

**GAVILAN COLLEGE AVIATION**  
**ADVISORY COMMITTEE MEETING**  
**MARCH 8, 2006**  
**MINUTES**

**1. Introductions:**

Unable to attend: Neil Kelly, Harold Oberg, Jim Creel and Dave Leonardo

**In Attendance:**

- Bill Gere/Airport Manager
- Charles Jackson/Instructor/Retired Airline Captain of TWA
- Andy Roddenbeck/ General Manager of Magnum Aviation
- Bruce Eastman/Counselor
- Pat Smith/Real Estate
- Charlie Hall/Instructor/Business Owner/ Hallmark Aviation Ltd.
- Dr. Steve Kinsella/President of Gavilan
- Dave Connal/Lead Instructor Aviation Department
- Fred Young/Retired Gavilan College Instructor
- Travis Flippen/Instructor Aviation Department
- Fran Lopez/Interim Dean of Technical Services
- Ruth Erickson/President of Hollister's Airman's Association
- Beverly Fisher/Departmental Assistant

**2. Purpose of Advisory Board:**

- To have input from business owners about the improvement of the Aviation Program and to provide better services to the Aviation Industry, because our students are hired by airports such as: Reed Hillview, Oakland, Monterey, San Martin, Salinas, and Watsonville.
- Harold Oberg has taken our students to the Crystal Eagle Awards Banquets at Hiller Museum in San Carlos.
- Jim Creel of SCAPA helps with providing scholarships for the students.
- Ruth Erickson President of the Hollister Airman's Association, provide scholarships, and she writes the Hollister Airman's Association Newsletter. She also keeps us informed and up to date on the Airport Activities.
- Recruitment: The Safety Symposium on March 10 and 11 in Fremont.

- Travis Flippen will be recruiting and we also recruit at various schools, air shows, and other venues.
- **Recruitment:**
  - The Young Eagles, Experimental Aircraft Association and Hollister Airman's Association had 52 in attendance. Gavilan College Aviation hosted the event and showed tapes, tours of the department, lunch, and flying in which pilots donated their planes.
  - Ruth mentioned that the High School Newspaper, The Baler had an advertisement in their paper on Gavilan College and failed to mention the Aviation Department, but did mention the Main Campus, and Briggs Building.
  - Ruth mentioned the banner displayed at the Briggs Building does not mention Gavilan Aviation and that would help towards recruitment.
  - Travis does recruit once a year at the San Benito High School.
  - SCAPA will be hosting this year a weekend at the History Museum in San Martin and that also helps recruit students for the program. Aviation Department students volunteer to help out for their activities.
- **New Pilot and Mechanic Overview Program:**
  - Andy Roddenbeck has people asking about Pilot training and training in maintenance for airplane owners. A preventive maintenance class would be a good idea for pilots.
  - Charles Jackson teaches students to take their Private Pilot written exams. This program helps develop interest in flight training and AMT Program, but he does not have time to teach an overview in the class, it would have to be a separate class.
  - Community Education could offer the class for credit/no credit. Weekend classes could give an overview of pilot and mechanics program and it would be a way to recruit new students for Aviation Department. It would require time to get the curriculum developed.
  - Dave Leonardo would also help by providing a plane and insurance for students to learn to fly.

- Spring 2007-Could have a Pilot Training Program, but needs to go before the board for approval.
- **New ideas on how to improve recruitment:**
  1. Bruce Eastman- the Taste of Morgan Hill and the Garlic Festival have booths representing Gavilan College, but lack brochures from the Aviation Department. The Aviation Department is missing an opportunity for recruitment by not having brochures to hand out.
  2. Fran Lopez-has suggested sending Linda Kerr brochures, and videos and she could help the department with outreach in the community.
  3. Andy Roddenbeck-South Valley needs a ground school, flying for reasonable rates to encourage people to fly. West Valley College has a flight program if students want to learn to fly.
  4. Travis-suggests to have an Online Program for lecture, which needs to be developed and approved by the FAA. San Jose State has an Online Program already in place.

#### 4. **Installation of the fence:**

- The installation of the new fence has split the campus in half and we have asked Bill Gere if a gate can be installed between the two buildings. FAA was here on inspection of campus and had concerns about the fence.
- Dave mentioned, we cannot taxi planes between buildings, or get to welding shop, weigh airplanes or get to paint building.
- Dave mentioned, keys are not available for the gates down on apron along buildings.
- Intersperse with teaching the students; the students and teachers no longer access to free movement of planes.
- Dave also mentioned we passed our annual review from the FAA.
- Bill Gere Airport Manager requested the side yard next to the building, which has a enclosed fenced yard have privacy panels installed to cover-up equipment in that yard, and we complied by having them installed into the fence.
- Dave mentioned; we were not notified of the layout of the fences or gates to be installed at the airport.

Bill Gere said he put letters into our mailboxes on several occasions to give us notice and we told him, we had not received any of the letters. If we had received the letters we would have called him, or notified Sherrean Carr about the installation of fence. Sherrean did not get notified until the fence was being installed between the buildings. Fred put a stop on the installing of the fence, because he new an opening, such as a gate needed to be installed to be able to move planes in and out.

- Bill Gere said the fence is a federally funded fence and to have a change in order in place the fence needs to be completed and signed off by FAA. Bill and Sherrean had a meeting, she thought a 20ft open would be sufficient, but still would not fit a plane through it with wings. An actual measurement needs to be taken to for the new gate.
- A formal request needs to be sent to City Councilman Clint Quilter and state exactly what changes need to be made to the fence. Dave will be writing a formal request to the city about what changes need to take place with the fence and installation of a gate and made wide enough to move a plane between the buildings.

#### **5. Land purchase for new site for Gavilan College:**

- Dr. Steve Kinsella said the college is going through Due Diligence process with the new land purchase. The planned campus will be northeast side of the airport in the industrial area.
- How would it affect our program, it would not because we would have to stay at the airport.
- Dr Kinsella has showed a lot of foresight for the future of the new campus for the growth of San Benito County. Land has been acquired in the Coyote Valley for its future growth of the Coyote Valley.

#### **6. Acknowledgements:**

- Pat Smith a past recruiter for Gavilan College Aviation seems to still have a passion about recruiting for our department.

- Travis wants to thank Andy Roddenbeck as new General Manager of Magnum Aviation keeping its affiliation with Gavilan College Aviation for the FAA Test Center.
- Andy has hired a past student of Gavilan College Aviation and wants everyone know what a good find he is as an employee. Andy hopes to find more like him.

**7. Northern California Aviation Maintenance Safety Symposium:**

- Four different flight schools will have tables and will be recruiting students.
- Our students will also get chance to meet the FAA.
- Fran Lopez mentioned VTEA Funds are allocated for field trips, guest speakers, any activities that are for outreach for the program.

**8. Representation for Gavilan College Aviation:**

- Ruth suggests that Gavilan College Aviation have representation the San Benito County Faire, and Street Festival in August.
- Ruth said the Airman's Association will be meeting at Straw Hat Pizza; guest speaker will be Tom Goff the Program Manager of CALSTAR.

**9. Adjournment:**

- The group broke up, coffee and oatmeal cookies were served after the meeting.