

GAVILAN COLLEGE ACADEMIC SENATE MEETING

Tuesday, March 21st, 2006

2:30 – 4:00p, Mayock House

Minutes

Present:

J. Wolowitz (President, Business), L. Franklin (DRC), E. Crook (English, Vice President), D. Klein (Social Science), M. Friedman (At Large), A. Porcella (ESL), B. Beede (Business), K. Wagman (Mathematics, ex-officio), J. Harmon (V.P. Instruction and Student Services, ex-officio), E. Dachkova (Natural Sciences), L. Stubblefield (Allied Health), C. Marquez (Counseling, Secretary), J. Edberg (Fine Arts),

Not Present:

L Moeller (Library), J. Lango (Athletics), PT Faculty – (No Rep), VocTech – (No Rep)

Guests:

J. Keeler (VP Finance) J. Pruitt (Dean Student Services) J. Parker (Admissions and Records) F. Lopez (Interim Dean Tech. Vocational), V. Robinson (Tech Committee) S. Kinsella (College President), Isaac Rivera (ASB Representative), L. Tenney (Counseling Chair), A. Rosette (Fine Arts Chair)

I. OPENING ITEMS

1. Call to Order

Meeting was called to order at 2:42 p.m.

2. Welcome and Roll Call

Members and Isaac Rivera for ASB were welcomed.

3. Agenda Adjustments

7a. College Budget guidelines for next year's budget to take to Board in April- Joe Keeler

14a. Phrasing of vote- D. Klein

4. Minutes from February 7, 2005- J. Wolowitz is still working on them.

5. Approval of Minutes from February 21, 2006

It was noted that shared governance was mentioned at the Feb 21st, 2006 meeting as an agenda item for March 7th.

Motion to approve- E. Crook

Second Motion- C. Marquez

All Approve

Abstentions- M. Friedman

6. Approval of Minutes from March 7, 2006

Motion to approve- M. Friedman

Second Motion- L. Franklin

All Approve

Abstentions- J. Edberg and C. Marquez

II. INFORMATION ITEMS

III. DISCUSSION ITEMS

7. Senator Topics- None

7.5 Budget Guidelines –J.Keeler

- J.Keeler Handed out Budget guidelines for 2006-07 budget and Gavilan Community College Mission Statement. Attention was drawn to Sections 1, 2 and 3. All contractual obligations will be covered first. If there are extra funds or “old” funds become available, the Board and College Budget will consider Strategic Plan, then Board goals and finally other items for guidance as to usage of funds.

Concerns: Is there a prioritization protocol? With all the possible uses, where is the money going to be given priority?

Responses: S.Kinsella-5 year full-time faculty hiring plan is a priority. Opportunities for input into the process is at the College Budget Committee.; K.Wagman- AB1725 Senate has opportunity to give input; J.Wolowitz – suggested a plan/system is needed that ties the Strategic Plan, The Budget, and Priorities together. There has not been any extra funds over the past 3-4 years, in fact cuts have been made and therefore priority has not been needed. Hopefully the college and the faculty can grow enrollment to create the extra funds that will then be available.

Administration is willing to consider suggestions if:

- Well-researched
- It's in the strategic plan
- Going to benefit the college and students
- There is weight behind what is being asked for

Budget Guidelines/Strategic Plan Guide will be taken to April Board meeting for approval

8. Tech Committee – V. Robinson / F. Lozano

- a. Meeting next week. Any alterations to documents will come back here and then to department chairs. A campus wide e-mail will be sent next week.

9. Registration Issues - John Pruitt

- a. Registration Proposal for Senate's reaction

Late registration for first four days of the semester on seats available basis (rosters updated instantly). Add codes will be the choice of instructors and students can use these to register via the web. There will be no more wait lists.

Question: How is different from now? J. Pruitt- There will be one uniform message that up until the 4th day (10 p.m.) it is okay to register and Sept. 8th is the deadline to use add codes (taking away a week to submit). J. Wolowitz- Instructors are not in control of Adds to their class for the first four days.

Concern: K.Wagman-Why getting rid of waitlists? Waitlists provide information that makes it possible for instructors to add students on a first come first served basis.

Needed: M.Friedman - Promotion is needed to inform non-Gavilan students. Continuing students also need to be informed of the longer-earlier starting days. Suggestions included local media and GavTV.

