

Community Education

Community Education is designed to meet the lifelong learning needs of the community. Short-term, not-for-credit classes for adults provide fun and enrichment in a number of areas.

We offer business, management, career training, art and hobby classes, programs to improve health and fitness, computer applications to enhance school and work skills and so much more. Over 300 online courses offered as well. You'll find something for everyone here at Gavilan. Check out our website at www.GavilanCE.com for our current classes or to register.

Community Education classes are not supported by taxpayers. Fees are charged to cover program expenses.

Contract Education

If your organization needs training, Contract Education can help. We can train your employees at your site or ours, at a time that is convenient for you and targeted to your business needs. From leadership to customer service or English as a Second Language to supervision, we have trainers that are experts in the field and can bring real-world experience to your organization.

If your employees are too busy to leave the office for training, our top-of-the-line online classes can fit your needs.

Call 408-852-2801 to find out how we can help you positively impact employee performance and improve the bottom line of your business.

Gavilan College Educational Foundation

This nonprofit organization exists to raise money and enhance community support for college programs, often generating private support for needs which cannot be met through the general fund. GCEF raises money for student scholarships, which are distributed each year at a Scholarship Awards Ceremony. In recent years, they have brought in sponsorships and raised money for athletics and the Puente program through Golf Tournaments, Casino Nights, an annual Dinner, and other events.

Gilroy Early College Academy

The Dr. TJ Owens Gilroy Early College Academy (GECA) at Gavilan College is an innovative, highly supportive and academically challenging program designed to serve strongly motivated high school students with high potential for future academic and career success.

The academy is an educational partnership between Gilroy Unified School District and Gavilan Community College District, and is one of the cutting-edge Early College High Schools that are being envisioned and funded all across the United States through the Bill and Melinda Gates Foundation. GECA is the number one top CAHSEE scoring school in California. It boasts an API score of 931, and was recognized in 2013 with the State of California's highest honor of **California Distinguished School**.

Students who qualify will attend four years of high school on the Gavilan College campus and may receive both their high school diploma and an Associate of Arts Degree or 60 transferrable units at the end of 4 years.

Students may take up to 11 units per semester of college classes for which they receive both college and high school credit. Tuition and books are free.

Applicants are not required to be in a Gilroy Unified school or live in the Gilroy Unified District. For additional information, call 408-846-4909.

High Step Program High School Enrichment Opportunity

Gavilan College, in conjunction with area high school districts, offers transfer level courses each fall and spring semester at the area high schools. In recent semesters this has included course offerings at Gilroy, Christopher and San Benito High Schools. All courses offered in the High Step program are transfer-level courses accepted at most any university or college. This program is coordinated through the office of Outreach and Recruitment. For general information, call 408-846-4993. The courses selected for offering at the high school campuses varies by semester.

The High Step program is designed for high school juniors and seniors. All students are required to take the placement assessment prior to enrolling. All concurrent enrollment documents (high school contract forms and requirements) are required. Please contact the Gavilan Assessment Office at 408-848-4992 or your high school counselor for information or a schedule of the placement assessment tests offered at the high school campuses.

There are many reasons to enroll in the High Step program which include:

- Starting college while enrolled in high school!
- Earning a maximum of 12 college units in two years.
- Courses conveniently offered at the high school.
- Meeting college and university requirements while still in high school.

The Benefits:

- The enrollment fee, campus center use fee, health fee and student representation fee are waived for High Step students.
- Experience college level work.
- Reduce four-year university expense.
- Advance academically.
- Be competitive in the 4-year college and university admission process.

While courses offered through this program are open to all college-aged students, High Step benefits are only included for those who apply through their area high school.

Students must purchase their own textbooks and materials. Check out the Gavilan College bookstore website at www.gavilan.bkstr.com. If you are unable to afford your textbook, please check with your high school.

Noncredit Program

Noncredit courses are offerings designed to meet the special needs and capabilities of those students who do not desire or need to obtain unit credit. These courses provide remedial, developmental, occupational and other general education opportunities. These courses and programs are further defined categorically under the Education Code, Section 84711, whereby state funding is authorized for ten specific categories.

All courses are free of charge. Registration will take place in the Admissions and Records Office or on site at the first class meeting. Students should contact the Noncredit Office directly with any questions or for further information at (408) 852-2824.

Basic Skills Program: Instruction in elementary and secondary basic skills and other courses such as remedial academic courses in reading, mathematics and language arts. Instruction serves adults with limited or no formal education, native and non-native speakers of English who wish to improve their basic skills; adults with difficulties in learning; unemployed or displaced workers who lack skills required for entry-level jobs or job training programs; persons referred by mandated programs and adults unable to read, write or compute.

ESL Program: Courses are designed to meet the needs of students whose first language is other than English. The mission of ESL programs for adults in California is to equip students with the language and cultural proficiencies required for the eventual fulfillment of personal, vocational, academic, and citizenship for participation in American Society.

Health and Safety Program: Instruction in health and safety are designed to both prolong life and add to the quality of living. Courses in this category emphasize the positive aspects of maintaining physical, mental and emotional well being.

Immigrant Program: Courses are provided to persons eligible for educational services in citizenship, English as a Second Language (ESL), and work force preparation courses in the basic skills of speaking, listening, reading, writing, mathematics, decision making and problem solving skills, and other courses required for preparation to participate in job-specific training.

Short-Term Vocational Program: Noncredit and adult education programs in vocational education consist of organized educational programs directly related to the preparation of individuals for paid or unpaid employment, additional preparation for a career, upgrading needed skills and retraining for new jobs and careers.

MATRICULATION SERVICES

Matriculation is a process that enhances student access to California Community Colleges and promotes and sustains the efforts of students to be successful in their educational goals. Noncredit matriculation services include:

- Assessment (English, math skills or career interests)
- Orientation (for noncredit programs and procedures)
- Counseling (to assist students in identifying educational and career goals and developing an appropriate program of study)

ADMISSIONS POLICY

Anyone 18 years or older can enroll in a noncredit course. Students may enroll in most courses by attending the first class meeting, space permitting and throughout the semester because these courses are designed to be open entry/open exit. Course and program information is published in the Gavilan College Schedule, other publications and through the off-site locations. There are no fees for noncredit courses.

GRADING

Grades are not issued for noncredit courses; however, students can request progress reports or Certificates of Completion in enhanced noncredit courses.

COURSES

A noncredit course is designed to meet the special needs and capabilities of those student populations who do not desire or need to obtain unit credit. These courses provide remedial, developmental, occupational and other general education opportunities. Noncredit courses offered in the following noncredit categories are listed beginning on page 207:

Basic Skills Courses

ESL Courses

Immigrants Courses

Short-Term Vocational Classes