

# GAVILAN COLLEGE

## Professional Support Staff Schedule Preference Survey Results

To assess the sentiment and concerns of the Professional Support Staff concerning the proposed switch to a 16 week calendar, all staff were invited to submit a survey indicating their calendar preference and comments. To date, 10 responses have been received, 8 from full time staff, 1 from part time staff, and 1 of unknown load status. It is unknown to what extent these staff represent all staff but anecdotal evidence suggests that many of the concerns expressed informally have been captured in these responses. Most indicated supporting moving to a 16 week calendar but cautioned against implementing the change too swiftly or neglecting impacts of such a change on workload. Preferences and comments are shown on the following table.

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Preference	Comment
18 week calendar	We need to consider all aspects thoroughly before making what I believe is a too hasty decision.
16 week calendar implemented in Fall 2005	For purely selfish reasons - I would prefer to start the semesters in September and February. I don't think the change would have an adverse effect of the reading lab.
16 week calendar implemented in ERP	As a scheduler I am concerned about being on the fast track, that is implementing this calendar in Fall 2005. We have not even begun to scratch the surface about what the impact would be for Admissions, the schedule process or other departments. If we waited until ERP was to be implemented, couldn't we work the 16 week calendar into it?
16 week calendar implemented in ERP	Faculty load issue needs to be resolved. I'm not against going to the 16 week calendar. I'm against the "rush"! From the research we have done, many of the problems arise from poor planning. So far, we have done no planning. I am against implementing this for Fall 2005. Fall 2006 is better because it would allow for a year's worth of planning. My top choice is when the integrated system goes through.

Preference	Comment
I'd like more information before I decide	How will support staff overload be addressed? This change in the calendar will generate more work. Not enough time has been taken in researching this issue. If we go to this schedule we need to make sure to use our facilities for the entire day not just a block of time (9-12) rather than 8-5.
I'd like more information before I decide	I would like more definitive answers regarding impact on assessment: a) classroom availability to administer assessment, b) down time to catch up on office duties e.g. filing, c) on-site assessment at high school sites, d) assessment at satellite campuses - more or fewer offerings, e) committee work - how will calendar impact this work?
16 week calendar implemented in 2006	We need time to get ready for the change. Need time to problem solve. Need to assess the block schedule.
16 week calendar implemented in 2006	[Waiting] allows time for all parties to research and allows MIS to be upgraded. Without computers updated I worry about the increased workload on our schedules and the impact on registration because our present computer system does not support changes. With an increase in workload will more classified staff be hired? What is the cost savings and impact on ESL classes or the Cosmetology department? Aren't there other issues on campus that should be addressed prior to a 16 week calendar such as upgrading buildings and web registration? Isn't the College of Choice committee implementing their findings in shaping our college image? Would 16 week implementation make up our image prior to committee findings? Feel rushed to support without all the information and impact on the college.
16 week calendar implemented in 2006	Feel it needs more research before jumping in a hot pot of water! I hear students state that they like the Gavilan calendar.
16 week calendar implemented in 2006	Attempting to implement the 16 week calendar for 2005 will put additional work on many people. Why the BIG RUSH? If it is going to have a significant, positive impact on FTE's then we should proceed but at a slower pace. Comments from schools who have gone to the 16 week semester is mixed! For students taking transfer level classes the 16 week semester works well-for students at the lower level of learning (ESL, etc.) it doesn't seem to work as well. I think we (the college) need to evaluate the impact it will have on departments such as Admissions, Assessment, Counseling, etc. and if there is a commitment to add additional staffing.