

# ASSOCIATE'S DEGREES CERTIFICATES CAREER PROGRAMS



## Career Education Options

Gavilan offers three types of career education options:

- Associate's Degree

- Certificate of Achievement (generally requires 18 or more units)

- Certificate of Proficiency (requires fewer than 18 units)

All provide instruction in the skills and knowledge needed to enter a skilled or semi-professional occupation. Associate's degree programs require completion of general education requirements. Certificate programs vary in the number of units required. Occupational certificate programs are developed in close cooperation with advisory committees made up of representatives from business and industry. These advisory committees review courses and make recommendations about technical content so that students will be prepared for the current technology of the job market.

Gavilan offers a number of Certificates of Proficiency, designed with 3-17 units to allow students to achieve job-market proficiencies in a variety of fields. Students must earn a "C" or better in each course for the Certificate of Proficiency, and must take 60 percent of the required courses at Gavilan College in order to earn a certificate here. Students earning certificates will have their fulfillment of requirements verified by a college counselor. Certificates of achievement will appear on the student's transcript while certificates of proficiency will not.

Note: Certificate of Proficiency and Certificate of Achievement require a grade of 2.0 ("C") or better in each course.

## General Education

Along with the major course requirements listed in each degree major in the following pages, students must complete all general education and legal requirements described in General Education Requirements to be eligible for the associate's degree. To complete General Education requirements a student may complete the Gavilan College AA/AS general education, the CSU-GE Breadth or the IGETC pattern. See pages 48-56 of this catalog for details.

REMINDER: Courses completed to satisfy general education requirements for an associate's degree can also be used for the major unless otherwise specified and beyond the 18-unit minimum.

## Need For Specialized Training

It is often difficult to secure employment or to advance to increased responsibility and better paying jobs without specialized training. In the early stages of one's career it is the specific, technical skills that an employer seeks. Your college record is the best evidence that this specialized training has been secured.

Students may combine work toward a certificate or an associate's degree with courses leading to advanced standing at a four-year college or university. Many students have thus acquired a marketable skill with which they could support themselves and their families while they continue to work for a baccalaureate degree.

## Accuracy

Items in this catalog are subject to change without notice. Please visit the Gavilan College website at [www.gavilan.edu/catalog](http://www.gavilan.edu/catalog) for the most current information.

# GAVILAN COLLEGE DEGREES AND CERTIFICATES

Below is a quick reference of degrees and certificates available at Gavilan College. For more information, call the Counseling Office at (408) 848-4723 or the related department. See program listings beginning on page 65. Regional Occupational Programs (ROP) certificates are listed on pages 223-224.

Program	Certificate of Proficiency	Certificate of Achievement	Transfer Program and/or AA/AS Degree
Administration of Justice			
Law Enforcement Opt 1			■
Law Enforcement Opt 2 (Police Academy)			■
Administration of Justice for CSU transfer			■
Allied Health			
Nursing: Registered Nursing		■	■
Art			
Studio Art			■
Aviation Maintenance Technology		■	■
Airframe		■	
Powerplant		■	
Biological Science			■
Biotechnology		■	
Business			
Accounting			■
Business Computer Applications			■
Computerized Accounting	■		
Economics			■
General Business			■
General Office Skills			■
Medical Office			■
Real Estate			■
Retail Management			■
Carpentry Apprenticeship		■	■
Child Development			■
Early Childhood Education			■
Early Intervention Assistant			■
School Age Child Care			■
Span Language Early Childhood Edu	■		
Communication Studies		■	■
Communication			
Interpersonal Communication		■	
Computer Graphics & Design			
Adv. Technical Computer Graphics			■
Comp. Graphics for Environmental Design			■
Technical Desktop Publishing & Graphics			■
Computer Science & Information Systems			
Business Computer Applications			■
Computer Hardware	■		
Computer Networking	■		
Computer Programming			■
Programming for the Internet			■
Scientific Programming			■
UNIX Operating System			■
Cosmetology		■	■
Esthetician		■	

■ Associate's Degree or Certificate

■ Represents an option within a program

**Degree and Certificate Titles** (effective fall of 2008): All certificates previously called "Certificates of Completion" are now called "Certificates of Achievement" and certificates previously called "Certificates of Achievement" are called "Certificates of Proficiency". These are title changes only and do not affect certificate requirements nor certificates previously awarded.

Program	Certificate of Proficiency	Certificate of Achievement	Transfer Program and/or AA/AS Degree
Digital Media			
Digital Art & Imaging			■
Digital Audio/Video			■
Interactive Media and Authoring			■
Digital imaging/Graphics Production	■		
Digital Print Production	■		
Digital Video Editor Specialist	■		
Web Page Production Specialist	■		
Drywall/Lathing Apprenticeship		■	■
English as a Second Language (ESL)			
ESL Intermediate Level	■		
ESL Advanced Level	■		
Engineering (see Physical Science & Engineering)			
General Education			
CSU General Education Pattern			■
IGETC General Education Pattern			■
Health Science			■
Industrial Technology*			■
Kinesiology (previously Physical Education)			
Education Option			■
Sports Management Option			■
Sports Medicine Option			■
Liberal Arts			
Administration of Justice			■
Business			■
Computer Science & Info Systems			■
Elementary Education			■
Expressive Arts			■
Language Arts & Humanities			■
Natural Science			■
Social Science			■
Multiple Subjects			■
Mathematics			■
Media Arts			
Broadcast Television			■
Journalism			■
Music			■
Music Composition and Production			■
Philosophy		■	
Physical Science & Engineering			■
Physical Science & Engineering: General Engineering*			■
Social Science			
Community Studies Emphasis			■
Global Studies Emphasis			■
Spanish			
Non-Native Speaker (Options 1-3)			■
Native Speakers Option 4			■
Theatre Arts			
Acting			■
Technical Production			■
Television Performance			■

\* Not all courses required for these majors/certificates may be offered during this catalog cycle. Please contact a counselor for current information at (408) 848-4723.