

## Notes from End of Year Meeting – July 6, 2007

Attending: Sherrean Carr, Teresa Ilasin, Pilar Conaway, Shairon Williams, Nancy Bailey, Joe Keeler, Suzanne Bulle, Steve Kinsella, Jan Chargin, Grace Cardinalli, Terry Newman, Susan Alonzo, Ron Hannon, Mimi Arvizu, Anne Ratto, Art Kerr, Dave Phillips, John Pruitt, Fran Lopez, Joy Parker, Susan Cheu, Eddie Cervantes, Rachel Perez, Susan Sweeney

Steve presented Shairon Williams with Employee of the Month award.

Steve announced that Gavilan had received reaffirmation of its accreditation. The college must complete a Progress Report (due Oct. 15, 2007), which will be followed by a visit by Commission representatives.

A copy of the letter regarding accreditation was distributed along with recommendations and comments from the team report and a copy of Standard I and Standard II guidelines.

Steve reviewed the recommendations from the evaluation team and provided an overview of the next steps for the Progress Report.

### Planning

Create a 3 year budget request (development document) using the unit plans that have been developed

- What resources do you need?
- Add to program review?
- What are you trying to accomplish?
- How does it improve student learning?

Need to be consistent, contributes to academic quality (test results, licensing, retention/success, persistence)

- Unit plans, budget requests, decision by way of Strategic Planning Committee, College Budget Committee, President's Council, Administration, Board Budget Committee

### Program Review

Planning component every 3 years, forms basis for unit plan, which everyone should have, to change (improvement, eliminate deficiency, meet community needs)

Questions to answer in Program Review:

Where are we?

These components will be added to Budget Guidelines

Questions to answer in evaluating:

- What did we achieve?
- How does it impact students?
- Evidence documented?

Carry over goals/plans not accomplished.

Steve will present this information at the Academic Senate meeting on July 10, 2007 and begin working on modifying Administrative Procedures 3520 and 4020 to incorporate changes.

The draft Progress Report needs to be done by Sept. 15, 2007 will include flow chart?

Steve presented maps on Coyote Valley and reviewed the details for the move of the South Bay Regional Public Safety Training Consortium from Evergreen Valley College to the Coyote Valley site. Currently there are 600+ FTES which will establish the site as an Educational Center and enable the College to pursue state funding buildings. The move will take about 1 year.