

ACCREDITATION TASK FORCE

Friday, March 3, 2006

2:00 p.m., North Lounge

MINUTES

Present: T.Breen, S.Kinsella, K.Wagman, V.Martinez, E.Cervantes, E.Luna, L.Lockhart, J.Sandow, L.Jennings, C.Scattini

Ken began the meeting at 2:07 p.m. by thanking Standard IV team members for their work. The goal of the task force is to review the standard and get a second draft by March 20. At that time Ken and Jane will distribute it to committees others for further input.

Enrique advised the task force that the report reflects several styles as it was written by different individuals, and is repetitive in response to similar questions in different sections.

Task force members will forward their input to Enrique, electronically, if possible. Verbal input not in electronic or written form included the following:

- Include the mentoring, training, and benefits the student trustee receives.
- Page 7 “...Where are these published” (answer question)
- Page 11 “...the Strategic Plan is in draft form” (has been finalized and approved by the Board of Trustees, use updated reports throughout)
- Page 15 “...however I am not sure what tools are used... (clarify “I” statement)
- Page 15 “...See President’s Councils Website? Is there a Website?” (clarify)
- Page 33 “...Two Members of the Board of Trustees...” (only one member is serving)
- “College Council” (correct name is President’s Council, revise throughout)

Ken announced that the Task Force is scheduled to meeting each Friday in March, 2:00 p.m., in the north lounge. Please note the following timeline:

<u>Initial Review</u>	<u>Task Force</u>
March 10	Standards III A & III C
March 17	Standards II C & III D
March 24	Standards I & III B

<u>Second Drafts</u>	<u>Committees Review</u>	<u>Return to Angie</u>	<u>Task Force</u>
March 20	Standards II B & IV	March 29	March 31
March 27	Standards III A & III C	April 5	April 7
April 3	Standards II A & III D	April 25	April 28
April 10	Standards II C, I, III B	May 1	May 3

May 14 or 15 are the target dates for an all-campus meeting to get any last input before the reports are forwarded to the editing team. The standards will be put on the web as soon as the second drafts are reviewed.

The meeting was adjourned at 2:48 p.m.

Submitted by Angie Oropeza