

Academic Senate Meeting Minutes

Tuesday, February 3, 2004

Members Present: JoAnn Albers (At-Large, Part-Time Faculty), Xochi Candelaria (English), Kathy Campbell (ESL), Elena Dachkova (Natural Sciences), r2row (Fine Arts), Celia Marquez (Student Services), Larry Moeller (Library), Ken Wagman (At-Large, Full-Time Faculty), Jason Wolowitz (Business), David Didenti (ASB), and Marty Johnson (Ex-Officio).

Members Absent: Mark Friedman (DSP&S), John Lango (PE/Athletics).

Positions Currently Vacant: Nursing, Social Sciences, and Vocational. If you're a member of one of these departments and are interested in becoming a Senate member, contact your department chair.

Visitors: Steve Kinsella, Fran Lozano, Terrence Willett.

3. Agenda Adjustments

Add 7.5 – Administration Reorganization

7.75 – proposal for Improvement of the Tenure Review Process

4. Minutes Approved

MS / Moeller, Marquez

5. Part time Representative – The chances are very strong that if either the GCFA or the administration proposes that the part-time rep to the senate be a stipended position, the decision will be in favor. However, neither side wants to propose it.

6. Currently we are down to 6 full-time custodians K. Campbell/Things have been improved; everything looks cleaner in SS building at least.

7. S.Kinsella/ It's a little of negotiations is going on. It's early to make comments.

7.5 Administration Reorganization - All the concerns that have been expressed by the chairs of the departments, the staff, and ASB members will be presented to the Board. S. Kinsella/ We still have a deficit of \$350,000. Thus the need for the Administration reorganization will exist at least for a year.

The issue is what is the best way to communicate this information? Options are

- a. to discuss it on the next AS meeting.
- b. to make a Forum.

In any case the recommendations have to be made in two weeks.

Decision: Let make next AS meeting OPEN and invite all the people.

7.75 Tenure Review Process

The last version of M. Friedman's proposal was presented for review

Subject to further discussion.

8. Employee of the month - Nominations are always welcome. Leslie Tenney is the nominee for this month.

9. Committee Reports.

Tech Committee received MIS document, but there was no request for Tech Committee's Input. The message is: Everything has to be done on the same technology level. No upgrades should be expected.

10. Upcoming Surveys – Terrence Willett/ The following surveys have been planned for the semester:

- a. Assessment Validation
- b. VATEA
- c. Campus Climate

All the suggestions, insights, and comments on surveys are more than welcome.

L. Moeller/ Part of Title V allowed us to create a big community Survey.

11. Scheduling Forum - Ken presented the documents summarizing the main issues that were discussed during the Forum. He asked to review the document and then to continue ongoing discussion.

J. Wolowitz / We have to find out what should be done to make accepting 16-week curriculum and block-scheduling an action item.

K.Campbell/ Creating of the hybrid when some of the classes will be taught on the block scheduling and some on everyday contact should be subject to discussion too..

12. M Johnson/ The college has a grant to create a Center of Biotechnology Courses. (In the first Ed. Master plan, Biotechnology was the first on the list of the programs to investigate).

The purpose of the grant is to start the program from high school through college to prepare Biotech technicians for entry level positions. It's a lot of need in Biotech specialists in B-Area and in Central Area. It's a multiyear grant. A lot of people are interested in creation a Center where biotech people will be trained. The goal is to integrate Biotechnology into Science and Biology Programs and the development of the curriculum. When the program is established and become profitable it could be brought back to FTES

13. ASB

The main event of the next week is the Club Day. ASB has lost a couple of people. If you know somebody who would like to serve as ASB officers, please let us know.

14. President Kinsella

Staff Development Day was a great success. We continue to work on the Bond. An exciting year is coming up. We are looking forward for a Bright Future. A couple of comments about chasing the growth. We have to build the program a little bit bigger.

15. Vice President M. Johnson

The Curriculum Committee has been very busy with the outlines. The deadline for the courses that will be offered in the Fall is February 11. The Mid Term Accreditation report was submitted. Accreditation self study will begin in the Fall.

16. Senate President's Report - (K Wagman)

- a. Enrique Luna was appointed to Staff Development Committee and will become the chair in the Fall.
- b. Science Alive was a great success thanks to the outstanding work by Veronica Guajardo and Hope Jukl with assistance from Hope Narez.
- c. Reprographics will be doing course and lab manuals again. There has been a list of priorities as to what will and won't be copied. Thanks to Ana Hipol and Sofia Moreno for working out a solution to a challenging problem.
- d. There has been an official ruling from the folks in the Santa Clara County Health Department that college activities are not subject to fees for serving food. However, the proper forms must be filled out. Thanks to Rose Rodriguez and Ana Hipol and r2row for their work on this issue.

The next meeting will be on Tuesday, February 17 at 2:30 pm in the Mayock House.

Meeting adjourned.