

Faculty Senate Minutes

September 4, 2001

I. Opening Items

2. and 3. Call to Order 2:35 pm in the Mayock House, everyone was welcomed, and food was served. Some money was collected. **Present:** **Senators:** M. Dwyer, J. Edberg, M. Freidman, S. Laage, B. Lawn, M. Levine, L. Loots, E. Luna, C. Marquez, L. Moeller, K. Wagman J. Wolowitz; M. Johnson (ex-officio). **Guests:** K. Child, J Furro ??, L. Halper, M. Johnson, R. Joyce, P. Latzke, T. Phillips, M. Regalado-Rodriguez, S. St. John, T. Willet
4. Agenda Adjustments: Add Information Items from Guests: 5.5 – CMAP – Suzanne St. John and 5.75 – Library Space Issues – Jennifer Ferro
5. Approval of Minutes: - June 12 (MSC: S. Laage M. Freidman), August 14 with an adjustment from Joe Keeler (MSC: S. Laage C. Marquez), and August 21 (MSC: M. Levine, L. Loots)

Information Items from Guests

- 5.5 Information about CMAP (Community Media Access Partnership) – Susan St. John, coordinator for CMAP, gave a brief description of the partnership and talked about some of the possibilities including using the cable channels for distance education classes, upgrading the TV studio, and improving and augmenting the equipment. She is also open to ideas for partnerships with high school students and other ideas to encourage community participation on campus. She has a \$500,000 capital budget to last 10 years and will soon be hiring 3 people to work with her. She has an office in the staff resource center and her contact information is on the staff phone list.
- 5.75 Library Space Issues – Jennifer Ferro came to the meeting after receiving a request from the administration to justify the Library's use of the Quiet Study area and periodicals room. This is the only quiet location for study carols and if lost by the library, it would necessitate major changes and lead to a space crunch. It would also cause the college to fall further behind the recommended library space allotment per student. Marty Johnson addressed her concerns and reminded everyone that there is a classroom crunch in preparation for scheduling next semester and no department "owns" any particular space on campus. The request for justifying the space is to gather information for a subcommittee that will be created by the President's Council on 9/5 to look at the issue campus-wide; it is NOT an attempt to take the space from the Library and bring Shuk-Chung back on the next plane from Hong Kong. The issue will be discussed by the Department Chairs on 9/7. Louise Loots expressed concerns that the Library is always the target when it comes to finding new space on campus.

II. Items of immediate concern

6. Creating New Ways to Achieve Minimum Qualifications to Teach Classes – Ken Wagman began a discussion on whether or not to create new options for the minimum qualifications that it takes to teach here. As an example, in Math, you can't be certified to teach just basic skills classes, you need to be qualified to teach the whole curriculum, which makes it difficult for Kent to find instructors. Marty said that other campuses have limited services credentials to allow faculty to teach lower level classes. Sam Laage was concerned that this would codify the status of part-time instructors as second class teachers which would lead to a crisis in public confidence over the quality of the teaching here. Kent cited examples of people with doctorates in Engineering who want to teach Elementary Algebra and can't receive the approval for minimum qualification when it is clear that they have the knowledge required to teach. Marty was concerned that there are many excellent high school instructors who have taught for 10 or 20 years and can't teach the equivalent course here at Gavilan. The discussion will continue at the 9/18 meeting and Marlene Dwyer, chair of the Equivalency Committee, will give a brief presentation of how the process currently works. Any changes that the Academic Senate makes will be forwarded to the GCFA for inclusion in the contract.
7. Update on Athletic Director Position - The screening committee is meeting and the process is moving forward. Faculty are reminded to attend the September 11 Board Meeting at 7 pm in the North Lounge.

III. New Issues

8. The Purchase of FTEs from the Police Academy JPA – Ken asked Dr. Joyce for figures on the number of FTES purchased from the JPA over the past 3 or 4 years in order to determine what the actual growth rate has been for the college without these FTES. Dr. Joyce said that those figures are available. Ken will follow-up.
9. Suggestions for Issues for the Fall Semester – The following issues were brought up as important for this semester and are listed here in no particular order: 1) The bookstore running out of books 2) Air conditioning in the library and theater 3) Increasing enrollment & outreach 4) Looking at the A.A. requirements in light of changes in high school graduation requirements 5) Modifying the Faculty of the Year award 6) The “Space Chase” 7) Communicating effectively with the faculty 8) Thoughtful planning for the future vs. the need for growth.

IV. Standing Committee Reports

10. Accreditation Standards Overviews – More at the next meeting.
11. Curriculum Committee – Leah Halper gave a list of some of the issues that the committee will be working on this semester. They include the English requirement for the AA degree, evaluating on-line classes, the creation of the new Digital Media program, The WF grade – Do we want it?, looking at the courses taught by Contract Education, ongoing issues with distance education, developing core measures as noted in the accreditation report, and examining the question of which classes are appropriate to teach during a 2 or 3 week intersession.
12. IEC – Mark Levine gave a brief description of IEC.
13. Matriculation – Terrence Willet, the new college researcher, gave a report on his work this semester to validate the Math and English placement exams, among other topics. You can also see some of his work on the web at www.gavilan.cc.ca.us/research.
14. HSFG – None.
15. Technology – None.
16. Staff Development – Flex contracts are due by the end of September.
17. Institute for Non-Violence – None.
18. Campus Diversity – The group of people who attended the Tools for Tolerance workshops in LA are meeting on 9/7 at 1:15 in the North Lounge to discuss long-term goals for the project.

V. ASB, VP, and Presidents Reports

19. ASB - Mark Levine brought up concerns that the ASB discussed today about the bookstore running out of books. This will be followed up by the Department Chairs.
20. VP of Instruction – Marty and John Baker are going out to meet with the local high school principals in order to establish connections. Marty also reminded faculty to read his handout on FTES and WSCH. He distributed it in response to the many questions he had received. There will be a budget information meeting at 2 pm this Thursday. Please come with your concerns and questions. Ken Wagman asked Dr. Joyce if the information would be available to answer the Academic Senate’s questions regarding the new athletic director position. She said it would be and Ken will follow up on this.
21. Academic Senate President’s Report – Marc Turetsky has resigned from the Senate. The bylaws need to be rewritten in order to elect the new Senate. Ken and the remaining Marks will meet soon to do this. Others are welcome. Please contact Ken. There will be a new faculty, staff, and administrator welcome on Thursday, September 6 from 2:30 to 4 pm in the Mayock House. The GCFA and CSEA are providing food and drinks. All faculty and staff are encouraged to drop by. The Board of Trustees is meeting on Tuesday, September 11 at 7 pm in the North Lounge. All faculty are encouraged to attend to demonstrate the faculty displeasure with the Board’s action to hire a full-time administrator as the athletic director.

VI. Closing Items

22. Next Meeting - 9/18/2001 at 2:30 pm in the Mayock House.
23. Adjournment: MSC: Mark Friedman, Mark Levine at 4:05 pm.
Minutes Submitted by Jane Edberg, typed and edited by Ken Wagman