

## ACCREDITATION TASK FORCE MEETING

Friday, February 10, 2006

2:00 p.m., Mayock House

### MEETING NOTES

Task Force Attending: T.Breen, S.Kinsella, K.Wagman, J.Sandow, M.Soares, L.Jennings

Guests: L.Halper, M.Dwyer, B.Donovan, C.Starr

Marlene Dwyer reported that she has taken the task force's feedback to her team members for a more balanced and consistent effort. She noted that the report is a snapshot of the college using the many years of the collective team's college experience. It will be revised as the information changes and evolves. She distributed copies of the bulleted points the team addressed to assist task force members in reading the report. She reminded them that the style may seem different as different task members wrote different parts. Team members are open to feedback; they look forward to getting comments from all task force members.

Stave asked team members to review and compare the tone of the other standard reports that have been submitted. Tom Breen asked team members to review the report for consistency.

Luella Jennings asked team members to review the IEC website to update the sections in the report dealing with IEC.

After discussion regarding high school outreach efforts, it was concluded that that section is addressed by another team.

Ken thanked the team members for a thorough job and noted that the report is not being challenged factually; evidence needs to be cited and some holes filled. The comments from the last accreditation need to be addressed. Ken reported that the student survey results will be available before the second draft is due. He suggested to team members that the report include an overall vision at the end. He noted that one of the advantages of doing a self study report is an opportunity for the college to correct any deficiencies.

The task force will not meet on February 17 because of the holiday. **The next meeting is February 24, 2:00 p.m., in HRC 101**, when they will begin reviewing the report from Standard IIB. The projected due date for the second draft of IIA is April 24.

The meeting was adjourned at 2:40 p.m.

Submitted by Angie Oropeza