	Gavilan College **Guided Pathways – Work Group Leads** **Tuesday, February 4 9-10 a.m.** **TLC**

MINUTES

- **House Keeping**
  A) Coordinate with Mellanie to schedule monthly meeting with tri-chairs

- **Communication Procedure**
  Work on updating the campus of progress and work of different teams

- **Upcoming Events**
  2/18/20- Vania will send out schedule for GP Regional Coordinators Campus visit 8am-5pm
  2/18/20- next workgroup leads meeting

- **Leads updates including what support do you need from tri-chairs**
  1. Communication/Engagement: Kim met with Ron- a newsletter will be going out targeting stories, counselors (integration), student voices (more of the transformation aspects).
  2. Clustering: have to get student focus groups set up. Articulate Solutions can visit the campus and talk with students if needed. Hope to get feedback in February and start framing it. Get curricunet -> STEM, get first cluster to use it and test it. Get awareness out there and a schedule for review.
  3. Onboarding: Super Saturday improvements – offering 2 Saturday Events. A mini kickstart to help students with registration and financial aid.
  4. Mapping: Leslie working on getting sign offs/blessings from department. Survey is being made by Wade – how to evaluate and get feedback for maps
     Participating in webinar- program mapper: who will be making those changes/updates?
     How much will IT need to be involved?
     How will it connect with catalog- paying for maintenance and ongoing fees?
  5. Completion: go out to all academic departments to have discussions.
     Came up with 7 components to introduce completion
     1. Peer support
     2. Counseling
     3. Financial Aid
     4. Academic support
     5. Career exploration
     6. Data Coach
     7. Division Dean
     8. Students (blank)
     Trying to figure out dept. vs. cluster- needs may be different?
     Case management vs. first year experience model

- **Questions/Concerns/Requests**
  A) Send data/bullet point type info to Sydney for a GP Fast Fact type document. Kim and Ron working on a newsletter (visual representation)
- **Closing Items**
  A) Items for next agenda
  B) Next meeting: Tuesday, February 18, 2020.

- **Adjournment**