J. Wolowitz will send an e-mail to Senators to consult with their Departments/Chairs. Feedback requested to help J.Pruitt implement.

- b. Final Exam Schedule

K.Wagman -The schedule may need some adjustments with ESL because they have the shortest class blocks, therefore, they will have their own schedule. The draft for fall semester will be sent to Kathy and Fran.

10. HSFG Report (Measure E Issues) – E. Venable, V. Robinson

Meeting next Tuesday. Update at next Academic Senate Meeting.

11. 16 week calendar Update – J. Harmon

- a. Publicity needed! Non-Gavilan students need to know. Suggestion: Should be on the front page of our website.
Concerns: Nursing, cosmetology, and child development course may have to lengthen classroom time to meet state requirements. ESL- longer days and classroom issues.

12. Accreditation Update – K. Wagman

- a. Meetings every Friday 2-2:30. Planning to get up on the website by the beginning of May. Will be asking Academic Senators to review various standards, and read second draft. What do you see from your experience that we might have missed?

13. ECHS

- a. There are no external pressures (funding or grants) to get started in 2006. However, there is pressure from GHS and the community to get started. S.Kinsella- What are the ongoing concerns of the people? Where is everybody on ECHS? Is the Faculty going to support ECHS or are they going to make it difficult for those involved to succeed?
- b. Concerns and Issues
 1. Strong, key players that are willing to go above and beyond because they are excited about the program are needed. Does Gavilan College have those passionate individuals on campus- C.Marquez? These individuals should be identified before the program is implemented.
 2. Can an instructor choose not to have high school students in their classes?
 3. Many feel ECHS is a good program, but Fall '06 is too soon; especially since there is already going to be a lot of changes in Fall '06 to do.
- c. Various Concerns and Responses
 1. We Can not have every last detail planned out ahead of time, We need to know if the Faculty support the program. ECHS Faculty and Admin can't be selected before we sign an MOU and determine if we are in favor of the program.
 2. There will need to be a good selection process and high school admin and counselors need to know which faculty want to go above and beyond to work with these students
 3. We need to start trying things to get enrollment up. This is an opportunity to build bridges with the community, Morgan Hill, San Benito and Gilroy high schools.
 4. Various Discussions about how the Vote should be made. Do we have a Motion from the Floor?

IV. ACTION ITEMS

14. ECHS

Motion to implement ECHS- E.Crook

Second the Motion- A. Porcella

In Favor = Majority

Opposed = 1 Counseling

Abstentions = Natural Science, E. Dachkova and Social Science – Debra Klein

Motion to Plan for 2007 Implementation of ECHS - E.Crook

Second Motion- J.Edberg

In Favor = Majority

Opposed = None

Abstentions = 1 Counseling Celia Marquez

V. STUDENT, ADMINISTRATION, AND SENATE REPORTS

15. ASB Report – Isaac Rivera

Elections are coming up and there are seats open in the Executive Cabinet. ASB will be giving free lunch for students with an ASB card as a way of apologizing for the broken printer at the beginning of the semester.

16. College President Report – S. Kinsella

- a. S. Kinsella will be meeting with departments to talk about everything that is going on.
- b. There is a push to go back to the 3-VP Structure; S. Kinsella will be speaking with the departments in more detail about this. K.Wagman expressed Concern about shared Governance in both Directions. Faculty should bring topics to Senate and other Forums on campus rather than Approach Board Members directly for their personal benefit. A. Porcella noted that it is not unusual for individuals from the community or the faculty to communicate with Board members. S. Kinsella noted that he would like to directly hear the concerns of people so that he is aware of what concerns people have on campus.

17. Vice President of Instruction/Student Services Report– J. Harmon

No further comments

18. Senate President Report – J. Wolowitz

- a. Hiring Committees Update
Moving smoothly
- b. Presidents Council
Will present ECHS Information discussed here today at the next PC meeting
- c. Board Meeting- J.Edberg
Nothing to report

19. Acknowledgements - Employee of the month Nominations

- a. Nominations for April
Kyle

VI. CLOSING ITEMS

- a. Items for the next meeting's Agenda
- b. Next Meeting: Tuesday May 2nd at 2:30pm in the Mayock House
 - a. Meeting are Usually Scheduled for the 1st & 3rd Tue of the Month
- c. Adjournment - 4:23 pm

Prepared by Natasha Weintz