

Accreditation Task Force Meeting

Friday, February 24, 2006

2:00 p.m., HRC 101

MEETING NOTES

Present: S.Kinsella, K.Wagman, J.Sandow, V.Martinez, C.Scattini, T.Breen, L.Lockhart, E.Cervantes

Guests: F.Lopez

Ken welcomed everyone and announced that the task force will be reviewing Standard IV at their next meeting instead of Standard IIC, who are continuing to gather information for their report.

Ken reported that at the general accreditation teams meeting on February 23, it was decided that it would be beneficial for as many people as possible to review the drafts. Teams have been asked to submit their second drafts by the end of March. Jane and Ken will route them to groups such as department chairs, curriculum committee, etc., for input.

Ken thanked the Standard IIB team for their work. Task force members will email feedback to Fran, Jane, Ken, and Angie. Verbal input not in electronic form included the following:

- Page 6 “existing student services program are updated and updated by the IEC” (IEC reviews, not updates)
- Page 8 “II A, B & C” (the answers are the same so can be referenced instead of repeated)
- Page 13, 18 “...Instructional Effectiveness Committee...” (the correct title is “Institutional Effectiveness Committee”)
- Page 14 (add to 3b and describe: South Valley Symphony/Gavilan College arts alliance)
- Page 14 (3b: include cultural diversity GE requirement)
- Page 15 “...Stand Alone (correct title of group is “Stand Together”)
- Page 15 “...First time incoming freshmen” (clarify “first and incoming freshmen”)
- Page 16 “Online Orientation” (explain role/purpose of quiz)
- Ken suggested that the need for support services at the off sites may be a good planning agenda item.
- Steve asked the team to develop a recommendation for the standard. Fran noted that when the team receives the student survey results they will respond with recommendations and/or plan.
- In response to the previous accreditation recommendations, include the fact that the financial aid director has a private office for student meetings.
- Ken suggested that student activities staff work on that are over and above or supplemental support can be included even if it may be an instructional area, such as the ESL potlucks.

Veronica Martinez, Jesse Sandow and Eduardo Cervantes will email additional activities/workshops conducted by their program(s).

Ken asked Fran for their next draft by March 24 get it back so everyone can start reading.