

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT
REGULAR MEETING, BOARD OF TRUSTEES
Tuesday, November 9, 2004
CLOSED SESSION – 6:00 p.m.
OPEN SESSION – 7:00 p.m.

MINUTES

I. CALL TO ORDER

Meeting called to order at 6:08 p.m.

1. Roll Call

Trustees: Laura Perry, Elvira Robinson, Tom Breen, Deb Smith, James De La Cruz,
Leonard Washington, Mark Dover

2. Recess to closed session

The Board recessed to closed session at 6:09 p.m.

II OPEN SESSION

1. Call to Order

Meeting called to order at 7:07 p.m.

2. Roll Call

Trustees: Laura Perry, Elvira Robinson, Tom Breen, Deb Smith, James De La Cruz, Leonard
Washington, Mark Dover, Jesse Sandow, Student Trustee

Dr. Steven M. Kinsella, President
Suzanne Bulle, Recording Secretary

Ken Wagman, Academic Senate
Diana Seelie, Professional Support Staff

Others in Attendance: Fran Lozano, Audren Morris, Rachel Perez, Jan Chargin, Fran Lopez,
Anne Ratto, Ron Hannon, Leslie Tenney, Casey Michaelis, Domingo Payne,

3. Pledge of Allegiance

Trustee Dover led the pledge of allegiance.

4. Report of any action taken in closed session

Action #1 Rushford Construction Co. The Board of Trustees acted to authorize the
execution of a settlement agreement a mutual release between the District and Rushford
Construction Co. whereby the District pays \$132,210 to Rushford Construction Co. to settle
all delay claims and change orders. MS (Smith/Breen) unanimously carried.

Action #2 The Board of Trustees acted to accept a settlement agreement and mutual
release between the District and Krueger Benson Ziemer Architects whereby Krueger
Benson Ziemer Architects pays \$200,000 to the District to settle all District claims and
change orders. MS (Breen/Robinson) unanimously carried.

5. Approval of Consent Agenda

MS (De La Cruz/Smith) Student Trustee voted affirmative unanimously carried to approve
consent agenda.

6. Approval of Agenda
MS (Smith/De La Cruz) Student Trustee voted affirmative unanimously carried to approve agenda.
7. Comments from the Public – This is the time for the public to address the Board.
Domingo Payne, ASB President, on behalf of Dr. John Baker, presented to the Board of Trustees a framed picture of Dr. Baker and friends at the top of Mt. Kilimanjaro.
8. Officers' Reports

Vice Presidents

Sherrean Carr reported that over 900 students participated in Transfer Day, 7 high schools and 40 colleges and universities. The College of Choice Task Force is presenting its recommendation on Thursday; Nov. 11 and will bring a recommendation to the President's Council. The MESA Program sponsored a balloon launch workshop, which is now part of a Saturday academy, Engineering Alive. Another event, Lego Robotics, will be co-sponsored with GUSD and Mt. Madonna High School. Sherrean acknowledged MESA Director, Dr. Abigail Joseph. The EOPS and CalWORKS department is planning a Christmas Celebration on Dec. 16, 4-6 p.m. in the Student Center. Sherrean thanked Rachel Perez for an outstanding job in promoting the non credit course program. The first course, Workplace Fitness, was presented to the Curriculum Committee; Tai Chi and the Seniors Program will be the next courses submitted. Casino Night is Nov. 12; on Nov. 16 a presentation on Title IX, in conjunction with Gilroy Unified School District, will be made to the American Association of University Women in SS 214. The Athletic Department is conducting a student interest survey at the local high schools to find out the feasibility of women's volleyball and other sports. A Hispanic Serving Institutions Assisting Communities (HSIAC) Conference is scheduled for Dec. 2-4 and representatives will be visiting Gavilan College. The Cosmetology Scholarship Fundraiser is Nov. 20, 7:30 p.m. at the Elks Lodge in Gilroy.

Joe Keeler reported that the second planning meeting for the District's renovation projects is scheduled for next week with Kitchell and Sugimura representatives. The District Technology Committee met several times and is working on hardware and software standards. The Enterprise Resource Project subcommittee is working to put together an integrated computer system, a part of bond proceeds, approximately \$3 million. The roofs of the four portables at the Policy Academy need to be replaced and this will be paid from capital project funds. The College Budget Committee and Board Budget Subcommittee will be meeting the first week of December.

College President

Steve reported that the College has been moving quickly on the 16 week calendar and the College of Choice Task Force information will be ready by Thursday. Recommendations will be presented to the Board in December. The College is working on the Enterprise Resource Program, facilities improvement, new scheduling options for next year, and a number of surveys are being conducted. The Vision San Benito Advisory Group will meet Nov. 11. Steve introduced Ron Hannon, Athletic Director, who presented community member, Steve Costa with an autographed picture of the football team, in appreciation for his financial support and many other ways he has supported this program. Steve Costa thanked Ron and the Board of Trustees.

Academic Senate

Ken Wagman reported that several faculty are continuing to go through the process for tenure. Ken attended the State Academic Senate Conference in Newport Beach and there was discussion about raising the A.A. degree requirement. This was tabled for further discussion. Ken reported that the faculty at Gavilan asked him not to vote because subject

faculty and counseling faculty were divided due to concerns about students who might be challenged by this. Discussions will continue over the next 6 months and be brought back to the State Academic Senate.

