in order to help students meet their educational, career, and personal goals. Goal #7: Provide appropriate technology and support for teaching, student success, and administrative services.
IEC Program Review:	Yes: This Objective is based from the last IEC Program Review.
SLO Data:	No:
Progress:	Closed: Progress has been made in Room 2 with a "smart classroom" set up (2011/12). Completion of work in rooms 4 and 5 during the Fall 2012 semester (2012/13). 4 out of 6 classroom are now set up with appropriate technology and support for teaching.

Activities	Costs
Work with Pablo Balancio to meet the objective of making the classrooms efficient.	No Cost
Wiring of classroom #5 to accommodate of mounting data projector for up to date delivery of class instruction.	View Budget Request
Eliminate Computers on carts in order to reduce energy consumption.	No Cost

Program Objective 6: To have a 60% position in counseling to offer more counseling services at the Hollister Site. [*rank*]

Primary Strategy and Goal(s):	Strategy #2: Improve student services and enhance curriculum and programs in order to help students meet their educational, career, and personal goals. Goal #4: Improve and maximize student support services to encourage student engagement, with special attention to off-site campuses.
IEC Program Review:	No:
SLO Data:	No:
Progress:	Closed: RESUBMITTED: See Academic Year 2012-2013 Program Plan

Activities	Costs
Meet with Counseling dept. to discuss need of a 60% counselor position at the Hollister Site.	No Cost
To hire a 60% counseling position for Hollister Site	View Budget Request

Program Objective 7: Continue with Jr. Rams Club that began in 2008 to establish an educational relationship between the College and middle-school aged children to educate about college opportunities. [*rank*]

Primary Strategy and Goal(s):	Strategy #1: Optimize enrollment, course offerings and services to reflect community needs and growth. Goal #1: Create an institutional approach to offer and integrate student outreach activities, recruitment, assessment, orientation, counseling, retention and follow-up efforts, with particular attention to populations with special needs, such as DRC, ESL, basic skills, and re-entry students.
IEC Program Review:	No: A product of the Gavilan College 2008 Leadership Institute with a membership of 50.
SLO Data:	No:
Progress:	Closed: Ongoing progress-introduction of essay writing contest to engage middle schoolers in an activity and continue the relationship between college and student. RESUBMITTED: See Academic Year 2012-2013 Program Plan

Activities	Costs
Visit middle schools during "Back to School Night" and recruit members.	No Cost
Send out parent/student newsletters to keep them informed of college opportunities.	No Cost
Send birthday cards and give out t-shirts.	No Cost
Establish ourselves in the community and with local educational agencies to recruit future students through the outreach activities and seek possible sponsorships.	No Cost
Once established expand to the Santa Clara County middle schools.	No Cost

Program Objective 8: Purchase a scanner to be used in drop-in labs that is compatible to the Kurzwell 3000 [*rank*]
program for use by DRC students.

Primary Strategy and Goal(s):	Strategy #2: Improve student services and enhance curriculum and programs in order to help students meet their educational, career, and personal goals. Goal #4: Improve and maximize student support services to encourage student engagement, with special attention to off-site campuses.
IEC Program Review:	No: To provide DRC students the necessary equipment to use with the Kurzwell Program and be aligned with Gilroy Campus equipment.
SLO Data:	No:
Progress:	Closed: DRC purchased and provided.

Activities	Costs
Order Scanner	View Budget Request

Feedback from Supervisor / Dean　　　　　　　　　　　　　　　　　　　　　　　　　　　[*edit*]