

Evaluation of Governance Process
President's Council

Purpose:

1. To determine the effectiveness of the college's shared governance process
2. To review processes used by the college to encourage involvement in issues affecting the vitality of the college, its students and its employees.
3. To recommend changes to processes as appropriate.

Procedure:

1. Annually, President's Council will examine the existing governance structures to include all subcommittees of the President's Council
2. The review should start with an assessment of the by laws, operating guidelines, board policies and administrative procedures that govern the activities of President's Council. Items considered within the review should include:
 - a. Composition of the Council
 - i. Is there appropriate and balanced representation on President's Council?
 - ii. Are representatives attending or is there a group that does not participate?
 - b. Scope of the activities and issues that are under the purview of President's Council
 - i. List and describe the committees that report to President's Council
 1. Budget
 2. Technology
 3. Health, Safety Facilities and Grounds
 4. Strategic Planning
 5. Institutional Effectiveness Committee
 - ii. Determine how agendas are prepared and confirm process for placing items on the agenda
 1. Routine Information Items
 2. Recommendations and Items for Discussion
 3. Public Access and Comments
 - iii. Validate discussion processes used and the structure of dialogue for items presented to President's Council
 - iv. Assess whether the completeness of activities of President's Council; is there any indication that information is presented to the Board for action without the opportunity for comment/recommendation from President's Council.
 - c. Identify the distinction between activities and responsibilities of the Academic Senate, the faculty union, the classified union, and the administration and those of President's Council. When appropriate note any areas that lack clarity or create confusion.

- d. Survey members of the college to determine if the campus community is knowledgeable about the role and activities of President's Council.
- e. Examine past recommendations by President's Council to determine final disposition.
 - i. How are disputes resolved?
 - ii. What changes are made as a result of the input from President's Council