Professional Support Staff

Diana Seelie reported that staff participated in Transfer Day, Disabilities Month activities and gave away over \$300 worth of prizes from Target, Starbucks, Bonfante Gardens and cash. Carrie King, Adaptive Services Specialist, attended the Deaf and Technology Expo in Los Angeles last weekend.

Student Representative

Domingo Payne, President ASB, reported that there were 600 new voters registered on the voter registration drive. Homecoming, Halloween, and Transfer Day activities went well. The Bone Marrow Drive signed up 158 new donors.

Board President

A special board meeting for Board Self Evaluation was scheduled for Nov. 30, 6:00 p.m. in HRC101.

9. Board Committee Reports

Trustee Washington reported that the board policy subcommittee met today to review the summary of evaluations.

10. Information/Staff Reports

(a) Curriculum

For information

(b) Conversion from 18 Week Academic Calendar to 16 Week Academic Calendar

Ken Wagman reported that a subcommittee of the President's Council has met over the past 1 ½ months and the information presented this evening is a result of those discussions. All constituents of the college are being polled and a report will be presented to the President's Council on Dec. 1 and on Dec. 8 for a decision. A recommendation will be presented to the Board on Dec. 14. Steve thanked Ken for leading the discussions on campus and getting the information out. Steve stated that the Administration will follow the direction of the faculty and will use that to formulate a recommendation to the Board.

(c) Update on Hispanic Association for Colleges and Universities Conference

Joe introduced Audren Morris, Financial Aid Director and provided background information on her professional development. With the leadership of Audren the financial aid office has doubled the amount of financial aid for students to more than \$3 million. Audren reported that she and other staff members (Dr. Margery Regalado, Rachel Perez, Lucia Navarro, and Rocio DeReza) attended the 18th Annual HACU Conference in Florida. Audren reviewed the highlights of the conference. Steve noted that the Hispanic serving institutions in southern California have formed a consortium and a consortium for northern California is now forming. Becoming part of the consortium together with HACU will enable Gavilan to have access to more funding.

(d) Liability for Post Employment Health Benefits

This is provided for information.

(e) Santa Clara County Treasury Investment Portfolio Status

This is provided for information.

III. ACTION ITEMS

1. Old Business
 - (a) Job Descriptions for Interim Director, Community Education and Associate Dean, Community Development and Grants Management
MS (Robinson/Washington) Student Trustee voted affirmative to approve the job descriptions. Trustee Smith requested a 6 month goal objectives and progress report from both departments. The motion was amended to include the recommendation from Trustee Smith.
 - (b) Amendment to Child Development Center Contract, GPRE-4378, State Preschool, Project Number 43-6947-00-4
MS (De La Cruz/Smith) Student Trustee voted affirmative unanimously carried to approve the amendment to ontract GPRE-4378, State Preschool, Project Number 43-6947-00-4.
2. New Business
 - (a) San Benito Community Spirit Awards
Jan Chargin announced the nominees for San Benito County; awards will be presented Dec. 2 at the Gavilan College Holiday event, Briggs building, 5:30 – 7:00 p.m. (awards presentation at 6:00 p.m.) MS (De La Cruz/Robinson) Student Trustee voted affirmative unanimously carried to approve nominees. Trustee De La Cruz asked if the retiring librarian, Jo Wahdan, could be recognized at the same event. Steve suggested that a certificate from Senator Denham or Congressman Farr may be a possibility.
 - (b) Approval of Payment for Services Related to Vision San Benito
MS (Robinson/Sadow) Student Trustee voted affirmative unanimously carried to approve payment for services related to Vision San Benito. The funds will be used to hire facilitator for the development of long range plans for San Benito County.
 - (c) Child Development Center Contract #FIMS-4659, Instructional Materials, Project Number 43-6947-00-4
MS (De La Cruz/Dover) Student Trustee voted affirmative unanimously carried to approve contract FIMS-4659, Instructional Materials, Project Number 43-6947-00-4.
 - (d) Certificate of Election Facts and Request to Fill Vacant Office by Appointment
MS (De La Cruz/Sadow) Student Trustee voted affirmative unanimously carried to approve appointment of qualified candidates to Trustee Areas 2 and 3. Trustee Perry congratulated Trustees Breen, Washington, and Dover in their successful bid for reelection to the Board. Trustee Perry also congratulated Ken Wagman in his election as trustee on the Santa Cruz School District Board of Trustees.
 - (e) Change Order No. 9, Adaptive PE & Activity Center, Resolution #831
MS (De La Cruz/Smith) Student Trustee voted affirmative unanimously carried to approve resolution #831 on a roll call vote.
 - (f) Acceptance of Adaptive PE & Activity Center Project, Resolution #832
MS (De La Cruz/Smith) Student Trustee voted affirmative unanimously carried to approve resolution #832 on a roll call vote.
 - (g) Annual Financial and Budget Report CCFS-311
MS (Washington/De La Cruz) Student Trustee voted affirmative unanimously carried to approve the annual financial and budget report.
 - (h) Quarterly Financial Status Report CCFS-311Q
MS (Breen/Dover) Student Trustee voted affirmative unanimously carried to approve the quarterly financial status report.

(i) Budget Adjustments

MS (Breen/De La Cruz) Student Trustee voted affirmative unanimously carried to approve the budget adjustments.

IV. CLOSING ITEMS

1. The next regularly scheduled board meeting is December 14, 2004, 7:00 p.m., Gavilan College, Student Center, North/South Lounges.
2. Meeting adjourned at 8:15 p.m.