

**GAVILAN COLLEGE**  
**SABBATICAL LEAVE APPLICATION**

I. Name: \_\_\_\_\_ Date: \_\_\_\_\_

II. Gavilan College Date of Employment: \_\_\_\_\_

III. Have you had a previous sabbatical leave?  
If yes, what year was it taken?  
What were the objectives of the leave?

IV. Proposed dates of this Sabbatical Leave: \_\_\_\_\_

V. Sabbatical Proposal: Provide a brief overview of your proposed project.

Using additional sheets, attach a statement describing in detail (1) the project's goals; (2) specific objectives; (3) activities intended to meet the objectives and the locations of the activities; (4) the anticipated outcomes; and (5) the benefits of the project to students, to you as an instructor, to your department, and/or to other departments and disciplines.

VI. Departmental Review: Departmental approval is not required; however, applications must be reviewed by the applicant's department and signed by the department chair.

Department's comments regarding the project's benefits:

\_\_\_\_\_  
Department Chair Signature

Date: \_\_\_\_\_

VII. \_\_\_\_\_  
Applicant's Signature