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## Training Services

The Staff Resource Center is located in PB-11N (in the portable buildings) and is open daily for use by all faculty and staff.

### New for faculty:

In order to streamline issues with Moodle and also the request of course shells, we have created the following forms. Check them out! (Faculty only please)

- [Request a new course shell](#)
- [Report an error with Moodle](#)

**NEW for Fall 09!** See our [training schedule](#) Sign-up using our online form!

**It's Coming!** New gradebook information. Check out Moodle 1.9 "How to's" [Here!](#)

 **Moodle for instructors**

- How to get a shell for your class
- Discussions and interactive activities
- Receiving assignments and quizzes

**Publishing a**

### Development Credit

**In-person and online modules**

- Opportunities for [development credit](#).
- [Online modules](#).
- Get [credit](#) for online modules.
- Take a [learning styles inventory](#).

### Individual Appointments

Individual appointments for help or training are available all semester.

Drop in for technical help, or contact **Sabrina Lawrence** [slawrence@gavilan.edu](mailto:slawrence@gavilan.edu) or **Peter Howell** [phowell@gavilan.edu](mailto:phowell@gavilan.edu) or call 408 848 4885 to make your own private appointment.

**? What would you like to see here?**

- Contact Sabrina or Peter for personal training.
- [slawrence@gavilan.edu](mailto:slawrence@gavilan.edu) or

**Portfolio/Welcome Page**

[phowell@gavilan.edu](mailto:phowell@gavilan.edu)

- Your faculty web account
- Web authoring basics
- Contribute tutorial

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